



Role Profile

Community Food Development Worker			
Reference No.	XX2395	Type	Individual
Service	Communities		
Job Family	Para Professional	Grade	FC7

Purpose
<p>To lead the development and review of community food programmes, and associated anti-poverty activity, in partnership with area Community Development teams, that will</p> <ul style="list-style-type: none"> • Increase involvement in decision making around anti-poverty work and food insecurity, by people with direct lived experience. • Increase recognition of the social value of food. • Promote the right to choose amongst those with direct experience of food insecurity. • Increase learning and development opportunities for those directly affected by food insecurity to share their experiences, skills and knowledge

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Managing, delivering and evaluating, a range of learning and development programmes designed in partnership with communities to promote increased awareness of healthy lifestyle choices around food, diet and anti-poverty.	<p>Educated to SCQF level 9, which includes a Degree or equivalent recognised by the Community Learning Development (CLD) Standards Council (Scotland) for full registration, or within a related field such as Health or Education</p> <p>Full Member of the CLD Standards Council (Scotland)</p>	✓	✓

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Researching, collecting and collating information to produce reports for the C&N Service Management Team and associated groupings, in relation to community food and related anti-poverty work.	IT skills and a working knowledge of Microsoft office, particularly Word and Excel (See How we Work Matters Framework - Embrace Technology and Information)	✓	
Supporting and developing the Community Food Champions programme and establishing a Community Food Champions Network, offering on-going support and learning opportunities for Community Food Champions.	Supervisory skills Experience in a mentoring/coaching role	✓	✓
Engaging with members of local communities in Fife to identify local interests, needs and barriers to their participation in healthy lifestyle workshops and choices concentrating on food, diet and anti-poverty work.	Experience of working in a community based learning and development environment Focus on Customers)	✓	
Using a community development approach to support local community groups to successfully deliver local and national events which promote awareness of, and increased participation within, healthy lifestyle based learning opportunities and anti-poverty work.	Experience of planning and developing learning and education programmes with young people, adults and/or community groups (Take ownership) Full Member of the CLD Standards Council (Scotland)	✓ ✓	
Working in partnership with staff teams across the Council, and wider community planning partnerships, to share resources and funding to develop a coordinated approach to achievement of the <i>Plan 4 Fife</i> ambitions around community food, healthy lifestyle choices and anti-poverty work.	Relate positively to a wide range of colleagues Experience of Partnership Working	✓ ✓	
Leading cross authority partnership activity around sharing challenges, solutions, resources and approaches to community food development, and anti-poverty work in Southeast Scotland as part of the Regional Improvement Collaborative model.	Build effective working relationships (Deliver results)	✓	
Developing, delivering and evaluating training and workshops to area community development teams and community planning partners around the work of the community food team.	Experience of planning and developing learning and education programmes with young people, adults and/or community groups (Work together)	✓	

E = Essential Criteria D = Desirable Criteria

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	Presentation skills	✓	
Using the National Standards for Community Engagement to establish and support consultation, participation and involvement of local communities in anti-poverty activity.	Experience of research, information gathering and analytical skills	✓	
Using the Communities & Neighbourhoods Services Quality Improvement Framework, and the service Management Information System to plan, evaluate and record all areas of learning and development activity.	Report writing skills Experience of working under pressure and delivering to deadlines	✓	
Managing and reporting on a development budget in line with Fife Council policy	Experience of budget managing and reporting		✓
Ensuring the safe storage of any equipment / resources required to undertake this post.	Organisational skills	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:

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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

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Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results