

People and Communities Scrutiny Committee

Committee Room 2, 5th Floor, Fife House, North Street,
Glenrothes



Thursday, 27 June, 2024 - 10.00 am

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Meeting of People and Communities Scrutiny Committee of 29 February 2024 3 – 10
4. **SCOTTISH FIRE AND RESCUE SERVICE LOCAL PLAN 12 MONTHS PERFORMANCE REPORT** – Report by the Local Senior Officer, Scottish Fire and Rescue Service 11 – 35
5. **FIFE COMMUNITY SAFETY PARTNERSHIP UPDATE** – Report by the Head of Housing Services 36 – 68
6. **OUTCOMES OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS** – Report by the Director of Health and Social Care Services 69 – 78
7. **FIFE CORPORATE PARENTING BOARD** – Report by the Chief Social Work Officer 79 – 85
8. **SWAN AND MEMORIAL COURT METHIL** – Report by the Head of Property Services 86 – 89
9. **PEOPLE & COMMUNITIES FORWARD WORK PROGRAMME** - Report by the Executive Director of Finance and Corporate Services 90 – 95

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

20 June, 2024

If telephoning, please ask for:

Michelle Hyslop, Committee Officer, Fife House 06 (Main Building)

Telephone: 03451 555555, ext. 445279; email: Michelle.Hyslop@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on

www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

**THE FIFE COUNCIL - PEOPLE AND COMMUNITIES SCRUTINY COMMITTEE –
BLENDED MEETING**

Committee Room 2, Floor 5, Fife House, North Street, Glenrothes

29 February 2024

10.00 am – 4.25 pm

PRESENT: Councillors Eugene Clarke (Convener), Darren Watt (Vice-Convener) Jonny Tepp, Blair Allan, Ken Caldwell, Alistair Cameron, Alex Campbell, Eugene Clarke, Brian Goodall, Peter Gulline, Donald Lothian, Julie MacDougall, Lynn Mowatt, Bailey-Lee Robb, Sam Steele and Ann Verner.

ATTENDING: Michael Enston, Executive Director - Communities, Paul Vaughan, Head of Communities and Neighbourhoods; Gavin Smith, Service Manager, Paul Short, Service Manager and Helen Wilkie, Service Manager - Housing Supply Regeneration & Stock Condition, Housing Services; Emma Lennon, Accountant, Alison Binnie, Finance Business Partner, Helen Guthrie, Accountant, Finance & Corporate Services; Emma Walker, Senior Manager, Fife Sports & Leisure Trust; Jeremy Harris, Chief Executive Officer, Fife Coast & Countryside Trust; Paul Murphy, Chief Executive and Iain Evans, Golf Courses Manager, Fife Golf Trust; Heather Stuart, Chief Executive, Fife Cultural Trust; Jennifer Rezendes, Principal Social Work Officer and Audrey Valente, Chief Finance Officer, Health and Social Care Partnership; Wendy MacGregor, Committee Officer and Michelle Hyslop, Committee Officer, Committee Services, Legal and Democratic Services.

ALSO ATTENDING: Councillor Judy Hamilton and Chief Superintendent Derek McEwan, Police Scotland.

APOLOGY FOR ABSENCE: Councillor Jan Wincott.

98. DECLARATIONS OF INTEREST

Councillor Alastair Cameron made a transparency statement relating to Para 103 and Para 104 as he was a member on Fife Golf Trust and Fife Sports and Leisure Trust.

Councillor Jonny Tepp made a transparency statement relating to Para 105 as he was a member on Fife Cultural Trust.

Councillor Donald Lothian made a transparency statement relating to Para 104 as he was a member of Fife Sports and Leisure Trust.

Councillor Julie MacDougall made a transparency statement relating to Para 104 as she was a member of Fife Sports and Leisure Trust.

2024 PCS 42

Councillor Brian Goodall made a transparency statement relating to Para 104 and Para 106 as he was a Director on Fife Coast and Countryside Trust and Fife Sports and Leisure Trust.

Councillor Peter Guilline made a transparency statement relating to Para 104 as he was a member on Fife Sports and Leisure Trust.

Councillor Sam Steel made a transparency statement relating to Para 105 as she is a member on Fife Museum Forum.

Councillor Lynn Mowatt made a transparency statement relating to Para 105 as she was a member on Fife Cultural Trust.

99. **MINUTE**

The committee considered the minute of the People and Communities Scrutiny Committee meeting of 16 November 2023.

Decision

The committee agreed to approve the minute.

100. **CHANGE OF MEMBERSHIP**

Decision

The committee noted that Councillor Tepp had replaced Councillor Knox as a member of this committee and welcomed him to his first meeting.

The committee thanked Councillor Knox for his contribution to the work of the committee during his membership.

101. **POLICE SCOTLAND LOCAL POLICING PLAN - ANNUAL REPORT**

The committee considered a report by the Chief Superintendent of Police Scotland providing members with an oversight of the performance within the Fife Division of Police Scotland.

Decision

The committee noted the performance as detailed in the report.

Councillor Darren Watt, entered the meeting during consideration of the above item. Following consideration of this item, he was appointed as Convener to chair the remainder of the meeting.

102. **COMMUNITIES & NEIGHBOURHOODS ANNUAL REPORT**

The committee considered a report by the Head of Communities and Neighbourhoods Service presenting the annual performance reports for the Communities and Neighbourhoods Service for 2022/2023.

Decision

The committee: -

- (1) noted the arrangements set out in Section 1 of the report to fulfil the Council's obligation to comply with Audit Scotland's 2021 SPI Direction;
- (2) considered and noted the performance information as detailed in the report; and
- (3) noted the current challenges, priorities and risks for the Communities and Neighbourhoods Service as set out in Appendix 1 to the report.

103. FIFE GOLF TRUST ANNUAL REPORT

The committee considered a report by the Head of Communities and Neighbourhoods Service providing oversight of the performance, key future plans and challenges for the Fife Golf Trust during the period 1 April 2022 to 31 March 2023.

Decision

The committee noted the key future plans, challenges, and performance for the Fife Golf Trust.

The meeting adjourned at 11.50am and reconvened at 12.00 noon.

104. FIFE SPORTS AND LEISURE TRUST (FSLT) - ANNUAL REVIEW

The committee considered a report from the Head of Communities and Neighbourhoods Service providing an update on the performance of the Fife Sport and Leisure Trust for 2022/2023 (its fifteenth year of operation).

Decision

The committee noted the performance information for the Fife Sports and Leisure Trust.

Councillor Alex Campbell left the meeting following consideration of the above item.

105. ONFIFE (FIFE CULTURAL TRUST) – ANNUAL REVIEW

The committee considered a report by the Head of Communities and Neighbourhoods Service providing an update on the performance information for OnFife (Fife Cultural Trust) during the period 1 April 2022-31 March 2023.

Decision

The committee noted: -

- (1) the continued development and performance of the Fife Cultural Trust (OnFife) in 2022/2023; and
- (2) that an update report on the pilot initiatives would be submitted to a future meeting of the People and Communities Scrutiny Committee.

106. FIFE COAST & COUNTRYSIDE TRUST ANNUAL REPORT

The committee considered a report a report by the Head of Communities and Neighbourhoods Service presenting the annual performance information for the Fife Coast and Countryside Trust for 2022/2023.

Decision

The committee noted the performance information for the Fife Coast and Countryside Trust.

Councillors Cameron, Clarke and Mowatt left the meeting following consideration of the above item.

The meeting adjourned at 1.40 pm and reconvened at 2.10 pm

107. CAFÉ INC- SCRUTINY WORKING GROUP

The committee considered a report by the Head of Communities and Neighbourhoods Service presenting the improvements and changes from the Scrutiny Working Group reviewing Café Inc.

Decision

The committee:-

- (1) noted the work undertaken by the Café Inc Scrutiny Working Group; and
- (2) agreed that a report detailing the improvements and changes in the council's approach to address holiday hunger would be presented to the Cabinet committee by Summer 2024; and
- (3) agreed that a future review of the changes in Café Inc provision would take place in Summer 2025.

108. FIFE COUNCIL DUTY OF CANDOUR ANNUAL REPORT 2022/23

The committee considered a report by the Principal Social Work Officer, Health and Social Care advising members of the Duty of Candour provisions in the health (Tobacco, Nicotine etc. and Care) (Scotland) Act 2016 (The Act), that came into effect on 1 April 2018. The report advised on the requirement for each organisation subject to "The Act" to produce and publish an annual report detailing when and how the duty had been applied.

Decision

The committee considered and reviewed the information detailed in the report.

109. TEMPORARY ACCOMMODATION PRESSURES

The committee considered a report by the Head of Housing Services providing an update on the Council's ability to meet the statutory duty to homeless households as updated from previous reports submitted to the Scrutiny and Cabinet Committee over the last 6-8 months.

Decision

The committee: -

- (1) considered the measures taken to respond to the increasing demand and noted that resources are now exhausted; and
- (2) noted that demand is expected to increase nationally and that measures are in place through the strategy to mitigate these pressures.

110. VOIDS SERVICE IMPROVEMENT

The committee considered a report by the Head of Housing Services providing an update on the previous scrutiny reports submitted on 8 June and 31 August 2023. The report provided additional analysis of the progress of the Voids Service Improvement Plan and projected performance improvements.

Decision

The committee: -

- (1) considered and commented on the key performance improvement actions and progress in implementing the Voids Service Improvement Plan;
- (2) acknowledged that Housing Services needs to focus on the longer-term more complicated voids to ensure that turnover is maximised;
- (3) agreed that members would be updated with briefing notes on any risks identified to the service improvement plans; and
- (4) agreed that an update report on voids service improvements would be submitted to a future meeting of the People and Communities Scrutiny Committee.

111. UPDATE ON HOUSING FUNCTIONAL NEEDS ASSESSMENTS

The committee considered a report by the Head of Housing Services providing an update on the Housing Functional Needs Assessments processing that are part of the Fife Housing Register application used by partners to allocate social housing. progress report to Members in relation to the processing of Housing Functional Needs Assessments. These assessments are part of the Fife Housing Register application which is used by partners to allocate social housing.

Decision

The committee:-

- (1) considered the progress made in relation to dealing with the backlog of Housing Functional Needs Assessments;
- (2) noted the progress made in reviewing the Housing OT Service and the proposed revised service delivery; and
- (3) agreed that a report on housing adaptations would be brought back to a future meeting of the committee.

112. HOUSING REVENUE CAPITAL ACCOUNT: PROPERTY ACQUISITIONS UPDATE 2023-24

The committee considered a report by the Head of Housing Services updating on the acquisition of properties for the period 1 April 2023 to 31 January 2024.

Decision

The committee noted: -

- (1) the purchases made during the current financial year 2023-24;
- (2) that Housing, Estates, and Legal Services continued to acquire properties in line with the current Property Acquisitions policy;
- (3) the Cabinet committee on 11 January 2024, agreed to an increase of 50 properties to the current budgeted number of 100 acquisitions for 2024-25 onwards, a total of 150 properties, to meet increased housing need and demand through homelessness.

113. 2023-24 REVENUE BUDGET PROJECTED OUTTURN – COMMUNITIES

The committee considered a joint report by the Executive Director, Finance and Corporate Services and the Executive Director, Communities providing an update on the projected outturn position for the 2023/24 financial year for the Communities and Housing Revenue Account (HRA), which is an area of scope within this committee.

Decision

The committee considered the current financial performance and activity for the 2023/24 projected outturn position.

114. 2023-24 REVENUE BUDGET & CAPITAL PLAN PROJECTED OUTTURN - CHILDREN & FAMILIES AND CRIMINAL JUSTICE SERVICES

The committee considered a joint report by the Head of Children and Families and Criminal Justice Services and the Executive Director of Finance and Corporate Services providing an update on the forecasted financial position for the 2023-24 financial year, including the areas in scope of the People and Communities Scrutiny Committee in relation to Children and Families and Criminal Justice Services.

Decision

The committee: -

- (1) considered and noted the current financial performance and activity detailed in the report in relation to both the revenue budget and capital plan; and
- (2) noted the projected outturn position and the relevant areas of projected over and under spend within the service.

115. 2023-24 REVENUE BUDGET PROJECTED OUTTURN - HEALTH & SOCIAL CARE

The committee considered a joint report by the Director of Health and Social Care and the Executive Director, Finance and Corporate Services updating members on the 2023-24 revenue budget projected out-turn for Fife Council Social Care Services for Adults and Older People.

Decision

The committee considered and noted the current financial performance and activity as detailed in the report.

Councillor Lothian left the meeting during consideration of the above item.

116. 2023-24 CAPITAL PLAN PROJECTED OUTTURN – HEALTH & SOCIAL CARE

The committee considered a joint report by the Executive Director, Finance and Corporate Services and the Director of Health and Social Care updating members on the Health and Social Care Capital Investment Plan review and advising on the projected out-turn for the 2023-24 financial year for the People and Communities Scrutiny Committee.

Decision

The committee considered and noted the current performance and activity across the 2023-24 financial monitoring as detailed in the report.

117. PEOPLE & COMMUNITIES FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director Finance and Corporate Services, asking members to consider the future workplan for the People and Communities Scrutiny Committee.

Decision

The committee:-

- (1) considered and noted the People and Communities Scrutiny future workplan;
- (2) agreed that a joint report on housing adaptations from the Health & Social Care Partnership and Housing Services would be brought back to a future meeting of the committee;
- (3) agreed that a briefing note providing context information for each reporting Service (including staff vacancies) to the People & Communities Scrutiny committee would be circulated to members of the committee;
- (4) agreed to ask officers to bring forward the Armed Covenant Forces report to the 27 June 2024 committee as Armed Forces Day was on 29 June 2024;
- (5) noted that the Chief Social Work annual report would be amended on the forward work programme to 14 November 2024; and

2024 PCS 48

- (6) acknowledged that the Lead Officer would look at the future reporting for the Fife Violence against women partnership to determine the future remit of reporting.

27 June 2024

Agenda Item No. 4

Scottish Fire and Rescue Service

Local Plan 12 Months Performance Report

Report by: Kenny Barbour - Local Senior Officer - Scottish Fire and Rescue Service

Wards Affected: All

Purpose

This report provides the Committee with incident information for the period 1st April 2023 – 31st March 2024. The incident information enables the Committee to scrutinise the Scottish Fire and Rescue Service (SFRS) Fife - Local Senior Officer (LSO) Area - against its key performance indicators (KPIs)

Recommendation(s)

The committee is asked to:

1. Consider and comment on the progress across a range of KPI's within this report.

Resource Implications

Not applicable

Legal & Risk Implications

The Police and Fire Reform (Scotland) Act 2012 provides the statutory basis for fire reform, including the responsibility to:

- Put in place statutory planning and reporting requirements including providing facilities for consultation;
- Make new arrangements for strengthening local engagement and partnership working, including a new statutory role in the LSO and development of local fire and rescue plans linked to community planning, along with clear powers for local authorities in relation to the provision of fire and rescue services in their area.

Impact Assessment

An Equality Impact Assessment checklist is not required as this report does not have any immediate implications for service delivery and policy.

Consultation

This document is circulated amongst SFRS Fife LSO managers to enable areas of high incidence to be scrutinised for reduction strategies.



ANNUAL PERFORMANCE REPORT

April 2023 – March 2024

Covering the activities and performance in support of the Local Fire and Rescue Plan for Fife 2021



**SCOTTISH
FIRE AND RESCUE SERVICE**
Working together for a safer Scotland

**Working together
for a safer Scotland**

ABOUT THE STATISTICS IN THIS REPORT

The activity totals and other statistics quoted in this report are provisional in nature and subject to change because of ongoing quality assurance and review.

Because all statistics quoted are provisional there may be differences in the period totals quoted in our reports after original publication which result from revisions or additions to the data on our systems.

From 2015-16 onwards responsibility for the publication of end-year statistical data transferred from the Scottish Government to the SFRS. This change of responsibility does not change the status of the figures quoted in this and other SFRS reports reported to the Committee.

TABLE OF CONTENTS	PAGE
Definitions	5
Introduction	6
Annual Performance Summary	8
Domestic Fire Safety	10
Accidental Dwelling Fires	10
Accidental Dwelling Fires Fatal Casualties	11
Accidental Dwelling Fires Non- Fatal Casualties	12
Deliberate Fire Setting	13
Deliberate Primary Fires	13
Deliberate Secondary Fires	14
Built Environment	15
Non- Domestic Building Fires	15
Unwanted Fire Alarm Signals	17
Unwanted Fire Alarm Signals	17
Transport and Environment	18
Road Traffic Collision (RTC) Incidents	19
Fatal RTC Casualties	21
Non- Fatal RTC Casualties	21
Conclusions	23
Appendix 1: Summary of Community Safety Engagement activity	24

DEFINITIONS

Accidental Dwelling Fire

Building occupied by households, excluding hotels, hostels and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.

Fire Fatality

A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.

Fire Casualty

Non-fatal casualties consist of persons requiring medical treatment including first aid given at the scene of the fire, but not those sent to hospital or advised to see a doctor for a check-up or observation (whether or not they actually do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury are recorded as precautionary 'check-ups'.

Deliberate Fire

Includes fires where deliberate ignition is merely suspected, and recorded by the FRS as "doubtful".

Non-Domestic Fires

These are fires identified as deliberate other building fires or accidental other building fires.

False Alarms

Where the FRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Unwanted Fire Alarm Signal

Where the FRS attends a non-domestic location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Primary Fires:

- Buildings (including mobile homes) fit for occupation (i.e. not wholly derelict) and those under construction.
- Caravans, trailers etc.
- Vehicles and other methods of transport (not derelict unless associated with business e.g. scrap metal).
- Outdoor storage (including materials for recycling), plant and machinery.
- Agricultural and forestry premises and property.
- Other outdoor structures including post-boxes, tunnels, bridges, etc.

Secondary Fires

- Single derelict buildings.
- Grassland etc., including heath, hedges, railway embankments and single trees.
- Intentional straw or stubble burning.
- Outdoor structures, including: lamp-posts, traffic signs and other road furniture, private outdoor furniture, playground furniture, scaffolding, signs and hoarding etc.
- Refuse and refuse containers.
- Derelict vehicles (a vehicle without a registered keeper).

1. INTRODUCTION

1.1 This annual performance report for the period April 1st 2023 to March 31st 2024 is inclusive and provides comparative data across the previous three years for the same period. The Key Performance Indicators (KPI's) detailed below are drawn from the SFRS Fife Local Fire and Rescue Plan 2021 priorities and are shown in bold text;

- **Domestic Fire Safety**

Continuously monitor the number of accidental dwelling fires

Continuously monitor the severity and cause of accidental dwelling fires

Continuously monitor the number and severity of fire related injuries

- **Deliberate Fire Setting**

Monitor the number, type and cause of deliberate fire setting incidents in Fife.

- **Built Environment**

Monitor the number and severity of fire related incidents in our relevant premises.

- **Unwanted Fire Alarm Signals**

Monitor and challenge each Unwanted Fire Alarm Signal (UFAS) incident across Fife.

- **Transport and Environment**

Monitor the amount of water related incidents.

Monitor the frequency of attendances at Road Traffic Collisions (RTCs), as well as the number and severity of injuries. These will be monitored alongside Police Scotland RTC incidence information.

2. PERFORMANCE SUMMARY

2.1 The table below provides an annual summary of activity 2023-2024 compared with both 2022-2023 and 2021-2022 figures.

It aims to provide, at a glance, our direction of travel during the current reporting period.

<p>Accident Dwelling Fires</p>  <p>2023/2024: 204 2022/2023: 180 2021/2022: 212</p>	<p>ADF Fatal Casualties</p>  <p>2023/2024: 2 2022/2023: 2 2021/2022: 2</p>	<p>ADF Non-Fatal Casualties</p>  <p>2023/2024: 43 2022/2023: 17 2021/2022: 33</p>
<p>Deliberate Primary Fires</p>  <p>2023/2024: 217 2022/2023: 192 2021/2022: 173</p>	<p>Deliberate Secondary Fires</p>  <p>2023/2024: 808 2022/2023: 961 2021/2022: 891</p>	<p>Non-domestic Building Fires</p>  <p>2023/2024: 110 2022/2023: 130 2021/2022: 104</p>
<p>Fatal Casualties in Non-Domestic Building Fires</p>  <p>2023/2024: 0 2022/2023: 1 2021/2022: 0</p>	<p>Non-Fatal Casualties in Non-Domestic Building Fires</p>  <p>2023/2024: 1 2022/2023: 0 2021/2022: 2</p>	<p>Unwanted Fire Alarm Signals</p>  <p>2023/2024: 984 2022/2023: 1,772 2021/2022: 1,631</p>
<p>Road Traffic Collision (RTC) Incidents</p>  <p>2023/2024: 148 2022/2023: 134 2021/2022: 145</p>	<p>Fatal RTC Casualties</p>  <p>2023/2024: 6 2022/2023: 5 2021/2022: 0</p>	<p>Non-Fatal RTC Casualties</p>  <p>2023/2024: 66 2022/2023: 71 2021/2022: 115</p>

PERFORMANCE SUMMARY

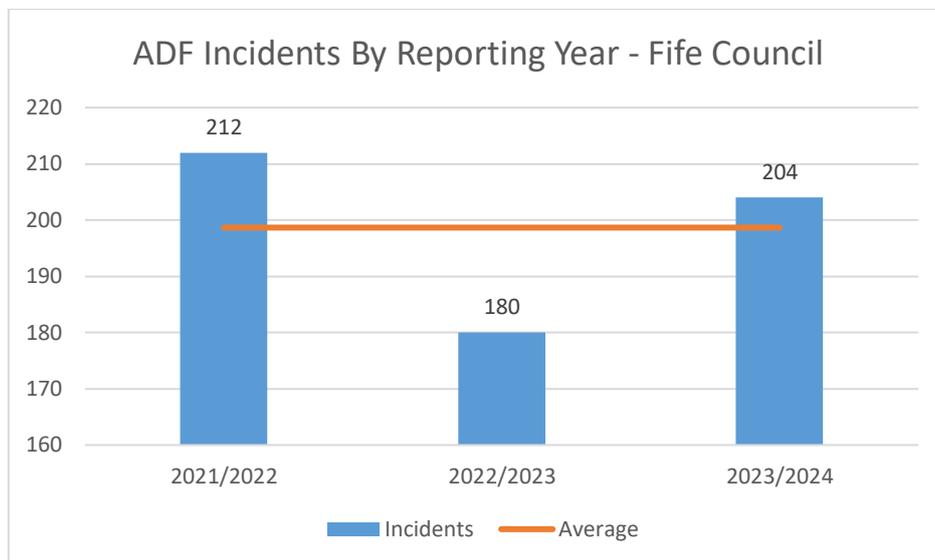
Of the indicators, the following performance should be noted for the annual period April 1st 2023 to March 31st 2024 inclusive comparing data across the previous three years for the same period;

- The number of **Accidental Dwelling Fires*** has seen a 22% increase from the same period the previous year, this is a 3% increase from the three-year average.
- There were 2 **Accidental Dwelling Fire Fatal Casualties** during this period. The number of **Accidental Dwelling Fires Non-Fatal Casualties*** was 43. This is an 18% increase from the three-year average.
- The number of **Deliberate Primary Fires** during this period one was 217. This is an 11% increase in the three-year average and a 12% increase compared to the same period last year.
- The number of **Deliberate Secondary Fires*** during this period was 808. This sees a 9% reduction for the three-year average and a 16% reduction to the same period last year.
- The number of **Unwanted Fire Alarm Signals (UFAS) caused by automatic fire alarms (AFAs) in non-domestic buildings** during this period was 981. This is an 33% reduction in the three-year average and a 45% reduction for the same period the previous year.
- The number of **Road Traffic Collisions*** during this period was 148. This is an 10% increase from the same period in 2022-2023, and a 5% increase against the three-year average.
- The number of **Fatal RTC Casualties** during this period was 6, the three-year average is 3.5. The number of **Non-Fatal RTC Casualties*** was 66. This is 8% below the same period last year and below the three-year average of 84.

*Further context around this summary is captured below

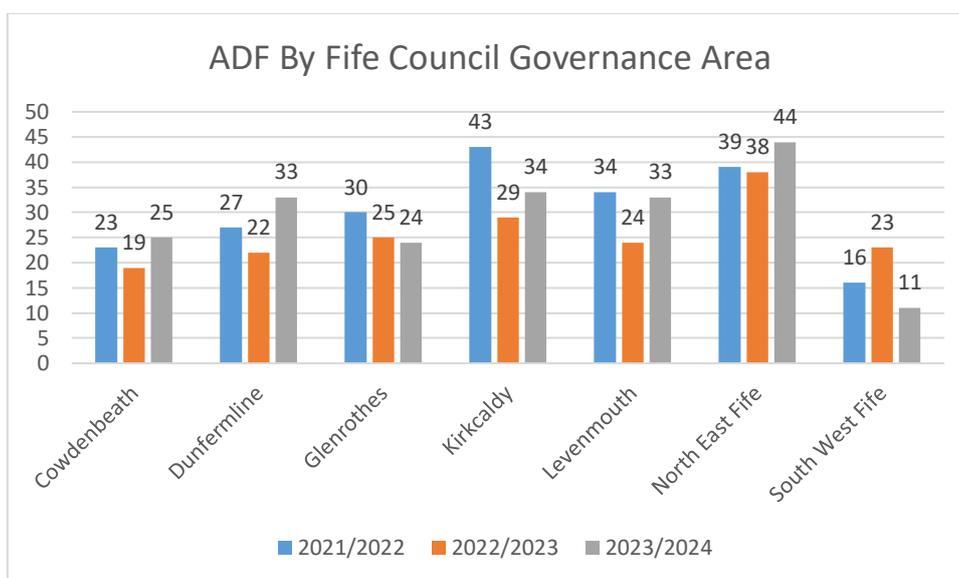
3. Domestic Fire Safety

- 3.1 Within the 2023-24 reporting period SFRS have experienced an increase in the number of Accidental Dwelling Fires (ADFs) within Fife. This has seen an increase of 24 from that of 2022-2023 which presented the lowest operational activity associated with this KPI since 2018-2019.
- 3.2 The performance of SFRS against this KPI represents an increase of six, or 3% above the three-year average for this indicium (Graph 1).



Graph 1 - Accidental Dwelling Fires: 1st April 2023 – 31st March 2024

- 3.3 Graph 2 provides a breakdown of Operational activities by Council Governance Area. Whilst all ADFs are of concern to SFRS, Dunfermline and Northeast Fife demonstrate a spike in operational demand and requires enhanced preventative activity to address any trends associated with this KPI.
- 3.4 SFRS are pleased to see the continued reduction in ADFs within Glenrothes, and a substantial reduction within Southwest Fife.

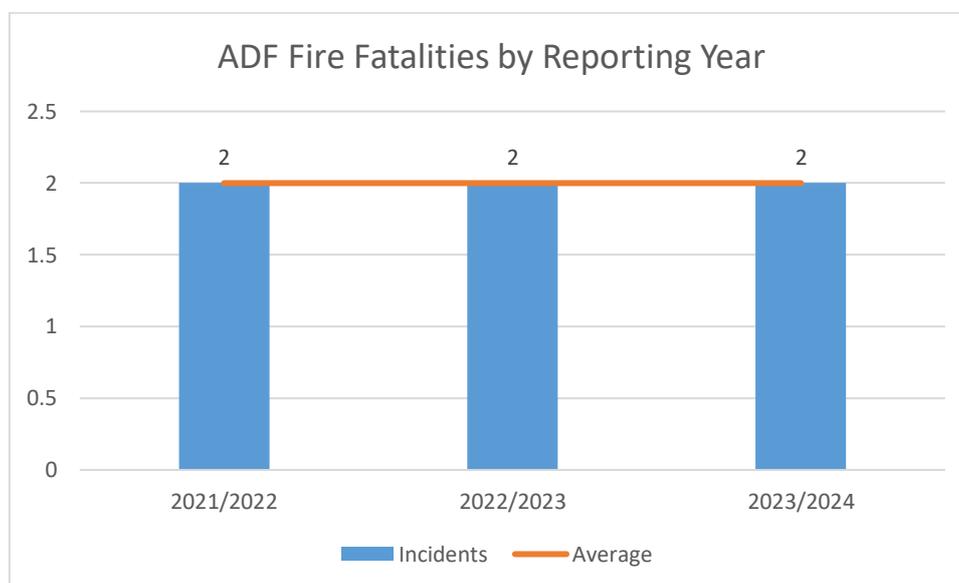


Graph 2 - Accidental Dwelling fires by Council Governance Area

- 3.2 126 incidents of ADFs occurred within the Kitchen with 85% of these being attributed to cooking or cooking appliances.
- 3.3 45 (22%) of all ADF incidents for 2023-2024 were linked to distraction in the moments before a fire was discovered. Smoking related activity only attributed to 16 events.
- 3.4 With regard to fire / smoke damage, SFRS are encouraged by 76 events limited only to the first item ignited. 37 resulted in damage to the room of origin. 75 incidents resulted in no damage to the property and resulted in factors such as fumes from cooking being mistaken for fire.
- 3.5 It is pleasing to note that 69% of those addresses had a detection system and of these only 14 were identified as either defective or located in a position that failed to raise alarm (on a number of occasions there was insufficient products of combustion to activate alarm resulting in the fire being discovered by a person.)
- 3.6 59% of the incidents were resolved either without SFRS intervention, or by removal. 25% (51 incidents) required the use of a Hose Reel Jet.
- 3.7 The information above describes a continued trend of reduction in severity. This can be attributed to the high number of detection systems being fitted by SFRS and partners, which give an early warning of fire.

Fire Fatalities – Accidental Dwelling Fires

- 3.8 SFRS regret to inform of two fire related fatalities for this reporting period. Whilst sympathy is with those impacted by these deaths, this figure reflects the previous two reporting periods and aligns to the three-year average for this KPI.
- 3.9 The first fatality was experienced in July of 2023 within Oakley and involved a 60–69-year-old female.
- 3.10 The second occurred within Kirkcaldy in February of 2024 and involved an adult male between the age range of 40-49.

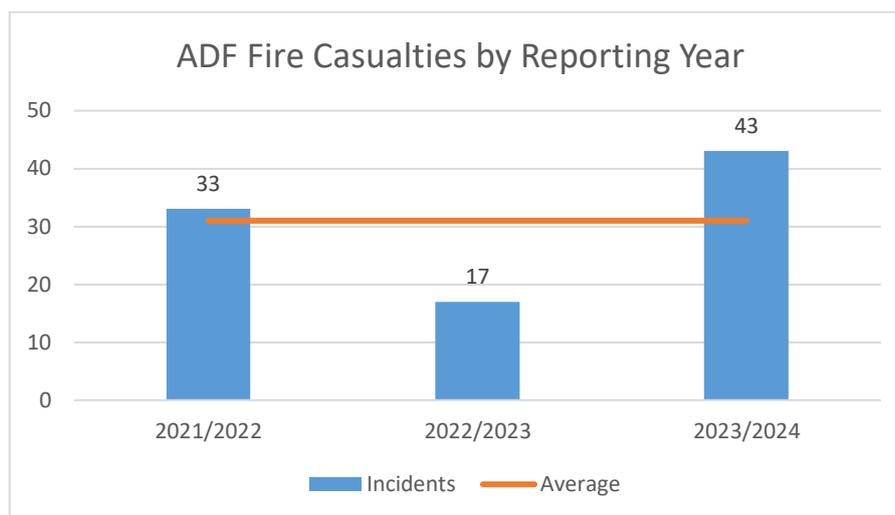


Graph 3 - Accidental Dwelling Fire Fatal Casualties: 1st April 2023– 31st March 2024

3.11 SFRS continues to work with partners and the Procurator Fiscal Service to determine cause of death and identify lessons learnt that can inform preventative efforts to see ADF fire fatalities reduced to as low as reasonably practicable.

Fire Casualties – Accidental Dwelling Fires

3.12 SFRS can confirm that for the 2023-2024 reporting period a total of 43 non-fatal fire casualties were identified within Fife Council area. This sees an increase of 26 from the previous reporting period and 37% above the three-year average of 31.



Graph 4 - Accidental Dwelling Fire Casualties: 1st April 2023– 31st March 2024

3.11 The most prevalent age demographic associated with this KPI is for those between the age of 40-49 years (7 incidents). The second highest indicia were for 30–39-year-olds (6 incidents).

3.12 Of the non-fatal casualties recorded, two sustained injuries that were considered severe and 16 attended hospital with injuries considered slight. It is encouraging that 16 (37%) of all persons recorded as non-fatal casualties had no noticeable injuries and only received a recommendation from SFRS to seek precautionary checks from Scottish Ambulance Service or other medical professionals.

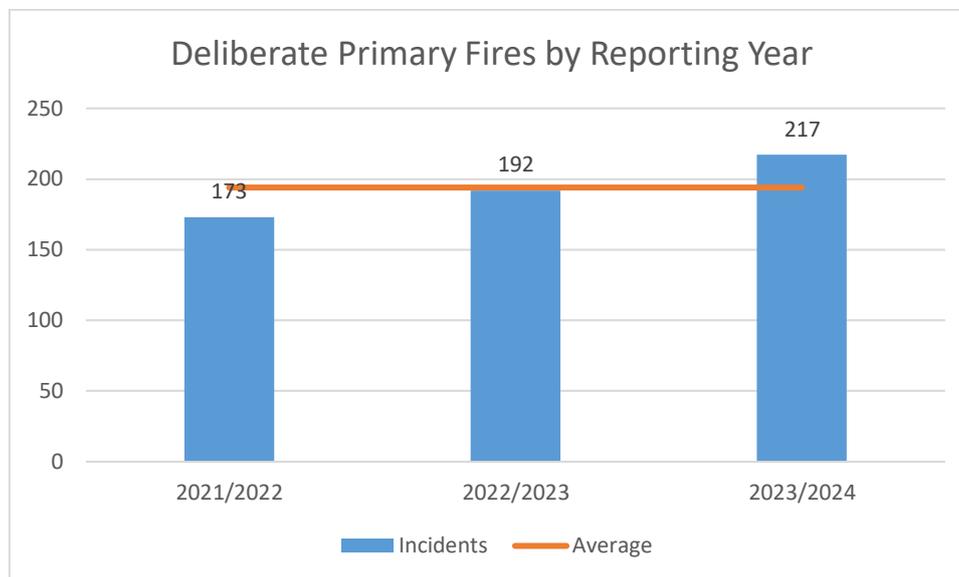
Domestic Fire Reduction Strategy

3.13 Home Fire Safety Visits (HFSV) play a vital part in our strategy to reduce the number of Accidental Dwelling Fires. Appendix 1 shows activity for Fife Council area for this reporting period. SFRS will continue to promote the HFSV programme to high-risk individuals in the community and will continue to work with partners to enhance the referral network and equity of access to this service.

3.14 To address ADF fire trends and comparative casualty rates because of fire in the home, SFRS will embark on a series of media campaigns in 2024 to promote “Make the Call” and Kitchen safety, alongside ongoing work with Care for People partners and other agencies supporting individuals with habitual or drug/alcohol dependencies.

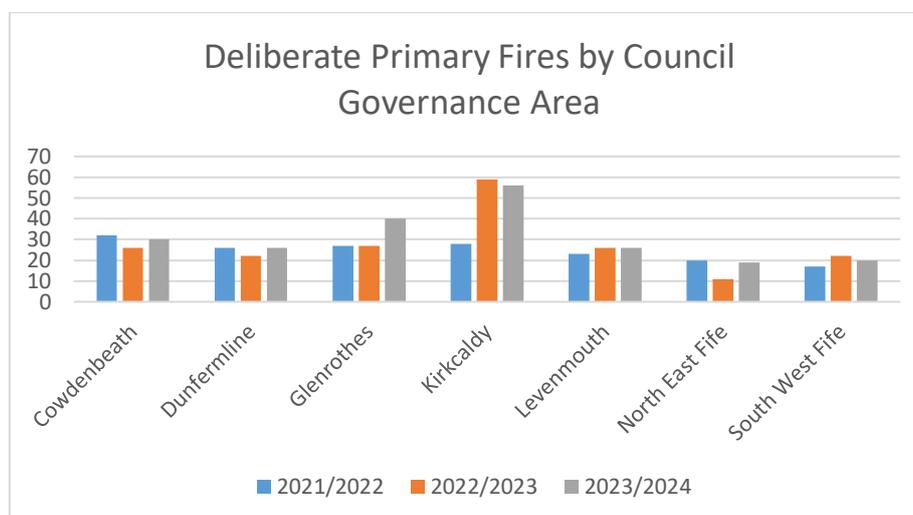
4. Deliberate Fire Setting

- 4.1 Deliberate Primary Fires equated to 217 operational incidents for this reporting period. This has unfortunately seen an increase of 25 from the previous reporting period and sees a year-on-year increase over a three-year period.



Graph 5 - Deliberate Primary Fires: 1st April 2023 – 31st March 2024

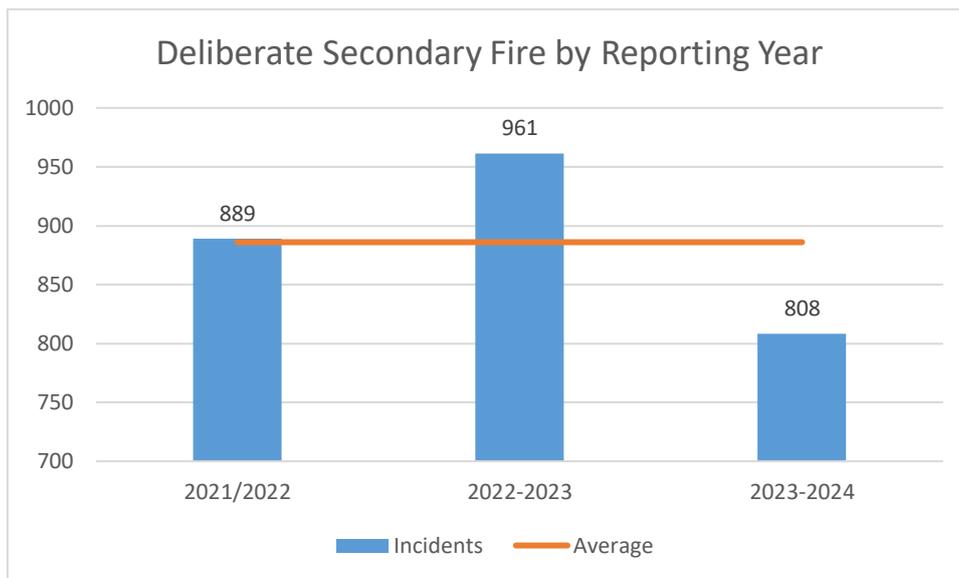
- 4.3 Graph 6 shows the distribution of incidents by Fife Council Governance Area. Whilst there has been an increase in the total number of incidents, only one area is demonstrating an increase that indicates a surge of operational activity beyond that experienced on average over a three-year period.
- 4.4 Operational crews are continuing to identify areas of concern across all localities to see a reduction in deliberate primary fires, with enhanced strategies in place within Glenrothes and Kirkcaldy, to implement preventative initiatives aligned to our seasonal Thematic Activity, with the aspiration of reduced operational demand moving forward.



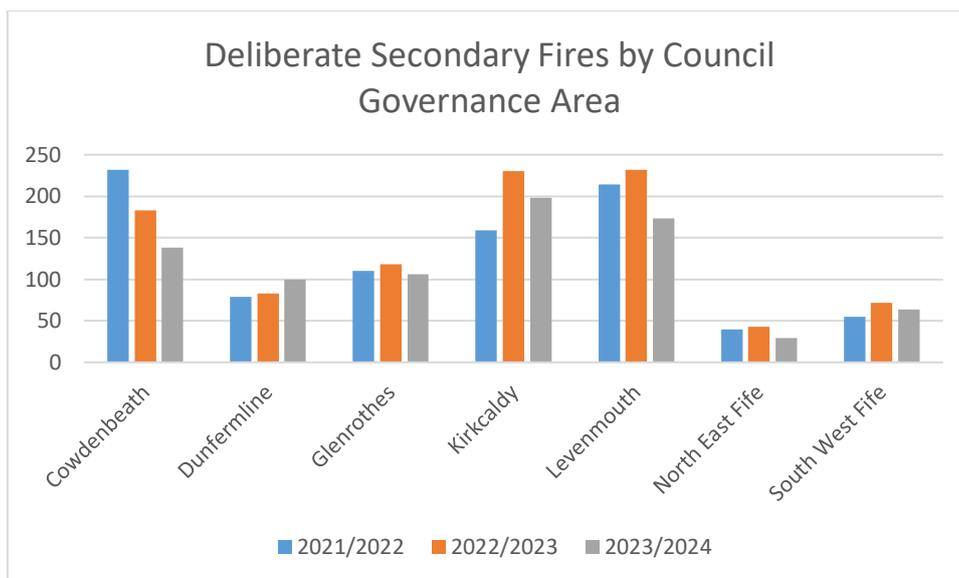
Graph 6 - Deliberate Fires by Council Governance Area.

Deliberate Secondary Fires

- 4.5 SFRS are pleased to report a reduction in deliberate secondary fires by 153 for this reporting period and represents a three-year low in operational demand.
- 4.6 Operational data indicates that this is the second lowest reporting period for secondary fires since 2019-2020 which reported 588 incidents. This period would have included the first COVID19 lockdown and is encouraging following extensive preventative work to support a reduction in identified Anti-Social behavior hot spots.



Graph 7 - Deliberate Secondary Fires: 1st April 2023 – 31st March 2024



Graph 8 - Deliberate Secondary Fires by Council Governance Area.

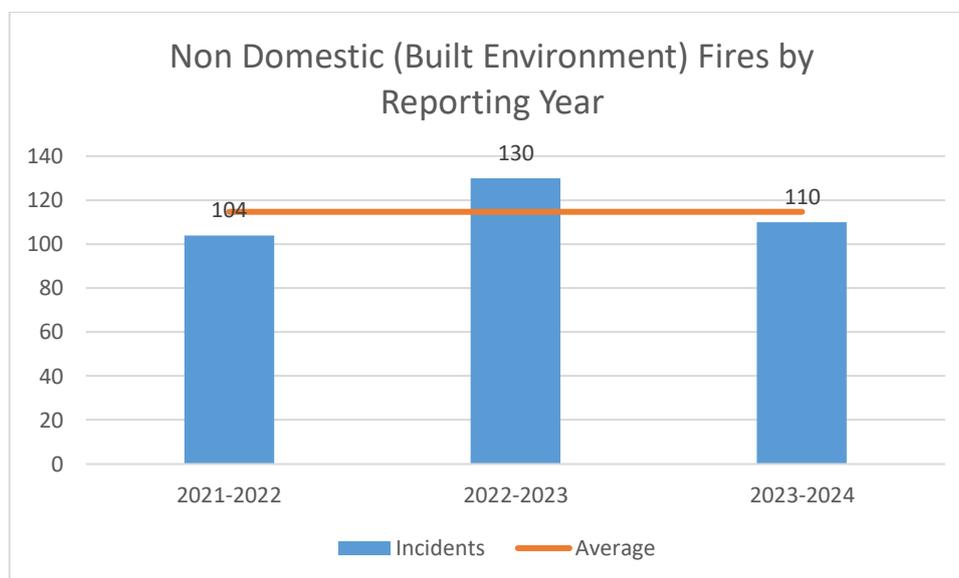
- 4.7 Graph 8 provides a breakdown of secondary fires by Council Governance Area which indicates only one locality has experienced an increase in operational activity.

Deliberate Fire Reduction Strategy

- 4.8 SFRS continue to target schools in high activity areas to deliver talks regarding the dangers and consequences of deliberate fire setting. These talks take place normally in April and October, which are identified as peak periods of activity.
- 4.9 We continue to work with our Police and Local Authority partners to identify deliberate fire setting incidents early to ensure that solutions are implemented to prevent further incidents. We will also liaise with premises occupiers, particularly in town centres, to give advice on refuse storage and security which can be a cause of deliberate fires.
- 4.10 SFRS also works in partnership to support improved social behaviours through effective referral pathways from Social Work, Schools, and Youth Justice Officers to deliver Fire Safety Support and Education (FSSE) intervention.
- 4.11 Levenmouth continues to see a successful multi-partner deliberate fire reduction strategy. This meets monthly to discuss operational activity and Anti-social behaviour intelligence across all blue light partners.

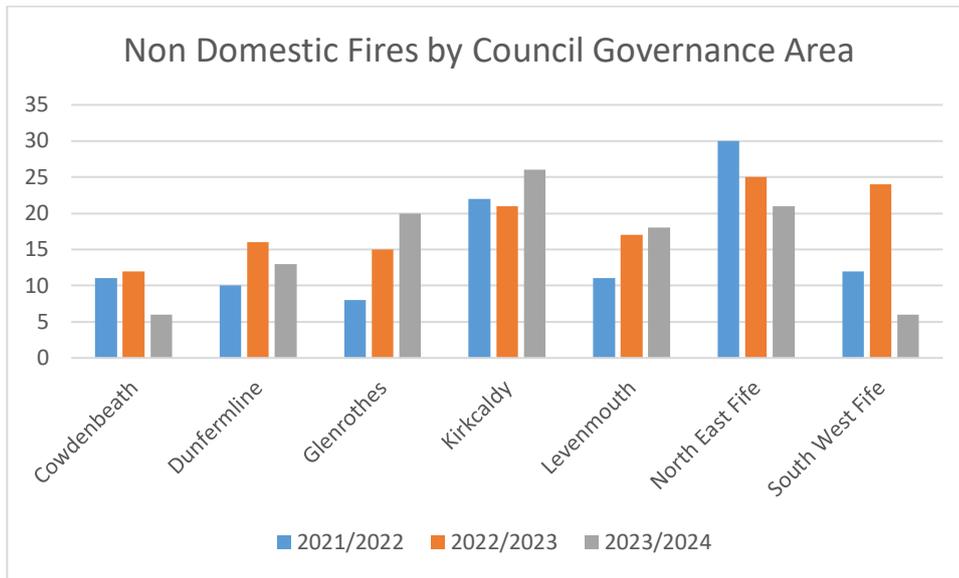
5. Built Environment

- 5.1 Built Environment, Non-Domestic fires equated to 110 incidents for this reporting period. This sees a reduction of 20 from 2022-2023 and continues to be below the three-year average for this KPI.



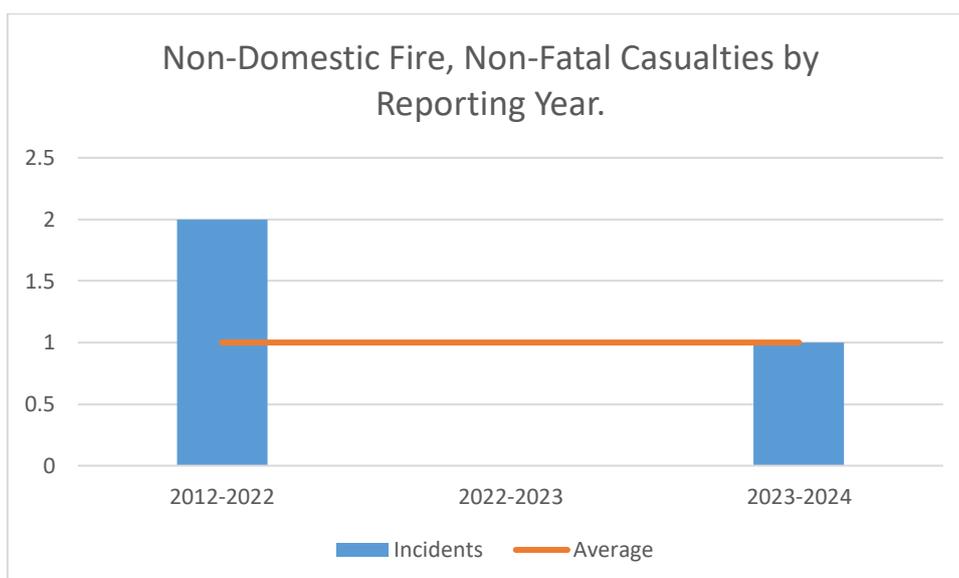
Graph 9 - Built Environment Non - Domestic Fires: 1st April 2023 – 31st March 2024

- 5.2 Non-residential, private garden sheds equated to the largest property type for this KPI recording nine (9) incidents. This may reflect the continued change of use of garden infrastructures that was experienced during COVID19 lockdown.



Graph 10 - Non-Domestic Fires by Council Governance Area.

- 5.3 53 incidents were recorded as accidental with only one incident recorded as a deliberate ignition of owners own property. The highest age demographic identified that was linked to this KPI was 18–64-year-olds (24 incidents), with the second highest being Youths in the range of 10-17 years of age.
- 5.4 19 property fires for this KPI resulted in the entire building being impacted by the fire. This data includes high profile incidents that occurred within this reporting period such as that experienced at Kitty’s Nightclub in Kirkcaldy.
- 5.5 The largest indicia resulted in damage being contained to the first item ignited (40 incidents).
- 5.6 SFRS continues to experience several non-domestic fires in derelict premises, and efforts are ongoing to work with partners to identify properties that are susceptible to anti-social behaviour. As with section 4.10 SFRS works to address social behaviours that can cause an impact to public, partner, and Firefighter safety.



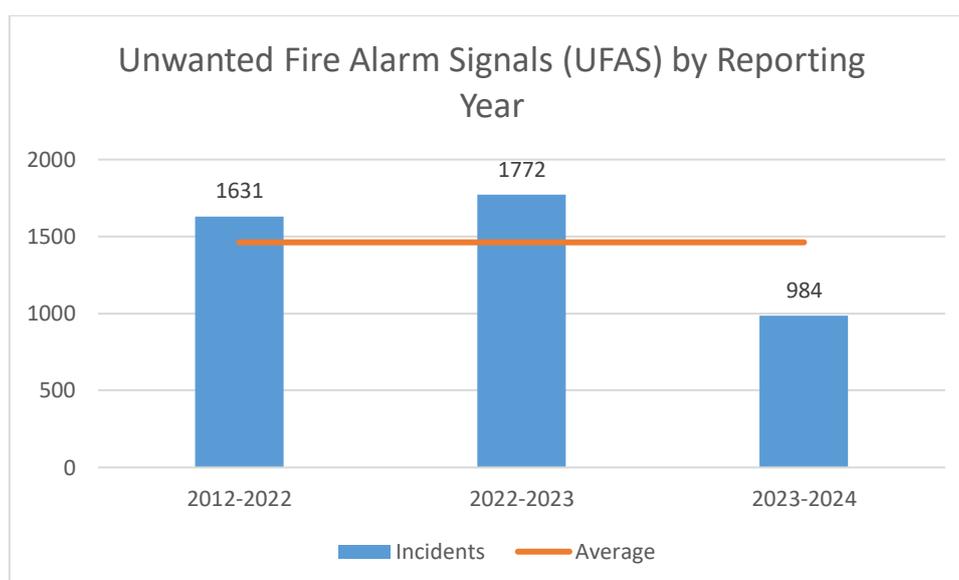
Graph 11 - Non-Fatal Casualties within the Non-Domestic Setting April 1st, 2023 – 31st March 2024.

Built Environment Fire Reduction Strategy

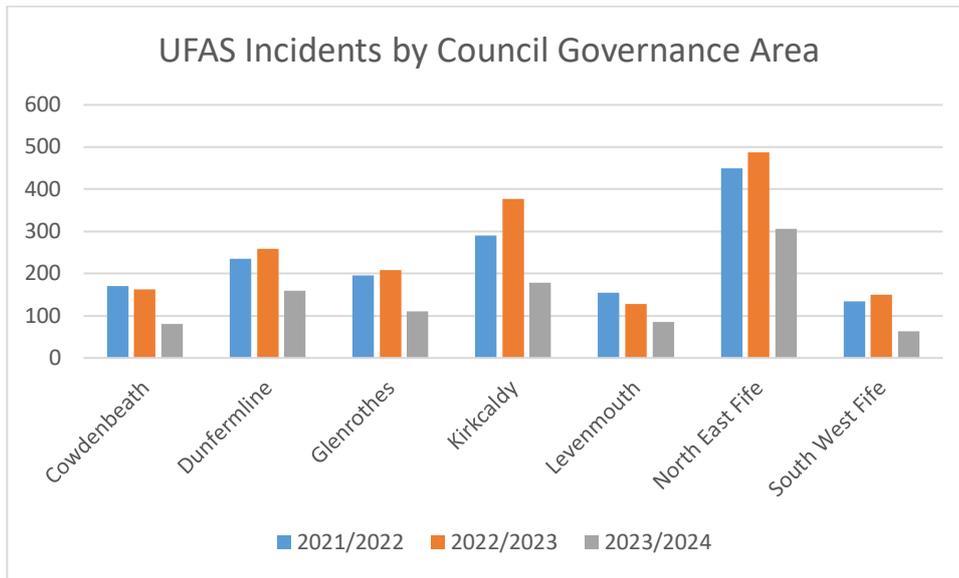
- 5.7 SFRS continue to deliver a programme of fire safety audits in relevant premises - as detailed within section 78 of the Fire (Scotland) Act 2005 - identified as high risk on an ongoing basis. We also complete thematic audit programmes where patterns emerge of incidents in a particular risk group.
- 5.8 As well as the audit programmes described above, we also deliver 'post fire audits' which take place as soon as possible after a fire has occurred in premises. The purpose of these audits is to deliver further fire safety advice to the premises occupier, and to identify any issues which could be used to inform other similar premises types to prevent further incidents of a similar nature.

6. Unwanted Fire Alarm Signals

- 6.1 An Unwanted Fire Alarm Signal (UFAS) can be defined as 'any alarm activation which is not the result of a fire or a test'. UFAS incidents have fluctuated in Fife over the three-year period however for 2023-2024 Fife saw a reduction of UFAS incidents by 45% (791 incidents).
- 6.2 From 01 July 2023 SFRS changed its response model to UFAS incidents. We remain committed to supporting Premises Duty Holders achieve high levels of fire safety and continue to work with them to see improved alarm investigation and development of preventative behaviours that typically result in a UFAS event.
- 6.3 SFRS' UFAS Reduction Strategies continue to be managed and monitored by a 'UFAS Champion' who contacts premises occupiers after each UFAS incident, to discuss the activation, as well as support in the development of strategies to reduce or eliminate.
- 6.4 SFRS will continue to mobilise to locations protected as "exempt" from our UFAS response model. This includes Premises with identified sleeping risks such as Student Accommodation, Hotels and Hospitals.



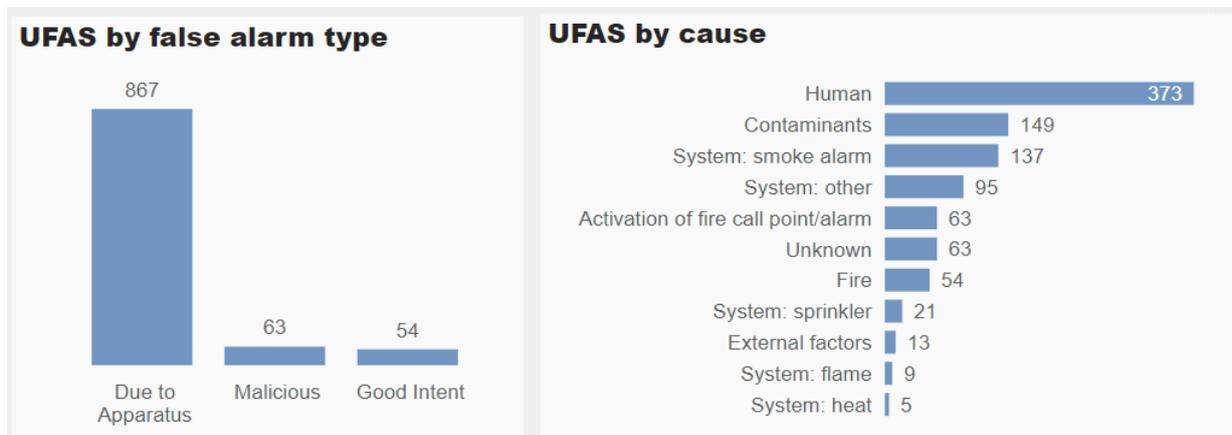
Graph 12 - Unwanted Fire Alarm Signals: 1st April – 31st March 2023 – 2024



Graph 13 - Unwanted Fire Alarm Signals (UFAS) by Council Governance Area.



Graph 14 - UFAS Related operational activity by quarter – Fife Council.



Graph 15 - UFAS Alarm Type and Cause – Fife Council.

6.5 Graph 15 indicates that 867 incidents were triggered through an alert by fixed apparatus (e.g. Smoke detection). It is worth noting that of these, 373 were directly attributed to human interaction with these units which can be further added to through the introduction of contaminants, malicious intent or bad practices in the locale of detection systems.

Reduction in Unwanted Fire Alarm Signals Strategy

- 6.6 Unwanted Fire Alarm Signals (UFAS) Reduction Strategies continue to be managed and monitored by an 'UFAS Champion' who contacts premises occupiers after each UFAS incident, to discuss the activation, as well as strategies to reduce or eliminate. This strategy, along with a number of others had seen the numbers of UFAS decrease significantly for the first time in a considerable period. The UFAS Champion will continue to engage robustly with Fife Council Education and NHS to address this recent spike and drive these types of incidences down.
- 6.7 The trend of a reduction in operational incidents following the implementation of the 2023 UFAS response policy provides confidence in a continued reduction in these event types as we move forward. This indicates the impact that these incidents are having on SFRS is reducing allowing us to divert our time and resources to other community preventative workstreams, staff training and availability for other Operational requirements. It also demonstrates a positive trend in minimising the impact on business productivity, disruption to the employees/public and lessens the inherent Occupational Road Risk associated with Operational response.

7. Transport and Environment

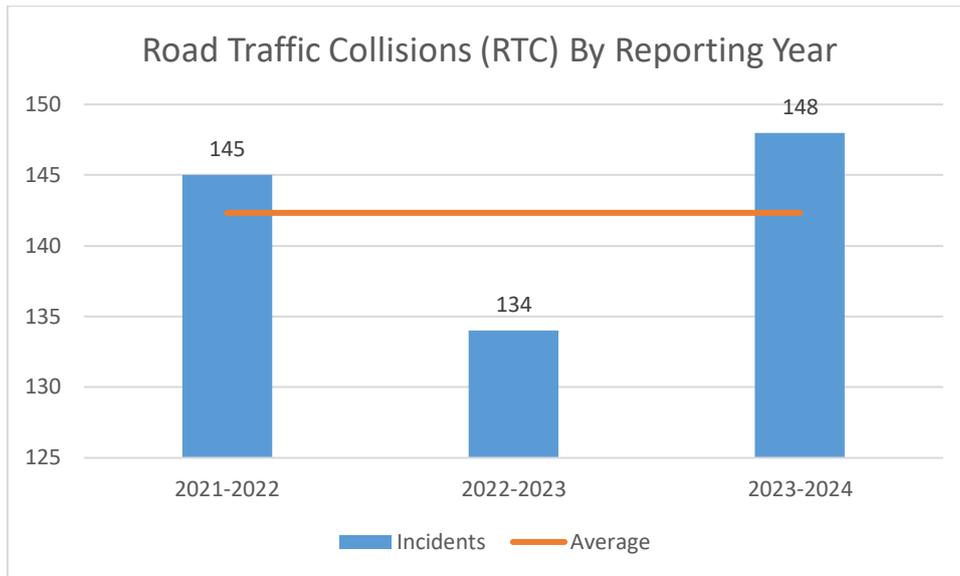
- 7.1 The following data will be monitored alongside partners, incident information, established blue light subgroups and further supporting evidence.

Water Related Incidents

- 7.2 Water related incidents caused by environmental factors are thankfully rare, but SFRS recognises the impact of severe weather events as an emerging risk to communities within Scotland. For the reporting period of 2023-2024 SFRS attended 123 flooding incidents which equates to a reduction of 20 from the previous reporting period. Of these, SFRS were only required on 17 occasions to pump out pluvial water.
- 7.3 There were seven (7) reported incidents which required trained SFRS Water Rescue personnel to enter waterways to perform rescues. The number of mobilisations of specialist water teams exceeded this number but were not required other than to support other agencies / humanitarian mutual aid.

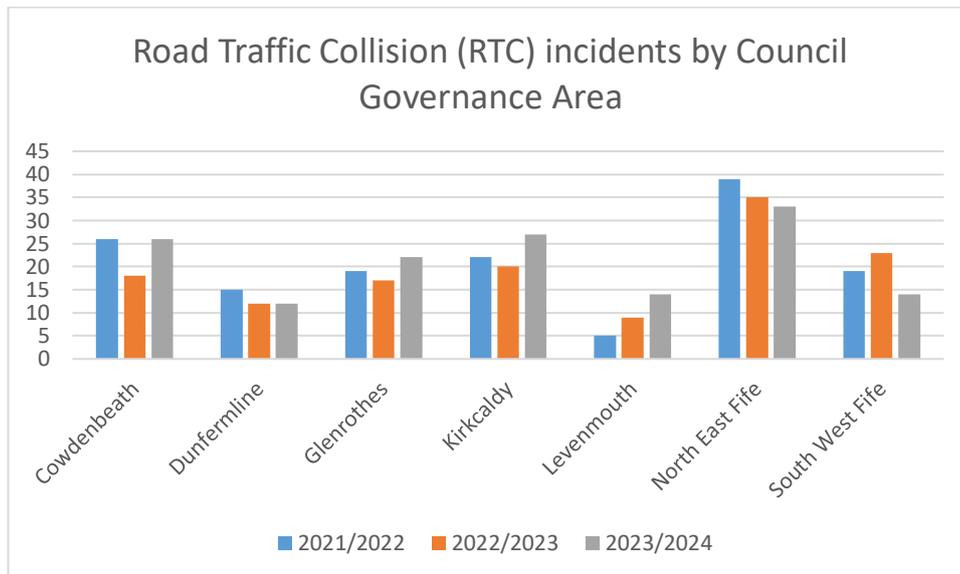
Road Traffic Collisions

- 7.4 As SFRS generally only attend RTC's of a serious nature, where persons are trapped, or through partner agency notification, the figures below do not capture every RTC which occurs within Fife.
- 7.5 Graph 16 shows that across the entire council area Fife has experienced a 10% increase in the number of RTCs attended by SFRS from 2022-2023. This equates however to only a 3% increase from the 2021-2022 reporting period.



Graph 16 - Road Traffic Collisions (RTC): 1st April 2023 – 31st March 2024

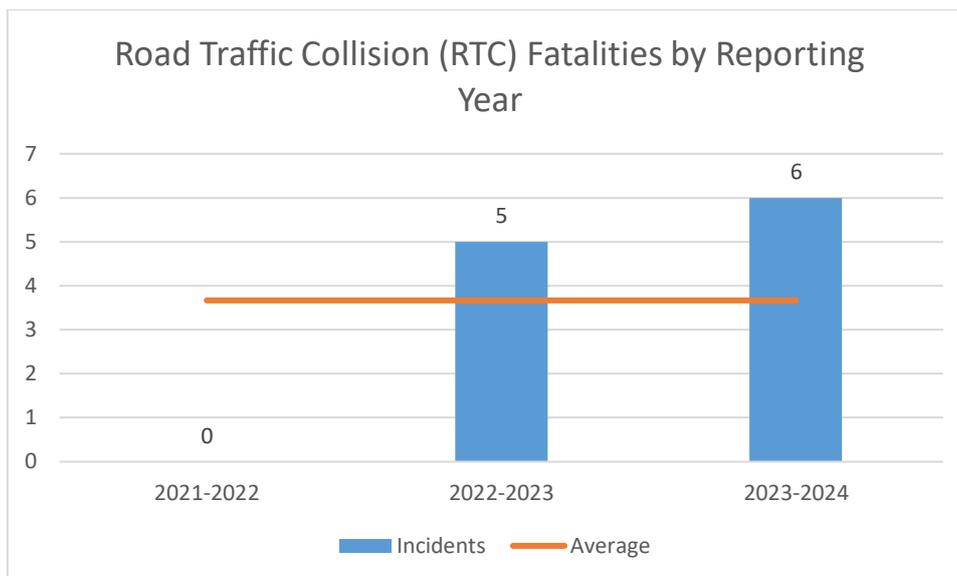
- 7.6 These figures may follow an increase in the awareness of our capabilities and early mobilisation to RTCs by partner agencies. This can be reasoned through an increase of 22 by Police Scotland (71) and seven by SAS (55) for this reporting period.
- 7.7 Of the 148 reported incidents, six related to commercial large vehicles and six related to a motorcycle. The remainder were reported as cars.
- 7.8 Graph 17 illustrates the distribution of RTCs by Fife Council Governance Area. North-East Fife continues to be the area with the largest prevalence of RTCs.



Graph 17 - Road Traffic Collisions (RTC) By Council Governance Area.

- 7.9 Only three Council Governance areas have seen an average increase in RTC related activity for the reporting period. Levenmouth is the only area to have experienced a year on year upward trend in activity across the 3-year reporting period.

RTC Fatal Casualties

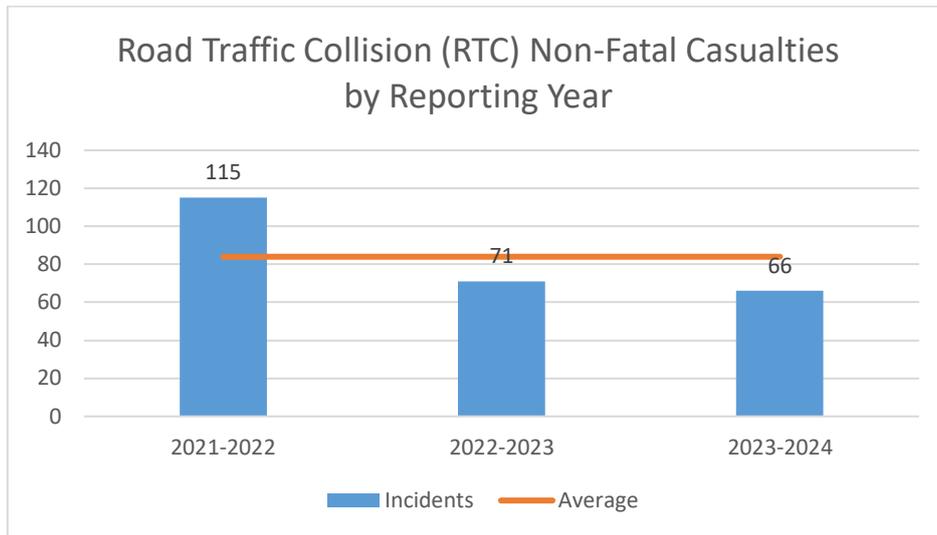


Graph 18 - Road Traffic Collision Fatal Casualties: 1st April 2023 – 31st March 2024

- 7.10 SFRS are saddened to report an increase in the number of road related fatalities by one for this reporting period.
- 7.11 Incident data confirms that all fatalities occurred within isolated incidents from one another and did not represent a mass casualty event. One Fatality involved a motorcycle with all others identified as within a domestic or commercial car.
- 7.12 There is no trend for an age demographic relating to these fatalities. Data also indicates that four were identified as Male with a further two identified as Female (data indicators does not take cognisance of alternative gender recognition at this time).
- 7.13 The A92 represented the network that attributed to the most fatalities (3) although no clear traffic hotspot can be identified to support a targeted preventative initiative.

RTC Non-Fatal Casualties

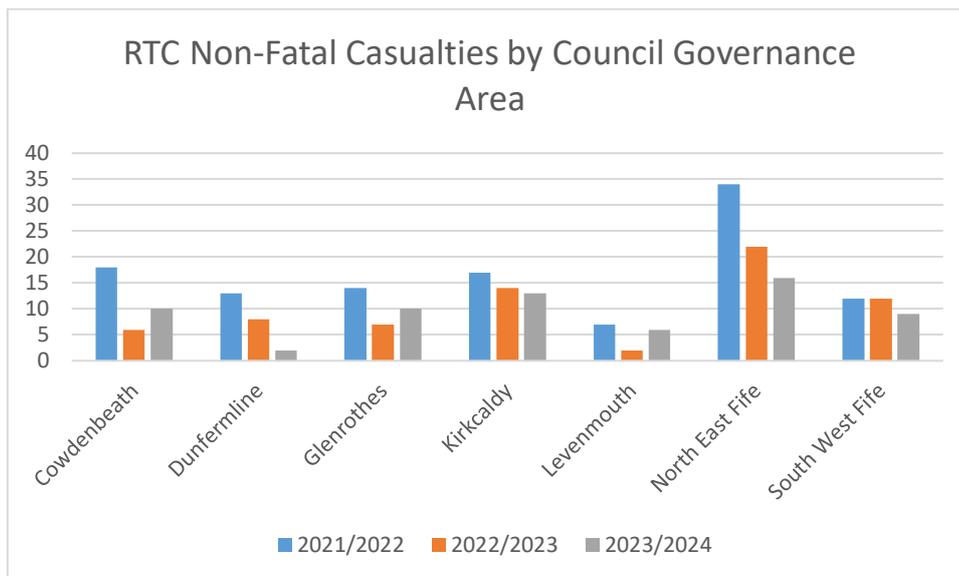
- 7.14 Incident data shows a reduction of 8% for non-fatal casualties (66 incidents) recorded by SFRS for this reporting period against that of 2022-2023. This figure remains below the three-year average of 84 and 49 below that of 2021-2022.
- 7.15 The number of non-fatal casualties were recorded in forty-eight (48) individual incidents. Of these, 48 were identified as the driver of the vehicle, 15 as a passenger, three as pedestrians and one as a workplace employee.



Graph 19 - Road Traffic Collision Non-Fatal Casualties: 1st April 2023 – 31st March 2024

7.16 Graph 20 (below) shows that Northeast Fife had the largest number of recorded casualties compared to any other Council Governance Area (16).

7.17 Cowdenbeath, Glenrothes and Levenmouth experienced slight increases in data for this reporting period however all are lower than or comparable to their respective three-year averages.



Graph 20 – Road Traffic Collision (RTC) Non-Fatal Casualties by Council Governance Area.

Transport and Environment Related Incident Reduction Strategy

7.18 SFRS, Clackmannanshire - Fife - Stirling LSO area, along with our partners, deliver valuable educational projects including 'Safe Drive Stay Alive', 'Drive Wise', 'Child Car Seat Safety Checks', 'Cut It Out', 'Biker Down' and the 'Fife Water Safety Initiative'. These preventative projects allow SFRS and our partners to target demographics that historically represent the largest risk to communities both on the road and within the natural environment.

- 7.19 SFRS works with Police Scotland and other partners to maintain the fully established Road Casualty Reduction Group (RCRG). This group supports the identification of root causes of notable RTC incidents and make recommendations to address safety hotspots on Fife's Road network.
- 7.20 Fife Water Safety Group (FWSG) meet quarterly attended by multiple partners to combine knowledge and expertise surrounding inland water risk and safety. FWSG look at Prevention, Improved Incident Response, and incident case reviews to share learning and apply interventions as required. This is an established link with local suicide prevention partners to ensure any water environments are highlighted and managed appropriately.

8. Conclusions

- 8.1 SFRS has continued to see Operational Activity across all Key Performance Indicators aligned to the Fire & Rescue Local Plan for Fife 2021. This provides evidence to show the validity in these KPIs.
- 8.2 Within this report SFRS has seen a reduction against five KPIs, 6 increases compared to 2022-2023 and one demonstrating no change. Whilst there is scope for continued improvement across all elements of this report, Fife Council should take comfort from the detail provided in this report and the preventative efforts being made by SFRS and its partners to see a reduction in fire and transport related Operational incidents and injuries.
- 8.3 This can be further supported by the submission of preventative activity undertaken that has been reported within the 2023-2024 Fife Council Community Safety Partnership (FCSP) "People and Community Scrutiny Committee" report. This report provides evidence to support the vision that "*A safe community is strong, cohesive, vibrant, participatory, liveable, and one where people can go about their daily activities in an environment without fear, risk, harm or injury*". All activity aligns to the following FCSP local priorities of.
- Priority 1 – reducing unintentional harm.
 - Priority 3 – antisocial behaviour.

9. Appendix 1: Summary of Community Safety Engagement activity

Home Fire Safety Visits (HFSV) – 01/04/23 to 31/03/24	
High Risk	759
Medium Risk	915
Low Risk	520
Total Completed	2149
Adult Protection (AP1) Referrals	147 (+96 from 2022/2023)
Post Domestic Incident Response	165

Snapshot of Community Safety Engagement Activities – 01/04/23 to 31/03/24	
Partner training	<p>New Partnership established with TURN Men’s Group (Justice Social work)</p> <p>10x Fire Risk Awareness training events to Telecare staff, home care staff and Fife Council staff.</p> <p>Christmas Community Nursing Session @Lynebank hospital (60 people).</p> <p>CPR / Defibrillation demonstration event at Liberty Centre, Glenrothes.</p>
Fire Skills	<p>4 in total</p> <p>2 – 2-day work experience course run for 8 young people at Methil Fire Station.</p> <p>2 - 2-day course run for 6 young people at Kirkcaldy fire station.</p> <p>Group Engagement event with ex-Prisoners from Greener Kirkcaldy</p>
Youth Engagement	<p>College / University Freshers Fair – Careers Day at Dunfermline High School.</p> <p>2x Talk with children with additional needs at John Fergus School, Glenrothes & Roslyn School Windmill Campus.</p>
Anti-Social Behaviour (ASB)	<p>ASB Talks – Assemblies to all Secondary School year groups surrounding risks of derelict buildings.</p> <p>2x Input with students within Pupil Support Services (The Bridges & Glenrothes).</p> <p>Bonfire Night Talks – 7 talks to approx. 1750 Secondary Pupils at Kirkcaldy, Auchmuty, St Andrews, Woodmill, Queen Anne and Viewforth High Schools. All Primary Schools engaged with through Operational Crews.</p> <p>Fire Setter Interventions – 16 within Fife area.</p> <p>FSSE Interventions – 2 complete (Scottish Sports Futures & Capshard Primary School).</p>

Water Safety School Talks	<p>Events – 5 Patrols and 48 water safety engagement events around inland hotspots including Preston Quarry, Inverkeithing & Townhill loch.</p> <p>Talks – 10 assemblies targeting S4-S6 pupils Schools included Levenmouth Academy, Kirkcaldy, Glenrothes, Balwearie, Woodmill High Schools and Waid Academy.</p> <p>Ice WSS Input to 600 Pupils within Fife area.</p>
Elderly Residents	Home Safety – Multiple Group chats with residents’ groups
Road Safety Event	<p>Biker Down – 3 events offered with space for 20 in each and offered to people across Forth Valley</p> <p>Road Safety inputs –13x safety engagement activities.</p> <p>Car Seat Safety Event @ St Andrews Fire Station</p> <p>Patrol – With Police Scotland in St Andrews to spot check car seat safety. 43 cars engaged with 57 seats checked.</p>
Safe Drive Initiative	All Secondary Schools within Fife Council participated in the 2023 Safe Drive stay alive initiative.
Corporate Parenting Events	<p>Police PSYV camp – 60 young persons.</p> <p>Assembly by Youths who attended the SSF training course.</p>

Background Papers

SFRS Local Fire and Rescue Plan for Fife Local Authority Area 2021. Link - <https://www.firescotland.gov.uk/your-area/east/east-local-plans.aspx>

Report Contact

Lee Turnock

Group Commander

Clackmannanshire-Fife-Stirling LSO

Scottish Fire and Rescue Service

Email – lee.turnock@firescotland.gov.uk

27 June 2024

Agenda Item No. 5

Fife Community Safety Partnership Update

Report by: John Mills, Head of Housing Services

Wards Affected: All wards

Purpose

The report provides an annual update on the progress of Fife Community Safety Partnership (FCSP) in delivering against the current Community Safety Partnership Delivery Plan 2023-26.

Recommendation(s)

It is recommended that the Committee:

- Consider and comment on progress to date.

Resource Implications

Delivery of the Community Safety function in Fife relies on the continued commitment and resources of all existing partner agencies across statutory and voluntary sectors, in particular Fife Council, Police Scotland, Scottish Fire and Rescue Service and NHS Fife.

Legal & Risk Implications

There are no additional legal and risk implications arising from this report.

Impact Assessment

An EqlA has not been completed and is not necessary at this time as no new policies or policy changes are proposed.

Consultation

Ongoing and regular consultation takes place with community safety partner agencies, particularly at point of annually refreshing the delivery plan.

1.0 Background

- 1.1 The Fife Community Safety Partnership (FCSP) was re-established in 2019 to take forward joint approaches to community safety in Fife. It aims to work in partnership to ensure that people who live in, work in, or visit Fife can live in confidence and without fear for their own, or other people's, safety.
- 1.2 The main role of the FCSP is to implement and oversee the community safety vision in Fife:
 - *A safe community is strong, cohesive, vibrant, participatory, liveable, and one where people can go about their daily activities in an environment without fear, risk, harm or injury.*
- 1.3 In addition to the above, the FCSP delivers the community safety element of the 'Thriving Places' theme within the Plan for Fife and oversees work to fulfil the current ambition:
 - *'All our communities benefit from low levels of crime and antisocial behaviour'.*
- 1.3 Following local council elections in 2022, current membership of the FCSP comprises four elected members and the following core agencies:
 - Police Scotland
 - Scottish Fire and Rescue Service
 - Fife Council (including Safer Communities, Housing, Justice Social Work, Education, Social Work, Protective Services)
 - NHS Public Health
 - Fife Alcohol and Drugs Partnership
 - Fife Violence Against Women Partnership
 - Fife Centre for Equalities.
- 1.4 In addition to the above, smaller working groups carrying out themed work streams may include other agencies on an ad hoc basis dependent on the topic.
- 1.5 At the meeting held on 12th December 2023, Councillor Margaret Kennedy was appointed FCSP Chair and Councillor Darren Watt as Depute Chair.
- 1.6 The FCSP priorities for the year 2023-26 are as follows, with more information relating to the underlying themes in appendix 1:
 - Priority 1 – Reducing Unintentional Harm
 - Priority 2 – Reducing Crime
 - Priority 3 – Reducing Antisocial Behaviour
 - Priority 4 – Community Justice.

2.0 Current Landscape – Challenges and Opportunities

- 2.1 The annual report on the FCSP Delivery Plan (appendix 2) identifies the efforts of community safety partners to address issues which have required a partnership response in Fife during 2023-24.
- 2.2 The changing public sector landscape and limited resources remains a challenge for the partnership. However, our commitment to prevention should mean more issues are tackled upstream and our efforts are targeted for maximum effect through working together.
- 2.3 Partners have committed to refreshing the Delivery Plan on an ongoing basis within a three year timeframe, currently 2023-26), to facilitate the inclusion of challenges associated with emerging trends and national priorities, alongside satisfying community safety needs of local communities. In this respect, then, the Delivery Plan is a 'live' document.
- 2.4 Partners have also committed to ensuring stronger links between the CSP and the local 'People and Place' meetings. Most often this link is made through members of the CSP attending local meetings wearing 'two hats', representing both their own organisation and thinking of the wider community safety needs/implications. This remains both an opportunity and a challenge, with individuals being reminded to continue to 'think with community safety in mind'.
- 2.5 Both individually and as a collective, partners have committed to continuing to actively identify what the residents of Fife believe are the local community safety priorities. As well as attending the more traditional forums for engagement (Community Councils, Tenants and Residents Forums, etc) engagement takes place via social media, local events and day to day interaction with individuals. As above, while recognising the fundamental importance of responding to what is heard, balancing expectations and aspirations against resourcing and operational capacity is a constant challenge.

3.0 Highlights

- 3.1 Appendices 2 and 3 provide a fuller picture of the activity of the Community Safety Partnership during 2023-24, but the following are a selection of highlights under each of the priorities.
- 3.2 Priority 1 – Reducing Unintentional Harm

Spotlight on Road Safety

Education is critical to position road safety as a lifelong-learning process. This has been recognised by the Road Casualty Reduction Group (RCRG). As such, learning opportunities, delivered by partners across Fife, continue to be developed and updated to take account of emerging trends in Fife specifically, ensuring that all road users at different ages and stages receive an opportunity to improve their road safety knowledge.

A new area of focus for 2024-25 is to develop and deliver partnership resource with a specific focus on Pedestrian Safety.

3.3 Priority 2 – Reducing Crime

Spotlight on Cyber Crime

Cyber Crime is a growing and ever evolving issue where even the most informed individuals can find themselves subject to a fraud. Cyber-crime information has formed part of both personal safety and commercial visits during 2023-24. Internet safety talks are carried out in schools across Fife and information provided to parents relating to the safeguarding of young people while they are online, game age rating, talking to strangers, privacy settings and image sharing.

To continue the good work in this area during 2024-25, there will be further development of a partnership response with Trading Standards in relation to the TruCall Blocker system, to facilitate an increase in the number of homes fitted with equipment to protect victims experiencing high volumes of telephone scams.

3.4 Priority 3 – Reducing Antisocial Behaviour

Spotlight on F24 Project:

In response to persistent antisocial behaviour at the Kingdom Centre and Bus Station in Glenrothes, a diversionary project was offered to pupils in the Glenrothes area. The F24 project was selected as it is designed to afford young people a 'hands on' learning experience as well as discussions around behaviour in the community. The young people involved were disengaged in school but relished the opportunity for an alternative learning programme. Following a successful event, where participants were able to engage with engineers from Leviton Network Solutions Europe based in Glenrothes, and one has since been selected for a summer internship with the same company. If funding can be identified it is hoped this successful project can be replicated in other committee areas.

A new area of focus for Priority 1 overall during 2024-25 will be to consider the recommendations contained within the recent Scottish Government publication "Reviewing Scotland's Approach to Antisocial Behaviour" to facilitate a review and development of Fife's approach.

3.5 Priority 4 - Community Justice

Spotlight on Prison Release

This area of focus for community justice partners aims to ensure progress towards local and national priorities in relation to the SHORE standards (Sustainable Housing on Release for Everyone). Work has taken place to ensure appropriate support is available to individuals leaving prison in order to prevent re-offending. A new area of focus for 2024-25 will be to identify opportunities to address significant issues around housing, particularly in

relation to the current landscape of a housing emergency coupled with Scottish Government's recent announcement of legislation to facilitate early prison release to ease overcrowding in Scottish prisons.

3.6 In addition to the work carried out under each of the four priorities, a number of cross-cutting themes were identified as impacting on all the areas of concern (see appendix 1 for further details), and consequently do not sit under any single priority. In order to develop partners' knowledge base, to encourage partnership working and to strengthen links, presentation space at each of the quarterly meetings has been designated to public and voluntary sector organisations. During 2023-24, presentations were received from the following services, with more presentations organised for 2024-25:

- **Youth Justice Officers** (overview of Youth Justice activity and referral routes)
- **Fife Suicide Prevention Network** (focus on Creating Hope for Fife – Fife Suicide Prevention Action Plan)
- **Justice Social Work** (overview of JSW service)
- **Fife Community Safety Support Service** (focus on ASB Support & Mediation and referral routes)
- **Trading Standards** (focus on Callblocker system).

4.0 Conclusions

4.1 The Committee is asked to consider the progress to date in taking forward work to deliver community safety in Fife, and to provide comment and feedback.

List of Appendices

1. FCSP priorities and underlying themes 2023-26
2. FCSP Delivery Plan 2023-26 (annual update 2023-24)
3. FCSP Delivery Plan Annual Update narrative

John Mills
Head of Housing Services

Report Contact:

Author Name: Patricia Spacey

Author's Job Title: Safer Communities Manager

Workplace: Fife House, Glenrothes

Email: patricia.spacey@fife.gov.uk

Priorities and Underlying Themes 2023-26

PRIORITY 1 – REDUCING UNINTENTIONAL HARM

(Led by Scottish Fire and Rescue Service)

Themes:

- Home Fire Safety
- Home Safety (under 5's and vulnerable adults)
- Water Safety (outdoor bodies of water)
- Road Safety

PRIORITY 2 – REDUCING CRIME

(Led by Police Scotland)

Themes:

- Acquisitive Crime
- Serious and Organised Crime
- Hate Crime
- Cyber Crime

PRIORITY 3 – REDUCING ANTISOCIAL BEHAVIOUR

(Led by Fife Council)

Themes:

- Public space ASB
- Private space ASB

PRIORITY 4 – COMMUNITY JUSTICE

(Led by Fife Council)

Themes:

- Supporting effective delivery of the Community Justice model
- Promoting effective partnership engagement to reduce re-offending.

CROSS CUTTING THEMES

Prevention - Early Intervention – Trauma - Social Isolation - Poverty - Lived Experience - Homelessness - Health Inequalities - Substance Abuse- Mental Health

Fife Community Safety Partnership

Delivery Plan Annual Update 2023-24

Thinking with Community Safety in Mind

FIFE COMMUNITY SAFETY PARTNERSHIP

The Community Safety Partnership aims to deliver on shared outcomes in Fife, with particular focus on identifying and addressing emerging national and local trends, and filling gaps in service.

In February 2023, the FCSP carried out a review of priorities in the Delivery Plan in advance of a refreshed focus for an extended period of three years (2023-26). The review also led to some amendments to the four established priorities to clarify areas of activity and to promote the focus on prevention and early intervention:

Priority 1 – Reducing Unintentional Harm (led by Scottish Fire and Rescue Service)

Priority 2 – Reducing Crime (led by Police Scotland)

Priority 3 – Reducing Antisocial Behaviour (led by Fife Council Safer Communities Team)

Priority 4 – Community Justice (led by Fife Council Community Justice Co-ordinator)

By taking a public health approach, all services will review, engage and focus resources on individuals and areas which create most demand on services, and will agree a joint approach to prevention. All services will engage with and identify individuals at an earlier stage to take action and apply appropriate intervention whilst being trauma informed (for both offenders and repeat victims).

In order to reduce vulnerabilities, a joined up approach will be taken to engage with young people, fulfil service responsibilities as corporate parents, and also address matters relating to:

- Trauma
- Equality and Diversity
- Violence against Women and Girls
- Mental Health/Wellbeing
- Substance Misuse
- Homelessness
- Social Isolation
- Poverty.

Community Safety Priority 1: Reducing Harm

Lead: Scottish Fire and Rescue Service (Sarah Robertson)



THEME 1 - HOME SAFETY

OBJECTIVE: Develop partnership response to the reduction of accidental dwelling fires, fire casualties and home accidents.

ACTIVITY	LEAD	PROGRESS
1. Create a partnership working group to identify improvements to current practice, develop activity, and identify gaps in service	Priority 1 Lead	In progress
2. Promote information and knowledge sharing between services about the most vulnerable people in our communities	Home Safety Working Group	Complete for 2023-24
3. Develop partnership approach to help identify those most at risk of domestic fire or accidents in Fife	Home Safety Working Group	Complete for 2023-24
4. Offer experiential training to care providers across Fife to help reduce the risk of our most vulnerable residents	Home Safety Working Group	Complete for 2023-24
5. Develop and deliver awareness education to prevent incidents	Home Safety Working Group	Complete for 2023-24
6. Develop a Fife Hoarding Strategy	Home Safety Working Group	In progress
7. Develop a “Test of Change” partnership initiative in Dunfermline to identify people at risk of falls	Home Safety Working Group	Complete for 2023-24
8. Utilise Partnership Prevention Calendar to plan themed activities and community events throughout the year.	Home Safety Working Group	Complete for 2023-24

THEME 2 - ROAD SAFETY

OBJECTIVE: Develop partnership response to support the reduction of the number of people killed or seriously injured on the roads in Fife.

ACTIVITY	LEAD	PROGRESS
1. Oversee road safety activities and work with partners to coordinate initiatives and share data	Road Casualty Reduction Group	Complete for 2023-24
2. Work in partnership to raise awareness of the Scottish Government Framework for Road Safety up to 2030	Road Casualty Reduction Group	Complete for 2023-24
3. Develop and deliver road safety associated education programmes and events.	Road Casualty Reduction Group	Complete for 2023-24
4. Review and revise partnership film resource in relation to Safe Drive Stay Alive in conjunction with local marketing company	Road Casualty Reduction Group	In progress
5. Develop awareness raising around Pedestrian Road Safety (to include a resource/toolkit)	Road Casualty Reduction Group	In progress
6. Utilise Partnership Prevention Calendar to plan themed activities and community events throughout the year.	Road Casualty Reduction Group	Complete for 2023-24

THEME 3 - WATER SAFETY

OBJECTIVE: Develop partnership response to support the reduction of accidental drowning deaths and water-related suicide in Fife.

ACTIVITY	LEAD	PROGRESS
1. Develop multi-agency water safety group (PAWS – Partnership Approach to Water Safety)	Priority 1 Lead	Fully Complete
2. Finalise and publish Fife’s Water Safety strategy	PAWS Group	Fully Complete
3. Ensure regular meetings of the PAWS group take place with the aim of working together to deliver against locally and nationally agreed priorities.	PAWS Group	Complete for 2023-24
4. In line with Scotland’s Drowning Prevention Strategy, work in partnership to develop and deliver water safety education activities and initiatives for the community of Fife	PAWS Group	Complete for 2023-24
5. Expand and deliver water safety education initiatives to primary and secondary school pupils throughout Fife	PAWS Group	Complete for 2023-24
6. Promote the work of Fife Suicide Prevention Core Group	PAWS Group	Complete for 2023-24
7. Develop opportunities to contribute to the action plan created by Fife Suicide Prevention Group.	PAWS Group	Complete for 2023-24
8. Utilise Partnership Prevention Calendar to plan themed activities and community events throughout the year.	PAWS Group	Complete for 2023-24

Community Safety Priority 2: Reducing Crime

Lead: Police Scotland – Fife Division (Craig Fraser)



THEME 1 – ACQUISITIVE CRIME

OBJECTIVE: Develop partnership response to reduce acquisitive crime.

ACTIVITY	LEAD	PROGRESS
1. Recognising the cost of living crisis, develop and promote intervention and diversion pathways for offenders specific to crimes such as shop lifting	Priority 2 Lead	Complete for 2023-24
2. Work in partnership to raise awareness on prevention across the public and private sectors, including domestic household, retail and rural crime	Priority 2 Lead	Complete for 2023-24
3. Utilise Partnership Prevention Calendar to plan themed activities and community events throughout the year	Priority 2 Lead	Complete for 2023-24

THEME 2 – SERIOUS and ORGANISED CRIME

OBJECTIVE: Develop partnership response to support prevention and education activities concerning Serious and Organised Crime.

ACTIVITY	LEAD	PROGRESS
1. Develop partnership opportunities to receive awareness relating to Cuckooing and County Lines activity	Priority 2 Lead	Complete for 2023-24
2. Relevant information to be assessed and shared among partners to identify trends and inform a joined up preventative approach.	Priority 2 Lead	Complete for 2023-24
3. Engage in prevention work concerning regional criminality and emerging trends including theft of keyless vehicles	Priority 2 Lead	Complete for 2023-24
4. Create and facilitate a multi-agency working group to develop policy and procedures in relation to a new Local Authority Serious and Organised Crime risk management	Priority 3 Lead	In progress

THEME 3 – HATE CRIME

OBJECTIVE: Develop partnership response to support prevention and education activities relating to Hate Crime/Hate Incidents.

ACTIVITY	LEAD	PROGRESS
1. Facilitate a Partnership Working Group to consider development of responses to hate crimes and incidents	Priority 2 Lead	Fully Complete
2. Maximise opportunities for members of the public to report hate crimes and receive appropriate support.	Hate Crime Core Group	In progress
3. Increase the amount of third party reporting centres so organisations are better equipped to support staff, service users and the wider community in identifying and reporting hate crime and also provide support through the police investigation.	Hate Crime Core Group	In progress
4. Increase awareness and understanding of Hate Crimes/Incidents	Hate Crime Core Group	Complete for 2023-24
5. Work with partners/schools/youth groups to educate young people on the impact and consequences of their actions and encourage supportive and inclusive environments for young people.	Hate Crime Core Group	Complete for 2023-24

THEME 4 – CYBER CRIME

OBJECTIVE: Develop partnership response and deliver preventative measures to address Cyber related crime.

ACTIVITY	LEAD	PROGRESS
1. Develop opportunities to deliver Police Scotland cyber-crime prevention activities and products.	Priority 2 Lead	Complete for 2023-24
2. Develop and deliver preventions packages to all age ranges	Priority 2 Lead	In progress
3. Consider development of video inputs to be recorded and made available online for use by all partners	Priority 2 Lead	In progress
4. Identify opportunities to develop partnership activity with other organisations involved in this subject area	Priority 2 Lead	In progress



Community Safety Priority 3: Reducing Antisocial Behaviour

Lead: Fife Council Safer Communities Team (Joan Lamie)

THEME 1 – PUBLIC SPACE ANTISOCIAL BEHAVIOUR

OBJECTIVE: Develop partnership response to support the reduction of Public Space ASB.

ACTIVITY	LEAD	PROGRESS
1. Facilitate development of a public space ASB working group	Priority 3 Lead	In progress
2. Improve and promote local and Fife wide joint working between agencies and communities involved in addressing public space ASB.	Public Space ASB Working Group	Complete for 2023-24
3. Develop opportunities for early intervention and prevention designed to educate people (in particular, young people) about the risks and consequences of public space ASB.	Public Space ASB Working Group	Complete for 2023-24
4. Use local knowledge and data systems to identify those areas of Fife most affected by public space ASB.	Public Space ASB Working Group	Complete for 2023-24
5. Review Area Hub meetings to ensure operational consistency	Public Space ASB Working Group	In progress
6. Provide a partnership resource to Fife wide group created to tackle fire raising in derelict buildings	Public Space ASB Working Group	Complete for 2023-24
7. Encourage expansion of proven local initiatives (eg Improving Levenmouth Together)	Public Space ASB Working Group	In progress
8. Develop a framework in relation to Firework Control Zones (as per The Fireworks and Pyrotechnic Articles (Scotland) Act 2022).	Public Space ASB Working Group	In progress

THEME 2 – PRIVATE SPACE ANTISOCIAL BEHAVIOUR

OBJECTIVE: Develop partnership response to support delivery of improved outcomes for residents of Fife experiencing antisocial behaviour in a domestic setting.

ACTIVITY	LEAD	PROGRESS
1. Facilitate development of a private space ASB working group	Priority 3 Lead	In progress
2. Develop and monitor the effectiveness of strategies and associated activity.	Private Space ASB Working Group	In progress
3. Identify opportunities for community engagement in each of the 7 local areas	Private Space ASB Working Group	In progress
4. Develop discussions at 'people and place' groups	Private Space ASB Working Group	In progress
5. Establish better working relationships with private landlords and Registered Social Landlords	Private Space ASB Working Group	In progress
6. Facilitate opportunities for community-based solutions to private space antisocial behaviour	Private Space ASB Working Group	In progress
7. Private Space working group to consider recommendations contained within Scottish Government's recent report " <i>Reviewing Scotland's Approach to Antisocial Behaviour</i> ".	Private Space ASB Working Group	In progress



Community Safety Priority 4: Community Justice

Lead: Fife Community Justice Co-ordinator (Tricia Spacey)

THEME – COMMUNITY JUSTICE

OBJECTIVE: Develop partnership engagement to support effective delivery of the Community Justice Model with the aim of reducing re-offending.

ACTIVITY	LEAD	PROGRESS
1. Establish a core group of statutory and affiliated partners with TOR and Governance	Priority 4 Lead	Fully Complete
2. Promote and enable the involvement of Voluntary Sector	Community Justice Working Group	Fully Complete
3. Ensure a minimum of quarterly meetings of the Community Justice Working Group with the aim of working together to deliver against locally and nationally agreed priorities.	Community Justice Working Group	Complete for 2023-24
4. Review the Know Your Population Report (as prepared by Fife Council Research and Insight Team) with a view to facilitating further discussion and identifying further research and activity.	Community Justice Working Group	In Progress
5. Produce a revised Fife Community Justice Outcome Improvement Plan by the end of 2024	Community Justice Working Group	In Progress
6. Utilise partnership communications to focus on links to national campaigns led by Community Justice Scotland	Community Justice Working Group	Complete for 2023-24
7. Promote wider distribution of local social media messages to raise awareness of local activity.	Community Justice Working Group	Complete for 2023-24



Community Safety - Miscellaneous

Lead: All Partners

THEME – PARTNERSHIP & PREVENTION

OBJECTIVE: Promote collaboration and information sharing at a local level to innovate local solutions.

ACTIVITY	LEAD	PROGRESS
1. Finalise Information sharing protocols	Priority 2 Lead	In progress
2. Develop a Partnership Prevention calendar	CSP support	Fully Complete
3. Information pertinent to specific campaigns to be co-ordinated and shared in line with the prevention calendar	All partners	Complete for 2023-24
4. Develop a partnership communication strategy to maximise the audience for general advice and target hard to reach communities.	All partners	Complete for 2023-24
5. Use Partnership Prevention Calendar plus social media, press and community events to support national and local campaigns	All partners	Complete for 2023-24

Fife Community Safety Partnership Delivery Plan – Annual Update Narrative 2023-24

Priority 1 – Reducing Unintentional Harm

Theme 1: Home Safety (incorporating home fire safety, home safety & security)



- The following home visits were fully resumed throughout Fife during 2023-24, following the easing of the Covid pandemic restrictions:
 - Home fire safety
 - Safe and well (pilot)
 - Home security for those experiencing domestic abuse/violence.
 - Child safety for families with children under 5 years of age
 - Home safety for vulnerable adults
- Work is ongoing to develop the Fife Hoarding Strategy.
- Community Safety engagement events took place to raise awareness of the dangers of button batteries.
- Test of change in Dunfermline area during 2023-24 – partnership initiative between H&SC (MEC team), Fife Cares and Fife Sports & Leisure Trust. MEC team visiting people who have fallen at home can provide details of referral for Fife Cares visit, where advice and information was provided to prevent further incidents. In addition, a referral by Fife Cares to Fife Sport and Leisure Trust to enable the individual to be assessed and matched to an appropriate form of exercise to improve strength and balance, designed to provide resilience against further falls.
- Promotion of referral processes to enable services to reach those requiring support.

- Area of focus for 2024-25:
 - upskilling H&SC partners aiding frontline practitioners with the ability to identify those most vulnerable to fire.

Theme 2: Road Safety

- The Road Casualty Reduction Group was re-established after a period of inactivity following the coronavirus pandemic. The group meets quarterly, and is chaired by Police Scotland, with SFRS as depute chair.
- The priorities of the group were agreed as:
 - Tackling drivers who are impaired.
 - Tackling high risk behaviour.
 - Educate young people, inexperienced road users and risk takers.
 - Support high risk groups, older people, motorcyclists, pedestrians, children & cyclists.
 - Support primary and secondary schools.
 - Speed enforcement at targeted locations.
- Partnership events developed and/or delivered during 2023-24 included:
 - In Car Safety Checks
 - Car Seat Training for Fife Women's Aid
 - Don't Park Here campaign.
 - Leuchars Army Base Event
 - Primary and Secondary School Inputs including Safe Drive Stay Alive
 - Slow Down for School Radio Campaign
 - Pass Plus
 - Road Traffic Offenders
 - Taxi Driver Course
 - Drivewise 65+

- Areas of focus for 2024-25:
 - Pedestrian Road Safety including publication of a new Pedestrian Toolkit.
 - A new SDSA visit to be published this year to support educating young people.

Theme 3: Water Safety

- The Fife Water Safety Group meets quarterly with attendance from water safety partners from across Fife.
- A PAWS (Partnership Approach to Water Safety document) has been produced for Fife. The PAWS document is a multi-agency approach to improving water safety in Fife by combining the knowledge and experience of partners who best understand, and can manage, risks in and around water.
- The main FWSG areas of work for 2023-24 were as follows:
 - Water Safety Education - school inputs were offered to all secondary schools in Fife during 2023-24. RNLI have also been visiting primary schools.
 - Water Safety Engagement Days - a Coastal 'swim safe and emergency services' day was held at Aberdour on the 3rd of June 2023, hosted by RNLI.
 - Waterside Responders Scheme - the Fife Water Safety group was awarded £2000 from Fife Charities Trust to buy throwlines for the Waterside Responders Scheme. It is hoped this will be rolled out across Fife over this year.
 - Wild Swim Safe Course – the group identified a gap for an emergency first aid and water safety course for Wild / Open Water Swimmers. Partners are currently working with RNLI to create a suitable course to offer to these groups. A number of wild swimming groups received a water safety input from RNLI during 2023-24.
 - Drowning and Incident Review (DIR) Process: - DIR aims to gather data and understand the contributory factors of a water-related incidents to help gain a better understanding of how to prevent similar incidents occurring in future. All partners on the group have been offered training and we had a DIR following a water fatality in Levenmouth earlier in the year.
 - Water Safety Concerns in Fife - any concerns around water safety in Fife can be sent to the Fife Water Safety group where experts in water safety can collectively discuss the concerns and identify how to improve the situation.

- Joint approach between Water Safety group and Fife's Suicide Prevention Network to raise awareness and consider opportunities for early intervention.
- Water Safety patrols completed in hot spot areas during peak times throughout 2023/24 creating opportunity to engage with members of the public and provide water safety advice.

- Areas of focus for 2024-25:
 - Inland joint agency exercise & water safety promotion day at Lochore Meadows scheduled for 1st August 2024.
 - Coastal markers project will continue and expand along the coast of Fife between St Andrews and Kingsbarns and Shell Bay and Leven thanks to funding be sourced. This expansion will add 44 new information posts providing walkers with location information should this be needed in the event of an emergency.
 - New information and safety signage will be installed his summer at Elie Chain Walk improving safety for members of the public visiting the coastal path attraction.
 - Angling safety video was created beside Balgonie Castle and will become a national Water Safety Scotland resource for Anglers.
 - Open Water Safety Pilot Course in Cellardyke will take place in 2024.

Priority 2 – Reducing Crime



Theme 1 – Acquisitive Crime

- Police Scotland Criminal Justice Services Division is currently reviewing diversion pathways to ensure offenders are sign-posted to appropriate agencies.
- Fife Division have launched a proof of concept trialling an online Application as part of Service re-design, which allows specific retailers to upload evidence including images and statements, reducing demand on front line officers.
- Engagement on-going with criminal Justice partners around current legislation on Diversion from prosecution
- Scam Van - joint initiative with Trading Standards providing scam awareness.
- Keyless vehicles – prevention advice posted on social media and via Neighbourhood Watch around thefts of keyless vehicles. A number of individuals were identified, arrested and charged with various offences in this regard during 2023-24.

Theme 2 – Serious and Organised Crime

- Multi-agency work has been ongoing regarding young people in residential care settings to prevent and disrupt County Line activity. Young people are often placed some distance from their hometowns to break connections with organised crime groups and prevent exploitation, with Fife hosting young people from across the UK. This has involved working closely with County Lines/Youth Risk Officers, Placement Teams and Social Work.
- Cuckooing - in partnership with a variety of agencies who visit people at home (NHS, Fife Council Housing Service, Social Work Service, Education, Safer Communities) seek to raise awareness of cuckooing and provide guidance.
- Operation Hawkeye – strengthen cross-border working through Scottish Partnership Against Rural Crime (SPARC) to reduce opportunities for those individuals who are intent on causing the greatest threat, risk or harm to rural communities on both sides of the border.
- A multi-agency group was formed following the suspected drug related deaths of 4 young persons in Fife between September and October. Safety messages were circulated via schools to parents/guardians of young people advising of

what action to take if someone is showing signs of drug misuse. A communications sub group was also created to work with young people to develop a communications package informed by them.

- Community Policing – development of comprehensive intelligence packages which seek to prevent the exploitation of young people.

Theme 3 – Hate Crime

- Multiagency Hate Crime Core Group continues to meet quarterly. It is designed to address emerging trends, allowing tactical level decisions to be made by the group in relation to intervention, prevention and assess the wider impact on our communities. Membership of the core group includes lead practitioners from key partners who can influence operational activity and procedures within their organisation.
- Training and awareness raising is a key aspect of tackling and preventing hate crime and specifically includes Third Party Reporting. As an example, refresher Third Party Reporting training was delivered to new staff members at St Andrews University, allowing better support for our student and wider community in St Andrews.
- Hate crimes and incidents are monitored and recorded with analysis hate crime data supplied by divisional analysts per quarter. The purpose of this is to identify both vulnerable/repeat victims and repeat offenders so they can, if appropriate, offer additional support.
- One such partner is The Hive in Kirkcaldy, a newly opened LGBTI centre for the Fife community. Community safety partners liaised with the centre during 2023-24 and support was provided, including by the local Police Scotland Community Team in Kirkcaldy, who have established a police surgery on a bi monthly basis to offer advice and guidance to help build relationships with our LGBTI Community.
- External and third party organisations were supported throughout 2023-24, in particular with relation to prevention, reporting and community engagement. This was driven with key partners such as Fife Centre for Equalities, Fife Afro Caribbean Network and Fife Deaf communication service.

Theme 4 – Cyber Crime

- Cyber Crime is a growing and evolving issue where even the most informed individuals can find themselves subject to a fraud. Cyber Crime information has formed part of both personal safety and commercial visits.

- For home safety visits, victims are given advice regarding passwords, scams and social media where relevant. During commercial visits businesses are signposted to SBRC and cyber essentials. They are also provided advice regarding passwords, scams and social media (staffs and business).
- Internet safety talks are provided to P6's in schools across Fife and information stalls have been held at some school parents' nights. These provided information relating to the safeguarding of young people while they are online, game age rating, talking to strangers, privacy settings and image sharing.
- There is work ongoing in partnership with Trading Standards in relation to TruCall Blockers to ensure more equipment is fitted in the homes of victims who are experiencing high volumes of telephone scams.
- 30,000 stickers with a QR code linking them to the Police Scotland Cyber Crime Prevention Advice have now been obtained and packs will subsequently be made up and distributed to stores who sell devices (Mobile phones, tablets etc). 240 crime prevention packs have also been delivered in the Levenmouth Area by PSYV (06/11/23) with Trading Standards Scam awareness leaflets.
- Police Scotland officers participated in a Cyber and Fraud Centre Scotland ransomware exercise, with a view to promoting this to local organisations.
- Fraud / Scam / Personal Safety / Home security presentations have also been delivered to a variety of groups such as lone workers, vulnerable persons and care workers.
- National Online Safety, CEOP (Child Exploitation and Online Protection) link and Vodaphone Digital Parenting Guide was provided to primary schools via emails at the beginning of each school term which is requested that it is shared with teachers, parents and carers.

Priority 3 – Reducing Antisocial Behaviour



Theme 1 – Public Space Antisocial Behaviour

- The creation of an overarching Public Space ASB group continues to be a work in progress. A variety of interested and involved agencies have been identified but the Lead service is still to be determined, to progress this area of business.
- In the meantime, the *People and Place* and *Together* groups already in existence are well placed to identify any local issues within Fife communities.
- Rather than duplicate the work of these groups, it is intended that the overarching Public Space ASB working group will focus on raising awareness of emerging trends at a national and local level and ensure that best practice is shared throughout Fife.
- Area hub meetings are established and operational in all areas. A planned review of these hubs will take place to ensure that all areas are operating in a consistent manner with all relevant partners around the table.
- Together partnership meetings are well established and are operational in Levenmouth, Kirkcaldy, Glenrothes and Cowdenbeath. Southwest Fife has an ASB/Vandalism group.
- All areas have people and place meetings where tailored responses can be created to specific area needs. These continue to provide opportunities for joint working between agencies and encourage officers to think and act creatively to solve local problems.
- Where necessary, short life working groups involving relevant partners can also be specifically established to tackle identified problems.
- A Fife wide working group has been established to tackle issues with fire raising in derelict buildings. Early work has included building a risk register from local intelligence which partners will help support in terms of monitoring and identifying risks, which can be flagged to Public Safety team.
- Work carried out in the Levenmouth area to develop messaging by Police, Fire and Youth Justice in an Educational setting, following a spate of high-profile fires, with consideration being given to a Fife wide roll out.

- Regular engagements also take place with inputs to young people such as No Knives, Better Lives, ongoing delivery of the F24 program*, Fire skills course, Golf diversion initiative, in addition to the delivery of specifically tailored messages to young people around bullying and transitioning into High School.

Theme 2 – Private Space Antisocial Behaviour

- A private space working group is being developed, to include core partners such as Police and Council services, representation from both private and registered social landlords, along with Fife Community Safety Support Service.
- The private space working group will seek to identify where there are gaps or duplication of service, along with creating opportunities for more joint efforts to address private space ASB across all tenures.
- It is intended that the recent Scottish Government publication “Reviewing Scotland’s Approach to Antisocial Behaviour” will afford opportunities to enhance and develop Fife’s approach. The private Space working group should provide a way to help ensure that Fife is as best placed as it can be in supporting residents affected by and causing ASB. With the recent Scottish Government publication, it is suggested that the policy remains fluid and reviewed/updated regularly to ensure it best fits the needs of Fife’s residents, in line with national guidance.
- As an example, Fife Council is currently reviewing its private space ASB policy and will capture partnership ideas and feedback via the working group, amongst other sources.
- As part of the Council Private Space ASB policy review, engagement will take place with areas via Tenants and Residents Associations to gather views and feedback.
- Community engagement took place through a variety of mediums, such as the “Down Your Street” publication for Fife Council tenants; posts on social media platforms, such as Facebook; and regular attendance at Tenants and residents Groups, Community Councils, as well as area based walkabouts and a variety of local events, such as family fun days, etc.
- The following opportunities have proved useful in identifying and discussing ideas for community-based solutions:
 - Community engagement events (e.g. gala days, etc). These may not be solely related to ASB or community safety, but the subject can and is raised in general conversation wherever the public are in attendance.
 - Roadshows/presentations – for example, those specifically designed to further the community safety message can involve discussions about private space ASB.
 - Consultations in respect of policy reviews (eg Fife Council Housing Service, etc).

- Joint working initiatives within communities – these enable officers from different agencies and services to discuss local solutions with residents.
- Activity carried out specifically by the Tenant Participation Team and FCSSS encourage generation of ideas specific to the community involved.

Priority 4 – Community Justice



While the Fife Community Justice Working Group has been established for some time, there has been a renewed invigoration of the group over the past year, supported very much by the appointment of Cllr Margaret Kennedy as Chair.

Initial discussions focused on the changes to our national drivers, namely the revised National Community Justice Strategy and subsequently the new Community Justice Performance Framework and the expectations this brings to us locally.

The revised national landscape coincides with the revision of Fife's own Outcome Improvement Plan, the focus between now and the end of the year will be to decide what are local priorities and then draft a plan. Emerging issues for consideration focus on housing, employment, and support from custody.

Membership of the Fife Community Justice Working Group includes representation from:

- Fife Justice Social Work
- Police Scotland
- Fife Fire and Rescue Service
- Fife Housing Services
- Scottish Prison Service
- Skills Development Scotland
- Fife Alcohol and Drug Partnership
- Fife Violence against Women Partnership
- Fife Council Education Service
- Opportunities Fife Partnership
- Families Outside
- Victim Support Fife
- Fife Centre for Equalities
- SACRO

Public Health have expressed an interest in joining the group, but as yet have been unable to attend a meeting. A gap in membership from NHS Fife has been recognised and contact has been made to engage representation from the NHS Justice Lead.

Overall, over the last six months, the focus of local Community Justice Partners has been around familiarising themselves with the national landscape and the subsequent expectations on local partners.

Although it is now over two years since The [National Strategy for Community Justice](#) was revised (June 2022), it is only more recently the accompanying documents - Community Justice Delivery Plan, Performance Framework and Improvement Tool were produced.



The Community Justice Performance Framework sets out nine national community justice outcomes which are aligned to the priority areas in the strategy. The expectation is that local community justice partnerships target their local activity to contribute to these outcomes:

- More people successfully complete diversion from prosecution.
- More people in police custody receive support to address their needs.
- More people are assessed for and successfully complete bail supervision.

- More people access services to support desistance and successfully complete community sentences.
- More people have access to, and continuity of health and social care following release from a prison sentence.
- More people have access to suitable accommodation following release from a prison sentence.
- More people with convictions access support to enhance their readiness for employment.
- More people access voluntary throughcare following a short term prison sentence.
- More people across the workforce and in the community understand, and have confidence in, community justice.

The Community Justice Performance Framework includes ten national indicators which will be used to measure performance in achieving national outcomes – where possible this information will be sourced by the Scottish Government and disaggregated to us locally. Evidence collected at a local level will supplement the national indicator data and will provide local context – the theory being that national indicator coupled with local evidence will be used to identify areas for improvement.

Fife Community Justice Working Group meets regularly and in-person where appropriate. Meetings are well-attended and productive, providing general updates and for a time focussed heavily on a ‘Mapping Exercise’, the purpose of this being to map existing activity and identifying possible gaps and/or improvements.

While in the main members remain confident that areas of improvement remain those around housing, support from custody, and employment, there is an agreement that there are gaps in our evidence base, in the first instance with regard ‘knowing our local community justice population’. Group members have agreed this as a key next task and support has been given towards this from Fife Council Research colleagues., with a draft report due in May or June 2024.

In addition to that led by the Community Justice Working Group, there is ongoing activity under other work streams which supports delivery towards the community justice outcomes. This includes:

- **Prison Release Task and Finish Group** - the People Leaving Prison Task Group (which was commissioned by the Ending Homeless Together Board) has developed a set of potential improvements focussed on increased provision of advice, enhanced support to retain settled accommodation, and greater contact both in prison and on release. A test of change is proposed to take place with around 20 prisoners in Perth prison to see how effective this approach is. A further pilot project is being developed with the Scottish Prison Service to consider short sentence and remand prisoners. This is looking at enhanced information and support for this particular cohort and will pilot out of Perth Prison. At present, however,

preparations are underway for the recently announced emergency prison release. This is due to commence shortly and is therefore likely to affect the progress of the above proposals.

- **Fife Liberation Meetings** – led by Fife Alcohol and Drug Partnership, plans are in place to pilot holding multi agency meetings to discuss in which will take place on teams for an hour every fortnight. The purpose of these meetings is to involve all partners e.g. addiction services, housing, social work, etc, to discuss each person who is on a short term sentence and being liberated back into Fife.
 - **Fife Violence against Women Partnership** – joint working to deliver FWAP agreed action to identify how best to support victims and survivors through the Justice System.
-
- Areas of focus for 2024-25:
 - Produce a revised Fife Community Justice Outcome Improvement Plan by the end of 2024.
 - Review the Know your Population Report as prepared by Fife Council Research and Insight Team, with a view to using the report as a facilitator for further discussion and identification of further pieces of research.

27 June 2024

Agenda Item No. 6

Outcomes of Care Inspectorate Inspection and Grading Process

Report by: Nicky Connor, Director of Health & Social Care Partnership

Wards Affected: All.

Purpose

This report informs the committee of the range of inspections that have been undertaken by the Care Inspectorate and highlights the inspection grades awarded for care services within Fife.

The registered organisations included provide a range of care and support services to the Health and Social Care Partnership in Fife and represent a mixture of sectors, e.g., private and voluntary.

Recommendation

The committee is asked to note the inspection grades awarded for care services within Fife .

Resource Implications

No resource implications.

Legal & Risk Implications

No legal and risk implications.

Impact Assessment

No impact assessment is required.

Consultation

Feedback from service users and carers form part of the care inspectorate's inspection process. No consultation is required.

1.0 Background

- 1.1 Fife Health and Social Care Partnership either directly provide care and support services or commission care and support services. All these services require to be registered and will be subject to inspection by the Care Inspectorate.
- 1.2 Inspections are used to ensure that services continue to meet the standards and the needs of people using the service. Inspections are also used to assess whether improvements have taken place in services where risks to service users have previously been identified or where enforcement action has been taken.
- 1.3 All care and support services are committed to continuous improvement and proactively take on board comments and suggestions made through the inspection process.
- 1.4 A service's entire inspection and grading history, including grades under the previous Quality Theme methodology, can be viewed on the Care Inspectorate website. The datastore which is used for this report provides grades for all Key Questions but, as not all of the Key Questions are graded during any one inspection, the current gradings are often an amalgam of several inspections, often covering a period of several years.
- 1.5 Inspections evaluate (grade) services using the six-point scale set against 5 key questions. During an inspection all, some, or none of the key questions may be graded.

The Quality Inspection Framework's Key Questions are:

• How well do we support people's wellbeing?
• How well is our care and support planned?
• How good is our setting?
• How good is our staff team?
• How good is our leadership?

The grades are as follows:

• Grade 6 - Excellent	Outstanding or sector leading
• Grade 5 - Very good	Major strengths
• Grade 4 - Good	Important strengths, with some areas for improvement
• Grade 3 - Adequate	Strengths just outweigh weaknesses
• Grade 2 - Weak	Important weaknesses – priority action required
• Grade 1 - Unsatisfactory	Major weaknesses – urgent remedial action required

- 1.6 The Partnership may suspend, or agree with a care service to suspend, new placements or services into the care service where the outcome from an inspection results in a score of two (weak) or less (unsatisfactory) in any themed area which could impact on the quality of care.
- 1.7 Where a care service has been evaluated as needing improvement, an action plan outlining improvement is produced and these are regularly monitored to ensure improvements are on track and that any enforcements, requirements or recommendations are dealt with within the timescale. The inspectors follow this up during future visits to ensure that these are progressed.
- 1.8 It should be noted that a few care providers have been inspected by the Care Inspectorate, with the outcome being a Grade 2 (Weak) awarded. This requires providers to make improvements within the service. During this time the Partnership will liaise and work closely with the care provider, linking in with the Care Inspectorate, on the

actions the care service is or intends to take in order that the necessary improvements are achieved. Although a Grade 2 (Weak) has been awarded, the Partnership can continue to commission services with the care provider.

2.0 Issues and Options

- 2.1 The attached appendix highlights the current position of the Care Inspectorate inspection outcomes for care services being provided within Fife, for care homes, adult service and day care services, and care and support at home services.
- 2.2 The grading awarded to the inspected services within registered services are predominately in the Adequate, Good and Very Good categories.
- 2.3 There are currently no suspensions on services being commissioned across Fife.
- 2.4 Analysis of the Care Inspectorate Datastore information for the year from 1 April 2023 to 31 March 2024 is summarised below for the two biggest service areas, care homes and care and support at home services.

Care Homes

- 2.5 As of 31 March 2024, there were 74 care homes registered with the Care Inspectorate across Fife for the provision of full-time nursing or residential care.
- 2.6 There are 8 Local Authority care homes, all have been inspected during the year 1 April 2023 to 31 March 2024. The average grade across the 5 key questions for those inspected during the year was 4.
- 2.7 There are 66 Private or Voluntary sector homes, 51 of which were inspected during the year 1 April 2023 to 31 March 2024. The average grade across the 5 key questions for those inspected during the year was 3.9.

Care at Home

- 2.8 As of 31 March 2024, there were 65 private or voluntary sector organisations registered with the Care Inspectorate from whom we commissioned care at home services to be delivered across Fife, 38 of these were inspected during the year 1 April 2023 to 31 March 2024. The average grade across the key questions for the registered providers was 4.1.
- 2.9 There were also 10 internal Local Authority registered services providing care and support at home services across Fife. Three (3) services were inspected during the year 1 April 2023 to 31 March 2024. The average grade across the key questions for the Local Authority services was 4.6.

3.0 Conclusions

- 3.1 Fife Health and Social Care Partnership's goal is to strive to continuously improve the experience of service users and their carers, and the external inspection process is used as a tool to support the development and improvement processes.

List of Appendices

1. Appendix 1 – CI Inspection Grading

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Bulleted list

Report Contact

Author Name	Fiona McKay
Author's Job Title	Head of Strategic Planning, Performance and Commissioning
Workplace	Fife House, North Street, Glenrothes
Telephone:	03451 55 55 55 VOIP Number 445978
Email:	Fiona.McKay@fife.gov.uk

Appendix 1 – Care Gradings

Table 1 – Fife Health & Social Care Partnership Care Homes

Establishment	Location	Date of last inspection	Key Quality Evaluation Questions				
			How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Jean Mackie Centre	Dunfermline	11/05/2023	4	4	4	4	4
Ladywalk	Anstruther	16/08/2023	4	4	4	4	4
Lindsay House	Lumphinnans	29/02/2024	2	2	5	3	3
Matthew Fyfe	Dunfermline	28/03/2024	3	4	4	3	4
Methilhaven Home	Methil	14/03/2024	5	4	5	5	5
Napier House	Glenrothes	16/11/2023	5	4	5	5	5
Northeden	Cupar	18/03/2024	3	3	3	3	3
Ostlers House	Kirkcaldy	02/05/2023	4	5	5	4	5

Table 2 – External Care Homes (Nursing and Residential)

Establishment	Location	Date of last inspection	Key Quality Evaluation Questions				
			How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Abbeyfield House	Kirkcaldy	12/07/2022	5	5	5	5	5
Abbotsford Cowdenbeath	Cowdenbeath	01/03/2024	5	5	4	5	5
Abbotsford, Headwell House	Dunfermline	14/07/2023	3	3	4	4	4
Abbotsford East Wemyss	East Wemyss	13/05/2022	5	5	6	5	5
Abbotsford Glenrothes	Glenrothes	21/12/2023	3	3	3	3	3
Abbotsford Methil	Methil	06/02/2024	3	4	3	3	4
Abbotsford Newburgh	Newburgh	14/08/2023	3	3	3	4	4
Abbotsford Raith Manor	Kirkcaldy	15/06/2022	4	4	5	5	5
Alexander House	Cowdenbeath	28/11/2023	3	3	4	3	3
Auchtermairnie Care Home	Kennoway	24/08/2022	5	6	6	6	5
Balfarg Care Centre	Glenrothes	05/10/2023	3	5	4	4	3
Balnacarron	St Andrews	22/08/2023	4	4	4	4	4
Bandrum Nursing Home	Saline	12/03/2024	2	4	3	3	3
Barrogil House Care Home	Cluny	18/01/2024	4	4	5	4	5
Benarty View	Kelty	Registered 23/12/22 - not yet inspected					
Bennoch Lodge Care Home	Kirkcaldy	Registered 31/03/24 - not yet inspected					

Benore Care Home	Lochgelly	06/10/2022	5	4	4	5	5
Camilla Care Home	Auchtertool	28/02/2024	4	4	5	4	4
Canmore Lodge Nursing Home	Dunfermline	06/01/2021	4	4	4	4	4
Chapel Level Nursing Home	Kirkcaldy	20/12/2023	3	4	5	3	3
Craighead Care Home	Newport-on-Tay	23/05/2023	4	3	4	4	4
Craigie House Care Home	Crossgates	15/02/2024	3	3	3	3	3
Dalgety Bay Care Home	Dalgety Bay	Registered 05/10/23 - not yet inspected					
Earlsferry House Care Home	Elie	07/06/2023	4	4	3	3	5
Elizabeth House	Dysart	04/12/2023	4	4	4	4	4
Fernlea Care Home	Cardenden	Registered 14/03/23 - not yet inspected					
Finavon Court	Glenrothes	26/07/2023	4	5	5	5	5
Forth Bay	Kincardine	29/03/2024	4	3	4	4	4
Forth View Care Centre	Leven	05/02/2024	2	3	3	3	3
Gibson House Care Home	St Andrews	17/01/2024	3	3	3	3	3
Glenburnie Care Home	Leven	13/11/2023	5	4	4	4	5
Glendale Lodge	Dunfermline	09/06/2022	5	5	5	5	5
Gowrie House Care Home	Kirkcaldy	08/11/2023	4	3	3	3	5
Harbour Care Home	Dysart	08/03/2024	3	4	5	5	3
Henderson House	Dalgety Bay	29/03/2024	3	3	3	3	3
Hepburn Court	Glenrothes	16/06/2023	4	3	5	5	4
Hilton Court Care Home	Rosyth	19/03/2024	5	5	5	5	5
Leven Beach Nursing Home	Leven	08/03/2024	4	4	4	4	5
Leys Park Nursing Home	Dunfermline	21/11/2023	2	2	1	2	2
Links View	Burntisland	03/08/2023	3	4	4	4	4
Lomond Court Nursing Home	Glenrothes	21/03/2024	3	4	4	4	4
Lomond View	Falkland	21/02/2024	3	3	3	3	3
Lunardi Court	Cupar	15/08/2023	4	4	4	3	3
Marchmont	Kirkcaldy	20/08/2021	4	3	3	3	3
Methven House	Kirkcaldy	19/02/2024	3	3	4	3	3
Mossview @ The Opera	Lochgelly	04/03/2024	3	3	4	3	3
Newland House	Dunfermline	17/10/2023	3	5	4	4	3
Orchardhead House	Rosyth	15/11/2023	5	5	5	5	5
Peacehaven	Lundin Links	29/07/2022	5	5	5	5	5
Pitlair House Nursing Home	Cupar	23/02/2024	5	4	4	4	5
Preston House	Glenrothes	26/05/2023	4	4	5	4	4
Riverview Lodge Care Home	Newport-on-Tay	Registered 01/02/2024 - not yet inspected					
Robert Allan Unit, Lister House	Lochgelly	23/03/2023	5	5	4	4	5

Roselea House	Cowdenbeath	22/09/2023	5				5
Rosturk House	Cupar	19/03/2024	3	3	3	2	3
Scoonie House	Leven	30/06/2023	4	4	4	4	5
St Andrews House Care Home	St Andrews	06/11/2023	3	3	3	3	3
St Serfs Eventide Home	Newport-on-Tay	07/09/2023	3	3	4	4	4
Strathview Care Home	Auchtermuchty	02/05/2023	4	4	4	4	4
The Beeches Nursing Home	Dunfermline	27/07/2023	3	4	4	4	4
Villa Atina	Kinghorn	23/11/2023	4	4	3	5	4
Walton House	Leven	23/10/2023	3	3	4	3	3
West Park Care Home	Leslie	11/10/2023	5	4	4	4	5
Wilby House	Kirkcaldy	20/02/2024	4	3	4	4	3
Willow House Nursing Home	Cellardyke	13/03/2024	2	2	2	3	2
Woodside Court Nursing Home	Glenrothes	15/02/2024	3	3	4	3	4

Table 3 - Adult Services and Daycare

Establishment	Location	Date of last inspection	Key Quality Evaluation Questions				
			How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
78 Broad Street	Cowdenbeath	30/10/2023	4	5	4	3	5
Accommodation with Care and Housing Support	Fife-wide	11/10/2023	4	5		4	4
Adult Services Resources - Housing Support and Care at Home Service	Glenrothes	20/02/2024	2	5		3	3
Central Fife Community Support Service	Glenrothes	12/07/2017	5	5	4	4	5
East Fife Community Support Services	Leven	23/06/2017	6	6	5	5	6
Shared Lives Fife	Glenrothes	15/01/2018	6	6		5	5
West Fife Community Support Service	Cowdenbeath	18/03/2016	6	6	6	6	6

Table 4 – Fife Health & Social Care Partnership Care at Home Service

Provider	Date of last inspection	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
East Fife Care at Home	07/02/2023	4	4		4	4
Short-term Assessment & Review Team (START)	07/02/2023	4	4		4	4
West Fife Care at Home	07/02/2023	4	4		4	4

Table 5 - External Care at Home Provision

Provider	Date of last inspection	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
1st Homecare Glenrothes	27/08/2021	4	4		4	4
Eidyn Care Ltd	16/05/2019	4	4		5	5
Ark Fife East	02/09/2022	4	3		3	5
Ark Fife West	20/11/2023	5	4		4	5
Assisted Services	11/01/2024	3	4		3	3
Avenue Care Services	22/02/2023	3	4		4	4
Avicenna Care Ltd	17/04/2023	4	4		4	4

Balmoral Health and Social Care	05/10/2023	3	3		3	3
Blue Star	10/03/2023	5	4		4	5
Busy Bees Care		Registered 24/11/22 - not yet inspected				
Caley Home Care	25/11/2022	5	4		5	4
Call-In Homecare	18/03/2024	5	5		5	5
Capability Scotland	08/12/2022	4	4		5	4
Care Partners Health Care		Registered 30/9/21 - not yet inspected				
Care1 Professional Services Ltd	15/01/2024	2	2		3	2
CERA - Perth & Kinross & Fife	14/11/2019	4	4		4	4
Chrystalkay Health	23/01/2024	2	2		2	2
Cluaran Care	14/03/2024	4	4		4	4
Cogent Healthcare	19/01/2024	4	4		4	3
Connected Care	02/02/2023	4	4		4	4
Constance Care Limited	18/07/2023	5	5		5	5
Cornerstone	13/01/2023	4	5		4	5
Crossroads Fife Central	06/03/2023	5	6		5	5
Cura Care	14/09/2023	4	4		4	4
ENABLE Scotland	07/02/2023	5	5		5	5
Excel Care PVT Ltd		Registered 9/5/21 - not yet inspected				
Excelsior Care Limited	28/11/2019	5	5		4	4
Fife Care Ltd	04/07/2023	5	5		4	4
Fife Care Support - Scottish Autism	25/07/2023	4	5		4	4
Fife Support Service	15/08/2023	5	5		5	5
G & J Care Ltd	22/01/2024	3	2		3	2
Gentle Hands	29/01/2024	4	4		4	4
Gibson Training & Care Ltd	14/04/2023	5	5		4	5
Handy Services	21/03/2024	4	4		5	5
Heart Link Health Care	22/01/2024	5	5		4	4
Integrity Social Care Solutions	01/11/2023	3	3		4	3
ION Care and Support Services	13/03/2024	5	5		5	6
J. C. Michael Care Group	27/06/2023	4	3		4	4
Kenylink	29/03/2023	5	5		5	5

Kingdom Support and Care	22/06/2023	3	5		3	3
Leonard Cheshire Disability – Dunfermline	26/06/2023	5	5		5	5
Leonard Cheshire Disability – Glenrothes	09/02/2024	3	3		3	3
Love @ Care	24/02/2023	5				4
Mitchell & Murdoch Care Ltd (MM Support)		Registered 24/06/21 not yet inspected				
Options Fife Housing Support with Care at Home	26/09/2023	5	4		4	4
Oran Homecare Ltd	22/09/2023	4	5		5	4
P4C Healthcare		Registered 09/12/22 not yet inspected				
Prestige Nursing and Care	20/03/2023	4	5		5	5
Quarriers (Cowdenbeath)	28/11/2023	5	5		5	5
Real Life Options – Dunfermline Services	25/01/2024	3	5		3	3
Real Life Options – Glenrothes Services	26/04/2023	4	5		4	4
Real Life Options – North East Fife Services	17/11/2023	5	4		4	4
SAMH Care at Home & Housing Support Service	20/02/2023	5	5		5	5
Scotia Homecare Solutions Limited	08/03/2024	5	3		4	5
Sense Scotland	15/03/2023	3	3		3	3
Support and Social Care Network Ltd	31/01/2024	2	4		3	3
The Richmond Fellowship – Central Fife	27/02/2024	3	5		5	3
The Richmond Fellowship – Glenrothes & NEFife	25/05/2023	5	5		5	5
The Richmond Fellowship – West Fife	12/07/2023	5	4		4	5
Right at Home (Dundee, Angus and North Fife)		Registered 21/12/23 not yet inspected				
Thistle Care Solutions	21/12/2023	5	4		4	5
Time for You Care	04/08/2022	4	4		4	4
Wheatley Care Fife	07/06/2023	4	3		4	3
Wellness Social Care Services		Registered 28/04/23 not yet inspected				
Wilta Health Solutions Ltd		Registered 04/06/20 not yet inspected				

27 June 2024

Agenda Item No. 7

Fife Corporate Parenting Board

Report by: Christine Moir, Head of Service, CSWO, Communities Directorate

Wards Affected: All

Purpose

To update on the work of Fife Corporate Parenting Board (FCPB) and developments planned to improve the Corporate Parenting agenda across Fife.

Recommendation(s)

The Committee is asked to: -

- (1) Note the intention of the Corporate Parenting Board to ensure Care Experienced Children and Young People (CECYP) in Fife are supported, with the best offer from their 'corporate parents', to reach their full potential.
- (2) Note the progress made within the last 12 months, informing the current Corporate Parenting Plan in developing the expectation across all 'corporate parents' in Fife.

Resource Implications

The proposed recommendations can be met utilising existing resources.

Legal & Risk Implications

There are no perceived legal risks associated with the recommendations.

Impact Assessment

An EqIA is not necessary at this time, however, recognising the particular vulnerability of CECYP, this will be subject to ongoing review.

Consultation

This report is based on discussion between members of Fife Corporate Parenting Board and wider stakeholder group.

1.0 Background

- 1.1 Fife's Corporate Parenting Board (FCPB) has been in operation since 2008. The board currently meets on an 8 weekly basis and has representation from a wide range of relevant partners, including elected members, one of whom is the current chair. CECYP also have opportunity to link in with the Board.
- 1.2 FCPB is well placed to capture and report on the effectiveness of the strategic responsibilities placed on 'the whole organisation' in relation to their corporate parenting role, achievement, and intent.
- 1.3 Corporate parenting responsibilities are defined in Part 9 of the Children and Young People (Scotland) Act 2014). Corporate parenting is not a task which can be delegated to an individual or team. Fulfilling the corporate parenting duties, set out in Part 9 of the Act, demands a whole organisation responsibility/approach. This includes elected members.
- 1.4 The purpose and intention of Part 9 is to improve how organisations support care experienced children and care leavers. Implementation of this Part of the Act requires it to be led by senior managers across all departments, regardless of their focus or function. Staff at all levels must understand their duties and be supported and enabled to fulfil them.
- 1.5 As corporate parenting is a corporate responsibility, an organisation's most senior corporate management teams will be held responsible for ensuring that the duties set out in Part 9 are met. Moreover, senior corporate managers will be held accountable for an organisation's performance in respect to corporate parenting.
- 1.6 It is the role of Fife Corporate Parenting Board (FCPB) to reflect and report on this and hold each other to account, to provide the assurances required.

2.0 Local and National Issues

- 2.1 FCPB reports on the effectiveness of organisational wide activity to meet the needs of CECYP. It holds commitment to champion the voices of those with lived experience.
- 2.2 Work has been progressed to strengthen connections at a community level to ensure the voice and active contribution of care experienced young people and adults on service design, development and delivery of support and services remains a key priority of FCPB.
- 2.3 The work of FCPB has also been informed by The Promise which is a key driver of change. The Promise seeks to ensure that care experienced people can

access support to attain within their education, have their health needs met, and have intensive support structures in place which are locally accessible, to enable them to remain within their wider families (Kinship Care), in the places they know, with those they love. Children in Fife have agreed that the work of The Promise will report directly to the Corporate Parenting Board given their interconnected responsibilities.

- 2.4 FCPB is committed to having a positive impact on individual experience and outcomes by addressing system, structural and societal inequality, exclusion and discrimination that the care experienced community can and does face.
- 2.5 There are many more children and adults who were previously looked after in Fife, and it is these collective voices we strive to hear. We know from the Promise research for the Independent Care Review, that care experienced people can have poorer outcomes in health, education, homelessness, and employment.
- 2.6 The work of the Quality Assurance and Development Team in Fife has heard feedback from some young people who have experienced challenges and successes when they leave care.
- 2.7 The 8 weekly reports submitted to the FCPB capture the local successes of those who are currently cared for in Fife. For example, Ruby McDonald who has won a plethora of national awards recently including: The Fostering Network Award for Young People and the Unsung Hero award winner at the BBC Sports Personality of the Year. She has many more local achievements including being presented with Forth 1's Local Hero Award and Auchmuty High's Sports Personality of the Year award.
- 2.8 We know there are a disproportionate number of care experienced children and young people living in the areas of highest need and deprivation. There are similarly disproportionate numbers of care experienced young people/adults visible to services through their experience of multiple severe disadvantages, such as homelessness, substance use, mental health, and offending.
- 2.9 It is these inequalities on an individual and structural basis that the FCPB seeks to expose and address, especially when considered through the lens of poverty, trauma, and loss, that is indelibly linked with the lived experiences of those in the care community.

3.0 Strategic Aims

- 3.1 The Children & Families Belonging to Fife (B2F) strategy and our Childrens Services Plan are strongly aligned to the key building blocks of the Promise and continues to be successful in addressing the balance of care.

3.2 Over the last 5 years, the profile of care in Fife has significantly changed, in alignment with B2F and the national drivers, with the majority of children and young people who need alternative care now being placed within kinship arrangements. This very much sets the tone and culture for supporting children and young people within their own family and community wherever safe to do so, with the right supports, to ensure they feel loved and cared for.

Below is the breakdown of data from March 2024 in relation to current cared for population. Please note that in order to detail change in the balance of care this data includes all kinship care and not just those formally looked after, it also included some relevant care leaver data.

Type of Placement	Number of children Formally Looked After April 2019	Number of children Formally Looked After April 2024
Looked after at home	186	157
Foster Care	484	306
Kinship Care	598	746
Residential care	147	63
Supported Lodgings	22	49
Continuing Care	37	54

3.3 Corporate Parenting Training sessions have been developed to highlight and improve understanding of Corporate Parenting and the impact on the care experienced community, including the importance of being trauma informed and the connections to the priority areas of The Promise.

4.0 Corporate Parenting Plan

4.1 To deliver on the FCPB framework, the Plan was revised in September 2023 and identified thematic areas which were a priority to progress. These included four improvement activities and the data in relation to these areas will be used to develop a new plan going forward. Key highlights for each activity are listed below:

Improvement activity 1: Progression of the Belonging to Fife Strategy

- This overarching strategy has proved successful in reducing the number of children and young people placed in alternative care and being placed out with Fife. This requires ongoing commitment from all agencies, to safely retain children and young people within their families and local communities.

Improvement activity 2: School attendance of Children living in residential care:

- Moving forward, every child and young person who has need to move into care is to be afforded full time education, as a right for all children; an ambition towards reaching national qualifications and continuation of the learning offer to ensure that they can be supported to move back into family/school/community at the earliest opportunity.

Improvement activity 3: Access to Mental Health support for children and young people with care experience

- Young people who are being supported through the Young Peoples Team shared their mental health experiences/needs which manifested in risk taking behaviours and self-harming, some requiring hospitalisation. A commitment was made to improving the offer to these young people, to develop a shared approach so there was no one agency feeling isolated in managing high levels of vulnerability and risk. Within this reporting period, a pilot for a Senior Mental Health Nurse to be positioned within the Young People's Team has been successful in supporting young people to access appropriate health care.
- The Willow Project is a CAMHS service specifically for children and their Kinship Carers. The team works with carers and kinship care social workers to think about how best to support children and young people in their kinship families. The team offers Solihull and other group training for kinship carers and a Thinking Space consultation service for professionals and network. When needed, Willow Project works with children and young people providing assessment and therapeutic support. This is sector leading in Scotland.

Improvement activity 4: Development of the care experienced community

- Funding was secured through Whole Family Wellbeing Funding which afforded the opportunity to create the Promise Lead Officer post, this is a partnership role focussing on the strategic implementation of The Promise and includes Corporate Parenting workstreams. A key piece of work is Participation and Engagement and developing robust connections with the care experienced community.
- Working alongside the care experienced community has allowed a period of review to ensure this meets the needs of the community. A programme of activities for the summer is currently being co designed with CEYP.
- Ensuring the voices of CEYP has led to service level impact with an increase of support from School Nursing Service, Education considering ways to increase not only attendance but engagement in the curriculum, consideration in changes to the Housing points allocation policy and ongoing improvement work across our residential houses.

5.0 Voice of the Child

- 5.1 The FCPB and The Promise can only be successful if it listens to those with lived experience. The Promise Lead officer has two members of staff to focus exclusively on improving the participation of CEYP in their own planning and also service development.
- 5.2 The FCPB has moved to thematic reporting and the focus of The Corporate Parenting Board in January 2024 was on how we capture and include CECYP voices across the Partnership.
- 5.3 Work was undertaken to capture the views and experiences of those children, young people who moved back into Fife as part of the Belonging to Fife Strategy to ensure they had the right supports in place to make this both positive and sustainable. This feedback, whilst generally positive, provided us some challenge and critical learning around practice and intent. This feedback helps inform strategy and services going forward.
- 5.4 Our purchased digital participation application, Mind of My Own, is part of a suite of options available to CEYP to share their views for a range of settings, including social work visits, partnership planning meetings and Children's Hearings.
- 5.5 We are progressing the Children's Rights agenda and are progressing our communication and workforce development strategy and establishing of the Young Person's Rights Ambassador Programme.
- 5.6 Fife is a Bairns Hoose pathfinder, and an element of that work is driving forward the participation and engagement work to ensure that children and young people with lived experience are involved with every aspect of designing Bairns Hoose in Fife.

6.0 Conclusion

- 6.1 It is recognised that FCPB has the key role in driving forward the strategic Corporate Parenting agenda in Fife, recognising the vulnerabilities that CECYP are exposed throughout their time in care and wider life chances. The FCPB has worked hard to ensure that its membership represents those organisations and holds them accountable to support CECYP through their care journeys.
- 6.2 There is a growing focus on improving the experience and life chances of CECYP, through local and national drivers, such as The Promise. The revised FCPB is committed to meeting this challenge. There are clear cross cutting themes around poverty, risk, vulnerability and achievement that need to be better captured/challenged.
- 6.3 The FCPB continues to develop a much more visible position across Fife,

advocating for the care experienced community, through local community planning forums. By building up this positive presence the collective voices of the care community in Fife should be central in driving forward the transformational change required to address the inequalities faced.

6.4 The FCBP will report on progress annually.

Appendices

The following appendices are included with this report:

None

Report Contacts

Fiona Balloch
The Promise Lead Officer

Email – Fiona.Balloch@fife.gov.uk

Chris Moir
Head of Children and Families and
Justice Social Work and CSWO
Email – Christine.Moir@fife.gov.uk

27th June 2024

Agenda Item No. 8

Swan and Memorial Court Methil

Report by: Alan Paul, Head of Property Services

Wards Affected: 22

Purpose

As requested by the People and Communities Scrutiny Committee at its meeting on the 16th November 2023, this report sets out the lessons learned from the re-cladding works carried out in 2012/13 to improve the insulation of the Swan and Memorial multistorey blocks.

Recommendation

The Committee are asked to consider and comment on the report, note the lessons learned.

Resource Implications

Not applicable.

Legal & Risk Implications

There are no additional legal or financial risks arising directly from this report. Conversely the lessons learned should reduce scope for future failures.

Policy & Impact Assessment

An EqIA is not required because none of the items propose a change or revision to existing policies and practices.

Consultation

Building Services, Property Services and Housing Services staff have been involved in the review of historic activity and will be involved in the remedial activity.

1.0 Introduction

- 1.1 This report is in response to The Fife Council - People And Communities Scrutiny Committee meeting held on 16 November 2023 which requested an update report on the lessons learned from the Swan and Memorial Court re-cladding project from 2012/2013.

2.0 Background

- 2.1 With reference to the Committee Papers from 16 November 2023, the following items were identified as areas where improvements could be made in the processes adopted at the time of the re-cladding works:
- Specification - the appointed sub-contractor changed the proposed specification at the tender stage. They mis-understood the requirements of the Scottish Domestic Technical Standards with regards to the requirements for fire barriers. A more detailed investigation of the manufacturers fire classification claims should have been made relative to the British Standards and technical guidance available.
 - Site Supervision – During the installation works on site, no one identified that fire barriers should have been installed. From the records available independent inspections were not recorded and there appears to have been a reliance on the sub-contractor’s inspection regime.
 - Recording of Project Documentation – The project files did not contain information to confirm why the sub-contractor changed the specification and note any approval to this change. There were also no records of the site inspections that were carried out, other than by the sub-contractor.

3.0 Review findings – Lessons Learned

- 3.1 As mentioned in the report of 16th November 2023, quality assurance is key to delivery of all projects for Property Services. Fife Council are members of the Construction Quality Improvement Collaborative (CQIC) where quality is central to all decision-making to create a sustainable quality culture. The key themes of the CQIC charter underpin our commitment to a lessons learned and continuous improvement approach across the service. Listed below are two categories of lessons learned, general and project specific, adopted by the Property Services team following the investigation of this project.

3.2 General Lessons Learned and Quality Approach

Following the review of the Swan and Memorial Court EWI project, the following service wide lessons learned and continuous improvement activities are taking place:

- Dedicated time set aside to discuss the Swan and Memorial Court project at architectural team meetings to re-enforce the importance of scrutiny on manufacturers claims and project information recording.
- A specific Continuing Professional Development (CPD) training session has been organised in June on fire safe cladding facades. As part of our regular CPD events, further training sessions on fire regulations will be arranged throughout the year.
- Architectural Lead Professional to continue to support project reviews on high-risk building projects.
- Individual staff Talking Points sessions will cover Lessons Learned from this project and ensure specific training requirements are met.

3.3 Project Specific Lessons Learned and Quality Approach – Swan and Memorial Court

Following the review of the Swan and Memorial Court External Wall Insulation (EWI) project, the following project specific lessons learned have taken place:

- Property Services have collaborated with the Insulated Render and Cladding Association (INCA) and approved manufacturers to develop a specification and detailed drawings for the tendering of the works.
- The tender information has been carefully checked by our third-party Fire Engineering consultant, Arup, prior to issuing to tenderers.
- Early structural tests of the existing building fabric have been undertaken to inform the tender design.
- The tender returns (expected 24.06.24) will be carefully checked by the Fife Council team and Arup to ensure that they meet Fife Council's requirements. Any proposed changes will be scrutinised by all parties to ensure they meet current standards and regulations.
- Fife Council Building Services have trialled the removal of sections of the existing External Wall Insulation (EWI) to determine robust methodology for the dewatering operation. This has allowed the team to analyse the timescale, acoustic, vibration and debris impacts that will be involved in this process.
- On site Building Services management inspections will be supplemented by regular visits from the project Contract Administrator, Clerk of Works and Building Control inspection team to ensure the quality of the installation is to the highest standard.
- All 'as built' and project documentation will be carefully filed in Property Services server to ensure that records are available for the future.

4.0 Conclusion

- 4.1 The areas of weaker practice identified in this report from 2012 have since been addressed by Property Services. Systems have been improved and staff are in place to review service processes, new standards and regulations. Appropriate training and guidance is given to staff as part of their Continuing Professional Development (CPD) requirements. This will continue to ensure staff have the right skills, experience and qualifications to deliver quality projects from inception to handover across Fife.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

Swan and Memorial Courts, Methil – People and Communities Scrutiny Committee 16th November 2023

Report Author:

John Peden

Lead Professional Architect

Bankhead, Glenrothes

John.Peden@fife.gov.uk

07534 906913

27 June 2024

Agenda Item No. 9

People & Communities Scrutiny Committee Workplan

Report by: Eileen Rowand, Executive Director Finance & Corporate Services

Wards Affected: All

Purpose

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the workplan and that members come forward with suggestions for areas of scrutiny.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Scrutiny Committee operates a workplan which contains items which fall under three broad headings: performance reporting, planning; and improvement work. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

People and Communities Scrutiny Committee of 26 September 2024			
Title	Service(s)	Contact(s)	Comments
Allotment & Community Growing Strategy 2024-2029	Communities and Neighbourhoods Service	Paul Vaughan	
Delivery of Fife Affordable Housing Programme	Housing Services	John Mills, Helen Wilkie	
Update on Housing & Voids Service Improvements	Housing Services	Gavin Smith	
Annual Assurance Statement	Housing Services	Mhairi Mullen	
2023-24 revenue budget provisional outturn communities	Communities, Finance and Corporate Services	Lesley Kenworthy	
Annual Performance Report - Health & Social Care (IJB)	Health and Social Care	Fiona Mckay	
2023-24 capital plan provisional outturn communities	Communities, Finance and Corporate Services	Lesley Kenworthy	
2024-25 revenue budget projected outturn communities	Communities, Finance and Corporate Services	Lesley Kenworthy	
2024-25 capital plan projected outturn communities	Communities, Finance and Corporate Services	Lesley Kenworthy	
2023-24 revenue budget & capital plan provisional outturn children & families and criminal justice services	Education, Finance and Corporate Services	Alison Binnie	
2024-25 revenue budget & capital plan projected outturn children & families and criminal justice services	Education, Finance and Corporate Services	Alison Binnie	
2024-25 revenue budget & capital plan projected outturn children & families and criminal justice services	Health and Social Care, Finance and Corporate Services	Helen Guthrie	

People and Communities Scrutiny Committee of 26 September 2024			
Title	Service(s)	Contact(s)	Comments
2023-24 capital plan provisional outturn – health & social care	Health and Social Care, Finance and Corporate Services	Helen Guthrie	
2024-25 revenue budget projected outturn – health & social care	Health and Social Care, Finance and Corporate Services	Helen Guthrie	
2024-25 capital plan projected outturn – health & social care	Health and Social Care, Finance and Corporate Services	Helen Guthrie	

People and Communities Scrutiny Committee of 14 November 2024			
Title	Service(s)	Contact(s)	Comments
Citizens Advice & Rights Fife - Performance Report	Communities and Neighbourhoods Service	Ashley Birrell	
Chief Social Work Annual Report	Health and Social Care	Fiona Mckay, Christine Moir	
Customer & Online Services Annual Report	Customer Services Improvement Service	Diarmuid Cotter	
Communities & Neighbourhoods Annual Report	Communities and Neighbourhoods Service	Paul Vaughan	
Armed Forces Covenant Report	Legal & Democratic Services	Lindsay Thomson	

People and Communities Scrutiny Committee of 16 January 2025			
Title	Service(s)	Contact(s)	Comments
Fife Coast & Countryside Trust Annual Report	Communities		
Fife Sports & Leisure Trust Annual Report	Communities and Neighbourhoods Service	Paul Vaughan	
Fife Golf Trust Annual Report	Communities and Neighbourhoods Service	Paul Vaughan	

People and Communities Scrutiny Committee of 16 January 2025			
Title	Service(s)	Contact(s)	Comments
OnFife (Fife Cultural Trust) Annual Report	Communities and Neighbourhoods Service	Paul Vaughan	

People and Communities Scrutiny Committee of 13 March 2025			
Title	Service(s)	Contact(s)	Comments
Fife Community Safety Partnership	Housing Services	Patricia Spacey	
Police Scotland Local Policing Plan - Annual Report	Police Scotland		
Scottish Fire and Rescue Service Local Plan Annual Performance Report	Scottish Fire & Rescue Service	Kenneth Barbour	
Fife Duty of Candour Annual Report	Health and Social Care	Avril Sweeney	

People and Communities Scrutiny Committee of 15 May 2025			
Title	Service(s)	Contact(s)	Comments
Tackling Dampness and Mould in Private Sector		Mhairi Mullen	
Outcomes of Care Inspectorate Inspection and Grading Process	Health and Social Care	Alan Adamson, Fiona Mckay	
Fife Corporate Parenting Board	Education	Fiona Balloch	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Adult Protection Annual Report		Christine Moir	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Fife Violence Against Women Partnership Update			
Child Protection Annual Report	Education	Christine Moir	
Housing Adaptations	Housing Services, Health and Social Care	Fiona Mckay, Audrey Valente	agreed at cttee on 29.2.24 - (para 111 and para 117) refers - joint report by housing & health & social care on housing adaptations
Staff vacancies across all services	Communities	Michael Enston	agreed at cttee on 29.2.24 - para 117 refers report on staff vacancies across all services under the scope of committee
OnFife - Fife cultural trust - update on pilot initiatives	Fife Cultural Trust	Heather Stuart	agreed at cttee on 29.2.24 - para 105 - agreed to bring back a report on the pilot initiatives
Cafe Inc update report - on review of changes from 2024	Communities and Neighbourhoods Service	Paul Vaughan	agreed at cttee on 29.2.24 - further review to take place on cafe inc end of summer 2025 and report back to committee (para 107 refers)