**Minute of the Mossmorran and Braefoot Bay Expert Advisory Group on Air Quality Meeting of Friday 26th November**

**2021, 9am via Microsoft Teams**

**Present**

* Linda Turner, Fife Council (LT)
* Kenny Bisset Fife Council (KB)
* Cllr Alastair Bain (AB)
* Cllr David Barratt (DB)
* Kylie Bishop ExxonMobil (KyB)
* Aisling P Brazel ExxonMobil (AB)
* Mairi McKay Shell (MM)
* Lala Gandilova Shell (LG)
* Alex Macdonald, Burntisland Community Council (AM)
* Peter Franklin, Dalgety Bay and Hillend Community Council (PF)
* Ian Brocklebank, SEPA (IB)
* Richard Sinnott, SEPA (RS)
* Martin Grey, SEPA (MG)
* Duncan Fortescue Webb NHS Fife (DW)
* Peter Finnie SEPA (PF)

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|  | **Actions** | **Action** |
| **1.** | **Apologies**  Nigel Kerr Fife Council  Claire Davidson Shell |  |
| **2.** | **Minute of Previous Meeting of Thursday 26th November 2020**  Agreed. |  |
| **3.** | **Annual Progress Report 2020**  It was decided that an independent body will be approached to produce and confirm the above report. This needs to be captured in the ToR. This will be IOM who will be invited to do it for 2020 report but we need to make a decision annually on who can assist with this. | **KB/LT** |
| **4.** | **Updated ToR and Constitution**  LT sought views on draft documents circulated. Peter Finnie SEPA noted it might be more sensible to assign roles to invitees only as names may change. Both Shelll and ExxonMobil wished to be designated as invitees in the document. The list of names by invitation to be updated for Shell and ExxonMobil and the agreement was to go with job titles rather than names. KB to amend document accordingly. There then followed some discussion regarding the visibility of the Group to members of the public. LT made the point that the overarching liaison committee instructs the EAG to do work on their behalf and therefore perhaps the Group should be a closed one. Martin Grey SEPA wished a strong case to be put forward for allowing general members of the public to view such meetings.LT/KB to discuss with NK. Peter Finnie SEPA made the point that the constitution does not allow for others such as technical experts to be invited along. Also it was agreed that the list of community councils in Section 5.3 did not seem to fit under the ‘membership’ section. KB will amend accordingly. | **KB**  **KB/LT**      **KB** |
| **5.** | **Feedback from SEPA Workshops & Messaging**  .  KB attended four community engagement workshops and found this to be a very useful and worthwhile exercise. The presentations were considered excellent and there was some informed discussion on the key themes of air quality and noise, vibration, and light pollution. The key aspects taken away from a Fife Council Protective Services perspective is that we have to look at improving the presentation of information on our web pages and this is currently being undertaken with the Fife Council web design team. It also highlighted members of the community asking for permanent monitoring of air quality in the communities around Mossmorran and simple, easy to understand and timely data, with the ability to get more data if required.  Ian Brocklebank at SEPA also provided a summary of the Mossmorran Air Quality engagement sessions including a description of the existing monitoring regime and the importance of future communications on how such information should be displayed in the future. | **KB** |
| **6.** | **SEPA Update on Air Quality Monitoring**  Richard Sinnott SEPA provided a presentation on air quality monitoring. Described existing monitoring regime and difficulties finding locations for these monitors e,g. power supply, topography, away from other sources of pollution etc RS then went onto describe proposed future monitoring arrangements with one gold standard reference method site downwind of Mossmorran facility (potentially Auchtertool) and eight post mounted sensor arrays creating a ring of indicative monitoring. IB SEPA reiterated this is an enhanced monitoring programme and that it has already been explained through community engagement sessions that we are not seeing any breaches in air quality objectives. Although SEPA are increasing the monitoring this is being done to address the wishes of the community and it should not be construed that SEPA believe an additional need for more data is required from an air quality perspective. SEPA will be looking at where these monitors go with key partners including Fife Council and NHS Fife.  Lala Gandilova Shell asked how is this information going to be shared – is it going to be live data? IB said that SEPA are still working on how they are going to present the data and will be sharing with the relevant stakeholders next Spring.  LT reaffirmed that Fife Council will assist SEPA with regard to siting of monitoring locations.  KyB made the point that communications is the focus of the data and understanding how this group is developed and going forward. IB SEPA said they do not have a precise plan yet regarding the presentation of data. MG SEPA made the point that we need to have a meeting of EAG on Communications. Councillor Bain made the point that the Communications Group will assist in tying in everybody. LT/KB to discuss with NK.  KyB enquired further regarding documentation on SEPA engagement sessions. IB SEPA said there was going to be a stakeholder release regarding key items including monitoring.  Lala Gandilova Shell mentioned VOC monitoring close to the site boundary. IB clarified this is something SEPA are considering following the Irish EPA review. SEPA intend to review what information is already available alongside their consideration of VOC monitors close to the site boundary to see what is most helpful in giving the best picture to the community of VOC emissions.  7. **AOB**  There was a brief discussion on Skytruth website – to explore further in future meetings of Group.  There then followed some discussion on the organisation of the Group. KB/LT to confirm who will chair this Group.  Proposed date for next meeting in Spring 2022 so that we can work towards having all Updated Terms of Reference and Constitution for all three EAGs by March 2022 for Committee. | **LT/KB**  **LT/KB** |
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**Next meeting: TBC January 2022**