



Role Profile

Uniformed and ES Instructor

Reference No.	I284.01	Type	Individual
Service	Education		
Job Family	Para-Professional 4	Grade	FC6

Purpose

Deliver Instruction to pupils taking the Skills for Work: Uniform and Emergency and Services SQA qualification and other ACF Activities including supervising all activities and ensuring their safe delivery and adherence to standard operating procedures and risk assessments.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Supervising pupils on activities delivered through the Uniformed and Emergency Services Skills for Work Course in association with the Army Cadets.	Ability to deliver the SQA Uniform and Emergency Services Skills for Work Course as evidenced by one or more year of successful presentations with this course of similar	✓	
Working in collaboration with a range of external partners, in addition to the Army Cadets, to widen the range of outdoor activities offered.	Experience of the Army Cadet Structures	✓	
Working independently with pupils involved in other activities.	Experience of liaising with school management, teachers and parents	✓	
Holding the qualifications required to deliver the specialist aspects of	Hold the Army Cadet Force Staff Sergeant Instructor	✓	

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the Uniformed and Emergency Services Skills for Work Course.	qualifications for drill, skill at arms and navigation		
Keeping personal qualifications for training others in the specialist areas required by the course e.g. Drill, skill at arms and navigation up to date.	Be recognised as an Army Cadet officer of the rank of Staff Sergeant Instructor (SSI)	✓	
Keeping abreast of health and safety procedures in all specialist areas associated with the course.	Be able to instruct young people in course activities taking full account of the related to Health and Safety requirements	✓	
Organising and carrying out support programmes involving visiting specialists.	Interpersonal and team working skills		✓
Organising and managing specialist equipment and resources required for all activities related to the courses being delivered.	Experience of inspiring young people	✓	
Liaising with the Business Manager and Depute Headteacher in the pursuit of day to day operational issues related to delivery of the activities organised in collaboration with the Army Cadets.	Physically fit and able to participate in outdoor activities	✓	
Ensuring all school paperwork associated with the course, including permissions and reports to parents is administered in a timely manner and meet required deadlines.	Knowledge of the exam structures in Scottish Schools		✓
Liaising with the Army Cadets and external suppliers for resources, responsibility for managing budgets associated with the delivery of the ACF courses throughout the school.	Knowledge of the Curriculum for Excellence		✓

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Supporting, training and mentoring colleagues in areas of development ensuring the overall effectiveness of the course provided to the school.			
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:			
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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

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Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results