

## Glenrothes Area Committee

Committee Room 2, 5th Floor, Fife House, North Street,  
Glenrothes – **Blended Meeting**



Wednesday, 22nd March, 2023 - 2.00 p.m.

---

### AGENDA

#### Page Nos.

- |     |   |         |
|-----|---|---------|
| 1.  | <b>APOLOGIES FOR ABSENCE</b>  |         |
| 2.  | <b>DECLARATIONS OF INTEREST</b> – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage. |         |
| 3.  | <b>MINUTE</b> – Minute of Meeting of Glenrothes Area Committee of 25th January, 2023.   | 3 – 8   |
| 4.  | <b>TRAFFIC REGULATION ORDER - PROPOSED RAISED TABLE, GOLF COURSE ROAD, GLENROTHES</b> – Report by the Head of Roads & Transportation Services.  | 9 – 11  |
| 5.  | <b>SUPPORTING THE PLAN 4 GLENROTHES AREA: COMMUNITY RECOVERY FUND</b> – Report by the Head of Communities and Neighbourhoods.   | 12 – 17 |
| 6.  | <b>GLENROTHES AREA AMENDED LOCAL COMMUNITY PLAN 'PLAN4GLENROTHES' REVIEW</b> – Report by the Head of Communities and Neighbourhoods.  | 18 – 28 |
| 7.  | <b>PROVIDING FUEL POVERTY SUPPORT FOR THE GLENROTHES AREA</b> – Report by the Head of Housing Services.   | 29 – 39 |
| 8.  | <b>HEALTH &amp; SOCIAL CARE LOCALITY PLANNING - GLENROTHES</b> – Report by the Head of Complex Care (SLT Lead for Glenrothes H&SC Locality Planning Group).   | 40 – 48 |
| 9.  | <b>PROPERTY TRANSACTIONS</b> – Report by the Head of Property Services.   | 49 – 50 |
| 10. | <b>GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME</b> – Report by the Executive Director, Finance & Corporate Services.   | 51 – 56 |

<p><b>Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.</b></p>
---

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

Fife House  
North Street  
Glenrothes  
Fife, KY7 5LT

15th March, 2023

If telephoning, please ask for:

Diane Barnet, Committee Officer, Fife House 06 ( Main Building )

Telephone: 03451 555555, ext. 442334; email: [Diane.Barnet@fife.gov.uk](mailto:Diane.Barnet@fife.gov.uk)

Agendas and papers for all Committee meetings can be accessed on  
[www.fife.gov.uk/committees](http://www.fife.gov.uk/committees)

### **BLENDED MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

**THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – GLENROTHES -  
BLENDED MEETING**

**Conference Room 1, Ground Floor, Fife House, North Street, Glenrothes**

**25th January, 2023**

**2.00 p.m. – 4.00 p.m.**

**PRESENT:** Councillors Craig Walker (Convener), John Beare, Peter Gulline, Lynn Mowatt, Derek Noble, Ross Vettraino, Daniel Wilson and Jan Wincott.

**ATTENDING:** Norman Laird, Community Manager (Glenrothes); Sarah Johnston, Access Officer, Countryside Development; Chris Mieztis, Glenrothes Community Development Team Manager, Communities; Peter Corbett, Lead Officer (Economy), Business & Employability; Bill Liddle, Service Manager, Roads Maintenance; Dr. Rick Haynes, Lead Consultant, Flooding, Shoreline & Harbours; Neil Watson, Lead Consultant, Roads & Lighting Asset Management; Lesley Craig, Lead Consultant, Traffic Management North; Dawn Jamieson, Safer Communities Team Manager; Brian Westwater, Safer Communities Lead Officer, Housing Services; Eleanor Hodgson, Accountant, Common Good & Trusts; Diane Barnet, Committee Officer, Legal & Democratic Services, Finance & Corporate Services.

**APOLOGY FOR  
ABSENCE:** Councillor Altany Craik.

**26. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**27. MINUTE**

The Committee considered the minute of the Glenrothes Area Committee of 2nd November, 2022.

**Decision**

The Committee agreed to approve the minute.

**28. DIVERSION OF CORE PATH 420**

The Committee considered a report by the Head of Communities and Neighbourhoods Service requesting approval for a diversion of core path 420 in Glenrothes to allow for an extension to the Glenrothes Substation.

**Decision**

The Committee approved the proposed diversion of core path 420 using Section 208 of the Town and Countryside Planning (Scotland) Act 1997 - delegating its confirmation to officers if no objections were received, and otherwise submission to the Scottish Government for confirmation.

**29./**

**29. SUPPORT FOR FUNDING TOWARDS VEHICLE FOR AUCHMUTY & DOVECOT TENANTS' & RESIDENTS' ASSOCIATION**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of a financial contribution towards the purchase of a new van for the Auchmuty and Dovecot Tenants' and Residents' Association. The van would be used to deliver goods across the Glenrothes Area.

**Decision**

The Committee agreed to approve the funding request from the Auchmuty and Dovecot Tenants' and Residents' Association for a contribution of £14,965.00 from the Area Recovery Fund, towards the purchase of a new van.

**30. REPLACEMENT OF UNSAFE FENCING AT RIVERSIDE PARK, GLENROTHES**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of a financial contribution toward the cost of replacing damaged fencing at Riverside Park. The fencing would become unsafe for the public visiting Riverside Park if it was not replaced.

The proposed work had been costed by Fife Council's Grounds Maintenance Team and involved removal and disposal of the existing chespale fencing and the supply and installation of 1.2m high, 5-line wire fencing.

**Decision**

The Committee agreed to approve a contribution of £8,004.35 from the Local Community Planning budget toward the replacement fence, provided consideration was given, due to the health and safety aspect giving rise to the need for a replacement fence, to the funding being sourced from an alternative budget.

**31. GLENROTHES AREA LOCAL COMMUNITY PLAN 'PLAN4GLENROTHES' REVIEW**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of the revised Plan4 Glenrothes Area 2023 – 2026 including an update on the Areas of Focus for the Plan.

**Decision**

The Committee:-

- (1) agreed the revised Areas of Focus;
- (2) approved the Plan4 Glenrothes Area 2023 – 2026 (attached as Appendix 2 to the report) to include, under Section 4: 'Town Centre, Village and Neighbourhood Redevelopment', additional focus on Balbirnie Park - in tandem with Riverside Park – although separately funded from the Levelling Up Fund;
- (3)/

## **2023 GAC 13**

- (3) requested an update report on the revised plan - as detailed at (2) above, to include Balbirnie Park - at its next meeting on 22nd March, 2023;
- (4) requested a progress report on delivery of the overall Plan4 Glenrothes Area 2023-2026 at its meeting on 24th May, 2023; and
- (5) noted the efforts and approach taken to ensure that community members and partners were actively involved in and contributing to its delivery.

### **32. COMMON GOOD POLICY STATEMENT**

The Committee considered a report by the Head of Communities and Neighbourhoods Service presenting a draft Common Good Policy Statement which would form the basis of a public consultation exercise.

#### **Decision**

The Committee:-

- (1) noted the draft Common Good Policy Statement;
- (2) acknowledged the community consultation process; and
- (3) agreed that members whose ward benefitted from either the Leslie or Markinch Common Good Funds specifically, would contribute to the consultation on the draft Common Good Policy Statement.

Following the above item, the Convener intimated the intention to vary the sequence of items from that on the agenda – Item 9 on the agenda: ‘Common Good and Settlement Trust Funds Annual Report’ would be considered after Item 11 on the agenda: ‘Flooding Update and Gully Cleaning’.

### **33. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2022)**

The Committee considered a report by the Head of Business and Employability providing an annual overview of the performance of the local economy and labour market in the Glenrothes Area. The information presented was intended to provide background and context to Council activity within the area and to help inform area committee discussion and decision-making.

#### **Decision**

The Committee:-

- (1) noted the issues raised from the analysis of the latest available data; and
- (2) acknowledged the ongoing economic challenges and uncertainty.

### **34. FLOODING UPDATE & GULLY CLEANING**

The Committee considered a report by the Head of Roads and Transportation Services providing an update on flooding relative to the Glenrothes Area Committee geographical coverage, including information on gulley cleaning.

#### **Decision/**

**Decision**

The Committee:-

- (1) noted the update on the flooding context in relation to Glenrothes Area;
- (2) noted the status of the existing Flood Studies within the Glenrothes Area;
- (3) agreed that, once the Flood Studies had concluded, a further report would be provided on the summary findings, to this Committee; and
- (4) noted that a review of the gully cleaning service was to be submitted to the Environment, Transportation and Climate Change Scrutiny Committee on a date to be confirmed.

**35. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT**

The Committee considered a report by the Executive Director, Finance and Corporate Services advising of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2021-2022.

**Decision**

The Committee:-

- (1) noted the information contained in the relevant Appendices for the various Common Good funds and Settlement Trust Funds;
- (2) noted the information provided; and
- (3) confirmed the Committee's continued support of the disbursement of Trust funds to suitable projects, including the amalgamation of individual trusts and, where appropriate, the dissolution of individual trusts and the transferring of funds to suitable third party organisations who were providing similar support to local priorities.

**36. AREA ROADS PROGRAMME 2023-24**

The Committee considered a report by the Head of Roads and Transportation Services identifying the projects which were proposed for inclusion in the 2023-24 Area Roads Programme for the Glenrothes area.

**Decision**

The Committee:-

- (1) approved the report and Appendices 1 to 3 - proposed carriageway scheme list for 2023-24; proposed footway scheme list for 2023-24; and proposed road safety and traffic management scheme list for 2023-24, respectively;
- (2)/

- (2) delegated authority to the Head of Roads and Transportation Services to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Depute Convener; and
- (3) noted Appendices 4 and 5 - lighting scheme list for 2023/24; and structures scheme list for 2023-24, respectively.

**37. ANTISOCIAL BEHAVIOUR UPDATE REPORT**

The Committee considered a report by the Head of Housing Services providing an update on antisocial behaviour within the Glenrothes area during the period 1st April, 2019 to 31st March, 2022.

**Decision**

The Committee:-

- (1) noted the content of the report; and
- (2) agreed to delegate to the Convener and Depute Convener to consider the requirement for further update reports and, if required, their frequency.

**38. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME**

The Committee considered the Glenrothes Area Committee Forward Work Programme.

**Decision**

The Committee:-

- (1) noted the Glenrothes Area Committee Forward Work Programme;
- (2) agreed, as detailed at Para. 31. (3) above to consider, at its meeting on 22nd March, 2023, an update to the Glenrothes Area Local Community Plan 'Plan4Glenrothes' to include Balbirnie Park;
- (3) agreed, as detailed at Para. 31. (4) above to consider, at its meeting on 24th May, 2023, a progress report on the delivery of the overall Glenrothes Area Local Community Plan 'Plan4Glenrothes';
- (4) agreed, as detailed at Para. 34. (3) above to consider, a further report on summary findings once the Flood Studies had concluded – at a future meeting on a date to be advised;
- (5) agreed, as detailed at Para. 37. (2) that consideration be given to the requirement for further update reports on Antisocial Behaviour and, if required, their frequency – to be advised;
- (6) otherwise agreed that members would advise the Convener and Depute Convener of any additional items to include in the Forward Work Programme, within the remit of the Committee.

**39. PROPERTY TRANSACTIONS**

The Committee considered a report by the Senior Manager, Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

**Decision**

The Committee noted the contents of the report.

---



22nd March 2023

Agenda Item No. 4

---

## Proposed raised table – Golf Course Road, Glenrothes

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

---

**Wards Affected:** Ward 13 – Glenrothes West and Kinglassie

---

### Purpose

---

The purpose of this report is to allow the Area Committee to consider a proposal to introduce a raised table on Golf Course Road near the Tanshall Road West junction.

### Recommendation(s)

---

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Road Hump Order (RHO) to introduce a raised table on Golf Course Road as detailed in drawing no. TRO22/70 (Appendix 1)
2. authorises officers to confirm the Road Hump Order and for the raised table to be constructed within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this RHO will be approximately £2,000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising. Delivery of the new infrastructure is part of a scheme which has been allocated £25,000 in Traffic Management's Area Roads Program (ARP) budget.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors and Police Scotland have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the RHO process will be carried out through the posting of legal notices in a local newspaper

and on the affected length of roads. In addition, details of the proposed RHO will be made available on Fife Council's website.

## **1.0 Background**

---

- 1.1 Concerns were raised by Tanshall Road West residents regarding the lack of pedestrian crossing provisions on this stretch of road.
- 1.2 The road at this point is wide and pedestrians are finding it difficult to cross the 30mph road safely.
- 1.3 School children from the Tanshall Road West estate often have to cross at this point, whether they are going to Glenwood High School or Newcastle Primary school.

## **2.0 Issues and Options**

---

- 2.1 The most appropriate measure for pedestrians to cross the road at this location is an uncontrolled crossing point. This is due to the location of the bus stops.
- 2.2 The scheme involves removing the bus laybys, marking bus bays on the main carriageway, narrowing Golf Course Road, altering the junction of Tanshall Road West and introducing a raised table between the two bus stops with a new footway link.

## **3.0 Conclusions**

---

- 3.1 It is considered, in the interests of road safety that this Road Hump Order be promoted.

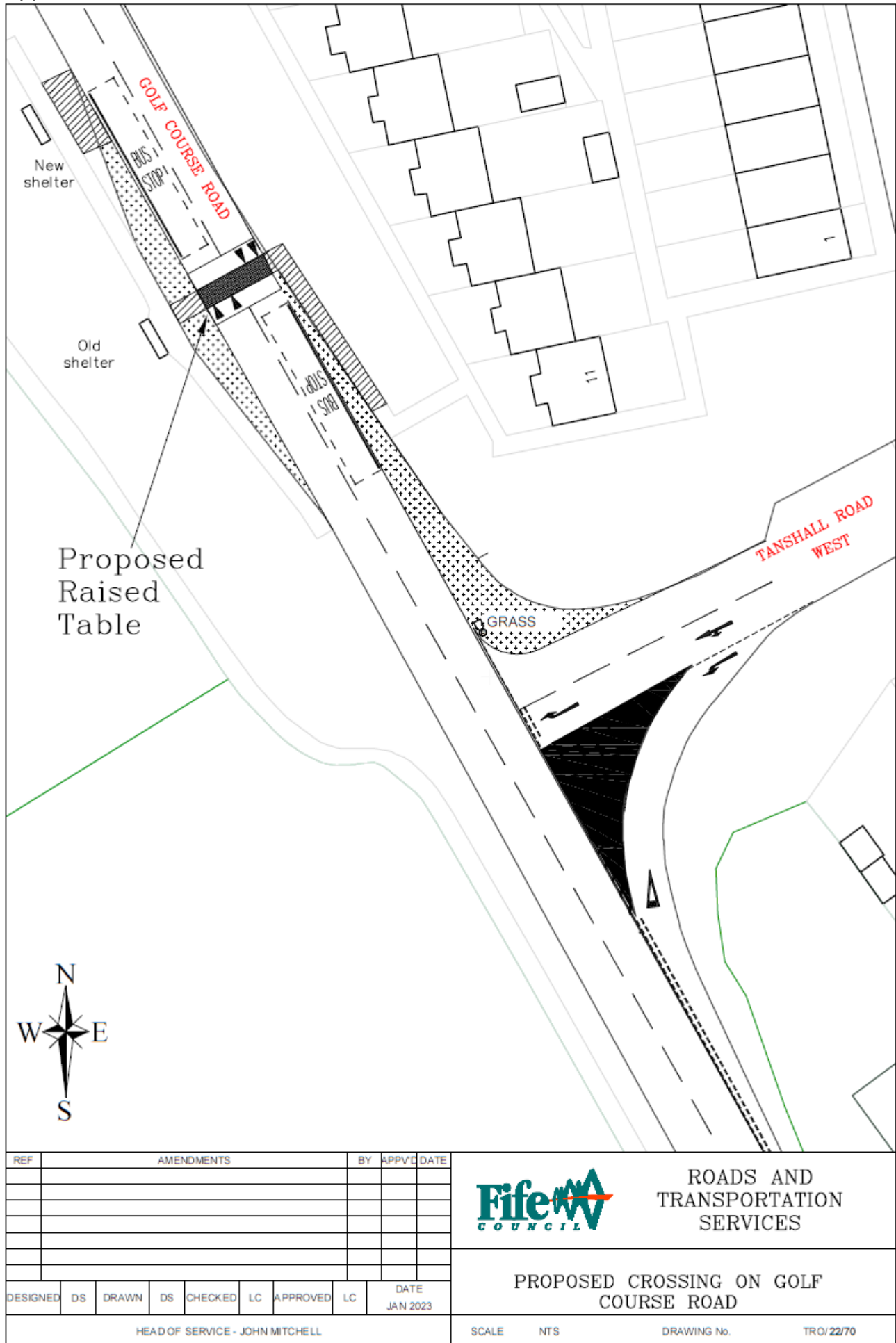
### **List of Appendices**

- 1. Drawing No. TRO22/70

### **Report Contact**

Lesley Craig  
Lead Consultant, Traffic Management  
Roads & Transportation Services  
Bankhead Central  
Glenrothes  
03451 55 55 55 Ext No 480082  
[Lesley.Craig@fife.gov.uk](mailto:Lesley.Craig@fife.gov.uk)

# Appendix 1



22 March 2023.  
Agenda Item No. 5

---

## Supporting the Plan 4 Glenrothes Area: Community Recovery Fund

---

**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

---

**Wards Affected:** 13,14,15

---

### Purpose

---

To seek Committee approval to allocate funding from the Community Recovery Fund to further support the provision of welfare support services to the local community in the Glenrothes area.

### Recommendation(s)

---

Members are asked to agree that £78,358 is allocated from the Community Recovery Fund to meet the increasing demand for welfare support services in the Glenrothes area.

There are sufficient funds available in the Community Recovery Fund to support this proposal.

This would leave a balance of £1,224,642 unallocated of the Reform and Recovery budget.

### Legal & Risk Implications

---

There are no legal or risk implications based on this report.

### Impact Assessment

---

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

---

There has been extensive consultation in the production of the Plan4Glenrothes Area.

Throughout 2022, there have been a series of officer meetings to review the existing plan and establish key priorities for Members consideration.

Monthly People and Place Leadership Group meetings were facilitated throughout the year up until November to support the review of the Plan for Glenrothes.

Elected Members attended a workshop in August 2022 focusing on one of the key priorities, 'Tackling Poverty in Glenrothes', that included briefings from key partners

involved in the management and delivery of services aimed at tackling poverty related issues, such as welfare support and food and fuel crisis intervention.

A further Members workshop was facilitated in November on this theme, with the specific aim of discussing and seeking comment on potential projects that could be funded through the Community Recovery Fund.

Consultation with community groups and individuals throughout 2022 helped shape and gather support for the four key themes identified within the Plan.

## 1.0 Background

---

- 1.1 On 25th August 2022, the Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of £9m across the seven Area Committees. Glenrothes Area has received an allocation of £1.303m as part of this allocation.
- 1.2 The specific criterion for the fund is as follows.
  - Projects should link to Local Community Plan priorities.
  - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
  - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

## 2.0 Project Summary Information

---

- 2.1 Glenrothes Area Communities and Neighbourhoods Managers acknowledge that key areas of work are required to support families and individuals through the cost-of-living crisis through a period of recovery. This work includes providing information, advice, signposting to food, fuel, and financial assistance as well as the ongoing development of enhanced wrap around support within the community assistance hubs and warm spaces.
- 2.2 Work carried out by the team of Welfare Support Workers in the area includes support to individuals in accessing benefits advice, on-line job-search, learning and employability resources. A more detailed description of Welfare Support Work carried out in the Glenrothes Area over the past year is outlined in Appendix 1.
- 2.3 Three full time Welfare Support Workers are currently employed in the Glenrothes Area to carry out this work, two on a permanent basis and one on a temporary basis.
- 2.4 Workload and demand on the Welfare Support Service has increased incrementally over the preceding years, and there are no indications that this demand is likely to reduce or plateau.
- 2.5 Approval of this funding request will allow the temporary post to be continued for a further two years, covering financial years 2023 to end 2025, plus the addition of a fourth full time Welfare Support Officer for this period.

## 3.0 Conclusions

---

- 3.1 This proposal meets the broad criteria for the Community Recovery funding. It also contributes to the 'Plan 4 Fife 2021-2024' and 'Glenrothes Area Local Community Plan' themes, "Tackling Poverty".
- 3.2 The establishment of the staff positions will assist in developing a response to the cost-of-living crisis and will support individuals and families towards recovery. Learning gained from these posts will be used to influence and direct future service delivery across the area.

## List of Appendices

---

- 1. Welfare Support Work in Glenrothes, 2022/23

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living : Extending Community Support'. Fife Council Cabinet Committee, 22nd September, 2022.

## Report Contact:

Chris Miezitis  
Community Development Team Manager, Glenrothes Area  
5th Floor West, Fife House  
Email: [chris.miezitis@fife.gov.uk](mailto:chris.miezitis@fife.gov.uk)

## **Welfare Support Work – Glenrothes 22/23**

Glenrothes has seen a steady number of people in the Glenrothes and surrounding areas accessing the Community Job Clubs and Welfare Support offered during the financial year 2022 / 2023.

### **Statistics:**

Since 1<sup>st</sup> April 2022:

- 329 individuals either accessed the Job Clubs or received Welfare support.
- 48 % were Female and 52% were Male.
- 32.5% of people were aged between 25-40. (The most presented age group)
- 1.5% of people were under the age of 18
- 24% were aged between 41-50.
- 5% of those seeking support were over 65.
- (See table for further information and figures at the end)

### **Grants and Vouchers:**

- 111 applications have been awarded the Hardship Grant (previously known as Food Crisis Fund) totalling £62,840.
- Vouchers for supermarkets and clothes shops have been issued via the Welfare Support Workers.
  - Supermarkets – £2460
  - Clothes - £400
- Fuel Top up – £1420 in fuel top-ups via Welfare Support Staff.
- Phone top ups - £90

### **What is Working Well:**

- The holistic approach of the Community Job Clubs helps ensure that individuals feel comfortable and can access services at a pace that suits them.
- The job clubs run as a drop-in session, so people do not need to book.
- Job clubs are often used by people for the social interaction and peer support they can receive at the sessions.
- The Friday job club that runs at Auchmuty Learning Centre provides people with a hot lunch before they fulfil their commitments required in relation to job search activity or accessing any other support.
- Job Club attendees have said that the Community Job clubs support social interaction, boost people's mood and helps to reduce worrying about life circumstances and situations that people need help and support with.

- Appointment with the Welfare Support workers can be made for more in-depth support and help with filling in forms and paperwork.
- Supporting people to access funds that they are entitled to, but either don't know about or don't know how to begin the process of claiming them. This is most prevalent for people looking to claim PIP and child disability.
- Lots of people have accessed support to help with work capability assessments.
- **Progression:** Individuals who attend Community Job Clubs are encouraged and supported to participate in our Community Based Adult Learning courses or Adult Basic Education classes.
- The Food Fund Crisis Grant / Hardship Grant has been good at helping people as a **preventative intervention**. The grant helps people with one off payments that might be a hinderance to gaining or maintaining employment.

*One example of this, was an unexpected car cost, which was needed to maintain employment. The hardship grant allowed the repair of the car, which allowed the employment to continue.*

Without this grant, the person may have found themselves unemployed and needing to claim more benefits, so actually saving money in the long run.

### Concerns & Challenges:

- The Cost-of-Living Crisis has meant that the finite capacity of the Welfare Support Workers has become incrementally more stretched, due to the increasing number of people needing help and support. Access to food and referrals for food and fuel top up's have increased from the previous year.
- The service offers short-term support; however, people are often in long-term financial crisis.
- Lots of agencies that clients are referred on to are working at full capacity too, which means appointments can be limited and can sometimes have a longer than desired waiting time.
- If the cost-of-living is due to rise again, people will find themselves in more financial hardship and services will be stretched further.
- Uncertainty of whether the support and help that is available now will continue to be available in the future. (Crisis Grants, Bridging payments etc)
- Sanctions – the DWP policy is that they would not sanction someone if it brought someone "significant hardship". However, we are finding that sanctions are causing people hardship.
- Some people in the Glenrothes area are required to attend the Kirkcaldy Job Centre rather than the Glenrothes one, which can result in it being more difficult for people to attend their appointments.
- Waiting list / capacity – Welfare Support Workers are busier than before and sometimes don't have appointments for 2 weeks.
- Phone waiting times to get through to DWP and HMRC can be very long.



## Figures for Job clubs and welfare support (April 22 – March 23)

April 22 – March 23	Female	Male	Total
<b>Total</b>	<b>159</b>	<b>170</b>	<b>329</b>
Under 18	2	3	5
18 - 19	1	5	6
20 - 24	11	10	21
25 - 40	52	55	107
41 - 50	37	43	80
51 - 54	9	17	26
55 - 64	39	31	70
65+	8	9	17

22 March 2023

Agenda Item No. 6

---

## Glenrothes Area Amended Local Community Plan 'Plan4Glenrothes' Review

---

**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods

---

**Wards Affected:** Wards 13, 14 and 15

---

### Purpose

---

To present for approval the revised Plan4 Glenrothes Area 2023 – 2026 including an amendment to add Balbirnie Park on the Areas of Focus for the Plan

### Recommendation(s)

---

Members are asked to

- (1) Agree the additional content in the Plan4 Glenrothes Area 2023-2026
- (2) Note the efforts and approach taken to ensure that community members and partners are actively involved in and contributing to its delivery.

### Resource Implications

---

Local Community Planning activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, and external funding. Partners also contribute to delivery of the LCP by developing targeted project and initiatives. Spending from the Community Renewal Fund will be aligned to support the Local Community Plan priorities.

There is an expectation that service planning processes will address issues raised through the Local Community Planning process.

Staff will be expected to change their normal ways of working to resource the required changes to make the Plan a success.

### Legal & Risk Implications

---

There are no legal or risk implications arising from this report.

### Impact Assessment

---

An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 1)

There has been extensive consultation in the production of the Plan4Glenrothes Area.

Throughout 2022, there have been a series of officer meetings to review the existing plan and establish key priorities for Members consideration.

Monthly People and Place Leadership Group meetings have been facilitated throughout the year up until November to support the review of the Plan for Glenrothes.

Elected Members attended a workshop in August 2022 focusing on one of the key priorities, 'Tackling Poverty in Glenrothes', that included briefings from key partners involved in the management and delivery of services aimed at tackling poverty related issues, such as welfare support and food and fuel crisis intervention.

A further Members workshop was facilitated in November on this theme, with the specific aim of discussing and seeking comment on potential projects that could be funded through the Community Recovery Fund.

Consultation with community groups and individuals throughout 2022 has helped shape and gather support for the four key themes identified within the Plan.

## 1.0 Background

---

- 1.1 The Plan4GlenrothesArea 2023-2026 was discussed at the Glenrothes Area Committee in January 2023. Area Committee agreed to approve the Plan pending Committee review of an amendment that would add Balbirnie Park on the Areas of Focus for the Plan.
- 1.2 The Plan4 Glenrothes has been amended to include Balbirnie Park as an area of focus (Appendix 2)

## 2.0 Issues and Options

---

- 2.1 People and Place Leadership Teams have identified four thematic priorities:
  - Tackling Poverty
  - Develop and Support Community Leadership
  - Support Positive Mental Wellbeing
  - Town Centre, Village & Neighbourhood Redevelopment
- 2.2 Balbirnie Park is a significant and valued green space for local communities and visitors to Fife. By including Balbirnie Park as an area of improvement focus within the 'Town Centre, Village & Neighbourhood' theme of the Plan4 Glenrothes, partnership approaches and financial resourcing will be supported more clearly as part of Glenrothes Area's planning and commissioning structures.
- 2.3 While partners are keen to move into the identification and delivery of actions, broad service engagement and support across all Community Planning Partners to deliver on the Plan's priorities is essential. Full-service representation at People & Place Leadership Group meetings has been an ongoing challenge, with some key services not in attendance, or being represented by officers without the appropriate seniority.

## 3.0 Conclusions

---

- 3.1 Once the amended Plan4Glenrothes Area is approved, the next step will be for all partners who are involved in supporting delivery, to review their existing plans and, where necessary, refine these to reflect any new priorities.
- 3.2 Service managers from Fife Council and local community planning partners will be responsible for working with the Community Manager to review existing work and updating current delivery plans, where necessary, to reflect any new areas of focus. [OBJ]
- 3.3 The forward plan and timetable for reporting to Committee will be revised to include progress reports from partners detailing their contribution to the delivery of the local community plan. This will include outcome and performance data set against the visions and ambitions contained within the Plan
- 3.4 The Area Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan should grow, develop and evolve. The support of Elected Members will be vital to ensuring partners actively contribute to the 'Plan4Glenrothes Area'.

### List of Appendices

---

1. Equality Impact Assessment
2. Amended Plan4Glenrothes Area

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- [Plan4Fife Local Outcome Improvement Plan 2017 – 2027](#)
- [Recovery and Renewal Plan4Fife 2021 – 2024 Update](#)
- [Plan for Glenrothes Area 2019 - 2022](#)
- [Glenrothes Area Local Strategic Assessment 2022](#)

### Report Contact

Chris Miezitis  
Community Development Team manager  
Auchmuty Learning Centre

Telephone: 03451 55 55 55, Ext no.

Email: [chris.miezitis@fife.gov.uk](mailto:chris.miezitis@fife.gov.uk)

# Equality Impact Assessment Summary Report

---

(to be attached as an Appendix to the committee report)

**Which Committee report does this IA relate to (specify meeting date)?**

Glenrothes, 25<sup>th</sup> January 2023

**What are the main impacts on equality?**

The report outlines work that aims to address social inequality

**What are the main recommendations to enhance or mitigate the impacts identified?**

3.1 to 3.4

**If there are no equality impacts on any of the protected characteristics, please explain.**

**Further information is available from: Name / position / contact details:**

Chris Miezeitis, Area Community Development Team, Manager

## Plan for Glenrothes Area 2023-26

Area Priority	Current Challenge	Improvement Focus
<p><b>1. Tackling Poverty</b></p>	<p>Following the COVID Pandemic there has been an increase in demand for crisis support with basics such as food and fuel.</p> <p>While there are a range of services in place to support individuals and families, there is a recognition that, alongside ongoing crisis support, more needs to be done to enhance and improve service approaches to opportunities out of poverty through fair work, training and learning opportunities.</p> <p>Further work is required to understand the barriers individuals are facing and opportunities that may be available to them. Cost of living is an ongoing and increasing concern for local people and there is uncertainty as to what the full impact of this will be in the medium to longer term.</p> <p>There are employment opportunities in a few sectors, along with potential skills gaps. Glenrothes Area was the pilot area for the Living Wage Town and several local employers received accreditation.</p>	<p>Glenrothes Area Services commit to work together to improve the promotion of existing services, ensuring community involvement in identifying improvements through effective community engagement.</p> <p>Through People and Place, Area Services commit to joining up access and service support to families and households so that people get the right support they need more quickly.</p> <p>We will work with individuals, families and neighbourhoods to increase awareness of training, volunteering and employment opportunities available across the Glenrothes area.</p> <p>We commit to identifying sector specific employment gaps and to create training, placement and improve recruitment processes to support people into good work with real living wage employers.</p> <p>The 'Making Glenrothes a Living Wage Town' initiative is encouraging local employers to pay employees the Living Wage. We will work with employers in the Area so that more commit to paying the Living Wage.</p> <p>Work with young people in schools to look at future employment opportunities</p>

		<p>We will provide leadership and support to bring communities and neighbourhoods together with services voluntary groups and business to provide common purpose and new solutions.</p> <p>We will build the capacity of our community food network and welfare support services, ensuring the provision of food and welfare support has quick and simple access for people who need it.</p> <p>We will promote sustainable food choices, including healthy food, value for money, reduced food waste, and grow your own.</p> <p>We will ensure access to energy advice and support is quick and simple for those that need it.</p>
<b>2. Develop and Support Community Leadership</b>	<p>Across the Glenrothes Area, local people feel less connected to their neighbourhood than they did in 2016. While many people would be willing to work together with others on something to improve their neighbourhood, there continues to be a perception that other people in the area are less likely to pull together to improve their neighbourhood.</p> <p>As with all areas of Fife, most local people in Glenrothes Area would like more involvement in decisions that the Council makes that affect their local area.</p>	<p>Over the next 3 years Glenrothes Area CLD Team and Partners will focus on building community capacity and supporting community leadership. This will seek to improve upon and respond to feedback on community perceptions of how council and partnership services meet the needs of people who use them.</p> <p>Actions and targets within the Plan will include:</p> <ul style="list-style-type: none"> <li>-An increase in community organisations taking a lead in local projects and promote volunteering opportunities.</li> <li>-An increase in the percentage of people in the Glenrothes area volunteering in their local area from 47% - 50% by 2026.</li> </ul>

	<p>Only 7.6% of people in Glenrothes Area feel that they can influence decisions that affect their local area, compared to 13.7% in Fife.</p> <p>Of those surveyed, 47% report that they provide unpaid (voluntary) help to a group or organisation. This compares with 46% of Fife as a whole.</p> <p>The most common areas in which unpaid (voluntary) help is given to groups and organisations are hobbies/ recreation / arts / social clubs, local community / neighbourhood organisations, and environmental protection.</p> <p>Within Glenrothes Area, more than half of local people believe that the Council provides high quality services, and under half believe that it is addressing the key issues affecting the quality of life in their local neighbourhood.</p> <p>Glenrothes Area has the lowest levels of all Areas believing that the council designs its services around the needs of people who use them. Many people believe that the council is not good at letting people know about the kinds of services it provides or addressing the key issues affecting the quality of life in local neighbourhoods.</p>	<p>-A commitment to strategically support improved collaborative, cross service working and information sharing. This will involve, for example, facilitating quarterly community planning partner networking events to allow all staff and volunteers working in the Glenrothes Area to come together and share information/ideas and opportunities for joint working.</p> <p>-Sharing progress systematically and regularly on the Plan for Glenrothes Area publicly.</p> <p>-Agree a common approach for community engagement using the National Standards of Community Engagement and train representatives from across the partnership to ensure a co-ordinated approach.</p> <p>- Increase the percentage of people in the Glenrothes Area who feel they can influence decisions that affect their local area from 7.6% to at least 13.7% (Fife average) by 2026.</p> <p>We commit to building community growth and involvement by encouraging and increasing involvement, leadership and participation across all demographics including young people through youth Democracy &amp; Participation in Schools and Community settings; adults and older people; communities of interest; protected characteristics; asylum seekers and refugees.</p> <p>The Plan will support actions and initiatives that commit to enabling existing community groups to support growth and develop more representative memberships.</p>
--	--	---



		<p>Examples of such actions will include Building Capacity through training; projects supported by the outcomes of the Community Empowerment Bill; Improving Grant Funding Skills; Community Engagement Training.</p> <p>The Community Planning Partnership commits to demonstrating clear links and joint planning between services to secure improved community engagement. For example, we will evidence clear alignment between School Improvement Plans and Community Planning actions.</p>
<b>3. Supporting Positive Mental Wellbeing</b>	<p>Fife's Recovery &amp; Renewal Plan 2021-24 has set out to address issues of mental health &amp; wellbeing, and associated problems, including drug and alcohol abuse.</p> <p>Glenrothes Area Health &amp; Social Care Plan outlines that for the year 2018/19, there was a 2.3% increase in the use of prescribed medication for anxiety, depression or psychosis in Glenrothes Locality.</p> <p>The Glenrothes Health &amp; Social Care Locality Plan has outlined a series of initiatives aimed at addressing the mental health needs of those living in the area.</p>	<p>We commit to developing, supporting and highlighting work that takes an earlier intervention and preventative approach, creating a more sustainable, longer-term and strength-based model of supporting positive mental wellbeing in the area. This work will compliment and support the ongoing work contained within the Area Locality Plan.</p> <p>Initiatives will include, for example, improving community and service awareness and access to the wellbeing benefits of physical activity through the Active Fife programme, improved access to public and outdoor spaces and the work supported by the Anti-Poverty theme in the Plan.</p>

	<p>There is an opportunity to align Locality Planning initiatives with Community Planning work, so that a community focused, collaborative and holistic approach to improving access to clinical and social interventions that support poor mental health and improve mental wellbeing</p> <p>Post Covid, services across Glenrothes Area, including schools, family services, housing and welfare support services, are consistently reporting an increase in mental health related issues affecting people who access these services. Partners, such as teaching staff, describe supporting parents on an individual basis, an approach that is neither desirable nor sustainable.</p> <p>Young people are reporting an increase in mental health issues, and an increased sense of isolation since the pandemic.</p> <p>Poor mental health is often a consequence and a cause of social isolation and loneliness, and stigma surrounding the issue is still a major barrier to many individuals seeking support or asking for help.</p> <p>For those who do seek help, CAHMS and other support services for mental health are oversubscribed, with long waiting lists and poor availability.</p>	<p>We commit to improving awareness and the use of On Your Doorstep by raising the profile of ongoing opportunities and activities and by supporting activity that addresses gaps in local provision.</p> <p>The Plan will support initiatives that contribute to improved Mental Health awareness and anti-stigma work.</p> <p>Work supported by the Plan will also involve peer and community led support groups.</p> <p>Community Planning Partners commit to align with and support the H&amp;SC Plan's aims by outlining measures and initiatives that support positive mental wellbeing by building the capacity of our services and community groups to address these issues in more proactive ways.</p>
--	---	---

	<p>Short term funding for local initiatives is cited as a barrier to sustainable and secure community-based support.</p>	
<p><b>4. Town Centre, Village &amp; Neighbourhood Redevelopment</b></p>	<p>To improve the Town Centre offer, one of the key challenges for the Glenrothes Area is the Kingdom Centre. There have been several attempts over many years to work with the owners to improve the offer.</p> <p>The location of the centre and lack of access in the evening creates a barrier both in terms of development, and in terms of connectivity and access. Recent developments in and around the centre are starting to see small improvements to the area and the Town Centre Master Plan 2020 – 2030 sets out a longer-term plan.</p> <p>Post Covid reduction in footfall, including lack of employees using the centre due to working from home, have also added to changes in use.</p> <p>Some new developments have been initiated across the central area. The wider Glenrothes Area and surrounding Villages will continue to be an area of focus for the duration of the next plan.</p> <p>A small number of neighbourhoods have benefitted from the development of Neighbourhood Plans. These Plans require cross sector support so that actions can be effectively delivered, and more needs to be done so that more neighbourhoods across the Area benefit</p>	<p>Over the next 3 years the focus for Town Centre Development will be to continue to look at investment opportunities for the Town and better connectivity.</p> <p>A further feasibility study is planned for the Albany Gate area of the Town Centre that will explore opportunities for private sector partnership arrangements.</p> <p>Community Planning Partners commit to ensuring work is connected to other areas in the plan including: the development of Riverside Park; neighbourhood development work in surrounding areas, including a new plan for Auchmuty; and connectivity to outdoors spaces.</p> <p>Partners commit to strengthening and supporting already active community groups such as Friends of Riverside Park and increasing community engagement through the continued development of the Neighbourhood Development Plans, which will be crucial to the success of this work and driven through the Leadership Theme of the Plan.</p> <p>Commissioned work supporting this theme will demonstrate key areas of focus, including connectivity and getting around; health and wellbeing; culture; access to leisure; the night-time economy; and housing.</p>

	<p>from this very local approach to identifying need, building on community strengths, and implementing actions that support positive local development.</p> <p>Riverside Park is in many ways a unique asset to a locality of this size. The Park stretches from Markinch in the East, through the centre of Glenrothes all the way to Leslie. The Park provides different opportunities for Glenrothes Area: access to green spaces and outdoor activity; proximity of Riverside Park to the Town Centre acting as a central hub for the whole town and surrounding areas; community involvement, including schools and older demographics, in the development and engagement of activity in the park. Riverside Park will therefore be specified as an area of focus in the Plan.</p> <p>Balbirnie Park is a significant and valued green space for local communities and visitors to Fife. The park infrastructure has deteriorated over several years and now requires a significant investment to improve access and safety for park users. A planned partnership programme of park improvements, led by colleagues in Fife Coast and Countryside Trust, will be an area of focus in the Plan.</p>	<p>For example, there will be a review of existing path networks to improve connectivity and to encourage active travel options between Leslie, Markinch and the Town Centre. This will build on 20-minute neighbourhoods and living well locally. There will be a commitment to increased development of estate action plans and neighbourhood plans, and to encourage the production of community led or local place plans for priority areas.</p> <p>While it is acknowledged that some of this work is both strategic and long term there is a need to continue to look at opportunities to draw people into the Town Centre as this work is both scoped out and developed.</p> <p>Area Services commit to supporting this theme by identifying practice and approaches that mean our frontline services, both public and private, will work more closely together in neighbourhood areas.</p>

22 March 2023

Agenda Item No. 7

---

## Providing Fuel Poverty Support for the Glenrothes Area

---

**Report by:** John Mills, Head of Housing

---

**Wards Affected:** All Glenrothes Wards

---

### Purpose

---

This report sets out the context for Fuel Poverty in Fife and for the Glenrothes Area, provides information about the measures that have been put in place to support those struggling with home energy costs during 2022/23 and direction of travel for future support. Tackling fuel poverty is a key aspect of Glenrothes anti-poverty action directed through the Local Community Plan.

### Recommendation(s)

---

The Area Committee is invited to -

- (1) Note the support available to Glenrothes tenants and residents who are struggling with home energy costs.
- (2) Highlight any pressing local needs that should be considered in developing an approach to Fife Council's 2023/24 fuel poverty response.
- (3) Consider what additional information is needed to support the planning of complementary local action.

### Resource Implications

---

There are no additional resource implications associated with the recommendations of this report.

### Legal & Risk Implications

---

The prospects of rising fuel poverty in the short term are real and the Fuel Poverty Action Plan will require to be continuously reviewed with challenges and opportunities in mind.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed – the summary form is attached to the report (appendix 4).

### Consultation

---

To inform this report, Fife Council Housing Service managers have been consulted, as have managers and those leading on Cosy Kingdom partnership planning and delivery, not least the St Andrews Environment Network.

## 1.0 Background

---

- 1.1 Tackling poverty is at the heart of the Glenrothes Local Community Plan and increasingly combating the very real challenges that low-income households face in managing home energy costs is a key element of that.
- 1.2 2022/23 has seen an unprecedented number of households in fuel poverty and struggling to pay their home energy costs. That has been exacerbated by very substantial increases in the cost of living more generally and by the failure of income levels to keep pace. National home energy and cost of living financial support, from both UK and Scottish Governments, together with Fife specific support has helped to mitigate crisis. Fuel poverty related interest and enquiries have regularly received the greatest number of hits on Fife Council's Cost of Living website and helpline.
- 1.3 Local support in Fife has been targeted by Fife Council's Housing Service to Council tenants and those in Council temporary accommodation, and through our Service Level Agreement with the Cosy Kingdom partnership to also support those in other tenures, including those in the private rental sector, owner occupiers and the remainder of those in the social housing sector. This has been augmented by additional Area based provision, church based and other charitable support, support from national bodies such as Home Energy Scotland, and varied support from Housing Associations for their own tenants. The Scottish Welfare Fund has also made a substantial number of awards each month to support those in fuel poverty related crisis, as well as supporting households with carpets, thermal curtains, etc through Community Care Grants.
- 1.4 In summary fuel poverty support to tenants and residents has included –
  - Fuel 'top-ups' and help with bills, and home energy debt.
  - Handy service supporting households with the installation of simple energy saving measures (e.g., lightbulbs, thermal curtains, radiator panels), loan of heaters, microwaves etc.
  - A boiler repair service supporting low-income house owners.
  - Supporting the establishment, development, and sustainability of community warm spaces.
  - Fuel poverty advice and advocacy.
- 1.5 This report provides some detail on the nature and scale of that Glenrothes Area support, principally focused on the activities of Fife Council Housing Service and the Cosy Kingdom partnership, as the two largest support providers for the Area. The report also outlines early headlines from an evaluation of 2022/23 measures.
- 1.6 Fife Council support to Fife Council tenants has been funded in 2022/23 through the Housing Revenue Account (HRA), and from the Local Authority Covid Economic Recovery (LACER) fund to help those in Fife Council temporary accommodation. The Cosy Kingdom partnership receives funding through a three-year Service Level Agreement with Fife Council, that enables support to be additionally provided to tenants and residents throughout Fife, irrespective of tenure. This year this has been supplemented by an additional contribution from the Council's LACER funding allocation which has enabled expansion of its core provision and supported its sub-contracting of a boiler repair scheme that has enabled struggling owner occupiers on low income and in fuel poverty to access heat and hot water. The St Andrews Environmental Network is the delivery arm for the Cosy Kingdom partnership in Glenrothes (and North East Fife). CARF is an integral part of the Cosy Kingdom partnership, and its inclusion enables income maximisation and debt crisis support.

## Support Provided – Fife Council

- 1.7 The Housing Service has established an operational priority for its front-line staff to engage struggling tenants and those in its temporary accommodation on their home energy cost challenges, driven both by an imperative to ensure they can 'heat and eat' and to prevent damp and mould issues. Social housing generally is more energy efficient than other tenures and ambitions to take that further are directed by the Scottish Government's Energy Efficiency Standards for Social Housing (ESSH) targets. Whilst energy efficiency measures help to keep costs down for tenants, we are all too aware that many of our tenants are on low incomes and / or have additional vulnerabilities and simply cannot afford to keep their homes warm. All Housing staff have been through fuel poverty awareness training, as have other council and partner services, and have a good understanding of fuel poverty, entitlements, other opportunities for support and referral routes.
- 1.8 A principal activity for Housing Management Officers has been to top-up electricity and gas prepayment meters for those struggling to do so themselves, and to help those who receive energy bills to help clear home energy debt and manage higher costs. They have also provided advice and made appropriate referrals, with an eye to building household resilience and mitigating future crisis. The scheme and its guidance was amended so that the budget could be better managed and to ease the delivery burden on front line staff. The Housing Service has a small, dedicated Fuel Poverty team that supports strategic direction setting and helps with the most complex support challenges.
- 1.9 4525 household top-ups / bill support payments have been made to Fife Council tenants across all Areas as at 20 February 2023. There is an average contribution of £149. Most of the spend has been incurred from October to date – i.e., the colder months. The Glenrothes spend has been £73,126 supporting 460 households (average contribution of £159). Much of an officer's time is spent facilitating fuel top up vouchers and engaging energy companies. Appendix 1 contains case studies of tenants supported for all Areas.
- 1.10 Across the whole of Fife, Temporary Accommodation Management Officers have incurred £96,194 to 21 February, providing 656 top-ups / bill support payments. The spend for Glenrothes Area has been £16,133, providing 143 payments.
- 1.11 Through 2022/23 many claims for crisis home energy support have been made to the Scottish Welfare Fund, with average monthly spend on fuel poverty related Crisis Grants in the region of £50,000 - £60,000 for the whole of Fife. Data is not readily available by Area.

## Support provided – Cosy Kingdom (St Andrews Environmental Network)

- 1.12 St Andrews Environmental Network receives £60,500 through Cosy Kingdom to deliver the service throughout Glenrothes and North-East Fife, to cover staff costs and handy service measures. Demand for and pressures on the service have grown year on year not only as measured by the number of new clients but also the complexity of cases and the number of multiple interventions required.
- 1.13 In 2022-23 St Andrews Environmental Network asked both areas to fund an additional Energy Advisor and allow for delivery costs when financial support required a home visit. Both Areas agreed to this, and an advisor was recruited in August 2022. In total Fife Area Committees have additionally supported the Cosy Kingdom partnership with 107,000 of local funding, largely for dedicated advisor time and to reflect specific local needs.

- 1.14 Activity supported for the Glenrothes Area to date (2022/23) has been –
- In-depth Energy Advice for 377 Fife Council tenants, and for 275 households in all other tenures
  - Referrals for fuel vouchers, and referrals for boiler repairs.
  - Handy Service for 73 Fife Council tenants, and for 29 households in all other tenures. (See para 1.4 above for description of the Handy Service).
- 1.15 All of these delivery numbers exceed targets set at the start of the year. As part of the annual SLA review targets will be re-assessed both to reflect changing demand and a change in the balance of how the services are delivered.
- 1.16 The Cosy Kingdom partnership has also been able to sub-contract to the Community Heating Community Interest Company project run by RGM Heating in 2022/23. [Community Heating Project Fife supported by RGM Heating Ltd](#). This scheme enables essential boiler repairs (and if necessary, replacement) for low income, fuel poor owner occupier households so that they continue or to once again access heat and hot water. Across Fife, spend to 2 February was £97,233 (59 homes), that is an average spend of £1648 per household.
- 1.17 Appendix 2 provides more detail on St Andrews Environmental Network delivery activity for the year and by quarter. Appendix 3 provides a case study for each of the three Glenrothes Wards.

## 2.0 Issues and Options

---

### 2023/24 Context

- 2.1 It is expected that the cost of home energy will remain high for 2023/24, and that significant challenges for low-income households and vulnerable customers in fuel poverty will persist.
- 2.2 The UK Government has signalled an intention to target their financial support more sharply to those in lowest income. It will cease the support-for-all that was available this year. The protected energy price cap for 2022/23 that stabilised the home energy 'average' annual cost to £2500 is to be extended for the first three months of 2023/24. (Fife households have paid more on average than for the UK as a whole and will continue to have to do so). Prepayment energy charges are to be brought in line with customers who pay by direct debit by 1 July 2023, savings households with prepayment meters an average of £45 per annum.
- 2.3 It is important to note that although UK Government support will be more targeted on lowest income recipients, they will still face the biggest affordability challenges given they need to spend most income on home energy, food and other essentials and do not have the same buffers or choices that others may have.

### Reflection on 2022/23 delivery (HRA funded support to Fife Council tenants)

- 2.4 To support evaluation, we have conducted a survey of all staff delivering HRA funded fuel poverty support to FC tenants and those supporting those in FC temporary accommodation. Additionally, we are holding workshop sessions with managers and lead officers who have locally overseen delivery. The headline messages from that engagement are –
- There is a majority view that we have managed to reach many in real need and provide critical support. Some officers are of the view that because of capacity constraints there may be others in need who may not have been reached (we have



commissioned Fife Council's corporate research team to help us to identify and target those households who are most likely to be in need).

- From our delivery experience, there is no strong consensus about specific household characteristics and circumstances of those we identify as in need, but they certainly include those on lowest incomes, families with dependent children, those with disability or poor health, older people. Those on pre-payment meters receive the most awards but some who receive energy bills have needed greater financial support with regards accumulated costs and energy debt.
- Many of the staff delivering support have indicated that the process of fuel poverty support has enabled them to develop stronger relationships with vulnerable tenants.
- Importantly there is an emerging consensus that the initiative has placed increasingly overwhelming demands on front line staff. Their wider role has been significantly compromised. Both managers and staff delivering the scheme do not believe that, in its current form, it is sustainable.

- 2.5 Fife Council has committed £500,000 from the 2023/24 HRA to support tenants in fuel poverty hardship. The Housing Service is presently working with others to consider delivery options for winter 2023/24. Certainly, Housing Management Officers will continue to engage with vulnerable tenants on their home energy cost challenges as part of their welfare remit, ensuring that they are aware of and can access entitlements and specialist home energy advice and advocacy, and other support services especially those that can help them build their financial resilience. The Housing-based Fuel Poverty team will continue to provide strategic fuel poverty leadership, support complex cases, and oversee links to the Cosy Kingdom partnership, including St Andrews Environmental Network.
- 2.6 Fife Council has committed to the core funding award set out in three-year Service Level Agreement with Cosy Kingdom; that is funding levels will stay the same for 2023/24. Funding for the Community Heating Project Community Interest Company, funded through the temporary LACER funding this year, will end in March 2023. The charity is presently being supported by Fife Voluntary Action to help it to develop a sustainable business model and attract new funding, and discussions are ongoing with Council officers about it could continue to be supported.

## 3.0 Conclusions

---

- 3.1 There has been a significant and important effort to support those struggling with their fuel poverty through 2022/23 both in the Glenrothes Area and more generally across the whole of Fife. That has been a partnership effort that recognises how different agencies can provide complementary support.
- 3.2 Households and communities will likely similarly struggle in 2023/24 and support for all regardless of housing tenure will continue in some form. As indicated above we are currently identifying and assessing options for how we best support FC tenants next year, and other support providers are presently consideration funding opportunities.

### List of Appendices

---

1. FC Housing led support – case studies
2. St Andrews Environmental Network detail on activities and spend
3. St Andrews Environment Network led support – case studies

## **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Robert McGregor  
Business Change Manager  
Fife Council Housing Service  
[robert.mcgregor@fife.gov.uk](mailto:robert.mcgregor@fife.gov.uk)  
13 March 2023.

### FC Housing led support – case studies

- “My colleague and I attended a property that had been badly flooded from a bathroom leak causing substantial water damage to the property, soaking wet walls, carpets, and damage to personal belongings. The tenant had to run the heating to dry the property out resulting in an expensive gas bill. We offered advice and support and cleared the outstanding bill much to the tenant's satisfaction. This tenant has mental health problems, was in receipt of benefits and lived alone.”
- “The family I helped, stay in a buy back and original heating was ripped out and replaced with the new all electric heating. I topped them up twice with £100 on separate occasions. They were very grateful as the 3 young kids in the house were unable to have a bath as it is costing them too much money to heat the water up/cook and heat the house. They have been back asking for more help as they cannot afford to run the electric.”
- “A colleague and I attended a property for a request for fuel assistance. On attending, we were met by a single parent (mum) and child who were sitting in darkness with candles on and wearing jackets/coats to stay warm. After we collected the key and card and topped them up with gas and electric the tenant was so appreciative that she wanted to give us a hug. We passed on her details to her HMO so further tenancy support could be explored.
- “During the extremely cold spell, I was contacted by Local Office as they were aware an 87-year-old tenant was sitting in his property with coat and hat on and scared to put his heating on. When I made contact, I was told he was sitting in the dark and had also turned off his fridge freezer due to the cost. I topped the tenant up with £100 on his gas and £100 on his electricity which gave him peace of mind and allowed him to be warm and comfortable in his home, due to tenants age there was a serious risk to health. The tenant was being scared by what he was reading in newspapers and seeing on the news about energy costs. I also made a referral to Cosy Kingdom for him.”
- “Tenant has come back into Kelty CC to say a massive thank you to you for topping up his meters. He said he did not expect to have so much credited onto his meters and now will not need to worry about it over the Christmas period so thank you very much.”

### **St Andrews Environmental Network - detail on activities and spend**

1. The worker employed from the Area committee funding completed his training in September and to date has dealt with 103 clients in the Glenrothes area, 41 of these receiving follow up support.

#### Quarter 1 April -June 2022

2. 77 households received in-depth energy advice directly funded through Cosy Kingdom, 58 of these were Fife Council tenants. A further 105 received advice funded by St Andrews Environmental Network, 42 of these were Fife Council Tenants and the advice to 6 households was funded by the Bank of Scotland project and 1 by Climate Action Fife.

#### Quarter 2 July – September 2022

3. 66 households received in-depth energy advice directly funded through Cosy Kingdom, 44 of these were Fife Council tenants. A further 29 received advice funded by St Andrews Environmental Network, 25 of these were Fife Council Tenants and the advice to 14 households was funded by the Bank of Scotland project. The worker funded by the Area Committee dealt with 12 clients under supervision as part of his training, 10 of these were Fife Council Tenants. He was signed off at this point and was able to work unsupervised going forward.

#### Quarter 3 October – December 2022

4. 62 households received in-depth energy advice directly funded through Cosy Kingdom, 43 of these were Fife Council tenants. A further 29 received advice funded by St Andrews Environmental Network, 20 of these were Fife Council Tenants and the advice to 6 households was funded by the Bank of Scotland project. The worker funded by the Area Committee dealt with 56 clients, 25 of these were Fife Council Tenants.

#### Quarter 4 to date

5. 33 households received in-depth energy advice directly funded through Cosy Kingdom, 21 of these were Fife Council tenants. A further 13 received advice funded by St Andrews Environmental Network, 9 of these were Fife Council Tenants and the advice to 1 household was funded by the Bank of Scotland project and 5 by Climate Action Fife. The worker funded by the Area Committee dealt with 32 clients, 19 of these were Fife Council Tenants.

#### 2022/23 Provision – Miscellaneous

6. As multiple interventions are cumulative there have been 124 in depth follow ups funded by Cosy Kingdom and 86 funded by St Andrews Environmental Network.
7. This year to date the Handy Service has completed installs in 309 properties with 154 of these in the Glenrothes area. 29 of these were funded by LACER, 113 funded by Cosy Kingdom (72 council properties and 41 other tenures) the rest were funded by Bank of Scotland.
8. Total financial gains from our work in Glenrothes amounts to £149,271.75 to date this year. This includes £24,110 in fuel vouchers (640) issued and £10,446.70 in charity support of which £7,525 is from the Area Committee Grant.
9. As off today we are now booking non urgent appointments for April and we have 31 visits pending in the Glenrothes area.
10. While time savings were made with the move towards a blend service of telephone and in person advice the time dealing with energy suppliers has greatly increased with wait times of ninety minutes plus to talk to the supplier.
11. There were also 10 in-depth workshops in the Glenrothes area 2 of which were funded by Cosy Kingdom and 27 drop-in session in various locations.

## **St Andrews Environmental Network – Case Studies**

### **Case Study 1 – Client from Glenrothes West**

Client is a single male receiving support from Link Living who referred him to Cosy Kingdom for general energy advice. Client receives ESA and Pip and housing benefit he has serious health issues. We visited client with Link Living support worker present. He had credit on both meters but was struggling as he was paying off an historic debt from when he had dry meters. Clients living conditions were poor with little furniture in the property.

Client and support worker were advised on the need to regularly top up the meters and client was shown how to use the monitor on his smart meter so he could keep an eye on what he was spending. Time was spent with the client to go over the simple behavioural changes. A phone call to the supplier was made to get all debt moved to the back of the meter and to negotiate a lower repayment rate to help client manage going forward. Client was referred to the handy service for curtains and referrals were also raised for our reuse project and the Home Heating Fund.

The application to the Home Heating fund was successful and client received £150 which cleared his remaining debt. He had curtains and lightbulbs fitted under the Cosy Kingdom Handy Service and received a pack up from St Andrews Environmental Network's reuse project which included bedding, crockery, and kitchen ware. In total the estimated financial gain for this client is £552

### **Case Study 2- Client from Glenrothes Central**

Client is a single mother with 2 young children who was struggling with her energy bills and contacted Cosy Kingdom after a presentation she attended. She has prepayment meters and was finding that she was self-disconnecting from gas and putting most money of the money she spent on energy on her electric meters. When the gas was off she used her tumble drier and oven as heat sources.

Client received in depth energy advice over the phone. She was instructed on how to use her heating system more efficiently, including reducing the flow temperature and turning down her Thermostatic Radiator Valves. Use of the tumble drier was discussed at length and how to cook more efficiently. She was asked to send evidence of the current balances on her prepayment meters as she revealed that her gas was currently off supply and she was not due any money for 8 days. She was referred to the Cosy Kingdom Handy Service for a Microwave, reflective radiator foils and LED bulbs.

Client was referred for a £49.00 fuel voucher to get her gas back on supply and received a Microwave and had radiator foils and LED bulbs fitted by the Handyman. She was contacted again after 4 weeks to see how she was getting on with the changes she had made and she reported that she her gas was lasting longer than before and therefore she was able to keep the house warmer. She was using the tumble drier less and if she was needing additional heat was using an electric heater for this. Estimated financial gain of £105 for this client.

### **Case Study 3- Client from Leslie**

Client is a pensioner living in a small one bed property which she felt the running costs were okay but she just wanted to know how to use less energy. She stated she received state pension and had some savings.

Client received a telephone appointment from one of the advisors who during the conversation felt that a home visit was required. This was arranged a week later. At the home visit it was discovered that the client was coping by not using the heating very often as she could "just make do". Due to the clients age and signs of confusion the advisor reset all her heating controls for her so that she would be using less gas. She had dry meters and paid the bills as they came in and would go without until they were paid. The advisor checked her latest bill and discovered that this was an estimated bill and sent through a reading on the day as the client

had used significantly less than the estimates which had gone back over a year. A conversation was had with the client about having a benefit check carried out by CARF, and she eventually gave her permission for a referral.

Client has been notified that she has a credit of £234 on her energy account and is still waiting for the results of the referral to CARF.

## Equality Impact Assessment Summary Report

<p><b>Which Committee report does this IA relate to (specify meeting date)?</b></p> <p>Providing Fuel Poverty Support for the Glenrothes Area</p>
<p><b>What are the main impacts on equality?</b></p> <p>Fife's fuel poverty approach is targeted at supporting those on low incomes and with least financial resilience, and all those who are otherwise vulnerable to fuel poverty and extreme fuel poverty. That would include disabled households and those affected by limiting health conditions, older people, family groups most susceptible to poverty (large families, young mothers, lone parents etc), and those who have presented as homeless and living in Fife Council temporary accommodation. The Strategy will have no detrimental impact on any equality group.</p>
<p><b>What are the main recommendations to enhance or mitigate the impacts identified?</b></p> <p>The approach seeks to ensure that those most vulnerable to fuel poverty live in warm, well insulated and energy efficient houses, that their home energy provider and payment arrangements are appropriate and that as required they are financially supported to ensure that they can afford to meet the costs of their home energy needs. Through the approach, the Council recognises that many of those who most urgently need support are in the private rented sector or own their homes, and resources have been made available to support them too.</p>
<p><b>If there are no equality impacts on any of the protected characteristics, please explain.</b></p> <p>It is likely that all equalities groups will be beneficiaries of the approach set out to addressing fuel poverty.</p>
<p><b>Further information is available from:</b> Mhairi Mullen, Service Manager, Fife Housing Service. <a href="mailto:Mhairi.mullen@fife.gov.uk">Mhairi.mullen@fife.gov.uk</a>.</p>

22 March 2023

Agenda Item No. 8

---

## Health & Social Care Locality Planning – Glenrothes

---

**Report by:** Rona Laskowski, Head of Complex and Complex Care (SLT Lead for Glenrothes H&SC Locality Planning Group)

---

**Wards Affected:** Wards 13, 14 and 15

---

### Purpose

---

To present an overview of the Health & Social Care Locality Planning for Glenrothes.

### Recommendation

---

Members are asked to agree that the health and social care partnership will provide 6 monthly reports to the committee with updates on locality planning and joint areas of interest between Health & Social Care Partnership and community planning partners.

### Resource Implications

---

The overall population in Glenrothes locality is estimated to decrease from just under 50,000 in 2018 to around 46,200 by 2030, a decrease of around 7.5%. Older people (aged 65 and over) will continue to see the largest increases of all the age groups, with numbers rising again by around 2,000 (21%) in the 12-year period, with those in their late 60s to early-70s, and early to mid-80s, showing the largest increases.

The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires integration authorities to work within localities and in Fife we have established 7 locality groups which are aligned to the Fife Council local area committees.' Health & Social Care Local Action Plans are currently based on improved joined up working across local teams by the staff who have the insight and knowledge regarding delivery of health and social care services in the local community. The locality groups are focussing more on changing the way we work to improve health and wellbeing outcomes. There is an expectation that locality planning processes will address issues raised through the annual wider stakeholder events, local intelligence, Public Health Scotland, and SPIRE (Scotland primary intelligence resource) data (Glenrothes H&SC Locality Guidance appendix 1).

### Legal & Risk Implications

---

There are no legal or risk implications arising from this report.

### Impact Assessment

---

An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 2).



There has been extensive consultation in the production of the [Health & Social Care Strategic Plan 2023-2026](#) (Appendix 3).

Quarterly H&SC Locality Meetings will be facilitated throughout the year. The wider stakeholder event took place in November 2022 which informs priorities for 2023.

## 1.0 Background

---

- 1.1 Fife Integration Joint Board (IJB) was established on 1st April 2016 and is responsible for the planning and delivery of integration arrangements and delegated functions in Fife. The Integrated Joint Board (IJB) includes representatives from Fife Council and NHS Fife, it also has several professional advisors and other specialists. The IJB is commonly referred to as Fife Health and Social Care Partnership. This is the public facing aspect of Fife Integration Joint Board and is essentially the employees from both organisations working in partnership to deliver health and social care services. Fife Health & Social Care Partnership has established seven H&SC Locality Planning Core Groups, which mirror the existing GP Clusters, Area Committees, and the Local Community Planning areas of Fife.
- 1.2 Critical to the Integration Joint Board's Strategic Plan, each of the seven local areas that make up the Fife Health and Social Care Partnership develop a Locality Plan with partners, including patients/service users, community planning, carers and the third and independent sectors. Working closely with the GP cluster leads the Locality Plans are updated on an annual basis to show how the plan is being implemented locally to ensure services respond to local priorities, needs and issues of communities.
- 1.3 The purpose of localities is for relevant service providers across different sectors, at all levels (clinical and non-clinical) to come together with people and communities who use services to improve health and wellbeing outcomes.
- 1.4 Locality Guidance is in line with Scottish Government policy, working together with the Integrated Health and Social Care Partnership. Localities seek to deliver positive health and wellbeing outcomes for the people of Fife. The overarching goals of localities are to:
  - promote healthy lifestyle choices and self-management of long-term conditions.
  - support people to live healthy well independent lives living in their own home for as long as possible.
  - reducing the number of avoidable emergency admissions to hospital and minimise the time people are delayed in hospital.
  - efficiently and effectively manage resources available to deliver Best Value.
  - support staff to continuously improve information and support and care that they deliver.
  - support unpaid carers, to reduce the impact of their caring role on their own health and wellbeing.
- 1.5 Locality Groups were paused 2021 and remobilised in May 2022.
- 1.6 To achieve the aspirations of the Fife H&SC Strategic Plan, there is a collaborative approach for a cross Service approach and a commitment from all partners to work together.

- 1.7 There is also a requirement to shift the focus to delivering locally and using evidence to question and challenge whether the right things are being done to achieve the ambitions of the H&SC Strategic Plan 2023-2026.
- 1.8 H&SC Locality Planning Groups will work with Fife Council Community Planning and NHS Fife to ensure there is connection to the Plan4Fife and NHS Fife Population Health & Wellbeing Strategy.

## 2.0 Issues and Options

---

- 2.1 The locality planning groups were remobilised in May 2022. To ensure the quality of localities' they must function with the direct involvement and leadership of H&SC senior leadership team, H&SC professionals, housing sector, representatives of the third and independent sector and community planning partners. The groups met in May, September and wider stakeholder event took place in November 2022. The purpose of the wider stakeholder event is to review and discuss the area Profiles (both national and local data and statistics) and engage with stakeholders from health and social care, fife council, NHS fife and third sector to understand their experience and knowledge of people who use services and staff working in the local area. Following the event, the proposed themes/actions are:
- 2.2 Glenrothes Locality Group have identified three thematic priorities:
  - **Supporting Positive Mental wellbeing**
  - **Community Led Support –Ageing Population**
  - **Supporting Carers**
- 2.3 An action plan has been developed to support the locality priorities and will be reviewed and updated every quarter. The Glenrothes locality priorities will align and support the area community plan.
- 2.4 **Supporting Positive Mental Wellbeing:** H&SC Locality Planning and People and Place Leadership group worked in partnership to establish a short life working group (SLWG) to explore a joined-up approach to mental health in the Glenrothes. The agreed focus was to map mental health services, and mental health resources for the community workforce. The SLWG completed the agreed actions and subsequently agreed to join up with the third sector organisations. The Glenrothes "Mental Health & Wellbeing Group" is established and supported by H&SC and Community Planning.
- 2.5 In 2020/21, 21.7% of people living in Glenrothes were prescribed medication for anxiety, depression, and psychosis. This has increased gradually over the last 10 years by 5%. The services/resources outlined in 2.2.1 – 2.2.4 are examples of the **community led support**, that support positive mental wellbeing available to people living in Glenrothes.
- 2.5.1 Link Life Fife (LLF) - Link Life Fife is a community led support service (non-clinical) provided by Fife Health and Social Care Partnership for anyone aged 18 and over in Fife who is reaching out to their GP or other health professional within Primary Care for support to manage stress, anxiety, or feelings of being overwhelmed that are affecting their mental health or general well-being. All GP practices and primary care teams in Glenrothes can refer to this service.

The majority of referrals (66%) in 2022 were from Primary Care Mental Health Nurses within the 55 GP Practices in Fife.

Fife wide data January to December 2022:

- Total referrals: 877

- Overall engagement rate: 70%
- Gender split: 65% female, 32% male, 3% not know/not disclosed.
- Age range: majority of referrals aged 25-64
- The majority of support provided by a combination of telephone and face to face contact.
- Support given by Link Workers include referring/signposting/connecting people to self-directed support; mental health support; social community groups; befriending, foodbanks; welfare support; family groups; and support groups for specific things (i.e., parents looking for a group to support autism).
- Common services people are referred to include Access Therapies (website); Sam's Café; Better than Well; counselling support; and Fife Carers Centre.

Glenrothes data January to December 2022:

- Glenrothes total referrals for 2022: 101 (12% of overall referrals)
- Engagement rate: 55%
- The top 3 concerns reported in Glenrothes are: emotional health; social isolation and loneliness; welfare (benefits)
- The main areas of community support that Link Workers have supported people in Glenrothes to access are mental health support; social and community groups/activities; financial advice and support.

- 2.5.2 Link Life Fife are working with GPs, Practice Managers and Primary Care Teams to raise the profile of Link Life Fife in the Glenrothes locality to increase the number of referrals to the service and the engagement rate.
- 2.5.3 The Well is a place where you can drop-in, both in your community and online and find out information and receive general advice to help you stay well and independent within your local community.
- 2.5.4 In the Glenrothes Locality The Well is available at St Luke's Church (Peace and Jam Café) once a week, and at Bright Futures Health Hub every month. In addition to the "drop in" people can also contact the well by phone, email and Near Me (video calling platform).
- 2.5.5 During 2022 The Well has seen 1130 individuals and has completed 309 Follow up conversations. 13% of those have been from the Glenrothes locality. The Well is linking with other services and exploring other potential venues to link with where suitable to provide more targeted support for the people living in the Glenrothes locality.
- 2.5.6 The top three enquiries for The Well in Glenrothes locality have been "Mental Health" – 34%, "Community Support" – 21% and "Financial Support"- 17%
- 2.5.7 The majority of people engaging with The Well has been in relation to getting the "right information", which The Well has been able to support the person with. The Well has completed 40 referrals to other community support services and 11 referrals to other services, for example, Short-Term Housing Support, Link Life Fife, and Welfare Support.
- 2.5.8 The satisfaction rating of the service from people in Glenrothes area is 4.8 out of 5.
- 2.5.9 Improving the Cancer Journey (ICJ) provides a one stop shop for all people affected by cancer support needs. Cancer doesn't just affect your physical wellbeing; it can impact on every aspect of your life and the lives of those around you. Knowing where to turn for support isn't always easy. Health & Social Care Partnership and Macmillan Cancer

Support work in partnership to provide this service to people affected by cancer throughout Fife.

2.5.10 In 2022 ICJ received 1149 referrals, 521 (45%) of these completed a Holistic needs assessment (HNA).

- Glenrothes had a total of 185 referrals (16%)

2.5.11 The top three cancer types presenting the highest figures in Glenrothes were Upper/Lower Gastrointestinal at 31%, Lung at 17% and Breast at 14.5%

2.5.12 Main source of referrals came from NHS Fife 68%

2.5.13 Access Therapies Fife provides information to help you to deal with mental health problems and to access a range of local services. Access Therapies Fife is part of Fife's Psychology Service. This online platform provides local people and staff with access to local support, self-help resources and physical activity resources.

2.6 **Community led Services – Ageing population:** At the wider stakeholder event in November the stakeholders agreed that it was key that people living in Glenrothes understand the importance of “ageing well” and what community resources are available in the local community.

2.6.1 The locality plan will further develop to include actions relating to “ageing well”. Locality Planning and People and Place Groups will work together to identify delivery actions through service and public engagement.

2.7 **Supporting Carers:** A priority for the locality group will be to deliver the Community Chest fund (see Glossary), which provides opportunities for carers to develop and deliver a community project which will benefit carers.

2.7.1 Collaborating with organisations in the Glenrothes area, will ensure that carers are aware of the fund and supported through the application process.

2.8 **Community Engagement:** The H&SC Partnership acknowledge the importance of community groups involvement throughout the development, planning and decision-making process for service change. Involving representatives of communities to the engagement planning team at the earliest possible stage informs an effective approach. ([Fife H&SCP Participation and Engagement Strategy 2022-25](#), appendix 4). 2.5.1 to 2.5.3 provides examples of engagement with stakeholders, people and carers.

2.8.1 During August to November 2022 the Partnership's Participation and Engagement (P&E) Team completed a wide range of engagement activities with different stakeholder groups.

This included:

- Face-to-face discussions.
- Public events.
- Surveys and feedback forms.
- Online consultation, including an easy-read version.

2.8.2 Overall, 683 people participated in the engagement process to develop the new Strategic Plan 2023 to 2026, this included 182 responses to the online consultation.

2.8.3 People overwhelmingly agreed with the strategic priorities. Many individuals also provided additional suggestions on how the priorities should be implemented or included comments on things Fife Health and Social Care Partnership should consider moving forward.

The key themes identified in the feedback were:

- Hospital admissions and discharges
- Increased recruitment and retention of staff, particularly Home Carers.
- The importance of early intervention and preventative care.
- Funding and resources to deliver the planned service improvements.
- Additional support for unpaid carers.

- 2.8.4 Carers consultation - Our approach to reviewing and refreshing the carers strategy included an extensive participation and engagement exercise. We held 11 in person events with at least one in every locality, plus two online discussions; 32 carers attended at least one of the conversation events. In addition, a questionnaire was available online and in hard copy; 51 responses were received. Concurrently a consultation with young carers was undertaken with 81 contributing through an online questionnaire and approximately 20 participating through focus groups. Young carers from across Fife were represented. The key themes emerging from the consultation cover three main themes – awareness and information, coordinated support and breaks from caring. Other themes were also noted including workforce development and earlier intervention and prevention. These themes will be used to inform the strategy and a more detailed action plan for improvement and investment. There were no particular themes relating to any one locality with the same views and priorities being expressed as important throughout Fife.
- 2.8.5 Home First - The P&E Team engaged with stakeholders for a period of seven weeks, a total of 196 participants were involved. The majority of the sessions were held online to provide the opportunity for all stakeholder groups to provide feedback on their thoughts of the Home First vision. Face-to-face groups were hosted with Carers which followed a slightly different session format encouraging carers to talk about their personal journey and the challenges they faced, and/or what went well for them. An online form was circulated to attendees, and those who expressed an interest in participating but were unable to attend the sessions, to provide further feedback.
- 2.8.6 Mental Health redesign – H&SCP is undertaking steps to plan and strengthen mental health and wellbeing services in communities across Fife as part of the Scottish Government's Coronavirus (COVID-19) Mental Health Transition and Recovery Plan. The Partnership will work with stakeholders and, crucially, people with lived experience, to further understand these issues, and to develop implementation plans where these are needed, through a process known as co-production. A co-production approach ensures that services are based around the issues that matter to people in communities and the voices of those who have lived experience of mental health difficulties.

## 3.0 Conclusions

---

- 3.1 The Locality Action Plan will be presented at the Glenrothes Locality Group meeting on the 30th of March for discussion and approval. The next step will be for the group members to take ownership in supporting the delivery of the action plan.
- 3.2 Service Managers/Team Managers from H&SCP and local community planning partners will work collaboratively with the Glenrothes Locality Planning Group to review existing work and update current action plans, where necessary, to reflect any new areas of focus. Locality Planning Team will ensure H&SCP are represented at "People and Place" meetings to identify and maximise opportunities for partnership working.

- 3.3 The Localities Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan will develop and evolve over the course of the year. The support of Elected Members will be vital to ensuring partners actively contribute to the H&SCP locality plan.

## List of Appendices

---

1. Locality Guidance
2. Equality Impact Assessment
3. Fife Health and social Care Partnership, Strategic Plan for Fife 2023-2026 (see link below)
4. Participation and Engagement Strategy for Fife 2022-2025 (see link below)

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

[Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026](#)  
[Participation and Engagement Strategy for Fife 2022-2025](#)

Report Contact  
Jacquie Stringer  
Locality Planning Co-ordinator

Telephone:  
Email: [Jacquie.Stringer-fc@fife.gov.uk](mailto:Jacquie.Stringer-fc@fife.gov.uk)

# Equality Impact Assessment Summary Report

---

**Which Committee report does this IA relate to (specify meeting date)?**

Glenrothes Area Committee

**What are the main impacts on equality?**

The report outlines work that aims to address health and wellbeing outcomes

**What are the main recommendations to enhance or mitigate the impacts identified?**

3.1 to 3.4

**If there are no equality impacts on any of the protected characteristics, please explain.**

**Further information is available from: Name / position / contact details:**

Jacquie Stringer, Locality Planning Co-ordinator, [Jacquie.Stringer-fc@fife.gov.uk](mailto:Jacquie.Stringer-fc@fife.gov.uk)

## Glossary

SPIRE data	Data collated from GP practice records
Near me	The well is a place you can pop in to find out information and receive general advice. Near me is a video conferencing option if people in the community can't attend a well or would prefer to speak on a video call
Access Therapies	Access Therapies Fife provides information to help you to deal with mental health problems and to access a range of local services
Sam's café	Sam's mental health peer support service provided by SAHMH (the Scottish Association for Mental Health) across Fife. Anyone can pop into a café for support and in Glenrothes the Café is located in YMCA, every Monday 12 noon –3.30pm
Better than well	Self-help coaches support people over the age of 16 in Fife who have struggled with childhood trauma and have found it difficult to engage with other services.
Counselling support	A trained therapist listens to a person and helps them find ways to deal with emotional issues
Fife Carers centre	Provide support to unpaid carers throughout Fife
Home First	A Strategy to support people to live healthier lives at home utilising multi-disciplinary teams who can prevent hospital admissions and shorter stays in hospital.
Community chest funding	Funding for unpaid carers (£50,000 available for the Glenrothes locality). Community groups can apply for up to £10,000 and it can be used on capital and revenue projects, but the main beneficiary must be unpaid carers.



22 March 2023

Agenda Item No. 9

---

## PROPERTY TRANSACTIONS

---

Report by: Alan Paul, Senior Manager – Property Services

---

Wards Affected: 13, 14 and 15

---

### Purpose

---

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

### Recommendation(s)

---

The Committee is asked to note the contents of this report.

### Resource Implications

---

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

---

There are no legal or risk implications arising from these transactions.

### Impact Assessment

---

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

---

All consultations have been carried out in relation to this report.

---

## 1.0 Background

---

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

---

## 2.0 Transactions

---

### 2.1 Disposals

**2.1.1 Development Site at Napier Road, Glenrothes (1.53 has.)**

Date of Sale:	26 January 2023
Price:	£500,000
Purchaser:	Lomond Group Scotland Ltd

## **2.2 Acquisitions**

### **2.2.1 26 Paterson Park, Leslie**

Date of Acquisition: 16 December 2022  
Price: £72,000  
Seller: Catherine Haywood & Iain David Cairns Haywood

### **2.2.2 81 Minto Crescent, Glenrothes**

Date of Acquisition: 27 January 2023  
Price: £85,000  
Seller: Kevin O'Hagan

### **2.2.3 29 Stevenson Avenue, Glenrothes**

Date of Acquisition: 2 February 2023  
Price: £118,000  
Seller: Yvonne Dodd and Steven Francis Dodd

### **2.2.4 131 Alexander Road, Glenrothes**

Date of Acquisition: 15 February 2023  
Price: £53,800  
Seller: Christopher and Caroline Jerman

## **2.3 Leases by the Council – New Leases**

### **2.3.1 Woolmill Road, Glenrothes**

Term: 20 years from 1 May 2019  
Rent: £350  
Tenant: Glenrothes Model Railway Club

### **2.3.2 Warout Stadium, Glenrothes**

Term: 20 years from 16 November 2019  
Rent: £16,650  
Tenant: Glenrothes Football Club Community Interest Company

## **3.0 Conclusions**

---

**3.1** These transactions are reported back in accordance with the List of Officers Powers.

### **List of Appendices**

---

None

### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: N/A

### **Report Contact**

Michael I McArdle  
Lead Professional  
Property Services – Estates  
Bankhead Central  
Bankhead Park  
Glenrothes, KY7 6GH  
Telephone 03451 555555 Ext No 440268  
Email [Michael.mcardle@fife.gov.uk](mailto:Michael.mcardle@fife.gov.uk)

22 March 2023

Agenda Item No. 10

---

## Glenrothes Area Committee Workplan

---

**Report by:** Eileen Rowand, Executive Director, Finance & Corporate Services

---

**Wards Affected:** 13, 14, 15

---

### Purpose

---

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

### Recommendation(s)

---

It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

### Resource Implications

---

Committee should consider the resource implication for Council staff of any request for future reports.

### Legal & Risk Implications

---

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

### Impact Assessment

---

None required for this paper.

### Consultation

---

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

## 1.0 Background

---

- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

## 2.0 Conclusions

---

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

### List of Appendices

---

1. Workplan

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

### Report Contact

Helena Couperwhite  
Committee Services Manager  
Telephone: 03451 555555 Ext. No. 441096  
Email- [helena.couperwhite@fife.gov.uk](mailto:helena.couperwhite@fife.gov.uk)

<b>Glenrothes Area Committee of 24 May 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Safer Communities Team Update		Dawn Jamieson, Brian Westwater	Previous update 02.11.22.
Operational Briefing on Policing Activities within Glenrothes Area - April 2022 to April 2023	Police Scotland	Kirk Donnelly	Previous update 02.11.22.
Scottish Fire & Rescue Service Local Annual Performance Report	Scottish Fire & Rescue Service	Scott Nielson	Previous update 02.11.22.
Delivery of the Environmental Vandalism Strategy in the Glenrothes Area	Protective Services	Nigel Kerr	GAC Meeting 02.11.22, Para 20. (3) refers - deferred to next meeting, 24.05.23.
School Attainment and Achievement Report	Education and Children's Services	Shelagh McLean	Previously considered 30.03.22, Minute Para No. 268 refers.
Experimental School Exclusion Zone - Iona Park, Glenrothes	Assets, Transportation and Environment	Keith Johnston, Lesley Craig	Update since GAC 07.09.22, Para 12 (2) refers.
Common Good Funds - Annual Report	Communities	Sharon Douglas	
Glenrothes Area Local Community Plan 'Plan4Glenrothes' - progress report on delivery of the Plan	Communities and Neighbourhoods Service	Chris Miezeitis	Plan previously considered at GAC meeting on 25.01.23.
Glenrothes Area Committee Forward Work Programme			

<b>Glenrothes Area Committee 30 August 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Common Good Funds (standing item)	Communities	Norman Laird	As required.
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 4 October 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Health & Social Care Locality Planning - Glenrothes	Health and Social Care	Jacquie Stringer	6-monthly update. Previously considered 22.03.23.
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 22 November 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 31 January 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 27 March 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Work Programme			

<b>Glenrothes Area Committee 22 May 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Work Programme			

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Pupil Equity Fund	Education and Children's Services	Angela Logue, Zoe Thomson	
Area Housing Plan Update - Glenrothes	Housing Services	Charlotte Stitchell	Previously considered 01.12.21.
Lock Up Programme, Glenrothes - Progress Report	Housing Services	Joan Lamie, Donna Christie	Previously considered 01.12.21.
Town Centre Masterplan - Glenrothes	Business and Employability	Andrew Walker, Ronnie Hair	Previously considered 24.03.21.
Riverside Park Improvement Plan 2020 - 2030: Update	Communities and Neighbourhoods Service	Kevin O'Kane	Previous update 04.03.20.
Area Capital Update Report	Finance and Corporate Services, Communities and Neighbourhoods Service	Eleanor Hodgson, Norman Laird	Previously considered 04.12.19.
Report of the Pupilwise & Parentwise Surveys	Education and Children's Services	Deborah Davidson	Previously considered 31.10.18. 2020/21 - surveys not yet undertaken as at Jan 2022.
30 mph Speed Limit on B9130 Markinch - Objections NOT set aside	Communities and Neighbourhoods Service, Assets, Transportation and Environment	Lesley Craig, Norman Laird	Objections to TRO not set aside at GAC on 01.12.21 - Para 245 refers. Committee to consider a future report on alternatives following consultation with the community.
Vacant/Derelict Land Fund - Glenrothes Area	Business and Employability	Ian McCrory	Previously considered 02.02.22, Para 258 refers. Advised by Service to defer until SEPTEMBER 2022 at the earliest, pending publication of the Fife Vacant and Derelict Land Report circa June/July which informed the Scotland-wide report.

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Levelling Up Bid - Update	Communities and Neighbourhoods Service	Norman Laird	
Local Community Planning Budget/Devolved Budget/ Anti-poverty Funding/ Capital Fund	Communities and Neighbourhoods Service	Norman Laird	
On-Street Car Parking	Assets, Transportation and Environment	Lesley Craig	
Maintenance of Community Assets in the Glenrothes Area	Assets, Transportation and Environment	Alan Paul	GAC 07.09.22 Para 10 (2) refers.
Flood Study - Summary Findings	Roads & Transportation	Rick Haynes	Report on flooding and gully cleaning previously considered at GAC meeting on 25.01.23.
Antisocial Behaviour - update	Safer Communities	Dawn Jamieson	Convener/Depute Convener to discuss and confirm requirement of future update reports and their frequency - as intimated at the GAC meeting on 25.01.23.