

## Glenrothes Area Committee – Blended Meeting

Committee Room 2, Fife House, North Street, Glenrothes

Wednesday, 30 August 2023 - 2.00 pm

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### AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Meeting of Glenrothes Area Committee of 24 May 2023. 3 – 8
4. **GLENROTHES FLOOD STUDY - SUMMARY FINDINGS** – Report by the Head of Roads & Transportation Services. 9 – 13
5. **SAFER COMMUNITIES TEAM UPDATE REPORT** – Report by the Head of Housing Services. 14 – 36
6. **PROPOSED WAITING RESTRICTIONS – IONA PARK, PITCOUDIE AVENUE AND PITCOUDIE AVENUE LOCKUPS** – Report by the Head of Roads & Transportation Services. 37 – 42
7. **PROPOSED 20MPH LIMIT - AT NEW DEVELOPMENT OFF A911 KINROSS ROAD, LESLIE** – Report by the Head of Roads & Transportation Services. 43 – 45
8. **AREA ROADS PROGRAMME 2022/23 – FINAL REPORT** – Report by the Head of Roads & Transportation Services. 46 – 52
9. **SUPPORTING THE PLAN 4 GLENROTHES AREA: COMMUNITY RECOVERY FUND** – Report by the Head of Communities & Neighbourhoods. 53 – 65
  1. Gingerbread Mini's: £16,562.80
  2. Cadham Neighbourhood Centre Access: £25,000
  3. Milton of Balgonie Play Area: £20,000
  4. Fife Big Hoose Hub – Glenrothes Coordinator: £18,730
  5. Glenrothes Against Poverty Partnership: LifeSkills Glenrothes: £14,940
10. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services. 66 – 67
11. **GLENROTHES AREA COMMITTEE WORK PROGRAMME** – Report by the Executive Director, Finance & Corporate Services. 68 – 73

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

Fife House  
North Street  
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23 August 2023

If telephoning, please ask for:

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### **BLENDING MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

**2023 GAC 22**

**THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – BLENDED MEETING**

**Committee Room 2, Fife House, North Street, Glenrothes**

**24 May 2023**

**2.00 pm – 5.10 pm**

**PRESENT:** Councillors Craig Walker (Convener), John Beare, Altany Craik, Julie Ford, Peter Gulline, Lynn Mowatt, Derek Noble, Ross Vettraino and Jan Wincott.

**ATTENDING:** Norman Laird, Community Manager (Glenrothes), Chris Miezitis, Area Community Development Team Manager, Community Development Team (Glenrothes); Karen Lees, Education Manager, Avril McNeill, Headteacher, Glenrothes High School; Keith Johnston, Technician Engineer, Traffic Management South; and Diane Barnet, Committee Officer, Legal & Democratic Services.

**ALSO ATTENDING:** Michelle Sweeney, Director of Creative Development & Delivery and Karen Taylor, Programme Manager, Fife Cultural Trust, OnFife (for Para. 52); Inspector Kirk Donnelly, Police Scotland (Fife) (for Para. 53); and Station Commander Scott Neilson, Scottish Fire & Rescue Service (Fife) (for Para. 54).

**APOLOGY FOR ABSENCE:** Councillor Daniel Wilson.

**50. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**51. MINUTE**

The Committee considered the minute of the Glenrothes Area Committee of 22 March 2023.

**Decision**

The Committee agreed to approve the minute.

**52. ONFIFE UPDATE**

The Committee considered a report and presentation by the Director of Creative Development and Delivery, providing an update on OnFife's service offer in the area, reviewing activity in the past six months and outlining plans in the coming year.

**Decision**

The Committee:-

- (1) noted the information provided;
- (2) agreed to consider how OnFife could better engage with and support the ongoing work within the area; ensure a joined-up approach to service delivery which would enhance their offering to communities in Glenrothes; expand the return on investment of the public pound; and contribute to the Community Wellbeing agenda; and
- (3) agreed to consider update reports on activity on a 6-monthly basis going forward.

*Councillors Craik and Ford joined the meeting during consideration of the following item.*

**53. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN GLENROTHES AREA – 1 APRIL 2022 TO 31 MARCH 2023**

The Committee considered a report by Inspector Kirk Donnelly, Community Inspector, Glenrothes providing information on matters impacting on or involving Police Scotland which had relevance to community safety in the Glenrothes policing area.

**Decision**

The Committee noted the updates provided.

**54. SCOTTISH FIRE AND RESCUE SERVICE LOCAL PLAN ANNUAL PERFORMANCE REPORT**

The Committee considered a report by Scott Neilson, Station Commander, Glenrothes providing incident information for the period 1 April 2022 to 31 March, 2023. The incident information provided an overview of the Scottish Fire and Rescue Service (SFRS) Glenrothes Committee area against its key performance indicators (KPIs).

**Decision**

The Committee noted the progress across the range of KPI's detailed in the report.

**55. UPDATE ON EXPERIMENTAL SCHOOL EXCLUSION ZONE AND PROPOSED PARKING RESTRICTIONS - PITCOUDIE PRIMARY SCHOOL (IONA PARK, GLENROTHES)**

The Committee considered a report by the Head of Roads and Transportation Services:

- (1) providing an update on the experimental School Exclusion Zone for Pitcoudie Primary School; and
- (2) seeking approval of a proposal to introduce a parking restriction in Pitcoudie Avenue and lock-up site, Glenrothes.

**Decision**

The Committee:-

- (1) noted the update on the experimental School Exclusion Zone for Pitcoudie Primary School; and
- (2) requested a report to a future meeting on the proposed parking restrictions within the lock-up site - following consultation with Ward members, Housing Services and owners of the lock-ups. Officers were asked to explore with Housing Services the appropriateness of a barrier system to address inconsiderate parking arising from the Temporary Experimental School Exclusion Zone if this became permanent.

*The Committee adjourned at 3.45 pm and re-convened at 4.00 pm*

**56. REPORT ON EDUCATIONAL OUTCOMES - 2021/22**

The Committee considered a report by the Executive Director, Education and Children's Services providing details of the attainment outcomes achieved by pupils within the area's schools during the school year 2021/22. The report also provided an overview of the range of strategies being developed to support the key priority to raise attainment.

**Decision**

The Committee noted:-

- (1) the overall progress in raising levels of attainment in 2021/22; and
- (2) the strategies being implemented to raise attainment.

*Councillor Craik left the meeting prior to consideration of the following item.*

**57. SUPPORTING THE GLENROTHES LOCAL COMMUNITY PLAN – AREA BUDGET REQUEST – THRIVING PLACES**

The Committee considered a report by the Head of Communities and Neighbourhoods seeking funding for the 2022/23 financial year to support an increased Police resource in the Glenrothes Area for one year initially, following a rise in anti-social behaviour and violent crime. The total amount of funding requested was £47,178 split as follows: Ward 13 - £16,701; Ward 14 - £17,220; and Ward 15 - £13,257.

**Decision**

The Committee:-

- (1) approved the funding request for the additional Police resource, which was key to a successful partnership approach in addressing the rise in anti-social behaviour and violent crime and agreed the funding be split across the Ward budgets as follows:
  - Ward 13: £16,701;
  - Ward 14: £17,220;
  - Ward 15: £13,257;

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- (2) noted Police Scotland would match this spend to create a team of two Police officers dedicated to addressing anti-social behaviour; and
- (3) requested an update report for this Committee's consideration in 9 months' time on outcomes in addressing anti-social behaviour and violent crime in the Glenrothes area.

### 58. **SUPPORTING THE GLENROTHES LOCAL COMMUNITY PLAN – AREA BUDGET REQUEST – CLD SUMMER PROGRAMME**

The Committee considered a report by the Head of Communities and Neighbourhoods relating to an application from the Glenrothes Area Community Learning and Development (CLD) Team seeking £26,420 from the Local Community Planning budget to support CLD led activity for children, young people and families during the summer break.

#### **Decision**

The Committee:-

- (1) agreed to allocate £26,420 of funding from the Local Community Planning budget to support the CLD led activity detailed in the report;
- (2) noted that the CLD led activity would form part of a wider summer partnership programme;
- (3) requested an elected member briefing detailing all other activities in addition to that funded and provided by Fife Council in the Glenrothes area for children, young people and families during the summer break; and
- (4) requested an outcome report for this Committee's consideration at its meeting on 4 October 2023, including the uptake of the summer activities, by whom and from where in the Glenrothes area children, young people and families had travelled.

### 59. **SUPPORTING THE PLAN 4 GLENROTHES AREA: COMMUNITY RECOVERY FUND**

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of £40,800 funding from the Community Recovery Fund to support a range of proposals for the Glenrothes area as follows:-

- (a) Hope, Health and Happiness - Brighter Futures Health Hub project (£14,300); and
- (b) Community Kick About and Children's Activity Groups - Glenrothes Community Sports and Health Hub (£26,500) to cover the project for 2 years.

**Decision**

The Committee:-

- (1) agreed to allocate a total of £40,800 funding from the Community Recovery Fund as follows:-
  - (a) Hope, Health and Happiness - £14,300; and
  - (b) Community Kick About and Children's Activity Groups - £26,500;
- (2) noted sufficient funds were available in the Community Recovery Fund to support the proposal; and
- (3) noted that the balance remaining in the Reform and Recovery budget following the allocations approved at (1) above was £1,183,482.

**60. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME**

The Committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the Glenrothes Area Committee.

**Decision**

The Committee:-

- (1) noted the draft workplan;
- (2) agreed, as detailed at Para. 52. (3) above, to consider a 6-monthly update report from OnFife;
- (3) agreed, as detailed at Para. 55. (2) above, to consider a report on proposed parking restrictions at Pitcoudie Primary School;
- (4) agreed, as detailed at Para. 57. (3) above, to consider an update report in 9 months' time on outcomes in addressing anti-social behaviour and violent crime in the Glenrothes area;
- (5) agreed, as detailed at Para. 58. (4) above, to consider an outcome report at its meeting on 4 October 2023, on the uptake of summer activities;
- (6) agreed, with reference to the report on Selling of Lock Ups – Glenrothes, scheduled for consideration at its meeting on 30 August 2023 to request officers include information on all lock-up and garage sites across Glenrothes; and
- (7) otherwise agreed that members would advise the Convener, Depute Convener, Lead Officer and Committee Officer of any other items to include on the workplan, within the remit of the Committee.

**61. PROPERTY TRANSACTIONS**

The Committee considered a report by the Senior Manager, Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

**Decision**

The Committee noted the contents of the report.



30 August 2023

Agenda Item No. 4

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## Glenrothes Flood Study - Summary Findings

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**Report by:** John Mitchell – Head of Roads & Transportation Services

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**Wards Affected:** Wards 13, 14 and 15

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### Purpose

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To update Committee on outcomes of the Glenrothes Flood Study.

### Recommendation(s)

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It is recommended that the Committee:

- (1) Note the status of the Glenrothes Flood Study as being concluded;
- (2) Note the summary findings of the Glenrothes Flood Study in this report;
- (3) Note that flood mitigation recommendations extend to enhanced watercourse maintenance in a number of locations, to be taken forward by Fife Council.

### Resource Implications

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Funding has been made available in previous Financial Years to carry out identified Flood Studies and follow-up works. A programme of works to carry out flood mitigation measures will be created accordingly. Any mitigation measures greater than £0.010m will require Capital resources to deliver.

### Legal & Risk Implications

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There is a risk that continued reactive mitigation could lead to a higher number of claims made to the Council for remuneration in line with perceived Council liability to protect private property. Carrying out investigation and follow up works will help to mitigate against this risk.

### Impact Assessment

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An Equalities Impact Assessment (EqIA) and a Fife Environmental Assessment Tool (FEAT) are not required as this report does not propose a change or revision to existing policies and practices.

### Consultation

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Consultation with Finance, Scottish Water, SEPA and Scottish Government has been carried out to inform this report.

## 1.0 Background

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- 1.1 It is well documented that instances of flooding have increased in both frequency and intensity over recent decades. The Royal Assent of the Flood Risk Management (Scotland) Act 2009 is evidence of the importance placed on this change to the environment and the impact of the flood hazard on Scottish communities.
- 1.2 Fife Council as a 'Responsible Authority' under the above Act, is tasked with certain activities whose sole aim is to mitigate the impact of flooding within areas for which it has remit.
- 1.3 Fife Council has two Flood Studies, a Surface Water Management Plan, an Integrated Catchment Study and a Scottish Water Section 16 Sewer Study within the Glenrothes Area Committee region.
- 1.4 The Glenrothes Flood Study was awarded to Amey OW Ltd (operating as Amey Consulting) on 09 August 2021 (following development of the project and procurement that started in March/April 2021) with an anticipated completion date of 08 August 2022.
- 1.5 Due to COVID-19 delays, the draft findings were made available to Fife Council in November 2022, and were to be followed by a series of Consultation sessions to take feedback from a range of Stakeholders. The last of which took place via email (due to calendar conflicts when seeking to arrange a meeting) on 17 March 2023. Feedback was requested by 31 March 2023; no significant comments supplied.
- 1.6 The 'Final Optioneering Report' was made available to Fife Council on 25 April 2023.

## 2.0 Issues and Options

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- 2.1. The Glenrothes Flood Study focussed on the Leven catchment from its confluence with the River Ore, and included the Back Burn, Balbirnie Burn, Coul Burn, Conland Burn and the Lothrie Burn. See Figure 1 for coverage.

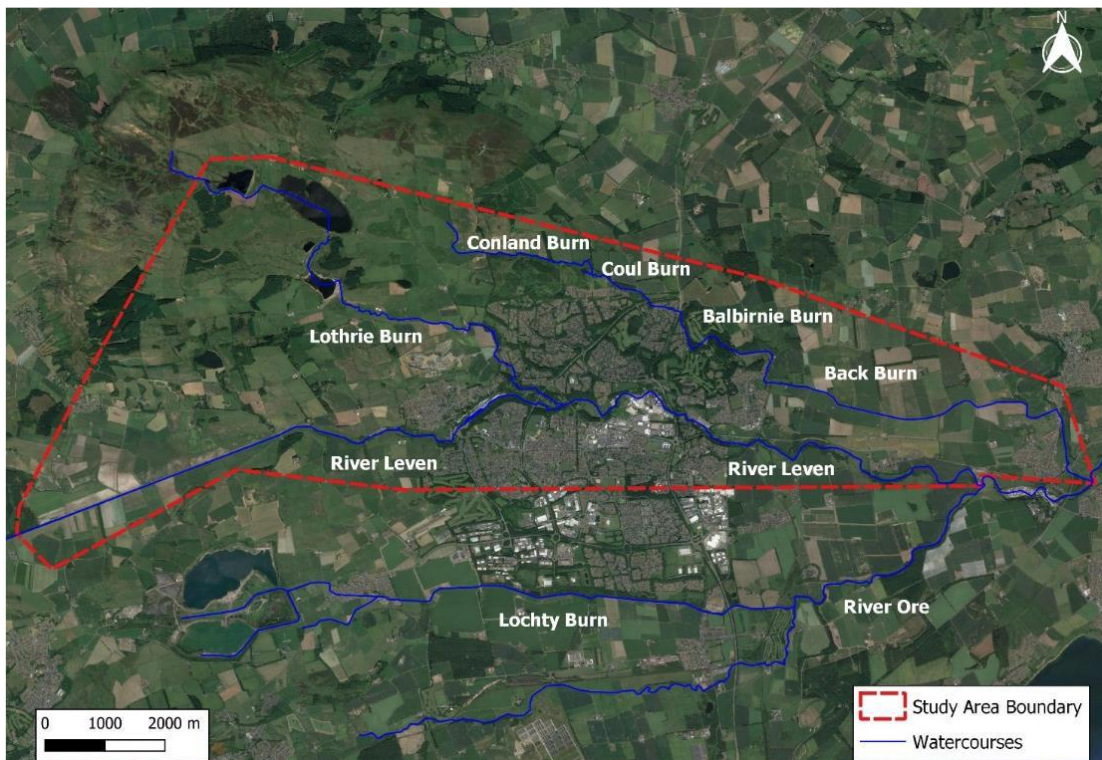


Figure 1- Study area boundary and watercourses (from Glenrothes Flood Study - Hydraulic Modelling Report, 2022)

- 2.2. The Flood Study followed the standard assessment methodology used for all Flood Studies in Scotland (see Background Papers 1 & 2 linked at the end of this document).
- 2.3. Data was gathered, assessments of flood risk were undertaken, and identification of potential mitigation options completed.
- 2.4. The SEPA Guidance 'Long List' of options is available in the Glenrothes Flood Study - Optioneering Report v3 (24 April 2023).
- 2.5. The 'Long List' was then reviewed, and scores applied to each criterion appropriate to the location. The output of this process was a 'Short List' of actions to be considered in detail.
- 2.6. The completion of the flood modelling exercises concluded that while no properties were identified as being at risk of flooding, two locations were identified where infrastructure (roads, bridges and other transport routes) were potentially at risk.
- 2.7. The 'Short List' options to be taken forward included (ordered by preference):

Option	Ownership	Score	Capital Expenditure	Maintenance Expenditure
<b>Riverside Park Upstream Watercourse Maintenance</b>	Council Owned	189	✗	✓
<b>Upstream of Balbirnie Bridge Watercourse Maintenance</b>	Private Owned	183	✗	✓

Option	Ownership	Score	Capital Expenditure	Maintenance Expenditure
Riverside Park Control Structures	Council Owned	179	✗	✓
Glenwood Road Upstream Natural Flood Management	Private Owned	175	(✓)	✓
Ballo Reservoir Control Structures	Private Owned	175	✗	✓
Holl Reservoir Control Structures	Private Owned	175	✗	✓
Loch Leven Control Structures	Private Owned	175	✗	✓
Upstream Northall Cemetery floodplain storage	Private Owned	175	(✓)	✓
Glenwood Road Riparian Management	Private Owned	169	✗	✓

- 2.8. Each of these ‘Short List’ options was assessed for costing and economic appraisal in line with the standard Treasury Green Book approach (100yr appraisal period, December 2022 prices).
- 2.9. It should be noted that it is not an obligation of Fife Council to undertake the reservoir inspections. Rather, it is the responsibility of the Reservoir Manager. Fife Council will therefore liaise with the Reservoir Manager in order to carry out the necessary reservoir inspections.
- 2.10. The two Capital Expenditure items will be considered against future budgets as they are not eligible for Scottish Government flooding budget contributions; there are no properties identified at risk of flooding.

### 3.0 Conclusions

- 3.1 The key conclusion from the Flood Study, based on the agreed assessment approach is that the likelihood of flooding affecting properties in Glenrothes for flood events with a fluvial return period greater than or equal to 0.5% AEP + 53% CCU (i.e. 1 in 200yr return period plus a suitable allowance for climate change, and in line with NPF4 defined ‘area at risk of flooding’) and 0.1% AEP (i.e. the 1 in 1000yr return period event) along the River Leven, Lothrie Burn, Back Burn, and their tributaries is minimal.
- 3.2 Further, the hydraulic modelling assessment concluded that there were zero properties potentially affected by flooding in the 50% AEP event (i.e. the 1 in 2yr return period event).

- 3.3 Yearly maintenance of highlighted watercourse reaches will be factored into existing Fife Council programmes.
- 3.4 There is no economic feasibility for flood protection options. The items noted above that are in private ownership and have capital Expenditure costs associated with them are Natural Flood Management proposals. There is however a need to bear in mind 3.1 above, that states that property inundation is currently expected to be minimal, so the need to take forward anything other than typical watercourse maintenance does not appear necessary.

## List of Appendices

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N/A

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. Delivering Sustainable Flood Risk Management: Guidance - <https://tinyurl.com/SustFRM>
2. Flood Protection Appraisals: Guidance for SEPA and Responsible Authorities - <https://tinyurl.com/FRMAppraisal>

Report Contact

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30 August 2023

Agenda Item No. 5

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## Safer Communities Team Update Report

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**Report by:** John Mills, Head of Housing Services

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**Wards Affected:** Glenrothes area (Wards 13, 14 and 15)

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### Purpose

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The purpose of this report is to provide elected members with an update on the operational activity of the Safer Communities Team within the Glenrothes committee area during the 12 month period 1st April 2022 to 31st March 2023.

### Recommendation(s)

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The Committee is asked to note and comment on the activity to date.

### Resource Implications

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None.

### Legal & Risk Implications

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None.

### Impact Assessment

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An Equality Impact Assessment (EqIA) is not required as this report presents an update on the activity of the Safer Communities Team. No policy or funding changes are being proposed that are likely to have an impact on equality groups.

### Consultation

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Consultation has taken place with community safety partner agencies.



## 1.0 Background

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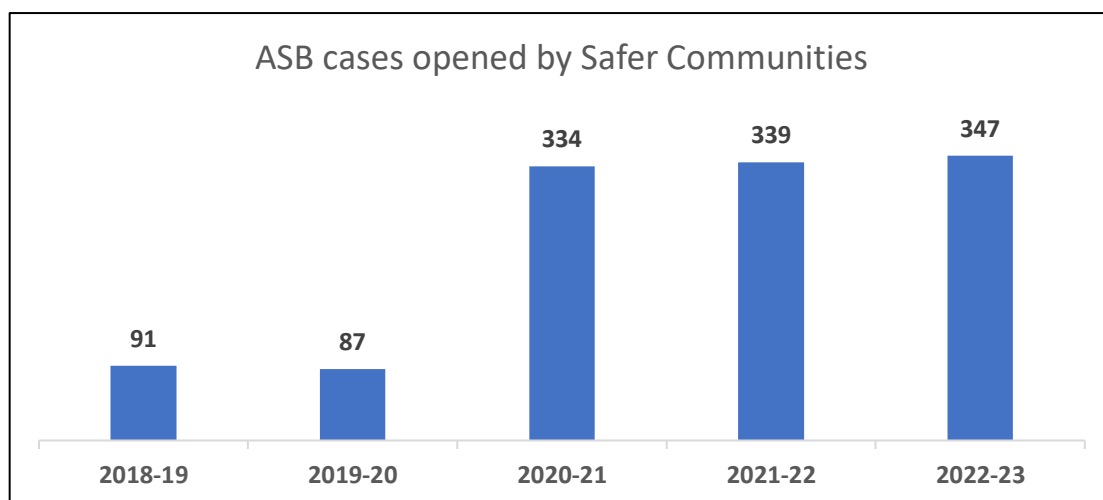
- 1.1. The purpose of this report is to update elected members on the activity of the Safer Communities Team (SCT) within this committee area during the financial year 2022-23.
- 1.2. This report sits alongside individual updates from Police Scotland and Scottish Fire and Rescue Service (SFRS). It should be noted that the three core agencies (Police Scotland, SFRS and Fife Council's SCT) may comment on work carried out *in partnership* with each other and other agencies but cannot comment specifically on work carried out independently by other services.
- 1.3. Some information may be included on Fife-wide activity to raise awareness of the range of activities which may be of interest to members and their constituents.
- 1.4. Each activity is categorised as either People or Place focussed.

## 2.0 People Focussed Activity

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- 2.1. Our Fife Cares service received 116 referrals in relation to **home safety advice** during 2022-23, an increase on the number received in the previous year (105 referrals). All clients were contacted and offered either a visit or a telephone contact.
- 2.2. The majority of referrals (97%) related to requests for tailored home safety advice specifically for families with children under five years of age.
- 2.3. In the last financial year, the majority of home safety referrals for child safety were received from Health Visitors (60%), whilst the remainder come from a variety of other sources such as Community and Family Nurses, Social Work, Housing Officers, and family support services such as Fife Gingerbread and Homestart.
- 2.4. Over the same period, referrals for home safety in relation to vulnerable adults were predominantly received from Social Work Services and Housing Services (53%), but also come from Community Nurses, Fife LGBT, Frontline Fife, Housing Associations and Safer Communities Officers.
- 2.5. During 2022-23, officers from the Safer Communities Team attended quarterly meetings of the Accident Prevention and Safety Awareness Cross Party Working Group chaired by Claire Adamson MSP and held at the Scottish Parliament. At the March 2023 meeting, as part of the 10<sup>th</sup> anniversary celebrations of the group, officers were invited to present a "good news" input on the Fife Cares service. This included information on how the service keeps abreast of changes, emerging trends and risks, and how it evolves in response. This input was extremely well received and led to further discussion between those in attendance. Appendix 1 contains details of the input delivered.
- 2.6. Referrals to the Fife Cares service regarding **home security advice**, under the Safe, Secure and Supported at Home initiative, decreased during 2022-23 compared to the previous year (77 and 95 respectively).

- 2.7. Safe Secure and Supported at Home referrals are mainly received from Police Scotland (54%), but also from other sources such as Fife Women’s Aid, Housing Officers, Health Visitors and Social Work.
- 2.8. During 2022-23, Fife Cares staff were asked to provide 24 separate inputs to groups or community events across Fife, and at one national event, on the subject of Home Safety and Security. Four of these events took place in the Glenrothes committee area.
- 2.9. **Fife Community Safety Support Service (FCSSS)** is funded by the Safer Communities Team to provide support and/or mediation to those experiencing, or involved in, antisocial behaviour in a private space setting. The service received 38 referrals, an increase on the previous year (30).
- 2.10. Of the referrals received by FCSSS, seven resulted in the provision of emotional or practical support whilst the remaining 31 involved some form of mediation between the parties involved.
- 2.11. Appendix 2 provides examples of feedback received by FCSS plus some additional information on the service.
- 2.12. As of 17<sup>th</sup> January 2022, the Safer Communities Team became the single point of contact for all cases of private space **antisocial behaviour (ASB)**. This, coupled with the increase of private space ASB during the pandemic, has led to a significant increase in cases dealt with by the team, as demonstrated by the following graph:



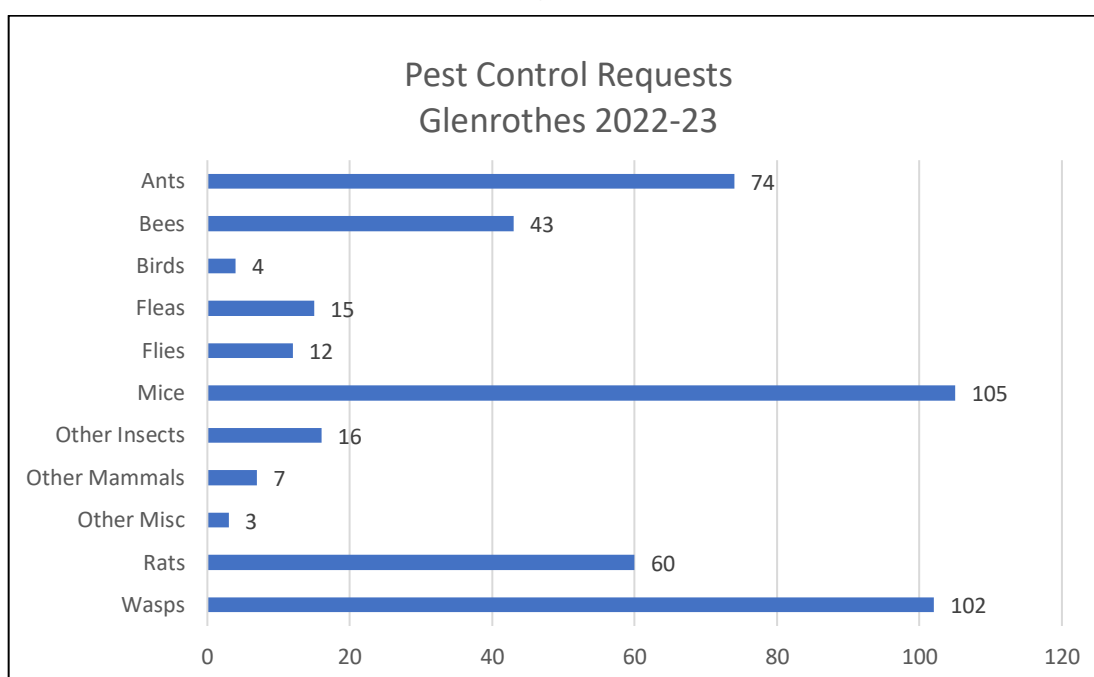
- 2.13. Of the cases within the Glenrothes committee area which were closed in 2022-23, 95% were resolved within locally agreed timescales. Please see table 1 below for timescales involved and appendix 3 for the Scottish Housing Regulator’s definition of resolved cases.



Table1: Locally Agreed Timescales for Antisocial Behaviour Cases

Category	Target timescale: Initial contact - complainer	Target timescale: Resolution
Extreme	1 working day	12 months
Serious	3 working days	6 months
General	5 working days	2 months

2.14. Our **Pest Control** officers responded to 441 requests for service during 2022-23, compared to 545 in the previous year. The number and type of pests dealt with are depicted in the following chart:



2.15. Eighteen reports about **stray dogs** were received by the Safer Communities Dog Wardens, a slight decrease from the previous year (19). Sixteen of the dogs were microchipped, but none reflected the correct details of their owners. Fourteen dogs were subsequently claimed/returned to their owner and the remaining four were passed to an animal charity for assessment prior to being rehomed. Officers continue to raise awareness of the importance of microchipping and the legislation in force.

2.16. In 2022-23, Safer Communities Project Officers resumed their **Dog Watch** initiative, a project aimed at commercial dog walkers across Fife, which began in 2019 but had to take a break during the pandemic. This project aims to encourage commercial dog walkers who use Fife's parks and greenspaces to sign up to a voluntary scheme and register their details with the Council. By complying with the criteria within the scheme, commercial dog walkers can:

- reduce their impact on local parks and other users
  - set a good example to other dog walkers
  - deliver a safe and quality service for their customers
- 2.17. The wider public benefit from Dog Watch by knowing that those dog walkers who have signed up to the scheme have been individually inspected - including their vehicles - to ensure they are safe for transporting dogs. In 2022-23, a total of 17 dog walkers have joined, four of whom are from the Glenrothes area.
- 2.18. Reports of attacks by dogs during lambing season are unfortunately becoming more common. In partnership with Police Scotland, Safer Communities Team set up a pilot event at Falkland Estate on Friday 10<sup>th</sup> March to engage with members of the public and to provide awareness of the importance of keeping their dogs on the lead and under control, particularly during lambing season. This event also provided us with the opportunity to speak to the public about dog fouling and other wildlife issues.
- 2.19. Due to the success of this event and further reports about attacks, we hosted a similar event in Blairadam Forest on 12<sup>th</sup> April 2023. Whilst this event occurs within the current financial year, we felt it important to share this information now rather than wait to report it next year. The Blairadam Forest event included more partners to support the day, including Fife Coast and Countryside Trust, Forestry Commission, National Sheep Association, SSPCA (Scottish Society Prevention of Cruelty to Animals), PARC (Partnership against Rural Crime), Police Scotland. The event received national attention and was covered by STV, raising awareness at a crucial time in the lambing season and hopefully preventing further attacks across the country, not only in Fife. The plan is to make these annual events which we will host at various locations around Fife.
- 2.20. The Fife Community Safety Partnership has recently reinvigorated the Road Casualty Reduction Group, in which officers from Safer Communities Team are involved. Our Project Officers provided a number of **Road Safety** initiatives which covered the whole life spectrum from birth onwards (see appendix 4 for road safety activities focussed on each life stage).
- 2.21. Whilst some events were delivered to a Fife-wide audience, the following were delivered specifically within the Glenrothes committee area:
- Junior Road Safety Officers Initiative (6 schools – 33 pupils)
  - Safe Drive Stay Alive (3 schools – 427 pupils)
- 2.22. Appendix 5 provides additional information about the range of road safety initiatives involving the Safer Communities Team in 2022-23.
- 2.23. Safer Communities Project Officers, in partnership with Transportation Services, Police Scotland, Scottish Fire and Rescue Service, and Scottish Ambulance Service, launched a Fifewide competition for primary schools to promote the new national **Roadstars** road safety resource. Carlton Primary School won the Roadstars Competition and were awarded £500 towards road safety resources for the school. Further details on this are included in

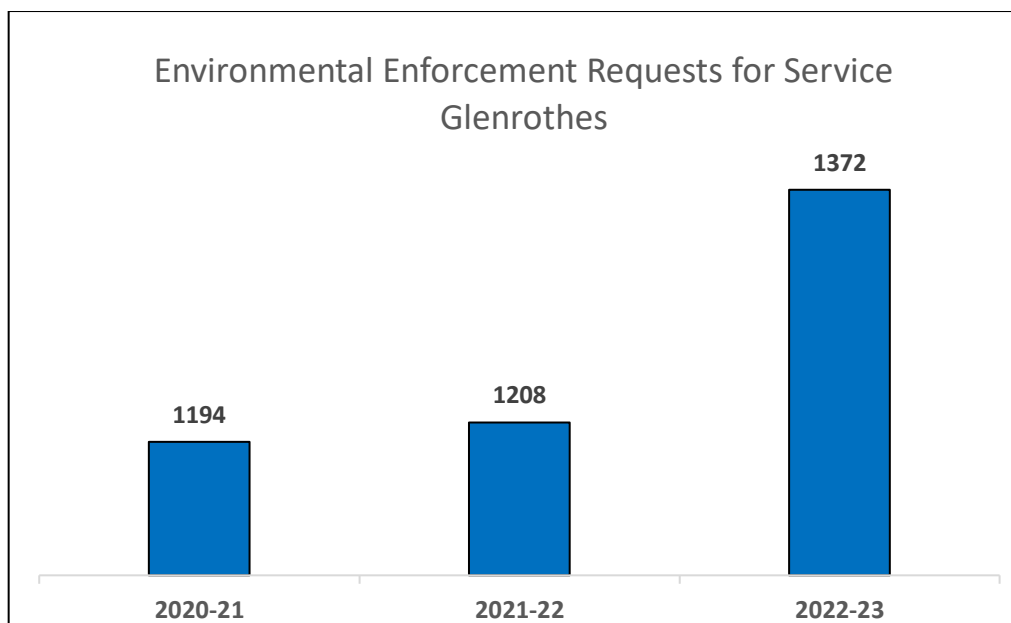
appendix 5, along with additional information about the range of road safety initiatives currently co-ordinated by Safer Communities Project Officers.

- 2.24. Project Officers from the Safer Communities Team support the Fife Water Safety Group, which is a working group set up under the Fife Community Safety Partnership's Reducing Harm priority). During 2022-23, our officers attended the Train the Trainer for **Waterside Responders Course**, and they are working with RNLI to set up a course in 2023-24 for local businesses. The aim is to have local responders on hand in areas where water safety issues may occur.
- 2.25. Our project officers also identified the gap for an emergency first aid and water safety course for **Wild and Open Water Swimmers**. SCT officers will work with RNLI to create a suitable course to offer to these groups during 2023-24.
- 2.26. Our **Youth Justice Officers** received 45 referrals about young people in the Glenrothes area from the Youth Offender Management Group (YOMG) during 2022-23, an increase on the previous year (17). This is due to the increased capacity of Safer Communities Youth Justice Officers, following successful recruitment during 2022-23.
- 2.27. In previous years, we have been able to provide statistical evidence that our work with young people creates positive outcomes. Unfortunately, the information we use to demonstrate the success of our activity is held by Police Scotland and is currently unavailable due to a change of systems. We hope to be able to access this valuable information at a later date. In the meantime, our Youth Justice Officers are working on methods of obtaining feedback from young people and the different people involved in their lives to provide a qualitative evaluation of the work they carry out.
- 2.28. Appendix 6 provides more information about our youth justice activities during 2022-23.

### **3.0 Place Focussed Activity**

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- 3.1 In terms of **environmental enforcement** issues, 1372 requests for service were received for the Glenrothes area during 2022-23. The following graph shows comparative figures for the past three years:



- 3.2 There are 7 Safer Communities Officers deployed within the Glenrothes area, 2 of which address issues of low-level antisocial behaviour/neighbour disputes within domestic properties. Whilst the other 5 SCOs are authorised to take enforcement action for environmental offending, due to the hours of operation and the other tasks associated with their role, most of this work is carried out by 2 members of staff and the other 3 predominately focus on public space antisocial behaviour and noise complaints. Appendix 7 provides data showing the number of reports per type of Environmental Enforcement over the past three years.
- 3.3 Our Safer Communities Officers (SCOs) carried out 2242 **patrols** in this area over the reporting period, an increase on the previous year (1853 patrols). The patrols have covered a variety of community issues, including public space antisocial behaviour, dog fouling, youth issues, fire raising, noise, vandalism, motorbike vehicle misuse, littering, fly tipping, fly tipping, drugs misuse and partnership working. Support referrals, intelligence and requests have come from a number of sources including but not limited to public reporting, Police colleagues, Fire colleagues Elected Members, Housing, Social Work, Education and partnership meetings. Although the patrols are mainly of a preventative nature, providing reassurance to members of the public, SCOs were required to take further action in 144 incidents.
- 3.4 A large number of these patrols (346) were carried out at Glenrothes Bus Station. SCO's work in partnership with Police, Clued Up, and our Youth Justice Officers in relation to youth disorder. SCO's attend to support bus station staff and provide a visible presence for members of the public. They engage with the young people in the area monitoring for any anti-social behaviour/vandalism/fire setting/consumption of alcohol and intervene where necessary.
- 3.5 At the end of January SCO's carried out a week of dawn and dusk twilight patrols in areas of concern around Glenrothes regards dog fouling, patrols were carried out early morning and late afternoon, many dog walkers were

engaged with, providing them the reasons why the SCO's were there and the penalties for failure to pick up after their dogs.

- 3.6 In October 2022, a roadside litter campaign was run in the Glenrothes area. The Council's Domestic Waste and Street Cleansing Service Verge Cleaning Teams worked on the verges and the central reservation of the B921 from Bankhead to Kinglassie and involved lane closures, with street cleansing teams manually litter picking and mechanically sweeping the road channels. The Safer Communities Officers supported this initiative by engaging with local businesses, members of the public and by displaying signs, posters and stickers in car parks, laybys and prominent places along the route.

## 4.0 Campaigns and events

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- 4.1. Team members are normally involved in a variety of **events** throughout each year. Due to the ongoing impact of the pandemic during 2022-23 we continued to utilise our **social media** platforms to convey the community safety message to the residents of Fife. We provided information, advice, and assistance on a number of different campaigns. We had over 8,500 followers on Facebook during 2022-23 and, overall, we reached over 685,000 people across Fife. See appendix 8 for further information.
- 4.2. In order to keep up to date with forthcoming events and activities co-ordinated by the Safer Communities Team or shared by the Team on behalf of partner agencies, members are invited to 'like' our Facebook page **Safer Communities Fife** or follow us on Twitter **@safeinfife**.

## 5.0 Conclusion

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- 5.1 This report provides members with information on the wide range of safer communities' activity being undertaken in this committee area, in line with local priorities and emerging issues, and in partnership with other community safety organisations.

### List of Appendices:

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1. Fife Cares input to Cross Party Working Group
2. FCSSS – further information on Fife-wide services (2022-23)
3. Scottish Housing Regulator Guidance – ASB (March 2023)
4. Road Safety timeline
5. Road Safety initiatives
6. Youth Justice activity
7. Environmental Enforcement – three year trend data by type
8. Safer Communities Team Facebook page information

### Report contact:

Brian Westwater  
Safer Communities Lead Officer  
Halbeath Depot  
Email: [brian.westwater@fife.gov.uk](mailto:brian.westwater@fife.gov.uk)

**Fife Cares Input to Cross Party Working Group March 2023**

Good news story of the Fife Cares Service where we provide free child safety visits and free home safety visits for vulnerable adults.

- This service is of the utmost importance to the people who receive it and are working in it
- It is vital to maintain the service to help reduce unintentional harm and make a difference to those we can reach
- We continue to face huge challenges of reducing budgets and the increasing costs of everything, from staff costs to fuel and equipment
- We are continually examining our methods of working and the menu of equipment we provide as well as advice we give
  - We must examine our equipment against costs to see if there is an alternative way to deliver the safety involved
  - An example of this is to deliver safety gates along with appropriate advice instead of fitting stair gates
  - We are providing more advice both verbal and written in form of booklets and have produced our own library of booklets with advice, as well as utilising resources from other partners
  - We are also involved in making our delivery more efficient and effective such as delivering advice through discussion with groups such as nursery mums and elderly forums etc.
- In our partnership with RoSPA we look at what they are doing and have done and learn from their experience and knowledge. We also share what we are doing with them.
- Through partnership working we take on board issues raised at CPG (Cross Party Working Group) such as the danger of button batteries, and work with partners such as Child Accident Prevention Trust to promote safer use of such batteries.
- We promote these messages through events and social media as well as at each visit we carry out. Now we are finding that more parents of young children at visits are aware of these dangers. We do however continue to spread the messages.
- Evaluation of what we are doing is essential to our continued improvement–

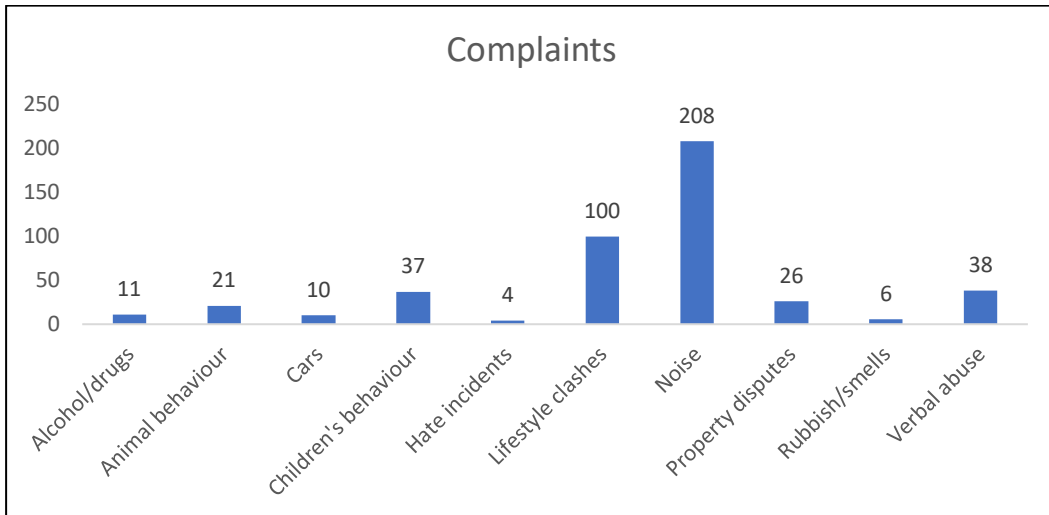
- We use mobile working and utilise computer tablets to record our visits and now have evaluation questions on our work tablets for each visit
- We have just completed a pilot with a Child Nursery Focus Group examining what we do regarding child safety visits to find out what the parents think and what matters to them
- We listen to clients at our visits and collate information about what they need and what is important to them – recently we have had several issues raised around child car seats and we are also trained by RoSPA to check these and to provide appropriate advice.
- It is essential to attend important forums such as CPG to listen to and communicate with partners even when, on face of it, the subject does not seem connected. An example of this was Health and Safety in Waste Mgt. – Lithium-Ion battery risks – home fire risks

Good News in Summary:

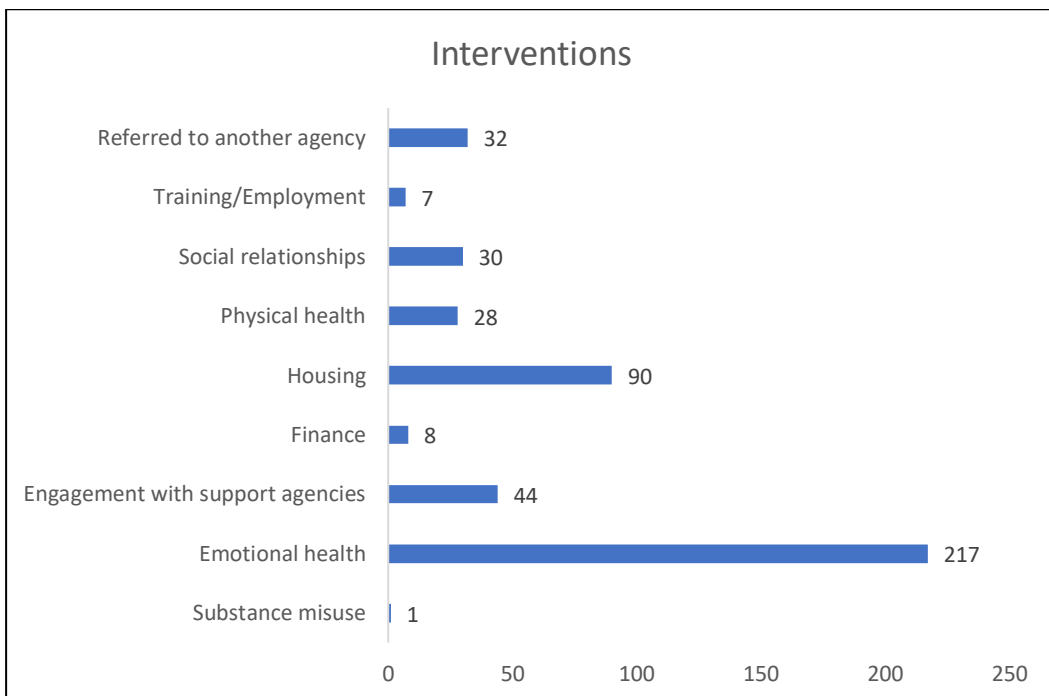
- We continue to work together to prevent unintentional harm
- Our service has evolved using partners and forums like CPG
- We will continue to evaluate our service and to adapt it according to the needs of our clients, whilst taking cognisance of other pressures and influences.

**FCSSS - Further information of Fifewide services (2022-23)**

- All referrals were responded to within 2 working days
- The majority of referrals were received from the Safer Communities Team (79%)
- Complaints about noise were most common (45%), followed by issues to do with clashes of lifestyle (22%)



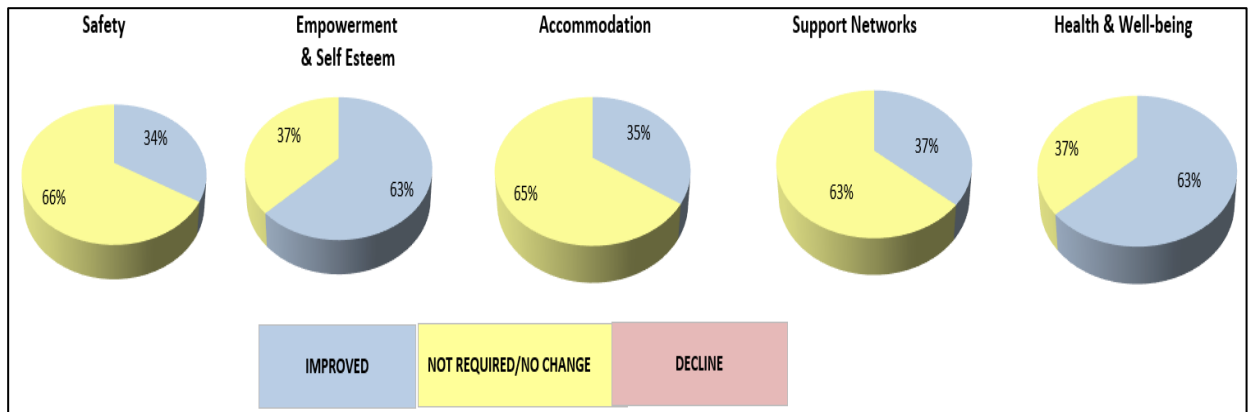
- A total of 544 households were involved with FCSSS during 2022-23
- Interventions delivered were as follows:



- Outcomes in relation to support cases are measured using the Empowerment Star assessment tool, where clients feedback on how their involvement with FCSSS has affected five different areas of their lives. The following diagram



shows that improvements were made in all areas, but specifically Empowerment and Self Esteem and Health and Wellbeing:



### Examples of customer feedback:

#### Do you think there have been positive changes to your life since taking part in the Service?

*"Having someone to talk to other than my family has really helped, I am continuing to feel more confident and positive now and using breathing techniques suggested to me"*

*"Having someone to talk to about my fears and anxiety have helped, I have found strength to contact the police when needed, I have been referred to the wardens and feel safer"*

#### What did FCSSS do well?

*"Helped put me in the right direction"*

*"Provided a safe space to talk"*

*"Referred me onto the wardens and liaised with Fife Council"*

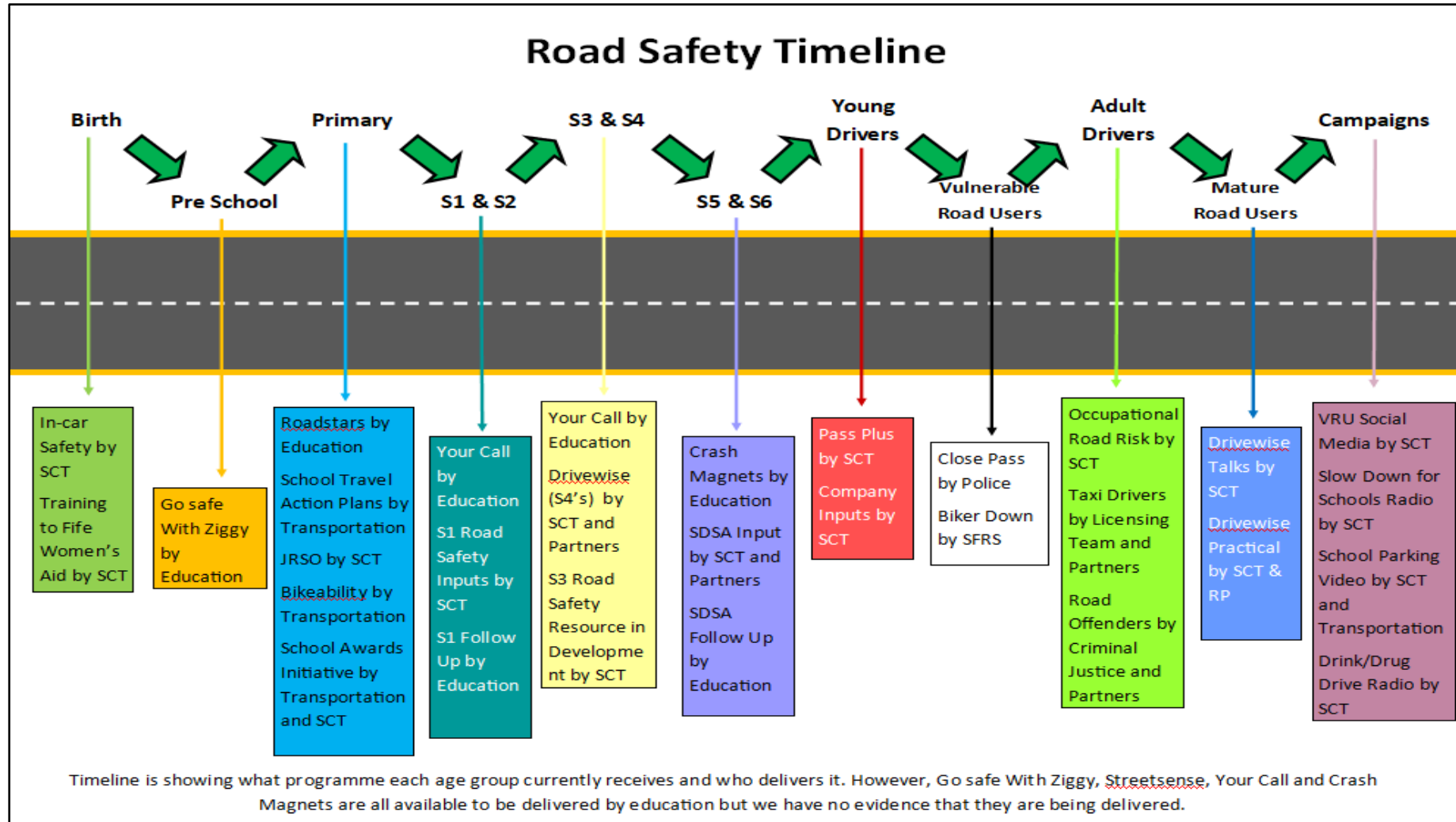
#### What could FCSSS do better?

*(No comments made).*

**Scottish Housing Regulator Guidance for Landlords (March 2023)**

**Antisocial Behaviour**

<p><b>Indicator</b> <b>15</b> <b>(Updated)</b></p>	<p><i>Percentage of anti-social behaviour cases reported in the last year which were resolved.</i></p> <p>(i) Number of cases of anti-social behaviour reported in the last year. Of those at (i):</p> <p>(ii) Number of cases resolved in the last year.</p>
<p><b>Definition</b></p>	<p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• where the landlord has taken appropriate measures, as set out in its ASB policies and procedures, to address the cause of the anti-social behaviour complaint and has advised the complainant of the outcome; or</li> <li>• where the landlord does not have the authority or powers to resolve, and it has provided a full explanation of the landlord’s position to the complainant.</li> </ul> <p><b>A Case</b></p> <ul style="list-style-type: none"> <li>• A case is opened when a tenant or service user reports an incident of ASB to their landlord.</li> <li>• A case can be made up of a single report/complaint of ASB; or</li> <li>• Multiple reports/complaints about the same party, made whilst a case is still ongoing. Such further reports/complaints would not be counted as a further new case.</li> <li>• Once a case is resolved and a further report/complaint of ASB is received, this should be treated as a new case.</li> </ul>



**Road Safety Initiatives**

**In Car Safety**



Clinics and Individual checks – SCT staff continue to carry out child car seat clinics, especially to coincide with National Child Safety week. In 22/23 we hosted three clinics, one in Dalgety Bay (SWF) with 10 seats checked, one in Leuchars (NEF) with 4 seats checked and one in conjunction with Police Scotland at Leven Prom with 16 seats checked.

**Fife Women’s Aid Training** – Our staff are also in the process of carrying out training to Fife Women’s Aid to assist them with the knowledge of how to fit their car seats safely when transporting children for their work.

**Primary**

**Roadstars Competition** – To promote the new national Roadstars road safety resource SCT partnered with Transportation services to launch a Fife-wide Primary School competition. To encourage entries we pulled together our own version of what we were asking schools to do with a number of partnering agencies and the Provost ([Roadstars Song Partnership Version 2](#)) A number of schools from across Fife entered and the eventual winner was Carleton Primary ([Carleton Roadstars - YouTube](#)), who were awarded £500 to place towards road safety resources at their school. They have chosen to use these funds to place markings in their playground to carry out Bikeability training (photo to show their design). The current Transport Minister awarded the school with their prize on 20<sup>th</sup> February.



**Don’t Park Here Campaign** – Just before the end of the 2021/22 school year, we again partnered with Transportation to run a new initiative called Don’t Park Here. The aim being to produce short videos to discourage adults from parking irresponsible around the gates of schools and especially on yellow zig zags. We worked with three schools in Cowdenbeath, Dunfermline and Leven to produce these videos that schools could use on their social media in the new academic year.

**JRSO Initiative** – Our team continue to support the Junior Road Safety Officer (JRSO) initiative across all Fife Schools. During this financial year we have visited 37 primary schools to help establish JRSO’s within their schools. The area breakdown for these schools is as follows (other schools are continuing to run the programme but have not needed our assistance to set up this year).

	C’Beath	Dunf	Glen	Kirk	L’Mouth	NEF	SWF
Schools	7	2	6	4	5	6	4
Pupils	51	13	33	18	33	31	21

**Leuchars Event** – SCT were invited to Leuchars Army Base to attend a primary school event. Over 400 P6/7 pupils from schools across Fife attended an engagement day organised by Leuchars. We hosted a couple of workstation at the event, one was focussed on road safety using our reaction timers and snakes and ladders game, the other station was based around responsible recycling and was run by two SCO's.



**Individual Inputs** – In November we were invited into Hill of Beath Primary to talk to all of their pupils about road safety during two assemblies. This is a service we offer if there has been an issue at the school around road safety. As this was a cycling issue, we partnered up with the Bikeability Co-ordinator from Transportation.



## Secondary

**S1 Talks** – Our project officers have continued to carry out S1 talks within the Kirkcaldy area, as we cannot provide this input to all schools we looked to where our resources are needed most, and this area has the highest number of statistical evidence for need for inputs. In 22/23 we carried out 25 class talks to 625 S1 Pupils at Balwearie HS (10 classes / 261 pupils), Kirkcaldy HS (9 classes / 220 pupils) and St Andrews HS (6 classes / 144 pupils).

**St Andrews HS** - In December 2022 a S2 pupil was unfortunately involved in a road traffic collision on coming out of school. The school then invited us in to deliver a short input at year group assemblies to S1-S4 (647 Pupils) and then we also talked to individual S1 (6 classes / 144 pupils) and S2 classes (6 classes / 145 pupils).

**S3 Project with Kirkcaldy HS** – We were approached by the Guidance team in Kirkcaldy HS to help them create a suitable road safety resource that will engage their S3 pupils. We are working with them on this and hope to have something in place for the new academic year.

## Safe Drive Stay Alive

**Inputs and follow Up Resource** – We have now fully moved the SDSA programme away from Rothes Halls and are taking the input directly to each school. This is still a partnership project but is led and co-ordinated by Safer Communities. All 18 high

schools received the SDSA input and this year we also were able to deliver to St Leonard's Private School in St Andrews. A total of 2480 pupils received the input.

We have also produced a follow up resource for the guidance staff to use within PSE classes. This enables the teachers to gain discussion with the pupils.

	C'Beath	Dunf	Glen	Kirk	L'Mouth	NEF	SWF
Schools	2	4	3	4	1	4	1
Pupils	115	631	427	521	145	598	143

**SDSA Future** – This year we have also filmed other partners so that we can keep the film up to date with the most relevant content. We are also in discussions with Education to pursue the option of SDSA being a set part of the curriculum rather than an opt in programme.

### Pass Plus

We continue to support and fund new drivers to gain additional driving knowledge and experience. This financial year we have held 4 online courses with a total of 12 new drivers attending. This project continues to have support from a Fife Road Policing officer. Numbers are not high in this project as funding is limited.

### Road Traffic Offenders

**Course** – This 5 week course is run by Criminal Justice, but we are invited to present an input during week 1 and then present SDSA in week 5. This financial year only one course has taken place with 12 participants from across Fife. The next course is planned for May 2023.

**New Project** – Criminal Justice have contacted us about developing a new resource for Fife residents who they need to work with but are not in the system long enough to attend one of the above courses. We have had an initial meeting with them to discuss this and hope to create something for later this year.

### Taxi Drivers

The Taxi Driver course has not run since early 2020 due to covid. Licencing have recently brought together all the partners to discuss setting up the courses again and they are due to start in April 2023. Safer Communities presents a generic road safety input at each of these dates.

### Older Drivers

**Talks** – We currently offer talks to older groups about how to stay driving safely for longer. This financial year we have given 5 talks.

**Practical Days** – Last year we introduced the new Drivewise 65+ days. This is a practical session for older drivers who attend a venue and go on a drive observed by a Road Policing officer. They are then given hints and tips to help keep them safe and driving for longer. We held two events during the last financial year.

Group Talk



Drivewise 65+ Event



## Radio Campaigns

**Slow Down for Schools** – We produced this radio campaign to encourage drivers to think about their speed when they are driving near to schools when the pupils are starting and finishing. The messages were recorded by safer Communities staff and Police Scotland. The plan is to have two campaigns running during the year, one at the start of the academic year in Aug/Sept and one when the pupils go back after Christmas. Due to funding, we did not hold this campaign in Aug 2022 but created a partnership with Ford in Dec 2022 and they supported our Jan 2023 campaign.

## Partnership with Ford

We formed a partnership with Fife Ford in Dec 2022 and as part of this they are funding our radio campaigns for Slow Down for Schools, and we also hope to hold future radio campaigns on other subjects in 2023.



**Youth Justice activities**

Our officers co-ordinate or take part in activities and provided advice, guidance and information to young people, their parents/guardians and also professionals from other agencies, all of which is designed to support young people and to prevent them becoming involved in problematic behaviour, lifestyles or situations.

Listed below are some of the activities our Youth Justice Officers (YJO) were involved in during 2022-23:

- No Knives Better Lives inputs at Viewforth High School, Inverkeithing High School and Wade Academy.



- Anti Social Behaviour inputs at Auchtermuchty PS, St Johns PS, Kings Road PS, Methilhill PS, Rimbleton PSS, St Columbas HS, Warout PS.
- Diversifire at Dunfermline, Lochgelly and Methil.
- F24 program at Auchmuty High.
- Leading a Park Golf diversion in Kirkcaldy in partnership with Fife Golf Trust and Dunnikeir Golf Club.

- Part of a partnership response to youth ASB in Cupar, Dunfermline and Glenrothes (supporting Clued Up and Cupar Youth Café).
- Supporting the Creative Change Collective Tic Tok program over 12 weeks delivered in Kirkcaldy.



- We have also supported young people both individually and in groups at Inverkeithing HS, Woodmill HS, St Columbas, Auchmuty HS, Madras College, Lochgelly HS.
- Co facilitating Ask/Tell Suicide Prevention training with Fife Health and Social Care Partnership.

- YJOs are part of the following initiative/projects:
  - Fife Suicide Prevention Network (co-ordinated by Fife Social Care Partnership)
  - Brighter Futures Health Hub
  - YAP Group.



**We asked our Youth Justice Officers to answer the following questions about work they took part in during 2022-23:**

***Why did you get involved in specific projects?***

We attend regular meetings such as Youth Offending Management Group (YOMG), youth work meetings, strategy groups, Mentors in Violence Prevention (MVP) strategy group amongst others, as a result of attending these meetings it identifies opportunities to offer support.

***Who, or which agencies, asked for your help and who have you helped?***

Partners such as Education, Police Scotland and SFRS mainly. Other third sector partners we have approached directly - this is for support with their expertise, such as BRAG with their F24 experience or Clued Up to support programs with their inputs.

***What partnership working took place?***

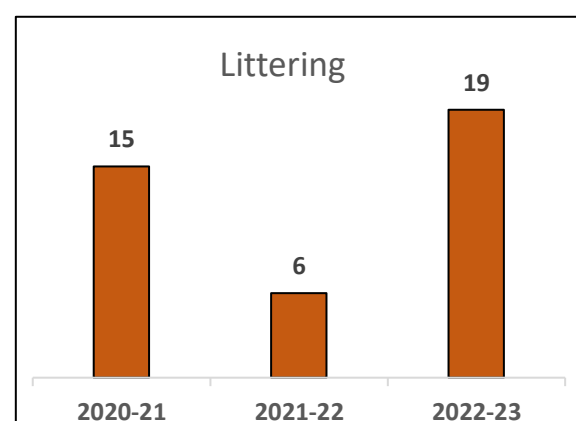
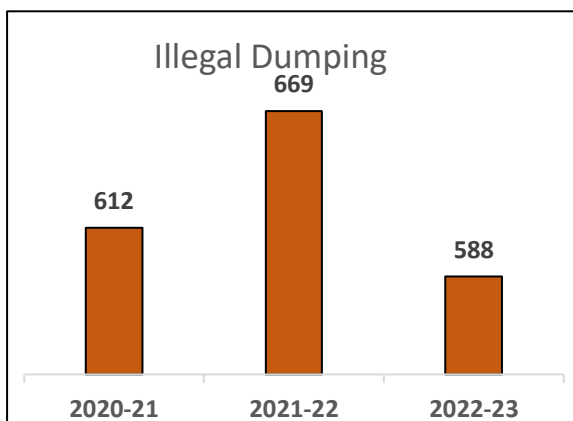
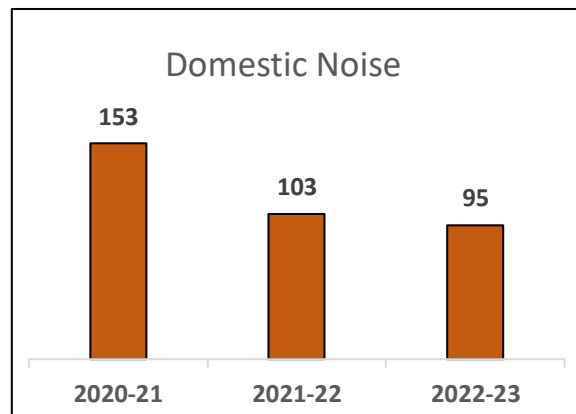
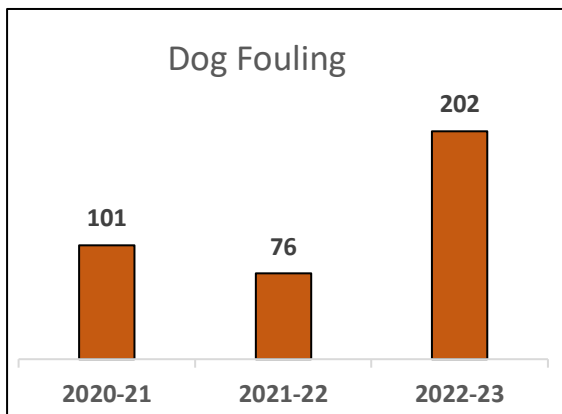
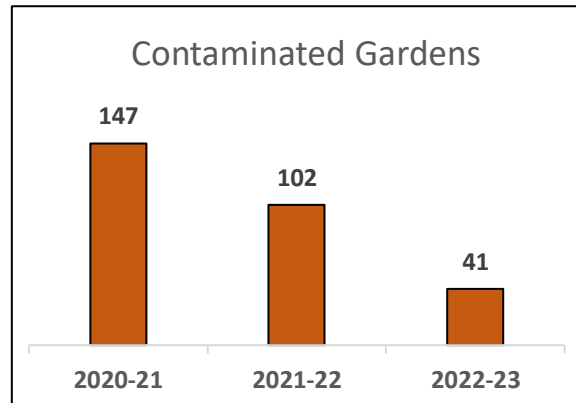
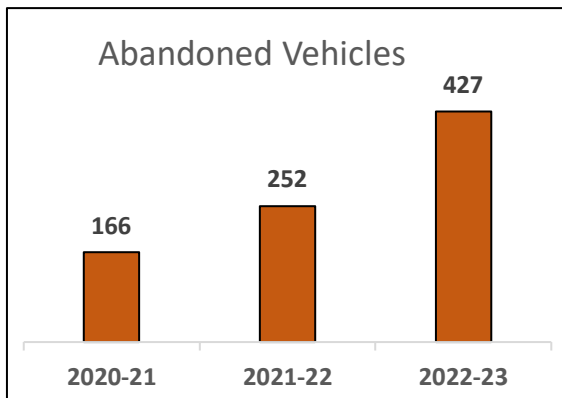
Each partner plays to their strengths and knowledge base, e.g. – at Diversifire, SFRS lead the 'drill yard' element and YJO's are responsible for identifying and supporting the young people to complete the course successfully. Police Scotland lead an Anti-Social Behaviour input as well as provide an officer for the week to show the human side of Policing. Clued Up deliver a harm reduction input surrounding alcohol and substance use.

***What was the outcome of your involvement with young people?***

It's really difficult to measure an outcome for preventative work. However, the aim is that we provide an opportunity for young people to be educated and supported in a way that allows them to gain insight and understanding about the impact of their behaviour in their local community, as well as knowledge about supportive agencies.

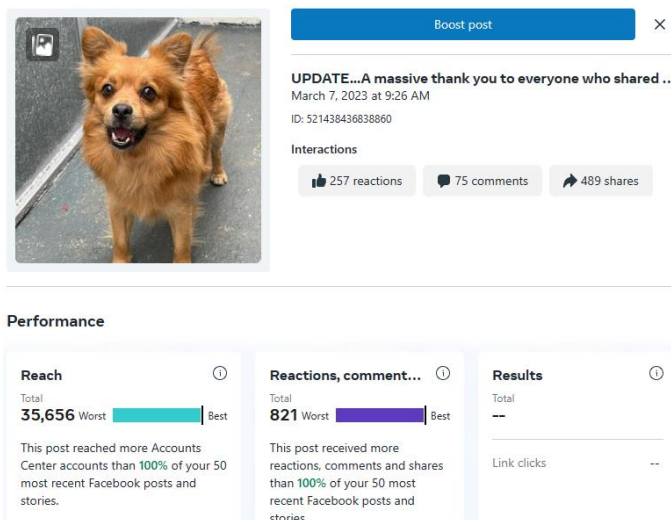
**Environmental Enforcement Reports received by Safer Communities Team  
by Type and Year**

**(Glenrothes 2020-2023)**



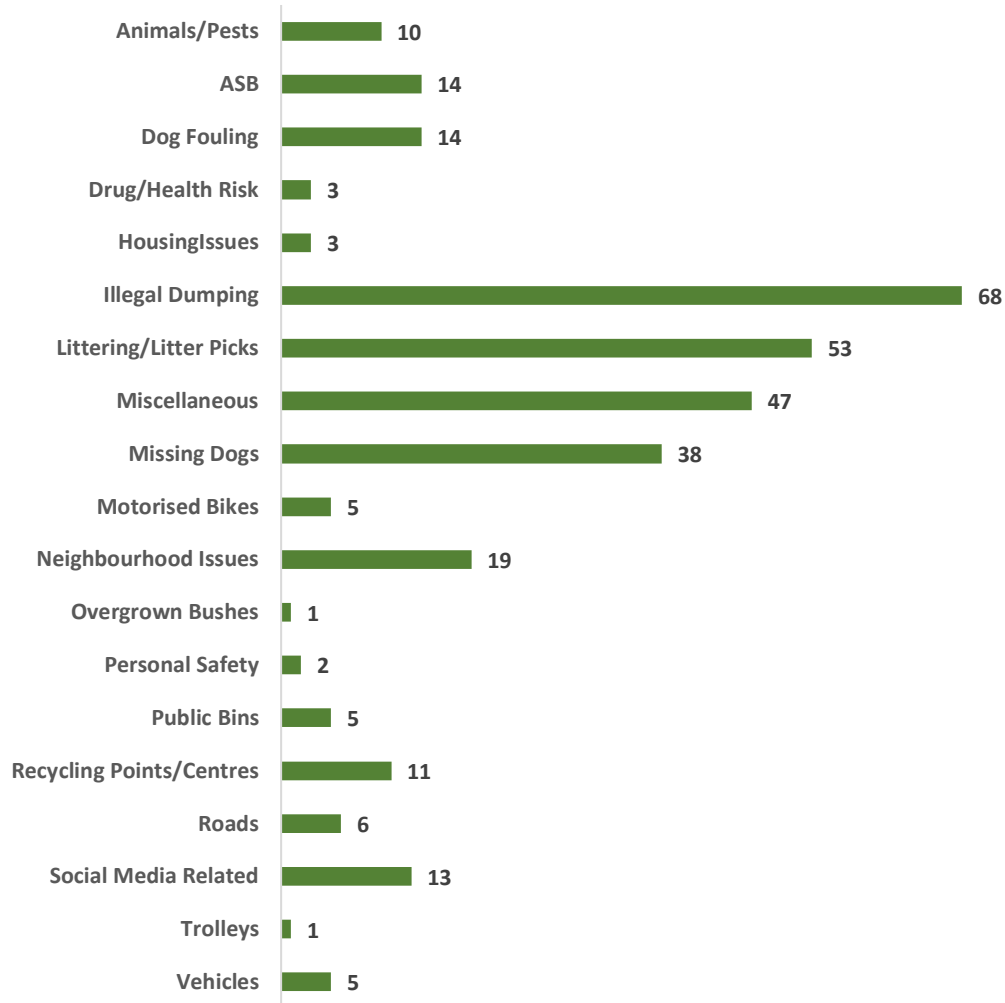
**Safer Communities on Facebook**

- During 2022-23, the Safer Communities Team social media platforms:
  - attracted a total of **8,533 followers**
  - received **1,229 new page likes**
  - attracted an **audience** comprised mainly of women aged between 35-44 (77.6% women and 22.4% men)
  - **reached** a total of 685,709 people.
- The **top five towns** our followers reside in are
  - Dunfermline (19.9%),
  - Kirkcaldy (15.8%),
  - Glenrothes (13.4%),
  - Leven (9.5%)
  - Cupar (5.9%)
- Our **highest reaching, highest reactions** and most shared post was in relation to a stray dog, which received a reach of 35.7k reach, 257 reactions, 75 comments and 489 shares.



- Posts about lost and stray dogs are always very popular and are our top 5 **highest hitting** posts.
- Our **most commented** on post was in connection to the new lids on milk bottles, with 219 reactions and 86 comments. It had a reach of 17,324.
- 318 messages were sent to us via our **Social Media Messenger** account. The following diagram shows the number of messages received by this method and the subject they related to. The majority of messages received were about illegal dumping (68 messages). The miscellaneous category accounted for a variety of subjects, including unsafe walls, speeding, cuckooing, and fireworks.

### Social Media Messages Received



30 August 2023

Agenda Item No. 6

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## **Proposed Waiting Restrictions – Iona Park, Pitcoudie Avenue and Pitcoudie Avenue Lockups**

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward 15– Glenrothes Central and Thornton

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### **Purpose**

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The purpose of this report is to allow the Glenrothes Area Committee to consider proposals to introduce “No Waiting at Any Time” restrictions on Iona Park, Pitcoudie Avenue and at the Pitcoudie Avenue lockups site.

### **Recommendation(s)**

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It is recommended, in the interests of accessibility, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/23/40\_2 and TRO/23/40\_3 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### **Resource Implications**

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The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,000, which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising and delivery of the new markings. This will be met from approved Service budgets.

### **Legal & Risk Implications**

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There are no known legal or risk implications.

### **Impact Assessment**

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The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

## Consultation

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The local Ward Councillors, Parking Management team, Police Scotland, Housing Services, lockup owners and residents of Iona Park have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

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- 1.1 On the 24<sup>th</sup> of May 2023 committee considered a report seeking approval to introduce parking restrictions on Iona Park and Pitcoudie Avenue lock up site. It was also proposed to change the single yellow lines on Pitcoudie Avenue to double yellow lines.
- 1.2 Committee requested officers to conduct consultation with Ward members, housing services, residents and lock up owners.
- 1.3 Officers were also asked to explore a barrier system at Pitcoudie Avenue lock ups with Housing Services.

## 2.0 Issues and Options

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- 2.1 The three properties on Iona Park which would be affected by these restrictions were sent a letter on 13/06/2023. Out of the three properties, two have responded in favour to these restrictions while the other property has not replied. Responses attached to this report.
- 2.2 The Pitcoudie Avenue lockup users were also sent a letter on 03/07/2023 and out of the 27 letters that were sent we received 6 replies in favour. The rest haven't responded. Responses attached to this report.
- 2.3 The single lines on Pitcoudie Avenue will be changed to double yellow lines to eliminate any confusion drivers may have on whether they can or cannot park on this stretch of road.

## 3.0 Conclusions

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- 3.1 In the interests of accessibility, it is recommended that a TRO is promoted to introduce a "No Waiting at Any Time" restriction on Pitcoudie Avenue, Iona Park and Pitcoudie Avenue lockups as detailed on drawing number TRO/23/40\_2 and TRO/23/40\_3.

## List of Appendices

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1. Drawing No. TRO/23/40\_1
2. Drawing No. TRO/23/40\_2
3. Drawing No. TRO/23/40\_3

## **Background Papers**

1. None

## **Report Contact**

Steve Sellars

Lead Consultant - Road Safety & Travel Planning

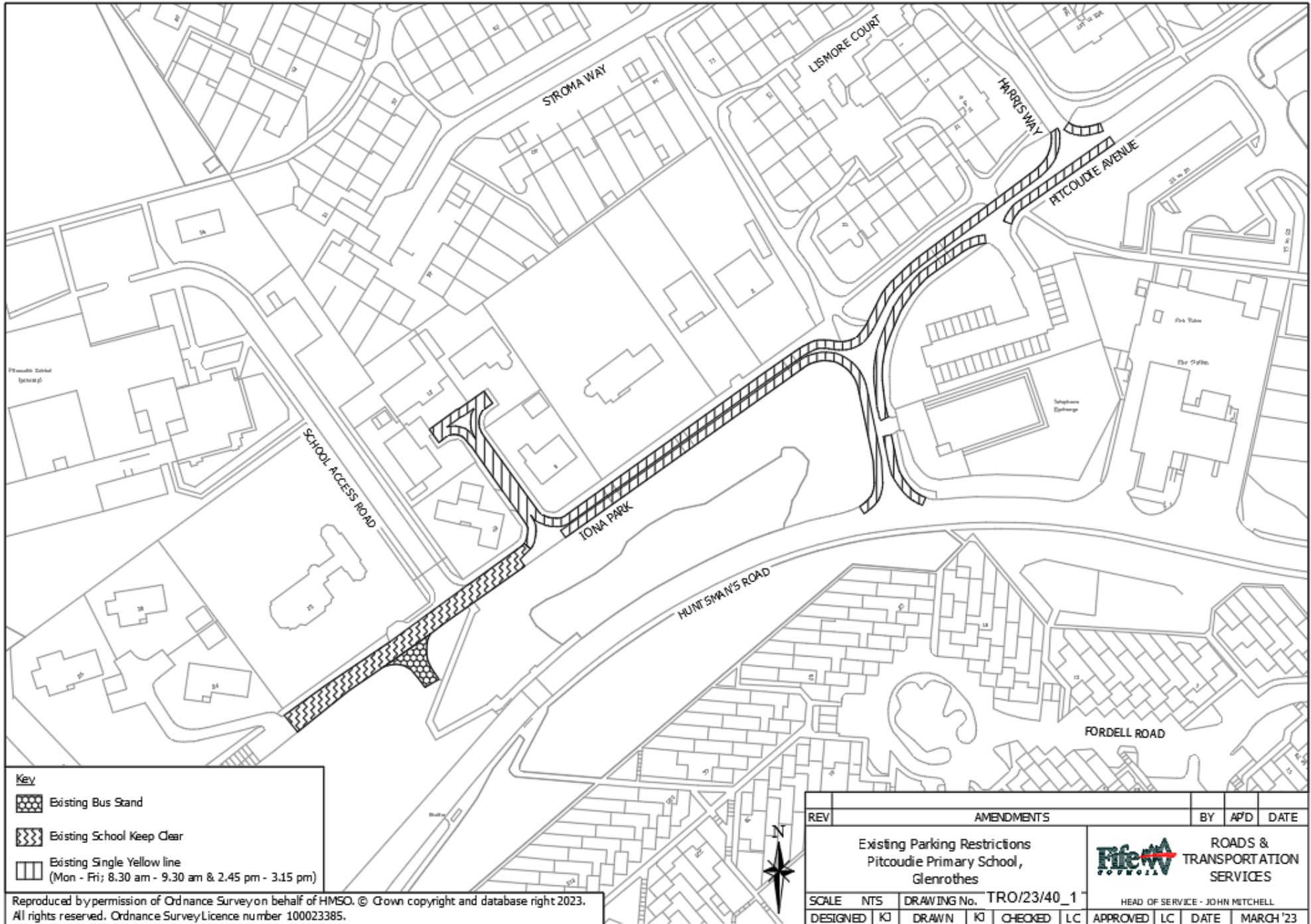
Roads & Transportation Services

Bankhead Central

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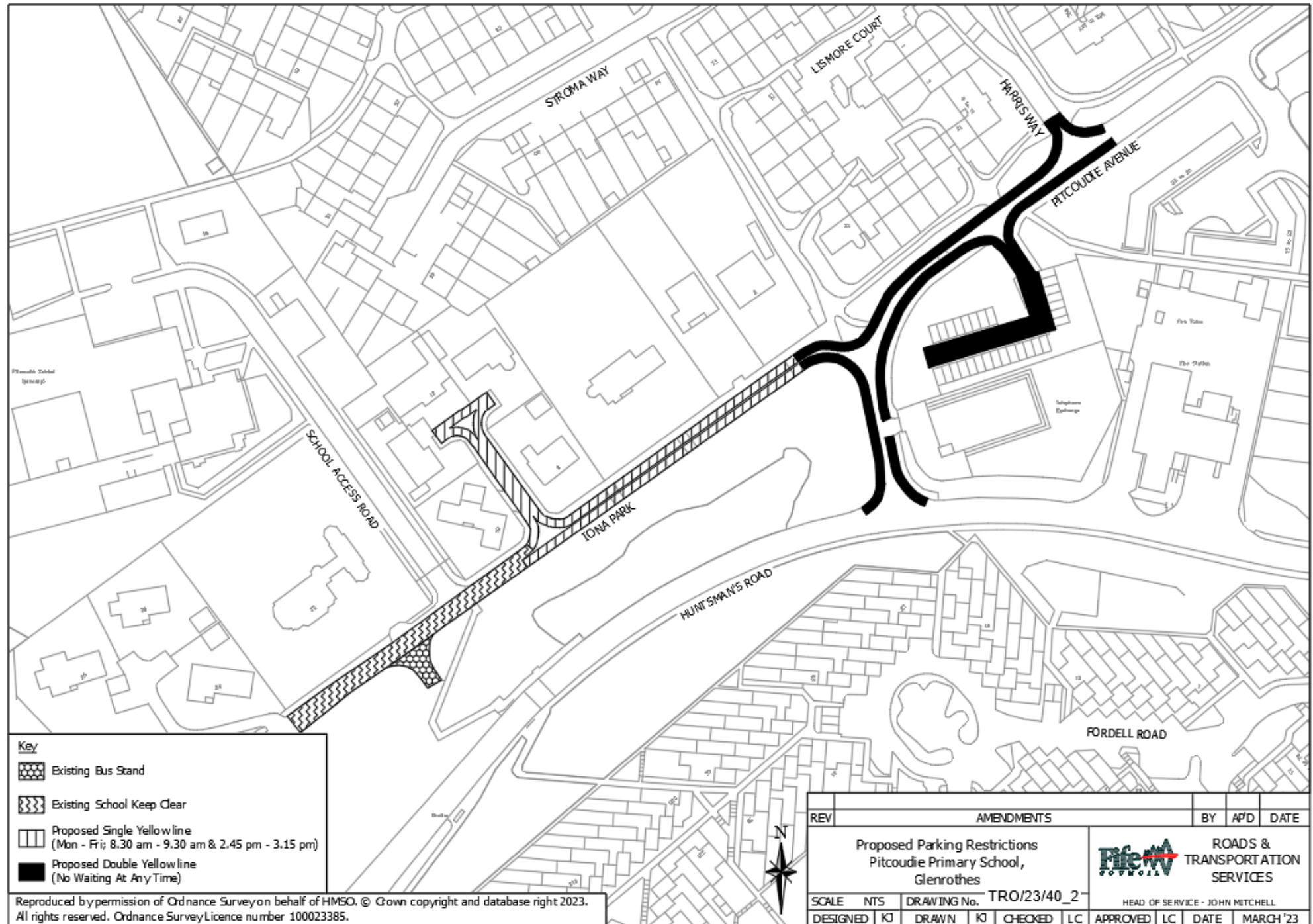
Appendix 1 – Drawing no. TRO/23/40\_1 – Existing Parking Restrictions







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Appendix 2 – Drawing no. TRO/23/40\_2 – Proposed Parking Restrictions



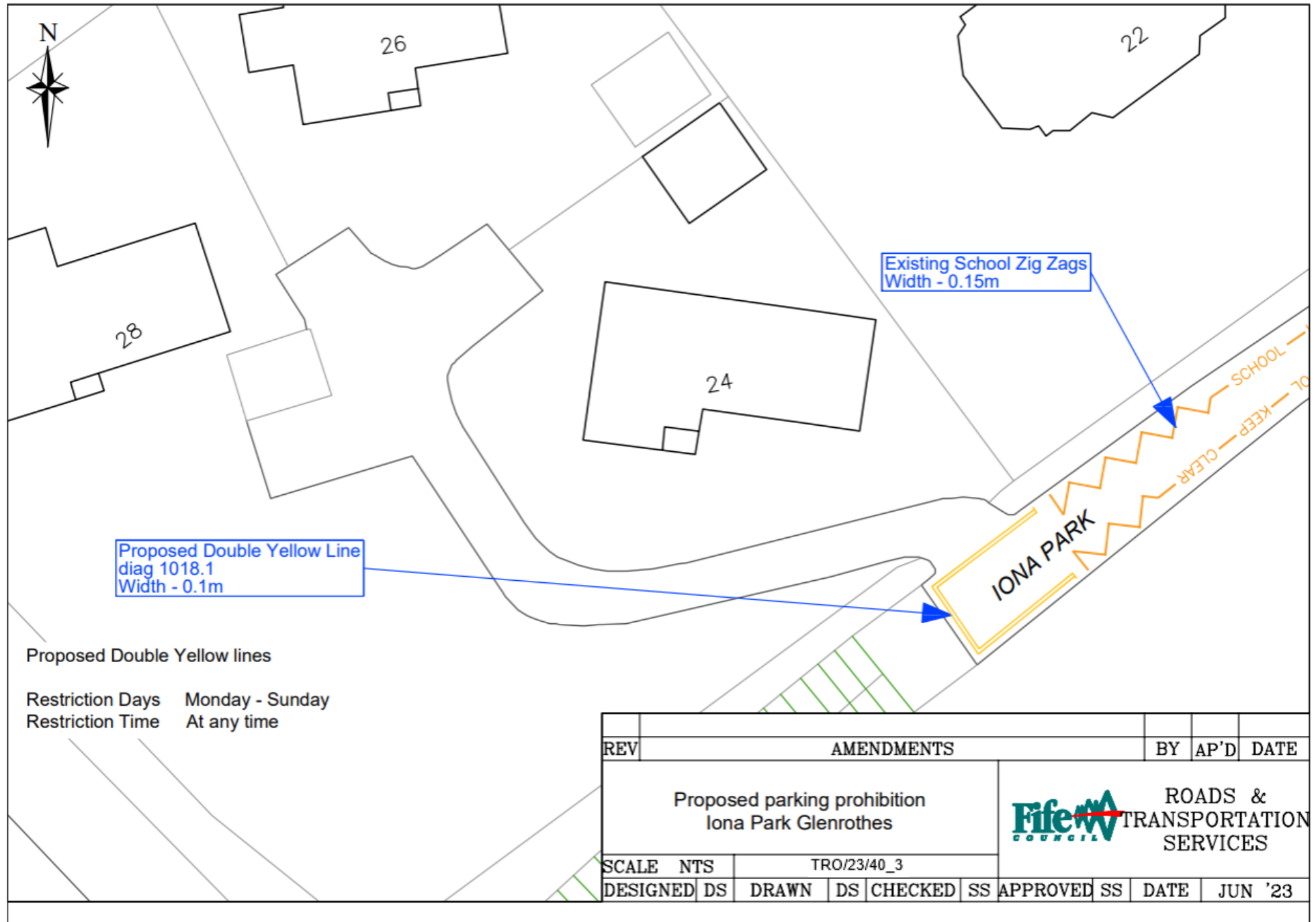
**Key**

-  Existing Bus Stand
-  Existing School Keep Clear
-  Proposed Single Yellow line  
(Mon - Fri; 8.30 am - 9.30 am & 2.45 pm - 3.15 pm)
-  Proposed Double Yellow line  
(No Waiting At Any Time)

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REV	AMENDMENTS			BY	AP'D	DATE
Proposed Parking Restrictions Pitcoudie Primary School, Glenrothes						
SCALE NTS		DRAWING No. TRO/23/40_2		 ROADS & TRANSPORTATION SERVICES		
DESIGNED	KJ	DRAWN	KJ	CHECKED	LC	HEAD OF SERVICE - JOHN MITCHELL APPROVED LC DATE MARCH '23

Appendix 3 – Drawing no. TRO/23/40\_3 – Existing Parking Restrictions



30 August 2023

Agenda Item No. 7

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## Proposed 20mph limit - at new development off A911 Kinross Road, Leslie

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward 14 – Glenrothes North, Leslie and Markinch

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### Purpose

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The purpose of this report is to allow the Glenrothes Area Committee to consider proposals for a new 20mph speed limit in the proposed development west of Leslie cemetery.

### Recommendation(s)

---

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO23\_30 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this TRO will be approximately £2,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets. Delivery of the new infrastructure will be carried out by the respective developer in this area.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

---

- 1.1 In March 2023 approval was granted for planning application 22/04316/RCC. This was for a residential development and associated infrastructure on the land west of Leslie cemetery.
- 1.2 The development comes off the A911 Kinross Road which is currently a 30mph road.
- 1.3 Adjacent residential streets have a 20mph speed limit in place.
- 1.4 The developer is also installing a toucan crossing on A911 Kinross Road as part of the development. A statutory notice will be issued in due course.

## 2.0 Issues and Options

---

- 2.1 Although the new residential roads are constructed to a design speed of 20 mph as part of their approved planning consent, we still require a Traffic Regulation Order (TRO) for the 20mph zone speed limit, which requires Area Committee approval.
- 2.2 New roads constructed (or soon to be constructed) on the land north of A911 Kinross Road Drawing No. TRO23\_30 (Appendix 1) require a TRO for the speed limit.
- 2.3 These new residential roads will be constructed to a design speed of 20 mph by means of road geometry and traffic calming features.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of road safety, that this traffic restriction be promoted.

### List of Appendices

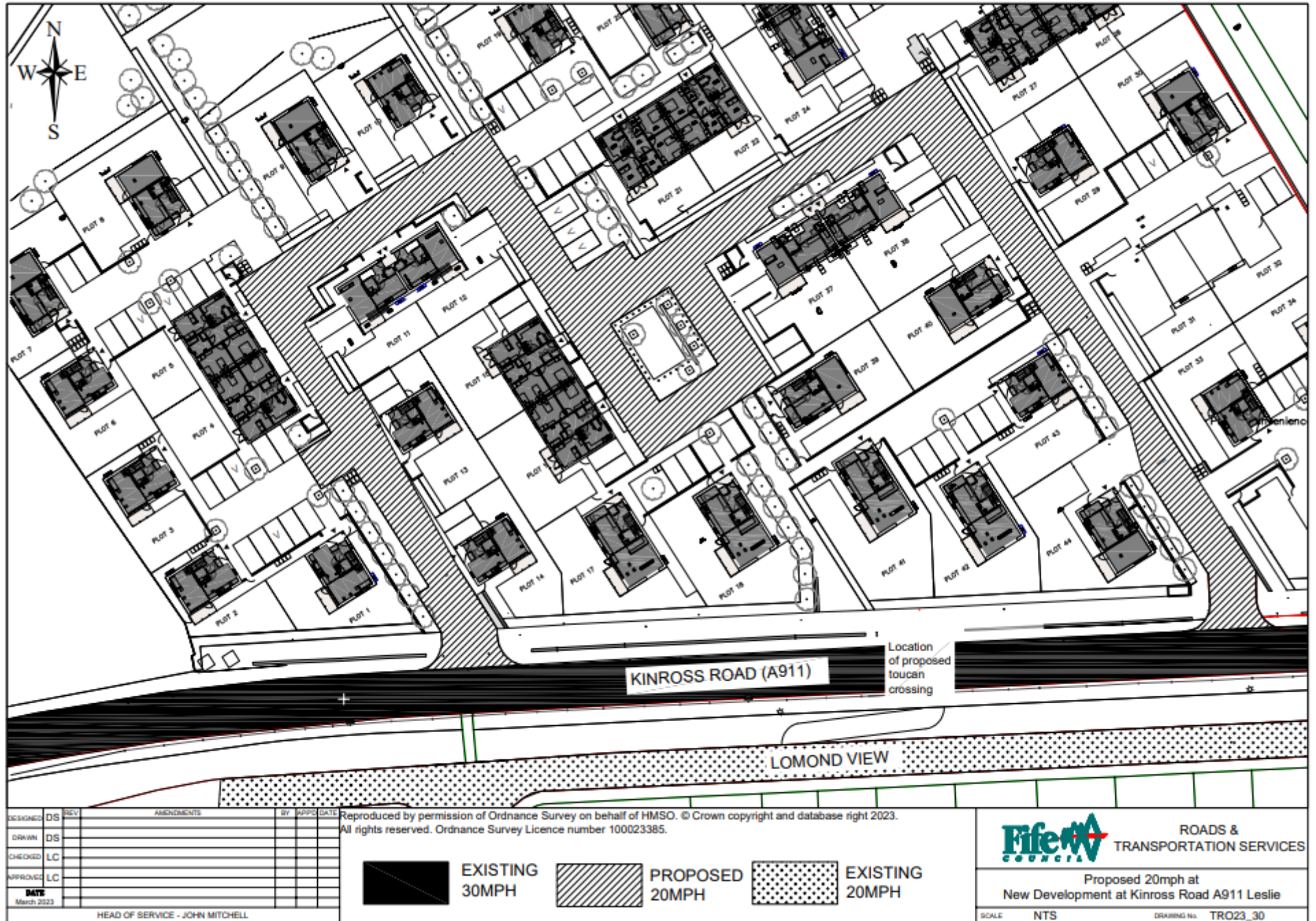
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1. Drawing no. TRO23\_30

### Report Contact

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30 August 2023

Agenda Item No. 8

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## Area Roads Programme 2022/23 – Final Report

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** 13, 14 & 15

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### Purpose

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The purpose of this report is to advise the committee on the delivery of the 2022-23 Area Roads Programme (ARP).

### Recommendation(s)

---

The committee is asked to note the contents of the report and appendices.

### Resource Implications

---

The 2022-23 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work were adjusted, if required, to ensure expenditure remained within the Service budget.

### Legal & Risk Implications

---

There are no known legal or risk implications arising from the report.

### Impact Assessment

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An equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

---

Members were consulted on the list of projects forming the 2022-23 ARP

## 1.0 Background

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- 1.1 Committee agreed the list of projects forming the 2022-23 ARP on 2 February 2022 (2022 GAC 115, Para 256 refers).

## 2.0 Issues and Options

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- 2.1 Attached are Appendices 1-5 which detail the final position on the progress of individual projects in the programme.
- 2.2 To improve information on how the programme is progressing throughout the year, an on-line system is in place and continues to be developed.

## 3.0 Conclusions

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- 3.1 The attached appendices show the Glenrothes Area Programme for 2022-23. The type of works, work location and expenditure are provided for each project. Any underspend or overspend is carried through to the following year's allocation for the committee area.

### List of Appendices

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1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes
5. Structures Schemes

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Not applicable.

### Report Contact

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**Glenrothes Area Committee**  
**Area Roads Programme 2022-23**

Appendix 1

**Carriageway Schemes**  
**Outturn**

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate Plus 20%	Outturn Cost	Progress at 31st March 2023	Comments
13	Rural Road	B922 Ph 1 of 3	B921 Kinglassie Road to Lochty Bridge	£156,000	£187,200	£183,265	Complete	
15	Glenrothes	Bruce Road	Full Length	£28,160	£33,792	£43,853	Complete	
14	Rural Road	U023 (formerly K1)	From Ballingall up to Access to West Conland Farm	£187,264	£224,717	£2,753	Postponed	Design only - Included in 2324 Programme.
14	Rural Road	U026 (formerly K4) east of Star	From Sawmill Property No 1 south to the C32	£107,706	£129,247	£116,231	Complete	
15	Glenrothes	C126 Woodside Road	Warout Road to Poplar Road	£95,000	£114,000	£68,254	Complete	
<b>TOTAL</b>				<b>£574,130</b>	<b>£688,956</b>	<b>£414,356</b>		



**Glenrothes Area Committee**  
**Area Roads Programme 2022-23**

Appendix 2

**Footway Schemes Outturn**

<b>Ward</b>	<b>Town</b>	<b>Street</b>	<b>Location/Description</b>	<b>Original Estimate</b>	<b>Design Estimate Plus 10%</b>	<b>Outturn Cost</b>	<b>Progress at 31st March 2023</b>	<b>Comments</b>
13	Kinglassie	Mina Crescent	Full length	£50,206	£55,227	£65,585	Complete	
14	Star	C32 Main Street	Ferniehead/Drum Terrace/Burnbank	£82,776	£91,054	£0	Postponed	On hold due to budget availability. Included in 2324 Programme
15	Glenrothes	Alexander Road	Phase 2, no. 218 to Lundin Crescent	£123,203	£135,523	£134,304	Complete	
<b>TOTAL</b>				<b>£256,185</b>	<b>£281,804</b>	<b>£199,889</b>		

**Glenrothes Area Committee**  
**Area Roads Programme 2022-23**

Appendix 3

**Road Safety & Traffic  
Management Schemes  
Outturn**

<b>Ward</b>	<b>Town</b>	<b>Street</b>	<b>Location/Description</b>	<b>Original Estimate</b>	<b>Outturn Cost</b>	<b>Progress at 31st March 2023</b>	<b>Comments</b>
14	Glenrothes	Sappi Road (speed reduction/20mph)	Speed Reduction /20mph	20000	£17,767	Complete	Carried Forward from 2122.
13	Glenrothes	C128 Golf Course Road (Crossing Facility)	Crossing Facility	15000	£0	Ongoing	Awaiting programming by Design & Construction
14	Glenrothes	C132 Hunstmans Road (Pedestrian Crossing)	Pedestrian Crossing	£35,000	£786	Ongoing	Awaiting programming by Design & Construction
14	Glenrothes	Wilmington Drive (Raised Table)	Raised Table	£8,000	£13,380	Complete	
15	Thornton	Whole Village (20mph zone improvements)	20mph Zone Improvements	£25,000	£0	Ongoing	Still in Design/Consultation Stage
<b>TOTAL</b>				<b>£68,000</b>	<b>£14,166</b>		

**Glenrothes Area Committee**  
**Area Roads Programme 2022-23**

Appendix 4

**Lighting Schemes Outturn**

<b>Ward</b>	<b>Town</b>	<b>Street</b>	<b>Location/Description</b>	<b>Original Estimate</b>	<b>Design Estimate</b>	<b>Outturn Cost</b>	<b>Progress at 31st March 2023</b>	<b>Comments</b>
14	Glenrothes	Lennox Court		£30,000	£50,000	£36,749	Complete	Paid from Revenue
14	Glenrothes	Cromdale Brae, Lochnagar Court, Cairngorm Dr, Strathdon Park		£57,500	£70,000	£61,841	Complete	Paid from Revenue
14	Glenrothes	Lodge Rise footpath		£20,000	£25,000	£51,130	Complete	
13	Glenrothes	Tanshall Ph 1		£100,000	£140,000	£178,969	Complete	
<b>TOTAL</b>				<b>£207,500</b>	<b>£285,000</b>	<b>£328,689</b>		

**Glenrothes Area Committee**  
**Area Roads Programme 2022-23**

Appendix 5

**Structures Schemes Outturn**

<b>Ward</b>	<b>Town</b>	<b>Street</b>	<b>Location/Description</b>	<b>Original Estimate</b>	<b>Progress at 31st March 2023</b>	<b>Comments</b>
14	Glenrothes/Leslie	Boblingen Way/ Cabbagehall Road	Leslie (Cabbagehall) Viaduct	£24,224	Complete	
15	Glenrothes	Woodside Road	Woodside Underpass	£500,000	Postponed	Expecting to commence on site late 23/24
<b>TOTAL</b>				<b>£524,224</b>		

30th August 2023  
Agenda Item No. 9

---

## Supporting the Plan 4 Glenrothes Area: Community Recovery Fund

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** 13,14,15

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### Purpose

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To provide members with the necessary information to allocate funding for various projects from the Community Recovery Fund (CRF) for the Glenrothes Area.

### Recommendation(s)

---

The Committee is asked to approve the following amounts from the Community Recovery Fund totalling £95,232.80:

1. Gingerbread Minis: £16,562.80
2. Cadham Neighbourhood Centre Access: £25,000
3. Milton of Balgonie Play Area: £20,000
4. Fife Big Hoose Hub – Glenrothes Coordinator: £18,730
5. Glenrothes Against Poverty Partnership: LifeSkills Glenrothes: £14,940

### Resource Implications

---

There are sufficient funds available in the Community Recovery Fund to support the submitted proposals.

This would leave a balance of £979,910 of the Community Recovery budget unallocated.

### Legal & Risk Implications

---

There are no legal or risk implications based on this report.

### Impact Assessment

---

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

There has been extensive consultation in the production of the Plan4Glenrothes Area.

Throughout 2022, a series of officer meetings reviewed the existing plan and established key priorities for Members consideration.

Monthly People and Place Leadership Group meetings were facilitated throughout the year up until November 2022 to support the review of the Plan for Glenrothes.

Elected Members attended a workshop in August 2022 focusing on one of the key priorities, 'Tackling Poverty in Glenrothes', that included briefings from key partners involved in the management and delivery of services aimed at tackling poverty related issues, such as welfare support and food and fuel crisis intervention.

A further Members workshop was facilitated in November on this theme, with the specific aim of discussing and seeking comment on potential projects that could be funded through the Community Recovery Fund.

Consultation with community groups and individuals throughout 2022 helped shape and gather support for the four key themes identified within the Plan.

Throughout 2023 consultation with partners across all sectors on the alignment with CRF and Plan4Glenrothes priorities has continued, facilitated by the People and Place Leadership group and the Glenrothes Against Poverty multi agency action group.

Elected members have taken part in three workshops to discuss CRF priorities, and the proposals presented in this report.

## 1.0 Background

---

- 1.1 On 25th August 2022, the Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of £9m across the seven Area Committees. Glenrothes Area has received an allocation of £1.303m as part of this allocation.
- 1.2 The specific criterion for the fund is as follows.
  - Projects should link to Local Community Plan priorities.
  - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
  - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 The Community Recovery Fund is available over a two-year period.

## 2.0 Project Summary Information

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- 2.1 **Gingerbread Minis** seeks to deliver facilitator led play/learning sessions for young parents and their pre-school children, consisting of a variety of classes/activities across the week that they would ordinarily be unable to afford or have the confidence to attend. These activities will promote and seek to improve parenting skills, confidence and relationship building along with child development. This will help ensure that children who benefit from the project will enter nursery with a wide range of developmental opportunities equal to their peers.
- 2.2 **Cadham Neighbourhood Centre Access** will seek to upgrade the entry and exit to the centre, installing a wheelchair accessible door and entry point.
- 2.3 **Milton of Balgonie Play Area:** The main of the project is to improve current play facilities for the benefit of residents and visitors to the area. The play area is in the main open space within the village and is the only play area there. The project was highlighted following a recent annual inspection as now nearing the end of its life and in need of refurbishment. The main unit within the play area has already been removed due to safety issues.
- 2.4 **Fife Big Hoose Hub – Glenrothes Coordinator:** To oversee and coordinate the day-to-day activities of the dispatch hubs in NE Fife and Glenrothes, working closely with the statutory and voluntary sector to provide free essential household items to families in Northeast Fife and Glenrothes via an online referral system.
- 2.5 **Glenrothes Against Poverty Partnership: LifeSkills Glenrothes:** This project will enable participants to learn skills and gain confidence around everyday household tasks, such as cooking and home repairs & D.I.Y. Specifically, participation will encourage the development of skills and knowledge: cooking and food safety, minimising food waste and healthy eating within a budget; household skills such as re wiring a plug, hanging a shelf, hanging wallpaper, painting etc. Participants will be equipped with tools and devices required to carry out these tasks independently at home.

## 3.0 Conclusions

---

- 3.1 These proposals meet the broad criteria for the Community Recovery Fund. They also contribute to the 'Plan 4 Fife 2021-2024' and 'Glenrothes Area Local Community Plan' themes "Tackling Poverty" and "Supporting Positive Wellbeing".
- 3.2 The establishment of these projects will assist in developing a response to the cost-of-living crisis and post Covid recovery for individuals, families and communities across the Glenrothes Area. Learning gained from these projects will be used to influence and direct future service delivery across the area.
- 3.3 Approved proposal project leads will be required to submit robust evaluation on impact and outcomes within a timescale and framework agreed between Council Officers and Area Committee Members.
- 3.4 Approving these proposals will leave an allocation of £979,910 in the Community Recovery Fund to support other projects.

### List of Appendices

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1. Plan4Glenrothes Area

## **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living : Extending Community Support'. Fife Council Cabinet Committee, 22nd September, 2022.
- [Plan4Fife Local Outcome Improvement Plan 2017 – 2027](#)
- [Recovery and Renewal Plan4Fife 2021 – 2024 Update](#)
- [Plan for Glenrothes Area 2019 - 2022](#)
- [Glenrothes Area Local Strategic Assessment 2022](#)

## **Report Contact:**

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## Plan for Glenrothes Area 2023-26

Area Priority	Current Challenge	Improvement Focus
<p><b>1. Tackling Poverty</b></p>	<p>Following the COVID Pandemic there has been an increase in demand for crisis support with basics such as food and fuel.</p> <p>While there are a range of services in place to support individuals and families, there is a recognition that, alongside ongoing crisis support, more needs to be done to enhance and improve service approaches to opportunities out of poverty through fair work, training and learning opportunities.</p> <p>Further work is required to understand the barriers individuals are facing and opportunities that may be available to them. Cost of living is an ongoing and increasing concern for local people and there is uncertainty as to what the full impact of this will be in the medium to longer term.</p> <p>There are employment opportunities in a few sectors, along with potential skills gaps. Glenrothes Area was the pilot area for the Living Wage Town and several local employers received accreditation.</p>	<p>Glenrothes Area Services commit to work together to improve the promotion of existing services, ensuring community involvement in identifying improvements through effective community engagement.</p> <p>Through People and Place, Area Services commit to joining up access and service support to families and households so that people get the right support they need more quickly.</p> <p>We will work with individuals, families and neighbourhoods to increase awareness of training, volunteering and employment opportunities available across the Glenrothes area.</p> <p>We commit to identifying sector specific employment gaps and to create training, placement and improve recruitment processes to support people into good work with real living wage employers.</p> <p>The 'Making Glenrothes a Living Wage Town' initiative is encouraging local employers to pay employees the Living Wage. We will work with employers in the Area so that more commit to paying the Living Wage.</p>

Area Priority	Current Challenge	Improvement Focus
		<p>Work with young people in schools to look at future employment opportunities</p> <p>We will provide leadership and support to bring communities and neighbourhoods together with services voluntary groups and business to provide common purpose and new solutions.</p> <p>We will build the capacity of our community food network and welfare support services, ensuring the provision of food and welfare support has quick and simple access for people who need it.</p> <p>We will promote sustainable food choices, including healthy food, value for money, reduced food waste, and grow your own.</p> <p>We will ensure access to energy advice and support is quick and simple for those that need it.</p>
<p><b>2. Develop and Support Community Leadership</b></p>	<p>Across the Glenrothes Area, local people feel less connected to their neighbourhood than they did in 2016. While many people would be willing to work together with others on something to improve their neighbourhood, there continues to be a perception that other people in the area are less likely to pull together to improve their neighbourhood.</p>	<p>Over the next 3 years Glenrothes Area CLD Team and Partners will focus on building community capacity and supporting community leadership. This will seek to improve upon and respond to feedback on community perceptions of how council and partnership services meet the needs of people who use them.</p>

Area Priority	Current Challenge	Improvement Focus
	<p>As with all areas of Fife, most local people in Glenrothes Area would like more involvement in decisions that the Council makes that affect their local area.</p> <p>Only 7.6% of people in Glenrothes Area feel that they can influence decisions that affect their local area, compared to 13.7% in Fife.</p> <p>Of those surveyed, 47% report that they provide unpaid (voluntary) help to a group or organisation. This compares with 46% of Fife as a whole.</p> <p>The most common areas in which unpaid (voluntary) help is given to groups and organisations are hobbies/ recreation / arts / social clubs, local community / neighbourhood organisations, and environmental protection.</p> <p>Within Glenrothes Area, more than half of local people believe that the Council provides high quality services, and under half believe that it is addressing the key issues affecting the quality of life in their local neighbourhood.</p>	<p>Actions and targets within the Plan will include:</p> <ul style="list-style-type: none"> <li>• An increase in community organisations taking a lead in local projects and promote volunteering opportunities.</li> <li>• An increase in the percentage of people in the Glenrothes area volunteering in their local area from 47% - 50% by 2026.</li> <li>• A commitment to strategically support improved collaborative, cross service working and information sharing. This will involve, for example, facilitating quarterly community planning partner networking events to allow all staff and volunteers working in the Glenrothes Area to come together and share information/ideas and opportunities for joint working.</li> <li>• Sharing progress systematically and regularly on the Plan for Glenrothes Area publicly.</li> <li>• Agree a common approach for community engagement using the National Standards of Community Engagement and train representatives from across the partnership to ensure a co-ordinated approach.</li> </ul>

Area Priority	Current Challenge	Improvement Focus
	<p>Glenrothes Area has the lowest levels of all Areas believing that the council designs its services around the needs of people who use them. Many people believe that the council is not good at letting people know about the kinds of services it provides or addressing the key issues affecting the quality of life in local neighbourhoods.</p>	<ul style="list-style-type: none"> <li>• Increase the percentage of people in the Glenrothes Area who feel they can influence decisions that affect their local area from 7.6% to at least 13.7% (Fife average) by 2026.</li> </ul> <p>We commit to building community growth and involvement by encouraging and increasing involvement, leadership and participation across all demographics including young people through youth Democracy &amp; Participation in Schools and Community settings; adults and older people; communities of interest; protected characteristics; asylum seekers and refugees.</p> <p>The Plan will support actions and initiatives that commit to enabling existing community groups to support growth and develop more representative memberships. Examples of such actions will include Building Capacity through training; projects supported by the outcomes of the Community Empowerment Bill; Improving Grant Funding Skills; Community Engagement Training.</p> <p>The Community Planning Partnership commits to demonstrating clear links and joint planning between services to secure improved community engagement. For example, we will evidence clear</p>

Area Priority	Current Challenge	Improvement Focus
		alignment between School Improvement Plans and Community Planning actions.
<b>3. Supporting Positive Mental Wellbeing</b>	<p>Fife's Recovery &amp; Renewal Plan 2021-24 has set out to address issues of mental health &amp; wellbeing, and associated problems, including drug and alcohol abuse.</p> <p>Glenrothes Area Health &amp; Social Care Plan outlines that for the year 2018/19, there was a 2.3% increase in the use of prescribed medication for anxiety, depression or psychosis in Glenrothes Locality.</p> <p>The Glenrothes Health &amp; Social Care Locality Plan has outlined a series of initiatives aimed at addressing the mental health needs of those living in the area.</p> <p>There is an opportunity to align Locality Planning initiatives with Community Planning work, so that a community focused, collaborative and holistic approach to improving access to clinical and social interventions that support poor mental health and improve mental wellbeing</p> <p>Post Covid, services across Glenrothes Area, including schools, family services, housing</p>	<p>We commit to developing, supporting and highlighting work that takes an earlier intervention and preventative approach, creating a more sustainable, longer-term and strength-based model of supporting positive mental wellbeing in the area. This work will compliment and support the ongoing work contained within the Area Locality Plan.</p> <p>Initiatives will include, for example, improving community and service awareness and access to the wellbeing benefits of physical activity through the Active Fife programme, improved access to public and outdoor spaces and the work supported by the Anti-Poverty theme in the Plan.</p> <p>We commit to improving awareness and the use of On Your Doorstep by raising the profile of ongoing opportunities and activities and by supporting activity that addresses gaps in local provision.</p> <p>The Plan will support initiatives that contribute to improved Mental Health awareness and anti-stigma work.</p>

Area Priority	Current Challenge	Improvement Focus
	<p>and welfare support services, are consistently reporting an increase in mental health related issues affecting people who access these services. Partners, such as teaching staff, describe supporting parents on an individual basis, an approach that is neither desirable nor sustainable.</p> <p>Young people are reporting an increase in mental health issues, and an increased sense of isolation since the pandemic.</p> <p>Poor mental health is often a consequence and a cause of social isolation and loneliness, and stigma surrounding the issue is still a major barrier to many individuals seeking support or asking for help.</p> <p>For those who do seek help, CAHMS and other support services for mental health are oversubscribed, with long waiting lists and poor availability.</p> <p>Short term funding for local initiatives is cited as a barrier to sustainable and secure community-based support.</p>	<p>Work supported by the Plan will also involve peer and community led support groups.</p> <p>Community Planning Partners commit to align with and support the H&amp;SC Plan's aims by outlining measures and initiatives that support positive mental wellbeing by building the capacity of our services and community groups to address these issues in more proactive ways.</p>

Area Priority	Current Challenge	Improvement Focus
<p><b>4. Town Centre, Village &amp; Neighbourhood Redevelopment</b></p>	<p>To improve the Town Centre offer, one of the key challenges for the Glenrothes Area is the Kingdom Centre. There have been several attempts over many years to work with the owners to improve the offer.</p> <p>The location of the centre and lack of access in the evening creates a barrier both in terms of development, and in terms of connectivity and access. Recent developments in and around the centre are starting to see small improvements to the area and the Town Centre Master Plan 2020 – 2030 sets out a longer-term plan.</p> <p>Post Covid reduction in footfall, including lack of employees using the centre due to working from home, have also added to changes in use.</p> <p>Some new developments have been initiated across the central area. The wider Glenrothes Area and surrounding Villages will continue to be an area of focus for the duration of the next plan.</p> <p>A small number of neighbourhoods have benefitted from the development of Neighbourhood Plans. These Plans require</p>	<p>Over the next 3 years the focus for Town Centre Development will be to continue to look at investment opportunities for the Town and better connectivity.</p> <p>A further feasibility study is planned for the Albany Gate area of the Town Centre that will explore opportunities for private sector partnership arrangements.</p> <p>Community Planning Partners commit to ensuring work is connected to other areas in the plan including: the development of Riverside Park; neighbourhood development work in surrounding areas, including a new plan for Auchmuty; and connectivity to outdoors spaces.</p> <p>Partners commit to strengthening and supporting already active community groups such as Friends of Riverside Park and increasing community engagement through the continued development of the Neighbourhood Development Plans, which will be crucial to the success of this work and driven through the Leadership Theme of the Plan.</p> <p>Commissioned work supporting this theme will demonstrate key areas of focus, including connectivity and getting around; health and</p>

Area Priority	Current Challenge	Improvement Focus
	<p>cross sector support so that actions can be effectively delivered, and more needs to be done so that more neighbourhoods across the Area benefit from this very local approach to identifying need, building on community strengths, and implementing actions that support positive local development.</p> <p>Riverside Park is in many ways a unique asset to a locality of this size. The Park stretches from Markinch in the East, through the centre of Glenrothes all the way to Leslie. The Park provides different opportunities for Glenrothes Area: access to green spaces and outdoor activity; proximity of Riverside Park to the Town Centre acting as a central hub for the whole town and surrounding areas; community involvement, including schools and older demographics, in the development and engagement of activity in the park. Riverside Park will therefore be specified as an area of focus in the Plan.</p> <p>Balbirnie Park is a significant and valued green space for local communities and visitors to Fife. The park infrastructure has deteriorated over several years and now requires a significant investment to improve access and safety for park users. A planned</p>	<p>wellbeing; culture; access to leisure; the night-time economy; and housing.</p> <p>For example, there will be a review of existing path networks to improve connectivity and to encourage active travel options between Leslie, Markinch and the Town Centre. This will build on 20-minute neighbourhoods and living well locally. There will be a commitment to increased development of estate action plans and neighbourhood plans, and to encourage the production of community led or local place plans for priority areas.</p> <p>While it is acknowledged that some of this work is both strategic and long term there is a need to continue to look at opportunities to draw people into the Town Centre as this work is both scoped out and developed.</p> <p>Area Services commit to supporting this theme by identifying practice and approaches that mean our frontline services, both public and private, will work more closely together in neighbourhood areas.</p>



<b>Area Priority</b>	<b>Current Challenge</b>	<b>Improvement Focus</b>
	partnership programme of park improvements, led by colleagues in Fife Coast and Countryside Trust, will be an area of focus in the Plan.	

30 August 2023

Agenda Item No. 10

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## PROPERTY TRANSACTIONS

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Report by: Allan Paul, Head of Property Services

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Wards Affected: 13, 14 and 15

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### Purpose

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The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

# 1.0 Background

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- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

# 2.0 Transactions

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## 2.1 Disposals

**2.1.1 60.5sqm of land at 33 Moffat Court, Glenrothes**

Date of Sale: 20 May 2022  
Price: £5,000  
Purchaser: Mr John Ritchie

# 3.0 Conclusions

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- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

## List of Appendices

1. N/A

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

## Report Contact

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30 August 2023

Agenda Item No. 11

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## Glenrothes Area Committee Workplan

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**Report by:** Eileen Rowand, Executive Director, Finance & Corporate Services

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**Wards Affected:** 13, 14, 15

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### Purpose

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This report supports the Committee's consideration of the workplan for future meetings of the Committee.

### Recommendation(s)

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It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

### Resource Implications

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Committee should consider the resource implication for Council staff of any request for future reports.

### Legal & Risk Implications

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Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

### Impact Assessment

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None required for this paper.

### Consultation

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The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

## 1.0 Background

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- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

## 2.0 Conclusions

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- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

### List of Appendices

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1. Workplan

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

### Report Contact

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Committee Services Manager  
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<b>Glenrothes Area Committee 4 October 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Housing Plan Update – Glenrothes	Housing Services	Charlotte Stitchell	Previously considered 01.12.21.
Health & Social Care Locality Planning - Glenrothes	Health and Social Care	Jacquie Stringer, Roy Lawrence	6-monthly update report. Previously presented 22.03.23 - Para 46 (1) and (2) of 2023.GAC.20 refers.
Providing Fuel Poverty Support for the Glenrothes Area	Housing Services	Robert Mcgregor	Requested at meeting on 22.03.23 - Para. 45. (4) of 2023.GAC.19 refers.
Glenrothes Area Local Community Plan 'Plan4Glenrothes' - progress report on delivery of the Plan	Communities and Neighbourhoods Service	Chris Miezitis	Plan previously considered at GAC meeting on 25.01.23.
CLD Summer Programme - Outcomes Report	Communities and Neighbourhoods Service	Chris Miezitis	As requested at meeting on 24.05.23. Min Ref Para 58 (4) of 2023.GAC.25 refers.
Common Good Funds - Annual Report	Communities, Finance and Corporate Services	Eleanor Hodgson	Audit recommendation - annual report asap after each financial year end - approx. September.
Selling of Lock Ups - Glenrothes	Housing Services	Donna Christie, Joan Lamie	Committee meeting, 24.05.23 - requested officers include information on all lockup and garage sites across Glenrothes.
Delivery of the Environmental Vandalism Strategy in the Glenrothes Area	Protective Services	Nigel Kerr	GAC Meeting 02.11.22, Para 20. (3) refers.
Complaints Update - 2022 to 2023	Customer Services Improvement Service	David Thomson	
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 22 November 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenwood Regeneration Project	Housing Services	John Mills	
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 31 January 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
OnFife Update	Fife Cultural Trust	Karen M Taylor, Michelle Sweeney	6-monthly update. Previously considered at meeting on 24.05.23, Min Para Ref 52. (3) of 2023.GAC.23 refers.
Thriving Places - Update	Communities and Neighbourhoods Service	Chris Mieзитis	Update report following funding approved at meeting on 24.05.23, Min Ref Para 57 (3) of 2023.GAC.25 refers.
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 27 March 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 22 May 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Operational Briefing on Policing Activities within Glenrothes Area - 1st April 2023 to 31st March 2024	Police Scotland	Community Inspector Kirk Donnelly.	Annual report. Previously considered at meeting on 24.05.23, Min Para Ref 53 of 2023.GAC.23 refers.

<b>Glenrothes Area Committee 22 May 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Scottish Fire and Rescue Service Local Plan Annual Performance Report - 1st April 2023 to 31st March 2024	Scottish Fire & Rescue Service	Scott Neilson, Station Commander Glenrothes.	Annual report. Previously considered at meeting on 23.05.23, Min Para Ref 54 of 2023.GAC.23 refers.
Glenrothes Area Committee Work Programme			

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Antisocial Behaviour Update	Housing Services	Dawn Jamieson, Brian Westwater	Requested at GAC meeting on 22.03.23 - Para. Ref. 41. (1) of 2023.GAC.17 refers.
Antisocial Behaviour/Youth Diversion	Communities and Neighbourhoods Service	Norman Laird	Including potential framework for pupil engagement, Glenrothes High Schools, eg, participatory budgeting; civic matters (community involvement) - as requested at meeting on 22.03.23 - Para 48. (5) of 2023.GAC.20 refers.
Pupil Equity Fund	Education and Children's Services	Angela Logue, Zoe Thomson	
Town Centre Masterplan - Glenrothes	Business and Employability	Andrew Walker, Ronnie Hair	Previously considered 24.03.21. Next update to include the Kingdom shopping centre and Rothesay House. Walkabout to be arranged in August 2023 (Andrew Walker).
Riverside Park Improvement Plan 2020 - 2030: Update	Communities and Neighbourhoods Service	Kevin O'Kane, Andrew Walker	Previously considered 04.03.20. (Andrew Walker).



<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Capital Update Report	Finance and Corporate Services, Communities and Neighbourhoods Service	Eleanor Hodgson, Norman Laird	Previously considered 04.12.19.
Report of the Pupilwise & Parentwise Surveys	Education and Children's Services	Deborah Davidson	3-yearly surveys - due 2021. Previously considered 31.10.18. 2020/21 - due to COVID-19, Education unable to progress with surveys at this time. Update Jan '22 - surveys not yet undertaken.
30 mph Speed Limit on B9130 Markinch - Objections NOT set aside	Communities and Neighbourhoods Service, Assets, Transportation and Environment	Norman Laird, Steven Sellars	Objections to TRO not set aside at GAC on 01.12.21 - Para 245 refers. Committee agreed to consider a future report on alternatives following a charrette, eg, consulting with the community.
Levelling Up Bid - Update	Communities and Neighbourhoods Service	Norman Laird	
Local Community Planning Budget/Devolved Budget/ Anti-poverty Funding/ Capital Fund	Communities and Neighbourhoods Service	Norman Laird	
On-Street Car Parking	Assets, Transportation and Environment	Lesley Craig	
Maintenance of Community Assets in the Glenrothes Area	Assets, Transportation and Environment	Alan Paul	GAC 7 September 2022 Para 10 (2) refers.