

South and West Fife Area Committee

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely



Wednesday, 1st December, 2021 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTES**
 - (a) Minute of South and West Fife Area Committee of 6th October, 2021. 3 – 6
 - (b) Minute of West Fife Area Common Good Sub-Committee of 5th October, 2021. 7 – 8
4. **RADIATION MONITORING AT DALGETY BAY** – Verbal updates from Ms. Nina Patton, Scottish Environmental Protection Agency and Mr. Stephen Ritchie, Ministry of Defence (Defence Infrastructure Organisation).
5. **RESPONSE TO MOTION TO REDUCE THE SPEED LIMIT OF THE C53 TOWNHILL TO BOWERSHALL ROAD TO 40MPH** – Report by the Head of Assets, Transportation and Environment. 9 – 11
6. **PROPOSED DEMOLITION – 101-153 (ODDS) SIR GEORGE BRUCE ROAD, OAKLEY** – Report by the Head of Housing Services. 12 – 16
7. **CRIMINAL JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME** – Report by the Head of Education and Children's Services (Children and Families and Criminal Justice Service). 17 – 27
8. **SUPPORTING THE LOCAL COMMUNITY PLAN – LOCAL COMMUNITY PLANNING BUDGET REQUEST – CAIRNEYHILL COMMUNITY SPORTS HUB, CAIRNEYHILL MULTI USE SPORTS AREA** – Report by the Head of Communities and Neighbourhoods Service. 28 – 29
9. **SOUTH AND WEST FIFE AREA COMMITTEE FORWARD PROGRAMME 2022** 30 - 32
- 10./

10. NOTICE OF MOTION - In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“Committee asks the relevant officers to:-

- a. engage with the Dalgety Community Trust to investigate the feasibility of the Trust’s concept of a Community Hub, being a replacement for the existing Community Centre, to the stage where it’s sufficiently “shovel ready” to potentially qualify for future government funding;
- b. keep members informed of progress”.

Proposed by Councillor Dave Dempsey
Seconded by Councillor Dave Coleman

11. NOTICE OF MOTION - In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“Committee requests a report detailing what options have been considered, including for example, a narrowing of the entrance to the area, and what future planned work has been identified to address the casual stopping and parking by visiting vehicles at all hours of the day and night in Pierhead, North Queensferry”.

Proposed by Councillor Dave Dempsey
Seconded by Councillor Dave Coleman

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services
Fife House
North Street
Glenrothes
Fife, KY7 5LT

24th November, 2021.

If telephoning, please ask for:
Michelle McDermott, Committee Officer, Fife House
Telephone: 03451 555555, ext. 442238; email: Michelle.McDermott@fife.gov.uk

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THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

6th October, 2021.

9.30 a.m. – 11.00 a.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Tony Orton and Andrew Verrecchia.

ATTENDING: Claire Mackinlay, Area Housing Manager (South and West Fife) and Deborah Stevens, Lead Officer (Area Regeneration), Housing Services; Fiona McKay, Divisional General Manager, Health and Social Care; Alastair Mutch, Community Manager (South and West Fife) and Lisa Hemphill, Local Development Officer, Communities and Neighbourhoods Service; Eleanor Hodgson, Accountant and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services;

ALSO IN ATTENDANCE: Tommy Deans, BEAR Scotland; Graeme Paget, Transport Scotland; and Alan Goodwin, Amey (for para. 300 only).

APOLOGIES FOR ABSENCE: Councillors Mino Manekshaw and Kate Stewart.

297. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

298. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 25th August, 2021.

Decision

The Committee agreed to approve the minute.

299. PETITION - THE CAIRNS, CHARLESTOWN

In terms of Standing Order No. 6.1 (2), the Committee considered a petition submitted by Mr. Alan Yates containing twenty-eight signatures relating to parking issues at The Cairns, Charlestown.

The Convener invited the Area Housing Manager, Housing Services to present her briefing paper in response to the petition.

Decision

The Committee agreed that:-

(1)/

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- (1) detailed costings on bringing the road up to an adoptable standard be undertaken by the Transportation Service, including design costs, etc. and that, once these costings had been finalised, that a report on the position be brought back to Committee in February, 2022; and
- (2) consultation with the residents of The Cairns, Charlestown be undertaken once options had been identified but also to ascertain whether they had any alternative solutions to address the issues raised within the petition.

300. TRANSPORT SCOTLAND – UPDATE

Graeme Paget, Area Manager, Transport Scotland advised that he had regular liaison meetings with Fife Council and also with BEAR Scotland relating to the Queensferry Crossing.

Graeme then introduced Alan Goodman from Amey who gave a brief update on the Intelligent Transport System (ITS) position on the Crossing, advising that most complaints received were in relation to speed restrictions on the bridge coming on and staying on for too long. A brief update was given on the Variable Mandatory Speed Limits (VMSLs) system that had been used to look at traffic data and which system would automatically set speed restrictions when it detected queues forming. The system had only recently been used on this section of the A90 but had been removed after a few months due to fine tuning required on the system. The speed restrictions currently activated on the Crossing were therefore manually controlled by the Control Room and Mr. Goodman expected an update on the fine tuning configuration of the VMSL in the next month or so.

Graeme Paget also highlighted that drivers were sometimes unaware of Road Traffic Accidents (RTAs)/breakdowns on the Crossing which also caused delays and took time to remove.

Tommy Deans of BEAR Scotland advised that the Control Room were always monitoring the traffic on the Queensferry Crossing and aimed to clear any RTAs/breakdowns away as soon as possible. It was also noted that the traffic signals on slip roads, coming off the main road, would shortly be integrated with the Transport Scotland system and their Control Room would be taking control of these. The traffic signals would be managed by the automated system and should adjust the traffic signals depending on the traffic flows.

Mr. Deans also advised that the cables on the north tower of the Queensferry Crossing were currently being cleaned by specialists, on a trial basis, to ascertain whether this process could reduce the chance of ice secretion. A Committee had also been set up to look at other options to reduce the risk of ice on the cables.

Various questions from members were then put to and answered by Mr. Paget, Mr. Goodman and Mr. Deans.

Decision

The Convener thanked Mr. Paget, Mr. Goodman and Mr. Deans for their detailed and informative briefings and looked forward to receiving an update in six to twelve months' time.

301./

301. ANNUAL REPORT ON OUTCOMES OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS

The Committee considered a report by the Director of Health and Social Care advising members of the range of inspections that had been undertaken by the Care Inspectorate and highlighted the inspection grades awarded for care services within the South and West Fife Area.

It was noted that, during the Covid-19 pandemic, the Care Inspectorate suspended their routine care home inspection activity. However, whilst inspection activity was not in place, the Care Inspector for each service was in regular contact with all services to monitor care providers but also to offer regulatory support and guidance. Due to the suspension to inspection, it was noted that several care services had not been inspected since the last report to Committee.

Decision

The Committee noted the outcome of the inspection process and grades awarded to care services in Fife.

302. SUPPORTING THE LOCAL COMMUNITY PLAN - SOUTH EAST INVERKEITHING REGENERATION - PROGRESS REPORT

The Committee considered a joint report by the Head of Housing Services and the Head of Communities and Neighbourhoods Service advising members of progress with the regeneration of South East (SE) Inverkeithing.

Decision

The Committee noted the work undertaken so far with the regeneration of SE Inverkeithing.

303. COMMON GOOD FUNDS ANNUAL REPORT 2020-2021

The Committee considered a report by the Executive Director (Finance and Corporate Services) advising members of the current status of the Common Good Funds in the area and relevant fund activities over the financial year 2020/2021.

Decision

The Committee noted the information contained in the relevant Appendices for the various Common Good funds.

304. AREA CAPITAL UPDATE REPORT 2021-2022

The Committee considered a report by the Executive Director (Finance and Corporate Services) advising members of the current status of the additional capital investment awarded to the South and West Fife Area in the 2017-20 budget.

Decision

The Committee noted the information contained within the report and relevant Appendices for the capital funding allocations.

305./

305. SETTLEMENT TRUST - ANNUAL UPDATE ON EXPENDITURE AND FUNDS HELD - 2020/21

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members on the position of the expenditure relating to the Settlement Trusts in their area. The report also provided a Fife-wide statement of funds held in both capital and revenue accounts as at April, 2021.

Decision

The Committee:-

- (1) noted the expenditure statement for the financial year 2021/21 as detailed in Appendix 1 of the report;
- (2) noted the funds available at the year end relating to amounts held as interest in revenue accounts and as capital;
- (3) noted the detail of the projects supported by the disbursement of these funds detailed in section 2 of the report; and
- (4) noted the acceptable uses for the funding as detailed in Appendix 2 of the report.

306. NON-SETTLEMENT TRUST - ANNUAL UPDATE ON EXPENDITURE AND FUNDS HELD - 2020/21

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members on the expenditure position relating to the Non-Settlement Trust covering the South and West Fife Area. The report also provided a Fife-wide statement of funds held in both capital and revenue accounts as at April, 2021.

Decision

The Committee:-

- (1) noted the expenditure statement for the financial year 2020/2021 detailed in Appendix 1 of the report;
- (2) noted the funds available at the year end;
- (3) noted the detail of the projects supported by the disbursement of these funds detailed in section 2 of the report; and
- (4) noted the acceptable uses for the funding.

307. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021

Decision

The Committee noted the Forward Work Programme 2021 which would be further updated as appropriate.

**THE FIFE COUNCIL - WEST FIFE AREA COMMON GOOD SUB-COMMITTEE –
REMOTE MEETING**

5th October, 2021

8.50 a.m. – 9.00 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Alice McGarry, Tony Orton and Ross Paterson.

ATTENDING: Andrew Gallacher, Community Manager - City of Dunfermline, Communities and Neighbourhoods; Eleanor Hodgson, Accountant, Finance; and Emma Whyte, Committee Officer, Legal and Democratic Services.

APOLOGY FOR ABSENCE: Councillor Sharon Green-Wilson.

69. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

70. MINUTE

The Sub-Committee considered the minute of the meeting of West Fife Area Common Good Sub-Committee of 16th June, 2021.

Decision

The Sub-Committee approved the minute.

71. COMMON GOOD FUNDS UPDATE REPORT 2021/22

The Sub-Committee considered a report by the Executive Director (Finance and Corporate Services) advising members of the current status of the Common Good Funds in the area to assist with the decision making process for new applications.

Decision

The Sub-Committee noted the contents of the report.

72. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - ROSYTH NEW COMMUNITY HUB

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for an award from the West Fife Area Common Good Sub-Committee towards the refurbishment and improvement works of the new Rosyth Community Hub.

Decision

The/

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The Sub-Committee agreed to allocate £15,000 from the Common Good Fund towards the project.

73. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - DUNFERMLINE COMMUNITY COUNCIL - LIGHTING REPAIRS AT PUBLIC PARK

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for an award from the West Fife Area Common Good Sub-Committee to assist with the costs of repair work to tree lighting in the public park.

Decision

The Sub-Committee agreed to allocate £9871.20 from the Common Good Fund towards the project.

1st December, 2021.
Agenda Item No. 5

Response to Motion to reduce the speed limit of the C53 Townhill to Bowershall road to 40mph

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: Ward 1 – West Fife Villages

Purpose

The purpose of this report is to allow the Area Committee to consider Roads and Transportation Services' advice and recommendations in response to the Motion carried at the South and West Fife Area Committee of 25th August, 2021:- *"With regard to the current national speed limit (60mph) from the C53 junction with the B915 (at Balmule Fisheries), down through Bowershall and then southward, towards Townhill, as far as the ward boundary, Committee recognises the concerns expressed by the Police, the Bowershall community and the Townhill Community Council and acknowledges their request for a reduction to 40 mph in the interests of road safety. Officers are requested to please bring forward a report by the next Area Committee meeting which is scheduled for 6th of October 2021."*

Recommendation(s)

It is recommended that Committee agrees that contemporary evidence indicates that a reduction of the current speed limit on the C53 is not required as it is unlikely to offer any road safety benefits.

Resource Implications

The cost to implement a 40mph speed limit Order, provide new speed limit gateway signage and repeater signage would be approximately £6,000.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An impact assessment has not been carried out at this stage as this report is a response to a Motion and not a request for approval of a specific project.

Consultation

There has been no consultation regarding this proposal. Any Traffic Regulation Order must be consulted upon in accordance with the Road Traffic Regulation Act 1984.

1.0 Background

- 1.1 Since 2016, records indicate a total of one injury crash (slight) on the C53, within the current national speed limit section. This crash involved a cyclist and a vehicle and speed was not determined to be a factor. A speed survey carried out in November of this year indicated average speeds in both directions was 37mph and the 85th percentile speed as 43. This survey is consistent with the results of previous surveys in 2017 and 2013.
- 1.2 The alignment of the C53 is such that there are only short straights, several tight bends and crests which restrict forward visibility. This alignment is the predominant cause of the measured speeds, in that most drivers will travel at an appropriate speed for the geometry and consequential forward visibility the environment presents. In this case, well below the posted national speed limit.

2.0 Issues and Options

- 2.1 The C53 is typical of many rural roads across the country. Specifically, there is a perception of road safety issues based on the actions of a small minority of road users, typically relating to speed. Whilst there may be a perception that a speed limit reduction will address this behaviour, this is manifestly not the case and such users will continue with their behaviour irrespective of a posted speed limit.
- 2.2 Engineering measures can address road safety problems where there is a pattern of crash causation factors that can inform decisions on interventions. However, neither speed limits nor engineering measures should be the only ways of tackling road safety issues. Nationally, a considerable resource is being invested in investigating and tackling irresponsible and bad driving that leads to injury crashes on the public road. As well as education, targeted enforcement is essential in order that key road safety messages are communicated to drivers.
- 2.3 A speed limit reduction on a rural road can be considered to address a road safety problem in cases where speed of vehicles is a significant factor. Such a measure would only be considered as a last resort as a speed limit reduction requires rigorous enforcement to be effective and enforcement resources are normally only committed on rural roads where they can be justified by the need for significant casualty reduction.
- 2.4 Evidence of a road safety issue is typically based on the number of injury crashes reported on a public road. Data on damage-only crashes is sparse and inconsistent and so is generally discounted when assessing a particular road. Nationally, the priority for road safety measures is casualty reduction therefore it is essential to use reliable and consistent data on crash history, where there have been casualties, in order that limited resources can be prioritised on achieving this goal.
- 2.5 The recently launched 'Scotland's Road Safety Framework to 2030' has a vision of Scotland having the best road safety performance in the world by 2030 and sets challenging casualty reduction targets. Overarching this is a long-term vision of having zero fatalities on the public road. As such, road safety measures whether engineering, education or enforcement must be focused where casualties are actually occurring.
- 2.6 The Scottish Government Circular 1/2006 'Setting Local Speed Limits' provides guidance on reviewing and implementing speed limits across Scotland's road network.

- 2.7 Key points from this guidance should be noted: “Speed limits should be evidence led, self-explaining and seek to reinforce people's assessment of what is a safe speed to travel. They should encourage self-compliance and not be seen by drivers as being a target speed at which to drive. Traffic authorities set 'local speed limits' in situations where local needs and considerations deem it desirable for drivers to adopt a speed which is different from the national speed limit. This guidance is to be used for setting all local speed limits on single and dual carriageway roads, other than 20 mph limits, in both urban and rural areas. This guidance should also be used as the basis for future assessments of local speed limits and for developing route management strategies”.
- 2.8 The document also advises roads authorities: “Consistent with your duty in respect of road safety, speed management measures, including more appropriate speed limits, should be focussed on those roads or routes with the most pressing problems of accidents and injuries, or where there is a widespread disregard for current speed limits. However, you are requested to review formally the speed limits on all Class A and B roads in your area by 2011, in accordance with the revised guidance”.
- 2.9 In view of this request, Fife Council carried out an exercise in 2011-2012 to review speed limits on the road network; specifically, A, B and C class roads as well as rural unclassified roads. As a result of this exercise, several speed limit reductions were implemented in Fife, coupled with a range of complementary engineering measures. A 40mph speed limit was considered for the C53 purely in view of its inclusion on the National Cycle Network and not related to observed road casualties. However, as measured speeds were already generally below 40mph, such a measure was not considered to offer benefit in road safety terms.
- 2.10 Bowershall is a small hamlet of isolated properties set back from the road. There are no footways or streetlighting. Pedestrian use is very low with no pedestrian movements noted in this area during several site visits. This is consistent with there being no trip generators within what would be considered a reasonable walking distance from Bowershall. Typically, such a cluster of properties would not justify a lowered speed limit and associated infrastructure in isolation, only as part of a casualty reduction exercise.
- 2.11 In line with the national guidance in ‘Setting Local Speed Limits’; coupled with evidence of measured speeds and casualty figures, a speed limit reduction on the C53 is unlikely to have any impact on traffic speeds and consequential road safety benefits.

3.0 Conclusions

- 3.1 It is the view of Roads and Transportation Services, based on evidence that the measured traffic speeds are appropriate for this road and that there is no history of injury crashes indicating a road safety problem; that a reduction of the speed limit to 40mph is not considered to offer a benefit to either road users or residents and would not justify the cost of implementation and future enforcement.

Report Contact

Phil Clarke
Lead Consultant, Traffic Management (South Fife)
Roads and Transportation Services
Bankhead Central
Tel. 03451 55 55 55 Ext No 442093
email: Phil.Clarke@fife.gov.uk

1st December, 2021.

Agenda Item No. 6

Proposed Demolition - 101-153 (odds) Sir George Bruce Road, Oakley

Report by: John Mills, Head of Housing Services

Wards Affected 8

Purpose

To present a proposal to demolish the properties at 101-153 (odds) Sir George Bruce Road, Oakley.

Recommendation(s)

Members are asked to:

1. agree to transfer existing tenants of 101-153 (odds) Sir George Bruce Road, Oakley to alternative suitable accommodation; and
2. approve the option to demolish 101-153 (odds) Sir George Bruce Road, Oakley.

Resource Implications

Initial expenditure will be met within agreed HRA local and capital budgets.

Legal & Risk Implications

There are no legal / risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Informal consultation was carried out with tenants of the properties prior to the in principle HME decision to pursue demolition.

1.0 Background

- 1.1 The current configuration of these properties is 3 blocks, each consisting of 4 x 1 bed ground floor flat and 4 x 2 bed upper maisonettes. There are no owner occupiers in these properties.
- 1.2 A previous report was submitted to the Housing Management Executive (HME) in August 2018 which considered options for the future of the blocks. The recommendation which was carried was to retain the flats with a number of physical improvements being undertaken alongside more intensive estate management. However, since this report, the flats have continued to be very difficult to let with many estate management issues. In addition, a financial appraisal was undertaken which prompted reconsideration of the recommendation to retain and improve the properties. Informal consultation was carried out with tenants of the properties at this time. This showed that at least half of the remaining tenants at that time expressed their preference to move out of the flats as soon as possible, irrespective of any potential improvements to the properties
- 1.3 A further report was then submitted to the Housing Management Executive in May 2019 when it was agreed, in principle, that the demolition of these properties should be taken forward.
- 1.4 As a result of this, it was agreed to hold further allocations and major spend on the properties until a clearer direction on the future of these properties was agreed.
- 1.5 Currently, out of the 24 properties, only 7 are still currently tenanted, giving a 70.1% void level.

2.0 Issues and Options

- 2.1 The blocks are sited within a raised area of land. Steps lead to both the front and rear communal garden areas. The blocks have a large deck access leading to the maisonettes at the rear and communal access doors to the front. The rear doors of the ground floor flats are situated under the walkways to the maisonettes and the area is very dark and uninviting.
- 2.2 The grassed garden area to the rear has further steps leading to it and does not benefit from a great deal of natural light. The topography of the communal garden area limits any improvements that can be made. Following consultation with tenants, quotes had been obtained to make improvements to the garden areas and these costs have been included in the financial appraisal in Appendix 1.
- 2.3 There are management issues associated with the area, including incidences of anti-social behaviour, leading to a high number of requests for outward transfers. There are problems with refuse collection as there is nowhere to store bins on the street and so individual bins have to be bumped down stairs to be placed at the kerbside. An attempt to alleviate this issue was put in place by replacing the 4 bins with 1 blue bin but it still involves tenants taking an often heavy bin down and up the stairs.
- 2.4 Concerns were raised by Building Services about suspected water ingress from cracks on the walkway above and a survey undertaken by Richardson & Starling recommended works for this and also remedial work required to properties as a result of this water ingress. The quotes for this work are also included in the financial appraisal in Appendix 1.

Housing Demand/ Supply

- 2.5 As at 8th May 2019, there were 100 Fife Housing Register applications which had Oakley as the first choice of letting area. Most of this demand was for 1 and 2 bed properties and the turnover of these property sizes was quite low. However, those that were on the housing list have generally stated that they would not consider an offer of housing in the Sir George Bruce Road flats and did not have ground floor flats or maisonettes on their choice of property types. There were also no notes of interest in the empty properties. This contributed to the decision in principle to pursue the demolition of the properties.
- 2.6 There are now currently 107 applications which have Oakley as their first area of choice, 87% of which require a 1 or 2 bed property; 7% of which require a 3 bed and 6% of which require a 4 bed.
- 2.7 Since the HME in principle agreement to pursue demolition, a number of new council properties have been built within the South and West Fife Area; 14 properties in Crombie; 23 properties in Oakley and 74 properties in Inverkeithing (the phased handovers are still continuing for this project). This replaces the number proposed for demolition in Sir George Bruce Road and increases the council housing stock by an additional 87 properties, providing properties more suitable to tenants needs.

Financial Appraisal

- 2.8 The spreadsheet at Appendix 1 shows the financial appraisal for retention and demolition options over the next ten years. The following points should be noted for each of these options:-
- 2.9 **Retention**
- The void level has been assumed at the level when the decision was taken not to allocate any further properties (25%)
 - Repairs costs have been based on taking the average level spent on repairs over the 2 years prior to the decision not to allocate any further properties or carry out any major improvements
 - Staff costs are assumed at £878 per property per year, as per Scottish Government, HRA Statistics 2019/20. The actual costs for these properties are likely to be higher due to the resources required to allocate and manage the properties.
 - The amount allocated to upgrades and programmes were the programmed component replacement works at this time in principle agreement to demolish was given; Richardson & Starling works to carry out remedial work to properties affected by water ingress/ dampness improvements to the communal walkways and garden areas.
- 2.10 **Demolition**
- It is assumed that there will be no capital receipt for the future use of the land. It is unlikely that the land will generate any interest from the private sector or RSLs for affordable housing.
 - £2,500 per occupied household has been assumed for home loss and disturbance payments based on the number of current occupied properties.
 - £100,000 demolition costs have been estimated by Fife Council's Property Services

- 2.11 Based on the above, the estimated costs/ rental income over the next 10 years show that the net loss to the council by retaining the properties would be £215,025 while the net loss in demolishing the properties would be £117,500 (£97,525 difference). Following the initial 10 years, the financial loss to the council under the retention option would be £0, while losses under the retention option would continue.

3.0 Conclusions

- 3.1 There is no current demand for the flats and Maisonettes at Sir George Bruce Road. This has been the situation for a number of years now with various strategies including estate management works and customer engagement showing little impact. The properties suffer from a negative perception and have become stigmatised. On this basis, minor technical and limited neighbourhood improvement works are unlikely to bring about the necessary changes to the area required to stimulate demand and provide a desirable, sustainable community.
- 3.2 Considerable resources would be required to manage these properties and find prospective tenants for any vacancies. Finding tenants who will contribute towards a sustainable, balanced community within the flats would prove increasingly difficult.
- 3.3 The financial appraisal shows that it would be more expensive to retain the properties over the next 10 years and the likelihood is that this this expense would continue in the following years.
- 3.4 Removing the properties would have an impact in terms of housing supply in the area but the type of housing supply removed is not the type wanted by those on the housing list. The new build properties at Station Road have replaced the number proposed for demolition at Sir George Bruce Road and the subsequent lets from this and the new build elsewhere in South West Fife provides a suitable replacement strategy with a more desirable form of accommodation.

List of Appendices

1. Financial Appraisal for Retention and Demolition Options from 2021-2031

Background Papers

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

Report Contact

Claire Mackinlay
Area Housing Manager
Inverkeithing Civic Centre, Inverkeithing
Telephone: 03451 55 55 55 Ext No 444535
Email: claire.mackinlay@fife.gov.uk

Financial Appraisal for Retention and Demolition Options from 2021 - 2031

RETENTION OPTION**Income**

Possible Rents	£911,462.40
(minus void loss 25%)	£227,866
Total Income	£683,597

Expenditure

Repairs	£420,066
Upgrades & Programmes	£267,836
Staff Costs	£210,720
Demolition	£0
Owner buy-backs	£0
Total Costs	£898,622

Income to Council **-£215,025**

DEMOLITION OPTION**Income**

Rents	£0
Sale of land for aff housing	£0
Total Income	£0

Expenditure

Repairs	£0
Upgrades & Programmes	£0
Staff Costs	£0
Demolition	£100,000
Owner buy-backs	£0
Home Loss & Disturbance	£17,500
Total Costs	£117,500

Income to Council **-£117,500**

1st December, 2021.

Agenda Item No. 7

Criminal Justice Social Work Service – Community Payback: Unpaid Work Scheme

Report by: Head of Education and Children’s Services (Children and Families and Criminal Justice Service)

Wards Affected: 1, 5, 6

Purpose

The purpose of this report is to update members on developments within Fife Council’s Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Area Committee wards.

Recommendation(s)

The Committee is asked to: -

- a) consider and comment on the content of the attached report; and
- b) agree that further reports the Unpaid Work Scheme by the Criminal Justice Social Work Service will be brought to this Committee on an annual basis.

Resource Implications

There are no additional resource implications for Fife Council.

Legal & Risk Implications

There are no Legal and Risk implications for Fife Council.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

There is no requirement for consultation.

1.0 Background

- 1.1 The purpose of this report is to update members on developments within Fife Council's Criminal Justice Social Work Service in relation to the Community Payback Unpaid Work Scheme. Other statistical information is provided within the report around the broader work of Fife Council Criminal Justice Services. Continuous improvement in the delivery of the Unpaid Work Scheme will assist the Council to meet its key objective of being a top performing Council.

2.0 Funding

- 2.1 The Unpaid Work Team is funded through the Criminal Justice budget. This consists of around £1,006,404 of which the largest percentage is accounted for under human resource costs. Other areas which the budget covers include vehicle hire, rental of facilities, equipment purchase and maintenance.
- 2.2 Whilst the Unpaid Work Team will provide the tools, transportation and manpower for specific projects, it is the responsibility of the recipients to provide the necessary materials for use.

3.0 Staffing

- 3.1 The Community Payback Unpaid Work Team comprises of a Team Manager, a Senior Social Work Assistant, three Project Officers and fourteen full time Work Supervisors. Our Lead Officer departed post in July 2020 and the post responsibilities have been temporarily covered by our Senior Social Work Assistant. The post has now been advertised and a appointment awaited.

4.0 Legislation

- 4.1. This legislation requires Unpaid Work Orders to be completed within a specific timeframe as outlined below: -

Level One Order - 20 to a maximum of 100 hours can be imposed and should be completed within a 3-month timescale unless otherwise specified by the Sentencer.

Level Two Order - 101 to a maximum of 300 hours can be imposed and should be completed within a 6-month timescale unless otherwise specified by the Sentencer.

- 4.2 **Immediacy/Visibility**

One of the key elements of the legislation is to ensure that offenders begin work on Community Payback as soon as possible after sentence. To assist in this, Criminal Justice Service Social Work staff carry out post-sentence interview immediately after the person has appeared at Court. This ensures that unpaid work participants commence the unpaid work requirement of their order within five working days of their appearance at Court.

- 4.3 Fife Council's Criminal Justice Social Work Service has a duty to submit an annual report on the operation of Unpaid Work in Fife to the Scottish Government as required by legislation. Information will include up-to-date figures on the number of Orders imposed and successfully completed Unpaid Work Orders, types of projects undertaken and feedback from participants and recipients of Unpaid Work across Fife.

5.0 Service Delivery

- 5.1 The Community Payback Unpaid Work Scheme normally would operate Sunday through to Thursday and offers evening shifts three times per week. Sunday working is also available for those participants in employment or with particular care commitments.
- 5.2 With the advent of Covid-19, work was initially suspended in March 2020 with the staff being redeployed to assist with food aid across Fife. A gradual return to the supervision of clients undertaking orders with reduced capacity was introduced between July and December 2020, before the full lock down was introduced in January 2021. This meant that between January and April 2021, no Unpaid Work was undertaken but the staff group continued to assist with food delivery and emergency work wherever possible .
- 5.3 During the first period of lockdown, government instructed local authorities to extend the period available to complete hours by 12 months and, during the second period of lockdown, the Scottish Government addressed the backlog issue by seeking to reduce the number of hours that an individual had outstanding by 35%. This was not applied to those who were convicted of serious offences in the following categories:-
- not imposed either entirely or partially for an offence: -
- as described in the Abusive Behaviour and Sexual Harm Act 2016
 - under section 1 (1) Domestic Abuse (Scotland) Act 2018 (3) listed in paragraph 36 to 60 of Schedule 3 of the Sexual Offences Act 2003(4),
 - of stalking as defined in section 39 of the Criminal Justice and Licensing (Scotland) Act 2010(5),
- 5.4 In total, 21,492 hours were reduced from orders that were imposed prior to the regulation on or before 15th March 2021.
- 5.5 Gradually, from April 2021, a phased return to Unpaid Work was undertaken. Initially the ratio of supervisors to clients was set at 1:2 instead of the usual 1:5 until restrictions were lifted sufficiently to allow for a safe increase to take place on a gradual basis, with a full return to work achieved on 13th September 2021. However, staff have had to isolate due to covid which has detracted from full operations being possible to the levels prior to the pandemic.
- 5.6 Throughout this time, the service adapted and amended work practices to ensure the safety of staff and clients was considered and implemented to reduce the risk of spreading Covid-19.
- 5.7 At time of writing, the service is considering alterations to work practices as a result of our learning during the pandemic. A Working Group is in place led by Steve Hopton, Service Manager CJS to consider the implications of such alterations to the betterment of service delivery.
- 5.8 The scheme has three workshops located in Dunfermline, Kirkcaldy and Glenrothes and also operates fourteen vehicles.
- 5.9 Visibility of the projects plays an important part in raising the awareness of the positive contribution Unpaid Work can play in the local community and, throughout the year, there have been a number of positive news articles in the local press. At the conclusion of each project, a plaque is left indicating the Unpaid Work Scheme has carried out the work. This can have a positive impact on those who have participated in the work as well as informing others as to who carried out the work which can have a positive impact on others around the issue of reparation.

- 5.10 There is an increasing focus on the use of social media to promote the positive work being undertaken. In Fife, the Community Payback Unpaid Work Team undertake a wide range of projects from painting, litter picking, supporting foodbanks, assisting vulnerable adults and parents of children in the community by completing tasks such as decorating, gardening and removals. Positive media information offers an opportunity to inform the public of the good work that can be achieved by those undertaking Community Payback and now has its own **Twitter** page to showcase the work of the service.
- 5.11 The Service has taken advantage of the opportunities presented through social media, in particular our Twitter page @fcjusticesw, to spread the word on what work we do, why we do it and how it helps. This has already proved a highly effective strategy with a focus on continuing communication between partners, the wider group of stakeholders and communities. Improved communication which will continue to stimulate dialogue, enhance knowledge and further develop confidence in justice systems for the public and for key stakeholders. At time of writing we have 697 followers.
- 5.12 The scheme currently has forty-three personal placements throughout Fife suitable for both males and females and is actively working on establishing working relationships to create more personal placements across the local authority. Three of these are located within the South and West Fife area with on-going work being undertaken to continue to expand this number, however, not all businesses and charities have fully re-opened since lockdown ended and there are undoubted challenges for us in this area. The current placements include Barnardo's Rosyth, Barnardo's Dalgety Bay and Barnardo's Kids Shop, Dalgety Bay.
- 5.13 Our staff are trained in the Training for Trainers model. This allows them to instruct and guide participants on the safe and effective use of relevant equipment. This will ensure the skill set of unpaid work participants is increased and will promote confidence and skills that can be utilised in the future when seeking employment. We are also investing in developing the staff group by offering training and development opportunities to enhance knowledge and awareness. Courses undertaken include, NEBOSH (The National Examination Board on Occupational Safety and Health), CALM Training which addresses Crisis & Aggression Limitation Management. We were unable to hold any staff development days due to the restrictions placed on us by Covid-19 and it had been planned for our supervisors to receive further training in 2020/2021 from Community Justice Scotland along with colleagues across the country, but this too had to be postponed due to the Covid-19 outbreak. Plans are now being formulated with Social Work Scotland to undertake training in 2022.
- 5.14 The Unpaid Work Team continues to work in close partnership with the Fife Coastal and Countryside Trust supporting the management and upkeep of areas managed by the trust but work has reduced in this area, again, due to the advent of Covid-19. Once the service is more fully operational, the links with Fife Coastal and Countryside Trust will be strengthened.
- 5.15 To assist service users to attend and undertake their hours, local pick up points remain in place throughout Fife including South and West Fife. This assists by allowing clients to attend directly at a work site where PPE and equipment is brought to them by UPW staff, rather than having to muster at the central workshop point and drive from there, saving time and allowing work to commence more quickly.
- 5.16 An Unpaid Work requirement also provides the opportunity within certain prescribed limits for a participant to undertake other activities designed to address identified deficits in the person's lifestyle that may improve a variety of areas in their life. Other activity must not exceed thirty percent of the specified number of hours in the requirement, or thirty hours, whichever is the lower. Such areas include specific training, which addresses issues of literacy, numeracy and/or problem solving. There may also be a

need to address anger management issues, address alcohol and or drug related problems. Attendance at the Criminal Justice Service Road Traffic Offenders Programme, which has multi agency engagement from Community Safety, Transportation Services, the Procurator Fiscals Office, Police Scotland and the Scottish Ambulance Service has also been used for this purpose. As with so many aspects of service delivery, groups have been affected by Covid-19 and the teams have adapted by moving work on line, via walk and talk meetings and reverting to 1:1 work.

- 5.17 In response to the needs of women who offend, the Criminal Justice Social Work Service can provide a woman only work squad. The WINGS Project (Women, Inspiring, Nurturing, Goals and Safe) is a service that is tailored to provide a range of services in one place. Attendance by women to the Women Inspiring Nurturing Goals project is credited as part of the other activity project and runs four days a week in Dunfermline, Glenrothes, Methil, Cupar and Kirkcaldy. A rebranding and remodelling of the group will take place in the last quarter of 2021 and the group will be renamed to Fife Connect.
- 5.18 The Community Payback Unpaid Work Team also strives to work in close partnership with other Social Work teams such as Children & Families and Adults teams assisting families in poverty or facing hardship. Examples of this include providing responsive support for individuals or families to move home at short notice for safety purposes and providing support to vulnerable individuals within the community to maintain their properties to a good standard. By undertaking these tasks it affords colleagues in other areas of the council to support individuals and families who may be facing hardship or vulnerabilities in the communities.
- 5.19 Currently six members of staff are trained in CPR Instruction in relation to babies/infants, children and adults. This enables them to instruct both Social Work staff and service users and provides them with certification once completed. Naloxone Training has been provided to all Unpaid Work Supervisors should a service user present as being overdosing on drugs. In part, this aids the Council's objective via the ADP to try and reduce the numbers of Drug Deaths in Fife that have seen an increase across Scotland in the last year.
- 5.20 The service works closely with corporate Health and Safety colleagues to ensure that the correct advice and guidance is in place for the safety and wellbeing of staff and service users alike.

6.0 Recipients Feedback

- 6.1 The service regularly seeks feedback from those that we have provided a service to. The Committee will be aware that from previous reports our feedback has in the main been extremely positive. Given the pandemic and the reduction in activity, this year has not been like any other and the amount of feedback has reduced substantially. Six feedback responses have been received all of which have been very positive.

A sample of quotes is provided below:

From start to finish excellent communication and service the work carried out was to a great standard and after every job I have emailed to thank the officer and to pass on to the group what a great job they have done. The service is a great thing to help people out who have nobody and could not recommend it highly enough.

Housing Management

This is one of the best services that I have worked with. The staff are always helpful and have a good knowledge of what the outcomes are meant to look like. Excellent.

Vulnerable lady hasn't had her home painted for years. The living room was painted beautifully and leftover paint was used in the hallway. All the windows in the living room were also done professionally.

Barony Housing

We are in the process of developing new processes for improving the way we receive feedback by providing. A business card with the link will be given to recipients for them to complete online feedback once the task is complete. An update will be provided in future reports.

7.0 Service User Feedback

7.1 CJS Client Feedback Survey 2020/2021. The key results from the CJS Service User Feedback Survey for the period April 2020 – March 2021 are given immediately below. This information covers respondents on **all** Criminal Justice Orders and not solely Unpaid Work which is detailed further below at the end of this section.

Response Rate

CJS Client Feedback Survey 20/21

The key results from the CJS Service User Feedback Survey for the period 1 April 2020 – 31 March 2021 are given below. These are greatly reduced numbers from the previous year when the service received 127 responses. As with recipients feedback the service is developing additional ways to obtain service user feedback including through the new Service User Group which includes those with a lived experience of being within the Criminal Justice system. This group is chaired by a Team Manager and comments, ideas and suggestions are fed back into the service to develop and amend delivery where possible to do so.

CJS Client Feedback Survey 20/21

The key results from the CJS Service User Feedback Survey for the period 1 April 2020 – 31 March 2021 are given below.

Response Rate

- Total number of Service Users who responded to the questionnaire was 26.

Type of Order

- 100% of the respondents who responded were subject to a CPO

Supervision Details

73% of the respondents had supervision

During the Supervision of your Order did you look at why you offended?

- 16% said they looked at why they offended completely
- 5% said they looked at why they offended partly
- 16% said they did not look at why they offended much
- 63% of the respondents did not answer this question at all

During the Supervision of your Order, did the people supervising you encourage you to consider how your offending had affected your victims?

- 16% said the people supervising them encouraged them to consider how their offending had affected the victims completely
- 21% said the people supervising them encouraged them to consider how their offending had affected the victims not much or not at all
- 63% of the respondents did not answer this question at all

Groupwork

Did you attend any Groupwork Programmes?

5% said they attended Groupwork

Did you complete the Groupwork Programme?

- 100% said they completed the Groupwork

How was the Order Carried Out?

What do you think about the amount of information you received about your Order?

- 74% said the information they received was about right
- 16% said the information they received was too much
- 10% did not answer this question

How easy or difficult was it to understand the information about your order?

- 53% said the information was very easy to understand
- 37% said the information was fairly easy to understand
- 10% did not answer this question

During your contact with Criminal Justice Service, did you feel that you were treated with respect?

- 90% said they were treated with respect always
- 5% said they were treated with respect sometimes
- 5% did not answer this question

Do you think your circumstances were taken into account during your contact with Criminal Justice Service?

- 68% said their circumstances were taken into account completely
- 22% said their circumstances were taken into account partly
- 5% said their circumstances were not taken into account at all
- 5% did not answer this question

If you attended on time, how often were you seen on time?

- 68% said they were seen on time always
- 5% said they were seen on time most of the time
- 16% said they were seen on time sometimes
- 11% did not answer this question

Has the Order helped you?

This order was helpful?

- 84% agreed or strongly agreed that being on an order was helpful.
- 11% disagree or strongly disagree that being on an order was helpful
- 5% did not answer this question

Has your attitude to offending changed during the course of your Order?

- 79% believed that their attitude to offending had either partly or completely changed during the course of their Order.
- 11% believed that their attitude to offending hadn't changed much or not at all during the course of their Order.
- 10% did not answer this question

Life Issues

The percentage of respondents who felt that being on an Order had helped improve various life issues range from:-

16% for Alcohol
11% for Drugs
21% for Education
21% for Employment
11% for Family
16% for Housing
21% for Relationships
11% for Money/Budgetary

Did you carry out any unpaid work or other activity?

85% of the respondents had unpaid work or other activity

During your Order were you charged with other offences?

0% were charged with other offences during their order

Do you think that this Order has helped you to stop or reduce offending?

57% of the respondents thought the order has helped them stop offending
23% of the respondents thought the order has helped them reduce offending
8% of the respondents thought the order didn't help
12% did not answer this question

Overall how satisfied were you with the way that Criminal Justice Services helped you complete your Order?

- 88% of the respondents were very satisfied or satisfied by the way that CJS helped them to complete their Order
- 12% did not answer this question

8.0 Unpaid Work in Fife – Demand

- 8.1 The total number of Community Payback Orders with an Unpaid Work requirement imposed in Fife over the period of 1st April 2020 to 31st March 2021 is 373 (812 in the previous year and 936 in 2018/2019). In demographic terms, males represent the largest cohort of participants with 326 Orders imposed on men and 47 women.
- 8.2 The number of hours of completed by unpaid work participants in Fife over the period covering 1st April 2020 to 31st March 2021 was 15752 (86,664 in 2019/2020). Using the Living Wage of £9.50 per hours as a guide, this equates to £149,664 of financial benefit to Fife communities and Unpaid Work Recipients.
- 8.3 The total number of Community Payback Unpaid Work Requirements successfully completed in Fife over the period of 1st April 2020 to 31st March 2021 was 83 males (489 in 2019/2020) and 11 females (78 females in 2019/2020).

9.0 Work Undertaken in Wards

- 9.1 The work undertaken by the Community Payback Scheme and its participants benefit local schools; charities; and community organisations. The range of work can include:
- ground clearance
 - recycling projects
 - building maintenance and landscaping
 - Improvements to park and community facilities
 - General gardening projects
 - Painting and decorating in community centres and individual homes

10.0 Projects Undertaken in the Committee Area

- 10.1 A description of some of the work undertaken in the South and West Fife Area over the period 31st March 2020 to 1st April 2021 is noted in Appendix 1 of this report. Also included within the Appendix is a list of organisations that have benefited from work undertaken and the organisations that we currently have arrangements in place with whom we facilitate personalised placements.

11.0 Conclusion

- 11.1 Community Payback has continued to assist a variety of projects over the last year from individual householders to schools and nurseries and voluntary organisations throughout Fife, despite the pandemic and the restrictions this has brought to service delivery. When service users were not in attendance our staff contributed to delivering food and supplies to needy families.
- 11.2 Community Payback through unpaid work plays a significant and positive role in local communities and repairs some of the harm caused by those who have committed offences. In addition to the benefits to local communities, the use of the other activity has been utilised to ensure that we are meeting any identified needs of service users with a view to supporting them to integrate within their local communities. The number of Orders has decreased in the last year due to the pandemic and changes to the court system because of it. The service anticipates an increase in new orders being made in the coming year as the Scottish Courts begin to deal with the backlog of cases and the service has used Covid Consequential monies provided by Scottish Government to employ two new supervisors on a temporary basis in preparedness for the anticipated increase.

- 11.3 As ever, the Unpaid Work in the Community Team would welcome the opportunity to continuously develop links with other Fife Council directorates in the coming year to improve the range of activities it can offer to those on the order as well as fill gaps where the council is unable to provide a service due to budgetary constraints.
- 11.4 While we are ambitious for continued development and improvement the coming year will prove challenging to deliver services in the same way as has been seen in previous years due to the issues of Covid-19, however at time of writing we are now in a position to offer increased places for those on orders but the containment of the spread of the virus and associated periods of necessary isolation will impact on overall service delivery.

List of Appendices

Appendix 1 - Work undertaken in the South and West Fife Area

Report Contact

Stuart MacArthur
Team Manager
Town House Kirkcaldy
Telephone: 03451 55 55 55 Ext 470694
Email: stuart.macarthur@fife.gov.uk

**South and West Fife Area Committee
Community Payback
Unpaid Work Projects**

1st April, 2020 to 31st March, 2021

Service / Organisation / Recipient

Project / Task

Ward 1

- Fife Council – High Valleyfield Community Allotment gardening
- Fife Council – High Valleyfield Community bushes cut back from back of building
- Fife Council – Torryburn community centre ground clearance
- Fife Council – Inzievar Terrace Oakley outdoor painting and ground clearance

Ward 5

- Fife Council – Rubbish uplift and gardening Park Road Rosyth
- Fife Council – Rubbish uplift Craig street Rosyth

Ward 6

- NQF Community Council – gardening & painting at war memorial

Regular litterpicking across South & West Fife areas below:

- Torryburn beach & car parks
- Limekilns to Crombie coastal path
- Culross village
- Culross to Kincardine coastal path
- Dalgety Bay coastal path
- Rosyth playpark
- Inverkeithing Fife coastal path
- Inverkeithing to North QF Ferryhills road
- Dalgety Bay regents way
- Aberdour silversands
- Inverkeithing north
- Inverkeithing Hillend
- Dalgety Bay – Hillend
- Oakley west fife cycle way
- Blairhall west fife cycle way

Regular Garden Rota across South and West areas below:

- Oakley community centre
- Blairhall community centre
- Mossbank house Rosyth individual
- Kings Crescent Rosyth individual
- Walter Hay Sheltered Housing Rosyth
- Camdean PS garden Rosyth
- Wilson way football pitch Rosyth
- Torryburn Community Centre

1st December, 2021.

Agenda Item No. 8

Supporting the Local Community Plan – Local Community Planning Budget Request – Cairneyhill Community Sports Hub, Cairneyhill Multi Use Sports Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 1

Purpose

To seek agreement from the Area Committee to endorse an allocation from the Local Community Planning Budget 2020/21 held at Ward level, this has been agreed in principle by Ward 1 members. £7,500 will be sought from Ward 1 and £7,500 is sought from the Local Area budget.

Recommendation

The Committee is asked to agree to an allocation of £15,000 from the Local Community Planning Budget 2021/22.

Resource Implications

There is sufficient funding available in both budgets should the contribution be agreed.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

Members in Ward 1 have been consulted on the project and are supportive.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires approval from the Area Committee before amounts over £5,000 can be committed.
- 1.2 This report is to seek agreement from this Area Committee for a contribution from both Ward 1 and Local Area budget.

2.0 Project Information

- 2.1 The Cairneyhill Community Sports Hub has been operating for approximately five years and, in August 2020, it was formalised as a charitable organisation through the Office of the Scottish Charity Regulator (OSCR).
- 2.2 Cairneyhill Community Sports Hub aim to build an all-weather multi-use sports area in the village. The aspiration of the Hub is to expand work and activities that are currently taking place. They aim to do this by:-
 - Enhancing the health and wellbeing of primary school aged children by increasing the amount of physical activity. In order to do that, the Hub want to provide organised activities in the form of free play sessions for children during school break times.
 - Allowing all sports clubs, community groups and residents of the village and surrounding area to access the Hub all year round for a range of sporting activities.
- 2.3 A survey was carried out in early 2019 that aimed to gather and understand the types of activities that local people undertook. The results of the survey were captured at the end of January 2019. It involved and reflected the voices of Cairneyhill Primary School Management Team, Primary School Pupils, Primary School Parent Council, the Gala Committee and various other groups and clubs. This consultation has enhanced and informed the plans for the new development.
- 2.4 The total funding required is £315,000 and there is £255,000 already confirmed. The £15,000 that is being sought from local budgets will fund the design stage of the process. The group has £10,000 of their own funds that will contribute to the overall cost.

3.0 Conclusions

- 3.1 This is an exciting opportunity to provide an asset for Cairneyhill but also one which will also be used by people from the surrounding area. The project supports the Local Community Planning Priority of Improving Health and Wellbeing.

Background Papers

1. LCPB Application

Report Contact:

Mandy MacEwan

Community Team Manager (South and West Fife)

Inverkeithing Civic Centre

Inverkeithing

Telephone: 03451 55 55 55 ext 493943 - Email: mandy.macewan@fife.gov.uk

2nd February, 2022			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Grounds Maintenance Service – Domestic Waste and Street Cleansing Service Annual Review <i>(previously Parks, Streets and Open Space Performance Review)</i>	Assets, Transportation and Environment	John O’Neil	Annual report (last update 13th January, 2021)
North Queensferry and Forth Bridges Area – Update	Business and Employability / Communities	Gordon Mole / Alastair Mutch	As agreed at 7th October, 2020 meeting – Update to be provided to Committee summarising progress
Area Housing Plan Update	Housing Services	Claire Mackinlay	Six monthly update - Last update 16th June, 2021
Economy and Employability	Economy, Planning and Employability	Peter Corbet	Annual report (last update 13th January, 2021)
Pupil Equity Fund	Education and Children’s Services	Sarah Else	Last update 2nd October, 2019. No report submitted in 2020
Maintenance of Private Land by Private Landowners	Assets, Transportation and Environment	John Rodigan	Motion as agreed at January 2021 meeting (Committee date tbc as awaiting legal findings)
The Cairns, Charlestown – Update	Transportation	Ian Jones	As agreed at 6th October, 2021 meeting (Petition submitted)

2nd February, 2022			
Title	Service(s)	Contact(s)	Comments
Future Provision of Cemeteries	Assets, Transportation and Environment (Burial Service)	Liz Murphy	To be submitted Autumn 2021. Report being submitted to Assets and Corporate Services Committee in
Local Community Plan and South and West Fife Community Learning and Development Partnership (CLD) Update	Communities and Neighbourhoods Service	Alastair Mutch / Mandy MacEwan	
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

23rd March, 2022			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

Unallocated			
Title	Service(s)	Contact(s)	Comments
Social Security Scotland Agency – Update	Social Security Scotland Agency	Lyndsey Maricic	As agreed at 24th April, 2019 meeting. Update to be provided later in the year – tbc.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Highlighting the Work of the Reducing Offending and Re-offending Partnership (ROAR)	Communities and Neighbourhoods Service	Kirstie Freeman	As agreed at 13th November, 2019 meeting (was due to be submitted in April, 2020 but meeting cancelled due to Covid-19)
Additional Nursery Hours Update	Education and Children's Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Credit Union Update	Communities and Neighbourhoods Service / Credit Union	Alastair Mutch	Briefing or Committee presentation (tbc)
<i>Report of the Pupilwise and Parentwise Surveys</i>	<i>Education and Children's Services</i>	<i>Deborah Davidson</i>	Annual report – Last update 14th August, 2019 (no survey in 2020). Survey to be undertaken end of 2021. Report to come back in 2022
<i>Children's Services Report</i>	<i>Education and Children's Services</i>	<i>Deborah Davidson</i>	No report submitted in 2020 – Agile Action Plan for Children's Services in Fife was emailed to Conveners and Community Managers in September, 2020. Deborah will advise on new date for submission (2021)
<i>Early Learning and Childcare</i>	<i>Education and Children's Services</i>	<i>Jacqueline Price</i>	Last update 2nd October, 2019. No report submitted in 2020. Jacqueline will advise on new date for submission.