

## South and West Fife Area Committee

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely



Wednesday, 13th January, 2021 - 9.30 a.m.

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### AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of meeting of South and West Fife Area Committee of 25th November, 2020. 3 – 7
4. **SOUTH AND WEST FIFE AREA ECONOMIC PROFILE (DECEMBER 2020)** – Report by the Head of Business and Employability Service. 8 – 20
5. **GROUNDS MAINTENANCE SERVICE - DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2020** – Report by the Head of Assets, Transportation and Environment. 21 – 25
6. **SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUESTS** - Report by the Head of Communities and Neighbourhoods Service. 26 – 30
7. **PROPERTY TRANSACTIONS** – Report by the Head of Assets, Transportation and Environment. 31 – 32
8. **SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021** 33 - 36
9. **NOTICE OF MOTION** - In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“Committee

- Notes the continuing and significant problems arising from the private ownership of public open space in Dalgety Bay, notably Longhill Park
- Asks that reports be brought to Committee
  - a) At its next meeting to advise what further action is required and by whom to resolve as soon as possible the flooding problems in Lade Braes
  - b) To advise on progress towards a Council policy on the maintenance of privately owned public space in Fife”.

Proposed by Councillor Dave Dempsey  
Seconded by Councillor Dave Coleman

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Morag Ferguson  
Head of Legal and Democratic Services  
Finance and Corporate Services  
Fife House  
North Street  
Glenrothes  
Fife, KY7 5LT

6th January, 2021.

If telephoning, please ask for:  
Michelle McDermott, Committee Officer, Fife House  
Telephone: 03451 555555, ext. 442238; email: [Michelle.McDermott@fife.gov.uk](mailto:Michelle.McDermott@fife.gov.uk)

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## 2020 SWFAC 240

### THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

25th November, 2020.

9.30 a.m. – 11.10 a.m.

**PRESENT:** Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

**ATTENDING:** Stuart MacArthur, Team Manager and Joan Gallo, Senior Criminal Justice Assistant, Criminal Justice Service, Education and Children's Services; Claire Mackinlay, Housing Manager, Housing Services; Martin McGroarty, Lead Professional (Minerals), Economy, Planning and Employability Services; Alastair Mutch, Community Manager (South and West Fife), Mandy MacEwan, Team Manager (Community Development), Lisa Hemphill, Local Development Officer, Mike Payne, Community Education Worker, Corrine McGinley, Community Education Worker and Jo Ross, Community Education Worker, Communities and Neighbourhoods Service; and Michelle McDermott, Committee Officer, Legal and Democratic Services.

**ALSO IN ATTENDANCE:** Mr. Stephen Ritchie, Ministry of Defence (Defence Infrastructure Organisation) (for para. 253 only).

**APOLOGY FOR ABSENCE:** Councillor Dave Coleman.

#### 240. DECLARATIONS OF INTEREST

Councillor Kate Stewart declared an interest at para. 257 – South and West Fife Community Development (CD) Partnership Update March – November 2020 – being the Chair of the Valleyfield Community Club.

#### 241. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 7th October, 2020.

##### Decision

The Committee agreed to approve the minute subject to noting that at para. 228 - Radiation Monitoring at Dalgety Bay - a representative of the MoD/DIO had not received an invitation to attend the meeting on 7th October, 2020 hence the reason why there was no representative in attendance. The Convener had therefore extended an invitation to Mr. Ritchie from the MoD to attend Committee today to provide an update on the position at Dalgety Bay.

Mr. Stephen Ritchie advised that every effort had been made to work with their partners to begin the removal of radiological contamination at Dalgety Bay during the summer but, regrettably, the application for the necessary licence to SEPA was delayed. Mr. Ritchie advised that this had now been resolved and the MoD were now pleased to confirm the licence applications had commenced. It was also noted that work was now expected to commence in April, 2021, the next available opportunity/

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opportunity to ensure there was no disturbance to wintering birds which was in line with Scottish Natural Heritage Guidelines. Mr. Ritchie voiced his regret at the previous delay to commence works but reiterated that the MoD remained committed to working with all partners to complete their planned remediation activities.

Following questions by members regarding the delay over the SEPA licence, Mr. Ritchie advised that information on this issue had been communicated to Fife Council on 23rd July, 2020.

### **Decision**

The Committee:-

- (1) agreed to approve the minute; and
- (2) thanked Mr. Ritchie for his update on the position with regard to the radiation monitoring works at Dalgety Bay.

*Councillor Mino Manekshaw joined the meeting during consideration of the above item.*

### **242 CRIMINAL JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME**

The Committee considered a report by the Head of Service (Education and Children's Services) updating members on developments within Fife Council's Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the South and West Fife Area.

### **Decision**

The Committee:-

- (1) noted the contents of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme by the Criminal Justice Social Work Service would be brought back to this Committee on an annual basis.

### **243. AREA HOUSING PLAN UPDATE**

The Committee considered a report by the Head of Housing Services updating members on progress in delivering service priorities and performance information for the financial year 2019/20 where figures were available at an Area level, noting that the production of a new Housing Area Plan had been delayed due to Covid-19. A revised Plan for 2021/23 would be presented to Committee once there had been an opportunity to consult on future priorities for the South and West Fife Area.

### **Decision**

The Committee:-

- (1) noted the contents of the report;
- (2)/

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- (2) noted the expenditure for the HRA Locality Managed Budget for 2019/20 as detailed in Appendix 2 of the report; and
- (3) wished to express their appreciation to all the staff in Housing Services for their efforts and hard work during this period.

### 244. **BLAIR HOUSE AND COMRIE BING - UPDATE REPORT**

The Committee considered a report by the Head of Planning providing members with an update on progress towards the restoration of two significant sites left derelict as a legacy of coal mining, namely, the abandoned opencast coal site at Blair House, Oakley and the reclamation of the Comrie Bing on the site of the former Comrie Colliery.

A video presentation was also provided to members showing the work undertaken at the three abandoned opencast coal sites at Blair House, Muir Dean and St. Ninians.

#### **Decision**

The Committee:-

- (1) noted the contents of the report; and
- (2) thanked officers within Legal and Democratic Services and the Planning Service for all their work and efforts in progressing the restoration of these two sites over the years.

### 245. **SOUTH AND WEST FIFE COMMUNITY DEVELOPMENT (CD) PARTNERSHIP UPDATE MARCH - NOVEMBER, 2020**

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members of the work of the South and West Fife Area Community Development (CD) Team and partners between March and November, 2020 and, in particular, the response to the Covid-19 pandemic and the support provided to communities.

#### **Decision**

The Committee:-

- (1) noted the contents of the report; and
- (2) thanked all the staff within the Community Development Team for their efforts during the pandemic and also to the local community and volunteers who had provided assistance throughout this period.

### 246. **SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN - PLAN4SOUTH AND WEST FIFE AREA**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of the Plan4South and West Fife Area and updating members on the progress of the Plan.

#### **Decision/**

**Decision**

The Committee:-

- (1) noted the efforts of officers to actively develop projects under the agreed Plan4Fife Themes; and
- (2) agreed to continue to support the Plan4South and West Fife as it adapted and changed to focus on Recovery and Reform.

*Councillor Sharon Green-Wilson left the meeting during consideration of the above item.*

**247. SETTLEMENT TRUST - ANNUAL UPDATE ON EXPENDITURE AND FUNDS HELD 2019/20**

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members on the expenditure position relating to the Settlement Trusts in the area. The report also provided a Fife-wide statement of funds held in both capital and revenue accounts as at April, 2020.

**Decision**

The Committee noted:-

- (1) the expenditure statement for the financial year 2019/20 detailed in Appendix 1 of the report;
- (2) the funds available at the year-end relating to amounts held as interest, in revenue accounts and as capital;
- (3) the detail of the projects supported by the disbursement of the funds as detailed in section 2.0 of the report; and
- (4) the acceptable uses for the funding as detailed in Appendix 2 of the report.

**248. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021**

**Decision**

The Committee noted the Forward Work Programme which would be further updated as appropriate.

**249. NOTICE OF MOTION**

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Tony Orton, seconded by Councillor Dave Dempsey, moved that:-

"The Committee notes that, historically, there have been many reports on flooding issues in S&WF that have been 'noted' but have not led to any effective outcome.

Consequently,/  
"

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Consequently, the current resolution of flooding issues in South & West Fife is intricately linked to the completion of the 'Integrated Catchment Study'. Therefore, the Committee asks Officers to identify who are the key officials involved in the completion of the Integrated Catchment Study and to invite those officials to attend the earliest possible meeting of the Committee to update members on its progress."

### **Decision**

The motion was unanimously agreed.

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## South and West Fife Area Economic Profile (December 2020)

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Report by: Gordon Mole, Head of Business and Employability

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Wards Affected: Wards 1, 5 and 6

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### Purpose

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The purpose of this report is to provide members with an annual overview of the local economic profile for the South and West Fife Committee area using the latest available published data. The attached briefing note (Appendix 1) will be accompanied by a presentation to Committee by officers from Business and Employability.

### Recommendation(s)

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It is recommended that members:-

1. note the issues raised from an analysis of the latest available data;
2. note the support given to businesses during 2019/20; and
3. recognise the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic.

### Resource Implications

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There are no resource implications associated with this report.

### Legal & Risk Implications

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There are no specific legal and risk implications associated with this report.

### Impact Assessment

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An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in the attached briefing note and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

### Consultation

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Key officers from within Business and Employability have been consulted in the preparation of this overview report and presentation.



## 1.0 Background

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- 1.1 The attached briefing note provides an overview of the economic profile of South and West Fife and business support activity carried out in 2019/20. Key aspects of the analysis will be further highlighted in an accompanying presentation to Area Committee.
- 1.2 The profile is based upon a range of economic data published on a regular and systematic basis by reliable sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of economic data means that the latest figures present a largely pre-Covid picture of the local economy, although some of recently developed experimental data (which will be presented to the Committee at the meeting) provides an insight into the initial economic impact of the pandemic.
- 1.4 The area profiles and Fife-wide economic analysis inform a range of strategic planning activities including the Strategic Assessment and Local Outcome Improvement Plan (Plan4Fife); local community planning; and the Fife Economy Strategy. The data also provide members with context and background on policy development and impact.
- 1.5 Alongside the economic data analysis, the briefing note also provides a summarised narrative of key economic developments within the local committee area and Fife as a whole.

## 2.0 Headline Opportunities and Challenges

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- 2.1 The economic profile highlights the following **opportunities** for South and West Fife:
  - The employment rate in South and West Fife is higher than the Fife and Scottish rates
  - The Dunfermline and West Fife Constituency has the highest average weekly earnings of Fife's parliamentary constituency areas
  - Spanish engineering firm, Talgo, has reaffirmed its commitment to bringing 1,000 jobs to Fife through an agreement with Scottish Enterprise and Transport Scotland to transform the former Longannet Power Station site near Kincardine into a manufacturing hub for high speed trains. Outline planning permission for the redevelopment of the Longannet site was granted in December 2019
  - Construction of the £4.1 million Fastblade engineering research complex started at Babcock's site in Rosyth in July 2020. The research facility, part of an industry-academic partnership between Babcock International Group and the University of Edinburgh and the first of its kind in the world, will use pioneering technology to test new materials in large-scale structures such as tidal blades, plane components and bridge sections. The facility is being funded by the Engineering and Physical Sciences Research Council and University of Edinburgh. The project is part of a wider ambition for the development of a Campus of Advanced Manufacturing and Technology in Rosyth.

- In December 2020, aerospace and defence company, Babcock, announced it had awarded a £31.5 million contract to Robertson Construction for the development of a new Assembly Hall at its Rosyth site. The construction of the facility, which will initially be used for the Type 31 general purpose frigate programme and provides a modern, all-weather facility designed to assemble two vessels side by side, will support around 100 jobs in Scotland and a further 100 jobs throughout the UK.
- A total £3 million funding package is now in place for a five-year programme of heritage themed improvement and investment in Inverkeithing from 2019 to 2024.

2.2 The economic profile also highlights the following **challenges** for South and West Fife:

- Town centre vacancy rates have increased, particularly in Kincardine
- Whilst the area's employment rate is higher than the Fife and Scottish rates, its female employment rate is lower
- The proportion of people in the area who are economically inactive (neither employed nor unemployed) is higher than both the Fife and Scottish rates
- Between October 2019 and October 2020, the claimant rate for South and West Fife doubled from 2.7% to 5.4% due to the economic impact of the Covid-19 pandemic
- The average weekly earnings of people who live in the Dunfermline and West Fife Constituency are higher than those who work there; implying many travel to higher paid jobs outside the area (e.g. in Edinburgh or Glasgow)
- Tourism only supports 5% of jobs in the South and West Fife area compared to 10% of jobs in Fife as a whole. That said, Tourism and Hospitality has been hit worst of all by the economic impact of Covid-19 in 2020.

### 3.0 Conclusions

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3.1 The 2020 global Covid-19 pandemic has had an unprecedented economic impact, the full scale of which has still to fully emerge. Government support has so far helped to mitigate the immediate impact on businesses, but the concern is that unemployment will increase significantly once the Coronavirus Job Retention Scheme (furlough scheme) and Self-Employment Income Support Scheme come to an end.

3.2 The economic impact of Covid-19 has seen uneven recovery during the pandemic. Demand for Fintech services has increased as online retail has thrived. Manufacturing has demonstrated a high degree of resilience and adaptability during the crisis. Construction has bounced back quickly, bolstered by accelerated investment in infrastructure; although material costs have increased. The high proportions of employment within the public sector and health and social care sector in Fife have protected many residents in the region, many of whom are working from home. Further high-profile failures within the high street retail sector (particularly fashion retail) are having a major impact on city centres, although the crisis has prompted a welcome rejuvenation in local town centre trading. The biggest impact, however, has undoubtedly been felt by the tourism and hospitality sector. Ongoing and rapidly changing travel and social distancing restrictions have undermined any significant form of recovery, with around one third of employees in the sector still on furlough and at risk of unemployment.

- 3.3 Concerns regarding inequalities have also been exacerbated as a result of the pandemic. Research suggests people from BAME backgrounds have been more susceptible to coronavirus. Some of those in lower paid occupations, and already suffering in-work poverty, have been at greatest risk of redundancy and unemployment – although, to date, this has largely been mitigated by the continuation of the furlough scheme. The crisis is also clearly seen to be impacting most significantly on areas and localities that were already struggling before the pandemic.
- 3.4 Work on the Council's Reform and Recovery Programme has engaged members on the development of short-term actions to support and sustain local economic recovery and options for the reform of council services going forward, drawing upon lessons learned in our response to the crisis. Cross-cutting workstreams are expected to report back on progress to Policy and Co-ordination Committee in February 2021.

### **List of Appendices**

1. South and West Fife Area Economic Profile (December 2020)

### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Plan for Fife 2017-2027
- Fife's Economic Strategy 2017-2027

### **Report Contact**

Peter Corbett  
Lead Officer (Economy)  
Economy, Planning and & Employability Services  
Email: Peter.Corbett@fife.gov.uk

# South & West Fife Economic Profile

## Nov 2020

### Population

Mid-year Population Estimate, 2018



The population of South & West Fife is estimated at **49,515** (13% of the total Fife population).

Age Band	South West Fife	Fife
% aged 0-15 (Children)	17%	17.3%
% aged 16-64 (Working Age)	63%	62.6%
% aged 65+ (Pensionable Age)	21%	20.1%

Source: 2018 mid-year estimates from the National Records of Scotland

Note: These figures are estimates based on the 2011 Census. The next Census is due to take place in 2022.

### Town Centres

Vacancy Rate; April 2019



	Kincardine	Inverkeithing	South & West Fife Average	Fife
% of Vacant Floor Space	40.8%	7.5%	19.7%	20.8%
% of Vacant Retail Units	26.1%	7.4%	13.0%	18.0%

Source: Experian GOAD Data (Fife Council) - latest available data is for April 2019

Geography: South & West Fife Area Committee; calculated as the average rate for Inverkeithing and Kincardine.

#### Commentary

- Between 2015 and 2019, South & West Fife's average vacancy rate by retail unit increased slightly by 1.3 percentage points.
- Vacancy rates by floor space increased by 9.7 percentage points over the same period.
- Despite this, the vacancy rates for South & West Fife (for both floor space and units) are lower than the overall Fife averages.
- Looking at the two towns which make up the South & West Fife figure (Inverkeithing and Kincardine), Kincardine has much higher vacancy rates and has experienced the greater increase in vacancy rates since 2015. This may, in part, be potentially attributable to the impact of the Longannet power station closure.
- Inverkeithing has been awarded a grant of £1,255,900 from the National Lottery Heritage Fund for essential repairs and improvements to its historic streetscape and buildings. A regeneration package of £3.6 million is now available for a five-year programme of heritage themed improvement & investment in the town, 2019-2024.
- A further £200,000 of Capital funding has been secured from the Scottish Govt. Town Centre Fund 2019-20 to enable additional town centre streetscape uplift to be undertaken in front of the Civic Centre, adjacent to, but outside the Conservation Area and thus ineligible for the major Heritage Funding. Delayed by Covid-19, work will now start in January 2021.
- More than £148,000 has been spent on town centre projects in West Fife ranging from helping a pipe band and buying fireworks through to remembering witches and marking the anniversary of a pit disaster. Councillors on the South-West Fife area committee were given an update in October 2020 on how money from the local community planning budget had improved lives for local residents.

- In 2020, 45 grants worth £100 were awarded to town centre businesses in the South & West Fife area through the Small Business Covid Safety Grant Scheme towards the cost of implementing public health and safety measures. The scheme funded by the Scottish Government / Scotland's Towns Partnership Resilience and Recovery Fund was administered by Business Gateway Fife.

## Employment



### Employment Rate; 12-months to June 2020

	South & West Fife	Fife	Scotland
Employment Rate	74.7%	73.3%	74.6%
Employment Rate - Female	65.8%	70.5%	71.6%
Employment Rate - Male	83.0%	76.2%	77.6%

Source: ONS Annual Population Survey

Geography: South & West Fife Area Committee

### Employment by Category of Occupation; 12-months to June 2020

Category	South & West Fife	Fife	Scotland
High Skilled	33.5%	31.8%	31.6%
Technician	26.3%	25.7%	24.4%
Low Skilled	38.8%	42.2%	43.8%

Source: ONS Annual Population Survey

Geography: South & West Fife Area Committee

### Commentary

#### Employment Rate:

- Overall, South & West Fife had a higher employment rate than both Fife and Scotland
- The area had a significantly higher male employment rate than the Fife and Scottish averages and the highest of all the committee areas in Fife.
- Despite this, the female employment rate in South & West Fife was lower than the Fife and Scotland rates and was the second lowest of Fife's seven committee areas.
- While both the employment rate and female employment rate has slightly decreased in South West since 2017, the male employment rate has increased. This aligns with the respective decreases and increases seen over the same period in Fife and Scotland.

#### Employment by Category of Occupation:

- South & West Fife has the second highest rate of employment of the Fife area committee areas in High Skilled jobs such as managers, directors and professionals in Fife behind North East Fife.
- South & West Fife has a higher proportion of high skilled and technician jobs than the Fife and Scottish averages.
- Only Dunfermline and North East Fife had lower percentages of employment in jobs classified as low skilled (such as caring, sales and elementary occupations) than South & West Fife.
- A full breakdown of employment by industry sector is provided under the Business Base & Key Sectors section below.

## Unemployment



### Unemployment Rate; 12-months to June 2020

	South & West Fife	Fife	Scotland
Unemployment Rate	N/A	4.6%	3.3%

Source: ONS Annual Population Survey (% is the proportion of people who are economically active)

Note: The unemployment rate for South & West Fife is unavailable due to the sample size being unreliable.

### Economic Inactivity, 12-months to Jun 2020

	South & West Fife	Fife	Scotland
Economic Inactivity	27.8%	24.1%	22.9%

Source: ONS Annual Population Survey (% is a proportion of those aged 16-64) Geography: South & West Fife AC

### Claimant Rate, October 2020

Geographical Area	Claimant Rate
South & West Fife Area Committee	5.4%
Ward 1. West Fife and Coastal Villages	6.3%
Ward 5. Rosyth	5.2%
Ward 6. Inverkeithing & Dalgety Bay	4.7%
<b>Fife</b>	6.4%
<b>Scotland</b>	6.0%

Source: ONS Claimant Count

Geography: South & West Fife Area Committee and Wards

Commentary
<p><b>Economic Inactivity</b></p> <ul style="list-style-type: none"> <li>The percentages of those who are economically inactive (people who are neither in employment nor unemployed) in both South &amp; West Fife and Fife as a whole have increased since the previous area profile produced in March 2018. Since March 2018, economic inactivity in South &amp; West Fife has increased by 5.8 percentage points.</li> <li>South &amp; West Fife has a higher economic inactivity rate than that for Fife and Scotland. Levenmouth and North East Fife are the only areas of Fife with higher inactivity rates.</li> </ul> <p><b>Claimant Count</b></p> <ul style="list-style-type: none"> <li>The claimant rate is calculated as the number of Jobseeker's Allowance claimants and the number of people who are required to search for work on Universal Credit as a percentage of the working age population for the area.</li> <li>Prior to the Covid-19 pandemic, the claimant rate in South &amp; West Fife had remained relatively stable, increasing by only 0.3% points between Oct 2019 and Mar 2020.</li> <li>The economic impact of the Covid-19 crisis has resulted in significant increases in claimant count in all areas of Scotland and Fife. Between Oct 2019 and Oct 2020 the claimant rate for South &amp; West Fife has doubled from 2.7% to 5.4% as the number of people claiming out-of-work benefits more than doubled, rising from 825 to 1,660.</li> <li>Figures for Oct 2020 show that the three wards in South &amp; West Fife all have claimant rates below the Fife and Scottish averages. The lowest claimant rate for a Fife ward was</li> </ul>

1.8% in St Andrews and the highest was 11.3% in Buckhaven, Methil and Wemyss Villages.

## Weekly Earnings



### Median Weekly Earnings, 2020

	Dunfermline & West Fife	Fife	Scotland
Resident Earnings	£632.40	£579.20	£595.00
Workplace Earnings	£581.60	£559.00	£592.70

Source: ONS Annual Survey of Hours & Earnings

Geography: Dunfermline & West Fife Parliamentary Constituency (Note: does not include Dalgety Bay and Aberdour).

#### Commentary:

- Resident earnings represent the earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live in the area.
- Since publication of the previous area profile (2017) the weekly earnings in Dunfermline & West Fife have increased by 12% for workplace earnings and 14% for resident earnings. This increase in workplace earnings is the same as that for Fife as a whole (12%), however the increase in resident earnings is 5% higher than the Fife increase of 9% over the period.
- Dunfermline & West Fife has the highest average weekly earnings (resident and workplace) out of the four Fife parliamentary constituency areas, with both higher than Fife averages.
- The earnings of people who live in Dunfermline & West Fife are now £47.80 per week more than those of the people who work in the area. This is potentially attributable to a larger proportion of people from the area commuting to Edinburgh (and possibly as far as Glasgow) for higher paid jobs than are available locally.

## Qualifications & Skills



### Qualifications, 2019

	South & West Fife	Fife	Scotland
% 16-64-year olds: No Qualifications	3.8%	5.9%	7.3%
% 16-64-year olds: NVQ4 or above	47.3%	42.3%	45.0%

Source: ONS Annual Population Survey

Geography: South & West Fife Area Committee

### Percentage of school leavers achieving a positive destination, 2018/2019

	Fife	Scotland
% school leavers achieving a positive destination	94.4%	95.0%

Source: Scottish Government

Geography: Not available at a sub-Fife level

### Participation in STEM Subjects in Fife, 2019

	SCQF Level 5	SCQF Level 6

Total Entries in STEM subjects	7,277	3,457
% STEM entries compared to all subject level entries		
Average Grade A-C pass rate STEM subjects	62.9%	59.8%
Average Grade A-C pass rate all subjects		

Source: Fife Council Education & Child Services Definition: Scottish Govt STEM Education & Training Strategy

### Participation in the Culture of Enterprise (CoE) Programme, 2019/20

	South & West Fife	Fife
Number of schools engaging	31	205
Number of businesses engaged with schools	0	178
Number of pupils participating in CoE activities	731	10,887

Source: Fife Council Economic Development

Geography: South & West Fife Area Committee

### Commentary

- The number of 16-64-year olds qualified to NVQ4 and above is higher in South & West Fife than in the whole of Fife and Scotland. Also, the number of people with no qualifications is lower in the area than in the whole of Fife and Scotland. Only North East Fife has a lower percentage of people with no qualifications.

## Business Base & Key Sectors



### UK Business Counts, 2020

	Dunfermline & West Fife	Fife	Scotland
Number of enterprises	2,020	9,785	177,075

Source: ONS UK Business Counts

Geography: Dunfermline & West Fife Westminster Parliamentary Constituency. This boundary does not include Dalgety Bay and Aberdour.

### Financial support given to businesses by Fife Council; 2019/2020

	South & West Fife	Fife	South & West Percentage of Fife Total
Number of businesses supported	12	105	11.4%
Value of financial support	£27,023.70	£212,144.52	12.7%
Jobs created as a result of financial support	24	59	41.0%

Source: Fife Council – Economic Development

Geography: South & West Fife Area Committee

### Number of Start-Ups supported by Business Gateway Fife; 2019/2020

	South & West Fife	Fife	Percentage of Fife total
No. of businesses receiving Expert Help	7	96	7.3%



No. of businesses accessing growth services	12	86	14.0%
No. of Business Gateway start-ups	88	615	14.3%
No. of jobs created from Business Gateway	109	812.5	13.4%
Turnover generated	£4,021,781	£18,350,981	21.9%

Source: Business Gateway Fife

Geography: South &amp; West Fife Area Committee

**Employment by Industry Sector; 2019**

Industry Sector	South & West Fife	Fife	% of Fife total
A : Agriculture, forestry & fishing (exc. farm agriculture)	50	4,500	1.1%
B : Mining and quarrying	30	250	12.0%
C : Manufacturing	3,500	14,000	25.0%
D : Electricity, gas, steam & air conditioning supply	150	350	42.9%
E : Water supply; sewerage, waste mgmt & remediation	200	1,000	20.0%
F : Construction	1,500	7,000	21.4%
G : Wholesale and retail trade; repair of motor vehicles	2,250	20,000	11.3%
H : Transportation and storage	1,000	6,000	16.7%
I : Accommodation & food service activities	900	10,000	9.0%
J : Information and communication	400	4,000	10.0%
K : Financial and insurance activities	100	3,000	3.3%
L : Real estate activities	175	1,250	14.0%
M : Professional, scientific & technical activities	1,750	7,000	25.0%
N : Administrative and support service activities	1,250	7,000	17.9%
O : Public administration & defence; social security	1,000	12,000	8.3%
P : Education	1,000	13,000	7.7%
Q : Human health and social work activities	1,000	19,000	5.3%
R : Arts, entertainment and recreation	300	4,000	7.5%
S : Other service activities	300	3,500	8.6%

Source: ONS Business Register &amp; Employment Survey

Geography: South &amp; West Fife Area Committee

**Commentary:****Business Support:**

- 41% of the jobs created in Fife due to financial support from Fife Council were created in South & West Fife. This is the highest number of jobs of all committee areas.

**Business Base:**

- Only North East Fife has more business units than Dunfermline & South West Fife.

**Sector Employment:**

- South & West Fife has many large employers such as Babcock, BAE Systems, Briggs Marine, Forth Ports, Sainsbury's Bank and MOWI.
- The three largest employment sectors in South & West Fife are Wholesale & Retail Trade; Manufacturing; and Professional, Scientific & Technical activities.
- The Electricity, Gas, Steam & Air Conditioning Supply sector has the highest percentage of Fife's sector total employment in South & West Fife with 42.9%.

**Recent business activity:**

- Spanish engineering firm Talgo has reaffirmed its commitment to bringing 1,000 jobs to Fife through an agreement with Scottish Enterprise and Transport Scotland to transform the former Longannet Power Station site near Kincardine into a manufacturing hub for

high speed trains. Outline planning permission for the redevelopment of the Longannet site was granted in December 2019.

- Aerospace and Defence Company Babcock was awarded a four-year contract to maintain and repair vessels used for the Northern Isles ferry routes. The work will be carried out at the company's **Rosyth** facility and will secure 60 jobs.
- Construction of the £4.1 million Fastblade engineering research complex started at Babcock's site in **Rosyth** in July 2020. The research facility, part of an industry-academic partnership between Babcock International Group and the University of Edinburgh and the first of its kind in the world, will use pioneering technology to test new materials in large-scale structures such as tidal blades, plane components and bridge sections. The project is part of a wider ambition for the development of a Campus for Advanced Manufacturing and Technology in Rosyth.
- In December 2020, aerospace and defence company, Babcock, announced it had awarded a £31.5 million contract to Robertson Construction for the development of a new Assembly Hall at its **Rosyth** site. The construction of the facility, which will initially be used for the Type 31 general purpose frigate programme and provides a modern, all-weather facility designed to assemble two vessels side by side, will support around 100 jobs in Scotland and a further 100 jobs throughout the UK.
- **Inverkeithing**-based Epipole secured £1.5 million to market its ground-breaking video retinal imaging device in the UK.
- Lidl is to open a new store on Admiralty Road in **Rosyth**. The new store will create 40 new jobs and work on the project will begin later in 2020.
- Scottish space rocket firm Skyrora is to expand its engine test facility at Rosyth in Fife. The Edinburgh-based firm has already tested engines for two of its rockets at its facility in **Rosyth** and hopes the test site will help to create over 170 skilled jobs in manufacturing and operations over the next 10 years. The company successfully conducted Scotland's first commercial rocket launch by a private company two years ago.
- A Fife company which developed a unique shellfish transportation system is on target to meet its £1 million turnover target as it moves into larger premises and takes on more staff. **Dalgety Bay**-based Todd Fish Tech said it has been "three times busier than it has ever been in the last quarter" and marked its fifth year in business by moving into a brand-new 3,500 sq. ft facility at the Hillend Industrial Estate.
- Green energy firm Orsted secured a multi-million-pound contract which will see Pict Offshore's Get Up Safe (GUS) motion-compensated lifting system deployed at the Hornsea Two offshore wind farm. Each system will be manufactured at the firm's **Inverkeithing** facility.
- BAE Systems was awarded a £6.4 million contract to design and manufacture parts of a missile system for the RAF by missile manufacturer MBDA. The work will take place at BAE System sites at **Dalgety Bay** and Portsmouth.
- Forth Bridges Tourism Strategy – A strategy for signing **North and South Queensferry** using both traditional signposts and modern technology such as QR codes, has been drawn up and funding is currently being sought for implementing its recommendations.

#### Covid-19 Updates

- Knockhill Racing Circuit was one of more than 200 companies in Tayside and **Fife** that have accessed the Pivotal Enterprise Resilience Fund. Knockhill received a £150,000 grant from the fund, which was established for vulnerable Scottish SMEs deemed vital to local, regional and national economies. Managing director Jillian Shedden admitted the facility has been badly impacted by the coronavirus lockdown.

- Two locations in **Rosyth** (Babcock and the Port of Rosyth, operated by Forth Ports) are on the shortlist of four Scottish sites being considered as the Scottish regional construction centre for Heathrow Airport's third runway.

## Tourism

### Tourism Indicators, 2019



	Dunfermline and South West Fife	Fife
Total day trips	2,229,000	8,442,222
Visitor spend	£105,617,000	£459,615,495
Tourism value (direct, indirect & induced impact of visitor spend)	£137,141,000	£651,467,000
Tourism-related employment	2,775	13,310
Percentage of all employment	5%	10%

Source: Fife Council - Destination Research

Geography: Dunfermline includes South & West Fife

#### Commentary:

- Tourism Value in Dunfermline and South West Fife has increased by almost £13m (10%) since 2018, increasing from £124m to £137m in 2019. Visitor spend has also increased by £10m over the same time period increasing from £95m to £105m.
- The 104 km/64-mile Fife Pilgrims Way long-distance walking route, opened in 2019, has starting points at both Culross and North Queensferry in South & West Fife and winds north-east to St Andrews.
- The third TV series of Susan Calman's Secret Scotland prominently featured the Kingdom of Fife in the third episode. The programme included the Pictish carvings at Wemyss Caves, real tennis at Falkland Palace, the history of witch torture at Culross and the world's only beach cricket club on Elie beach.
- A new heritage trail commemorates the women of Culross, Torryburn and Valleyfield, who were wrongly accused, tortured and executed under the Witchcraft Act. The trail was launched at a socially-distanced special event held at Culross on 5 Sept 2020 with the unveiling of three plaques commissioned by the West Fife Heritage Network.
- Aberdour Castle is a site for Scotland's first augmented reality trail, In the Footsteps of Kings which was launched in 2019 and currently had 2,500 downloads. The free app for 3-13-year-olds brings Fife's rich ancient past to life, allowing users to trace the footsteps of royal ancestors.
- During 2019 a total of 120 cruise ships visited the Forth and Tay.
- Ambitious plans for a Forth Bridge visitor hub and bridge walk experience have reached a major milestone. Planning permission was granted earlier this year and in July Network Rail invited notes of interest prior to appointing a contractor for work to commence in 2021.

#### Tourism during Covid-19:

- Tourism businesses were signposted to of guidance and financial support
- Fife Council is helping to support the delivery of the Festival of Golf, which will take place from Apr-Oct 2021

- A social media campaign and digital promotional campaign 'Get Yer Kilt On' was delivered for St Andrew's Day 2020
- The Fife Events Group is organising an events marketing workshop to ensure consistency of messages through the Covid-19 pandemic
- Social media messaging was carried out during lockdown assisted with a 'Love Fife Later' video campaign and followed up by a 'Love Fife Again' campaign

Peter Corbett, Lead Officer (Economy) E: Peter.Corbett@fife.gov.uk

Alison Laughlin, Economy Advisor E: Alison.Laughlin@fife.gov.uk

Tom Kane, Economy Officer E: Thomas.Kane@fife.gov.uk

13th January, 2021.

Agenda Item No. 5

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## **Grounds Maintenance Service - Domestic Waste and Street Cleansing Service Annual Review 2020**

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**Report by:** Ken Gourlay, Head of Assets, Transportation & Environment

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**Wards Affected:** All Wards

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### **Purpose**

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The purpose of this report is to inform Committee of the performance of grounds maintenance, domestic waste collection and street cleansing services in 2020. The report will also inform Committee of the management changes in these Services and identify how community-led decision making will shape operational delivery in future.

### **Recommendation(s)**

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It is recommended that Committee notes:-

- (i) the extraordinary challenges faced in the delivery of grounds maintenance, domestic waste collection and street cleansing services in 2020;
- (ii) the structural and organisational measures being taken to improve and sustain service delivery; and
- (iii) the new decentralised way of working which will deliver local priorities and help communities shape their environment.

### **Resource Implications**

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There are no additional resource implications arising from this report.

### **Legal & Risk Implications**

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The Environmental Protection Act 1990 imposes a duty on Fife Council to keep public roads and relevant land clear of litter and refuse so far as is practicable.

There are no new legal & risk implications arising from this report.

### **Impact Assessment**

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### **Consultation**

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No consultations are required in connection with this report.

## **1.0 Grounds Maintenance Service Performance**

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- 1.1 The lockdown restrictions imposed at the end of March 2020, stopped all grounds maintenance activity for 6 weeks at the start of the new growing season. This left the service with a grass cutting legacy which was almost unmanageable because of staff redeployment to other critical services and the absence of seasonal workers that could not be recruited for safety reasons.
- 1.2 As a consequence of the staff shortages, the service was forced to take the unprecedented decision to stop cutting grass in areas of low public amenity.
- 1.3 Some uncut areas have been revisited and cut again because the amenity use was underestimated but most are now the subject of a forthcoming public consultation on grassland management and biodiversity. Should communities wish to see a rewilding strategy for their locality, they will choose the land they want to repurpose and a new maintenance specification will be developed.
- 1.4 If communities embrace a new grassland management approach on any scale, resources will be released to raise standards of greenspace maintenance elsewhere within their locality.
- 1.5 Lockdown restrictions prevented the supply and planting of flower bedding in 2020. All parks, streets and open space were devoid of flower displays and hanging baskets over the summer. This provision will return in 2021, unless Covid constraints dictate otherwise.
- 1.6 The service is now returning to a business as usual position and routine winter maintenance is underway.
- 1.7 The service continues to work on an internal programme of projects to strengthen business infrastructure and improve the commercial focus of operations:
  - New service level agreements with clients
  - Implementation of electronic asset management system
  - New financial management processes/systems
  - Public/private garden care review
  - Green waste processing
  - Grassland Management Strategy
  - Lease review
  - Ash Dieback Strategy
  - Fife wide tree survey
  - Procurement review

## **2.0 Domestic Waste and Street Cleansing Performance**

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- 2.1 Despite having critical worker status, a significant number of waste collection staff went absent within days of the lockdown restrictions being applied. As a result, the service was forced to stop non-essential collection of paper and cardboard and delay the increased two-weekly summer collection cycle on compost.
- 2.2 Staff were brought in from Fife Resource Solutions, Building Services and Grounds Maintenance to prevent service failure and maintain core landfill collections. A number of bins were missed during the summer months because the new staff were not familiar with routes, however, the public were generally understanding of the challenges being faced by the service.

- 2.3 On 1st June, 2020, all waste collection streams were back on schedule and normal service was resumed with new COVID safety measures in place. One hundred street cleaners are in the process of being trained on mechanical waste collection and 40 waste collectors have been trained as HGV drivers, in order that future resilience can be found within the service. This additional resource will minimise reliance and impacts on other services should a second or third lockdown be declared.
- 2.4 As with grounds maintenance works, street cleansing was also suspended for six weeks at the start of lockdown and the consequences for the environment were highly visible. Litter and weeds became a feature on most streets and whilst the position with discarded rubbish has been improved, plant growth has been harder to control with a reduced workforce. A budget reduction in weed spraying has also added to the problem.
- 2.5 Additional street cleansing support has come from redeployed Building Services apprentices and voluntary organisations such as the Fife Street Champions. The service is now actively co-ordinating operations and collaborating with local groups wishing to help improve the environment in their areas.
- 2.6 Working with the Council's Skills and Employability Team, the service has established an Environmental Training Academy to train unemployed young people for jobs in street cleansing and waste collection. To date, 12 young people have been trained and recruited to full-time positions in both services.

## **3.0 Restructure**

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- 3.1 Parks, Streets and Open Spaces (PSOS) previously provided grounds maintenance and street cleansing services under one management structure. The original objective was a more flexible deployment of staff resources between the two functions. Limited benefits have accrued as budget cuts have removed one third of the workforce in the last seven years. Constant change and loss of local knowledge and experience have impacted significantly on the success of this model.
- 3.2 With growing financial challenges and dropping standards in service delivery, it has been necessary to review and change the operating model. The main priorities have been greater transparency, financial stability and improved operational management.
- 3.3 In a complex supervisory structure, it was clear that the management of the street cleansing and grounds maintenance functions had to be separated. It was agreed that street cleansing would return to the Domestic Waste Service and a new dedicated Grounds Maintenance Service would be created.
- 3.4 The revised organisational structure was introduced in July and, despite all the COVID related impacts, both new services are already making improvements in the way in which they are working:
  - Balancing and aligning resources with demand across areas.
  - New job profiles.
  - Return to ward area working.
  - Introduction of full cost recovery charging mechanism.
  - Standardisation of working practices.
  - Dedicated functional team approach.
  - Community-led decision making.
  - New Environmental Training Academy.
  - Increased collaboration with voluntary organisations.

## 4.0 Local Engagement / Community-Led Decisions

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### 4.1 Day to day operations

The new service management structures are underpinned by the commitment to engage and communicate with elected members and community representatives on local priorities. Each Committee Area will have dedicated Managers and Supervisors (see Appendices 2 & 4) working to deliver community-led specifications balanced with available resources.

### 4.2 Strategic Decision Making

For more planned and longer-term matters such as greenspace management and purposing of land, there will be a Place Leadership model. Multi-disciplinary Local Leadership Teams comprising Community Managers, service representatives and community partners will consult, agree area strategies and shape service delivery to ensure place priorities are met.

## 5.0 Conclusions

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- 5.1 Budget cuts over recent years totalling £5.5m and a one-third reduction in the street cleansing and grounds maintenance workforce has had a significant impact on service delivery. The legacy created by lockdown restrictions at the start of the summer season only exacerbated dropping standards and confirmed the necessity for transformational change in these service areas.
- 5.2 The structural and organisational change that has been introduced will now support a whole programme of improvement projects which will increase service delivery and recover the environmental standards that the Council aspires to. A dedicated area-based approach will be central to how resources are deployed and what priorities can be targeted and delivered for communities on a locality by locality basis.
- 5.3 Local engagement and partnership working with community groups and representatives will be key to shaping day to day service provision. More significant strategic decisions on place making and the environment will be developed by Local Leadership Teams.
- 5.4 The development of relationships and collaborative working with voluntary organisations will enhance local environments and see communities take more ownership of standards in their area. This form of partnership working will raise awareness and change cultures over time.

### List of Appendices

1. Grounds Maintenance Staff Resources per Area
2. Grounds Maintenance Ward Contacts
3. Street Cleansing Staff Resources per Area
4. Street Cleansing Area Contacts

### Report Author and Contact

John Rodigan  
Senior Manager (Environment and Building Services)  
Tel. 03451 555555 Ext No 473223  
Email: [John.rodigan@fife.gov.uk](mailto:John.rodigan@fife.gov.uk)



**Appendix 1****Grounds Maintenance Staff Resources per Area**

SW Fife	NE Fife	Levenmouth	Kirkcaldy	Glenrothes	Dunfermline	Cowdenbeath
21	36	23	38	35	29	27

Total - 209

**Appendix 2****Grounds Maintenance Ward Contacts**

Wards	Contact	Mobile	Area Manager
1	Darren Pierce	07984 498936	John O'Neil
2/3/4	Mark Blackman	07984 495188	John O'Neil
5/6	Darren Pierce	07984 498936	John O'Neil
7/8	Kevin Jolicoeur	07720 337589	John O'Neil
9	Richard Brown	07984 459888	Stephen Duffy
10/11/12	Craig Balfour	07984 496973	Stephen Duffy
13/14/15	Alex Lamond	07951 204370	Stephen Duffy
16/17/18/19/20	Roger Honeyman	07598 292114	Colin Davidson
21/22	Tam Templeman	07998 4496617	Colin Davidson
<b>Trees</b>			
1-8 / 13-15	Brian Taylor	07984 494617	Stephen Duffy
9-12 / 16-22	Robert Cunningham	07738 955588	Stephen Duffy

**Appendix 3****Street Cleansing Staff Resources per Area**

SW Fife	NE Fife	Levenmouth	Kirkcaldy	Glenrothes	Dunfermline	Cowdenbeath
21	25	18	26	27	20	12

Total – 149

**Appendix 4****Street Cleansing Area Contacts**

Wards	Contact	Mobile	Area Manager
1/2/3/4/5	Stephen Campbell	07874850594	Jim Stenhouse
6/7/8	Bruce Patrick	07984496243	Jim Stenhouse
9/10/11/12	Peter Gilmour	07740421510	John Easton
13/14/15	Michael Tasker	07984497077	John Easton
16/17/18/19/20	John Hopkins	07460878807	Alan White
21/22	James Palmer	07507870465	Alan White

13th January, 2021.

Agenda Item No. 6

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## Supporting the Local Community Plan - Local Community Planning Budget Requests

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Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

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Wards Affected: Wards 1, 5 & 6

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### Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget for the following projects: - Climate Ready Inner Forth; Beamer Rock Lighthouse; Renew Rosyth – Goth Area; Rosyth Community Hub; North Queensferry Action Plan.

### Recommendation(s)

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The Committee is asked to agree to the following allocations:-

- Climate Ready Inner Forth - £10,000
- Beamer Rock Lighthouse - £10,000
- Renew Rosyth-Goth area - £22,400
- Rosyth Community Hub - £10,000
- North Queensferry Action Plan - £15,000

### Resource Implications

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There is sufficient funding available in the Local Community Planning Budget should these contributions be agreed.

### Legal & Risk Implications

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There are no legal or risk implications based on this report.

### Impact Assessment

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An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Councillors have been consulted on these proposals and LCP budget applications have been completed for all projects.

## 1.0 Background

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- 1.1 The criteria for spend from Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed.
- 1.2 This report is to seek agreement from this Area Committee for a contribution from the Local Community Planning Budget.

## 2.0 Project Information

### 2.1 Climate Ready Inner Forth

- 2.1.1 Climate Ready Inner Forth is being developed by 'Inner Forth Futures' (IFF), a group of nine organisations with proven success of delivering pan-landscape heritage and community focused work across the Inner Forth area since 2012.
- 2.1.2 Fife Council is represented on the Inner Forth Futures Board by the Community Manager, South and West Fife. Fife Council also has a place on the Inner Forth Futures Steering Group. Following the retirement of the last representative, this position is vacant at this time.
- 2.1.3 The project's vision is to demonstrate how natural and built heritage can be the asset on which to build a sustainable, healthy, green future for Inner Forth people and place. Climate Ready Inner Forth (CRIF) will showcase the transformative action needed to transition to a climate literate, ready and resilient place and will inspire others to act.
- 2.1.4 The project's intended outcomes are:-
  - The Inner Forth's natural and built heritage is valued and has inspired action to meet Scotland's net zero climate targets and make positive economic and societal change.
  - The Inner Forth's natural and built heritage assets have an increased resilience to societal and climatic change.
  - People and places within the Inner Forth have an increased resilience to change, as a result of heritage supporting the economy, healthy lifestyles, sustainable choices and a just transition.
- 2.1.5 Climate Ready Inner Forth will deliver at a landscape-scale across areas of Fife, Stirling, Clackmannanshire and Falkirk. This will include working within South and West Fife to ensure previous work is built upon whilst delivering ongoing impact through investment in people and places.
- 2.1.6 Inner Forth Futures aim to submit an Expression of Interest (EoI) to National Lottery Heritage Fund (NLHF) in February 2021. Initial development to support this commenced in mid-2020 with community and strategic stakeholder conversations. Subject to success at EoI and a subsequent NLHF application, a funded development phase would run from late Summer 2021 to March 2022. Delivery (also subject to application) would occur between Autumn 2022 and March 2026.
- 2.1.7 At this early stage, IFF anticipate development and delivery to have a value of £1.5m. To secure up to £1m income from NLHF, IFF need to secure circa £500,000 match funding income, this includes around £100,000 cash contributions from IFF partners. Each local authority represented on the IFF Board has been asked to commit £20,000 for the duration of this new initiative. It is necessary that match funding is identified and committed prior to the application process being embarked upon.

2.1.8 Officers recommend that £10,000 is allocated from the South and West Fife LCP budget. A bid has also been made for Fife Council Crown Estate funding and this will be decided at the Policy and Co-ordination Committee on 7th January, 2021. If approved, this will provide the full contribution from Fife Council for this initiative for the full 4 years of the project.

2.1.9 Ward 1 Councillors support officers' recommendation to allocate £5,000 from the Ward 1 LCP budget and £5,000 from the Area LCP allocation for this project.

## **2.2. Beamer Rock Lighthouse**

2.2.1 The Beamer Rock Lighthouse is stored within South and West Fife following its removal from the Firth of Forth. Previously, elected members have indicated a desire to retain the lighthouse in some form within South and West Fife. Some Councillors from Ward 1 and Ward 6 maintain an interest in utilising the lighthouse for projects within their respective wards. However, these projects are not sufficiently developed at this stage to relocate the lighthouse to a permanent site.

2.2.2 The site where the lighthouse is presently stored is now required for other use. The lighthouse needs to be moved to another storage site. Members of staff from Economy, Planning and Employment Services have contacted the Community Manager requesting that the relocation costs are met locally. The only available monies to do this is the Local Community Planning budget. Due to the interest from Ward 1 and Ward 6 Councillors to retain the lighthouse within their area, it is proposed that the relocation costs are met from each ward LCP allocation. Indicative costs to do this are in the region of £10,000.

2.2.3 If Councillors are mindful to retain the lighthouse in South and West Fife, officers recommend that £5,000 is allocated from Ward 1 and £5,000 from Ward 6 LCP budget allocations to assist with its relocation to an alternative storage site.

## **2.3 Renew Rosyth Goth Area**

2.3.1 On 14th November, 2018, South and West Fife Area Committee agreed to allocate £100,000 from the Area Capital Budget to support this project.

2.3.2 In 2010, a concept design for Rosyth was produced by Ironside-Farrar to promote and facilitate urban regeneration and investment in Rosyth Town Centre. The first phase was completed in 2014. This included the installation of new charcon slabs, new coloured blocks in Parkgate and the area of Queensferry Road complementing the significant improvement works that had taken place within the Public Park and at the entranceway.

2.3.3 Phase two is now underway to regenerate the Goth area of Rosyth and the junction around Queensferry Road and Park Road. An estimate for £171K was proposed for the design. However, this was more of a maintenance scheme where construction works involved removing the existing damaged surface and relay. The most up-to-date plans involve improvements and some adjustments at the Park Road/Queensferry Road junction. Improvements for cyclists have also been added in since the original design.

2.3.4 A public friendly design will be made available to members of the community to comment on. This will be carried out in a variety of ways (COVID restrictions permitting) which will include face to face and digital consultation. Community groups and residents will be encouraged to feedback on the design and plan.

- 2.3.5 Sustrans have funded the cost of the consultation and design work and have also committed to fund 70% of the construction costs. Normally it would only be up to 50% of the construction costs, however, they have agreed the higher amount because it includes work on the junction.
- 2.3.6 Unfortunately, projected costs have increased by £22,400. This is due to inflation and the impact of the COVID pandemic. The project team are hopeful that there might be ways to reduce these costs once the design has been finalised and the work put out to tender. However, external funders are seeking reassurance that the increased costs can be covered.
- 2.3.7 Ward 5 Councillors support officers' recommendation to allocate £10,000 from the Ward 5 LCP budget and £12,400 from the Area LCP allocation.

## **2.4 Rosyth Community Hub – EATS Rosyth**

- 2.4.1 This project has been submitted by Rosyth Community Projects Limited (RCP Ltd) who deliver EATS Rosyth. RCP Ltd have purchased the former Clydesdale Bank Building at 113-155 Queensferry Road, Rosyth. This new facility will replace their small hub space at Aberlour Street. Moving to new premises will allow them to grow their services and deliver the following; a community café, training kitchen, food surplus shop, meeting, event and co-working space and staff offices.
- 2.4.2 The community project has been successful in securing £284,500 from the Scottish Land Fund. They have a number of pending applications to other funders to support this initiative which requires £437,725 to meet the building refurbishment costs.
- 2.4.3 RCP Ltd have a completed feasibility study and business plan as part of their successful Scottish Land Fund application. These documents have been included as part of their LCP budget application and reviewed by the Community Manager. These documents are available to elected members if required.
- 2.4.4 The provision of this facility will enable EATS Rosyth to build on the work, initiatives the project already delivers whilst enhancing delivery in the larger premises. The success of the project means that it has outgrown the existing building.
- 2.4.5 Ward 5 Councillors support officers' recommendation to allocate £10,000 from the Ward 5 LCP budget.

## **2.5 North Queensferry Action Plan**

- 2.5.1 This project will produce a place-based Local Action Plan for North Queensferry focussing on the assets, strengths, interests and values of the community. Fife Council officers in collaboration with local people, community groups and third sector organisations will develop and coordinate the project.
- 2.5.2 Several agencies and organisations are already involved in the key areas impacting visitors and residents living near the Forth Road Bridge, however, to meet residents' and visitors' expectations, enhanced joined up working, further co-ordination between partners and agencies specifically focussing on North Queensferry is required. It has been agreed that the village would benefit from the production of a local action plan detailing the community's aspirations bringing partner agencies together to provide a more coordinated approach.

2.5.3 The community will play a key role in establishing a community vision to take the action plan forward and ensure they are at the heart of any design and delivery making processes.

2.5.4 Due to the present circumstances, the approaches to engage local residents may change and will be dependant on current COVID-19 Government restrictions at the time. The following methods will be utilised to capture the views of as wide an audience as possible.

- Use of social media including the setting up of dedicated Twitter and Facebook pages
- A physical exhibition explaining what the consultation will do
- Use of a large-scale aerial photograph of the community to discuss ideas/issues
- Street banners at key public locations
- Posters/flyers at local shops/community buildings
- Invitations/leaflets, questionnaires to all households
- Working with local primary and secondary schools staff to run workshops in the schools using the Place Standard Tool
- Exploring various digital formats

2.5.5 The LCP funding will be used to support the above, room hire, printing and materials as well as establishing a Community Chest Fund. This fund will allow community groups to access funding of small scale grants up to £250. A higher amount will be made available to constituted groups to deliver 'quick win' priorities as identified within the NQLAP.

2.5.6 Ward 6 Councillors support officers' recommendation to allocate £10,000 from the Ward 6 LCP budget and £5,000 from the Area LCP budget.

## 3.0 Conclusions

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3.1 These projects provide significant opportunities for the targeted communities and will contribute to the Plan4Fife and South and West Fife Area Local Community Plan themes.

### Report Contact

Alastair Mutch  
Community Manager (South & West Fife)  
Inverkeithing Civic Centre  
Telephone: 03451 55 55 55 Ext. 473005  
Email – Alastair.Mutch@fife.gov.uk

13th January, 2021.

Agenda Item No. 7

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## Property Transactions

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Report by: Ken Gourlay, Head of Assets, Transportation and Environment

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Wards Affected: 1, 5 and 6

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### Purpose

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The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqlA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

## 1.0 Background

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- 1.1 In dealing with the day to day business of the Council, there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

## 2.0 Transactions

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### 2.1 Acquisitions

#### 2.1.1 31 Spittalfield Crescent, Inverkeithing

<b>Date of Acquisition:</b>	<b>18 November 2020</b>
<b>Price:</b>	<b>£95,000</b>
<b>Seller:</b>	<b>Philip R Grzywaczewski</b>

## 3.0 Conclusions

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- 3.1 These transactions are reported back in accordance with the List of Officer Powers.

### Report Contact

Michael I McArdle  
Lead Professional  
Property Services – Estates  
Bankhead Central  
Bankhead Park  
Glenrothes, KY7 6GH  
Telephone: 03451 555555 Ext No 440268  
Email: [Michael.mcardle@fife.gov.uk](mailto:Michael.mcardle@fife.gov.uk)



3rd March, 2021			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Radiation Monitoring at Dalgety Bay	SEPA MOD	Nina Patton Stephen Ritchie	<b>Six monthly update</b> - Last update 7th October, 2020/SEPA – 25th November, 2020/DIO
Area Roads Programme (ARP) 2021/22	Assets, Transportation and Environment	Neil Watson	
School Attainment and Achievement Report	Education and Children's Services	Sarah Else	<b>Annual report</b> – Last update 4th March, 2020
South and West Fife Community Learning and Development Partnership (CLD) Update	Communities and Neighbourhoods Service	Mandy MacEwan	
Welfare Reform and Anti Poverty Annual Report 2019/20	Communities and Neighbourhoods Service	Mandy MacEwan	Annual report – Last update 4th March, 2020
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

21st April, 2021			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Area Capital Update Report	Finance and Corporate Services	Eleanor Hodgson	<b>Six monthly update</b> - Last update 7th October, 2020

21st April, 2021			
Title	Service(s)	Contact(s)	Comments
South East Inverkeithing Regeneration - Progress Report	Communities and Neighbourhoods Service Housing Services	Alastair Mutch Deborah Stevens	<b>Six monthly update</b> - Last update 7th October, 2020.
Local Community Plan Update 2020/21	Communities and Neighbourhoods Service	Alastair Mutch	<b>Annual report</b> – Last update 12th June, 2019
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

16th June, 2021			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Order	Assets, Transportation and Environment	Phil Clarke	If required
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson	<b>Annual report</b> - Last update 12th August, 2020
Operational Briefing on Policing Activities within South and West Fife Area	Police Scotland	Chief Inspector Paul Dick / Community Inspector Stephen Kay / PS Scott Maxwell	<b>Annual report</b> - Last update 12th August, 2020
Scottish Fire and Rescue Service - South West Fife Area Local Operating Plan 2019 - Six Monthly Performance Report	Scottish Fire and Rescue Service	Station Commander Kerr Meekison	<b>Annual report</b> - Last update 12th August, 2020

16th June, 2021			
Title	Service(s)	Contact(s)	Comments
Annual Report on Outcomes of Care Inspectorate Inspection and Grading Process	Health and Social Care	Fiona McKay / Alan Adamson	<b>Annual report</b> - Last update 12th August, 2020
Area Housing Plan Update	Housing Services	Claire Mackinlay	<b>Six monthly update</b> - Last update 25th November, 2020.
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

Unallocated			
Title	Service(s)	Contact(s)	Comments
Stephen Memorial Hall, Culross – Update on Facility	Assets, Transportation and Environment		As agreed at 14th November, 2018 Committee meeting.
Social Security Scotland Agency – Update	Social Security Scotland Agency	Lyndsey Maricic	As agreed at 24th April, 2019 meeting. Update to be provided later in the year – tbc.
Highlighting the Work of the Reducing Offending and Re-offending Partnership (ROAR)	Communities and Neighbourhoods Service	Kirstie Freeman	As agreed at 13th November, 2019 meeting (was due to be submitted in April, 2020 but meeting cancelled due to Covid-19)
Additional Nursery Hours Update	Education and Children’s Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Credit Union Update	Communities and Neighbourhoods Service / Credit Union	Alastair Mutch	Briefing or Committee presentation (tbc)

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
North Queensferry and Forth Bridges Area Update	Economy and Employability / Communities and Neighbourhoods	Gordon Mole / Alastair Mutch	As agreed at 7th October, 2020 meeting –report to be submitted in late 2021 summarising progress
<i>Children’s Services Report</i>	<i>Education and Children’s Services</i>	<i>Lynne Garvey</i>	<i>No report submitted in 2020 – Agile Action Plan for Children’s Services in Fife was emailed to Conveners and Community Managers in September, 2020</i>
<i>Early Learning and Childcare</i>	<i>Education and Children’s Services</i>	<i>Jacqueline Price</i>	<i>Last update 2nd October, 2019. No report submitted in 2020. Jacqueline will advise on new date for submission.</i>
<i>Pupil Equity Fund</i>	<i>Education and Children’s Services</i>	<i>Sara Else</i>	<i>No report submitted in 2020 – A workshop with Headteachers to take place via Teams</i>