

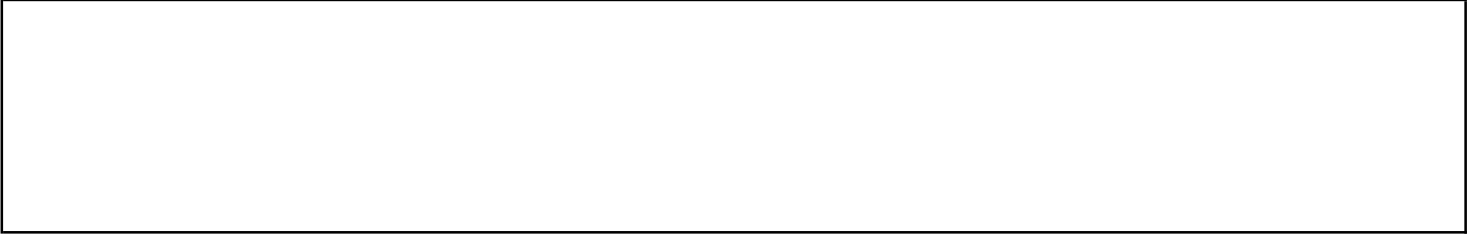
## PROJECT BRIEF

ARP Register Reference No

ARP/01488

## Project Summary

<b>Delivery Team</b>	Roads & Lighting Contracts	<b>Expected Completion Date</b>
		31/03/2027
<b>Scheme Type</b>	Lighting (combined with Footway scheme)	
<b>Street</b>	Cairn Grove, Craigbank, Meadowend, Path no.6	
<b>Town</b>	Crossford	
<b>Ward</b>	3	
<b>Ward Name</b>	Dunfermline Central	
<b>Area Committee</b>	City of Dunfermline	
<b>Staff Diary Code</b>	003050	
<b>Comis Code</b>	6LP10072	
<b>ERP Code</b>	A60024.700110.YA0114	
<b>Design &amp; Build Estimate</b>	n/a	<b>Design only?</b>
<b>Design Only Estimate (10%)</b>	£7,200	Y
<b>Budget Holder</b>	Vicki Storrar	
<b>Brief Issued By</b>	Allison Thorbjornsen	
	Asset Management & Commercial	
<b>Design Brief Date</b>	20/02/2026	
<b>Proposed Treatment</b>	Replace street lighting system to appropriate BS EN 13201 standard. Speed limit repeater signs should remain visible to drivers in both directions. All new columns to be aluminium and located within the road adoption extents. The new system should be served by a new Fife Council cable circuit unless there are technical reasons why this is not possible/desirable.	
<b>Comments</b>		



Additional Notes/Information	
Road Class	
Consultation	All consultation to be undertaken by the designer. Liaise with Roads Network Management regarding proposed traffic management arrangements, timing of works and SRWR notifications. Liaise with Structural Services regarding any potential impact on bridges, culverts, retaining walls etc. Liaise with the energy supply company should any electrical connections/disconnections and/or power switch off/on be required.
Publicity	Advance signing and notification required.
Pre-contract works	Any necessary pre-contract works, e.g. vegetation cut-back, traffic control switch off etc., to be arranged by the designer.
Liaison with Client	The designer to agree final estimated costs with Budget Holder (Vicki Storrar) before proceeding to contract award.

### Design Requirements

All design and construction work to be in accordance with:-

1. Construction (Design and Management) Regulations
2. Works to be notified in accordance with New Roads & Street Works Act and associated Codes of Practice
3. ALL adopted areas to be lit to current standards

### Design Team

On completion of Design please complete Section 1 and email to:  
[Vicki.Storrar@fife.gov.uk](mailto:Vicki.Storrar@fife.gov.uk) for approval to proceed to construction

#### Section 1

Designed By		
Designed Final Estimate		

#### Section 2

Scheme Budget Approved		
Budget Approved By	Vicki Storrar	

On completion of build please complete Section 3 and email to:  
[Vicki.Storrar@fife.gov.uk](mailto:Vicki.Storrar@fife.gov.uk)  
[Estimating.subcontracts@fife.gov.uk](mailto:Estimating.subcontracts@fife.gov.uk)

#### Section 3

Scheme Completion		
Final Scheme Value		