**Baby Memorial Working Group**

**Tuesday 31 August 2021 at 6pm**

**Online Meeting**

**In Attendance**

The meeting was attended by 3 parents plus stakeholders.

**Meeting Summary**

Liz Murphy summarised the minutes of the last meeting held on 20 April 2021.

* Strong preference for a statue/structure and a garden
* A place to sit and flowerbeds
* Private but not isolated space in a public place which is peace and reflective

Four sites were visited, with parents from the Baby Memorial Working Group in attendance, to ascertain potential for location of the memorial. These sites were Public Park, Dunfermline, Townhill Park, Dunfermline, Beveridge Park, Kirkcaldy, and Riverside Park, Glenrothes. The site visits were informative, the parents feedback confirmed the full range of aspects the wider parent feedback provided and some other localised aspects which will help moving forward.

Liz Murphy advised that she had also been working with the Community Managers in Dunfermline, Kirkcaldy and Glenrothes to consult with community groups and other stakeholder on scoping out a location for the memorial in their park and gather their view. LM shared feedback from the stakeholders of Public Park, Beveridge Park and Riverside Park with the group. All sites were found to be suitable and stakeholder feedback noted. Offer of parents talk to stakeholders noted for future communication.

All 3 parents said that the locations were suitable, preference was more towards Public Park and Beveridge Park. They highlighted that it was more important not to procrastinate on the location and to progress with the memorial.

Fife Council’s Lead Architect has been appointed Project Manager for the Baby Memorial. A key step for this stage in the process is appointing a Landscape Architect to create sketches based on initial thoughts and feeling from the parent consultation which will accompany information going out to wider parent group to help visualise a memorial in the suggested locations.

**Next Steps**

It was agreed the Council would:

* Update parents with progress and gather feedback on parents’ expectations by providing initial sketches in potential locations
* Undertake further consultation with stakeholders
* Engage the services of a landscape architect and set up open tender process for sculptor/fabricator to deliver memorial

**Date of Next Meeting**

The next meeting will be held online late September / early October 2021