

SCHOOL CROSSING PATROL OFFICER			
Reference No.	A4168	Type	Generic
Service	Facilities Management		
Job Family	Technical 2	Grade	FCLW

Purpose
To ensure the safety of both children and adults crossing the road at a designated point between specified times. The discharge of these duties must not be to the detriment of the welfare of other road users.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Carrying out the Council's policy with regard to School Crossing Patrol (SCP) service and complying with all relevant health and safety procedures.	Relevant previous experience		✓
Using all uniform and equipment provided for their own safety as well as the safety of children and all other members of the public, especially when stopping traffic on the highway.	Ability to provide regular and effective service (Deliver results - See 'How We Work Matters' Framework)	✓	
Maintaining control over children who are awaiting instruction to cross the road.	Road sense (Embrace technology and information)	✓	
Reporting any problems or difficulties to the Management Team of the SCP service.	Ability to cope in all weathers	✓	
	Approachable and customer friendly (Focus on customers)	✓	
	Good communicator (Work together)	✓	
	Ability to work around children (Take ownership)	✓	

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Attending all in-service training days.			
Attending Occupational Health Assessments as required.			
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Role Profile

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:				
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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

Additional Information – the following information is available:
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:
<ul style="list-style-type: none"> • Take Ownership • Focus on Customers • Work Together • Embrace Technology & Information • Deliver Results