

**THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE - BLENDED MEETING**

**Civic Centre, Inverkeithing**

**30 October 2024**

**9.30 am – 12.00 p.m.**

**PRESENT:** Councillors David Barratt (Convener), Patrick Browne, Dave Dempsey, Brian Goodall, Andy Jackson, Sarah Neal, Sam Steele and Conner Young.

**ATTENDING:** Lesley Craig, Lead Consultant (Traffic Management) and Vicki Storrar, Lead Consultant (Roads and Lighting Asset Management), Roads and Transportation Services; Douglas Speirs, Lead Officer and Rory Lamb, Built Heritage Officer, Planning Services; Alan Adamson, Service Manager, Health and Social Care Partnership; Claire Mackinlay, South and West Fife Area Housing Manager, Housing Service; Ryan McQuade, Fife Property Gazetteer Officer, Property Services; Rob Bowditch, Service Manager and Kenny Bisset, Lead Officer, Public and Environmental Protection Services; Alastair Mutch, Community Manager (South and West Fife) and Stephen Adamson, Project Manager (Anti-Poverty and Community Wealth Building), Communities and Neighbourhoods Service; and Michelle Hyslop, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

**APOLOGY FOR ABSENCE** Councillor Andrew Verrecchia.

**169. DECLARATIONS OF INTEREST**

**Decision**

No declarations of interest were submitted in terms of Standing Order No. 22.

**170. APPOINTMENT OF DEPUTE CONVENER**

The Convener thanked Councillor Graeme Downie for his contribution to the South West Fife Area Committee and wished him well in his new role following his successful election to the Westminster Government.

**Motion**

Councillor Goodall, seconded by Councillor Jackson, nominated Councillor Steele as Depute Convener.

**Amendment**

Councillor Young, seconded by Councillor Browne, nominated Councillor Dempsey as Depute Convener.

**Roll Call**

**For the Motion – 5 votes**

Councillors David Barratt, Brian Goodall, Andy Jackson, Sarah Neal and Sam Steele.

**For the Amendment – 3 votes**

Councillors Patrick Browne, Dave Dempsey and Connor Young.

**Decision**

Having received a majority of votes, Councillor Steele was appointed as Depute Convener of the South and West Fife Area Committee.

**171. MINUTE**

The committee considered the minute of the meeting of the South and West Fife Area Committee of 4 September 2024.

**Decision**

The committee:-

(1) arising from the minute:

- In relation to para 156 – Recycling Centre Booking System – members asked that the Head of Environment and Building Services and the spokesperson for Environment and Climate Change be invited to the next meeting of the committee to provide a verbal update on the removal of the recycling centre booking system.
- In relation to para 158 – Whinny/Brankholm Burn River Restoration Project – noted that a site visit had been arranged with representatives from SEPA, Fife Coast and Countryside Trust and Fife Council colleagues. Once the site visit had taken place, the Lead Officer would provide elected members with an update.
- In relation to para 162 – Education - Pupilwise and Parentwise Surveys - Councillor Neal enquired if any of the elected members had been out to consult with schools regarding their approach in engaging with parents, carers and pupils in relation to the Parentwise and Pupilwise surveys. Members agreed that Councillor Neal would arrange a collective response to schools in South and West Fife on behalf of the Area Committee.
- In relation to para 167 (3) – Forward Work Programme 2024-2025 (flooding site visit) – the Lead Officer noted that an approach had been agreed with contractors and an update would be provided for Ward 5 and Ward 6 members once finalised; and

(2) otherwise approved the minute.

**172. OBJECTIONS TO PROPOSED 20MPH SPEED LIMIT - A994, CAIRNEYHILL**

The committee considered a report by the Head of Roads and Transportation Services seeking agreement to overrule the objections to the proposed introduction of a 20mph speed limit on the A994 Main Street, Cairneyhill.

**Decision**

The committee agreed to set aside the four outstanding objections to the proposed Traffic Regulation Order introducing a 20mph speed limit on the A994 Main Street, Cairneyhill, as shown in Drawing No. TRO24\_15, to allow the Order to be made and the speed limit put in place.

**173. AREA ROADS PROGRAMME - VERBAL UPDATE**

The committee considered a verbal update from Vicki Storrar (Roads and Transportation services) on the progress of the current area road programme in relation to carriageways, footways, traffic management and lighting programmes for the South and West Fife Area.

**Decision**

The committee noted the verbal update.

**174. INVERKEITHING CONSERVATION AREA DESIGN GUIDE**

The committee considered a report by the Head of Planning Services seeking approval of the Inverkeithing Conservation Area Design Guide. The Design Guide had been produced as a legacy document of the Inverkeithing Heritage Regeneration Scheme (2019-2024).

**Decision**

The committee approved the Inverkeithing Conservation Area Design Guide as approved planning guidance to give it status as a material consideration in the determination of planning applications in the Inverkeithing Conservation Area.

**175. ANNUAL REPORT ON OUTCOMES OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS (HEALTH AND SOCIAL CARE PARTNERSHIP)**

The committee considered a report by the Interim Director of Health and Social Care advising on the range of inspections that had been undertaken by the Care Inspectorate and highlighting the inspection grades awarded for care services within the South and West Fife Area. The registered organisations included provided a range of care and support services to the Health and Social Care Partnership in Fife and represented a mixture of sectors including private and voluntary.

**Decision**

The committee noted the outcome of the inspection process and grades awarded to care services in Fife.

**176. SOUTH AND WEST FIFE AREA HOUSING PLAN 2024-25 AND LOCAL LETTINGS PLAN 2024-27**

The committee considered a report by the Head of Housing Services seeking approval of a revised Area Housing Plan for South and West Fife setting out area performance, service delivery and highlighting key housing issues.

**Decision**

The committee:-

- (1) agreed to reject the current version of the South and West Fife Area Housing Plan 2024-2025 and the West Fife Local Lettings Plan 2024-2027;
- (2) asked officers to explore the feasibility of amending the Plan to add that the Local Area Housing Plan would include new homes, including new builds and increased acquisitions in the South West Fife Area; and
- (3) agreed that an updated version of the report would be submitted to the next meeting of the South and West Fife Area Committee on 11 December 2024.

*The meeting adjourned at 11.00 am and reconvened at 11.15 am.*

**177. STREET NAMING AND NUMBERING CONSULTATION**

The committee considered a report by the Head of Property Services proposing that the name "Barry Martin Crescent" be approved as a new street name at the residential development on land north of Primrose Lane, Rosyth.

**Decision**

The committee agreed that the new street name "Barry Martin Crescent" be adopted for the J. Smart and Company (Contractors) PLC's development at land north of Primrose Lane, Rosyth.

**178. REVIEW OF MOSSMORRAN AND BRAEFOOT BAY COMMUNITY AND SAFETY COMMITTEE - GENERAL ANNUAL REPORT 2023**

The committee considered a report by the Head of Protective Services providing findings of the latest 2023 general annual report for the operations at the Mossmorran and Braefoot Bay facilities.

**Decision**

The committee:-

- (1) noted the contents of the general report and, in particular, the continued large reduction in complaints following investment in improvement technologies at the complex;
- (2) noted the latest noise and air quality monitoring arrangements introduced around the complex; and
- (3) provided feedback on what additional information could be included for future annual general reports.

**179. FORWARD WEST FIFE - EVALUATION OF PARTICIPATORY BUDGETING 2023**

The committee considered a report by the Head of Communities and Neighbourhoods Service providing an update on the outcomes of the recent Participatory Budgeting (PB) exercise which was led by the Forward West Fife Steering Group to distribute Scottish Power and South and West Fife local community planning budget funding with support from both Fife Council officers and Ward one elected members.

**Decision**

The committee:-

- (1) noted the efforts of the Forward West Fife (FWF) Steering Group and Fife Council officers to successfully deliver a large-scale Participatory Budgeting (PB) exercise; and
- (2) agreed that the report was the conclusion of the formal Forward West Fife exercise while continuing to promote the work of the funded projects, where appropriate.

**180. SUPPORTING THE LOCAL COMMUNITY PLAN - SUMMER PROGRAMME**

The committee considered a report by the Head of Communities and Neighbourhoods Service providing an update and feedback on the contribution from the local community planning budget to part fund aspects of the Summer Programme for Adults, Families and Children and Young People.

**Decision**

The committee noted the programme of activities and commented on the range of engagement opportunities that took place throughout the seven-week summer holiday period.

**181. PROPERTY TRANSACTIONS**

The committee considered a report by the Head of Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

**Decision**

The committee noted the contents of the report.

**182. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2024-25**

The committee considered a report by the Executive Director (Finance and Corporate Services) supporting the committee's consideration of the Forward Work Programme for future meetings of the committee.

**Decision**

The committee: -

- (1) reviewed and noted the South and West Fife Area Committee Forward Work Programme 2024/25;

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- (2) agreed to invite the Head of Education Services to a future meeting of the committee to look at the process of naming the new high school;
- (3) agreed that the Community Recovery Fund update report scheduled on 11 December 2024 would be postponed until the committee meeting on 5 February 2025;
- (4) in relation to para 175 – the revised South and West Fife Area Housing Plan 2024-25 and Local Lettings Plan 2024-27 - to be submitted to the next committee meeting on 11 December 2024; and
- (5) agreed to liaise with the Head of Education Services in relation to presenting a report on the Care Inspectorate inspections of education facilities following a delay in receiving this information at an area level.