



Role Profile

FAMILY SUPPORT WORKER

Reference No.	I536.01	Type	Individual
Service	Children and Families		
Job Family	Care 6	Grade	FC7

Purpose

To deliver a range of family support services in localities across Fife as part of a whole family approach (0-18 yrs.). Support will include direct work with children, young people, parents and carers with additional needs and vulnerabilities. Work collaboratively with partner agencies including Education; Social Work, Community Development; Health and the Third sector to promote wellbeing and achieve positive outcomes.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Delivering a range of interventions promoting the wellbeing of children, young people and their families based on an assessment of need.	<p>Educated to SCQF level 7, which includes HNC or Advanced Highers or equivalent, in one of the relevant fields of Childcare, Social Work, Health or Community development</p> <p>Experience of working with vulnerable children, young people and families</p> <p>Experience of interventions which demonstrate impact and improve outcomes (Deliver results – See ‘How We Work Matters’ Framework)</p>	<p>✓</p> <p>✓</p> <p>✓</p>	

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Supporting children and young people to increase resilience and improve outcomes for example attendance, attainment, emotional wellbeing, family relationships; developmental milestones; risk taking behaviour.	Knowledge of assessment frameworks Report writing skills	✓ ✓	
Contributing to a team around the child approach, providing practical support and advice to families to address wellbeing needs and concerns.	Knowledge of local guidance and legislation Experience in family work Communication skills (Focus on customers) Partnership working skills	✓ ✓ ✓ ✓	
Improving families engagement with universal and intensive services working in partnership with stakeholders, ensuring a close link between home; school and other support services.	Knowledge of wider support services in localities	✓	
Involving children, young people and families in decisions which affect them.	Knowledge of children's rights	✓	
Delivering evidence based group work to children, young people and parents to promote wellbeing.	Experience in group work Organisational skills Prioritisation skills	✓ ✓ ✓	
Responding to wellbeing needs; concerns and risk including child protection issues taking appropriate action.	Assessment and decision making skills	✓	
Recording service user information and measuring impact of support.	IT skills Report writing skills (Embrace Technology and Information)	✓ ✓	

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Working to Fife Council policies and procedures, ensuring that risk assessment and data protection guidelines are followed.	Knowledge of policies, procedures and legislation (Take ownership)		✓
Supporting families in crisis, signposting to other support services depending on needs and vulnerabilities.	Experience of supporting and building relationships with families with complex	✓	
Supporting the coordination of the full range of family support services in localities working flexibly to meet needs.	Coordination and facilitation skills	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

E = Essential Criteria D = Desirable Criteria

Role Profile

Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results