



TERMINATION OF LOCK-UP TENANCY

LOCK-UP ADDRESS

Reason for Termination

Termination Date

--/--/---- (at least 2 weeks notice must be given)

Keys to be returned

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Contact details – Name,
Address, Email address
and Telephone number

Tenants are reminded that it is their responsibility to ensure that the lock-up is left in a clean and tidy condition.

All items must be removed from the lock-up prior to the return of the keys.

Should any items be found upon inspection of the lock-up, an invoice will be issued for the costs of the removal.

If any repairs are identified as being required due to damage caused by you then an invoice will be issued.

Rent is payable until the termination date and all arrears of rent should be cleared by this date. Any credit will be refunded.

Tenants Signature

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FOR OFFICE USE ONLY

RECEIVING ADVISOR:

RECEIVED DATE: --/--/----

RECEIVING OFFICE