

PROJECT BRIEF

ARP Register Reference No

ARP/01449

Project Summary

Delivery Team	Roads Design & Build	Expected Completion Date
		31/03/2026
Scheme Type	Footway	
Street	Woodside Various Slabbed footpaths	
Town	Glenrothes	
Location/Description	see plan	
Ward	15	
Ward Name	Glenrothes Central and Thornton	
Area Committee	Glenrothes	
Staff Diary Code	P10331	
Comis Code	6AP10072	
ERP Code	A60022.700110.YA2618	
Design & Build Estimate	n/a	Design only?
Design Only Estimate (10%)	£8,600	Y
Budget Holder	Vicki Storrar	
Brief Issued By	Vivian Dyas	
	Asset Management & Commercial	
Design Brief Date	02/02/2026	
Assessment Results		
Length (m)	Average Width (m)	Area (m²)
Proposed Treatment	F1 F'Way Reconstruction - 2M Wide (with edging only)	
Comments		

Additional Notes/Information	
Horizontal Alignment	Adjust as required to accommodate any improvement
Vertical Alignment	Adjust as required to accommodate any improvement
Drainage	Check and prove any drainage system
Consultation	Consultation to date has been limited to discussing the area programme with local Elected Members. All other necessary consultation to be undertaken by the designer. Liaise with Roads Network Management regarding signing & lining requirements, proposed traffic management arrangements, timing of works and SRWR notifications. Liaise with Structural Services regarding any potential impact on bridges, culverts, retaining walls etc. For combined footway and lighting schemes, liaise with the Lighting Design & Construction team.
Publicity	Advance signing and notification required.
Pre-contract works	Any necessary pre-contract works, e.g. vegetation cut-back, traffic control switch off etc., to be arranged by the designer.

Design Requirements

All design and construction work to be in accordance with:-

1. Design Manual for Roads & Bridges
2. Specification for Highway Works
3. SCOTS National Roads Development Guide and the Fife Council Regional Variations
4. Construction (Design and Management) Regulations
5. Works to be notified in accordance with New Roads & Street Works Act and associated Codes of Practice

as appropriate for the nature of the proposed works.

Dropped crossings to be provided on both sides at all junctions and at other crossing points.

Design Team

On completion of design please complete Section 1 and email to:
Vicki.Storror@fife.gov.uk for budget approval

Section 1

Designed By

Design Final Estimate

Section 2

Scheme Budget Approved

Budget Approved By

Vicki Connor

On completion of build please complete Section 3 and email to:
Vicki.Storror@fife.gov.uk
Estimating.subcontracts@fife.gov.uk

Section 3

Scheme Completion Date

Final Scheme Value