

**Fife Violence Against Women Partnership  
Executive Committee  
2:00pm, Tuesday 8 June 2021. Microsoft Teams**



**PRESENT:** Heather Bett, Clinical Services Manager, NHS Fife  
Elizabeth Butters, Co-ordinator, Fife ADP  
Lynn Campbell, Lead Nurse, NHS Fife  
Rachel Duff, HR Advisor, Human Resources  
Craig Fraser, Detective Inspector, Police Scotland  
Nina Munday, Manager, Fife Centre for Equalities  
Sheila Noble, Co-ordinator, Fife Violence Against Women Partnership  
Zahida Ramzan, Equalities Co-ordinator, Community & Corporate Development  
Paul Short, Service Manager - Housing, Health & Social Care & Older Persons  
Jan Swan, Manager, Fife Rape and Sexual Assault Centre  
Rona Weir, Education Manager, Education Service  
Dianne Williamson, Equality and Human Rights Officer, NHS Fife  
Louise Radcliffe, Learning & Development Officer, Fife Violence Against Women Partnership

**APOLOGIES:** Scott Davidson, Detective Chief Inspector, Police Scotland  
Cllr Sharon Green-Wilson, Elected Member, Fife Council  
Vicki Greig, HR Lead Officer, Human Resources  
Cllr Judy Hamilton, Elected Member, Fife Council  
Steve Hopton, Service Manager, Criminal Justice Service  
Annette Keogh, Area Personal Support Officer (North) Army Welfare Service  
David Paterson, Area Services Manager, Housing and Communities  
Joy Patrick, Manager, Kingdom Abuse Survivors Project  
Karen Pedder, Service Manager, Education and Children’s Services  
Alan Small, Independent Chair, CPC, APC, MAPPA SOG  
Patricia Spacey, Team Manager, Community Safety Partnership, Housing & Communities  
Penny Turnbull, Assistant Director Student Services, St Andrews University

**Minute prepared by** Mary MacIntyre, Support Assistant, Business Support,

Item		Main Points of Discussion	Decision	Responsible	Timescale
3.	Minutes of previous meeting	Heather Bett (chair) welcomed everybody to the meeting and thanked them for attending  Apologies	Noted		

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	<p>Heather advised that Sheila was cutting her working hours from 36 – 18 per week. Job share secondment has been circulated widely. Anyone interested should contact <a href="mailto:karen.pedder@fife.gov.uk">karen.pedder@fife.gov.uk</a></p> <p>Heather thanked Sheila for her hard work, commitment and contribution to the partnership for the last 20+ years. Heather highlighted that there is a gap until someone is found to fill the job-share</p> <p>Sheila advised that she will no longer manage the CEDAR project, which now sits within Family Support Service. This should support further integration with children’s services</p> <p>Karen Pedder is now Sheila’s Line manager</p> <p><b>Minutes of previous meeting 16<sup>th</sup> March 2021</b></p>	<p>Noted</p> <p>agreed</p>		
4.	<p><b>Matters arising/Task Register</b></p> <p><b>Matters arising - task register 16<sup>th</sup> March 2021</b></p> <p>Task register to be updated and circulated.</p> <p>Task 252 – Jan advised that the online app is funded, developed and ready to go.</p> <p>Task 262 – Sheila met with Tim Kendrick to discuss Plan4Fife re violence against women. Comments shared with Chairs of FVAWP</p> <p>Task 269 - Rona updated the meeting re the Community Mental Health and Wellbeing Support and Services Framework. There is a budget of just over £1million. Framework covers:</p> <ul style="list-style-type: none"> <li>• <b>18-25</b> (to 26 for care experienced) year olds who have been screened by Adult Mental Health Services and there is no further action.</li> <li>• <b>18-25-year olds who are not care experienced</b> and have:</li> </ul>	<p>Update at future meeting</p> <p>Circulate when available</p> <p>Noted, Rona will continue to update partners</p>	<p><b>Jan S</b></p> <p><b>Sheila N</b></p>	

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	<ul style="list-style-type: none"> <li>○ current involvement with the Criminal Justice Service or</li> <li>○ been referred to Adult Social Work for assessment/support but do not meet criteria for a service</li> <li>○ Parents/Carers of Children and Young People in the above categories</li> </ul> <p>Draft categories for Targeted Support are Children and Young People who:</p> <ul style="list-style-type: none"> <li>● are being supported at the additional stage of the Well-being Pathway but are not subject to a Statutory Child's Plan.</li> <li>● have been screened by CAMHS and no further action identified by CAMHS.</li> <li>● have been assessed as requiring intervention from CAMHS or Adult Mental Health services but have challenges engaging with these supports or find that these supports are not suitable for them</li> <li>● with neurodevelopmental conditions and learning disabilities who require support for mental health</li> <li>● Ex-care experienced Young People living at home, with friends/relatives, in Supported Lodgings, homeless accommodation or no fixed address.</li> </ul> <p>Any feedback would be welcome. Possible concerns around capacity.</p> <p>Next steps are to continue with the plan with a deadline for August 2021</p> <p>Also commissioning for 3<sup>rd</sup> sector supports. Some agencies already signed up for the initial phase include: Includem, YMCA and Barnardos</p>			

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5	<p><b>Update Presentation Priority 2</b></p>	<p><b>Priority 2 - Women and girls thrive as equal citizens: socially, culturally, economically and politically.</b>  This priority seeks to make appropriate links with broader equalities and community planning. (2.1 and 2.5).</p> <p>Plan for Fife has been further developed. David P is promoting greater visibility of gender and VAW in “No Wrong Door”, Kirkaldy Anti-poverty pilot and People and Place</p> <p><b>2.3. Consultation responses on Fife Council’s Equality and Diversity Scheme re VAW</b>  A summary of the comments re VAW was circulated to the meeting</p> <p>Nina Munday advised that Fife Centre for Equalities undertook the consultation on behalf of Fife Council. Distributed to over 19,000 – 276 responses. Noted that there was a lot of good feedback, responses showed people are interested. Wide ranging comments. Some people not getting the full context of the consultation, not sure of language.</p> <p>Responses mostly quite validating of what we are trying to do and what can we do better. A lot of the queries are being addressed in FVAWP strategy.</p> <p>Very helpful consultation. Lot of agreement in principle from public. Need to be more explanation around the gendered analysis.</p> <p><b>2.2 Equally Safe at Work Findings</b>  Rachel Duff reported that GBV policy and guidance had been approved at the Joint Negotiation and Consultation Forum (JNCF)</p>	<p>It was noted FVAWP Action Plan circulated had not been updated for priority 2. Agreed to circulate with the minute (attached)</p> <p>Noted</p> <p>Noted</p>	<p><b>Mary M</b></p>	

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	<p>Policy is live on new intranet. Fife Council is updating webpages, will be finalised soon. A briefing paper will be available to make managers aware soon</p> <p>7 councils applied for the Equally Safe @Work pilot – 4 have been accredited with bronze award. 2 requested an extension. 1 was refused because they were not sufficiently explicit about gender and VAW.</p> <p>Fife Council is looking to apply to take part in the programme in 2022. Already doing a lot of the work involved in accreditation. Further approval will be sought from Senior Executive Team.</p> <p>Dianne Williamson linking up with other staff/departments within NHS Fife to look at what plans there are for NHS boards.</p> <p>Actions 2.4, 2.6 and 2.7 have been discussed by the group and no further action is required at this time and have been marked complete</p>	<p>FVAWP is supportive of Fife Council making application for accreditation</p> <p>Dianne and Heather to link up and discuss</p>		
6.	<p><b>FVAWP Action Plan progress</b></p> <p><b>Priority 1- Scottish society embraces equality and mutual respect and rejects all forms of violence against women and girls</b></p> <p>1.1 Early Years – awaiting evaluation of Gender equal play piloted in Duloch Nursery</p> <p>Primary – Schools to promote national resource for relationships, sexual health and parenthood (RSHP)</p> <p>Secondary – Jen from FRASAC continues to give regular prevention inputs to secondary schools. Jan Swan reported Jen will be carrying out a</p>	<p><b>See FVAWP Action Plan Updated June 2021</b></p> <p>Noted</p> <p><a href="https://rshp.scot/">https://rshp.scot/</a></p> <p>Jen / Jan to share these evaluations when available</p>	<p><b>FRASAC</b></p>	

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	<p>'consent' survey in schools. There will be evaluations from Fife schools</p> <p>Mentoring Violence Programme (MVP) in schools. Oversight group to take forward.</p> <p>1.2 Youth groups – Youth workers have completed Under Pressure training. Suggested this would be useful for Residential childcare staff.</p> <p>1.3 Campaigns – continuing to raise awareness via prevention and social media campaigns including 16 Days of action and International Women's day.</p> <p>Possible exhibition:  <b>What are you wearing campaign?</b>            What Were You Wearing? is an art exhibit that was developed by Arkansas University. Based on student-survivors' descriptions of the clothes they were wearing during their sexual assault.</p> <p><b>Priority 3 - Interventions are early and effective, preventing violence and maximising safety and wellbeing of women, children and young people</b>            Sheila updated the group</p> <p><b>3.6 Training</b> – all face to face training cancelled for now. Mostly moved to online or being developed for online. Housing and Communities staff to pilot equally safe in practice online training in June</p> <p><b>3.3 Forensic Examinations re Sexual Assault</b>            Lynne Campbell met recently with Scottish Gov to assess progress. Self-referral needs to be in place by November - on target for this. Noted that Fife is the only NHS that offers 12 weeks support</p>	<p><a href="https://www.forestry.oregonstate.edu/">https://www.forestry.oregonstate.edu/</a></p> <p>Agreed that Priority 3 would be theme for next Executive Committee in Autumn 2021</p>		

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	<p><b>3.4 Qualitative Research on Women’s Experience of Alcohol and Drug Service Provision - Research Proposal</b> Elizabeth and Jess have been developing the research brief shared with the meeting. Previous research has noticed a gap in services for women who were more likely to disengage/be removed from services. Requirement to look at how to improve services for women.</p> <p><b>3.8 The Domestic Abuse (Protection) (Scotland) Bill</b> Still waiting on guidance about how the Bill will work.</p> <p><b>Priority 4 - Men desist from all forms of violence against women and girls and perpetrators of such violence receive a robust and effective response.</b></p> <p>4.3 Craig Fraser reported that there is good information sharing between MARAC and MATAC. Significant increase in the number of referrals from MARAC to MATAC. Both seem to be working well together.</p> <p>4.2 Sheila updated the group about the criminal justice service and courts. Courts are starting to open up again. There will be additional courts leading to an increase in workloads. Concerns around capacity to meet deadlines. Suggested that it will take years to clear the backlog.</p> <p>4.1 Engaging Safely with Male Perpetrators of Domestic Abuse - Louise Radcliffe reported that the training has been developed and content approved. First event will be 23 June. For Safer Communities staff. Following evaluation, to be rolled out to other services</p>	<p>Fife Women’s Aid, FRASAC and Criminal Justice have agreed to support service users to engage with research Jan Swan to share document with FRASAC new Access and Inclusion worker</p> <p>Paul to update when available</p>	<p><b>Paul S</b></p>	

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	<p><b>Practitioner Network</b> First meeting of the group took place in May. Good meeting with positive feedback.</p>	Noted		
7.	<p><b>Equally Safe Quality Standards and Performance Framework (attached)</b></p> <p><b>Data request 2020-21</b> Fife has completed this for the last 3 years. Good to see how we are doing alongside other areas.</p> <p>Quick turnaround for stats</p> <p><b>Fife Equally Safe Quality Standards Local Area Report 2019-20</b> For information</p>	<p>Agreed to complete this year</p> <p>Agreed to be returned to Sheila by end June for sending to improvement service by end July</p> <p>Sheila and chairs of priority groups to complete self-assessment and send draft for feedback</p>	<p><b>All</b></p> <p><b>Priority Chairs / Sheila</b></p>	
8.	<p><b>FVAWP Annual Report 2020-21</b></p> <p>Sheila proposed that the annual report would have a similar format to last year. Sheila and Louise already working on report</p> <p>Lot of good data available due to feedback from services around Covid</p>	<p>Sheila to complete draft report and circulate to Priority leads for feedback.</p> <p>Report to be ready for sign off at next Executive Committee meeting – Autumn 2021</p>	<p><b>Sheila N</b></p> <p><b>Sheila N</b></p>	
9	<p><b>FVAWP Covid 19 Update Report (Jan-Mar 2021) (attached)</b></p> <p>Sheila spoke to the report.</p> <p>Noted that it has been a good way to see what has been happening across services during the pandemic. Information from these reports will be included in the annual report.</p> <p>Jan reported that they are finding it difficult to recruit for posts. Can only advertise as temporary for 4 months until results from equally safe funding is agreed</p>	Noted		
10	<p><b>Supporting A Collective Leadership to</b></p> <p>Circulated for Information.</p>	Noted		



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	<b>Tackling Violence Against Women and Girls Learning Report (attached)</b>				
<b>11</b>	<b>Delivering Equally Safe Fund</b>	Sheila reported that applications have been returned by CEDAR, FRASAC, KASP, Saje Scotland and Fife Women's Aid. Should hear if successful by end of July.	Noted that funding pot has been increased but will be for two years instead of three years.		
<b>12</b>	<b>MARAC SOG minute 19/03/2021</b>	For info			
<b>13</b>	<b>AOCB</b>	<p>Heather Bett requested that if services hear of people not taking up the offer of Covid vaccine to feedback information. There has been low uptake in some of the age groups.</p> <p>May be due to locality and where appointments are being offered, BAME groups. Some not taking vaccine due to lack of trust or are unconcerned about the effects of the virus.</p>	<p>Elizabeth B to raise at ADP Committee.</p> <p>All to feedback any information they might have</p>	<b>Elizabeth B</b>	
<b>14</b>	<b>MEETING DATES 2021</b>	<b>All at 2:00pm, Thursday 7<sup>th</sup> October - rescheduled from Wednesday 15 September Wednesday 08 December</b>			

### **Executive Committee Distribution List**

Danielle Archibald, Adult Protection Committee Lead Officer  
Heather Bett, Clinical Services Manager, NHS Fife  
Elizabeth Butters, Co-ordinator, Fife ADP  
Lynn Campbell, Lead Nurse, NHS Fife  
Scott Davidson, Detective Chief Inspector, Police Scotland  
Ann Donnan, Manager, Safe Space  
Vicki Greig, HR Lead Officer, Human Resources  
Cllr Sharon Green-Wilson, Elected Member, Fife Council  
Cllr Judy Hamilton, Elected Member, Fife Council  
Steve Hopton, Service Manager, Criminal Justice Service  
Annette Keogh, Area Personal Support Officer (North) Army Welfare Service  
Kate McCormack, Manager, Fife Women's Aid  
Nina Munday, Manager, Fife Centre for Equalities  
Sheila Noble, Co-ordinator, Fife Violence Against Women Partnership  
David Paterson, Area Services Manager, Housing and Communities  
Joy Patrick, Manager, Kingdom Abuse Survivors Project  
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Penny Turnbull, Assistant Director Student Services, St Andrews University  
Rona Weir, Education Manager, Education Service  
Dianne Williamson, Equality and Human Rights Officer, NHS Fife

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### **CC to deputes**

Lynda Carey, Operational Lead, Fife Women's Aid  
Sharon Dair, Lead Officer - Public Protection (Housing Services)  
Craig Fraser, Detective Inspector, Police Scotland  
Mairi McAllister, Support and Development Worker, Fife Rape & Sexual Assault Centre

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### **CC for information**

Sharon MacDonald, PA to Heather Bett, NHS Fife  
Mary MacIntyre, Support Assistant, Fife Violence Against Women Partnership (minutes)  
Gill Musk, Policy Officer, Health Inequalities Programme  
Alan Small, Independent Chair, CPC, APC, MAPPA SOG

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