

## 2024 NEFAC 71

### THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – BLENDED MEETING

JP Court Room, County Buildings, Cupar

9 December 2024

10.00 am – 12.00 pm

**PRESENT:** Councillors Jonny Tepp (Convener), John Caffrey, Al Clark, Fiona Corps, Sean Dillon, Stefan Hoggan, Gary Holt, Allan Knox, Robin Lawson, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

**ATTENDING:** Alan Paul, Head of Property Services; Morag Millar, Service Manager - Place Programmes and Policies; David Grove, Lead Officer, Town Centre Development; Gemma Slight, Economic Adviser, Place Directorate; Kirstie Freeman, Community Manager - North East Fife; Daryl Keddie, Area Community Use Team Manager, Communities and Neighbourhood Services; Lesley Kenworthy, Finance Business Partner, Louise Whyte, Capital Projects Manager, Community Projects Team; Eleanor Hodgson, Accountant; Jackie Johnstone, Accountant Finance Services; Philip Blair, Team Manager - Legal Services, Planning and Environment; and Diane Barnet, Committee Officer, Legal and Democratic Services.

**APOLOGY FOR ABSENCE:** Councillor Margaret Kennedy.

#### 187. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 22.

#### 188. MINUTE

The committee considered the minute of meeting of the North East Fife Area Committee of 23 October 2024.

##### Decision

The committee approved the minute.

#### 189. CUPARNOW DIGITAL IMPROVEMENT DISTRICT (DID) RENEWAL PROPOSAL UPDATE

The committee considered a report by the Head of Property Services providing an update on CuparNow's Digital Improvement District renewal plan in terms of the previous report considered by North East Fife Area Committee at its meeting on 23 October 2024 (minute reference, paragraph 175. (3) of 2024.NEFAC.67 refers).

*Prior to determining this item, the committee adjourned between 11.00 am to 11.20 am to seek advice on governance matters.*

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### **Decision**

The committee:-

- (1) noted that the Proposer, CuparNow, formally submitted their BID Renewal Proposal to the council and the Scottish Government on 20 November 2024;
- (2) noted the update on the issues outlined in the previous committee report;
- (3) noted discussions were ongoing to agree a revised Operating Agreement between Fife Council, Destination Digital Limited and the CuparNow Steering Group, including Terms of Reference for the Steering Group;
- (4) agreed to consider an update report on progress relating to (3) above at its meeting on 23 April 2025;
- (5) agreed to amend the fourth recommendation detailed in the report to read:  
  
‘noted that the Renewal Ballot would proceed so that the levy payers could exercise their rights to decide;
- (6) agreed to remove the fifth recommendation detailed in the report – ‘delegated authority to the Head of Legal and Democratic Services to conduct the Renewal Ballot’ – as this authority already existed; and
- (7) agreed to amend the sixth recommendation detailed in the report to read:  
  
‘subject to the approval of Fife Council at its meeting on 12 December 2024 relating to consequential changes to the List of Committee Powers, that this committee would be authorised to determine the Council’s voting intention in relation to the CuparNow Digital Improvement District (DID) ballot – at its meeting on 26 February 2025.

*Councillor Knox left the meeting following consideration of the above item and Councillor Holt left the meeting during consideration of the following item.*

### **190. CORN EXCHANGE CUPAR, LED LIGHTS BUDGET APPROVAL**

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement to allocate a sum of £4,047 to Cupar Corn Exchange LED lighting (the remaining unallocated funds from North East Fife Improving Health through Leisure and Sport, awarded in the 2017-27 Capital Plan).

### **Decision**

The committee agreed to the allocation of the remaining, unallocated budget of £4,047 towards Cupar Corn Exchange LED lighting. This match funding would allow the project to progress as the full funding package was secured.

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### 191. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2023-2024

The committee considered a report by the Executive Director, Finance and Corporate Services advising on the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2023-2024.

#### **Decision**

The committee:-

- (1) noted the information contained in the relevant appendices for the various Common Good Funds and Trust Funds;
- (2) confirmed their continued support of the disbursement of Trusts funds to suitable projects which also included the amalgamation of individual trusts and, where appropriate, the dissolution of individual trusts including transferring the funds to suitable third-party organisations who were providing similar support to local priorities; and
- (3) acknowledged that a further update report was to be submitted to all area committees for their consideration – at this committee’s meeting on 23 April 2025.

### 192. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PLAN

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the work plan for future meetings of the committee.

#### **Decision**

The committee:-

- (1) noted the draft workplan for North East Fife Area Committee;
- (2) noted that, in relation to ongoing concerns regarding traffic management issues in Strathkinness, that a meeting would be arranged with Roads and Transportation officers, the convener and ward members in due course;
- (3) noted that an update report relating to service provision for North East Fife Holiday Villages and St Andrews would be available for consideration at its next meeting on 26 February 2025;
- (4) as outlined at paragraph 189 (6) - CuparNow Digital Improvement District (DID) – a further report would be considered at its next meeting on 26 February 2025 to determine the council’s voting intention;
- (5) as outlined at paragraph 189 (3) – CuparNow DID - agreed to consider an update report at its meeting on 23 April 2025 on progress in developing the operating agreement and terms of reference for the steering group;
- (6) as outlined at paragraph 191 (3) - Common Good and Settlement Trust Funds Annual Report 2023-2024 – agreed to consider an update report at its meeting on 23 April 2025; and

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- (7) agreed to advise the Convener, Lead Officer and Committee Officer of any suggestions for specific areas they would like to see covered in any future report.