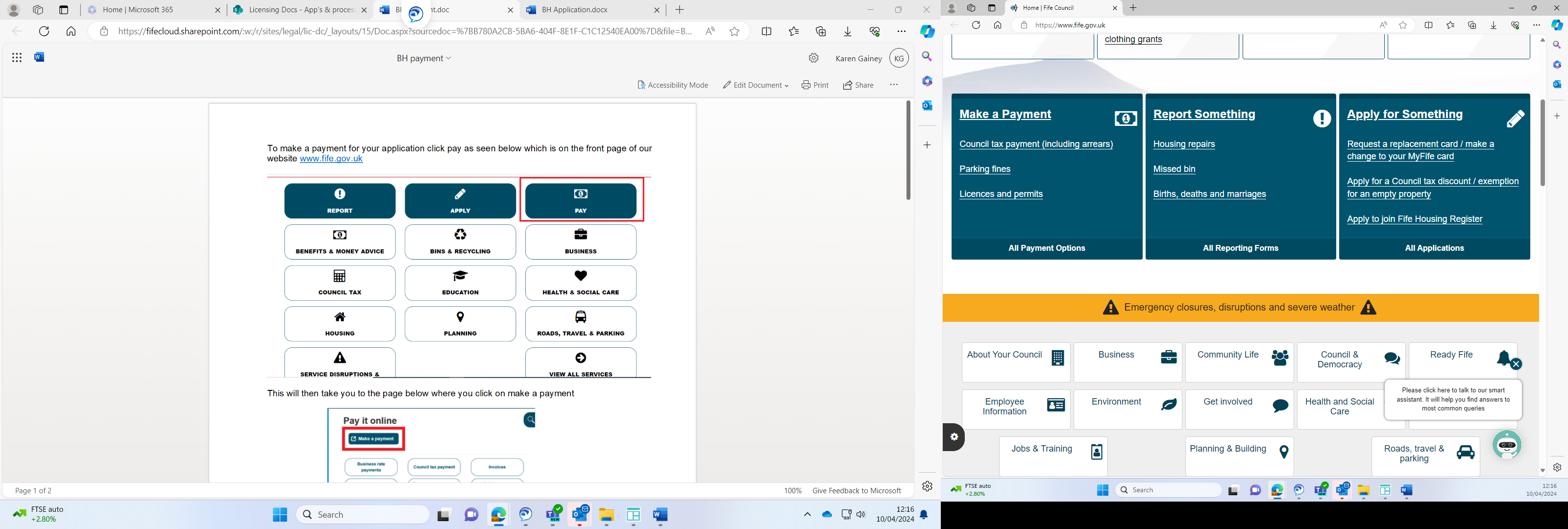
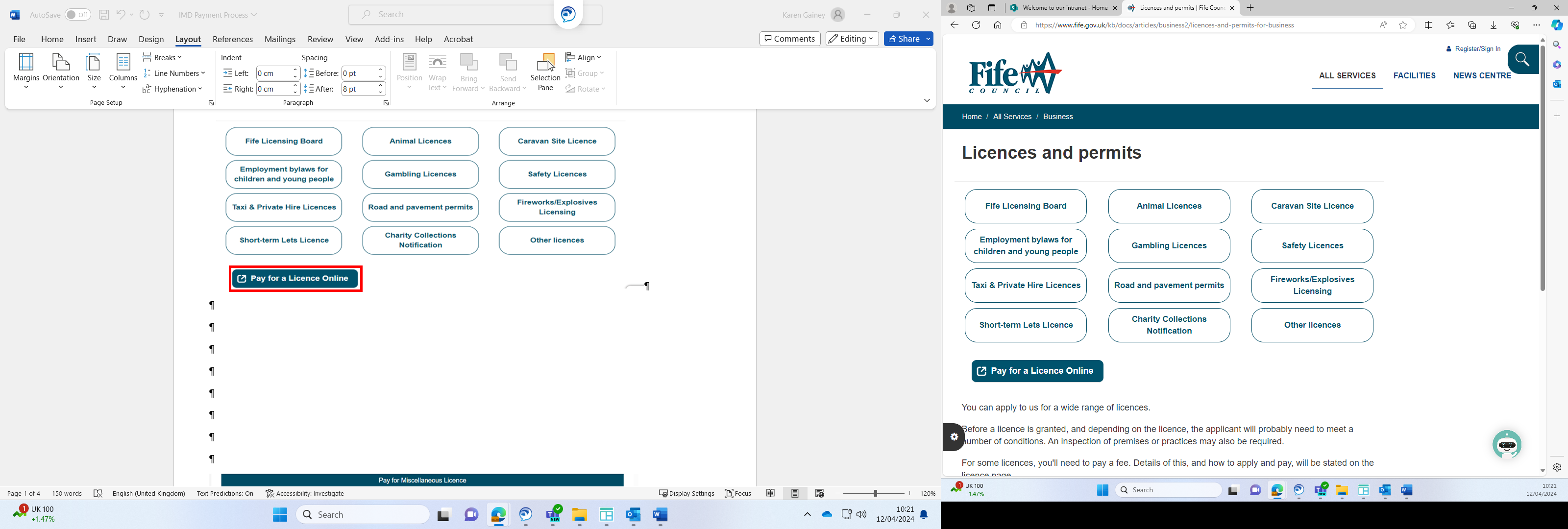
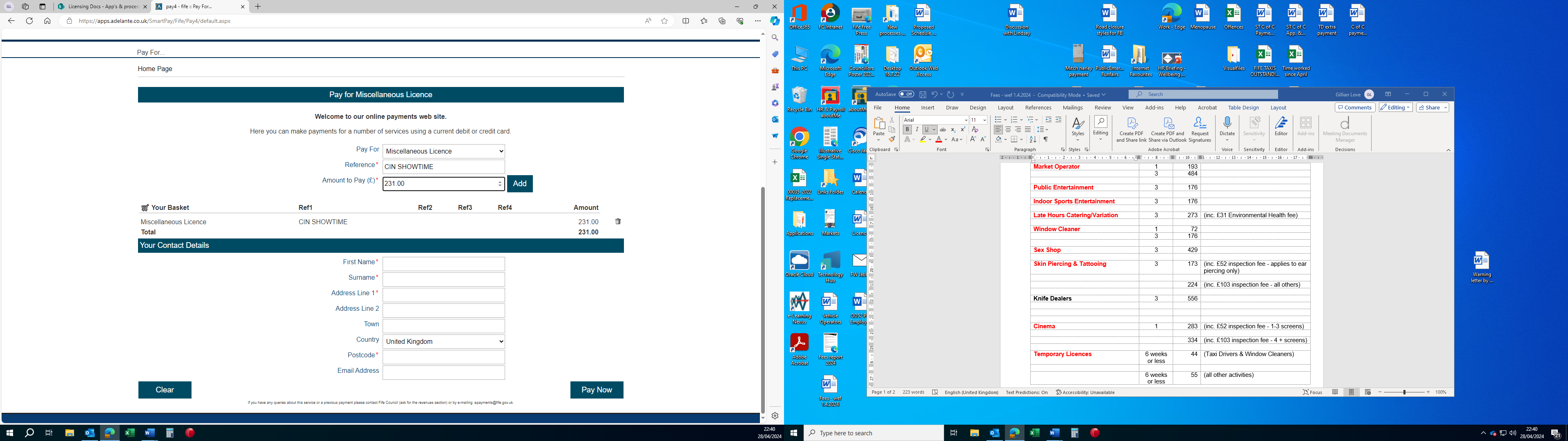
To make a payment for your application click on Licences and permits under Make a Payment as seen below which is on the front page of our website [www.fife.gov.uk](http://www.fife.gov.uk)

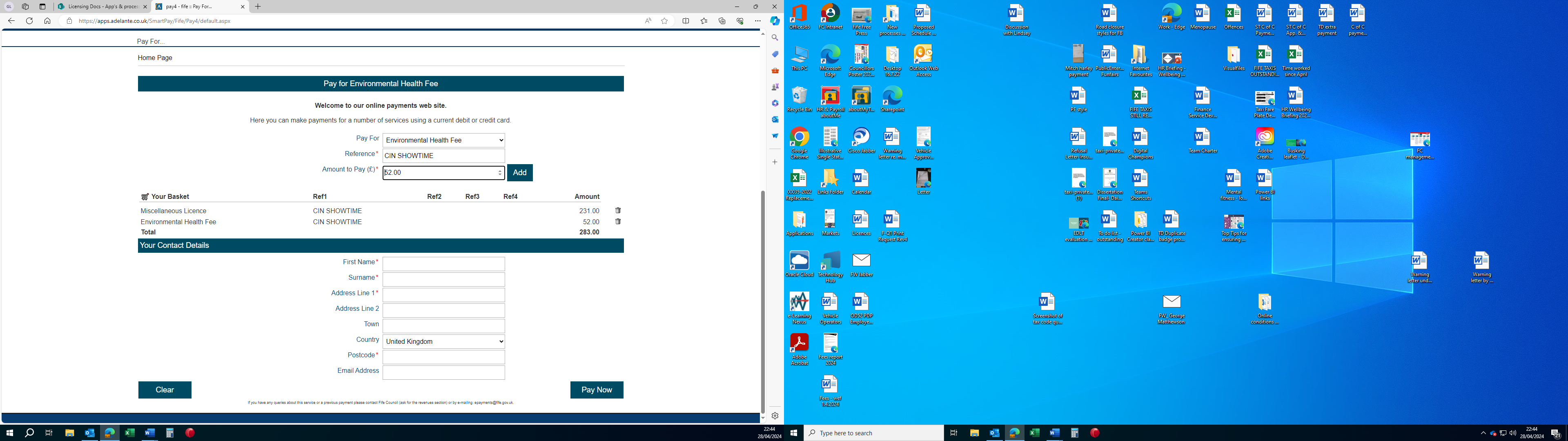


This will then take you to the page below where you click on Pay for a Licence Online



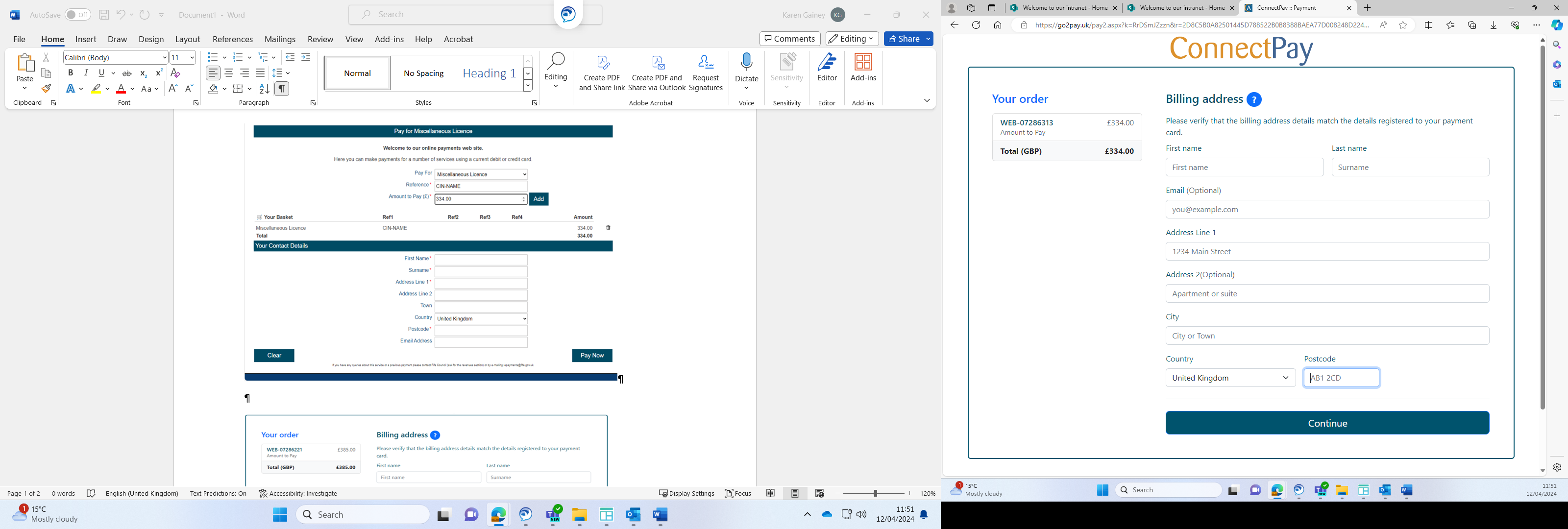
Click on the down arrow where it says Pay For below to go to the drop down menu and choose Miscellaneous Licence then the reference should be CIN then the name of the Cinema. Enter 243.00 in the Amount to Pay then press add. Click on the down arrow where it says Pay For again and choose Environmental Health Fee then the reference should be CIN then the name of the Cinema. If have 1-3 screens enter 55.00 in the Amount to Pay then press add. If you have 4 + screens enter 108.00 then press add.

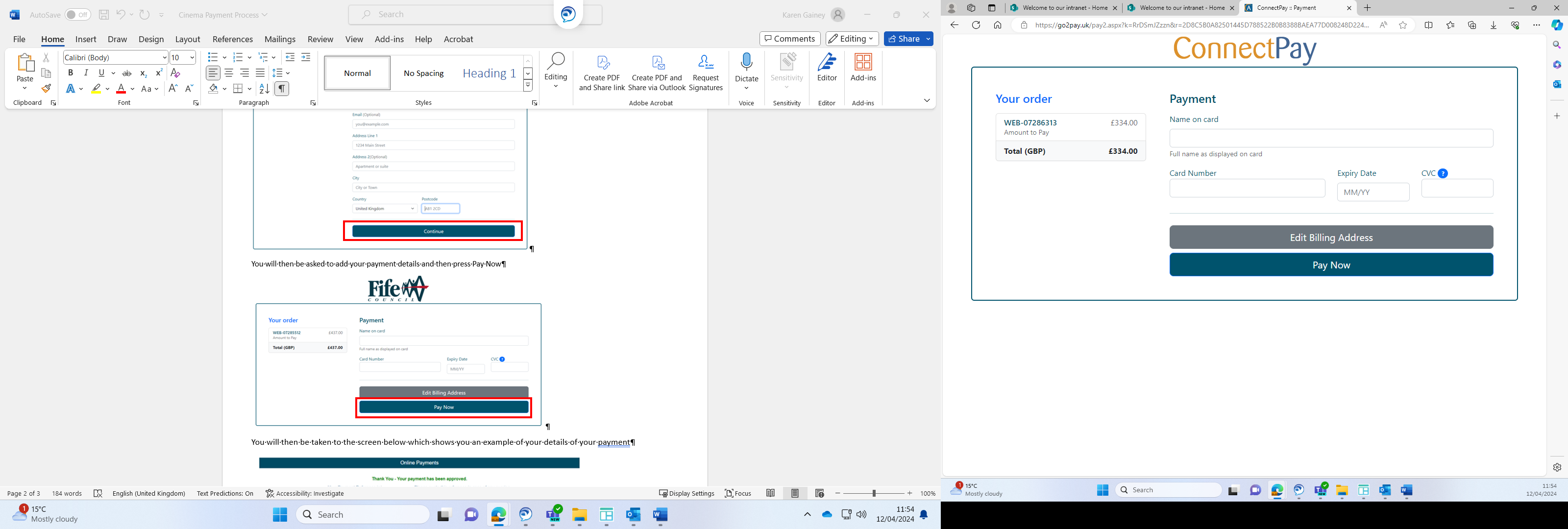




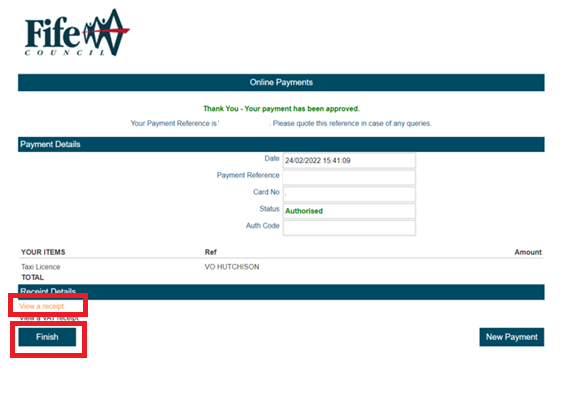
Complete your contact details then press Pay Now.

You will then be taken to the screen below where you will verify your details then press Continue



You will then be asked to add your payment details and then press Pay Now

You will then be taken to the screen below which shows you an example of your payment details



Click on View a receipt as on the above then click on Finish and you will be taken to the page below



Save a copy of this receipt then forward it to misc.licensing@fife.gov.uk