

Committee Convener – Councillor David Barratt  
 Depute Convener – Councillor Graeme Downie  
 Community Manager (SWF) – Alastair Mutch  
 Committee Officer – Michelle McDermott

## South and West Fife Area Committee

### Timetable of Meetings 2024/2025 (up to June, 2025)

DRAFT REPORTS DEADLINE TO COMMITTEE SERVICES  Wednesday by 12 noon (unless otherwise stated)	ISSUE AGENDA PLANNING PAPERS  Friday (unless otherwise stated)	AGENDA PLANNING MEETING  Remote meeting at 9.30 a.m.  Wednesday (unless otherwise stated)	FINAL REPORTS DEADLINE  Monday by 12 noon (unless otherwise stated)	AGENDA ISSUED  Wednesday (unless otherwise stated)	COMMITTEE  Blended meeting at 9.30 a.m.  Wednesday
<b>2024</b>					
24th January	26th January	<b>31st January</b>	5th February	7th February	<b>14th February</b>
27th March	29th March	<b>Thursday, 4th April - 2.30 p.m.</b>	8th April	10th April	<b>17th April</b>
22nd May	24th May	<b>Thursday, 30th May</b>	3rd June	5th June	<b>12th June</b>
14th August	16th August	<b>21st August</b>	26th August	28th August	<b>4th September</b>
9th October	11th October	<b>16th October</b>	21st October	23rd October	<b>30th October</b>
20th November	22nd November	<b>27th November</b>	2nd December	4th December	<b>11th December</b>
<b>2025</b>					
15th January	17th January	<b>22nd January</b>	27th January	29th January	<b>5th February</b>
9th April	11th April	<b>16th April</b>	21st April	23rd April	<b>30th April</b>
21st May	23rd May	<b>28th May</b>	2nd June	4th June	<b>11th June</b>

Any Service submitting a report to a committee meeting should note the deadlines for having those reports to the Committee Officer – any reports not submitted in time will not be included on the agenda for that meeting. Reports should be submitted electronically to [michelle.mcdermott@fife.gov.uk](mailto:michelle.mcdermott@fife.gov.uk).