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THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING

2 November 2022

9.30 a.m. – 11.15 a.m.

PRESENT: Councillors Jonny Tepp (Convener), Fiona Corps, Alycia Hayes, Stefan Hoggan-Radu, Gary Holt, Margaret Kennedy, Louise Kennedy -Dalby, Allan Knox, Robin Lawson, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

ATTENDING: Donald Grant, Community Manager (North East Fife Area), Paul Coleman, Safer Communities Team Manager, Sara Gray, Safer Communities Lead Officer, David Thomson, Customer Experience Lead Officer, Communities; Chief Inspector Chris Dow, Inspector Murray Gibson, Police Scotland; Station Commander Niall Miller, Scottish Fire & Rescue Service; Alexander Anderson, Service Manager, Domestic Waste and Street Cleansing, Environment & Building Services; Scott Clelland, Service Manager, Colin Davidson, Team Manager, Parks Streets & Open Spaces; Allan Maclean, Lead Consultant, Sustainable Traffic & Travel, Roads & Transportation; and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Al Clark and Sean Dillon.

22. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

23. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee of 7 September 2022.

Decision

The Committee agreed to approve the minute.

24. APPOINTMENTS TO EXTERNAL ORGANISATIONS

The Committee considered a report by the Head of Legal and Democratic Services in respect of member representation on external organisations either deferred or left vacant at the previous meeting on 7 September 2022.

The Convener also advised that the Gibson Trust was in the process of being transferred to the Gibson House St Andrews SCIO and that Councillors Liston and Lawson were happy to continue as members on that organisation.

Decision

The Committee:-

- (1) noted that Councillors Margaret Kennedy and Stefan Hoggan-Radu had been appointed to the East Fife Sports Council;
- (2)/

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- (2) noted that Councillor Robin Lawson had been appointed to the Gibson Trust along with Councillor Jane Ann Liston and that he and Councillor Liston would continue as members on the Gibson House St Andrews SCIO;
 - (3) appointed members to the following organisations:-
 - Councillor Ann Verner to the Provost Tulloch 1973 Trust;
 - Councillor Al Clark to the St Andrews Community Trust;
 - Councillors Jane Ann Liston and Ann Verner to the St Andrews Welfare Trust; and
 - (4) nominated Councillor Robin Lawson to the St Andrews Harbour Trust.
- Councillor Kennedy joined the meeting during consideration of the above item.*

25. APPLICATION FOR FUNDING FROM CRAIL COMMON GOOD FUND – CRAIL COMMUNITY HALL BOILER REPLACEMENT

The Committee considered a report by the Head of Communities and Neighbourhoods advising of an application received from Crail Community Partnership for grant funding from Crail Common Good Fund towards the costs of replacing the boiler at Crail Community Hall.

Decision

The Committee approved a contribution of £6,250 from the Crail Common Good Fund to the Crail Community Partnership towards the costs of replacing the boiler at Crail Community Hall.

Councillor Hayes joined the meeting following consideration of the above item.

26. GREEN ROUTES

The Committee considered a report by the Head of Roads and Transportation advising of proposals to replace the Kingdom of Fife Millennium Cycle Routes with Kingdom Greenways in North East Fife, including the replacement of signage.

Decision

The Committee approved the removal of the 'Kingdom of Fife Millennium Cycle Routes' signage in North East Fife replacing it with 'Kingdom Greenways' signage and supporting marketing.

27. SAFER COMMUNITIES TEAM UPDATE REPORT

The Committee considered a report by the Head of Housing Services providing an update on the operational activity of the Safer Communities Team within the North East Fife committee area during the 12-month period from 1 April 2021 to 31 March 2022.

Decision

The Committee noted the activity which had been carried out as detailed in the report.

28. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN NORTH EAST FIFE - APRIL 2021 - MARCH 2022

The Committee considered a report by the Chief Inspector, Police Scotland, providing information on matters impacting or involving Police Scotland which had relevance to community safety in the North East Fife area.

Decision

The Committee noted the information provided in the report.

29. SCOTTISH FIRE AND RESCUE SERVICE - LOCAL PLAN ANNUAL PERFORMANCE REPORT

The Committee considered a report by the Station Commander, Scottish Fire and Rescue Service (SFRS), providing incident information for the period 1 April 2021 – 31 March 2022 to enable the Committee to have an overview of the SFRS North East Fife Committee Area incident activity against its key performance indicators (KPIs).

Decision

The Committee noted the progress across a range of KPIs as detailed in the report.

Councillor Kennedy left the meeting during consideration of the above item.

The meeting adjourned at 11.18 a.m. and reconvened at 11.30 a.m..

30. GROUNDS MAINTENANCE SERVICE, DOMESTIC WASTE & STREET CLEANSING SERVICE - ANNUAL REVIEW 2022

The Committee considered a report by the Head of Environment and Building Services advising of the performance of the Grounds Maintenance, Domestic Waste and Street Cleansing Services in 2022.

Decision

The Committee noted:-

- (1) the improvement in grounds maintenance, domestic waste collection and street cleansing services in 2022; and
- (2) the plans to deliver local priorities and help communities shape their environment.

31. COMPLAINTS UPDATE

The Committee considered a report by the Head of Customer and Online Services providing an overview of complaints received relating to the North East Fife area for the year from 1 April 2021 to 31 March 2022.

Decision

The Committee noted the number of complaints responded to in target timescales and the proportionality of Service complaints.

32. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2021-2022

The Committee agreed that this report be deferred until the next meeting to allow further discussion on an accounting issue which had been raised by a community council.

33. NON SETTLEMENT TRUSTS ANNUAL UPDATE AND REVIEW OF TRUST FUNDS

The Committee considered a report by the Head of Communities and Neighbourhoods providing a position statement on the expenditure relating to the Non-Settlement Trusts covering North East Fife as of April 2022 and giving an update on the outcome of decisions taken by Committee in January and December 2020 following a review of Non-Settlement Trust Funds.

Decision

The Committee noted:-

- (1) the expenditure statement for the financial year 2021/22 contained in Appendix 1 of the report;
- (2) the funds available at the year end;
- (3) the projects supported by the disbursement of these funds as detailed in Appendix 2 of the report; and
- (4) the action taken to implement the Committee's decisions of January and December 2020 as detailed in Appendix 3 of the report.

34. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services advising of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the content of the report.

35. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee noted the North East Fife Area Committee Forward Work Programme which would be updated as appropriate.
