

**THE FIFE COUNCIL - FINANCE, ECONOMY AND CORPORATE SERVICES SCRUTINY
COMMITTEE – BLENDED MEETING**

Committee Room 2, 5th Floor, Fife House, North Street, Glenrothes

30 January 2025

10.00 am – 11.45 am

PRESENT: Councillors Allan Knox (Convener), Alistair Bain, Lynn Ballantyne-Wardlaw, Auxi Barrera, Patrick Browne, Ian Cameron, Rod Cavanagh, Stefan Hoggan, Gary Holt, Robin Lawson, James Leslie, Gordon Pryde, Alistair Suttie and Ann Verner.

ATTENDING: Eileen Rowand, Executive Director (Finance and Corporate Services) Craig Waddell, Service Manager - Corporate Development, Communities; Charlie Anderson, Head of Business Technology Solutions; Donna Grieve, Accountant and Jackie Johnstone, Accountant, Finance and Corporate Services; Les Robertson, Head of Revenue and Commercial Services and Caroline Macdonald, Procurement Service Manager, Derek Hamilton, Category Manager, Revenue and Commercial Services; Lindsay Thomson, Head of Legal and Democratic Services, Helena Couperwhite, Committee Services Manager and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

**APOLOGY FOR
ABSENCE:** Councillor Colin Davidson

140. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 22.

141. MINUTE

The committee considered the minute of the Finance, Economy and Corporate Services Scrutiny committee meeting of 21 November 2024.

Decision

The committee agreed to approve the minute.

142. APPROACHES TO SYSTEMS REPLACEMENT

The committee considered a report by the Executive Director (Finance and Corporate Services) exploring the approaches and processes involved in major systems replacements. The report detailed the recent legacy replacement programme, lessons learned and improvement actions.

Decision

The committee: -

- (1) reviewed the approaches, processes and lessons learned from major system replacements;

- (2) noted the changes to the approach;
- (3) endorsed the need to have a continued focus on improvement;
- (4) noted that lessons-learned approaches would be embedded into the governance structures and services across the council; and
- (5) agreed that Appendix 1 of the report would be updated to include more detail on training activity and a copy of the updated Appendix would be sent to the Convener of the Cabinet Committee to report back to Cabinet members following the request agreed at the Cabinet Committee meeting on 15 August 2024 (para 269(3) of 2024 CC 144 refers).

143. ANNUAL PROCUREMENT REPORT

The committee considered a report by the Head of Revenue and Commercial Services providing a summary of procurement activity and its impact during the financial year 2023/2024.

Decision

The committee noted that the Annual Procurement Report, detailed in Appendix 1, would be published on the Fife Council website and notified to Scottish Ministers.

144. 2024/25 REVENUE MONITORING PROJECTED OUTTURN – FINANCE AND CORPORATE SERVICES

The committee considered a report by the Executive Director (Finance and Corporate Services) providing an update on the projected outturn financial position for 2024/25 for the Finance and Corporate Services Directorate.

Decision

The committee noted the current financial performance and activity as detailed in the report.

145. 2024/25 CAPITAL MONITORING PROJECTED OUTTURN – FINANCE AND CORPORATE SERVICES DIRECTORATE

The committee considered a report by the Executive Director (Finance and Corporate Services) providing an update on the Capital Investment Plan and advised on the projected financial position for the 2024/25 financial year for the Finance and Corporate Services Directorate.

Decision

The committee noted the current financial performance and activity as detailed in the report.

146. 2024/25 REVENUE MONITORING PROJECTED OUTTURN – PLANNING SERVICE, BUSINESS AND EMPLOYABILITY SERVICE

The committee considered a joint report by the Executive Director (Finance and Corporate Services) and the Executive Director (Place) providing an update on the projected outturn financial position for the 2024/25 financial year for the areas in scope of the Finance, Economy and Corporate Services Scrutiny Committee.

Decision

The committee noted the current financial performance and activity detailed in the report.

147. 2024/25 CAPITAL MONITORING PROJECTED OUTTURN – BUSINESS AND EMPLOYABILITY SERVICE

The committee considered a joint report by the Executive Director (Finance and Corporate Services) and the Executive Director (Place) providing an update on the Capital Investment Plan and advised on the projected financial position for the 2024/25 financial year for the areas in scope of the Finance, Economy and Corporate Services Scrutiny Committee.

Decision

The committee noted the current financial performance and activity as detailed in the report.

148. FINANCE, ECONOMY AND CORPORATE SERVICES FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director (Finance and Corporate Services) outlining a draft workplan for future meetings of this committee.

Decision

The committee: -

- (1) noted the current Finance, Economy and Corporate Services Scrutiny Committee Work Plan; and
- (2) agreed that a report on the Business of Fife Council Planning committees would be brought back to the Finance, Economy and Corporate Services Scrutiny committee on 5 June 2025.