IMD1 - Version 2.5 (01.04.2025) Licence No.

**FIFE COUNCIL**

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982 - SECTIONS 28 TO 37**

**APPLICATION FOR GRANT/RENEWAL OF LICENCE TO ACT AS AN ITINERANT METAL DEALER**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1** (a) Full Name (Block Letters) | Surname | | | Maiden Name | | | First Name(s) |
|  | | |  | | |  |
| (b) Home Address (incl. Postcode) |  | | | | Telephone Numbers | | |
| Home:  Business: | | |
|  | E-mail: | | | | | | |
| (c) Previous addresses in past 5 years |  | | | | | | |
| (d) Age, Date and Place of Birth | Age | | Date of Birth | | | Place of Birth | |
|  | |  | | |  | |
| (e) Give name and address of any person, company or firm employing you to act as An Itinerant Metal Dealer, or state if self-employed. | | |  | | | | |
| (f) Is applicant to carry out day to day management of the business? | | | YES / NO | | | | |
| (g) If not, give full name, address and date of birth of any employee or agent engaged to do so. | Name:  Address:  Date of Birth:  Previous Addresses in the past 5 years: | | | | | | |
| **2**. State Days of Week/Hours during which you will operate. | |  | | | | | |
| **3.** State the period of the year during which it is proposed to act as an Itinerant Metal Dealer. | |  | | | | | |
| **4.** State the areas in Scotland in which you expect to operate. | |  | | | | | |
| **5.** State the nature of metals in which it is proposed to deal. | |  | | | | | |

-2-

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| --- | --- |
| **6. Current / Previous Licence**  Has any person named in 1 or 2 above previously, or do they currently hold a Licence for Metal Dealing or Itinerant Metal Dealing?  **If YES**  (a) When was the licence granted?  (b) When did/does it expire?  (c) Which authority granted the licence?  Has any person named in 1 or 2 above ever been refused a Licence for Metal Dealing or Itinerant Metal Dealing?  **If YES**  (d) When were you refused?  (e) Which authority refused you a licence? | YES / NO  (a)  (b)  (c)  YES / NO  (d)  (e) |
| **7.** Has any person named in 1 or 2 above ever resided outwith the United Kingdom? | YES / NO  (IF THE ANSWER TO THIS QUESTION IS “YES” PLEASE SUBMIT ON A SEPARATE SHEET OF PAPER DETAILS AND DATES OF ALL OTHER COUNTRIES OF RESIDENCE). |

***How we use your information***

*The information provided by you on this form will be used by Fife Council in order to process your application.  It will be shared with Police Scotland (Fife Division) and may be circulated to The Scottish Fire and Rescue Service as well as the relevant Council Services for their statutory interests. Information may also be obtained from those mentioned above. Further information on how your information is used, and why, can be found here:*

[*Miscellaneous Licence | Fife Council*](https://www.fife.gov.uk/kb/docs/articles/privacy-notices/miscellaneous-licence) *The Council’s Data Protection Officer can be contacted on:* [*dataprotection@fife.gov.uk*](mailto:dataprotection@fife.gov.uk)

I declare that the particulars given by me on this form are true, and I hereby make application to Fife Council for the Grant/Renewal of the licence applied for. I have received, read and understood the conditions relating to this type of licence.

Date Signature

N.B. Any person who in, or in connection with, the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.

Application fees are non-refundable and are currently set at: £404 (3 year application)

Your application will not be processed until payment has been made by credit or debit card.

Payment process is at this link: [Itinerant metal dealers licence | Fife Council](https://www.fife.gov.uk/kb/docs/articles/business2/licences-and-permits-for-business/dealer-licences/itinerant-metal-dealers-licence)

Your application must be lodged by email at: [Misc.licensing@fife.gov.uk](mailto:Misc.licensing@fife.gov.uk)