

Wednesday, 3rd March, 2021 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of South and West Fife Area Committee of 13th January, 2021. 5 - 7
4. **RADIATION MONITORING AT DALGETY BAY** – Verbal updates from Ms. Nina Patton, Scottish Environmental Protection Agency and Mr. Stephen Ritchie, Ministry of Defence (Defence Infrastructure Organisation).
5. **PROPOSED WAITING PROHIBITION: CRAIGLEITH AVENUE AREA (FORMER FRASER AVENUE AREA) INVERKEITHING** – Report by the Head of Assets, Transportation and Environment 8 – 14
6. **AREA ROADS PROGRAMME 2021/22** – Report by the Head of Assets, Transportation and Environment. 15 – 22
7. **UPDATE ON DUNFERMLINE AND IRON MILLS BAY INTEGRATED CATCHMENT STUDY AND LADE BRAES, DALGETY BAY** – Report by the Head of Assets, Transportation and Environment. 23 – 30
8. **SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN – PLAN4SOUTH AND WEST FIFE AREA** – Report by the Head of Communities and Neighbourhoods Service. 31 – 110
9. **PROPERTY TRANSACTIONS** – Report by the Head of Assets, Transportation and Environment 111 – 112
10. **SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021** 113 - 115
11. **NOTICE OF MOTION** – In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“Committee notes the decision of the West Planning Committee 11 April 2018 considering the Supermarket Development in Rosyth condition (17/01554/FULL):

3./

3. No work shall commence on the development of the retail store which will preclude, prevent or limit the use of the existing football pitch until a signed, binding contract has been submitted to the Council that demonstrates the replacement pitch will be constructed. The contract shall clearly set out the expected timescales for the new pitch to be completed. A phasing plan shall also be submitted that sets out the timing of the construction of the hereby approved retail store and delivery of the replacement football pitch (17/01553/FULL). For the avoidance of doubt, the phasing plan shall include, but not limited to, when the existing pitch will cease to be available for football matches, the anticipated opening date for the store and the anticipated date the replacement pitch will be available for football matches. Works shall only commence on the erection of the retail store (for the avoidance of doubt, this excludes works which do not inhibit the use of the existing football pitch) once the Council have confirmed in writing that the phasing plan and evidence that the replacement football pitch will be delivered are acceptable.

Reason: To ensure that the alternative outdoor sports facility is provided.

Additionally, Committee notes the decision of the Education & Children's Services Sub Committee of 3 November 2020 to build the replacement High School on the Fleet Grounds in Rosyth.

Moreover, Committee notes the effect that the decision to build the replacement High School in Rosyth is having on the ability to progress the following planning applications:

17/01553/FULL - Erection of new football pitch with changing rooms, fencing, parking and associated works | Football Pitch Peasehill Gait Rosyth Fife

17/01554/FULL - Demolition of existing buildings, erection of a retail unit (Class 1) with associated access improvements, service area, parking, taxi parking and associated works.

20/00373/FULL - Demolition of existing buildings, erection of a retail unit (Class 1) with associated access improvements, service area, parking, taxi parking and associated works (Section 42 to remove condition 3 of 17/01554/FULL to provide a replacement football pitch) | The Yard Public House Admiralty Road Rosyth Dunfermline Fife KY11 2BN

Consequently, based upon the understanding that the new High School is unlikely to be completed until 2026, Committee requests that officers in the Council's property services team use their best endeavours to work with the applicants/landowners to ensure that the above planning applications (that have been approved by Elected Representatives) are progressed as expeditiously as possible.

Committee requests a report at the earliest opportunity on those discussions and giving best estimates of the timescales required to complete implementation of the planning conditions.

Proposed by Councillor Tony Orton
Seconded by Councillor Dave Dempsey

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Morag Ferguson
Head of Legal and Democratic Services
Finance and Corporate Services
Fife House
North Street
Glenrothes
Fife, KY7 5LT

24th February, 2021.

If telephoning, please ask for:
Michelle McDermott, Committee Officer, Fife House
Telephone: 03451 555555, ext. 442238; email: Michelle.McDermott@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

2021 SWFAC 245

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

13th January, 2021.

9.30 a.m. – 11.30 a.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton and Kate Stewart.

ATTENDING: John Rodigan, Senior Manager (Environment and Building Services) and John O'Neil, Team Manager, Assets, Transportation and Environment; Alastair Mutch, Community Manager (South and West Fife), Communities and Neighbourhoods Service; Gordon Mole, Head of Business and Employability Services, Ann Camus, Enterprise and Business Development Manager and Peter Corbett, Lead Officer (Economy), Economy, Planning and Employability Services; Michelle McDermott, Committee Officer, Legal and Democratic Services.

APOLOGY FOR ABSENCE: Councillor Andrew Verrecchia.

250. DECLARATIONS OF INTEREST

- Councillor Kate Stewart declared an interest at para. 252 – South and West Fife Area Economic Profile (December 2020) – being part of the project relating to the Witches Trail.
- Councillor Mino Manekshaw declared an interest at para. 254 – Local Community Planning Budget Requests – being the Treasurer of the project group relating to the Beamer Rock Lighthouse.
- Councillor Sharon Green-Wilson declared an interest at para. 254 – Local Community Planning Budget Requests – being a founding Director of Rosyth Community Project Limited.

251. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 25th November, 2020.

Decision

The Committee agreed to approve the minute.

252. SOUTH AND WEST FIFE AREA ECONOMIC PROFILE (DECEMBER 2020)

The Committee considered a report by the Head of Business and Employability Services providing members with an annual overview of the local economic profile for the South and West Fife Area Committee using the latest published data.

Decision

The Committee:-

- (1) noted the contents of the report;
- (2)/

2021 SWFAC 246

- (2) noted the support provided to businesses during 2019/20; and
- (3) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic.

The meeting adjourned at 10.20 a.m. and reconvened at 10.25 a.m.

253. GROUNDS MAINTENANCE SERVICE - DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2020

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of the performance of grounds maintenance, domestic waste collection and street cleansing services in 2020. The report also provided information of the management changes within these Services and identified how community-led decision making would shape operational delivery in the future.

Decision

The Committee:-

- (1) noted the extraordinary challenges faced in the delivery of grounds maintenance, domestic waste collection and street cleaning services in 2020;
- (2) noted the structural and organisational measures which had been taken to improve and sustain service delivery;
- (3) noted the new decentralised way of working which would deliver local priorities and help communities shape their environment; and
- (4) commended all those working within the Service on their performance and efforts over the year, particularly during the current Covid pandemic.

Having declared an interest in the following item, Councillor Manekshaw left the meeting at this stage. The following item was dealt with prior to para. 253 above.

254. SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUESTS

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement for a contribution from the Local Community Planning Budget towards the following projects:- Climate Ready Inner Forth; Beamer Rock Lighthouse; Renew Rosyth - Goth Area; Rosyth Community Hub; and North Queensferry Action Plan.

Decision

The Committee agreed the following allocations from the Local Community Planning Budget:-

- | | | |
|-----------------------------------|---|---------|
| (1) Climate Ready Inner Forth | - | £10,000 |
| (2) Beamer Rock Lighthouse | - | £10,000 |
| (3) Renew Rosyth - Goth Area | - | £22,400 |
| (4) Rosyth Community Hub | - | £10,000 |
| (5) North Queensferry Action Plan | - | £15,000 |

Councillor Manekshaw/

Councillor Manekshaw re-joined the meeting following consideration of the above item.

255. PROPERTY TRANSACTIONS

Decision

The Committee noted the contents of a report by the Head of Assets, Transportation and Environment advising on action taken under delegated powers in relation to property transactions in the South and West Fife Committee Area.

256. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021

Decision

The Committee noted the Forward Work Programme which would be further updated as appropriate.

257. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved that:-

"Committee:-

- notes the continuing and significant problems arising from the private ownership of public open space in Dalgety Bay, notably Longhill Park;
- asks that reports be brought to Committee:-
 - (a) at its next meeting to advise what further action is required and by whom to resolve as soon as possible the flooding problems in Lade Braes;
 - (b) to advise on progress towards a Council policy on the maintenance of privately owned public space in Fife."

Decision

The motion was unanimously agreed.

Proposed Waiting Prohibition: Craigleith Avenue Area (former Fraser Avenue Area), Inverkeithing

Report by: Ken Gourlay, Head of Assets, Transportation & Environment

Wards Affected: Ward 6 Inverkeithing & Dalgety Bay

Purpose

The purpose of this report is to allow the Area Committee to consider proposals for the introduction of waiting prohibition regulations in Craigleith Avenue, Craigleith Wynd, Gray Place, Spencerfield Road and Spittalfield Road, Inverkeithing.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to amend the restrictions as detailed in Drawings No. TRO/21/05 Before N, After N, Before S & After S (Appendices 1-4), with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £3,000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team, Police Scotland and Inverkeithing Community Council have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Direct.

1.0 Background

- 1.1 Phase 1 of the re-development of the Fraser Road area is substantially complete. Phase 2 is ongoing. Applications for approval required by condition will be submitted for further phases to complete the redevelopment of Fraser Avenue, which benefits from planning permission in principle (15/03844/PPP).
- 1.2 The Fife Council (Spittalfield Road, Inverkeithing) (Temporary Prohibition of Waiting) Order 2017 was made on 20th July, 2017 to provide the opportunity to introduce double yellow lines on the full length of Spittalfield Road during the redevelopment of Fraser Avenue. It was agreed lines would only be introduced as and when required. Only the lines which were essential got laid. This TTRO expires in July 2022.

2.0 Issues and Options

- 2.1 It is proposed to remove all regulations from the On-Street Consolidation Order 2013 that relate to Fraser Avenue and the Fraser Avenue Service Road as these roads no longer exist, as shown in drawings TRO/21/05 Before N & Before S (Appendices 1 & 3).
- 2.2 Since the opening of the new shops, there have been issues with drivers parking on the footways on Hillend Road and Craigleith Avenue, causing safety concerns for pedestrians. There is a raised junction with Gray Place and Inchkeith Wynd where the carriageway is the same level as the kerb and footway. Drivers are parking on the footway rather than utilising the parking spaces in Gray Place. It is therefore proposed to introduce a “No waiting at any time” double yellow line prohibition as detailed in drawing TRO/21/05 After N (Appendix 2) to keep the footways clear of parked vehicles.
- 2.3 It is also proposed to introduce double yellow lines on the realigned Gray Place, as marked under the 2017 TTRO (Appendix 2).
- 2.4 With Spencerfield Road being re-opened to allow vehicles to exit from Spittalfield Road into the south end of Fraser Avenue, double yellow lines were marked on the corner of Spittalfield Road and Spencerfield Road under the 2017 TTRO. These have since substantially worn away but it is proposed to mark lines permanently to keep the road clear for through traffic. (Appendix 4).
- 2.5 It is proposed to leave 20m of double yellow lines on Fraser Avenue to keep the access to the development clear until the development is complete (Appendix 4).

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety and management, that these traffic restrictions be promoted.

List of Appendices

Drawings Nos. TRO/21/05

1. Before N: Amendment to Waiting Prohibitions: Fraser Avenue Area, Inverkeithing
2. After N: Amendment to Waiting Prohibitions: Craigleith Avenue Area, Inverkeithing
3. Before S: Amendment to Waiting Prohibitions: Fraser Avenue Area, Inverkeithing
4. After S: Amendment to Waiting Prohibitions: Fraser Avenue Area, Inverkeithing

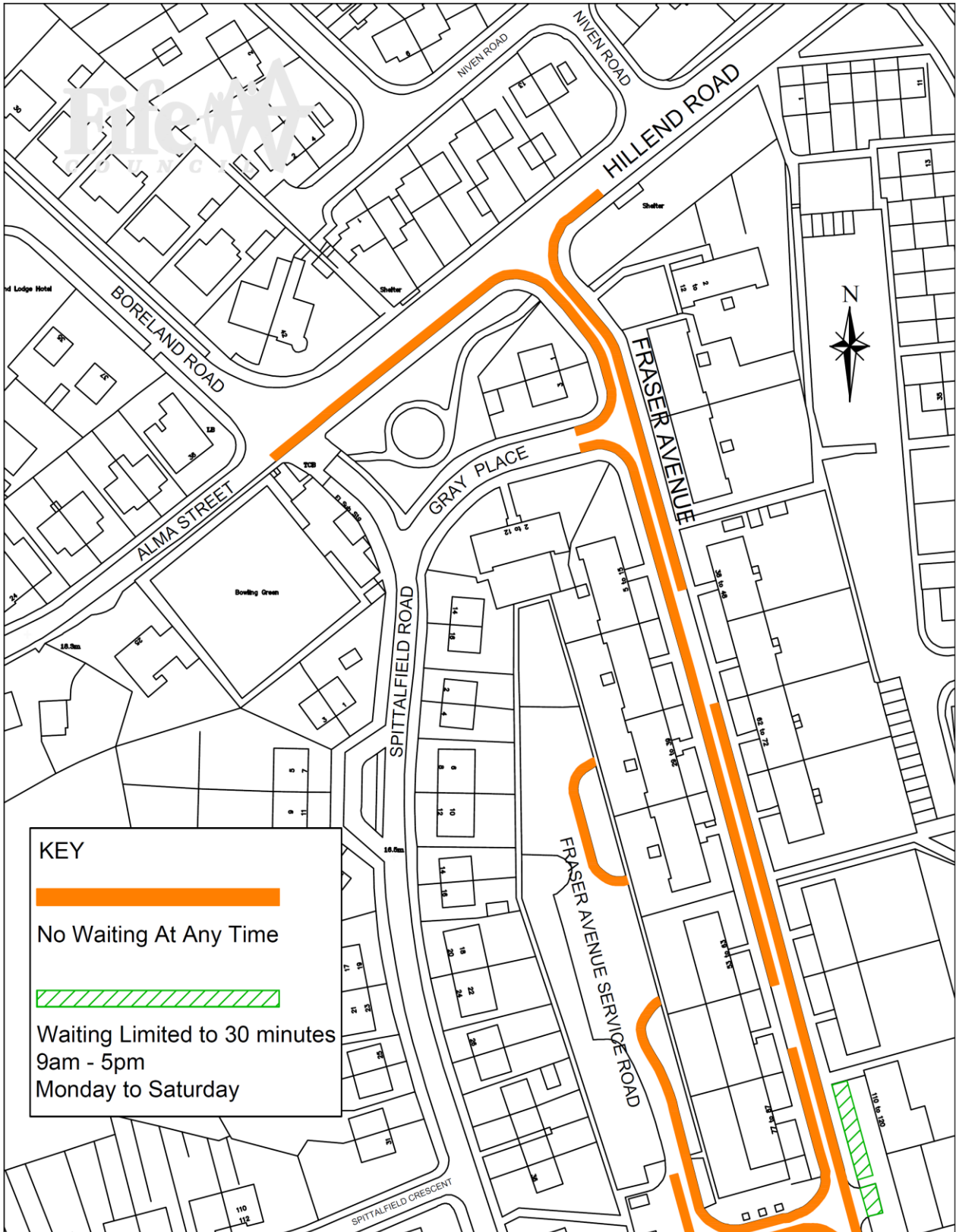
Background Papers

1. EqlA Summary Sheet


Report Contact


Phil Clarke
Lead Consultant, Traffic Management (South Fife)
Roads and Transportation Services
Bankhead Central
Tel. 03451 55 55 55 Ext No 442093
Email: Phil.Clarke@fife.gov.uk

APPENDIX 1



KEY

 No Waiting At Any Time

 Waiting Limited to 30 minutes
9am - 5pm
Monday to Saturday

Reproduced by permission of Ordnance Survey on behalf of HMSO © Crown copyright and database right 2021. All rights reserved. Ordnance Survey Licence number 100023385.

REF	AMENDMENTS	BY	APPV'D	DATE				
DESIGNED	LMC	DRAWN	LMC	CHECKED	PC	APPROVED	PC	DATE
								Jan 2021
HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY								

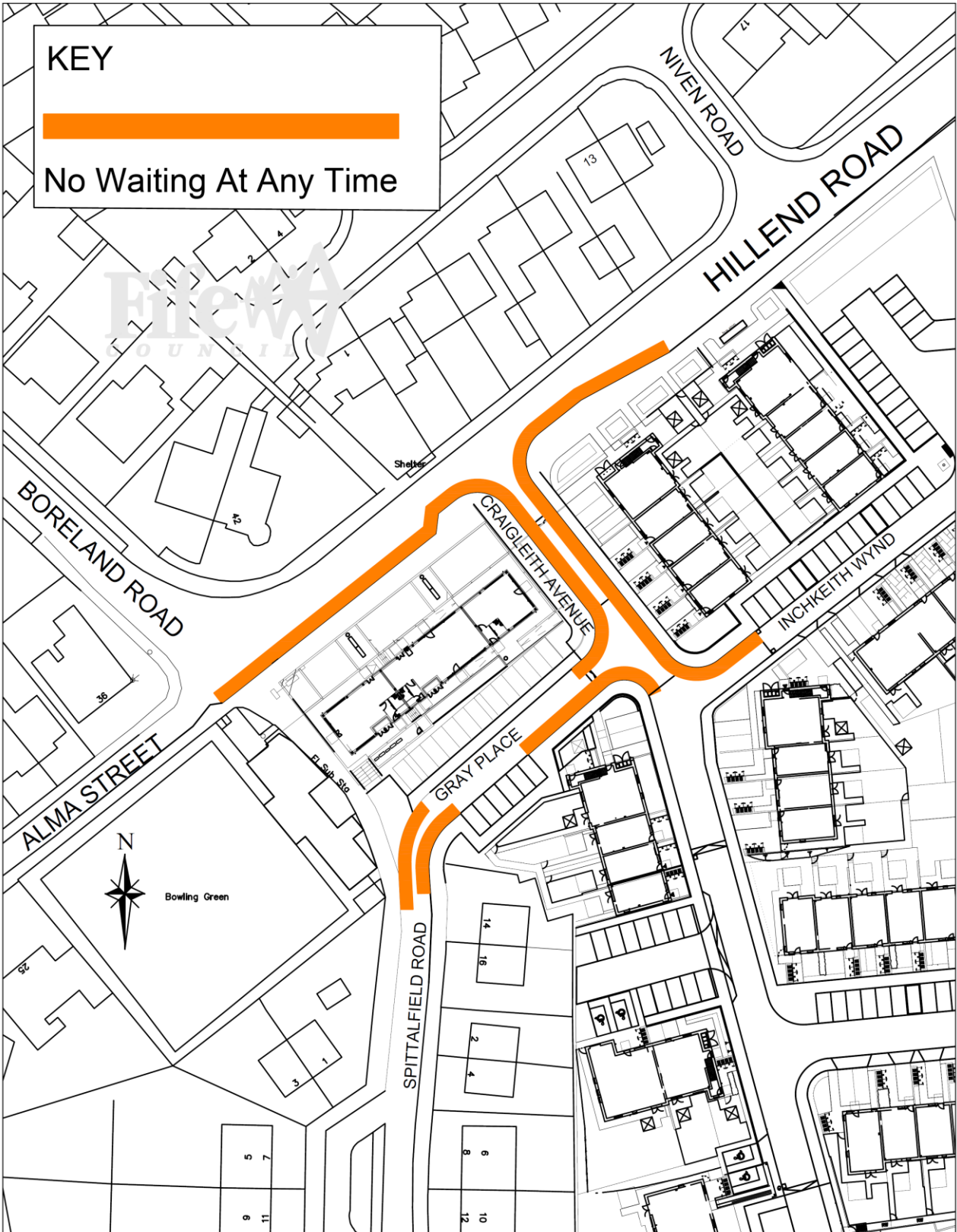


**ASSETS,
TRANSPORTATION
and ENVIRONMENT**

**Amendment to Waiting Prohibitions
Fraser Avenue Area, Inverkeithing**

SCALE NTS DRAWING No. TRO/21/05 Before N

APPENDIX 2



Reproduced by permission of Ordnance Survey on behalf of HMSO © Crown copyright and database right 2021. All rights reserved. Ordnance Survey Licence number 100023385.

REF	AMENDMENTS	BY	APPROVED	DATE				
DESIGNED	LMC	DRAWN	LMC	CHECKED	PC	APPROVED	PC	DATE
								Jan 2021

HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY

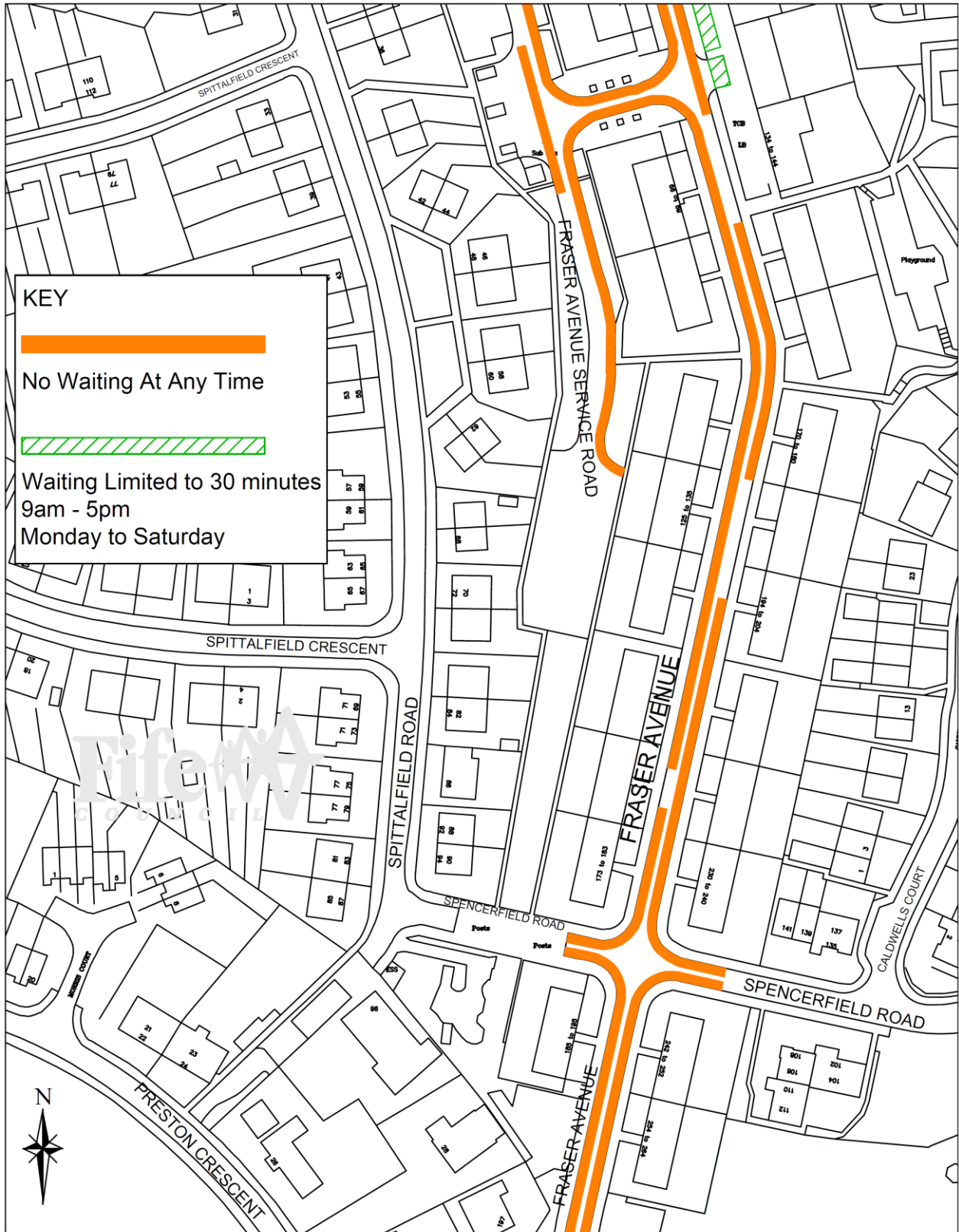


ASSETS,
TRANSPORTATION
and ENVIRONMENT

Proposed Waiting Prohibitions
Craigeith Avenue Area, Inverkeithing

SCALE NTS DRAWING No. TRO/21/05 After N

APPENDIX 3



Reproduced by permission of Ordnance Survey on behalf of HMSO © Crown copyright and database right 2021. All rights reserved. Ordnance Survey Licence number 100023385.



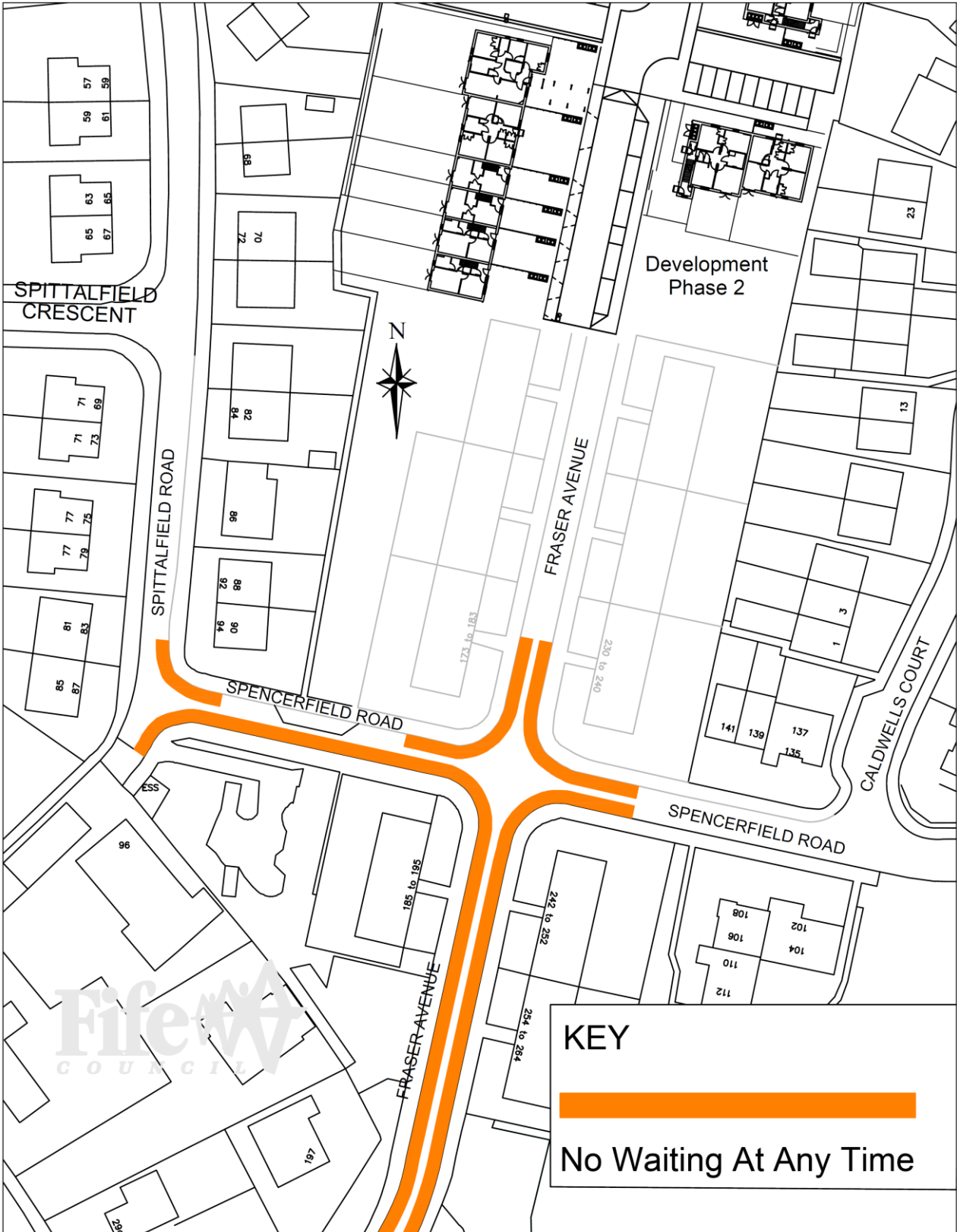
**ASSETS,
TRANSPORTATION
and ENVIRONMENT**

REF	AMENDMENTS						BY	APP'D	DATE
DESIGNED	LMC	DRAWN	LMC	CHECKED	PC	APPROVED	PC	DATE Jan 2021	
HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY									

**Amendment to Waiting Prohibitions
Fraser Avenue Area, Inverkeithing**

SCALE **NTS** DRAWING No. **TRO/21/05 Before S**

APPENDIX 4



Reproduced by permission of Ordnance Survey on behalf of HMSO © Crown copyright and database right 2021. All rights reserved. Ordnance Survey Licence number 100023385.

REF	AMENDMENTS				BY	APPV'D	DATE
DESIGNED	LMC	DRAWN	LMC	CHECKED	PC	APPROVED	PC
HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY							DATE Jan 2021



**ASSETS,
TRANSPORTATION
and ENVIRONMENT**

**Proposed Waiting Prohibitions
Fraser Avenue Area, Inverkeithing**

SCALE NTS DRAWING No. TRO/21/05 After S

3rd March, 2021.

Agenda Item No. 6

Area Roads Programme 2021-22

Report by: Ken Gourlay, Head of Assets, Transport & Environment

Wards Affected: 1, 5 & 6

Purpose

The purpose of this report is to identify the projects which are proposed for approval for the Area Roads Programme in the South and West Fife Committee area for delivery in the 2021-22 financial year.

Recommendation(s)

Committee is asked to:

- i. approve the report and Appendices 1-3;
- ii. delegate authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener; and
- iii. note Appendices 4 and 5.

Resource Implications

The Area Roads Programme is funded from capital and revenue and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Committee has been consulted through meetings with Members in the development of the lists of projects.

1.0 Background

- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads and Transportation has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with elected members
 - Scheduled inspections, technical surveys, assessments and interrogation of maintenance management systems
 - Local Area Transport Plans
 - Suggestions received from elected members, Community Councils and the public
- 1.3 At its meeting on 1st February 2018, the Economy, Tourism, Strategic Planning and Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the ETSP&T Committee
 - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage
 - The remaining Road Safety & Traffic Management budget, combined with any available Cycling, Walking & Safer Streets grant funding aligned to safer streets, is allocated to local priorities based on an Area Committee budget commensurate with population numbers
 - The foregoing is managed and reported via the relevant Area Roads Programme.
- 1.4 The current capital plan indicates that the carriageway and footway capital budget of £7.3m in 2020-21 will reduce to £6.5m in 2021-22 and will further reduce to £6m annually thereafter.

For the South West Fife Committee area, the budgets for 2021-22 are as shown below: -

Devolved Budget	2020-21 Spend	2021-22 Allocation
Carriageways	£923k	£732k
Footways	£311k	£176k
Road Safety & Traffic Management	£97k	£103k

- 1.5 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council regularly reviews the capital plan and, should this lead to additional investment for 2021-22, the allocations to Area Committees would be increased allowing some schemes from the Category 2 list to be promoted.

2.0 Issues and Options

- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 To improve access to how the carriageways and footways programme is progressing throughout the year, an on-line system will be made available once programmes are approved.
- 2.3 Appendices 4 and 5 provide information on street lighting column replacement and structures maintenance works. These budgets are not devolved to area committees, but the works locations are provided for information.

3.0 Conclusions

- 3.1 The attached Appendices contain the proposed South and West Fife Area Roads Programme for 2021-22. The type of works, work location and provisional estimates are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting
5. Structures

Report Contact

Neil Watson
Roads & Lighting Asset Management, Lead Consultant
Bankhead Central, Glenrothes
E-mail – neil.watson@fife.gov.uk

South & West Fife Area Committee
Carriageway List for 2021-22

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can promote to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Carriageways Budget **£ 732,000**

Ward Name	Town	Road Class	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
West Fife and Coastal Villages	Rural Road	U	U005 (formerly D5) Craigencaat Road	B914 to Fife Boundary	Carriageway	£ 2,000	£ 2,000	Cat 1	Feasibility study to determine the best course of action once the ditches and offlets have been cleared and the existing drainage is working to best capacity.
West Fife and Coastal Villages	Oakley	U	James Hog Crescent	Stanley Terrace to Hammerhead	Carriageway	£ 21,389	£ 23,389	Cat 1	
West Fife and Coastal Villages	Culross	C	C5 Low Causeway	C52 to Entrance to Car Park (East End of Culross)	Carriageway	£ 98,842	£ 122,231	Cat 1	Avoid tourist season (Apr-Oct)
West Fife and Coastal Villages	Rural Road	B	B914	Steelend to Dunnygask House access	Carriageway	£ 65,520	£ 187,751	Cat 1	Patched in 2019-20. Surface dressing in 2021-22. Avoid Knockhill events. Discussion with Traffic Management Team required.
West Fife and Coastal Villages	Culross	U	Kirk St / Tanhouse Brae	End of cobbles to Abbey	Carriageway	£ 66,529	£ 254,280	Cat 1	Deferred from 2020-21.
West Fife and Coastal Villages	Rural Road	B	B9037 Ph 2 of 3	Adia Road to west of cemetery	Carriageway	£ 159,232	£ 413,512	Cat 1	
West Fife and Coastal Villages	Kincardine	U	Broomknowe Drive / Windyhill Avenue / Kilduthie Place	Full length	Carriageway	£ 101,283	£ 514,795	Cat 1	
West Fife and Coastal Villages	Oakley	U	Sir George Bruce	Sligo Street to Erskine Wynd	Carriageway	£ 44,915	£ 559,710	Cat 1	
Inverkeithing and Dalgety Bay	Aberdour	A	A921 High Street	Manse Place - from St Colme Crescent East to Garage	Carriageway	£ 27,179	£ 586,889	Cat 1	
West Fife and Coastal Villages	High Valleyfield	B	B9037	Between Newmills and Valleyfield Avenue	Carriageway	£ 97,912	£ 684,801	Cat 1	
Inverkeithing and Dalgety Bay	North Queensferry	U	Ferry Road	To extents of adoption	Carriageway	£ 47,202	£ 732,003	Cat 1	
West Fife and Coastal Villages	Saline	B	B913 Main Street	West Road to Upper Kinneddar	Carriageway	£ 107,290	£ 839,293	Cat 2	During school holidays. Avoid events at Knockhill. Traffic Management needs careful consideration and liaison with Network Management.
West Fife and Coastal Villages	Kincardine	U	Chapel St /High St.	From A876 thro Bus route to High Street	Carriageway	£ 64,346	£ 903,639	Cat 2	Discussion with Traffic Management Team required. May need to be put on hold pending discussions on changes to the bus routing in Kincardine.
West Fife and Coastal Villages	Comrie	U	Porterfield	Main Street to Property No 20	Carriageway	£ 30,896	£ 934,535	Cat 2	
West Fife and Coastal Villages	Rural Road	B	B9037 Ph 3 of 3	West of cemetery to Cairneyhill Roundabout	Carriageway	£ 164,150	£ 1,098,685	Cat 2	Liaison required with Structures team on impact on Bridge. Liaison required with Transport Scotland / AMEY on timing of works and the traffic management requirements at Cairneyhill Roundabout.
Inverkeithing and Dalgety Bay	North Queensferry	B	B981 Main Street	The Brae to Pierhead	Carriageway	£ 53,870	£ 1,152,555	Cat 2	Traffic management needs careful consideration and liaison with Network Management. Problem maintaining access to adjacent properties. Avoid tourist season. Major consultation and publicity will be required. Concerns over parking and the condition of the cobbles at pier head / turning area.
Inverkeithing and Dalgety Bay	Rural Road	A	A909 Ph 1 of 2	Bernards Smithy to Cairnie Bank	Carriageway	£ 122,637	£ 1,275,192	Cat 2	
West Fife and Coastal Villages	Oakley	A	A907	East gateway to new surfacing joint	Carriageway	£ 241,163	£ 1,516,355	Cat 2	

South & West Fife Area Committee
Footway List for 2021-22

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Footways Budget **£ 176,000**

Ward Name	Town	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
West Fife and Coastal Villages	Carnock	Hawthorn Bank Phase 2 of 3	East side from Camps Road to north of 43 plus north of 14 to east of 24	Footway	£ 67,351	£ 67,351	CAT 1	
Rosyth	Rosyth	McGrigor Road Phase 2 of 2	St Margarets House to north of 30-32, north of 2-8 and east of 1-3 to east of 25-27	Footway	£ 48,788	£ 116,139	CAT 1	
Inverkeithing and Dalgety Bay	Inverkeithing	Deas Road Phase 1 of 2	Clark Road to Hillfield Road	Footway	£ 26,641	£ 142,780	CAT 1	
West Fife and Coastal Villages	Culross	Sandhaven	Little Sandhaven	Footway	£ 52,394	£ 195,174	CAT 2	Requires TRO to prevent future similar Damage to Slabs Conservation Area?
Rosyth	Rosyth	Findlay Street Phase 1 of 2	Backmarch Road to Findlay Crescent	Footway	£ 54,063	£ 249,237	CAT 2	
Rosyth	Rosyth	Hilton Road	Hilton Road	Footway	£ 59,170	£ 308,407	CAT 2	Requires 2.5m wide reconstruction. Includes a £10k allowance for improving the drainage.
West Fife and Coastal Villages	Carnock	Hawthorn Bank Phase 3 of 3	East of 24 to south west of 36 plus from north of 75 to north of 45	Footway	£ 68,172	£ 376,579	CAT 2	

**South & West Fife Area Committee
Road Safety & Traffic Management List for 2021-22**

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Traffic Management Budget **£ 103,000**

Ward Name	Town	Street	Location/Description	Estimated Cost	Running Total	Proposed Category	Comments
Rosyth	Rosyth	Castlandhill Road	Changes to Pedestrian Crossing @ Co-op	£ 25,000	£ 25,000	Cat 1	
West Fife & Coastal Villages	Carnock	Carnock Bridge	Replace Give and Take Shuttle Signals	£ 60,000	£ 85,000	Cat 1	
West Fife & Coastal Villages	Low Valleyfield	Main Street	Speed Limit Reduction	£ 10,000	£ 95,000	Cat 1	

South & West Fife Area Committee
Lighting List for 2021-22

Ward Name	Town	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
Inverkeithing & Dalgety Bay	Dalgety Bay	Meadowfield		Lighting	£ 42,500	£ 42,500	Cat 1	
Inverkeithing & Dalgety Bay	Dalgety Bay	Otterston Grove		Lighting	£ 22,500	£ 65,000	Cat 1	
West Fife & Coastal Villages	Kincardine		Forth View, Kellywood Cres, Priory Sq, Tarbert Terrace, Rosebank Gardens, Riverside Terrace, Standalane	Lighting	£ 107,500	£ 172,500	Cat 1	

**South & West Fife Area Committee
Structures List for 2021-22**

Ward Name	Town	Street	Location/Description	Scheme Type	Comments
Inverkeithing & Dalgety Bay	Aberdour	Harbour	Replacement footbridge	Structures	Construction expected to commence October 2021

Update on Dunfermline and Iron Mills Bay Integrated Catchment Study and Lade Braes, Dalgety Bay

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: Ward 1 (West Fife & Coastal Villages),
Ward 5 (Rosyth) and Ward 6 (Inverkeithing & Dalgety Bay)

Purpose

To update Committee on the status of the Dunfermline and Iron Mills Bay Integrated Catchment Study (ICS) and flooding at Lade Braes, Dalgety Bay in response to motions submitted to the Area Committee on 25th November, 2020 and 13th January, 2021.

Recommendations

It is recommended that Committee:

- (i) notes that the Dunfermline and Iron Mills Bay Integrated Catchment Study (ICS) is led and managed by Scottish Water;
- (ii) notes the use of the Integrated Catchment as a supporting Study to future mitigation measures to be progressed separately and jointly by Scottish Water and Fife Council; and
- (iii) notes the progression of a design solution for the flooding at Lade Braes Dalgety Bay

Resource Implications

Financial resource for the conclusion of the Dunfermline and Iron Mill Bay ICS study is met from the current Revenue budget allocation for Flood Risk Management. Financial resource in relation to Lade Braes is expected to be met from Capital budget allocation for small drainage schemes.

Legal & Risk Implications

New duties have been imposed upon local authorities through the Flood Risk Management Act in relation to flood risk management and land use planning and it is the view of Scottish Government that these statutory duties are considered as a whole.

Impact Assessment

An EqlA has not been completed and is not necessary as this report does not propose a change or revision to existing policies and practices.

Consultation

Consultation with Scottish Water, SEPA and Scottish Government has been carried out to inform this report

1.0 Background

- 1.1 The Executive Committee agreed on 24th October, 2014 that Fife Council progress partial funding of the Dunfermline and Iron Mill Bay Integrated Catchment Study with Scottish Water leading on the management and delivery programme.
- 1.2 Within the Flood Risk Management (Scotland) Act 2009, both Scottish Water and Fife Council, as responsible authorities, have an obligation to investigate flooding from their respective assets/bodies of water. It therefore was an opportunity for both parties to progress a joint study as both bodies of waters and drainage systems interact and affect each other. It also ensured good financial sense as no double work would be required, for example, one tendering exercise and reduced staff costs in management for the duration of the contract.
- 1.3 Scottish Water led on the project as a majority stakeholder. As they had a term contract in place for the delivery of modelling works, this was seen as advantageous ensuring all sources of flooding could be modelled by one process and ensure consistency in the outcomes. The project commenced in November 2016 with an original projected completion date of 31st August, 2018.
- 1.4 While the project commenced in November 2016, the observed rate of progress was slow in relation to the programme and various concerns were raised with the consultant by both parties with regard to the outputs being provided from the early data collection exercises, survey works procured and early model runs. This resulted in delays to the contract delivery timescale estimates. This was further exacerbated by the replacement of the Scottish Water Project Manager on three separate occasions causing further delays to delivery timescales.
- 1.5 The Integrated Catchment Study takes account of the following sources of flooding:
 - **Flooding from artificial drainage systems** – flooding as a result of the combined sewer or other artificial drainage systems (e.g. road drainage) design capacity being exceeded by rainfall runoff or from the drainage system being unable to discharge water at the outfall due to high water levels (river and sea levels) in receiving waters.
 - **Flooding from small urban watercourses (including culverted watercourses)** – flooding which occurs from small watercourses (including culverted watercourses) that receive most of their flow from inside the urban area and perform an urban drainage function.
 - **Flooding from larger watercourse and the sea** – flooding which occurs through the up or downstream interaction of the watercourse or the sea with the artificial drainage systems.
- 1.6 The final outputs of the Integrated Catchment Study will be:
 - An Integrated Catchment Model – a powerful hydraulic model jointly owned by Scottish Water and the Fife Council.
 - Model Build, Verification and Audit Reports – outline model build logic, accuracy and any reservations that will inform model users.
 - A Catchment Flood Risk Assessment Report – outlines flood risk for the catchment and identifies issues that require addressing (based on defined criteria). It will, for example, set out deficiencies in the drainage network, the mechanisms and sources of modelled flooding, and an assessment of flood impact across a number of scenarios.

- Data and intelligence resulting from these that can be used by project partners to inform Strategic and Local Flood Risk Management Plans (inc. SWMPs) as well as their respective business plans and operational activities
- It will, as importantly, identify areas where solutions could be provided to mitigate existing flooding concerns and inform the design.

2.0 Current Status of Dunfermline and Iron Mills Bay Integrated Catchment Study

- 2.1 An invitation was extended to Scottish Water as Lead on this study to attend Committee to discuss with the members directly. Key stages of the ICS are:
- Catchment Scoping
 - Stage 1 – Sign off
 - Model Build and Verification
 - Stage 2 - Catchment Flood Assessment Sign Off
 - (Pre-) Optioneering
 - Interventions Development
 - Stage 3 - Value Management Sign Off
 - Investment Planning – Scottish Water & Local Authority
- 2.2 In relation to the above, the below bullet points have yet to be progressed as they form the next phase of investigation and mitigation works. This will be progressed both separately and where necessary jointly between Scottish Water and Fife Council.
- (Pre-) Optioneering
 - Interventions Development
 - Stage 3 - Value Management Sign Off
 - Investment Planning – Scottish Water & Local Authority
- 2.3 The Scoping Stage, and associated Sign Off, was completed in 2016 with the associated report issued in October 2016.
- 2.4 The Model Build and Verification stage commenced in late 2016 and continued from there until the conclusion of the Catchment Flood Assessment stage discussed below. This stage includes the collection of additional survey information both of the drainage infrastructure and rivers and undertaking flow monitoring works to quantify actual flows in systems at key locations. The modelling was verified with project partners (Scottish Water, SEPA and local authorities) as indicating a broad match to local knowledge and reality. Once agreed, the model was then used to support a wider modelling programme to fit with the Flood Risk Management (Scotland) Act 2009 works and to Scottish Water’s technical criteria.
- 2.5 The Catchment Flood Assessment provides knowledge about a catchment’s behaviour, where this alters natural drainage, to assist making planning decisions for the catchment. Model results are not the sole criteria on which such decisions are made. Readers of the documentation are expected to have a working knowledge of sewer and river networks and their regulatory environment. An understanding of sewer and river modelling will be beneficial and readers who do not already have that are encouraged to do so. This stage was reviewed and finalised in June 2020, and key deliverables were supplied.

- 2.6 The ICS is now awaiting follow up discussions between Scottish Water and Fife Council to identify appropriate next steps depending on project findings (Scottish Water responsibilities, Fife Council responsibilities and shared responsibilities).
- 2.7 An Optioneering stage will be commissioned should an area of work be identified that would be best considered to fit within a 'shared responsibilities' context.

3.0 Lade Braes – Dalgety Bay

- 3.1 The South West Area Committee, at their meeting on 13th January, 2021, requested an update to be provided on the flooding concerns at Lade Braes, Dalgety Bay.
- 3.2 The primary flooding factor in this location is overland surface water from private land that affects properties on Lade Braes as well as the public road.
- 3.3 Different drainage systems were installed in the park in the past, some as early as 1983. However, most of the existing drainage systems have been lost due to a lack of maintenance and the introduction of landscaping works within then private land.
- 3.4 While this land is not in Council ownership, it is currently maintained by Grounds Maintenance (formerly PSOS) and agreement was reached that a more permanent solution would be considered, subject to funding being allocated.
- 3.5 Various design proposals were progressed and discussions commenced with Scottish Water to agree a suitable discharge point for the surface water. These discussions have proven to be lengthy and are continuing. Once concluded, it is hoped that a connection to Scottish Water network will be permitted to allow the construction to progress.
- 3.6 While no funding was originally available for these proposals, the Capital provision within the Policy and Co-ordination Committee report of 18th February, 2021 has provided a financial resource to carry out this work within the 2021/2022 financial year, subject to Scottish Water acceptance of the design discharge point into their surface water asset.

4.0 Conclusions

- 4.1 In conclusion, in relation to the ICS for Dunfermline and Iron Mill Bay the current position is:
 - Catchment Scoping - completed
 - Stage 1 – Sign off - completed
 - Model Build and Verification - completed
 - Stage 2 - Catchment Flood Assessment Sign Off – completed
 - Copy of complete model not yet provided although access to SW model is available.
 - On receipt of model outputs from Scottish Water investigation can be programmed to progress local actions both independently and in partnership with Scottish Water.
 - Any investigation and mitigation works will be progressed on a Risk Based process with all other sites identified within Fife Council also considered within this risk based approach.

- 4.2 Lade Braes flooding concerns have been investigated and a design solution prepared. Currently awaiting final sign off by Scottish Water in relation to a suitable discharge point to their network. The works are proposed to be funded from the Capital fund agreed at Policy and Co-ordination Committee on 18th February, 2021.

List of Appendices

1. Map of Dunfermline & Iron Mills Bay Integrated Catchment Study area relative to Ward boundaries;
2. Map of Dunfermline & Iron Mills Bay Integrated Catchment Study area relative to Surface Water Management Plan boundaries.
3. Proposed design layout for Lade Braes, Dalgety Bay.

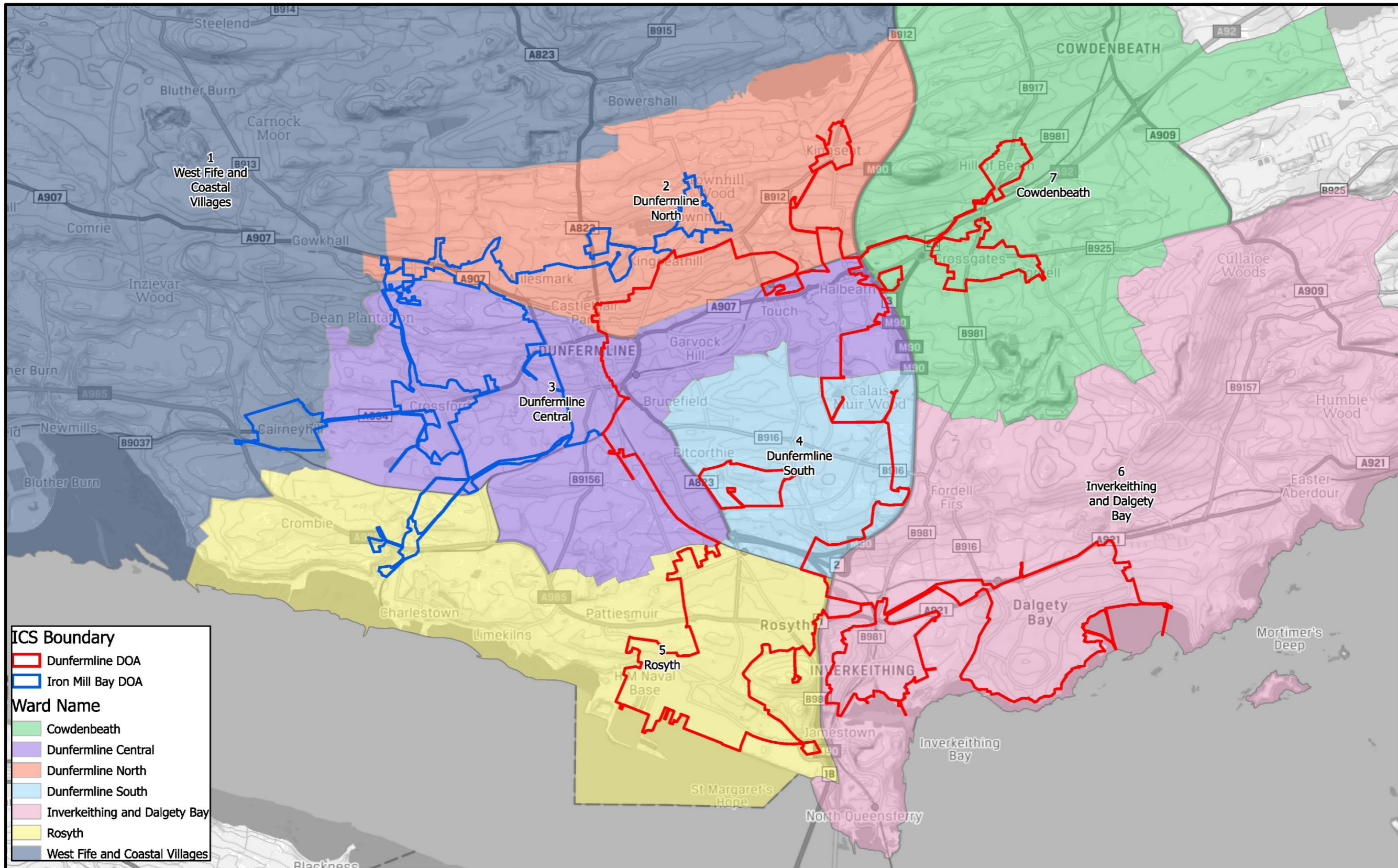
Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

1. Flood Risk Management (Scotland) Act 2009
2. Executive Committee Paper 24 October 2014 Item No9

Report Contact

Dr Rick Haynes
Lead Consultant – Flooding, Shoreline & Harbours
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55, Ext No.450496
Email – rick.haynes@fife.gov.uk




ICS Boundary

- ▬ Dunfermline DOA
- ▬ Iron Mill Bay DOA

Ward Name

- Cowdenbeath
- Dunfermline Central
- Dunfermline North
- Dunfermline South
- Inverkeithing and Dalgety Bay
- Rosyth
- West Fife and Coastal Villages

Reproduced by permission of Ordnance Survey on behalf of HMSO.
 © Crown copyright and database right 2021. All rights reserved.
 Ordnance Survey Licence number 100023385.
 Aerial Photography © copyright Getmapping.

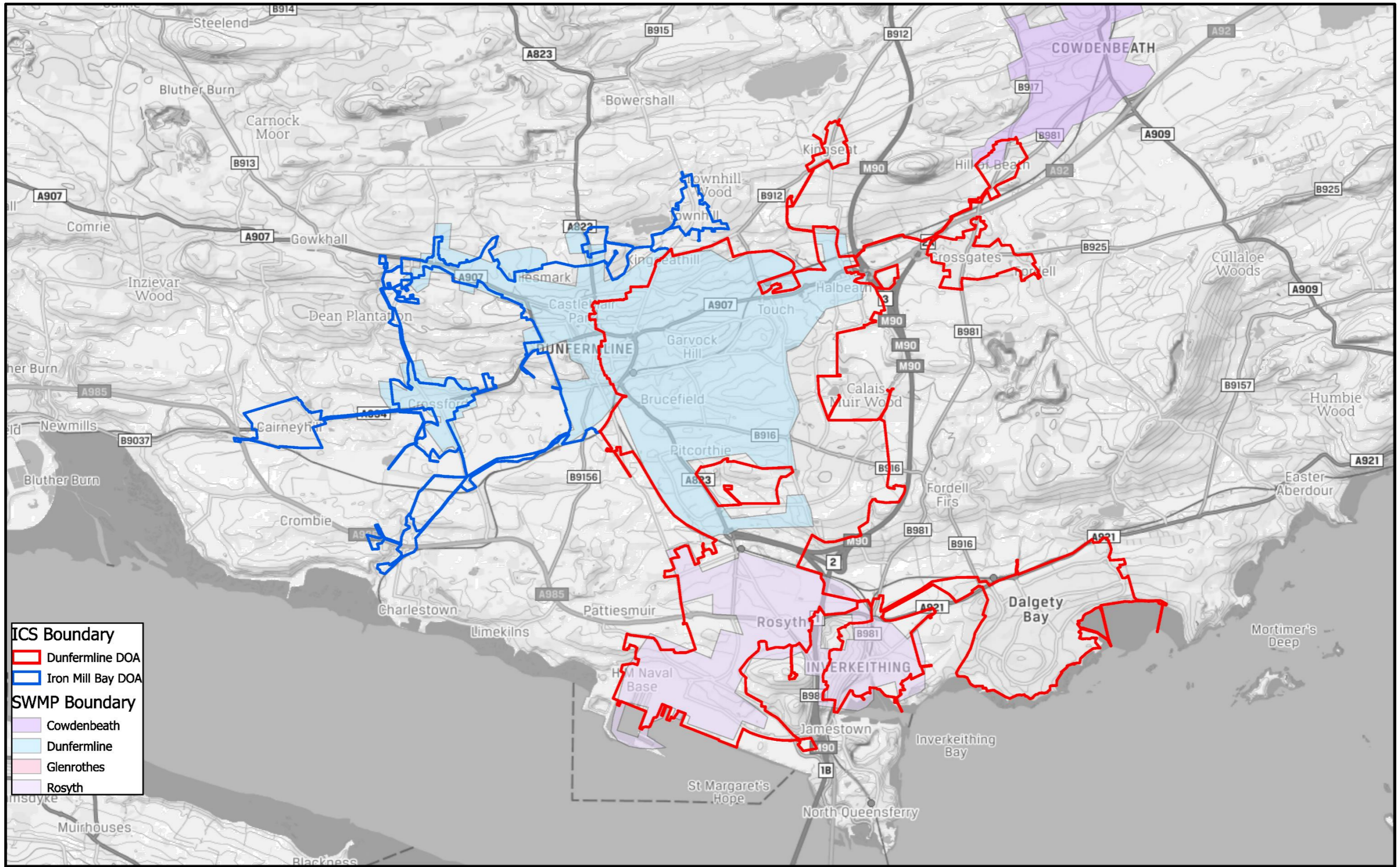

 Scale: 1:50,000

S&WFAC Boundaries vs ICS


Prepared By: RHaynes-95
Service: Assets, Transportation & Environment
Printing Date: 04 February 2021


Fife
 COUNCIL
 Assets, Transportation and Environment
 Ken Gourlay
 Head of Service

Appendix 1: Integrated Catchment Areas relative to Wards



Reproduced by permission of Ordnance Survey on behalf of HMSO.
 © Crown copyright and database right 2021. All rights reserved.
 Ordnance Survey Licence number 100023385.
 Aerial Photography © copyright Getmapping.


 Scale: 1:50,000

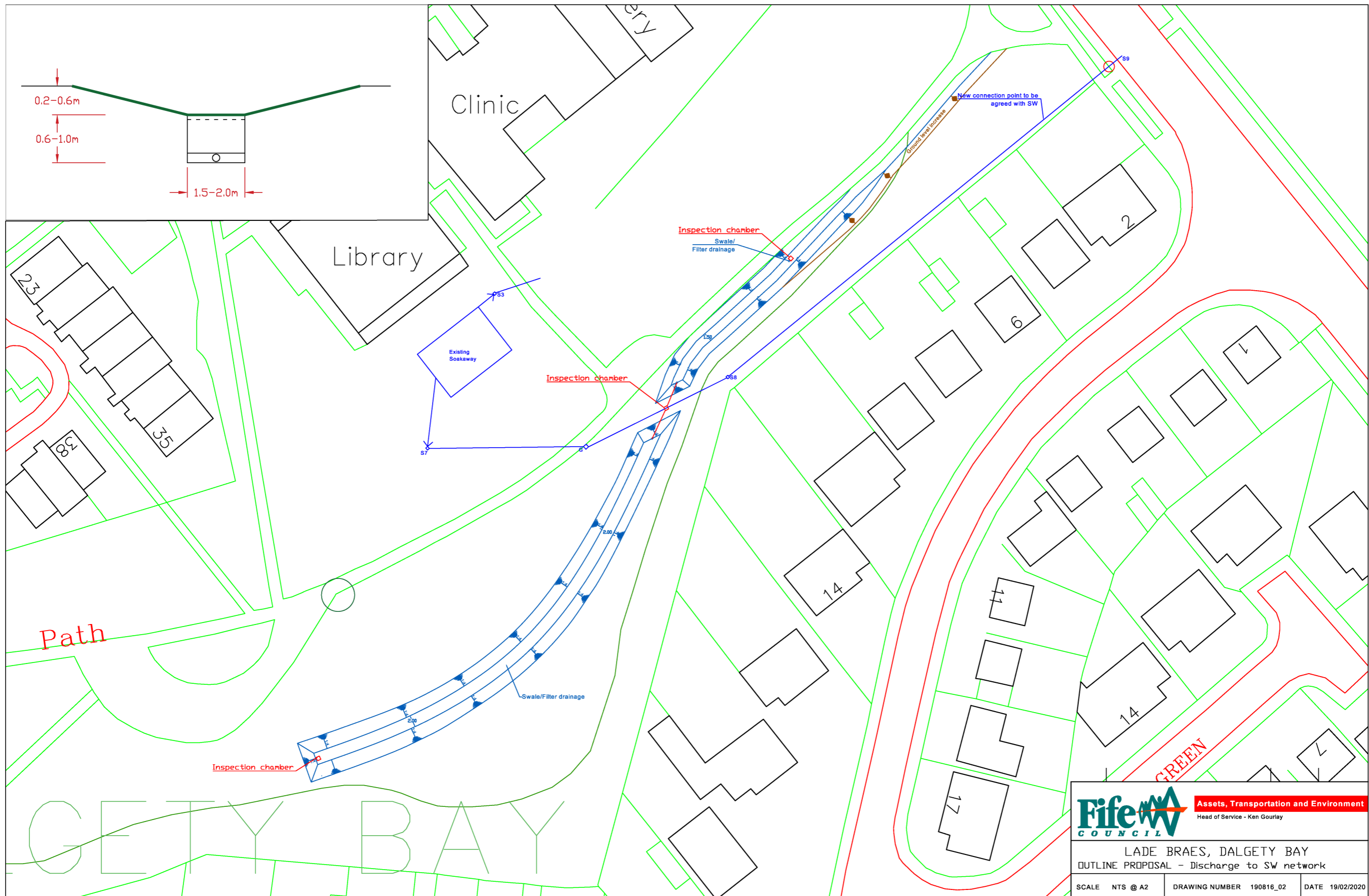
SWMP Boundaries vs ICS

Prepared By: RHaynes-95
Service: Assets, Transportation & Environment
Printing Date: 04 February 2021



Fife
 COUNCIL
 Assets, Transportation and Environment
 Ken Gourlay
 Head of Service

Appendix 2: Integrated Catchment Study relative to Surface Water Management Plan Areas



Appendix 3: Proposed design layout for Lade Braes, Dalgety Bay

South and West Fife Area Local Community Plan - Plan4South & West Fife Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 1,5 and 6

Purpose

To update members on progress and changes made to the Local Community Plan (LCP) to align with the current Reform and Recovery Priorities which build on recovery planning work across the partnership in the context of the COVID 19 pandemic.

Recommendation(s)

Members are asked to:-

- (i) note the efforts to actively develop projects under the agreed Plan4Fife Themes; and
- (ii) continue to support the Plan4South & West Fife as it adapts and changes to focus on Recovery and Reform.

Resource Implications

Local Community Planning activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, and external funding. Partners also contribute to delivery of the LCP by developing targeted project and initiatives.

There is an expectation that service planning processes will address issues raised through the Local Community Planning process.

Partners and Officers go above and beyond to change their normal ways of working, to resource the required changes to make the Plan a success.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment and summary form has been completed.

Consultation

There has previously been extensive consultation in the production of the Plan4South & West Fife Area. The most recent being in April 2019 where several thematic working groups were established under the Plan for Fife Themes; Opportunities for all, Thriving Places, Inclusive Growth and Jobs and Community Led

Services. The working groups included members of the public, community groups representatives, third sector organisations, elected members and council officers.

The Plan4South & West Fife area will be reviewed in relation to the Reform and Recovery Priorities, these will be discussed with partners and partnership groups over the next three months.

1.0 Background

- 1.1 Fife's Partnership Board approved Fife's Local Outcome Improvement Plan the Plan4Fife in April 2018; in accordance, a requirement for local community plans to be produced in each area as: "...the key local delivery vehicles for the Plan for Fife." The four themes of the Plan 4 Fife are: Opportunities for All; Thriving Place, Inclusive Growth and Jobs and Community Led Services.
- 1.2 Towards the end of 2019, the Fife Partnership Board began to review the Plan for Fife's three-year actions. The intention was to undertake a wide-ranging review of the Plan, covering the 'areas of focus' and expected outcomes, the twelve ten-year ambitions would remain as they are. This would provide an opportunity for the Fife Partnership Board to address the findings of the 2020 State of Fife report. The review would also provide an opportunity to put actions to address the climate emergency at the heart of the plan.
- 1.3 The South and West Fife (S&WF) Local Community Plan (LCP) sets out a clear and ambitious vision for the local area. This vision was fully endorsed and owned by the South and West Area Committee in June 2019. Other delivery plans and services in the area should be clearly aligned with the local community plan in order to help deliver its vision and aspirations. The Area Committee, as the owner of local vision and LCP process, will therefore consider progress and scrutinise local partnership plans as part of their contributions to the delivery of the local vision.
- 1.4 The annual Progress Report April 2020 – March 2021 presented gives information on the progress of the themes and priorities as identified by the members of the S&WF Planning Partnership.
- 1.5 However, experience from the COVID-19 pandemic suggests that there is now a need to further review this approach. This is to avoid creating separate and parallel processes around post COVID recovery and reform and the wider Plan for Fife review.
- 1.6 In South &West Fife officers have created a COVID Lay-By (appendix 1) for work that cannot presently progress due to lockdown restrictions. This is listed under the four Plan4Fife Themes. The content of this is document is fluid and will be updated as and when each initiative is able to progress. All Project Leads have been contacted requesting an update of progress to date.
- 1.7 Action Plans (appendix 2) have been created for initiatives that were in the original Plan4South&WestFife and those that have developed since April 2020. All pre-COVID ongoing initiatives in the original LCP still sit within their area of focus and theme but have now been aligned with Fife Councils' four Reform and Recovery Priorities.
- 1.8 It is therefore proposed that the initial phase of the Plan for Fife review focuses on a small number of priority areas that are key to post COVID recovery.

2.0 Recovery Priorities

- 2.1 The S&WF Local Community Planning Partnership will now begin to review their areas of focus and actively tie in with the four Reform and Recovery priority areas;

Tackling poverty and crisis prevention

Leading economic recovery

Addressing the climate emergency

Sustaining services through new ways of working

- 2.2 Within each of the above areas there are opportunities to look at new approaches, building on the experience of Fife's response to the pandemic, including how we work with vulnerable people and families and how we build community capacity through local place-based working.
- 2.3 Partners will also be asked to consider how the Local Community Plan will link with the People and Place Leadership Model. The Council Executive Team approved the 'Place Leadership – A People and Place Approach' on 2nd September 2020. This approach aims to streamline and allow for a more effective partnerships a local level and will allow local priorities to be incorporated into Service priorities.
- 2.4 The Welfare Reform and Anti-Poverty Action plan and Community Learning and Development plan are now reflected in the Reform and Recovery Priorities within the Local Plan4 S&WF.

3.0 Progress

- 3.1 This format of reporting will inform future reports to area committee. Due to COVID restrictions many community planning partners have been unable to meet their commitments to delivery key projects and some updates are still pending from these organisations.
- 3.2 Appendix 2 highlights work that has been undertaken between April 2020 and March 2021. Appendix 3 details work that has been concluded under the Plan4South and West Fife.

3.2.1 Tackling Poverty and Crisis Prevention; Café Inc @Home provides referred families with an opportunity to access affordable food and a chance to prepare a range of nutritious meals, while developing skills and confidence during the October and December School Holidays. A box of food was delivered to families with recipe cards included. Families were able to access online videos for recipes ideas relating to the meal kit ingredients via 'Our South and West Fife and Villages' Facebook page. A total of 64 adults and 135 children and young people engaged in the project during this period.

3.2.2 Leading Economic Recovery; Regeneration of Inverkeithing High Street. The core group have continued to meet online, and the Town House Community Group are also meeting online. Works have been delayed due to tender issues and obtaining materials. A planning application has been submitted to Fife Council for the Town House. An application to the Scottish Government Regeneration Capital Grant Scheme (RCGF) seeking additional support towards the Town House element

of the Inverkeithing Heritage Regeneration programme was successful and the project has received £475,000 towards the Town House Community Hub project. The RCGF bid was led by our project partners, Fife Historic Buildings Trust.

3.2.3 Addressing the Climate Emergency. A multi-agency group consisting of representatives from Scottish Water, SEPA and Fife Council continue to meet to resolve flooding related matters in the Rosyth. A joint response is activated when weather warnings are received and information is shared across the agencies to deal with any localised flooding incidents. Scottish Water and Fife Council are utilising modelling information generated by an integrated catchment study to identify long term solutions for the issues experienced in the area.

Residents of Culross supported by local Councillors have recently established a flood forum as a means of resolving flooding issues experienced within the village. As part of their response the group have been awarded monies from the Local Community Planning Budget to purchase equipment to help deal with any incidents.

3.2.4 Sustaining Services Through New Ways of Working; No-one Left Behind. An online platform was developed using DISCORD to enable young people to engage with the programme three times per week, this was supported by activity packs delivered to the young people which allowed a blended learning approach to be taken. Devices including Chromebooks and iPads were provided to all young people who required them. Connectivity via MIFI devices were also available if they were unable to access the internet at home. There have been 327 attendances at these sessions between May 2020 – January 2021.

4.0 Neighbourhood Plans

- 4.1 Along with the Plan4South & West Fife Area, Neighbourhood Plans are being produced which the local area team will have a role in supporting. The local community planning partnership will develop further neighbourhood plans throughout South and West Fife in some cases in collaboration with refreshment of local plans produced with Coalfields Regeneration Trust.
- 4.2 Actions within the Inverkeithing Neighbourhood Plan are continuing to be progressed by the Development Trust. The Friary Gardens play park; initial ideas have been generated and plans are developing for a community consultation exercise. The trust has also been taking part in discussions with Fife Council with regards to the creating more biodiverse planted areas at several sites around Inverkeithing.
- 4.3 Work to progress the Oakley and Comrie Neighbour Plan continues with the establishment of the West Fife Spice Girls Group. This group actively engage local isolated women in weekly conversations and activities. 24 members of the group take part in the weekly sessions and have covered topics including dealing with social isolation and how to manage poor mental health.
- 4.4 Actions within the Blairhall Neighbourhood Plan have been progressed and a community pantry has been developed. The pantry runs weekly and had approx. 50 regular attendances. The Community Council are exploring the idea of developing this provision into a Social Enterprise.

- 4.5 Officers from the Community Development Team are developing a phased approach to community engagement which will support the development of the North Queensferry Local Action Plan. Timescales for this project are subject to change and will be dependent on current COVID-19 restrictions. Online consultation options are being explored with established community groups in the area.

5.0 Conclusion

- 5.1 This report is an update of the work that has been undertaken from March 2020 to April 2021.
- 5.2 Guidance from Fife Partnership and the impacts of the Covid-19 Pandemic will influence the key priorities for 2021 onwards. Experience of the response to the COVID-19 emergency in Fife, together with the emerging strategies for recovery and reform, provides a valuable opportunity to refocus work and delivery for the Plan4 S&WF.
- 5.3 Progress on the Local Community Plan will be determined and influenced by current guidelines and any restrictions. Officers are considering options including online workshops that will reflect community and partner voices. Officers are keen to bring community representatives and partners together as soon as possible to update on existing, new initiatives and to share any progress made in their priorities that have been included in the LCP. This will also bring the People and Place leadership approach to the forefront of local community planning.

List of Appendices

1. COVID Lay-By
2. Plan 4 South & West Fife Actions
3. Plan 4 South & West Fife Completed Actions

Report Author(s)

Mandy MacEwan
Team Manager (Community Development)
Inverkeithing
Telephone: 03451 55 55 55, Ext No 493 943
Email: mandy.macewan@fife.gov.uk

Alastair Mutch
Community Manager (South & West Fife)
Inverkeithing Civic Centre
Telephone 03451 55 55 55 ext. 473005
E-mail: Alastair.Mutch@fife.gov.uk

Appendix 1

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Thriving Places



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/ Action Plan
Increase the supply of affordable housing by providing new units and improving conditions in the private rented sector.			Action Plan Created		Strategic Housing Implementation Plan Local Housing Strategy 2015-2020 FIFEplan LDP 2017 Strategic Housing Implementation Plan

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Thriving Places



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/ Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	--------------------------------

<p>Maximise the opportunities of physical and outdoor activities by making use of local open spaces and leisure and recreation facilities</p>	<p>Health Promotion Community and neighbourhood team</p> <p>HSCP</p>	<p>Promote existing literature in a variety of formats to suit the needs of the population group, to promote sustaining a healthier lifestyle. Packs will be created for distribution during the school holiday programmes. Packs will be tailored to the programmes and include information via digital downloads, leaflets, recommended apps, support groups etc.</p> <p>HSCP working in partnership with CLD to consult with residents to establish the walking needs. Set up community led walking groups to reduce health inequalities, support people to make positive lifestyle changes and tackle impacts on preventable long-term conditions. This will be achieved by training up 5 more walk leaders across south and west fife. Linking with the walking and smoking clinic project. Implementing new walks identified by the local community i.e., buggy walks, family walks, couch to 5k group.</p>	<p>On Hold</p> <p>On Hold</p>		<p>The forthcoming LDP (FIFEplan2) due to start from autumn 2021 will include a 'play sufficiency' assessment and woodland strategy which will support the existing green space audits/strategy undertaken corporately. - this should be referenced, and areas of additional spatial 'need' identified.</p>
---	--	---	---	--	---

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	-------------------------------

<p>Improve travel by improving transport choices in the West Fife Villages and by connecting cycle, bus, and train routes</p>	<p>HSCP Lesley Sinclair David Manderson</p>	<p>SWF H&SC Planning Group will explore transport options which support the older population to access health and social care services within their local community.</p>	<p>Agenda Item for Health & Social Care South West Fife Locality Planning Group On Hold The review process for the Local Transport Strategy for Fife will start this year, with a revised Local Transport Strategy expected to be produced by the end of 2022 – Update received from Coryn Barclay</p>	<p>People can look after and improve their own health and wellbeing and live-in good health for longer. Improve Transport Service for South West Fife Increased numbers of South West Fife citizens participating in consultations Improved Transport Services for Disability Groups</p>	<p>Local Transport Strategy for Fife 2006-2026</p>
<p>Promote strategic transport infrastructure network improvements including rail network upgrades and enhanced public transport facilities</p>	<p>ATES/EPES officers to be identified,</p>	<p>Support Transport Scotland in delivering extended electrification and passenger stations on the existing rail line between Alloa and Longannet in addition to protection of the remaining line for freight services to serve Longannet and Rosyth.</p>	<p>The Passenger Transport Reform Working Group will be reporting to Policy and Coordination Committee in April with set of proposed actions for recovery planning and longer-term reform of Passenger Transport. See updated action in Reform and</p>	<p>National commitment to South West Fife rail investment through 2020 strategic transport project review (STPR) Improved availability of public transport facilities for South & West Fife villages residents</p>	

		<p>Completion of the LRDF Cross Forth Transport Appraisal (ATES 2020)</p>	<p>Recovery Priority 2 at the Inclusive Growth and Jobs section -likely that station/s at Longannet and Kincardine will offer and operate as public transport hubs too thereby serving the west fife villages</p> <p>The Initial Appraisal, Case for Change report was submitted to Transport Scotland on 31 January 2020. If approved, the project will advance to the preliminary options appraisal stage.</p> <p>On Hold?</p>	<p>Increased use of public transport facilities. Reduced local reliance on private car – supporting local use of services and lower carbon/climate impacts</p>	
--	--	---	--	--	--

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021



Our area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/ Action Plan
Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth and Dalgety Bay		A Dalgety Bay Town Centre Concept Plan was produced in early 2020 by community representatives	The content and status to be confirmed by Scott McInroy (Andrew Sim has already Contacted Scott – Awaiting update)		Dalgety Bay Town Centre Concept Plan 2020

Meeting Local 'Climate Emergency' Environmental needs	Climate Change & Zero Waste Team	Recognise and enhance/promote the coastal aspects of South and West Fife including cross authority (landscape) links within west fife villages and the visual (seaborne) qualities elsewhere (river Forth etc)	On Hold?	Support national and regional collaboration efforts to achieve environmental objectives and to recognise South and West Fife as an attractive and desirable place to live, work and invest.	Climate Change Strategy 2014-2020

Appendix 1

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-202

Community Led Services



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/ Action Plan
Support the delivery of neighbourhood plans for Inverkeithing, Oakley and Comrie and roll out in other towns and villages.	Communities and Neighbourhoods CRT	Roll out annual Community Connections Workshops - ongoing working with learners, volunteers to encourage their contribution to Local Community Planning & Driving Service Provision.	Community Engagement event to be held in Oakley Primary School 24 th & 25 th March 2020 Cancelled – On Hold – Further discussions required on how to engage with communities during Covid	Groups make connections with each other and work collaboratively to achieve outcomes from the Neighbourhood Plans Increased community engagement and the use of a range of models of community engagement.	CLD Plan
	Community Development Team CRT	Oakley and Comrie Community Futures support group to take forward priorities outlined in the Neighbourhood Plan	On Hold – Group will reconnect when restrictions are lifted		

Covid Lay-By



Plan4South & West Fife Delivery Plan 2019-2021

Community Led Services

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
Work with communities and involve young people to develop Healthy Streets with Community Hubs, Cafes and Gardens, graffiti art and places to connect.	Lisa Hemphill Cllr Dempsey Lesley Sinclair Nancy Rhouma Lesley Gun Leanne Bower	Identify local community activists who are responsible for successful projects to join working group	On Hold	Better information sharing – what's worked well, what hasn't	

Covid Lay-By



Plan4South & West Fife Delivery Plan 2019-2021

Community Led Services

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
Further develop Participatory Budgeting for the South and West Fife Area.					

Appendix 1

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Inclusive Growth and Jobs



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	-------------------------------

<p>Maximise the potential of key tourism assets including woodland walks and local trails.</p>	<p>Forth Bridges Area Tourism Group, Fife Coast and Countryside Trust</p>	<p>Continue to promote tourism in SWF and shape SWF into a digital destination.</p> <p>Implement new signage strategy by late 2020-21</p>	<p>This is not an action for FBATG per se – particularly the digital destination element. Is this a locally led project? Not one that the tourism team are delivering either – Update from Sandra Montador-Stewart</p> <p>Delivery delayed due to funding streams being closed during pandemic. Likely to be 2021-22 - Update from Sandra Montador-Stewart</p>	<p>Fife Tourism and Events Strategy 2019-2029</p> <p>Fife Tourism and Events Strategy 2019-2029</p>
	<p>Dunfermline & West Fife Local Tourism Association</p>	<p>Attracting and promoting jobs within the tourism industry.</p>	<p>On Hold</p>	<p>Fife Tourism and Events Strategy 2019-2029</p>
	<p>Inverkeithing Community Trust</p>	<p>Town Map outside Inverkeithing Railway Station</p> <p>Develop Papermill path and aim to have a better and more obvious link to Inverkeithing High Street</p>	<p><i>Inverkeithing Trust presently undertaking other activities</i></p> <p>Feasibility study complete – A request</p>	<p>Inverkeithing Neighbourhood Plan</p>

	<p>Dalgety Bay Community Woodlands Group</p> <p>Forth Bridges Tourism Strategy Manager Karen Stewart (started in post 8 Feb 2021)</p>	<p>Develop Dalgety Bay Community Woods to create walking trail and Heritage Viewpoint.</p> <p>Position the area of the Forth Bridges as a unique tourist destination.</p>	<p>would need to be made to Purvis Group to obtain some land to increase the width of the path</p> <p>On Hold</p> <p>The community woods have been through a 40k upgrade to the path with informative signage and an area called the 'Heritage Viewpoint' Update request sent to Dalgety Trust</p> <p>Delivery of Forth Bridges Area Tourism Strategy underway. Activities include delivery of North and South Queensferry Orientation and Interpretation Signage Strategy; Investigate potential for digital visitor information (QR codes etc); Tourism Infrastructure</p>		<p>Fife Tourism and Events Strategy 2019-2029</p>
--	---	---	---	--	--

	<p>Kate Stewart West Fife Heritage Group Rab McKenzie West Fife Woodlands group</p>	<p>Liaise with Culross Community council to have National Witches Memorial in the East Car Park in Culross</p> <p>Create a woodland path between Oakley and Saline including two bridges across local burns.</p>	<p>Assessment; development of Marketing Plan; investigate potential for augmented reality project linking N&S Queensferry.</p> <p><i>Lisa to request an update Jane Gardiner at West Fife Heritage Network</i></p> <p>Form and type of memorial to be clarified. The 'original' proposal was to re-erect Beamer Beacon. Planning Permission may be required On Hold?</p>		
--	---	--	--	--	--

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021



Inclusive Growth and Jobs

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected changes	Strategy/Delivery/Action Plan
<p>Develop existing key industrial and business sites such as Hillend and Donibristle, and Low Valleyfield and identify other potential sites. Develop Rosyth Waterfront to stimulate growth and jobs.</p>	<p>Camila Training, CD Team</p>	<p>Referrals to Training available through Camilla. CSCS Labourers card - Health & safety awareness and HS&E Test Driver CPC Periodic Training Telescopic Forklift Truck Refresher Train and Test Industrial Counterbalance Forklift Truck Train and Test, 1 Day Plant Training, Construction Plant Operations SVQ Level II, Health and Safety Awareness Course. Emergency First Aid, ROLO (Register of Land-based Operatives) Health, Safety and</p>	<p>On Hold</p>		

		Environmental Awareness Course			
--	--	-----------------------------------	--	--	--

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Inclusive Growth and Jobs



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected changes	Strategy/Delivery/Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	-------------------------------

<p>Develop Rosyth Waterfront and Longannet to stimulate growth and jobs.</p>		<p>Pamela Stevenson or Ann Camus to provide update referencing Rosyth Tidal Fast Blade activity and Campus for Advanced Manufacturing proposal</p>			<p>Leading Economic Recovery Action Plan December 2020 FIFEplan LDP 2017 Fife Economic Strategy 2017</p>
--	--	---	--	--	---

Covid Lay-By
Plan4South & West Fife Delivery Plan



2019-2021 Inclusive Growth and Jobs

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/ Action Plan
Support employers to provide opportunities to create/recognise Modern, Foundation and Graduate Level Apprenticeship opportunities		<p>Ask every business in South and West Fife to work with their local school to provide all pupils with meaningful work experience through the Developing the Young Workforce Fife Board.</p> <p>Increase the number of Apprenticeships, not only Modern Apprenticeships but also Foundation and Graduate Apprenticeships.</p>	<p><i>No update now</i></p> <p><i>Adam Dunkerly?</i> <i>On Hold?</i></p>		<p>CLD Plan 2018-2021 - (YW 1, 2, 3, 4)</p>

Appendix 1

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Opportunities for All



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	-------------------------------

Improve Employability opportunities for adults and young people particularly in tourism and hospitality	CD Team LPG	Health & Safety, Barista Training, including work placements	Health & Safety, Barista Training and work placements will remain agenda items with LPG strategy group and delivered across the South and West Fife area as demand requires. On Hold		CLD Plan (AL 1, 2 3, 5, 6) WRAAP
	CRT Communities & Neighbourhoods	Deliver a series of 10-week SQA accredited courses (Parents into work and Sports works)	On Hold		CLD Plan (AL 1, 2 3, 5, 6) WRAAP
		Deliver resource around training /directory with details of training providers and work placement opportunities.	Established multi-agency partnership to develop and deliver CSCS cards and construction access courses and accreditation. All inductions preparations and sign up to courses held in Parkgate and Valleyfield learning centres. The final assessments will still require to be held at Camilla Training registered centre at Bowhill. On Hold		CLD Plan (AL 2 3, 5, 7) WRAAP

	FVA (Fife Voluntary Action) CD Team Education	Deliver employability training along with key partners.	Link with NOLB 12 Week Gateway to Tourism Industry Course commencing 22 nd April 20 including Work Experience. In Valleyfield and Rosyth On Hold Did not run due to Covid		CLD Plan (YW 1, 2 3, 5, 7) WRAAP
	Fife College CD Team Fife College	Develop opportunities specific to the tourism industry	3 full time CJS employees, 1 supervisor and 10 trainees in place end January 2020 Update Gary Porter On Hold		CLD Plan (AL 1, 2 3, 5, 6) WRAAP
	CD Team CRT	Develop links to the Forth Bridges tourism strategy.	On Hold		
	CD Team CRT	Develop Creative Arts Projects and Opportunities that promote local heritage.	On Hold		
	CRT FEAT	Deliver 1 full year course with a range of environmental maintenance jobs coupled with skills and qualification development	On Hold		CLD Plan (AL 1, 2 3, 5, 6)

	<p>Mike Payne Sarah Smith FVA</p> <p>CRT</p>	<p>and support to move into employment, education, or training.</p> <p>Create training to meet Rosyth Dockyard Development requirements to include mock interviews.</p> <p>Develop Local Business Club</p>	<p>On Hold</p> <p>On Hold</p>	<p>WRAAP</p> <p>CLD Plan (AL 1, 2 3, 5, 6)</p> <p>WRAAP</p>
--	--	--	---	--

Covid Lay-By

Plan4South & West Fife Delivery Plan 2019-2021

Opportunities for All



Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
-------------------	-----------------------------	---------	-----------------	------------------	-------------------------------

<p>Target career options input to young people at a younger age to encourage aspiration and make aware of opportunities within the local area.</p>	<p>CRT David Manderson Lindsay Gilfillan Corrine McGinley</p> <p>Fife College/Brian McCabe CLD Adult Learning</p>	<p>Create & establish an annual programme of relevant vocational & non-vocational learning opportunities</p> <p>Deliver Springboard and KEY to work IT accredited courses in Valleyfield and Parkgate learning centre two days per week.</p>	<p>Ben to update CRT/Andrew Sim contact with TALGO Andrew Sim Conversation to see who should be attending Corinne/Ben links to DYW (Developing Young Workforce) On Hold</p> <p>Organise an annual curriculum event at Fife College Hallbeath Campus SW Fife. Learners meet curriculum heads and sign up for college courses. On Hold</p>	<p>Upskilled participants & enhanced employability</p> <p>Increased employment opportunities. Increased access to further education. Increased volunteer opportunities.</p>	<p>CLD Plan (YW 1, 2 3, 5, 7)</p> <p>CLD Plan (YW 1, 2 3, 5, 7) WRAAP</p>
--	---	--	--	---	--

Covid Lay-By



Plan4South & West Fife Delivery Plan 2019-2021

Opportunities for All

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
Develop training opportunities which look at those in need of supported placements	Supported Employment	Deliver disability awareness training to local businesses.	Resource allocated in supported employment to coordinate <i>On Hold Lisa will contact Adult Services Team Manager</i>		NOLB CLD Plan (YW 1, 2 3, 5, 7)

Covid Lay-By



Plan4South & West Fife Delivery Plan 2019-2021

Opportunities for All

Our Area of Focus	Lead/Working Group/Partners	Actions	Update/Progress	Expected Changes	Strategy/Delivery/Action Plan
--------------------------	------------------------------------	----------------	------------------------	-------------------------	--------------------------------------

<p>Support existing and new opportunities for community engagement Look at new strategies for this?</p> <p>Deliver a South & West Fife “WELL” facility including Support for residents in accessing appropriate health services.</p>	<p>Health Promotion</p>	<p>Create a resource which overcomes some of the issues residents face when accessing health services by promoting:</p> <ul style="list-style-type: none"> • Concessionary bus schemes for NEC (National Entitlement Card) - mental health, learning disability, personality disorder & those attending services i.e., drug and alcohol addiction services, for 6 months. • Healthcare Travel Costs Scheme (HTCS) – for those attending appointments at hospital or specialists • Promote using 111 health service • Repeat prescriptions online • Prescription delivery 	<p>On Hold - HSCP reengaging 3rd March 2021</p>		<p>Health and Social Care Locality Plan</p>
---	-------------------------	---	---	--	--

		<ul style="list-style-type: none">• Online mental health services (i.e., Access Therapies Fife)			
--	--	---	--	--	--

Appendix 2

Covid-19 Reform and Recovery

Priority 1

Tackling Poverty and Crisis Prevention

Goal: *Improve individual outcomes and experiences of poverty through reassessment of contact, referral and support arrangements and targeting of specific anti-poverty spend.*

Focus: *Contact and referral processes, community models of food security, local and area joint working arrangements, assessment of anti-poverty spend and service gaps.*



Opportunities for All

Area of Focus: Improve Employability Opportunities for adults and young people particularly in Tourism and hospitality

Project - Welfare Reform Provision

Lead: Mike Payne – CD Team

Partners: Welfare Reform Workers – CD Team

Strategic Link: CLD Plan 2018-2021 (AL 1,2,4,5) WRAAP

Actions

- Use social media and other online tools to promote the learning offer in local areas
- Deliver enhanced welfare reform advice and support in local communities
- Support job seekers to engage with employability services
- Maximise household income through access to support and affordable finance
- Support through telephone service as well as online
- Digital Skills Tutor to provide tailored support online on a 1-1 basis
- Support individuals into employment through job searches, developing a CV & identifying appropriate training
- New method of support for accessing food and white goods to be developed including the use of e-vouchers for the local food bank

Outcomes

- Claimants are better able to meet benefit conditions
- Individuals have the information and support the need to cope with welfare changes
- Improve on-line assistance to users
- Increase users' access to money advice services
- Increased support for preventative work to improve financial inclusion and personal/ household budgeting
- Improved welfare benefits advice

Q1&Q2

Due to Covid 19 no further face to face meetings took place and staff were instructed to work from home. Initially, problems around communication for staff and users presented difficulties. However, structures and communication channels were put in place to overcome this and all actions moved online or by telephone. This included issuing food bank vouchers, assisting users to access funding and welfare benefits. This is likely to continue for the near future.

Q3 &Q4

A custom-made money advise tool has been developed for use by Fife Council staff and other relevant agencies in the area. New online methods of support are being utilised to assist those on welfare benefits.



Opportunities for All

Area of Focus: Improve Employability Opportunities for adults and young people particularly in tourism and hospitality

Project - Icebreaker Programme - The program aims to re-engage non attending Young People in a provision in preparation for leaving school

Lead: Corinne McGinley CD Team

Partners: South and West Fife High Schools

Strategic Link: CLD Plan 2018-2021 (YW 1,2,3,5,7) NOLB, WRAAP

Actions

- Lead receives and contacts referred young person and their family to discuss placement
- Accompany young person to initial session
- Continue to support development of programme, monitor attendance and feed back to relevant school.
- Lead to continue to attend relevant meetings (16+Opportunity) in the local high schools
- This will be through the Monday group work session. Work from school can be built into the contact time. Around 80% of Icebreaker participants traditionally become 16+ Employability participants.

Outcomes

- Participants engage with a program that explores and establishes goals for re-engagement with services
- Educational disadvantage is reduced
- Young people make a successful transition from school and beyond
- Increased number of young people into positive destinations

Q1 & Q2

Programme stopped at start of Covid Pandemic

Q3 & Q4

Programme started online in October 2020. Ran for 8 weeks for Christmas leavers using a blended learning approach
The most recent course started in January online only. All Young People have received a garden visit to set them up online and to provide hard copy materials. They will work on the 6 Pillars of Self Esteem course for the duration of this term



Opportunities for All

Area of Focus: Develop training opportunities which look at those in need of supported placements

Project - Deliver first step activity programmes for school leavers assessed as needing additional support. Provide key worker / mentoring support for referred young people - Stage 2 pitched Employability Level for 16-24yrs who have left school who can self-refer; transition from 16+ or come straight from school

Lead: Corinne McGinley CD Team, Leanne Bower CD Team

Partners: Fife College; WEA Scotland, Fife Employability Services

Strategic Link: NOLB CLD Plan 2018-2021 (YW 1,2,3,5,7) (AL 2,3,5,7) WRAAP

Actions

- The project will offer level 4/5 qualifications in Employability; Personal Development; Communication; ICT and Numeracy
- Provide opportunity to complete a Silver Youth Achievement Award
- Provide opportunity for a volunteer work placement
- The course will run in partnership with the CD Team and Fife College. The course will run a maximum of 3 days per week contact time and 2 days volunteer placement. Placements to be supported by Fife Employability services

Outcomes

- Educational disadvantage is reduced
- Young people make a successful transition from school and beyond
- 95% of all our school leavers go to and are still in a positive destination after 6 months
- Increased number of young people into positive destinations.
- Young people can improve training and work skills in a secure and youth friendly environment
- Young people will have opportunity to try a volunteer placement in an area of interest
- Young people will gain qualifications
- Young people will be in work or college ready by the end of the course

Q1 & Q2

Research and consultation from July to September to develop the programme with partners and young people. Evidence of need provided for funders and funding streams investigated.

Q3 & Q4

Meeting with NOLB leads in Fife to discuss where this programme fits with Fife Strategy. Started with 9 young people in November with blended learning. The WEA sessions were online, the college sessions in Parkgate and the rest in Camdean Youth Centre. They have moved online, and all have received a device through WEA Connect Scotland application. Jan 2021 2 New starts. Programme going well online to date



Opportunities for All

Area of Focus: Develop ongoing community-based adult learning programmes.

Project – Community Based Adult Learning (CBAL) Blended Learning - Deliver Royal Environmental Health Institute of Scotland (REHIS) Food Hygiene Elementary courses, 7 Habits, confidence building courses

Lead: Dave Manderson/Kirsty Ross - CD Team

Partners: Catherine Nugent - Community Food Project, Ashleigh Fraser & Carol Buchanan - Adult Learning Tutors, Digital Skills Tutor, Fife College

Strategic Link: CLD Plan 2018-2021 (AL 1,2,3,4,5,6,7) WRAAP

Actions

- Trial new ways of working online, reaching as many learners as possible
- Develop and deliver REHIS courses using online methods
- Develop and deliver confidence building courses using online methods
- Develop and deliver 7 Habits
- Trial new ways of delivering Seven Habits online and utilising the “Leader in Me Website,” reaching as many learners as possible
- Support learners to access IT and equipment as required to allow them to engage with learning at home
- Use social media and other online tools to promote the learning offer in local areas
- Support staff to upskill and train in online delivery
- Prepare to deliver/ transition courses to on site delivery as and when possible

Outcomes

- Improve employment opportunities for adults and young people, particularly in tourism and hospitality
- Additional volunteers upskilled to run community cafes
- Adult Learners have a more positive attitude towards life-long learning
- Educational disadvantage is reduced
- Increased socio-economic resilience
- Build confidence, improve personal relationships, and increase skills in dealing with demanding situations
- Improve retention and progression of participants
- Raise ambition and aspirations of learners and parents’ resident in the top 15% SIMD data zones
- Build confidence, improve work/personal relationships, and raise skills in terms of personal development goals for staff delivering 7 Habits

Q1 & Q2	<p>REHIS Courses have successfully been delivered online. Learners have sat an online assessment and now have their qualification.</p> <p>Staff are working with Development Worker, Vicky Wilson to develop an approach to delivering Seven Habits online. Resources are being adapted and learners have been contacted to see if they would be interested in doing the course online.</p>
Q3 & Q4	<p>Learners have been using Teams and Facebook as online learning tools. Ten learners who attend High Valleyfield Learning Centre have completed their first session on the Step-In course which is run in partnership with Fife College. The learners have joined an online group to reinforce their learning.</p> <p>Six Pillars- Adult Learning Tutors delivered the course online as a trial with 5 learners using Facebook rooms, there were some difficulties with the technology, but the course was well received by the learners. The course has now been delivered twice and staff are currently promoting the course to build interest for the next block.</p> <p>Learners who had just completed the introduction session to 7 Habits as part of the Step-In group, are now signed up to online delivery, and other learners have joined the course which now has a total of 8 students. Adult Learning Tutors have been utilising Facebook rooms to deliver the course and have provided learners with required paperwork.</p>



Opportunities for All

Area of Focus: Support existing and new opportunities for community engagement including the delivery of a South and West Fife WELL Facility

Project - Deliver a South & West Fife “WELL” facility including Support for residents in accessing appropriate health services

Lead: Health & Social Care Partnership

Partners:

Strategic Link: Health and Social Care Locality Plan CLD Plan 2018-2021 (CD 2,3,5,7) WRAAP

Actions

- Set up community led one point of access concept ‘The Well,’ with the support of National Development Team for Inclusion (NDTi) Community
- Develop Wells throughout South and West Fife
- Develop local area links with Public Health

Outcomes

- Health and social care services contribute to reducing health inequalities
- Improved health outcomes and reduced health inequalities

Q1 & Q2

The Wells paused their operation in March 2020 due to the Covid-19 pandemic. In August, the Well Remobilisation Group was formed with a remit of remobilising the Wells, exploring what format that could take (considering Covid-19 restrictions)

Q3 & Q4

The group agreed a plan to reopen The Wells virtually, to protect both staff and members of the public. Using Near Me software, it was decided to pilot this software with the Glenrothes and Kirkcaldy Wells teams, before rolling it out across all localities.



Opportunities for All

Area of Focus: Support existing and new opportunities for community engagement - Community Based Adult Learning

Project - Café Inc @ Home

Lead: Rowan Young & Mike Payne CD Team

Partners: Catherine Nugent Community Food Team

Strategic Link: CLD Plan 2018-2021 (CD 2,7) & (AL 7) WRAAP

Actions

- Develop resource around food and healthy food choices and services
- Develop skills and knowledge on preparing healthy affordable food
- Deliver a series of online cookery sessions
- In partnership with education and social work colleagues develop a robust referral selection criterion.
- Obtain funding for delivery of future programmes

Outcomes

- Individuals and Families learn how to prevent food waste
- Families cook together
- Reduced food insecurity
- Increased health and wellbeing

Q1 & Q2

Q3 & Q4

This project started in October 2020. Café Inc @ Home provides families with an opportunity to access affordable foods and a chance to prepare a range of nutritious meals, while developing skills and confidence. A box of food was delivered to families with recipe cards included. Families were able to access online videos for recipe ideas relating to the meal kit ingredients via Our South West Fife and villages Facebook page. 49 families with a total of 135 children took part in this project which ran in the October and Christmas break.



Thriving Places

Area of Focus: Maximise the opportunities of physical and outdoor activities by making use of local open spaces and leisure and recreation facilities

Project - Family Outdoor Activities

Lead: Meg Buchanan

Partners:

Strategic Link: CLD Plan 2018-2021 (YW 1, 4)
Outdoor recreational strategy/Physical activity delivery Plan

Actions

- Ensure that all children and their families have access to appropriate opportunities for play and development
- Maximise the opportunities of physical and outdoor activities
- Utilise open spaces
- Create outdoor activities around Covid Guidelines

Outcomes

- Children and families have access to appropriate opportunities for play and play development
- Improved health & wellbeing
- Increased family learning activities

Q1 & Q2

The Free Active Families programme ran for 5 weeks in the summer holidays. The family sessions ran between Inverkeithing HS & Oakley CC using the outdoor greenspace. 728 attended

Q3 & Q4



Community Led Services

Area of Focus: Work with communities and involve young people to develop healthy streets with community hubs, cafes, and gardens, graffiti art and places to connect.

Project - Community Pantry's - As a result of the Covid-19 pandemic Fife Council and Partner Agency services have developed unprecedented strategic partnership work to support communities across the South and West Fife area. A key strategic partner in this process has and still is local community groups right across South West Fife.

Lead: CD Team

Partners: Local Community Groups and Trusts, Blairhall Community Council, Fareshare, Community Food Project

Strategic Link: CLD Team Plan (CD 1,2,3,4,5,6,7) AL (7 WRAAP

Actions

- Deliver coordinated action on food insecurity
- Build capacity of volunteers to develop and manage pantry's
- Support volunteers to ensure pantries are sustainable
- Support volunteers to access funding
- Support volunteers to access training
- Collect surplus food

Outcomes

- Reduced food insecurity in line with the principles of the Dignity Report
- Decrease social isolation
- Decrease in food going to landfill

Q1 & Q2

Q3 & Q4

Seven Community Pantries have been further developed or created across the South west Fife area during this pandemic. Community Councils, Community Centre Management Committees, Community Trusts, along with EATS Rosyth have been supported by officers from the CD Team. The 7 Community Pantries are Blairhall, Oakley, High Valleyfield Centre, High Valleyfield Sports and Recreation Club, Kincardine Community association, Inverkeithing Trust (Ballast Bank) an EATS Rosyth. The Community Pantries ensured there was access to healthy and low-cost food, fruit, and vegetables. The key drivers of this process were local community group volunteers, who worked with officers from the CD Team and Partner Agency Service. Local needs and demands are being met and a sustainable model is continuing to be developed.



Community Led Services

Area of Focus: Work with communities and involve young people to develop healthy streets with community hubs, cafes, and gardens, graffiti art and places to connect.

Project - Men's Sheds

Lead: CD Team

Partners: Age Scotland & Scottish Men's Shed Association, EATS Rosyth

Strategic Link: CLD Team Plan (CD1,2,3,4,5,6,7) WRAAP

Actions

- Raise awareness of Men's Shed concept within the South & West Fife Area
- Hold awareness raising public meetings
- Recruit steering group
- Develop from concept to reality

Outcomes

- Development of new skills
- Development of increased user resilience
- Improvements in mental wellbeing of users.
- Reduced loneliness and isolation

Q1 & Q2

Due to Covid 19 no physical meetings were held but contact with volunteers was maintained however in July 2020 online 'catch up meetings' with Fife wide shedders was initiated.

Q3 & Q4

Online meetings will continue until lockdown ends. Regular check ins with members have been initiated. Regular emails are sent to members.

Appendix 2

Covid-19 Reform and Recovery

Priority 2

Leading Economic Recovery

Goal: Refocus Fife's Economic Strategy in line with national strategy and regional growth framework and with a stronger emphasis on Community Wealth Building.

Focus: Demand stimulation and diversification, business support including town centres, skills and employability, green recovery, transportation/infrastructure/connectivity.



Thriving Places

Area of Focus: Increase the supply of affordable housing by providing new units and improving conditions in the private rented sector.

Project – Fraser Avenue Regeneration Project

Lead: Kingdom Housing

Partners: Fife Council Lead Regeneration Officer (Deborah Stevens), Local Development Officer (Lisa Hemphill), Campion Homes

Strategic Link: Strategic Housing Implementation Plan Local Housing Strategy 2015-2020

Actions

- Inverkeithing, Fraser Avenue remaining 144 units projected to be complete 21/22.
- Spencerfield 74 affordable units within the wider site projected to be complete 23/24.

Outcomes

- Increased availability of affordable housing
- Increased population retention.
- Improved perceptions and pride in place via increased integration of housing with community facilities, open space, or services
- State findings and necessary areas of focus for South and West Fife

Q1 & Q2

Inverkeithing Fraser Avenue – 45 units complete.

Q3 & Q4

Phase 2 building underway.



Thriving Places

Area of Focus: Increase the supply of affordable housing by providing new units and improving conditions in the private rented sector.

Project - Progress sites identified within South West Fife for new affordable housing supply and highlight future opportunities.

Lead: Andrew Sim/Claire Mackinlay

Partners: Affordable Housing Team Members

Strategic Link: Strategic Housing Implementation Plan
Local Housing Strategy 2015-2020

Actions

- Station Road, Oakley – 24 units completed in Sept 2019
- Kincardine Burnbrae, phase 1b – 36 units completed in Dec 2018
- Pitdinnie Road, Cairneyhill – 25 units completed Jul 2019
- Oakley Road, Saline - 55 units completed in June 2019
- South Avenue, Blairhall - 84 units completed Dec 2020.
- Ordnance Road – 19 affordable units to be complete March 2024
- Torryburn, Torriebay Hotel 4 units projected to be complete March 2023
- Crombie Former Crombie Primary school – 14 units completed in July 2019
- Spencer Fields, Inverkeithing – 74 units projected to complete March 2023
- Fraser Ave, Phase 2, Inverkeithing – 61 units projected to complete June 2022
- Park Road, Rosyth – 23 units projected to complete Nov 2021

Outcomes

- Increased availability of affordable housing
- Increased population retention
- Improved perceptions and pride in place via increased integration of housing with community facilities, open space, or services

Q1 & Q2

Kincardine Burnbrae - 36 units complete

Cairneyhill North – 7 complete

Q3 & Q4

Saline Park south – 21 units complete

Main Road/Central Road 19 units complete

Torryburn Torriebay Hotel – 8 units complete

Rosyth Camdean West – 62 units complete within a wider site

Saline Kinneddar Mains – 17 units complete within a wider site



Thriving Places

Area of Focus: Improve travel by improving transport choices in the West Fife Villages and by connecting cycle, bus, and train routes

Project – Community Transport - West Fife Villages Forum Project

Lead: Rowan Young, Leanne Bower (CD Team)

Partners: PAS (Planning Aid for Scotland), West Fife Villages Forum

Strategic Link: CLD Plan 2018-2021 (CD 1, 2, 3, 4, 5, 6, 7) WRAAP
Local Transport Strategy for Fife 2006-2026

Actions

- Work with communities to ensure involvement in the Transportation PB Exercise
- Carry out consultations

Outcomes

- Increased training and development opportunities by offering community representatives the opportunity to become community facilitators
- Improved transportation links in the area
- Increased greener travel opportunities
- Improved Transport Services for Disability Groups
- Increased numbers of South West Fife citizens participating in consultations

Q1 & Q2

Q3 & Q4

The West Fife Villages Forum Project is one of ten projects across Scotland that has been accepted by PAS to offer support for a community transport project in the West Fife Villages. This project will include training and development opportunities by offering community representatives the opportunity to become community facilitators, who will undertake training on the Place Standard Consultation Tool. The community representatives will take on the role of leading on community consultations across the West Fife Villages to obtain residents thoughts, feelings, and ideas to influence a Community Transport Strategic Plan that PAS will support the community facilitators to compile and write up.



Thriving Places

Area of Focus: Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth and Dalgety Bay

Project – Regeneration of Rosyth Goth Area

Lead: Rowan Young

Partners: Rosyth Community Council
TAPIR

Strategic Link: Fife's Economic Strategy
CLD Plan 2018-2021 (CD 1, 2, 3, 4, 5, 6, 7

Actions

- Produce Designs for improvements to Goth Area Rosyth
- Consultation on Designs using a PB exercise
- Application to SUStans for construction funding
- Develop a public friendly design which will be available to members of the community to comment on
- Use the online platform CONSUL for public engagement and feedback

Outcomes

- Regeneration in The Goth area of Rosyth and the junction around Queensferry Road and Park
- Improved Cycle provisions and elements in the area

Q1 & Q2

Community Engagement completed 2019. Funding approved for Design Work and design in progress.

Q3 & Q4

A drawing of the proposed design is complete and will be on the online platform CONSUL for the community to provide feedback.



Thriving Places

Area of Focus: Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth and Dalgety Bay

Project – Regeneration of Inverkeithing High Street

Lead: CARS/TH Group

Partners: Fife Council Economic Development, Elected Members, Inverkeithing Community Council, Inverflora, Historic Society

Strategic Link: Fife’s Economic Strategy

Actions

- Complete Detailed Designs for the Town House. Put out to tender and complete construction by May 2021
- Set up a targeted 3rd Party Building Repair grant scheme for owners of traditional buildings in the Conservation Area, first round of grant contracts to be awarded July-Oct 2020
- Complete public realm and streetscape designs with further consultation Aug19 to March 20
- Continue with online community engagement

Outcomes

- Town House repaired & improved, to function as fully accessible community hub
- Grant scheme will enable conservation repairs to homes and businesses, tackling dilapidation of ageing building stock
- Public Realm Work will restore heritage features, enhance the setting of key buildings, create active social spaces, reduce clutter, and improve the quality of surfaces
- Increased pride and improved perceptions in quality of place for residents. Improved attractiveness of community and town for visitors and inward investors.

Q1 & Q2

The Core Group have continued to meet online, and the Town House Community Group are also meeting online. Works have been delayed due to tender issues. A planning Application has been submitted to Fife Council for the Town House

Q3 & Q4

An application to the Scottish Government Regeneration Capital Grant Scheme (RCGF (Regeneration Capital Grant Fund)) seeking additional support towards the Town House element of the Inverkeithing Heritage Regeneration programme was successful and the project has received £475,000 towards the Town House Community Hub project. The RCGF bid was led by our project partners, Fife Historic Buildings Trust.



Inclusive Growth and Jobs

Area of Focus: Maximise the potential of key tourism assets including woodland walks and local trails.

Project – Coastal Path Improvements for the Ward 6 Area

Lead: Inverkeithing Trust

Partners: Fife Coast and Countryside Trust, North Queensferry Trust, North Queensferry, Inverkeithing and Aberdour Community Councils, Dalgety Trust, Friary Community Garden, CD Team.

Strategic Link: Fife Tourism and Events Strategy 2019-2029

Actions

- Improve on the Coastal Path link to Pilgrims Way
- Create healthy outdoor activities – bringing in nature for children, enhanced walking and cycling routes
- Look at Interpretation/Signage for Historic Industrial Areas
- Create a community group forum to obtain funding

Outcomes

- Increased tourist activity in the area
- Increased social connections
- Increased family activity

Q1 & Q2

The Local Development Officer contacted groups in the Ward 6 Area to encourage them to work collaboratively to design and develop enhancements to the coastal path. The group have now met online on two occasions to discuss ideas and a way forward. Fife Coast and Countryside have developed a new integrated website to manage sites and routes - <http://www.walkfife.com/the-fife-pilgrim-way-a-journey-into-the-kingdoms-past/> <https://www.welcometofife.com/highlight/fife-pilgrim-way> <https://fifecoastandcountryside.co.uk/walks/fife-coastal-path/> <https://www.welcometofife.com/>

Q3 & Q4



Inclusive Growth and Jobs

Area of Focus: Support employers to provide opportunities to create/recognise Modern, Foundation and Graduate Level Apprenticeship opportunities

Project - No One Left Behind - NOLB

Lead: Corinne McGinley CD Team

Partners: 16+ NOLB keyworkers; Dunfermline HS; Inverkeithing HS; St Columba's HS; EPES, ABE (Adult Basic Education)

Strategic Link: NOLB CLD Plan 2018-2021 (YW 1,2,3,4,5,7)

Actions

- Deliver a 16+ Opportunities for All Programme focussing on stages 1-3 of the Fife Employability Pathway
- Provide key worker/mentoring support for referred young people
- Digital support offered and provided for those who require it
- Lead continues to attend Opportunity for All meetings monthly
- Lead continues to attend internal moderation meetings for the accreditation

Outcomes

- Young people make a successful transition from school and beyond
- Develop participation by young person in attending a structured course
- Increase participant ability to move on to a positive destination through group work
- Individual support and accreditation
- Increase access to recognised qualifications gained by participants
- Participants will leave better equipped to move to interview/next stage

Q1 & Q2

Open to young people from the West Fife area but primarily are from S&WF (South and West Fife). Participants are school leavers 16-20yrs old referred primarily from Education, SDS or self. An online platform has been developed through DISCORD to enable sessions to run 3 days per week. Hard copy of resources taken out to the participants to enable them to complete the course. Care packages provided for those in need. MiFi and Devices provided for those in need. Individual paperwork for Young people participating completed

Q3 & Q4

Review every 12 weeks; action plan and exit meeting. Course reviewed December and June in preparation for new participants starts in January and August Participants complete Exit/Evaluation from on programme and provide feedback for NOLB quarter return



Inclusive Growth and Jobs

Area of Focus: Maximise the potential of key tourism assets including woodland walks and local trails.

Project - Install a Digital Accused Witches Trial Trail along the Coastal Path at Culross, entrance to Valleyfield woods and Torryburn Shore.

Lead: Kate Stewart

Partners: West Fife Heritage Group, Rab McKenzie, West Fife Woodlands Group

Strategic Link: Fife Tourism and Events Strategy 2019-2029

Actions

- Instal 3 bronze discs with QR links to their stories
- The disks are likely to require consent of FC (Fife Council) Estates-McArdle liaising

Outcomes

Q1 & Q2

Q3 & Q4

Area Committee funding awarded for part at 5/9/2020



Inclusive Growth and Jobs

Area of Focus: Develop existing key industrial and business sites such as Hillend and Donibristle, and Low Valleyfield and identify other potential sites.

Project - Construct six new business units at Hillend and Donibristle further development of business units of circa 1,000 sqm planned under the Fife Industrial Innovation and Investment Programme (Fife i3 Programme) within Edinburgh & South East Scotland City Region Deal for 2023/24.

Lead: Andrew Sim	Partners: Ian Jones, Glyn Scott, Dave Dempsey, Brian Johnson	Strategic Link: (Economic Profile – SWF) FIFEplan LDP 2017 Fife Economic Strategy 2017 Leading Economic Recovery Action Plan December 2020
-------------------------	---	---

Actions	
Outcomes	<ul style="list-style-type: none"> • Creation of 35 new jobs • New Business Units at West Way due 2021/22 (1 of 3 sites) Circa 50-100 jobs
Q1 & Q2	Completed first phase 800 sqm first occupiers moved in December 2019
Q3 & Q4	Further investment and phasing scheduled to provide min 15,000 square foot employment space.



Inclusive Growth and Jobs

Area of Focus: Develop Rosyth Waterfront and Longannet to stimulate growth and jobs.

Project - Identify opportunities for further strategic growth by supporting the existing and proposed employment activities at Rosyth Waterfront and Longannet

Lead: Andrew Sim

Partners: Ian Jones, Glyn Scott, Dave Dempsey, Brian Johnson

Strategic Link: Leading Economic Recovery Action Plan
December 2020
FIFEplan LDP 2017
Fife Economic Strategy 2017

Actions

- Frigate construction to start in 2021 > 10 years - To facilitate this a frigate turbine hall commenced construction in Dec 2020

Outcomes

- Frigate construction creates and sustains 1200 jobs in addition to supporting local supply chain
- Frigate Turbine Hall maintains up to 200 jobs and creates 5

Q1 & Q2

Babcock International has been identified as the preferred bidder for the manufacture of five new MOD Type31e Frigates.

Q3 & Q4

Scottish Enterprise and Fife Council continue to support TALGO in creating a UK train construction facility at Longannet. In addition, in late 2018, Transport Scotland confirmed their intention to progress partial electrification of the existing line, the provision of a rail station at Longannet and (subject to cost and programme) the provision of passenger station serving Kincardine. This was confirmed in the National transport Strategy 2020 which identified the site and locale as a national rail innovation hub

**Inclusive Growth and Jobs****Area of Focus:** Develop Rosyth Waterfront and Longannet to stimulate growth and jobs.**Project** - Promote existing employment sites across South West Fife**Lead:** Andrew Sim**Partners:** Ian Jones, Glyn Scott, Dave Dempsey, Brian Johnson**Strategic Link:** Fife Employment Land Strategy 2014
Leading Economic Recovery Action Plan December 2020**Actions**

- Preparation of revised FIFEplan LDP will appraise and identify areas of required employment focus. (Consideration also being given to an ESES City Deal Investment Prospectus – including South and West Fife)

Outcomes

- Promotion of the area for new inward investment and continued support to existing business base
- Recognise the strategic and local role that these have in providing jobs and realising investment

Q1 & Q2**Q3 & Q4**



Community Led Services

Area of Focus: Support the delivery of Neighbourhood plans for Inverkeithing, Oakley and Comrie and roll out in other towns and villages

Project – Inverkeithing Neighbourhood Plan

Lead: Lisa Hemphill
(CD Team)

Partners: Inverkeithing Trust, Local Community Groups, Transportation, Economic Development

Strategic Link: Inverkeithing Neighbourhood Plan
CLD Plan 2018-2021 (CD 1, 2, 3, 4, 5, 6, 7)

Actions

- LDO to support local groups in delivery of initiatives

Outcomes

- Increased community cohesion
- Increased community engagement
- Improved local outcomes
- Individuals and community groups have the capacity to get involved and develop confidence to make changes to enable their communities to grow and develop
- Active community involvement in initiatives
- Community have choice and control and feel empowered
- Increased community connections

Q1 & Q2

The LDO and Inverkeithing Trust have supported members from the Hub to get the picnic benches at Ballast Bank installed.

Q3 & Q4

The Trust are facilitating a Coastal Path Community Group Forum

The Trust have installed a Community Notice Board

Members from the Trust have attended a meeting regarding future wilding and wetlands in the Inverkeithing area.



Community Led Services

Area of Focus: Further develop Participatory Budgeting (PB) for the South and West Fife Area

Project - Forward West Fife

Lead: Martin Bell & Mike Payne (CD Team)

Partners: Villages in the Longannet Footprint Area - Kincardine, Culross, Low Valley Field, High Valleyfield, Newmills & Torryburn, Youth Bank, Adult Basic Education (ABE)

Strategic Link: CLD Plan 2018-2021 (CD 1,2,3,4,5,6,7) (YW 6)

Actions

- Develop & implement a PB exercise for the footprint area
- Research methods of delivering a PB event online
- Recruit volunteers to create a Steering Group to assist in overseeing the delivery and effectiveness of the exercise
- Organise Steering Group Meeting
- Decide on methods to be used to publicise the event
- Support adult Learners/ABE to be more involved in PB exercises
- Fund projects that meet the designated outcomes in the agreed Legacy Fund by Fife Council & Scottish Power
- Promote more effective engagement with young people

Outcomes

- EG protection of the environment
- Communities are confident resilient and optimistic for the future
- Increase volunteer skill base
- Improvements in positive attitudes of residents
- Increased access to employment/training opportunities
- Increased socio-economic resilience
- Young people have a strong voice and demonstrate social commitment
- Increased number of people being involved in democratic processes
- Communities involved in service design, problem solving and resource allocation

Q1 & Q2

No Project

Q3 & Q4

The two project leads have met to discuss the project. The officers are now actively recruiting volunteers and investigating the various online methods of PB. A PB application form has been developed. A generic Fife Council email address has been setup.



Community Led services

Area of Focus: Further develop Participatory Budgeting (PB) for the South and West Fife Area

Project – South and West Fife Youth Bank - was established to address lack of input from Young People in the PB process and to create opportunity for young people in the area to access funding individually and as a group

Lead:
Corinne
McGinley

Partners: YouthLink, Coalfield Regeneration Trust

Strategic Link: CLD Plan 2018-2021 (CD 1,2,3,4,5,6,7) YW
(1,2,3,4,5,6,7)

Actions

- Youth Bank Continue to meet weekly and,
- Deliver online training sessions and,
- Develop a local small pot grant which will be launched in spring '21
- Encourage Young People to access available grants

Outcomes

- Improve core skills; learning, personal skills and employability of young people taking part
- Increase opportunity to young people across SWF to access funding
- Young people involved in service design, problem solving and resource allocation
- Young people have a strong voice and demonstrate social commitment

Q1 & Q2

Supported to meet online from June 2020, during lock down the board have met weekly online and devised a short grant called 'Next Step' for young people transitioning in life/education.

Q3 & Q4

They awarded out £3500 over the summer period. Some of the older members will be involved with YouthLink and the support they are putting in place at a national level in the longer term.

Appendix 2

Covid-19 Reform and Recovery

Priority 3

Addressing the Climate Emergency

Goal: *Develop short-term actions, integrate medium-term strategy, and action plan into Plan4Fife 21-24.*

Focus: *Review existing action plans in light of Covid-19 lessons and ensure climate focus on recovery plans.*



Thriving Places

Area of Focus: Meeting Local 'Climate Emergency' Environmental needs

Project - Work with the Fife Environmental Partnership to identify suitable local actions to contribute to the wider Climate Fife plan

Lead: Community & Neighbourhoods Service

Partners: Fife Council, Scottish Water, SEPA, Scottish Flood Forum.

Strategic Link: Climate Change Strategy 2014-2020

<p>Actions</p>	<ul style="list-style-type: none"> • Engage with partner agencies and residents to address and resolve flooding related issues within Rosyth and Culross. • Implement short term solutions to manage flooding within both communities. • Identify long term mitigation measures to resolve these issues utilising the various agencies expertise and associated studies. • Progress future mitigation measures separately and jointly by Scottish Water and Fife Council. • Identify and secure long-term funding solutions to deliver the mitigation measures. • Provide updates on progress to Ward meetings and S&WF Area Committee
<p>Outcomes</p>	<ul style="list-style-type: none"> • Improved coordination across agencies to provide a joined-up solution. • Increased support for preventative work and long-term solutions. • Improved quality of life for residents who are impacted by flooding.
<p>Update April-October 2020</p>	<p>Rosyth Flooding Group re-established meetings in early Autumn. COVID restrictions had impacted on staff members availability. Yellow weather warnings are monitored, and action taken by Fife Council and Scottish Water to ensure water routes can flow freely. Gulley's, grids, and burns are checked, and water levels monitored regularly during the winter months. Awaiting feedback from ICS to identify potential solutions to flooding in Rosyth. Culross Flood Forum established.</p>

Appendix 2

Covid-19 Reform and Recovery

Priority 4

Sustain Services Through New Ways of Working

Goal: Identify opportunities for service redesign, building on approaches and ways of working through Covid-19 response and digital opportunities.

Focus: Flexible working/new deal for staff, organisation redesign/decentralisation, data analysis, digital services, and processes, use of assets.



Opportunities for All

Area of Focus: Support existing and new opportunities for community engagement

Project – Fife Womens Tent

Lead: Fife Centre for Equalities

Partners: Jo Dowd – CD Team

Strategic Link: CLD Plan 2018-2021 (CD 1,3,4,6,7)

Actions

- In partnership with Fife Centre for Equalities to set up and support Fife Womens’ Tent (on-line platform) where marginalised women can connect to reduce social isolation
- Develop several outreach sessions which will take place on-line
- Contact external agencies and encourage them to become involved

Outcomes

- Useful information will be provided on how to access services during the pandemic
- Target group more informed about local opportunities for marginalised women
- Increased confidence and engagement of women living in Fife and across the South and West area in particular
- Women will be more active in accessing online learning opportunities
- Women will be confident, resilient, and optimistic about the future

Q1 & Q2

The Fife Women’s Tent has been up and running since the start of Lockdown last year. Fife Womens’ Tent now has over 600 members and has accessed funding from the Scottish Government to support members to engage in a range of opportunities including an online book group, various competitions, or tune into live music events.

Q3 & Q4



Opportunities for All

Area of Focus: Support existing and new opportunities for community engagement

Project – West Fife Spice Girls Facebook Page

Lead: Jo Dowd

Partners: Local Women

Strategic Link: CLD Plan 2018-2021 (CD 1,3,4,6,7)

Actions

- In partnership with local women set up West Fife Spice Girls Facebook to tackle isolation, build confidence and employability across South and West Fife
- Plan and deliver a range of community engagement sessions in marginalised communities
- Liaise with Health Promotion and attend Gypsy Travellers Steering Group meetings (online)

Outcomes

- Women will be supported to access, participate and develop in several community engagement opportunities.
- Target group more informed about local opportunities for marginalised women
- Increased confidence and engagement of women living in the South and West Fife area
- Community will be more active in accessing online learning opportunities

Q1 & Q2

Q3 & Q4

West Fife Spice Girls has 26 members and is a more localised version of the Fife Women’s Tent. We have recently set up a weekly Spice Hour online café where isolated women can grab a coffee, come together, and have an informal chat. Women are given a safe space where they can talk about issues close to their hearts, initially. In the longer term they will be supported to engage in the wider adult learning and community development opportunities across South and West Fife



Opportunities for All

Area of Focus: Support existing and new opportunities for community engagement

Project - Develop Social Media Gateway and further develop South and West Fife Facebook Page

Lead: Kirsty Ross

Partners: Ashleigh Fraser & Carol Buchanan -
Adult Learning Tutors, Digital Skills Tutor

Strategic Link: CLD Plan 2018-2021 (AL 1,2,3,4,5,6,7) (CD 3,4)

Actions

- Officers will continue to consistently post family learning content and mental health awareness posts on Facebook
- Officers will continue to actively share partner information
- Officers will set up an Instagram page
- Support learners to develop social events on various online media channels
- Phone engagement and consultation with learners who engaged in the past 18 months

Outcomes

- Families experiencing poorer outcomes have a more positive attitude towards life-long learning
- Increased socio-economic resilience
- Learners are more digitally skilled and confident, and can benefit from online learning, services, and other opportunities
- Learners will have improved personal confidence, self-esteem, social networking and potentially a more positive sense of wellbeing.
- All learners will be more knowledgeable about support for mental health, learning and employment opportunities in the South and West Fife area
- Learners will have a route to engage with Community Based Adult Learning online and keep up to date with any news and developments

Q1 & Q2

Six Adult Learning Advisers have now completed their Facebook Moderators Training and the group have met to plan a series of promotional and engagement posts to encourage learners to interact, take part and find out about the provision that is provided in South and West Fife. Facebook Page: <https://www.facebook.com/WFVadultlearning>

Q3 & Q4

Officers from the CD Team are supporting the Fife Women's Tent and West Fife Spice Girls Facebook pages. Adult Learning Tutors are in the process of calling all learners that have taken part in Community Based Adult Learning opportunities over the last 19 months to see how people are doing, offer support or signpost as required and carry out consultation about the services learners would like to access online or onsite (when allowed) that would help with recovery after the pandemic



Community Led Services

Area of Focus: Work with communities and involve young people to develop Healthy Streets with Community Hubs, Cafes and Gardens, graffiti art and places to connect

Project – SWF Retro Gaming Café Enterprise/Crew

Lead: Corinne McGinley

Partners: SWF Youth Development Group, Digi Crew

Strategic Link: CLD Plan 2018-2021 (YW 1,2,3,4,5,6,7) (CD 3,4)

Actions

- Group continue to meet weekly and engage in building their own consoles
- Group continue to manage their YouTube channel for gaming café and Twitter and Instagram accounts
- Group continue to run 3 sessions a week. They will look when they go back into Camdean to sustain this and have a blended approach i.e., a group where skills are created and encouraged by providing an environment for YP to play in a building but also continue to have the online presence
- Support group to develop the café element of the project and link in training for Young People across S&WF, offering work experience in STEM work and the Café

Outcomes

- Improve core skills, learning, personal skills, and employability of young people is one of the main expected outcomes
- Young People are more digitally skilled and confident, and can benefit from online learning, services, and other opportunities
- Young People will be more involved and connected with their community – Increase of social spaces
- Young people have opportunity to complete SCVQ level 4 Digital Inclusion Course and SCVQ level 6 Digital Champion course with Kelvin College, Glasgow

Update April 2020- September 2020

The Gaming café crew quickly mobilised to meet online with the help of DISCORD and continued to play games and stay connected with each other. They quickly moved on, with the help of the South and West Fife Development Group members and Digi Crew to plan and offer sessions for any young people to join and play. They launched Free game Fridays for any young people to link into. They have run polls to choose the games each week and they have run tournaments. Digi Crew were instrumental in creating the DISCORD server for the South and West Fife Youth work team to continue to engage with all our project work and run 16+. They have trained youth work staff and officers from the CD Team in how to use DISCORD and have supported officers in the Admin of the server.

October 2020 – March 2021	<p>The group have continued to run these this throughout the year and into this next lockdown. Officers have received feedback from young people saying that <i>'it is the highlight of their week;'</i> <i>'something to look forward to;'</i> <i>'has kept me sane and in touch with my friends'</i></p> <p>Digi Crew have developed more sessions called Digi Crew 2 for other Young People in DISCORD They have also completed short films on 'Coping with Lockdown' that have posted on our social media over this time</p>
--	--

Appendix 3

Completed Actions

Opportunities for All

Our Focus	Project	Lead/Working Group/Partners	Progress
Target career options input to young people at a younger age to encourage aspiration and make aware of opportunities within the local area.	In partnership with education colleagues develop robust selection criteria ensuring pupils are signposted accordingly, Develop links to Fife College to ensure progression for participants into further education	Education, CD Team	Inverkeithing High School careers convention held Tuesday the 4th of February 2020
Develop training opportunities which look at those in need of supported placements	Deliver 4 Bridging the Gap to Employment courses per year. Supporting participants with Health Issues or disabilities back into employment	Supported Employment LPG CLD	19 sessions delivered (57 hours tuition & direct support from SES) 14 participants attended with a core of group of 8 regular attenders, from this 2x referrals to digital skills, 8 attended Cooking on a Budget course (ABE), 4 referred to FVA (Fife Voluntary Action). 8 have completed employment readiness scale, 2 on work placements, 4 gone through induction for work

			placements, 3 into paid work, 2 have offers of paid work
Support existing and new opportunities for community engagement	Hold Supported Employment Roadshow/Open Day at the wing. Hold open day at Lynebank hospital for staff	Tom Brown David Manderson Lindsay Gilfillan	Roadshows complete 3 referrals in SWF

Completed Actions

Thriving Places

Our Focus	Project	Lead/Working Group/Partners	Progress
-----------	---------	-----------------------------	----------

<p>Maximise the opportunities of physical and outdoor activities by making use of local open spaces and leisure and recreation facilities</p>	<p>Develop and deliver fun, informal, and healthy Family Learning Activities during school holiday periods across South West Fife. Deliver 25 sessions of fun family learning activities across Easter, Summer and October school holiday period. Utilising Fife Council and Partner Agencies Facilities, Coastal Paths, Woodlands, Parks and Open Spaces.</p>	<p>Holiday planning group</p>	<p>1 x EASTER Active Schools Camp (Mon-Fri 9-3)- fixed for week 1 1 x EASTER Art's camp (2 days, 9-3) – flexible dates 1 x EASTER Enjoy-A-Ball Camp (Mon-Fri 9-1) – fixed for week 2 1 x SUMMER Active Schools camp (Mon-Fri 9-3)- flexibility on dates would be limited due to volunteer requirements 1 x SUMMER Art camp (2 days, 9-3) – flexible dates 1 X SUMMER Enjoy-A-Ball Camp (Mon-Fri 9-1) 1 x OCTOBER Active Schools camp (Mon-Fri 9-3)- flexibility on dates would be limited due to volunteer requirements 1 x OCTOBER Art's camp (2 days, 9-3) – flexible dates 1 X OCTOBER Enjoy-A-Ball Camp (Mon-Fri 9-1) 1 X OCTOBER Futsal Camp (Mon-Fri 9-3) – Flexible dates</p> <p>Attending Multi-Agency Partnership meetings to develop School Holiday provision, Easter Holidays Rosyth, Football Community Club running 2 x fun informal Sports Coaching and Family Learning sessions on 16th – 17th April, 10am – 3pm at Fleet Grounds, Rosyth 4 x Family Learning sessions 2 x West Fife Villages 2 x Ward 5 & 6 areas - Ran April 19-March 20</p>
<p>Improve travel by improving transport choices in the West Fife</p>	<p>Work with communities to ensure involvement in the Transportation</p>	<p>Leanne Bower, Rowan young Community Development Team</p>	<p>Consultation with adult learners 20/12/19</p>

<p>Villages and by connecting cycle, bus, and train routes</p>	<p>PB (Participatory Budgeting) Exercise. Carry out consultations in Community Hubs, Community Cafes, Community Job Clubs, Centre User Groups, Community Councils and Trusts, other Community Groups in January/February 2020</p>		<p>Castle Café, Blairhall Customers 9/01/2020 Bridging the Gap Supported Employment Services Clients 6/01/2020 Disability Transport Co-ordinator at Supported Employment Services 17/01/2020</p>
<p>Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth and Dalgety Bay</p>	<p>Implement 'Imagine Inverkeithing' masterplan (consultation 2019) by informing forthcoming Development Plan review and aligning with other corporate or community planning partner plans.</p>		<p>Inverkeithing Neighbourhood Plan created. Action Plan created for projects in Reform and Recovery Priorities</p>

Completed Actions

Inclusive Growth & Jobs

Our Focus	Project	Lead/Working Group/Partners	Progress

Completed Actions

Community Led Services

Our Focus	Project	Lead/Working Group/Partners	Progress
Support the delivery of neighbourhood plans for Inverkeithing, Oakley and Comrie and roll out in other towns and villages.	Deliver two training sessions to activists/community Groups on community engagement.	Fife Voluntary Action Community Development Team	Community Engagement training delivered 20/2/20
Work with communities and involve young people to develop Healthy Streets with Community Hubs, Cafes and Gardens, graffiti art and places to connect.	Continue to build the capacity of groups/individuals that are developing & supporting community cafes hubs and pantries	Community Development Team Local Community Groups	Community Hubs, cafes and pantries have been set up throughout South and West Fife, the latest Community Hub being set up in High Valleyfield, led by members of the local community. A range of agencies are involved in the hub - including Housing Services, Welfare Support Workers, a Digital Skills Tutor and Health & Social Care Wells staff. Hot meals and crèche facilities are available. The project has grown in profile and now receives clothing contributions from local shops and other support services. This allowed the hub to run a school clothing rail in the lead-up to the return to school

--	--	--	--

3rd March, 2021.

Agenda Item No. 9

Property Transactions

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 1, 5 and 6

Purpose

The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqlA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1 In dealing with the day to day business of the Council, there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 223.40 sqm of additional ground at 2 Chapel Terrace, High Valleyfield

Date of Sale: 17 December 2020
Price: £10,100
Purchaser: David Hamilton McGarry

3.0 Conclusions

- 3.1 These transactions are reported back in accordance with the List of Officer Powers.

Report Contact

Michael I McArdle
Lead Professional
Property Services – Estates
Bankhead Central
Bankhead Park
Glenrothes, KY7 6GH
Telephone: 03451 555555 Ext. No. 440268
Email: Michael.mcardle@fife.gov.uk

21st April, 2021			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Area Capital Update Report	Finance and Corporate Services	Eleanor Hodgson	Six monthly update - Last update 7th October, 2020
South East Inverkeithing Regeneration - Progress Report	Communities and Neighbourhoods Service Housing Services	Alastair Mutch Deborah Stevens	Six monthly update - Last update 7th October, 2020.
Maintenance of Private Land by Private Landowners	Assets, Transportation and Environment	John Rodigan	Motion as agreed at January 2021 meeting
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

16th June, 2021			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Order	Assets, Transportation and Environment	Phil Clarke	If required
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson	Annual report - Last update 12th August, 2020
Operational Briefing on Policing Activities within South and West Fife Area	Police Scotland	Chief Inspector Paul Dick / Community Inspector Stephen Kay / PS Scott Maxwell	Annual report - Last update 12th August, 2020

16th June, 2021			
Title	Service(s)	Contact(s)	Comments
Scottish Fire and Rescue Service - South West Fife Area Local Operating Plan 2019 - Six Monthly Performance Report	Scottish Fire and Rescue Service	Station Commander Kerr Meekison	Annual report - Last update 12th August, 2020
Annual Report on Outcomes of Care Inspectorate Inspection and Grading Process	Health and Social Care	Fiona McKay / Alan Adamson	Annual report - Last update 12th August, 2020
Area Housing Plan Update	Housing Services	Claire Mackinlay	Six monthly update - Last update 25th November, 2020.
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

Unallocated			
Title	Service(s)	Contact(s)	Comments
Stephen Memorial Hall, Culross – Update on Facility	Assets, Transportation and Environment		As agreed at 14th November, 2018 Committee meeting.
Social Security Scotland Agency – Update	Social Security Scotland Agency	Lyndsey Maricic	As agreed at 24th April, 2019 meeting. Update to be provided later in the year – tbc.
Highlighting the Work of the Reducing Offending and Re-offending Partnership (ROAR)	Communities and Neighbourhoods Service	Kirstie Freeman	As agreed at 13th November, 2019 meeting (was due to be submitted in April, 2020 but meeting cancelled due to Covid-19)

Unallocated			
Title	Service(s)	Contact(s)	Comments
Additional Nursery Hours Update	Education and Children's Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Credit Union Update	Communities and Neighbourhoods Service / Credit Union	Alastair Mutch	Briefing or Committee presentation (tbc)
<i>Children's Services Report</i>	<i>Education and Children's Services</i>	<i>Lynne Garvey</i>	<i>No report submitted in 2020 – Agile Action Plan for Children's Services in Fife was emailed to Conveners and Community Managers in September, 2020</i>
<i>Early Learning and Childcare</i>	<i>Education and Children's Services</i>	<i>Jacqueline Price</i>	<i>Last update 2nd October, 2019. No report submitted in 2020. Jacqueline will advise on new date for submission.</i>
<i>Pupil Equity Fund</i>	<i>Education and Children's Services</i>	<i>Sara Else</i>	<i>No report submitted in 2020 – A workshop with Headteachers to take place via Teams</i>