

Due to Scottish Government guidance relating to COVID-19, this meeting will be held remotely.

Wednesday, 1st December, 2021 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Meeting of Glenrothes Area Committee of 6th October 2021. 3 – 4
4. **OBJECTIONS TO 30 MPH SPEED LIMIT ON B9130 MARKINCH** – Report by the Head of Assets, Transportation and Environment. 5 – 9
5. **OBJECTION TO 40 MPH SPEED LIMIT ON U039 MARKINCH** – Report by the Head of Assets, Transportation and Environment. 10 – 13
6. **THORNTON RAILWAY STATION CAR PARK ACCESS - PROPOSED ROAD ADOPTION** – Report by the Head of Assets, Transportation and Environment. 14 – 16
7. **GLENROTHES AREA HOUSING PLAN UPDATE** – Report by the Head of Housing Services. 17 – 22
8. **GLENROTHES LOCK UP PROGRAMME - PROGRESS REPORT** – Report by the Head of Housing Services. 23 – 27
9. **COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2020-2021** – Report by the Executive Director - Finance & Corporate Services. 28 – 40
10. **GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME.** 41 – 43
11. **PROPERTY TRANSACTIONS** – Report by the Head of Assets, Transportation and Environment. 44 – 45

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

24th November, 2021

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THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – REMOTE MEETING

6th October, 2021

9.30 a.m. – 10.00 a.m.

PRESENT: Councillors Fiona Grant (Convener), John Beare, Altany Craik, Julie Ford, Derek Noble, Ross Vettraino and Jan Wincott.

ATTENDING: Vicki Connor, Co-ordinator (Programme & Financial Management), Roads & Transportation Services, Assets, Transportation & Environment; Norman Laird, Community Manager (Glenrothes), Communities and Neighbourhoods; David Thomson-CRM, Customer Experience Lead Officer / SPSO Liaison Officer, Customer & Online Services; Sarah Else, Education Manager, Education & Children's Services; and Diane Barnet, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Mick Green.

236. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

237. MINUTE

The Committee considered the minute of meeting of the Glenrothes Area Committee of 23rd June, 2021.

Decision

The Committee agreed to approve the minute.

238. YOUNG CARERS

The Committee considered a report by the Executive Director, Education and Children's Services providing an overview of the national and local context for Young Carers with a particular focus on those within the Glenrothes Committee area.

Decision

The Committee:-

- (1) noted the contents of the report;
- (2) agreed to continue to seek updates on supports available to Young Carers within Fife and in each locality;
- (3)/

2021 GAC 110

- (3) acknowledged that the three year 'Getting it Right for Young Carers in Fife Strategy' was due for renewal in 2021/22 and that an update was expected to be available by May, 2022; and
- (4) noted the work which continued to be undertaken to support young carers across Fife.

239. COMPLAINTS UPDATE

The Committee considered a report by the Executive Director, Communities providing an overview of complaints received relating to the Glenrothes area for the year 1st April, 2020 to 31st March 2021.

Decision

The Committee noted the complaints responded to in target timescales and the proportionality of Service complaints.

240. AREA ROADS PROGRAMME 2020-21 – FINAL REPORT

The Committee considered a report by the Head of Assets, Transportation and Environment advising on the delivery of the 2020-21 Area Roads Programme (ARP).

Decision

The Committee noted the contents of the report and Appendices.

241. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Glenrothes Area Committee draft Forward Work Programme 2021/22.

Decision

The Committee:-

- (1) noted the draft Glenrothes Area Committee Forward Work Programme 2020/21; and
- (2) agreed to feed back to the Community Manager (Glenrothes) and the Convener any suggestions for further reports to be included, within the context of the remit of this Committee.

242. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising on action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

1st December 2021

Agenda Item No.4

Objections to 30mph Speed Limit on B9130 Markinch

Report by: Ken Gourlay, Head of Service

Wards Affected: Ward No. 14

Purpose

The purpose of this report is to allow the Area Committee to consider objections to the proposal to introduce a 30mph speed limit on the B9130 west of Markinch.

Recommendation(s)

It is recommended that Committee agrees to set aside the 10 outstanding objections to the Traffic Regulation Order (TRO) to allow the TRO to be made and proceed with the introduction of the 30mph speed limit as shown in drawing no. TRO/20/19 (Appendix 1).

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £5,000, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets (ARP).

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local ward councillors, Police Scotland and Markinch Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

1.0 Background

- 1.1 On 19th May 2021, Committee agreed to the promotion of a TRO to implement a 30mph speed limit on the B9130 west of Markinch. [Minute 2021.GAC.103. Item 223 refers].
- 1.2 Formal consultation was carried out with legal notices being published on 25th August with a closing date for objections of 22nd September. During this time 11 formal objections were received. After having received a response from Transportation Services, one objection was withdrawn, 6 were maintained and 4 received no further response. There are therefore, 10 outstanding objections.

2.0 Issues and Options

- 2.1 The proposal is to move the current 20mph gateway to the start of the urban centre of Markinch and introduce a 30mph speed limit between the current 40mph and the start of the 20mph zone, which is more appropriate for that section of road. This will bring the speed limits on the B9130, from its junction with the A92 into Markinch, in line with national guidance. The proposed revised limits are shown in Appendix 1.
- 2.2 The cost of £10,000 originally allocated to the Area Roads Programme (ARP) budget, includes:
 - (1) installation of a 40mph/30mph gateway west of Bowen Place,
 - (2) installation of a 30mph/20mph gateway east of the Balbirnie Park access,
 - (3) construction of a set of speed cushions at Bowen Place,
 - (4) two lengths of dropped kerb and 4 areas of tactile paving slabs at the crossing islands; and
 - (5) road markings, including dragon's teeth, speed roundels, etc., to reinforce the changes in speed limit.
- 2.3 A proposed carriageway surfacing scheme delayed the implementation of items 3 & 4 above and it made sense to carry out these works after the resurfacing works.
- 2.4 A new combined footway/cycleway scheme is now proposed from the A92 roundabout to the Balbirnie access road, with associated links to existing cycling infrastructure in the local area. It is proposed to implement items 3 & 4 above as part of these works which, it is hoped, will take place early next financial year.
- 2.5 **Summary of Grounds for Objection and Responses**
 - 2.5.1 Raising the speed limit from 20mph to 30mph does not address the speeding and vehicles will be travelling faster.

Response

This new limit addresses the issue of an inappropriately low speed limit for the layout of the road. National guidance on the setting of local speed limits indicates that 30mph is more suitable for the environment presented over this stretch. The road width, environment and low pedestrian use does not support this section being a 20mph speed limit. With the limit being so low, compliance is poor as drivers perceive no safety reason to travel at 20mph and so ignore the 20mph Zone gateway signs and maintain their

speed right through into where 20mph would be most appropriate, in the built-up area. A new 40mph/30mph gateway, with new lining and the “Welcome to Markinch” sign indicating the entry to the town (as agreed in the response to the Community Council’s objection), clearly indicates the start of the urban environment and drivers should be more inclined to comply because they acknowledge the need to slow down on approach to the town. This will lead to better speed limit compliance throughout.

- 2.5.2 Request for reduction in speed limit from 40mph to 30mph over entire length of B9130 to the A92 roundabout.

Response

A 30mph speed limit would be wholly inappropriate for this section of road given its layout. The correct speed limit for this section is 40mph and isolated junctions like Mount Frost Gardens and Prestonhall Drive are not sufficient reasons to reduce the limit. These junctions have been designed with sightlines appropriate for a 40mph speed limit.

- 2.5.3 Proposed length is shorter than national guidance minimum of 600m.

Response

In guidance, it is recommended that the minimum length of a speed limit should generally be at least 600 metres. However, Roads Authorities, at their discretion, may lower this to 400 metres and in exceptional circumstances to 300 metres. The proposed section of 30mph measures 440 metres from the 20mph zone.

- 2.5.4 Concerns for vulnerable road users crossing at Bowen Place.

Response

When the new footway/cycleway is constructed on the north side of the road, the dropped kerbs and tactile paving will be provided to give better access for any wheelchair or buggy. The road will also be made narrower by this footway, the pedestrian refuge islands will be reset and the speed cushions will be constructed either side of the crossing point. All of these measures will help to reduce drivers’ speeds and give pedestrians more time to cross.

- 2.5.5 Concerns for school children crossing for the bus stops

Response

All passengers will cross at the westernmost shelter because there is no footway on the south side of the B9130 to cross to. Although the two bus stops/shelters are proposed to be on the 30mph section there are three speed cushions before and after these shelters and a “Slow Down” flashing sign on the inbound approach. These measures along with the straight sightlines are sufficient to alert drivers of the slower speed required as pedestrians may be crossing.

3.0 Conclusions

- 3.1 It is considered that the grounds for objections have been fully addressed and that, members should agree to set them aside to allow the implementation of the 30mph speed limit.

List of Appendices

1. Drawing No. TRO/20/19 – B9130 Balbirnie Street, Markinch

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. Full objection correspondence redacted

Report Contact

Lesley Craig

Lead Consultant, Traffic Management (North)

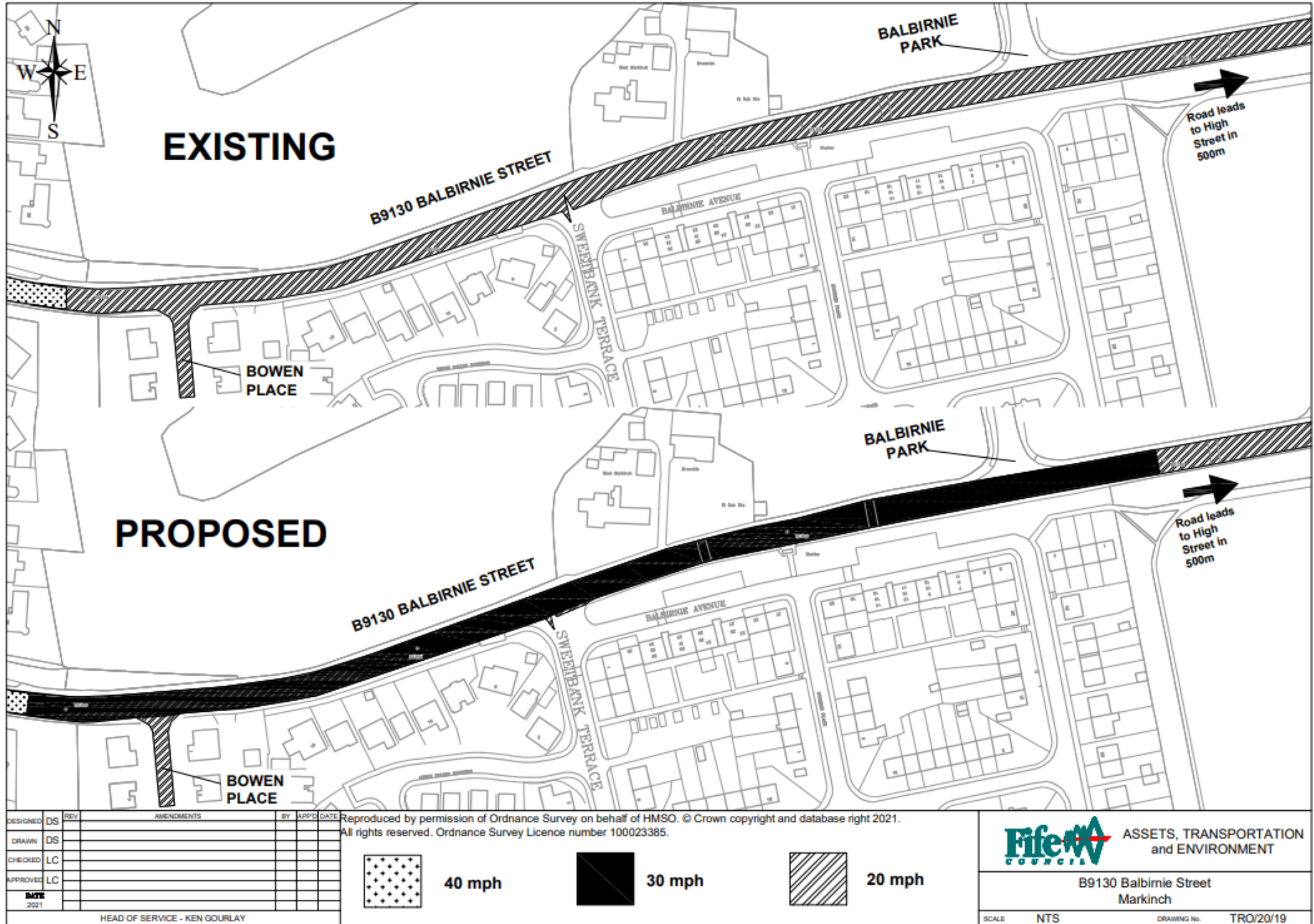
Roads and Transportation Services

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Appendix 1



1st December 2021

Agenda Item No.5

Objection to 40mph Speed Limit on U039 Markinch

Report by: Ken Gourlay, Head of Service

Wards Affected: Ward No. 14

Purpose

The purpose of this report is to allow the Area Committee to consider one objection to the proposal to introduce a 40mph speed limit on the U039 east of Markinch.

Recommendation(s)

It is recommended that Committee agrees to set aside the outstanding objection to the Traffic Regulation Order (TRO) to allow the TRO to be made and proceed with the introduction the 40mph speed limit as shown in drawing no. TRO/21/29 (Appendix 1).

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £4,000, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets (ARP).

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local ward councillors, Police Scotland and Markinch Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

1.0 Background

- 1.1 On 19th May 2021, Committee agreed to the promotion of a TRO to implement a 40mph speed limit on the U039 east of Markinch to St Drostan's Cemetery. [Minute 2021.GAC.103. Item 224 refers].
- 1.2 Formal consultation was carried out with legal notices being published on 11th August with a closing date for objections of 8th September. During this time 1 formal objection was received. After dialogue with Transportation Services, no further response was received from the objector. There is therefore, 1 outstanding objection.

2.0 Issues and Options

- 2.1 The proposal is to introduce a 40mph speed limit, to slow traffic approaching the 20mph zone from the cemetery through the bends, as shown in Appendix 1.

2.2 Summary of Grounds for Objection and Response

- 2.2.1 Compliance with national speed limit regulations.

Response

In guidance, it is recommended that the minimum length of a speed limit should generally be at least 600 metres. However, Roads Authorities, at their discretion, may lower this to 400 metres and in exceptional circumstances to 300 metres. The section of 40mph is proposed at 410m from the 20mph zone.

- 2.2.2 Why 40mph rather than 50 or 30mph?

Response

Roads suitable for 40 mph are generally higher quality suburban roads or those on the outskirts of urban areas where there is little development, such as this stretch. The geometry of the road coupled with its surrounding environment makes a 40mph limit the most suitable.

3.0 Conclusions

- 3.1 It is considered, in the interests of road management that the traffic restrictions should be implemented.

List of Appendices

1. Drawing No. TRO/21/29 – U039, Markinch

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. Full correspondence redacted

Report Contact

Lesley Craig

Lead Consultant, Traffic Management (North Fife)

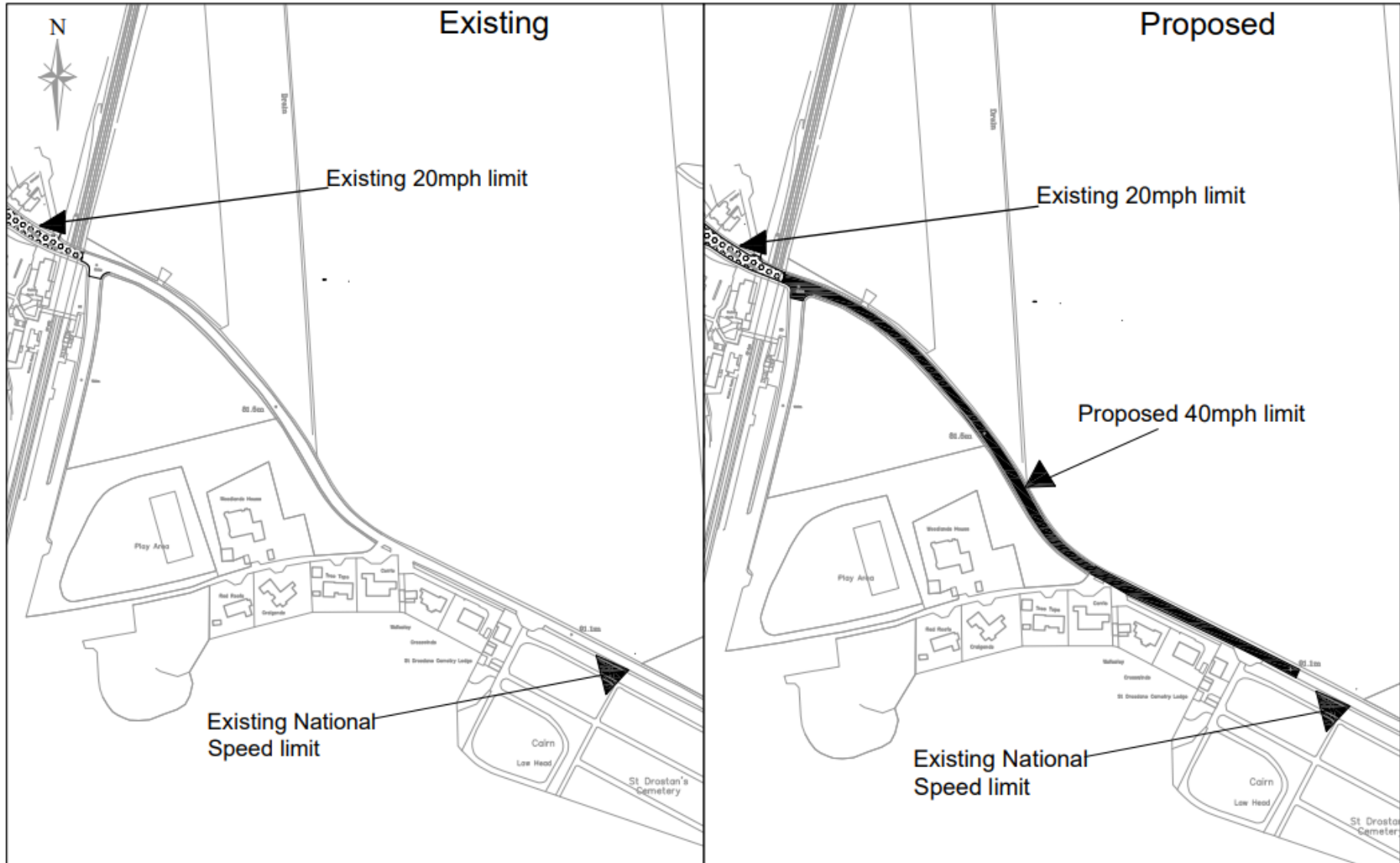
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Appendix 1



DESIGNED	REV	AMENDMENTS	BY	APPRO DATE
DS				
DRAWN				
LC				
CHECKED				
LC				
APPROVED				
LC				
DATE				
2021				
HEAD OF SERVICE - KEN GOURLAY				

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40mph limit
 NS limit
 20mph limit

ASSETS, TRANSPORTATION and ENVIRONMENT
 NS limit to 40mph Speed reduction on U039 Markinch
 SCALE: NTS DRAWING No: TRO/21/29

1st December 2021

Agenda Item No. 6

Thornton Railway Station Car Park Access - Proposed Road Adoption

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 15

Purpose

The purpose of this report is to seek Committee approval to promote the adoption of the access road to Thornton Railway Station car park.

Recommendation(s)

It is recommended that Committee agree to the promotion of the adoption under Section 1 of the Roads (Scotland) Act 1984.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

An EqlA is not required as the report does not propose a change or revision to existing policies and practices.

Consultation

The adoption will be promoted under the Roads (Scotland) Act 1984 with notification to frontagers and a legal notice in the local newspaper with a 28-day objection period.

1.0 Background

- 1.1 The access road serving the car park at Thornton Railway Station has historically been treated as part of the car park and was not formally adopted.
- 1.2 Since its construction, maintenance has been the responsibility of Roads & Transportation Services.
- 1.3 On 17th December 2019, Middlefield Row, which is accessed from the railway station car park access road, was adopted. This left a section of unadopted road between B9130 Main Street and Middlefield Row.
- 1.4 It seems prudent to remove this anomaly by adopting the car park access road, the logical place to terminate the adoption being at the entrance to the car park so that the turning area is included as part of the adopted road.

2.0 Conclusion

- 2.1 The proposed adoption would remove an anomaly and bring the access road into the formal road inspection regime.

List of Appendices

Plans: The Fife Council (Thornton Railway Station Access Road, Thornton) Road Adoption Order 2021 SM/RA/2021.

Background Papers


None

Report Contact:

Neil Watson
Roads & Lighting Asset Management Lead Consultant
Bankhead Central, Bankhead Park, Glenrothes, KY7 6GH
Email – neil.watson@fife.gov.uk



Legend

 Proposed for Adoption

The Fife Council (Thornton Railway Station Access Road, Thornton) Road Adoption Order 2021 SM/RA/2021.

Indicative Plan ONLY. Exact adopted road boundaries should be confirmed through Roads Asset Management. All queries should be directed to Garry Glass Ext 444387"

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Scale: 1:1,057

Prepared By: smccarroll-95
Service: Assets, Transportation & Environment
Printing Date: 01 November 2021



Ken Gourlay
Head of Service

1st December 2021

Agenda Item 7

Area Housing Plan Update

Report by: John Mills, Head of Housing Services

Wards Affected: 13,14,15

Purpose

Members approved the Glenrothes Area Housing Plan in October 2017. This interim report provides an update on progress in delivering service priorities and performance information for the financial year 2021/22 where figures are available at an Area level.

A revised Plan for 2022/24 will be presented at Committee once there has been the opportunity to consult on future priorities for the Glenrothes Area.

Recommendation(s)

Members are asked to comment on the work progressed through the Area Housing Plan for the financial year 2021/22

Resource Implications

Work is taking place within agreed HRA local and capital budgets.

Legal & Risk Implications

There are no legal / risk implications arising from this report.

Impact Assessment

An EqlA Checklist is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Local tenants were involved in the development of the Area Housing Plan through local groups and events, as well as taking part in walkabouts with staff and members. We also used feedback from the annual tenant survey to develop the plan. A similar approach will be taken to the development of the Glenrothes Area Housing Plan for 2022/24.

1.0 Background

- 1.1 Members approved a report in October 2017 which outlined the 2017/19 Glenrothes Area Housing Plan and set out how we intended to:
 - Understand and address housing needs in the area
 - Deliver effective housing management
- 1.2 The Council has a vision to create a fairer Fife where all residents live good lives, make informed choices and have a sense of control so that they can reach their full potential and where all children are safe, happy and healthy. Housing Services, working in collaboration with statutory and voluntary sector partners, can improve the lives and opportunities of its tenants through effective neighbourhood management and community-led improvement initiatives. We have a key role to work in partnership with others to also reduce poverty in Fife.
- 1.3 This report includes measures to outline how well we are performing and addressing housing need in Glenrothes. Comparative performance data for the previous financial year is provided.
- 1.4 A revised Glenrothes Area Housing Plan will be produced for 2022-24. This will outline future priorities that reflect the views of our local communities.

2.0 Issues and Options

- 2.1 This report will focus on the following Plan for Fife headings –
 - Opportunities for all
 - Community-led services
 - Thriving places
- 2.2 Attached to the report is Appendix 1 providing a summary of performance information.
- 2.3 **Opportunities for all**
 - Housing Service staff have had increased opportunity to support new and existing tenants due to the relaxation of some of the restrictions which were put in place during the pandemic. Annual Gas inspections and other emergency work have been covered throughout but now estates inspections and actions, as well as in-tenancy visits have been reintroduced.

Staff teams are now considering the practical operation of the hybrid home/office-working model to ensure we meet the needs of our customers alongside recognising the needs and preferences of staff.

Appendix 1 contains key performance information on the following areas:

- Void properties were turned around and reallocated during 2020/21 in 61.7 days. Performance in 2021/22 is 50.5 days, compared to the Fife-wide average of 43.75 days. Housing Services staff meet weekly with colleagues in Building Services to continue to reduce this timeframe.

A briefing paper to members following the December 2020 committee confirmed that the reason for the higher Glenrothes figures was a combination of the following factors and the legacy of these remains, to an extent:

- Glenrothes having a high number of properties placed on hold when, due to the impact of the pandemic, the decision was taken to halt change of tenancy work and allocations to sheltered properties.
- Glenrothes having seen the highest concentration of new-builds and acquired properties in Fife during the pandemic.
- Glenrothes turnover being high and close to the level in the previous year, due partly to the new-build transfer policy and acquisitions.
- The number of allocations to each housing list category in 2021/22 has been 44% to homeless, 34% to transfer and 22% to waiting list applicants. The percentage of allocations to homeless is higher in comparison to the previous year and additional allocations have been made to the waiting list, often to prevent housing crises which may otherwise have resulted in a homelessness application.
- The Tenant Incentive Scheme (TIS) continues to be used to assist tenants with the costs associated with moving home, including where tenants are under-occupying larger family-sized properties and they have indicated they wish to move. Practical help is provided with the things that can sometimes be a barrier for people wishing to downsize and this includes removal costs, decoration, new carpets, furniture, and white goods.
- The Property Acquisition Policy was used during 2020/21 to buy back 30 family-sized former council houses. These were initially used to provide permanent housing for homeless families. Although a policy change last year directed these properties to be allocated more to Transfer applicants, staff will always endeavour to include homeless applicants in any associated 'chain' of allocations. Funding for acquisitions continues in 2021/22 although the focus is now on other Areas in Fife due to the higher than average expenditure in Glenrothes Area during 2020/21.
- Glenrothes Housing Services staff have succeeded in improving rent collection rates (98.04%) following a challenging 2020/21 (95.43%). Performance this year is now nearly back to the level in 2019/20 (98.53%). A related area where there has been an improvement in performance is in the percentage of tenants in arrears who have made repayment arrangements with us. The current figure is 27%, up from 24% during 2020/21.
- Staff continue to prioritise work with tenants in debt within their patches, working jointly with Revenue Officers and Universal Credit Officers. The aim is to prevent arrears accruing by supporting new tenants and promoting early intervention.

Universal Credit entitlement, affordability, the Welfare Fund and other options for sourcing household items are discussed with new tenants. Through the Locality Managed Budget, household items and other practical help can be provided to new tenants in financial need who are struggling to set up their home.

- The Coronavirus (Scotland) Act 2020 prevented the eviction of tenants for rent arrears throughout 2020/21. While this legal restriction has been lifted, the priority remains to reach out supportively to tenants who have experienced a disruption to their employment or other related negative impact.

2.4 Community-Led Services

The 4 tenants' and residents' associations (TRA's) across the Glenrothes Area make an active contribution to improving their local communities. While the activities of most TRA's were restricted, staff were only able to offer support remotely. Now that restrictions are fewer and staff are entering tenancies and being present in their patches, we are able to engage more actively with TRAs and individual tenants on a daily basis.

2.5 Thriving Places

The Housing Service Locality Managed budget is used to support a range of projects across Glenrothes Area to address issues identified by tenants, staff and elected Members. The key areas of spending remain on tree management, environmental clean-up works, landscape improvements, fencing, dealing with fly tipping and maintaining land on the housing account. Activity in this area of work was significantly limited during 2020/21 but staff are now encouraged to be particularly proactive in identifying suitable projects by which we can contribute to both large- and small-scale improvements across the Glenrothes Area.

3.0 Conclusions

- 3.1 Our aim is to be a top performing social landlord in Scotland. Through the Area Housing Plan, we will identify local issues and plan to address these. This enables member scrutiny of our work to address those concerns and demonstrate improved outcomes. The plans can be updated to reflect where member scrutiny shows a need to quicken the pace of improvement.

List of Appendices

1. Area Performance Data

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Glenrothes Area Housing Plan 2014

<http://www.fifedirect.org.uk/publications/index.cfm?fuseaction=publication.pop&pubid=F8DE672E-9E81-7BF7-35CB487BC1DAC3E8>

Report Contact

John Flaherty
Housing Manager
Glenrothes Area

Telephone: 03451 55 55 55 Ext No 474021

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Appendix 1 - Area Performance Data

Glenrothes Area Housing Plan update December 2021

Indicator	Glenrothes 2021/22	Glenrothes 2020/21	Fife 2021/22
Average days to turnaround an empty property	50.5	61.7	43.75
rent collection rates	98.04%	95.43%	96.35%
% of tenants on payment agreements	27%	24%	26%
% allocations to homeless households	44%	40%	47%
% allocations to transfer list	34%	39%	30%
% allocations to waiting list	22%	21%	23%

1st December, 2021

Agenda Item No. 8

Glenrothes Lock Up Programme – Progress Report

Report by: John Mills, Head of Housing Services

Wards Affected: All

Purpose

The report is prepared to update the Glenrothes Area Committee on progress of the programme to improve the lock up service offered to tenants and to modernise the lock up estate in Glenrothes.

Recommendation(s)

The Glenrothes Area Committee is asked to comment on Lock Up work completed and proposed in Glenrothes for 2021/22.

Resource Implications

It is estimated that the Fife Improvement Programme will require an additional £8m in borrowing over 10 years to be funded through the HRA Capital Plan. Capital Investment of £1.5m has been approved as part of the HRA Capital Investment Plan 2021-24 approved by Fife Council on 25th February 2021. Further approval will be required for the remaining £6.5m additional borrowing.

Legal & Risk Implications

Legal implications arise where lock up boundaries have an associated burden with private owned property. These are assessed through Housing and Legal services on an ongoing basis.

Impact Assessment

An EQiA and summary form were approved in February 2019. This does not require any revisions as this report does not make any recommendations in respect of policy change.

Consultation

There has been initial consultation with a range of Tenant's and Resident Associations and Elected Members.

1.0 Background

- 1.1 Community and Housing Services sub-committee agreed to a programme of demolitions and refurbishments of the lock up estate in February 2019 with the following considerations to form the basis of that work:
- Consider full / part refurbishment.
 - Consider site reconfiguration / part reconfiguration.
 - Assess costs per site to identify best value options.
 - Consider demolitions.
 - Consider sale on open market.
- 1.2 A 10-year plan aligned to an investment of £8 million from the HRA Capital Plan was agreed with a proportionate spend across 7 Committee areas to be progressed subject to analysis of stock and site condition surveys.

2.0 Current Position

- 2.1 Throughout the early part of 2020 area lock up plans were being developed; however, work was delayed due to the Covid-19 impact on officers' ability to undertake site visits and surveys.
- 2.2 Costings from those initial site surveys which had been undertaken indicate that there is a significant increase in works required and associated costs from those that were previously identified in the original report to committee. This will have a significant impact on the overall programme and work is ongoing with key partners to identify opportunities to reduce costs and review priorities for the investment.
- 2.3 Progress with area plans was further delayed due to limited availability of Building Services staff to undertake refurbishment works due to demands placed on business-critical activity. This resulted in the programme focussing on suitable sites for demolition where contractor availability was guaranteed.
- 2.4 Area plans are now being revisited with the new focus on demolitions and essential maintenance for remaining sites to ensure they are watertight.
- 2.5 To ensure best value was achieved from the 2020/2021 budget allocation, demolitions were undertaken in line with identified sites within each area plan where sites have been identified as beyond economical repair or lack of demand has been highlighted and where demolition has released land to help alleviate local issues.

Completed Demolitions (2019/20)

Lock Up Site Address	Area	Ongoing site use
1-6 & 7-14 Balbirnie Rise, Glenrothes	Glenrothes	Potential for Affordable Housing microsite.
67-74 Abbotsford Drive, Glenrothes	Glenrothes	Additional parking created.

Balbirnie Rise, before and after



Completed Demolitions (2020/21)

Lock Up Site Address	Area	Ongoing site use
1-9 Paterson Park, Leslie	Glenrothes	Additional parking created.
7-19 Bilsland Road, Glenrothes	Glenrothes	Additional parking created.

Paterson Park, before and after



Bilsland Road, before and after



Proposed demolitions (2021/22)

Lock Up Site Address	Area	No of lock ups	Future site use	Current Occupancy
1-8, 9-17 & 22-25 Canmore Road (*1 lock-up privately owned, which we are buying back)	Glenrothes	21*	Create additional parking.	0/20
7-15 West Park Avenue, Leslie	Glenrothes	9	Create additional parking.	0/9
12-17 Stratheny Place, Leslie	Glenrothes	6	Create additional parking.	0/6
5-8 & 21-24 Dunlin Avenue	Glenrothes	8	Create additional parking.	4/8
11-12 Piper Drive	Glenrothes	2	Create additional parking.	0/2
60-66 Abbotsford Drive	Glenrothes	7	Create additional parking.	2/7
57-60 Haddington Crescent	Glenrothes	4	Create additional parking.	0/4
14-24 Hillview	Glenrothes	11	To improve the aesthetics of the area	0/11
1-7 Brent Place	Glenrothes	7	Create additional parking.	1/7
31-36 Falcon Drive	Glenrothes	6	To improve the aesthetics of the area	0/6
1-10 Baxter Road	Glenrothes	10	Create additional parking.	0/10
1-7 Heather Path	Glenrothes	7	Create additional parking.	0/7

- 2.6 A door recycling exercise is being progressed as part of the demolition programme for existing doors of a good standard on blocks to be demolished to re-use at other sites.
- 2.7 There is ongoing work to improve the customer experience by looking at the existing e-form used to request a lock up and identifying areas for improvement in the allocation process. There will be an opportunity to streamline the process within the new Housing Management Information System once implemented and prevent the requirement for information to be double keyed into multiple systems.

- 2.8 Current tenants will have the option to relocate to other LUPs available in the area. Remaining LUPs in the area may require essential maintenance.
- 2.9 We will focus on carrying out essential maintenance to LUPs in the surrounding areas, this will provide existing tenants the opportunity to move to other vacant LUPs in the surrounding area.

3.0 Future Activity

- 3.1 Our approach to developing area plans will focus on analysis of low occupancy sites to establish if these are surplus to requirements and essential maintenance requirements of remaining sites. This will ensure we utilise the budget effectively by maximising the number of sites included in the plans.
- 3.2 We will continue to work with Building Services to develop a core standard specification for lock ups which will streamline the process and ensure cost transparency.
- 3.3 To continue to explore options to improve the customer experience for lock up allocations and to streamline the overall process.

4.0 Conclusions

- 4.1 The report has outlined the progress made in delivering a modernised estate of lock ups and the impact of Covid-19 on the original proposals presented to Committee in February 2019.
- 4.2 The report outlines a necessary temporary change in focus and the rationale for these decisions being taken to ensure the programme continues to be delivered and best value achieved from the budget allocation.
- 4.3 Future activity is predicated on the continued impact of Covid-19 on availability of staff and contractors to support this work.

John Mills
Head of Housing Services

Report Contact

John Flaherty
Area Housing Manager
Fife House
Glenrothes
Telephone:
Email – John.Flaherty@fife.gov.uk

1 December 2021

Agenda Item No. 9

Common Good and Settlement Trust Funds Annual Report 2020-2021

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 14, 15 and 16

Purpose

The purpose of this report is to advise members of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2020-2021.

Recommendations

Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds and Settlement Trust Funds; and
- (2) offer comments as appropriate on the information provided.

Resource Implications

The additional work to produce these reports has been resourced from within Finance & Corporate Services Directorate.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqlA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation has taken place with Asset, Transportation and Environment Services and Fife Cultural Trust.

1.0 Background

- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good & Settlement Trust Funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the funds have comprised both capital and revenue balances. The capital balance consists of fixed assets which are heritable property and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.

2.0 Common Good and Settlement Trust Fund - Key Elements

2.1 Revenue Account

2.1.1 Income

The cash income received during the financial year is mainly from rents, interest on investments and internal interest. Income from net gain on revaluation is a result of the revaluation of the funds investments at the year end.

2.1.2 Expenditure

In line with the Council's agreed policy, the first call on the Common Good & Settlement trust Funds is maintenance of heritable property. Disbursements/donations and other expenses are also funded from the Funds.

The amount spent on property costs and disbursements/donations are detailed within the notes to the accounts for the individual Common Good Funds.

The net effect of the income and expenditure on a Common Good and Settlement Trusts accounts result in a surplus or deficit for the particular year. This amount is then transferred to balances.

3.0 Balance Sheet

3.1 Fixed Assets

3.1.1 Heritable Property

Heritable Property comprises land and buildings held on Common Good and Settlement Trust accounts, in the main this is municipal buildings and recreational land of various kinds.

The attached accounts reflect the assets held on the Common Good Balance sheet and the Settlement Trust Funds as at 31st March 2021. A complete list of all Common Good assets relative to this Area is also attached at Appendix 1(b).

3.1.2 Investments

In addition to heritable property, each Common Good and Settlement Trust Funds also has investments. These investments form part of the fund's capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.

The heritable property and investments represent the capital balances.

3.2 Current Assets

The Advance to Loans Fund comprises monies held in the Council's bank account which receive internal interest from Fife Council.

The advance to loans fund, plus debtors and less creditors, represents the revenue balances.

The revenue account and balance sheet form the financial accounts for the Common Good Fund and this is attached as Appendix 1 to this report.

4.0 Moveable Property

4.1 Moveable property held as part of the Common Good comprises everything that is not land or buildings, e.g. Council Chains of Office, furniture, ceremonial robes and so on. The Local Services Network and Museums and Libraries can provide a list of this moveable property if required.

5.0 Conclusions

5.1 This reports and its appendices are intended to give Members greater information on the relevant Common Good and Settlement Trust Funds.

List of Appendices

1. Glenrothes Area Common Good fund Annual Reports 2020-21 (incorporating as Appendix 1(a) A & B the financial statements 2022-21 and as Appendix 1(b) the schedule of Common Good heritable property).
2. Appendix 2(a) Leslie Settlement Trust report
3. Appendix 2(b)– Financial Statement – Settlement Trusts – 2020/21
4. Appendix 2© – Settlement Trust Acceptable Uses

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Annual Accounts 2020-21.

Report Contacts

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Telephone: 08451 55 55 55 480221
Email - Norman.Laird@fife.gov.uk

**LESLIE COMMON GOOD FUND
ANNUAL REPORT 2020-21**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £214,682. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £62,138. The total balances of Leslie Common Good are £276,820 as shown in Appendix 1(a)-A.

2. Key Issues in Financial Year 2020-21

2.1 Income

Total income for 2020-21 is £8,199 (2019-20 £9,250).

2.2 Expenditure

Total expenditure for 2020-21 is £9,250 (2019-20 298).

3. Management of Assets

3.1 There are currently five leased sites in Leslie as detailed in Note 1 to the Accounts in Appendix 1(a)-A.

4. Value of Fund

4.1 The total value of the fund has decreased in 2020-21 by £2,444 as shown in Appendix 1(a)-A.

**MARKINCH COMMON GOOD FUND
ANNUAL REPORT 2020-21**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £157,740. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £26,833. The total balances of Markinch Common Good are £184,574 as shown in Appendix 1(a)-B.

2. Key Issues in Financial Year 2020-21

2.1 Income

Total income for 2020-21 is £5,442 (2019-20 £7,298).

2.2 Expenditure

Total expenditure for 2020-21 is £2,334, (2019-20 £6,793).

3. Management of Assets

3.1 There are no leased sites in Markinch.

4. Value of Fund

4.1 The total value of the fund in 2020-21 has increased by £29,585 as shown in Appendix 1(a)-B

**LESLIE SETTLEMENT TRUST FUND
ANNUAL REPORT 2020-21**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £1,906. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £504. The total balances of Leslie Settlement Trust are £2,410 as shown in Appendix 2(b).

2. Key Issues in Financial Year 2020-21

2.1 Income

Total income for 2020-21 is £66 (2019-20 £94).

2.2 Expenditure

Total expenditure for 2020-21 is £0, (2019-20 £1,00).

3. Management of Assets

3.1 There are no leased sites

4. Value of Fund

4.1 The total value of the fund in 2020-21 has increased by £386 as shown in Appendix 2(b)

Appendix 2(b)

	Income & Expenditure Statement										
	Expenditure			Income			(Surplus)/ Deficit				
	Grants	Other Expenditure	Total Expenditure	Interest on			Income Less Expenditure	Investments	Debtors	Advances to Loans	
Revenue Balances				Investment Interest	Total Income	Fund					
A75000-DUNFERMLINE	1,488	0	1,488	(27)	(1,364)	(1,391)	97	39,631	350	48,159	88,140
A75001-BALLINGRY	0	0	0	(3)	(196)	(199)	(199)	5,684	50	5,672	11,405
A75002-LOCHGELLY	0	0	0	(6)	(305)	(311)	(311)	8,851	78	11,693	20,622
A75004-LESLIE	0	0	0	(0)	(66)	(66)	(66)	1,906	17	487	2,410
A75005-AUCHTERTOOL	0	0	0	(0)	(33)	(34)	(34)	968	9	893	1,870
A75006-BURNTISLAND	0	49	49	(10)	(181)	(191)	(142)	5,254	46	18,856	24,156
A75007-KINGHORN	600	0	600	(9)	(481)	(489)	111	13,964	123	15,093	29,181
A75008-KIRKCALDY	2,589	0	2,589	(53)	(3,825)	(3,878)	(1,289)	111,144	981	102,009	214,135
A75009-BUCKHAVEN AND METHIL	0	0	0	(4)	(19)	(23)	(23)	561	5	328	893
A75010-KENNOWAY	0	0	0	(0)	(19)	(20)	(20)	562	5	704	1,271
A75011-LEVEN	0	0	0	(3)	(174)	(177)	(177)	5,056	45	5,741	10,842
A75012-ANSTRUTHER & CELLARDYKE	5,957	0	5,957	(33)	(4,475)	(4,509)	1,448	130,028	1,148	64,404	195,580
A75013-AUCHTERMUCHTY	0	0	0	(6)	(232)	(238)	(238)	6,748	60	6,634	13,441
A75014-COLLESSIE	0	0	0	(1)	(41)	(42)	(42)	1,195	11	1,361	2,566
A75015-CRAIL	1,250	0	1,250	(28)	(1,842)	(1,871)	(621)	53,530	473	51,493	105,495
A75016-CUPAR	1,829	76	1,905	(15)	(1,389)	(1,404)	501	40,361	356	26,740	67,457
A75017-ELIE	0	0	0	(5)	(278)	(283)	(283)	8,082	71	8,654	16,807
A75018-FALKLAND	0	0	0	(1)	(61)	(62)	(62)	1,786	16	1,531	3,333
A75019-FREUCHIE AND AREA	114	0	114	(2)	(95)	(98)	16	2,771	24	4,288	7,083
A75020-KILCONQUHAR	167	0	167	(2)	(119)	(121)	46	3,454	30	3,096	6,580
A75021-KINGSKETTLE	43	0	43	(1)	(38)	(38)	5	1,096	10	1,150	2,256
A75022-LADYBANK	178	0	178	(2)	(166)	(169)	9	4,832	43	4,315	9,190
A75023-NEWBURGH	2,160	0	2,160	(14)	(1,967)	(1,982)	178	57,160	505	26,688	84,353
A75024-PITTENWEEM	0	0	0	(6)	(337)	(344)	(344)	9,798	86	11,883	21,768
A75025-ST ANDREWS	2,539	0	2,539	(46)	(2,571)	(2,617)	(78)	107,437	659	26,375	134,472
A75026-ST MONANS	1,219	0	1,219	(13)	(1,082)	(1,095)	124	31,439	278	23,077	54,794
A75027-TAYPORT	259	0	259	(4)	(169)	(173)	86	4,897	43	7,608	12,549
A75029-CULROSS	2,994	0	2,994	(2)	(125)	(127)	2,867	3,630	32	761	4,423
A75030-KINCARDINE	0	0	0	(8)	(546)	(554)	(554)	15,860	140	14,610	30,610
A75031-LIMEKILNS	200	0	200	1	(145)	(144)	56	4,221	37	717	4,975
Settlement Trusts Total	23,586	125	23,711	(304)	(22,343)	(22,647)	1,064	681,904	5,730	495,023	1,182,657

Appendix 2(c)

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

COMMON GOOD FUNDS - LESLIE COMMON GOOD

Appendix 1(a)-A

Revenue Account Year Ended 31st March 2021

2019/20		2020/21
	Income:	
813.21	Rents	1,123.21
329.80	Interest on Revenue Balances	31.05
9,298.47	External Interest	7,044.59
0.00	Other Income	0.00
<u>10,441.48</u>	Total Income	<u>8,198.85</u>
	Expenditure:	
297.99	Property Costs	0.00
0.00	Donations	5,000.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	4,250.00
<u>297.99</u>	Total Expenditure	<u>9,250.00</u>
10,143.49	Surplus / (Deficit) for Year	-1,051.15
0.00	Add Funding from Reval Reserve	4,250.00
<u>10,143.49</u>	Amended Surplus (Deficit) for year	<u>3,198.85</u>

Balance Sheet as at 31st March 2021

	Fixed Assets:	
50,003.00	Heritable Property	10,003.00
170,322.57	Investments	204,679.45
	Current Assets:	
56,766.55	Advance to Loans Fund	60,331.65
2,172.99	Sundry Debtors	1,806.74
	Less Current Liabilities:	
0.00	Creditors	0.00
58,939.54	Net Current Assets	62,138.39
<u>279,265.11</u>	Net Assets	<u>276,820.84</u>
	Financed By:-	
-229,262.11	Useable Reserves	-266,817.84
-50,003.00	Unusable Reserves	-10,003.00
<u>-279,265.11</u>		<u>-276,820.84</u>

Notes to Revenue Account Year to 31st March 2021

1. Analysis of Rental Income:

1. Analysis of Rental Income:

10.23 Acres, Town Lands	450
Lease of land at Croftoutertly	350
0.792 Ha Land at Common (AV7292)	170
Land for Sewer Barony	3
Wayleave Barony	150
	<u>1,123</u>

COMMON GOOD FUNDS - MARKINCH COMMON GOOD

Appendix 1(a)-B

Revenue Account Year Ended 31st March 2021

2019/20		2020/21
	Income:	
0.00	Rents	0.00
133.67	Interest on Revenue Balances	12.83
7,166.07	External Interest	5,429.08
0.00	Other Income	0.00
<u>7,299.74</u>	Total Income	<u>5,441.91</u>
	Expenditure:	
2,197.60	Property Costs	0.00
4,595.00	Donations	2,334.13
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>6,792.60</u>	Total Expenditure	<u>2,334.13</u>
507.14	Surplus / (Deficit) for Year	3,107.78
0.00	Add Funding from Reval Reserve	0.00
<u>507.14</u>	Amended Surplus (Deficit) for year	<u>3,107.78</u>

Balance Sheet as at 31st March 2021

	Fixed Assets:	
0.00	Heritable Property	0.00
131,262.87	Investments	157,740.77
	Current Assets:	
22,050.58	Advance to Loans Fund	25,440.62
1,674.66	Sundry Debtors	1,392.40
	Less Current Liabilities:	
0.00	Creditors	0.00
23,725.24	Net Current Assets	26,833.02
<u>154,988.11</u>	Net Assets	<u>184,573.79</u>
	Financed By:-	
-154,988.11	Useable Reserves	-184,573.79
0.00	Unusable Reserves	0.00
<u>-154,988.11</u>		<u>-184,573.79</u>

Leslie Common Good Asset List as 31/03/21

SRN	Asset Name	Address	Town	Extent
000494	Leslie Town Hall	High Street	Leslie	Whole asset
000746	Quarry Park & Common	Back Braes	Leslie	Whole asset
000747	Meadows Park (West Common)	Mansfield	Leslie	Whole asset
005937	Greenside Car Park	Greenside	Leslie	Whole asset
100082	Agricultural Land	Back Braes	Leslie	Whole asset
100405	Leslie Common (East)	The Common	Leslie	Part of asset
101010	Goat Field	Front Row Croftouterly	Leslie	Whole asset
101011	Greenside Garage Site	Greenside	Leslie	Whole asset
101012	The Green	Greenside	Leslie	Whole asset
101059	The Goats (footpaths)	The Common Back Braes	Leslie	Whole asset
101100	Monks Walk Recreation Ground	Monks Walk	Leslie	Whole asset
101101	Leslie GC Car Park	Backbraes	Leslie	Whole asset
101103	Amenity Land	Mansfield Front Row Croftouterly	Leslie	Whole asset

Markinch Common Good Asset List as 31/03/21

SRN	Asset Name	Address	Town	Extent
000491	Markinch Town Hall	Betson Street	Markinch	Whole asset
000752	John Dixon Park	Main Street	Markinch	Most of asset
005958	Betson Street Car Park	Betson Street	Markinch	Whole asset
100309	The Hill	Stobcross Road	Markinch	Whole asset
101006	Markinch War Memorial	Balbirnie Street	Markinch	Whole asset
101077	Traffic Island	Commercial Street / Kirk Street	Markinch	Whole asset
101078	Shrub Bed	Adj to No 2 Kirk Street	Markinch	Whole asset

Income & Expenditure Statement											
	Expenditure			Income			(Surplus)/ Deficit				
	Grants	Other Expenditure	Total Expenditure	Interest on			Income Less Expenditure	Investments	Debtors	Advances to Loans	
				Revenue Balances	Investment Interest	Total Income				Fund	Total
A75000-DUNFERMLINE	1,488	0	1,488	(27)	(1,364)	(1,391)	97	39,631	350	48,159	88,140
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A75018-FALKLAND	0	0	0	(1)	(61)	(62)	(62)	1,786	16	1,531	3,333
A75019-FREUCHIE AND AREA	114	0	114	(2)	(95)	(98)	16	2,771	24	4,288	7,083
A75020-KILCONQUHAR	167	0	167	(2)	(119)	(121)	46	3,454	30	3,096	6,580
A75021-KINGSKETTLE	43	0	43	(1)	(38)	(38)	5	1,096	10	1,150	2,256
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A75031-LIMEKILNS	200	0	200	1	(145)	(144)	56	4,221	37	717	4,975
Settlement Trusts Total	23,586	125	23,711	(304)	(22,343)	(22,647)	1,064	681,904	5,730	495,023	1,182,657

Glenrothes Area Committee of 2 February 2022			
Title	Service(s)	Contact(s)	Comments
2022-23 Area Roads Programme	Assets, Transportation and Environment	Neil Watson	
Glenrothes Area Economic Profile Report	Economy, Planning and Employability	Peter Corbett, Alison Laughlin	May circulate as briefing note - to be confirmed.
Pupil Equity Fund (PEF)	Education and Children's Services	Sarah Else, Angela Logue	Suggested HT, St Andrews RC HS attend Committee.
Glenrothes Area Committee Forward Work Programme 2022			

Glenrothes Area Committee of 30 March 2022			
Title	Service(s)	Contact(s)	Comments
Glenrothes Area Committee Forward Work Programme 2022			

Unallocated			
Title	Service(s)	Contact(s)	Comments
Fife Health & Social Care Partnership - Glenrothes Area Locality Planning Update	Health and Social Care	Fiona Mckay	GAC 29.11.17 - Min Ref Para 25 (2) refers. Briefing note 19.01.18. Expected 19.06.19. 2020/21 - locality work suspended due to COVID. Date to be advised.
Report of the Pupilwise & Parentwise Surveys	Education and Children's Services	Deborah Davidson	3-yearly surveys - due 2021. Previously considered 31.10.18. 2020/21 - due to COVID-19, Education unable to progress with surveys at this time. Education considering how to

Unallocated			
Title	Service(s)	Contact(s)	Comments
			continue gathering views of children, young people and families in a way that is relevant to current challenges and their situation.
Making Glenrothes a Living Wage Place: Update Report	Economy, Planning and Employability	Peter Corbett	Previously considered 06.03.19 - Para 107 refers. Date for update report to be advised.
Walking Routes to School - Outcome of Consultation	Education and Children's Services	Shelagh McLean	Member briefings issued on 21.08.19 and 22.01.20. Update delayed due to COVID-19 - date to be advised.
Presentation/Update - Community Hospital & Intermediate Care Beds Redesign	Health and Social Care		Presentation/update 21.08.19 (Karen Gibb/Dr Helen Hellewell). Advised Feb'20, awaiting outcome of Integration Transformation Board scrutiny process. Claire Dobson, Divisional General Manager West - leading (clairedobson@nhs.net). Work subsequently suspended due to COVID-19.
Riverside Park Improvement Plan 2020 - 2030 - Update	Communities and Neighbourhoods Service	Andrew Walker	Costings, improvements and repairs approved 04.03.20 - Para. 173 (4) of 2020.GAC.82 refers. Update expected 24.03.21. Ec Dev funding, Glenrothes area - £15k - to carry out feasibility work for the park requires to be spent or awarded by end March, 2021.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Corporate Parenting/Looked After Children	Education and Children's Services	Kathy Henwood, Caroline Morgan	To link with educational attainment, as agreed at GAC 04.03.20 - Para. 176. (3) of 2020.GAC.83 refers.
Secure Care Pathway	Education and Children's Services	Kathy Henwood, Caroline Morgan	Including info on out of Fife/high cost placements - GAC 04.03.20 - Para. 176. (3) of 2020.GAC.83 refers.
Children's Services in Fife - Local Area Report (Glenrothes Area) (due 02/12/2020)	Education and Children's Services, Health and Social Care	Kathy Henwood, Caroline Morgan	Annual report - previously considered 09.10.19. Delayed due to COVID-19 - date to be advised.
Justice Social Work – Additional Funding	Education and Children's Services	Steve Hopton	Report considered at C&HS Sub-Committee, 26 May 2021. Reports to ACs.
Update - Glenrothes Flood Study		Rick Haynes, Ross Speirs	Para 234 (2) of 2021.GAC.108, Minute of 23.06.21 refers further report on the summary findings of the Glenrothes Flood Study when concluded. Study due to conclude end June 2022.

1 December 2021

Agenda Item No. 11

PROPERTY TRANSACTIONS

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 13, 14 and 15

Purpose

The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 26 Durness Court, Glenrothes

Date of Acquisition:	11 August 2021
Price:	£105,000
Seller:	Mr Mehmet Varol Hasdemir & Mrs Dzhanan Yuksei Hasdemir

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

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