

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the City of Dunfermline Area Committee of 1 October 2024. 4 - 6
4. **CITY PLAN (DUNFERMLINE'S LOCAL COMMUNITY PLAN) UPDATE** – Report by the Head of Communities and Neighbourhoods Services. 7 - 10
5. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE – A CITY BUILT ON HERITAGE/CULTURE LED CITY** – Report by the Head of Communities and Neighbourhoods Services. 11 - 13
6. **OBJECTIONS TO PROPOSED SPEED LIMIT REDUCTIONS– A994 AND CROSSFORD** – Report by the Head of Roads and Transportation Services. 14 - 19
7. **PROPOSED PARKING PROHIBITION – GARVOCK HILL, DUNFERMLINE** – Report by the Head of Roads and Transportation Services. 20 - 22
8. **PROPOSED 20MPH SPEED LIMIT – ROBERTSON ROAD, DUNFERMLINE** – Report by the Head of Roads and Transportation Services. 23 - 26
9. **COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2023 - 2024** – Report by the Head of Finance. 27 - 36
10. **NOTICE OF MOTION** - In terms of Standing Order No. 10, the following Notice of Motion has been submitted:-

“The City of Dunfermline Area Committee notes that the recent UK budget statement stated that *“the Government is minded cancelling the unfunded Levelling Up culture and capital projects”* and is concerned that Dunfermline could lose the £5 millions of funding previously committed.

Committee wishes to express its strong support for the funding to be delivered for local cultural projects and notes that as Scotland's newest city, its residents want to see investment from both their Governments.

Committee requests that the City of Dunfermline Area Convener write to the Chancellor of the Exchequer requesting that Dunfermline receives the Levelling Up Funding our city and her residents deserve.”

Proposed by Councillor Aude Boubaker-Calder  
Seconded by Councillor Gavin Ellis

11. **CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME** - Report by the Executive Director (Finance and Corporate Services).

37 - 41

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

Fife House  
North Street  
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3 December, 2024

If telephoning, please ask for:  
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## **BLENDED MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

**THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – BLENDED MEETING**

**Regency House, Halbeath**

**1 October 2024**

**9.30 am – 11.00 am**

**PRESENT:** Councillors James Calder (Convener), Naz Anis-Miah, Lynn Ballantyne-Wardlaw, Auxi Barrera, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Jean Hall-Muir, Cara Hilton, Jim Leishman and Gordon Pryde.

**ATTENDING:** Andrew Gallacher, Community Manager, Lindsay Gilfillan, Project Manager, Louise Whyte, Capital Projects Manager, Communities and Neighbourhoods Service; Lynne Johnston, Business Change Manager, Housing Services; Alan Cumming, Education Manager, Education Services; and Emma Whyte, Committee Officer, Legal and Democratic Services.

**164. DECLARATIONS OF INTEREST**

Councillor Hilton declared an interest in Paragraphs 166 and 167 relating to funding for a Community Food Development Worker – as her employer had a connection to the applications.

Councillors Glen and Hall-Muir both declared an interest in Paragraph 168 – Dunfermline Skatepark Budget Request – as they were both members of the Dunfermline Regeneration Trust.

**165. MINUTE**

The committee considered the minute of the meeting of the City of Dunfermline Area Committee of 20 August 2024.

**Decision**

The committee agreed to approve the minute.

*Prior to consideration of the following item, Councillor Hilton, having declared an interest, left the meeting at this point.*

**166. COMMUNITY RECOVERY FUND (CRF) PROPOSALS - COMMUNITY FOOD DEVELOPMENT WORKER AND DULOCH PARK AND CALAIS WOODS IMPROVEMENTS**

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for a contribution of £21,076 to support an extension to the current Community Food Development Worker post and £22,400 for improvements to local parkland and woodland in Duloch and Calais Woods.

**Decision**

The committee agreed the following contributions from the Community Recovery Fund:-

- (1) £21,076 to extend the Community Food Development Worker post; and
- (2) £22,300 for improvements to Duloch Park and Calais Woods.

**167. LOCAL COMMUNITY PLANNING BUDGET REQUEST - COMMUNITY FOOD DEVELOPMENT WORKER**

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for a contribution of £21,076 from the Local Community Planning Budget anti poverty fund to support an extension to the Community Food Development Worker post.

**Decision**

The committee agreed to allocate £21,076 from the Local Community Planning Budget anti poverty fund to support an extension to the Community Food Development Worker post.

*Councillor Hilton re-joined the meeting following consideration of the above item.*

*Prior to consideration of the following item, Councillors Glen and Hall Muir, having declared an interest, left the meeting at this point.*

**168. DUNFERMLINE SKATEPARK BUDGET REQUEST**

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval to re-allocate funds from a number of budgets to support the Dunfermline Skatepark refurbishment.

**Decision**

The committee agreed to re-allocate the following funds to support the refurbishment of Dunfermline Skatepark:-

- (1) £30,369 from the 2017 - 2019 unallocated Area Capital Budget;
- (2) £35,525 from the unspent budget previously allocated to Wellwood Play Area from the Improving Health through Leisure and Sport budget;
- (3) £18,871 from the unallocated budget from Improving Health through Leisure and Sport; and
- (4) £20,000 from Duloch Green Gym, as recommended by the previous Area Committee Convener.

*Councillors Glen and Hall-Muir re-joined the meeting following consideration of the above item.*

## 2024 CODAC 70

### 169. AREA HOUSING PLAN UPDATE 2024 - 2025

The committee considered a report by the Head of Housing Services seeking approval of a revised Area Housing and Lettings Plan which set out area performance, service delivery and key housing issues.

#### Decision

The committee agreed to approve the revised Area Housing and Lettings Plan for the City of Dunfermline 2024 – 2025.

### 170. EDUCATION - PUPILWISE AND PARENTWISE SURVEYS

The committee considered a report by the Head of Education Services presenting a summary of the Parentwise and Pupilwise survey process undertaken across Fife in academic session 2023/24, with a focus on the City of Dunfermline area results.

#### Decision

The committee noted:-

- (1) the findings of the surveys and the next steps in response to the results; and
- (2) that schools would welcome contact from elected members to discuss their approach to engaging with parents/carers and pupils, as well as how they were responding to the findings of the ParentWise and PupilWise 2023/24 surveys

### 171. PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

#### Decision

The committee noted the contents of the report.

### 172. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of this committee.

#### Decision

The committee:-

- (1) noted the draft workplan for City of Dunfermline Area Committee; and
- (2) agreed to advise the Convener, Lead Officer and Committee Officer of any suggestions for specific areas they would like to see covered in any future report.

10 December 2024

Agenda Item No. 4

## City of Dunfermline Plan – Update

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Report by: Paul Vaughan, Head of Communities and Neighbourhoods

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Wards Affected: 2, 3 and 4

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### Purpose

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The report is to provide committee with an update on the progress of developing a new local community plan for the City of Dunfermline.

### Recommendations

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Members are asked to:

- Acknowledge the ongoing progress made in developing a new plan for the city.
- Continue to support and participate in the plan's development as appropriate.

### Resource Implications

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Local Community Planning is funded through various resources, including local council service and partner budgets, as well as external funding. All partners also contribute to the delivery of community planning by developing targeted projects and initiatives.

### Legal & Risk Implications

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There are no legal or risk implications arising from this report.

### Impact Assessment

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An EqIA has not been completed and is not necessary because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Local Community Planning is well established in Dunfermline and is supported by a strong network of organisations, partnerships, strategic groups, forums and individuals. There is ongoing consultation and engagement with this network that continually influences the direction and development of Dunfermline's plan.

## 1.0 Background

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- 1.2 In May 2022, Dunfermline was granted city status by the late Queen Elizabeth II as part of their Platinum Jubilee celebrations.
- 1.3 A review of the city's Local Community Plan was also being undertaken during that period, including the existing 'Plan 4 Dunfermline'.
- 1.4 Using the Community Recovery Fund, it was agreed to hold a 'City Conference' and highlight both new and existing aspirations, opportunities and actions for the city's future; including the role all stakeholders.
- 1.5 A review of the conference was then held and as a result three overarching thematic priorities for Dunfermline emerged:
- \*\*\* **Build strong and resilient communities**
  - \*\*\* **Make the city a better place to live, work and visit**
  - \*\*\* **Promote and support wellbeing**
- 1.6 A model for organising to deliver these priorities and the subsequent actions was also agreed; and that these forums would link and liaise directly with the City of Dunfermline Area Committee:
- \*\*\* **Dunfermline City Alliance**
  - \*\*\* **City Development Group**
  - \*\*\* **City Management Group**
  - \*\*\* **Dunfermline Citizen's Assembly**
- 1.7 To support these groups to deliver the priorities, it was agreed a collaborative multidisciplinary approach to establish a high-level vision, actions and timeline would be necessary.
- 1.8 This would include mapping existing and new opportunities regarding assets, capital projects and stakeholder engagement across a 10-year period 2024-2034.

## 2.0 Progress

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- 2.1 Dunfermline City Alliance  
A workshop was held in late October at Andrew Carnegie House and facilitated by Professor John Lennon, Dean of Glasgow School for Business and Society at Glasgow Caledonian University. The purpose was to begin to agree:
- \*\*\* a 10-year vision for Dunfermline
  - \*\*\* a set of values that represent the city
  - \*\*\* establish a clear direction for the city brand
- 2.2 It was well attended by participants from the private, public and third sectors who are passionate advocates for Dunfermline and sustaining the city for future generations. Those in attendance discussed and considered the lessons learned from other cities when articulating an authentic identity for the city. A consensus was also established regarding submitting a 'City of Culture' bid in 2034. The



information and data collected from the workshop will be collated and disseminated to the group with next steps agreed.

### 2.3 City Development Group

Two workshops are due to be held in early December at Abbeyview Community Hub and facilitated by Hazel Johnson from Built Environment forum Scotland. The purpose of the workshops is to:

- \*\*\* introduce the concept of a 10-year culture investment plan for Dunfermline
- \*\*\* deliver a sustainable, collaborative and planned execution of cultural initiatives
- \*\*\* build on the city alliance workshop in October and imbed the ethos of the vision, values and brand, as well as the city of culture bid
- \*\*\* create a roadmap of activities as a starting point for the cultural investment plan

### 2.4 City Management Group

Building on the People and Place principles, multidisciplinary groups of officers from the council and partner organisations continue to oversee individual and collective service requirements whilst tailoring any responses to also meet community needs and aspirations. This will include a focus on the community of Abbeyview following significant developments in the local area along with city centre improvements and enhancement projects.

### 2.5 Dunfermline Citizen's Assembly

The Electoral Reform Society and the council are collaborating to explore and develop a Dunfermline Citizen's Assembly. It will bring together a group of people, drawn from the public, who are representative of all backgrounds. The project aims to reconnect people with power and to foster their knowledge of their communities, so that they become more involved in making decisions about the place they call home.

The project will include establishing a 2-year standing assembly that will provide research about how democracy can work better. This outcome will then be used as guidance for policy makers. The experience in Dunfermline will help to shape reform of local democracy across Scotland.

An invitation is to be issued in November inviting citizens to become involved in the project.

## **3.0 Governance, Process and Review**

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- 3.1 The Local Strategic Assessment for Dunfermline provides an overview of how the area is doing. Using the Place Standard tool, local people were asked to consider aspects of their physical and social living environment and to paint a picture of the area and what needed to improve. It collates and updates a wide range of information as a key input into the Local Community Plan. It is intended to inform and support local conversations for People and Place approaches on the issues that need to be addressed in the city. By comparing the results of surveys in 2016, 2018 and 2022, there is a picture of how the area is changing and provides a background benchmark for any local use of the tool within local communities across the area.

- 3.2 Consideration will be given to develop the use of a charter to define the goals, objectives and purpose of the City Plan and to create a shared commitment to these. A charter will also set out the expectations in terms of collective values and behaviours.

## **4.0 Conclusion**

- 4.1 This report offers an update of the work that has been undertaken since April 2024.
- 4.2 Members are asked to note developments and support future actions and proposals.

### **List of Appendices**

Not applicable.

### **Background Papers**

Not applicable.

### **Report Contact**

Andrew Gallacher

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10 December 2024  
Agenda Item No. 5

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## **Local Community Planning Budget Request – Dunfermline – A City Built on Heritage / Culture Led City**

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Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

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Wards Affected: Wards 2,3 & 4

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### **Purpose**

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The purpose of this report is to seek approval from the Area Committee for a contribution of £45k (£15k split over 3 years from 2025 – 2028) from the Dunfermline Local Community Planning budget, to support the projects focus on using built and natural heritage locations to celebrate and define, design and deliver a programme of cultural engagements to promote the history and heritage of Dunfermline.

### **Recommendation**

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The Committee is asked to consider and agree to an allocation of £45k for this request. It is recommended that the funds for this project come from the Dunfermline Area held portion of the budget due to the overall geographic benefit to the City. The project spreads across all Local Community Planning priorities.

### **Resource Implications**

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There will be sufficient funding available within the Local Community Planning budget to support this proposal.

### **Legal & Risk Implications**

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There are no legal or risk implications arising from this report.

### **Impact Assessment**

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An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

### **Consultation**

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All Dunfermline Elected Members have been consulted on the project through the circulation of the LCP budget application and discussion at Mega Ward.

## 1.0 Background

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- 1.1 Inspired by St. Margaret, Andrew Carnegie, and Sir Patrick Geddes, this project builds on six years of partnerships and incorporates lessons from the Great Places Scheme and Wellbeing through Heritage. The project aims to celebrate Dunfermline's history and heritage by using built and natural heritage sites as venues for cultural engagements.
- 1.2 The 3-year City Built on Heritage Project involves a number of organisations including Carnegie Dunfermline Trust, Fife Cultural Trust, Fife Coast and Countryside Trust and Fife Council who will make up the governance group for the National Lottery Heritage funded project.
- 1.3 The project aligns with community planning priorities, including nature-based activities for mental health, better use of outdoor spaces, and community-led services. Supported by National Lottery Heritage Funding, it builds on prior successes in empowering communities and regenerating Dunfermline through a place-based approach.

## 2.0 Project Information

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- 2.1 The programme will focus on driving economic growth, increasing tourism, and fostering civic pride through a three-year "Audit – Engage – Design – Deliver" approach. Seven key areas will be addressed, including innovation, sustainability, and maximising social benefits. Expected outcomes include increased footfall to heritage sites and local businesses, benefiting the local economy.
- 2.2 Community engagement is a priority, with accessible, low-cost events and targeted outreach to underrepresented groups. Volunteering opportunities will be expanded, and local voices will shape the heritage narrative. Events will be inclusive, held in accessible venues, and tailored to diverse audiences, ensuring broad participation (estimated to be around 10,000 participants per year).
- 2.3 The project will foster greater coordination and communication among heritage and culture organisations, ensuring that resources such as digital materials, creative works, and courses produced during the three years are effectively utilised and maintained. Partnerships with community groups, businesses, and local heritage organisations will strengthen, enabling collaborative programmes to scale over time. Partners commit to adopting and advocating for the project, integrating its practices and innovations into their future work to enhance wellbeing and drive social change. This collective effort aims to build a sustainable and dynamic focus on Dunfermline's heritage, using lessons from the past to shape its future.
- 2.4 The total project amounts to £388,000 with funding support being sought from various other sources including National Lottery Heritage Funding and Carnegie Dunfermline Trust.

## 3.0 Conclusion

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- 3.1 This application seeks financial support for this transformative heritage project, which will leverage Dunfermline's rich cultural assets to drive economic growth, promote environmental sustainability and foster social cohesion.
- 3.2 Supporting this initiative will enable the creation of accessible, inclusive programmes that engage diverse audiences, support community wellbeing, and empower local groups to shape their city's heritage. The project's outcomes, strengthened partnerships, increased tourism, and a robust cultural legacy, will not only benefit Dunfermline but also serve as a model for heritage-led regeneration, ensuring long-term impact for the city and its communities.
- 3.3 A copy of the LCPB application can be made available upon request.

### List of Appendices

N/A

### Background Papers

Circulated to members in advance of City of Dunfermline Area Committee:

- LCPB Application – A City Built on Heritage / Culture Led City

### Report Contact(s)

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10 December 2024

Agenda Item No. 6

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## Objections to Proposed Speed Limit Reductions– A994 and Crossford

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**Report by:** John Mitchell – Head of Roads & Transportation Services

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**Wards Affected:** Ward 3 – Dunfermline Central

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### Purpose

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The purpose of this report is to allow the City of Dunfermline Area Committee to consider 3 objections to the proposal to introduce 40mph on the A994 between Crossford and Cairneyhill and 4 objections to the proposal to introduce a 20mph speed limit on Main Street, Cairneyhill Road and Waggon Road, Crossford.

### Recommendation(s)

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It is recommended that Committee agrees to set aside the 7 outstanding objections to the Traffic Regulation Order (TRO) proposing the 20mph and 40mph speed limits, as shown in drawings nos. TRO24\_14a and 14b (Appendices 1 & 2), to allow the Order to be made and the speed limit put in place.

### Resource Implications

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The cost to formally promote this TRO and deliver the associated traffic management works is approximately £10,000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met by Transport Scotland on behalf of the Scottish Government.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

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The local Ward Councillors, Police Scotland and Crossford Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Council's website. The closing date for objections was 12<sup>th</sup>

September 2024. During the formal consultation period 7 objections and 2 letters of support were received.

## 1.0 Background

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- 1.1 A report was brought to committee on 23<sup>rd</sup> April 2024 proposing reduced speed limits (2024 CoDAC 51 Item 121 refers), in response to a motion raised on 6<sup>th</sup> February 2024 (2024 CoDAC 49 Item 118 refers), asking officers to reduce the speed limit on the A994 between Crossford and Cairneyhill to 40mph. The motion raised the concerns of residents in Crossford and Cairneyhill about speeding on entry and exit from both villages.
- 1.2 Proposing 20mph on the A994 through both Cairneyhill and Crossford, in line with the Scottish Government's National Strategy for 20mph speed limits, supports the proposal for a 40mph speed limit on the adjoining A994 as a buffer to encourage slower speeds on approach to both village gateways.

## 2.0 Issues and Options

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- 2.1 The main elements of the objections and Service responses to these are outlined below with full redacted correspondence available as a background paper.

### 3 Objections to 40mph on A994 between Crossford and Cairneyhill

- 2.1.1 One objector thought that the speed at the entry to Cairneyhill would be increasing from 30mph to 40mph.

Service Response: It was explained to the objector that the 40mph would stop at the existing boundary, and that the 30mph through Cairneyhill is subject to a proposal for 20mph, so the limit should be reducing. No further response was received from the objector.

- 2.1.2 "A reduction in speed from national speed limit to 40mph is not warranted and the cost of doing this should be used where it is needed."

Service Response: It was explained to the objector that reducing the speed to 40mph between the villages is in line with the Scottish Government's 20mph Strategy, where 20mph in the villages requires a buffer zone of 40mph to encourage drivers to reduce their speeds through the urban areas.

- 2.1.3 "These reductions will not stop motorists who ignore the current speed limits but instead will penalise the majority of law-abiding motorists who observe them."

Service Response: The proposed reduction was requested by the community in the belief that reducing the speed of traffic approaching the villages will encourage lower speeds through them.

### 4 Objections to 20mph on Main St., Cairneyhill Rd & Waggon Road, Crossford

- 2.2.1 The Crossford Community Council lodged an objection to the 20mph but reinforced their request for the 40mph between the two villages. They expressed the opinion that

the 30mph should remain and be monitored after the introduction of the 40mph on the approach to see if it encourages compliance.

Service Response: 20mph through the villages was brought forward to bring them in line with the Scottish Government's 20mph Strategy, as all the roads met the criteria for 20mph. The motion for 40mph was facilitated by the requirement to have a 40mph buffer zone between the two 20mph villages. National speed limit is otherwise appropriate because the A994 is rural with no frontages, wide, straight and capable of taking speeds of 60mph.

#### 2.2.2 "No knowledge of any accidents or injuries."

Service Response: The proposal is addressing speeding concerns raised by residents rather than waiting to react if any accident happens. i.e. not using any existing accident data to support the proposals because this is a pro-active project rather than a reactive one. The idea is to make all of Scotland's roads safer for vulnerable road users by reducing the speed limits to make drivers drive slower where there are likely to be pedestrians, etc. Increasing the options for people to walk, wheel or cycle when they make every day, short journeys.

#### 2.2.3 "Increased driver frustration and pollution."

Service Response: The 20mph Strategy for Scotland shows the Government's commitment to prioritising people over motor vehicles. Drivers will be starting to see wider reduction in speed limits throughout Scotland and should be more able to recognise the risks involved with speeding in built up areas. Intense acceleration and deceleration are known to cause greater emissions. Slower and calmer driving reduces emission rates.

2.3 Two letters of support were also received, expressing the opinion that there is support for 20mph in Crossford from some residents and passing on their expectations that a reduction to 20mph will encourage more considerate driving habits within Crossford in general.

## 3.0 Conclusions

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3.1 It is considered that the objections should be set aside allowing the 20mph and 40mph speed limits to proceed, in the interests of road safety and traffic management.

### List of Appendices

1. Drawing No. TRO24\_14a Proposed 40mph speed limit A994
2. Drawing NO. TRO24\_14b Proposed 20mph speed limit Crossford

### Background Papers

1. Full Correspondence with Objectors (Redacted)

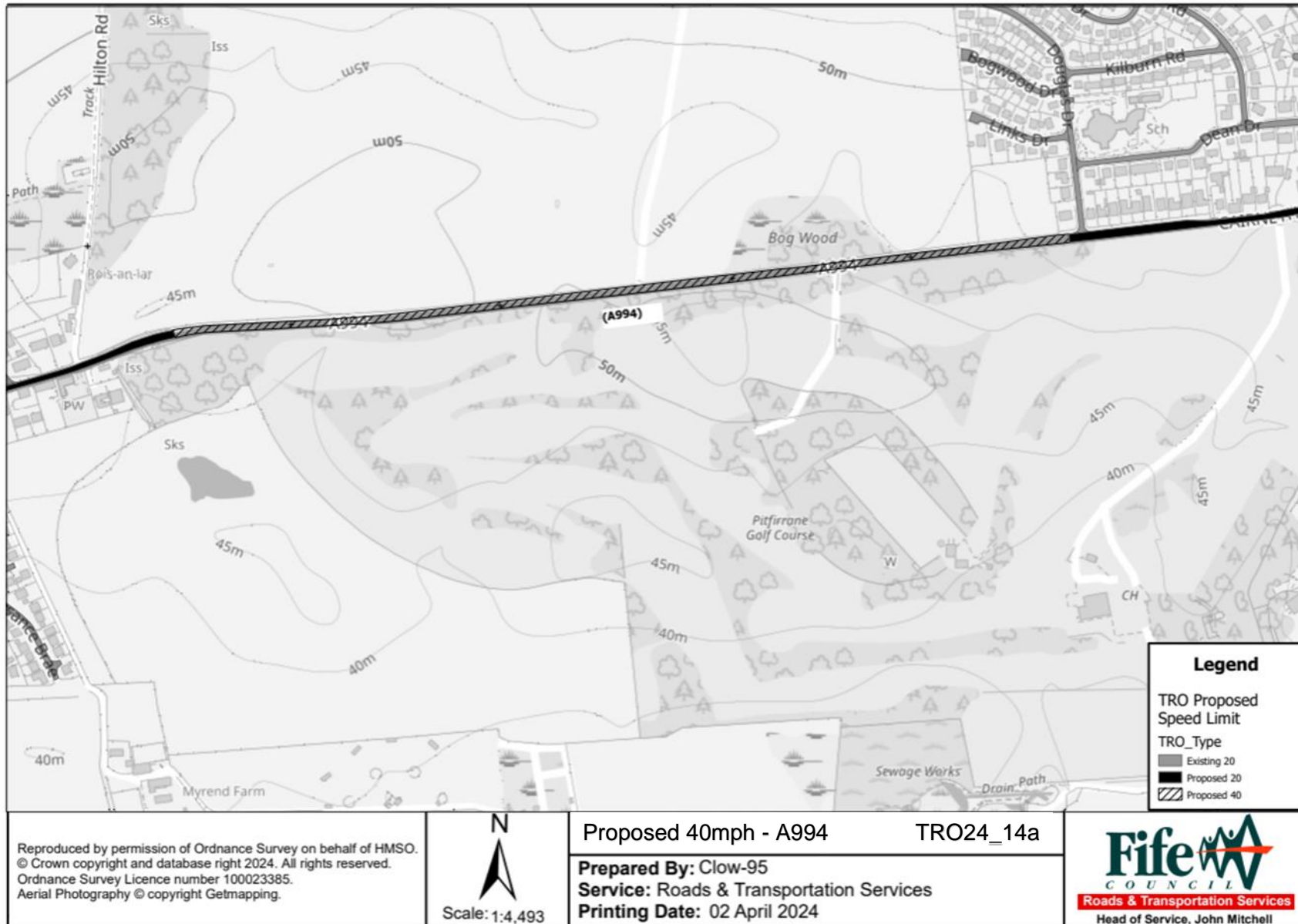


## Report Contact

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Appendix 1 – TRO24\_14a Proposed 40mph speed limit on A994



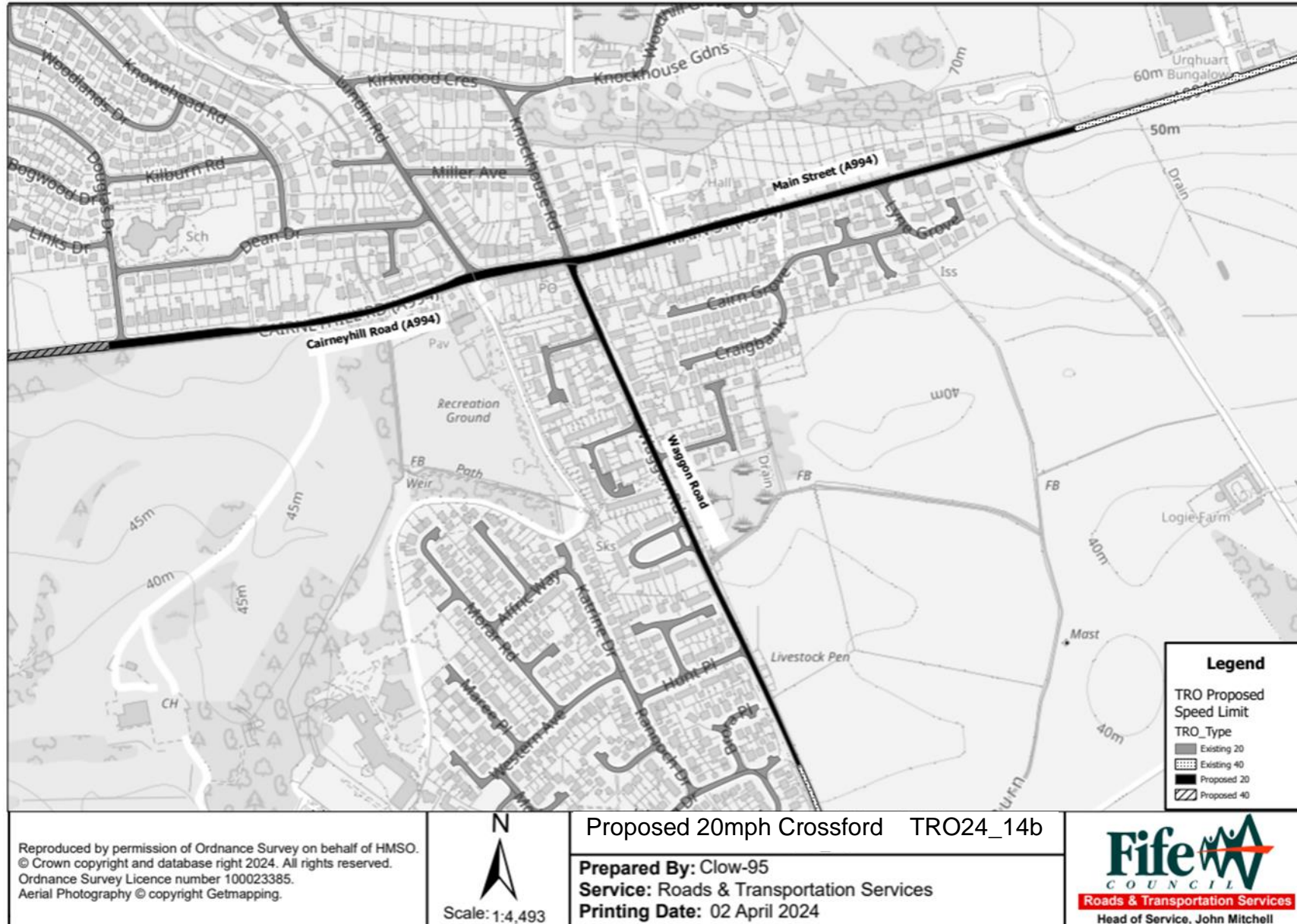
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 Scale: 1:4,493

Proposed 40mph - A994      TRO24\_14a  
 Prepared By: Clow-95  
 Service: Roads & Transportation Services  
 Printing Date: 02 April 2024

**Fife**  
 COUNCIL  
 Roads & Transportation Services  
 Head of Service, John Mitchell

Appendix 2 – TRO24\_14b Proposed 20mph speed limit Crossford



10 December 2024

Agenda Item No. 7

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## Proposed Parking Prohibition – Garvock Hill, Dunfermline

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**Report by:** John Mitchell – Head of Roads & Transportation Services

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**Wards Affected:** Ward 3 – Dunfermline Central

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### Purpose

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The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce a “No Waiting at Any Time” parking prohibition on Garvock Hill, Dunfermline.

### Recommendation(s)

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It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the parking prohibition as detailed in drawing no. TRO24\_44 (Appendix 1); and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

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The cost to formally promote this TRO will be approximately £2,400 which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising, and installation. This will be met from approved Service budgets.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

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The local Ward Councillors, Touch and Garvock Community Council, Police Scotland, Parking Management, and the Vine Conference Centre have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed TRO will be made available on [www.fife.gov.uk](http://www.fife.gov.uk).

## 1.0 Background

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- 1.1 The Vince Church & Conference Centre is located on the north side of Garvock Hill at the east end near the junction of Garvock Bank and Touch Primary School.
- 1.2 Large events at the Vine Conference Centre can result in overspill of parking causing issues with cars parking on blind bends, footways and outside the entrance next to bus stops.

## 2.0 Issues and Options

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- 2.1 Complaints have been received about vehicles parking on both sides of Garvock Hill outside the Centre, on both sides of the bend and on the junction with Garvock Bank. Safety and access concerns were highlighted about vehicles making pedestrians walk on the road and causing sightline issues for drivers.
- 2.2 The centre's own website and facebook page ask people attending the Centre not to park on the roadside and encourage them to car share or get public transport, however, not everyone complies.
- 2.3 To mitigate the safety risks, it is proposed to introduce a "No Waiting At Any Time" (double yellow lines) prohibition as shown in Appendix 1.

## 3.0 Conclusions

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- 3.1 It is considered, in the interests of traffic management and road safety, that this Traffic Regulation Order be promoted.

### List of Appendices

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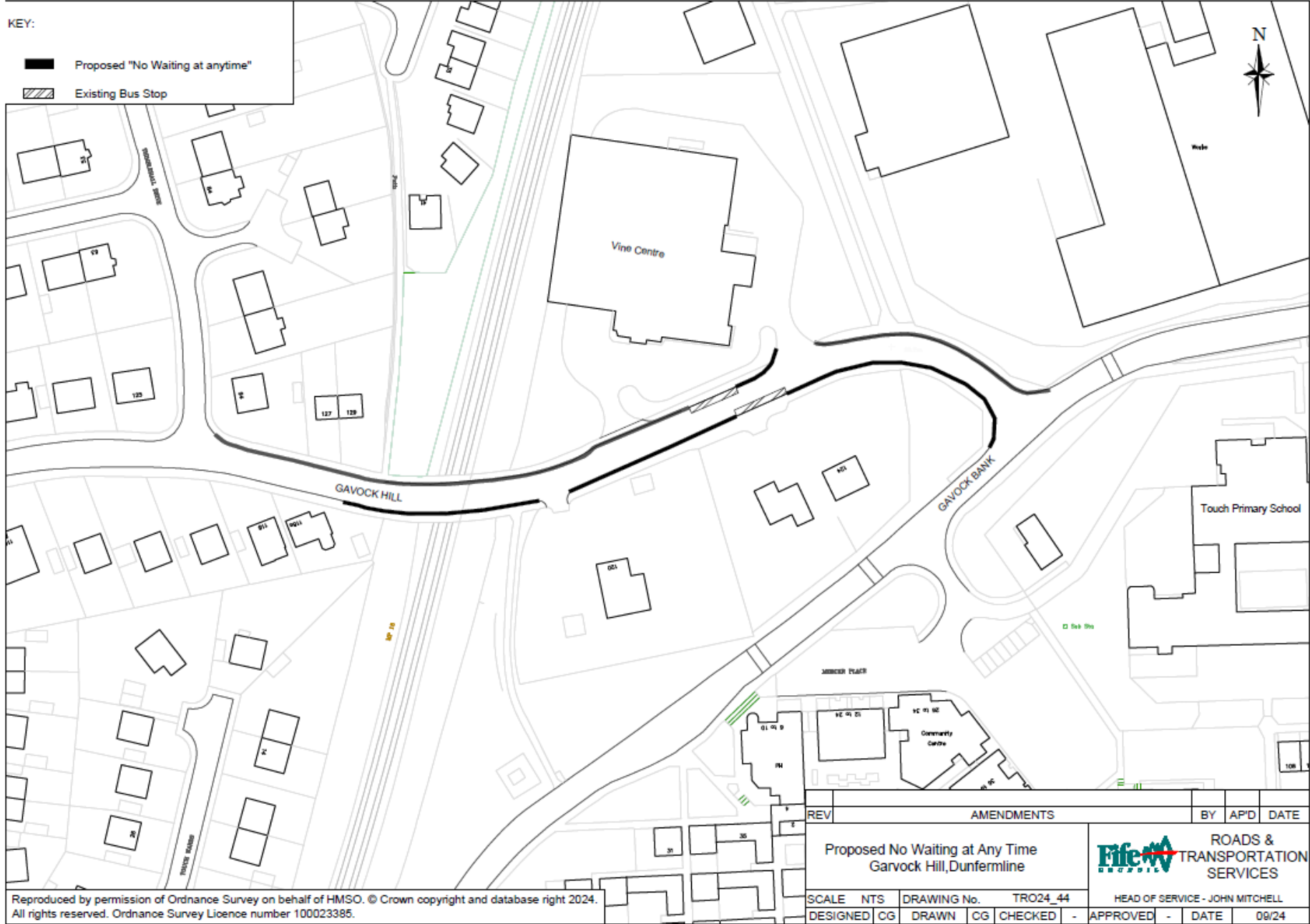
1. Drawing no. TRO24\_44

### Report Contacts

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Appendix 1 – Drawing no. TRO24\_44



10 December 2024

Agenda Item No. 8

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## Proposed 20mph Speed Limit – Robertson Road, Dunfermline

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**Report by:** John Mitchell – Head of Roads & Transportation Services

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**Wards Affected:** Ward 2 – Dunfermline North

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### Purpose

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The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce a 20mph Zone on Robertson Road, Dunfermline.

### Recommendation(s)

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It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the 20mph speed limit as detailed in drawing no. TRO24\_54 (Appendix 1); and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

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The cost to formally promote this TRO will be approximately £8,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising, which will be met from approved Service budgets and delivery of the new infrastructure which will be met by Transport Scotland on behalf of the Scottish Government.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

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The local Ward Councillors, Community Council and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed TRO will be made available on [www.fife.gov.uk](http://www.fife.gov.uk).

## 1.0 Background

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- 1.1 Local residents, parents of Bellyeoman Primary School children, staff from Lauriston Nursery and local ward councillors have raised ongoing safety concerns about vehicles speeding on Robertson Road and the difficulties encountered by vulnerable pedestrians in crossing the road.
- 1.2 The Scottish Government is committed to working with local authorities to reduce the speed limit in our towns, cities and villages to 20 mph, by the end of 2025, to help make these roads safer for all road users.
- 1.3 The 30mph speed limit on Robertson Road has been identified as appropriate for reduction to 20mph due to its proximity to residential/commercial premises and the existing part-time 20mph limit already in place past the school. With all residential side streets already being 20mph zones, this proposal brings Robertson Road in line with this strategy.

## 2.0 Issues and Options

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- 2.1 It is proposed to introduce a 20mph zone from 20 metres west of Alderson Drive to the junction with Townhill Road, including Balfour Court and Kilmartin Way as shown in Appendix 1.
- 2.2 Having considered of the whole of Robertson Road, it is not considered appropriate to reduce the speed limit further east than Alderson Road, to the mini-roundabout at Whitefield Road, for the following reasons:
  - The road environment on this section fits the specifications of a 30mph road,
    - there is only footway on the south side of the road and it is remote from the kerb, separated by a grass verge;
    - there are no buildings on either side;
    - there is only the one access along its length into the playing field car park; and
    - has similar features to Whitefield Road, which is now 30mph.
  - Anyone using the car park to walk to the hospital must cross to the west of the car park access because there is no footway on the north side of the road, east towards Whitefield Road. The sightlines are clear and straight to allow anyone trying to cross to see oncoming traffic.
  - The future development of the mini-roundabout on Whitefield Road into a traffic signal controlled “T-junction” will have 30mph continuing through the new development towards Kingseat.
  - The T-junction will have pedestrian phases on all legs to allow anyone walking up Whitefield Road to cross over and continue on the existing footway towards the cyclepath.
  - Compliance with a 20mph speed limit on this section would be very poor as there are no visible safety reasons for drivers to comply. This would lose driver respect and affect credibility of speed limits generally. Poor compliance increases the financial resource implications for the Council when receiving requests for physical speed reduction measures.
  - Having a speed limit change on a straight section of road improves the impact on drivers, encouraging speed reduction where it is needed outside the nursery, care home, primary school and homes. Having the change too close to the junction could mean the message does not get picked up by drivers who are paying attention to the traffic signals.



- 2.3 No vertical speed reduction measures are proposed alongside the speed limit reduction as part of this project. However, the streets will be appropriately signed and all flashing school part time 20mph signs will be removed.
- 2.4 A possible scheme for additional physical speed reduction measures would have to be progressed separately once the 20mph limit is installed.

## 3.0 Conclusions

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- 3.1 It is considered, in the interests of traffic management and road safety, that this Traffic Regulation Order be promoted.

### List of Appendices

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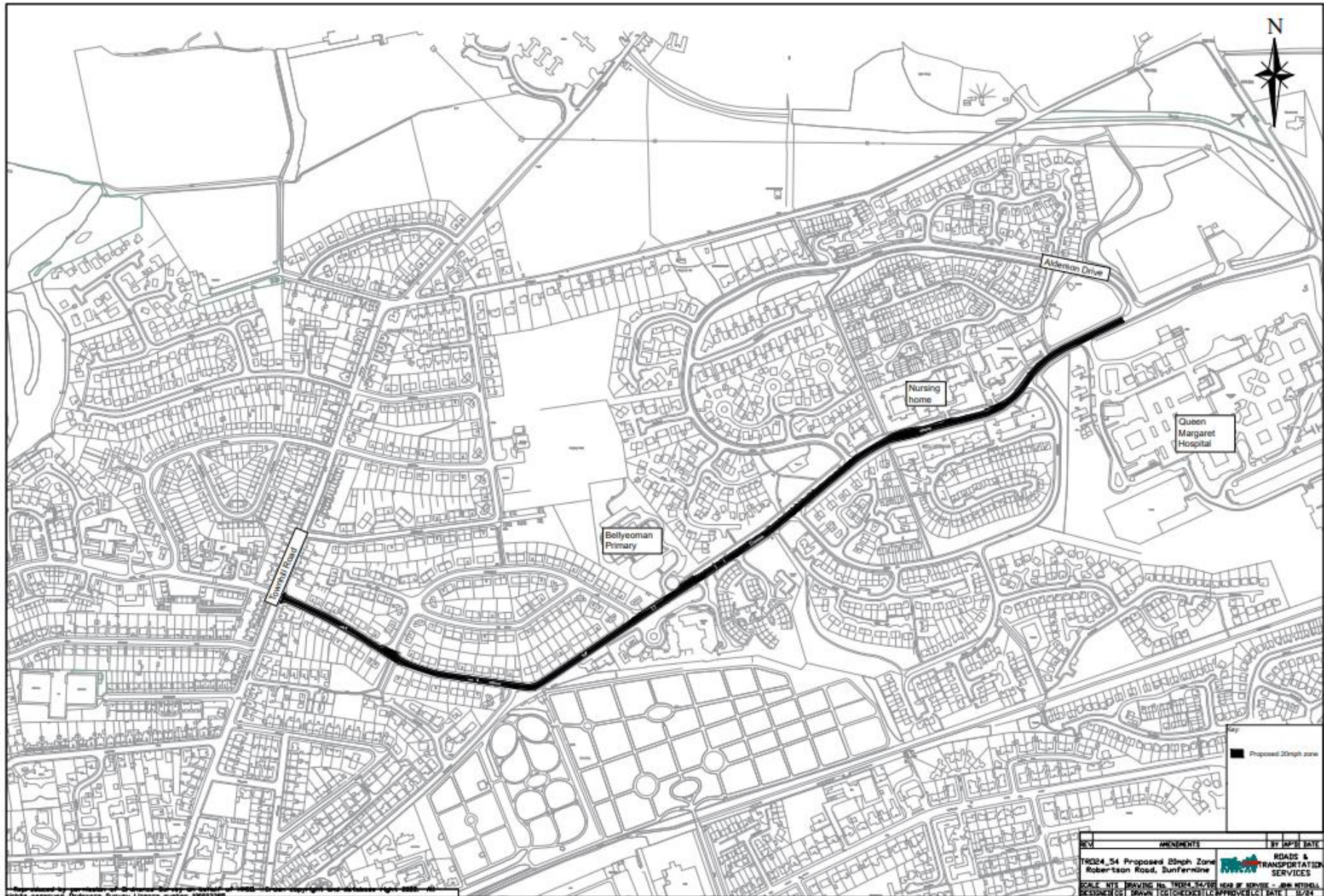
1. Drawing no. TRO24\_54 Proposed 20mph Robertson Road, Dunfermline

### Report Contacts

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Appendix 1 – Drawing no. TRO24\_54 – Proposed 20mph Robertson Road, Dunfermline



10 December 2024

Agenda Item No. 9

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## Common Good and Settlement Trust Funds Annual Report 2023-2024

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**Report by:** Eileen Rowand, Executive Director (Finance and Corporate Services)

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**Wards Affected:** All

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### Purpose

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The purpose of this report is to advise members of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2023-2024.

### Recommendations

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Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds and Trust Funds; and
- (2) continue to support the disbursement of Trusts funds to suitable projects which also include the amalgamation of individual trusts and where appropriate the dissolution of individual trusts including transferring the funds to suitable 3<sup>rd</sup> party organisation who are providing similar support to local priorities.

### Resource Implications

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None.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

### Consultation

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Consultation has taken place with Place Directorate and Fife Cultural Trust.

## 1.0 Background

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- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good and Trust funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the Common Good Fund has comprised both capital and revenue balances. The capital balance consists of assets which are heritable property, long term debtors and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.
- 1.3 Settlement Trusts comprise several individual trusts and bequests specific to a defined geography which were brought together in 2014 following consultation with Community Councils and the charities regulator OSCR and/or Lord Advocate. A list of Settlement Trust and a statement of fund balances is contained in Appendix 4.
- 1.4 Non-Settlement Trusts cover more than one geography or were designated for a specific purpose. A list of Non-Settlement Trusts and a statement of fund balances is contained in Appendix 4.

## 2.0 Common Good and Trust Fund - Key Elements

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### 2.1 Revenue Account

#### Income

- 2.1.1 The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the fund's investments at the year end.

#### Expenditure

- 2.1.2 In line with the Council's policy, the first call on the Common Good Fund and Trusts funds is maintenance of heritable property. Disbursements / grants and other expenses are also funded from the Funds.
- 2.1.3 The amount spent on property costs and disbursements / grants are detailed within appendix 2.
- 2.1.4 The net effect of the income and expenditure on a Common Good and Trust account results in a surplus or deficit for the particular year. For 2023-24 there was an increase to Revenue Reserves of £99,635.

### 2.2 Projects Supported in 2023/24

#### Common Good

- 2.2.1 Common Good funds dispersed funding for projects totalling £4,000 detailed in appendix 2.

#### Settlement Trusts

- 2.2.2 Settlement Trusts across Dunfermline dispersed no funding in 2023/24.

#### Non-Settlement Trusts

- 2.2.3 Non-Settlement Trusts across Dunfermline, dispersed funding in 23/24, detailed in appendix 4.

## 3.0 Balance Sheet

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### 3.1 Long Term Assets

#### Heritable Property

3.1.1 Heritable Property comprises land and buildings held on Common Good and Trust accounts. In the main, this is municipal buildings and recreational land of various kinds.

3.1.2 The attached accounts reflect the assets held on the Common Good Balance sheet and the Trust Funds as at 31st March 2024. A complete list of all Common Good assets relative to this Area is also attached at Appendix 3.

#### Investments

3.1.3 In addition to heritable property, each Common Good and Trust Fund also has investments. These investments form part of the fund's capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.

3.1.4 The heritable property and investments represent the capital balances.

### 3.2 Current Assets

3.2.1 The cash & cash equivalents comprise of monies held in the Council's bank account which receive internal interest from Fife Council.

3.2.2 The investments, cash & cash equivalents, plus debtors and less creditors, represents the revenue balances which for 2023-24 is £841,456.68.

3.2.3 The revenue account and balance sheet form the financial accounts for the Common Good Fund and Trusts, and this is attached as Appendix 1 to 4 to this report.

3.2.4 The cash balances at 31<sup>st</sup> March 2024 are £460,493 of which £59,835 is committed for outstanding grants from previous years. The funds available for disbursement are £400,658.

## 4.0 Moveable Property

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4.1 Moveable property held as part of the Common Good and Trusts comprises everything that is not land or buildings, e.g., Council Chains of Office, furniture, ceremonial robes and so on. A list of these assets can be found on the Common Good Register.

## 5.0 Conclusions

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5.1 This report and its Appendices are intended to give members greater information on the relevant Common Good and Charitable Trusts Funds.

### List of Appendices

Appendix 1 – Combined Financial Statement and Balance Sheet

Appendix 2 – Rental Income breakdown; Property Cost breakdown; Grants Breakdown; Outstanding Grants

Appendix 3 – Property Asset breakdown

Appendix 4 – Charitable Trusts financial Statement

Appendix 5 – Statement of uses for Settlement Trusts

## **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- [Fife Council Annual Accounts 2023/2024](#)
- [Common Good Register as at 31/03/2024](#)

## **Report Contacts**

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Andrew Gallagher  
Dunfermline City Chambers  
Email – [Andrew.Gallacher-cn@fife.gov.uk](mailto:Andrew.Gallacher-cn@fife.gov.uk)

**Financial Statement and Balance Sheet**  
**Total West Fife Area Common Good Funds**

2022-23	Revenue Account	2023-24
£		£
	<b>Income</b>	
(77,401)	Income from Rents (Appendix 2)	(77,414)
(18,235)	Interest from cash balances	(23,551)
(19,739)	Interest from Investments	(16,170)
(38,992)	Other Income	(4,645)
<b>(154,367)</b>		<b>(121,780)</b>
	<b>Expenditure</b>	
21,372	Property Costs (Appendix 2)	14,317
46,141	Grants	4,000
708	Other Expenditure	937
<b>68,221</b>		<b>19,254</b>
<b>35,330</b>	(Increase) / Decrease in Investments value	<b>2,891</b>
<b>(50,816)</b>	<b>(Increase) / Decrease in Revenue Reserve</b>	<b>(99,635)</b>

31 March 2023	Balance Sheet	31 March 2024
£		£
	<b>Property Assets</b>	
1,529,888	Heritable Property	4,157,518
93,032,765	Property Leased to Fife Council	125,451,282
<b>94,562,653</b>		<b>129,608,800</b>
	<b>Other Assets and Liabilities</b>	
380,027	Investments	377,135
465,872	Cash & Cash equivalents	460,493
4,507	Debtors	3,829
0	Creditors	0
<b>850,405</b>		<b>841,457</b>
<b>95,413,058</b>	<b>Net assets</b>	<b>130,450,257</b>
(94,562,653)	Capital Reserves	(129,608,800)
(109,553)	Capital Grant Unapplied	(970)
(740,852)	Revenue Reserve (incl Investments)	(840,487)
<b>(95,413,058)</b>	<b>Total Reserves</b>	<b>(130,450,257)</b>

Movement in Property Assets & Capital Reserves	£
Heritable Property - Capital Expenditure	547,371
Heritable Property - Gain / Loss on disposals	0
Heritable Property - Depreciation & Revaluation	1,971,676
Heritable Property - Capital Grant Unapplied Movement	108,583
Leased Property - Depreciation & Revaluation	32,418,517
	<b>35,046,147</b>

**2023-24 Rental Income Breakdown**

Description	£
<b>West Fife</b>	
Grazing Let No2 Lilliehill, Townhill	700
Former Corn Exchange, 4 Hope Street, Inverkeithing	15,000
Inverkeithing Community Garden, Abbot Place	150
Inverkeithing Town House	580
Museum Friary, Inverkeithing	10,000
St Stephen's Hall, Culross	350
Towers 4-5 Lilliehall, Dunfermline	102
Carnegie Hall, Dunfermline	10
Music Institute, Dunfermline	1,600
Ground at Pilmuir Street, Dunfermline	4,500
City Chambers, Dunfermline	44,130
Public Park, South West Fife Area	200
Allotments, South West Fife Area	2
Recreation Ground, South West Fife Area	90
<b>Total West Fife Common Good Rental Income</b>	<b>77,414</b>

**2023-24 Property Costs Breakdown**

Description	£
<b>West Fife</b>	
Corn Exchange - Fire Insurance	461
Inverkeithing Town House - Premises Insurance	617
Inverkeithing Town House - Energy costs	1,549
Inverkeithing Town House - Non Domestic Rates	5,154
Inverkeithing Town House - Fire Insurance	1,230
Inverkeithing Town House - Floor Drainage	236
Inverkeithing Town House - Building Repairs	86
Inverkeithing Town House - Legionella	39
Friary Museum, Queen Street	3,865
Friary Museum - Fire Alarm	225
Dunfermline Abbey Bell Tower - Fall Protection	390
Carillion Bell System Investigation/Repair Fault	200
Inverkeithing Parish Church, Burgh Clock - Clock face repair	266
<b>Total West Fife Common Good Property Costs</b>	<b>14,317</b>



## 2023-24 Grants Breakdown

Description	£
<b>West Fife</b>	
Hillend playpark refurbishment	4,000
<b>Total West Fife Grants</b>	<b>4,000</b>

## Outstanding Grants Breakdown

Description	£
<b>West Fife</b>	
Dunfermline Regeneration Trust Viability	1,637
Dunfermline Southern Gateway Project	5,500
Creative Learning for all	270
Carnegie Dunfermline Trust	2,320
Heart of Dunfermline, Feasibility Study	5,000
Dunfermline & West Fife - Wellbeing Through Heritage	2,708
Inverkeithing Civic Centre - Repairs to Town Clock	22,400
Dunfermline Skate Park	20,000
<b>Total West Fife Outstanding Grants</b>	<b>59,835</b>

<b>Other Property Assets</b>	
Amenity Ground Low Causeway, Culross	-
Amenity Ground Erskine Brae, Culross	-
West Green, Low Causeway, Culross	-
Drying Green Balgownie West, Culross	-
Culross Mercat Cross, The Cross, Culross	-
St Margarets Cave Centre, Chalmers Street (Car Park), Dunfermline	-
Lynn Burn Corridor, Blacklaw Road, Dunfermline	-
Amenity Ground, Kingseat Road, Dunfermline	-
Bull Park West Baldrige Road, Dunfermline	-
Scobie Recreation Ground, Scobie Place, Dunfermline	-
Whirlbut Park, Whirlbut Street, Dunfermline	-
Garden, St Margarets Street, Dunfermline	-
Amenity Land, Park Avenue, Dunfermline	-
Amenity Ground, Monastery Street / St Catherines Wynd, Dunfermline	-
Amenity Land, West Drive, Dunfermline	-
Ballast Bank Park, Preston Crescent, Inverkeithing	-
Hope Street Allotments, Hope Street, Inverkeithing	-
Inverkeithing Mercat Cross, Bank Street, Inverkeithing	-
Inverkeithing Harbour, Preston Crescent, Inverkeithing	-
Townhill Woods, Forrest Road, Townhill	-
<b>Total Heritable Property</b>	<b>4,157,518</b>
<b>Total Leased to Fife Council</b>	<b>125,451,282</b>
<b>Total</b>	<b>129,608,800</b>

2023-24 FINANCIAL STATEMENT - TRUSTS & FUNDS		2023-24 Income and Expenditure				Balances Held at 31st March 2024		
		Grants Awarded	Bank & Investment Interest	(Gains) / Losses on Investments	(Surplus) / Deficit for year	Investments	Cash at Bank (incl Debtors)	Total
CITY OF DUNFERMLINE		£	£	£	£	£	£	£
<b>Settlement Trusts</b>								
Dunfermline		0	(4,169)	276	(3,893)	36,015	56,870	92,885
<b>Other Trusts &amp; Funds</b>								
<u>Mrs Anderson's Bequest</u> For the benefit of the local community	Dunfermline	0	(13)	0	(13)	0	264	264
<u>Alfred Stewart Trust</u> Park bench in memory of Mrs Stewart	Dunfermline	0	(24)	0	(24)	0	507	507
<b>Community Fund</b>								
Bloom In Kingseat	Kingseat	681	(835)	0	(154)	0	17,224	17,224

**Charitable Purposes**

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture, or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

10 December 2024

Agenda Item No. 11

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## City of Dunfermline Area Committee Work Programme

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**Report by:** Eileen Rowand, Executive Director, Finance & Corporate Services

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**Wards Affected:**

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### Purpose

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This report supports the committee's consideration of the workplan for future meetings of the committee.

### Recommendation(s)

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It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

### Resource Implications

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Committee should consider the resource implication for Council staff of any request for future reports.

### Legal & Risk Implications

---

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

### Impact Assessment

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None required for this paper.

### Consultation

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The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

## **1.0 Background**

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- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

## **2.0 Conclusions**

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- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

### **List of Appendices**

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1. Workplan

### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

### **Report Contact**

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Committee Services Manager  
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<b>City of Dunfermline Area Committee of 4 February 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
UK Government Levelling-Up Funding: City of Dunfermline Culture Funding		Morag Millar	
Health and Social Care Locality Planning Annual Update		Fiona Mckay	
Area Roads Programme 2025 - 2026		Vicki Storrar	
Community Recovery Funds Projects Update		Lindsay Gilfillan	
Community Use Update		Scott Fenton	
Local Economic Profile 2023 - 2024		Alison Laughlin	
Community Recovery Fund Application		Lindsay Gilfillan	
Local Community Planning budget Application - Wellbeing Through Heritage		Andrew Gallacher	
Local Community Planning budget Application - Cash First		Andrew Gallacher	
Local Community Planning budget Application - Winter 2025 Support		Andrew Gallacher	
Local Community Planning budget Application - Anti-Poverty Staffing 2025/26		Andrew Gallacher	
Local Community Planning budget Application - Health & Social Care Partnership Community Based Well Worker		Andrew Gallacher	
Design & Development framework for City Centre		David Grove	

<b>City of Dunfermline Area Committee of 4 February 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Dunfermline City Vision & Roadmap		Hilary Roberts	

<b>City of Dunfermline Area Committee of 1 April 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
OnFife Annual Report		Michelle Sweeney	
Criminal Justice Community Payback Annual Report 2023 - 2024		Joan Gallo	
Domestic Waste, Street Cleansing and Grounds Maintenance Service - Annual Review 2024-25	Environment & Building Operations (AT&E)	Alexander Anderson-Es, Scott Clelland	Previous report 23.04.24 - Para 129 of 2024.CODAC.55 refers.
Justice Social Work Service - Community Payback: Unpaid Work Scheme		Joan Gallo	Previous report 23.04.24, Para 130 of 2024.CODAC.55 refers.

<b>City of Dunfermline Area Committee of 10 June 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Supporting the Local Community Plan - Operational Briefing on Policing within Dunfermline	Police Scotland		Neil McGurk Annual report - previously considered 18.06.24
Scottish Fire and Rescue Service City of Dunfermline Area Annual Performance Report	Scottish Fire & Rescue Service		Craig Robertson Annual report - previously considered 18.06.24
Report on Educational Outcomes 2023 - 2024 (tbc)		Deborah Davidson	
Safer Communities Team Update Report	Housing Services	Michael Collins	Annual report - previously considered 18.06.24.



<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Update on Flood Issues in Dunfermline			
Update of Maintenance of Trees in Dunfermline			
Relocation of Woodmill and St Columbas High Schools - Impact on the local economy.			Workshop to be arranged for members.
School support for cost of living impact on families		Zoe Thomson, Sarah Else	
Pavement Parking Ban		John Mitchell	
Pittencrieff Park Status		Shirley Melville	tbc
Young People Health and Wellbeing (smoking)	Education	Pamela Colburn	Survey results considered 23.04.24, Para 131 of 2024.CODAC.55 refers. Members requested further report on young people smoking.
Breakfast clubs in schools, and after school clubs			Requested at meeting 23.04.24. Date and author tbc.