

**FIFE COUNCIL**

**ZOO LICENSING ACT 1981**

**APPLICATION FORM FOR A ZOO LICENCE**

**(NEW ZOOS AND ZOOS SUBJECT TO A DIRECTION**

**UNDER SECTION 6(1)(b) OF THE ACT)**

I/We ..............................................................................................................................................

.......................................................................................................................................................

.......................................................................................................................................................

[insert name and address of intended applicant(s)]

in accordance with, and following publication of, the notice of intention on

................................................................................ in ..................................................................

................................................................................ and ...............................................................

.......................................................................................................................................................

[insert the date of publication of the notice of intention and the names of one local and one national newspaper in which the notice appeared.]

Hereby apply to Fife Council for a licence to operate the Zoo referred to in that notice.

Any significant changes in the information supplied in paragraph 2 of the notice to the local authority of intention to apply for a licence for the proposed zoo to be set out below:

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Additional matters - set out below any other matters (if any) which you would now like to bring to the attention of the local authority.

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Signed ............................................................................................ Date ............................

(Intended Zoo Operator)

[Note - In accordance with Section 2, this form may not be submitted to the local authority until at least 2 months after submission of the required notice of intention to make application for a zoo licence to the local authority; of publication of that intention in one local and one national newspaper; and of exhibition of a copy of the press notice at the site of the proposed zoo.]

**PLEASE COMPLETE IN CAPITAL LETTERS AND BLACK PEN ONLY**

Full Name of Applicant(s)Mr/Mrs/Ms/Other…...........................................................................

Address......................................................................................................................................

................................................................................... Postcode .............................

Telephone Number ................................................. Mobile……………..…….…...………...

Email ……………………..……………………….… Date(s) of Birth………...……………...

Secondary keyholder

Contact Name …………………………………… Tel No ……………………………

Address of Premises …………….………………………………………………………………..

where animal(s)

is/are to be kept ......................................................... Postcode ………………….

**PARTICULARS**

1 Is it intended to breed or attempt to breed from these animals? (please circle) YES/NO

2 Description of type of food to be supplied and source.

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3 Details of Insurance Policy held to cover liability for damage caused by animal(s).

Company .............................................................................................................

Policy No. ................................................ Expiry Date ..................................

Amount ................................................

**PLEASE ENCLOSE A COPY WITH THIS APPLICATION AS EVIDENCE THAT YOU HOLD SUCH INSURANCE*.***

4 What is the name and address of your usual veterinary surgeon/practitioner.

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I HEREBY DECLARE that I am over 18 years of age and not disqualified by being convicted of any offence at any time under the:

Animal Health and Welfare (Scotland) Act 2006

Protection of Animals Acts 1911 to 1964

Protection of Animals (Scotland) Acts 1912 to 1964

Animal Boarding Establishments Act 1963

Riding Establishments Acts 1964 and 1970

Animal Welfare (Licensing of Activities Involving Animals)(Scotland) Regulations 2021

I HEREBY CERTIFY that to the best of my knowledge and belief the above particulars are true.

DATED this ............... day of ...................... 20...

Signed ......................................................................

Capacity.......................................................................... (Please state if Applicant signs on behalf of a Company or Partnership)

**Please return completed application form to:**

Fife Council

Environmental Health Public Protection

Fife House

North Street

Glenrothes

KY7 5LT

**Payment:**

Once vet inspection has been carried out, an Invoice will then be sent to cover the licence fee. Please note this fee is for the processing of the licence. No refund will be given on the Licensing fee if an application is refused or is withdrawn.

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**HOW WE USE YOUR PERSONAL INFORMATION**

The information provided by you will be used by Fife Council to assess your application. The information may be shared with appropriate professionals or service providers to support your application.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

*Further information on how your information is used and why can be found at fife.gov.uk/privacy. The Council's Data Protection Officer can be contacted at: dataprotection@fife.gov.uk.*

**USEFUL INFORMATION AVAILABLE TO APPLICANTS**

* **The Zoo Licensing Act 1981 Amendment (Scotland) Regulations 2003.** This can be found at: <http://www.opsi.gov.uk/legislation/scotland/ssi2003/ssi_20030174_en.pdf>
* **Secretary of State’s Standards of Modern Zoo Practice**. This can be found at: <http://www.defra.gov.uk/wildlifecountryside/gwd/index.htm>

Hard copies are also available from Defra.

* **Zoos Forum Handbook**. This can be found at:

<http://www.defra.gov.uk/wildlifecountryside/gwd/zoosforum/index.htm>

Hard copies are available from Defra

* There may also be useful information in the **Government Circular Guidance 02/2003 on the Zoo Licensing Act 1981 (Amendment)(England and Wales) Regulations 2002**, which is the English Equivalent to the 2003 Regulations referred to above for Scotland. This can be found at: <http://www.defra.gov.uk/wlidlifecountryside/gwd/zoo.htm#circular>

**Contacts:**

Zoo Licensing Policy Team

DEFRA

1/10

Temple Quay House

2 The Square

Temple Quay

Bristol

BS1 6EB

Telephone: 0117 372 8209

Email: [zoos.branch@defra.gsi.gov.uk](mailto:zoos.branch@defra.gsi.gov.uk)

**APPENDIX A**

**“Conservations Measures for Zoos**

**1A.** The following are conservation measures to be implemented in zoos in accordance with this Act:-

1. Participating in at least one of the following:

i) research from which conservation benefits accrue to species of wild animals;

(ii) training in relevant conservation skills;

(iii) the exchange of information relating to the conservation of species of wild

animals;

(iv) where appropriate, breeding of wild animals in captivity; and

(v) where appropriate, the repopulation of an area with, or the reintroduction into

the wild of, wild animals;

1. Promoting public education and awareness in relation to the conservation of

biodiversity, in particular by providing information about the species of wild animals

kept in the zoo and their natural habitats;

1. Accommodating their animals under conditions which aim to satisfy the

biological and conservation requirements of the species to which they belong,

including:-

1. Providing each animal with an environment well adapted to meet the physical,

psychological and social needs of the species to which it belongs; and

(ii) Providing a high standard of animal husbandry with a developed programme

of preventative and curative veterinary care and nutrition;

1. Preventing the escape of animals and putting in place measures to be taken in the

event of any escape or unauthorised release of animals;

1. Preventing the intrusion of pests and vermin into the zoo premises;
2. Keeping up-to-date records of the zoo’s collection, including records of:-
3. The number of different animals;
4. Acquisitions, births, deaths, disposals and escapes of animals;
5. The causes of any such deaths; and
6. The health of the animals.”