

## Play Development Practitioner

Reference No.	I309.01	Type	Individual
Service	Education		
Job Family	Para Professional	Grade	FC4

### Purpose

Play Development Assistants are responsible for planning, organising and delivering creative play-based activities including outdoor play for children and young people, supporting professional play practice and the preparation and delivery of Fife Play Resource warehouse stock, as an integral part of Education Directorate's Play Development Team.

**Task or Responsibility** - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Providing for the care and wellbeing of children participating in play programmes and play projects, including transport to/from activity in accordance with individual care and support plans, developing opportunities to build on learning which has taken place in school or outside of school

Being aware and alert to situations of child neglect and possible abuse and act in accordance with the Child Protection and Inter-agency guidelines.

Preparing healthy snacks/refreshments in hygienic surroundings, being aware of food allergies or intolerances and supporting children and young people's physical health through encouraging a healthy lifestyle and providing nutritional foods and drinks.

**Person Specification: Skills, Knowledge, Qualifications or Experience** - Criteria can apply to more than one task or responsibility

Experience of working with children (Deliver Results – See 'How We Work Matters' Framework)

SVQ level 3 Playwork or equivalent

Ability to provide a regular and effective service

Knowledge of Child Protection Guidelines

Food Hygiene Certificate

**E**

**D**

✓

✓

✓

✓

✓

## Role Profile

<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>
Working in partnership with parents/carers and other professionals to encourage open communication and involvement in the play programme and projects. Promoting and engaging families in positive play experiences.	Communication Skills	✓	
Supporting and promoting practice that reflects the needs and protects the rights of children, providing choice and freedom within a free play environment, listening to their concerns or worries and acting as an advocate or mediator when appropriate.	Knowledge of Children's Rights	✓	
Encouraging fair and caring behaviour among the children and staff by promoting anti-discriminatory practice, responding positively to the ethnic, social, cultural and gender differences among the children as well as intervening appropriately where children display challenging behaviour. Providing a welcoming and inclusive atmosphere within all play activities.	Experience supporting children with or without additional support needs	✓	
	Knowledge of de-escalation techniques and restorative approaches (Take ownership)	✓	
Administering routine and/or emergency medication providing support to children.	First Aid Certificate		✓
Engaging and consulting with children and encouraging children's participation. Providing materials and equipment to create play spaces including outdoors, for children to engage in free play. Participating in all play types in a responsible and safe way, supervising where appropriate. Planning, preparing, providing and evaluating a variety of stimulating, creative age/stage appropriate play opportunities with colleagues.	Knowledge of Playwork, Playwork Principles and Play Types	✓	
	Team working skills (Work together)	✓	
Observing children playing, recording observations and progress reports, assessing and evaluating play activities and programmes.	Literacy Skills	✓	
Maintaining daily registers, children's records and similar child related information.	IT Skills (Embrace technology and information)	✓	
Carrying out daily Health and Safety checks, risk assessments to maintain a safe and secure working environment, dealing with	Knowledge of Health & Safety	✓	

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emergencies, injuries and incidents in accordance with organisational procedures. Ensuring all systems and processes adhered to within the Fife Play Resource warehouse environment.	Experience working in a warehouse environment		✓
Contributing to the preparation and delivery of Fife Play Resource stock to members including checking and cleaning stock, ensuring physical resources are fully functional, making general repairs where possible, loading and unloading equipment and operating the Fife Play Resource delivery vehicle.	Full Driving Licence  Manual Handling Skills	✓  ✓	
Providing advice and information on the Fife Play Resource Service, answering customer queries in a friendly, helpful and efficient manner. Promoting the benefits of the Fife Play Resource service across organisations and communities in Fife.	Experience of providing a customer service (Focus on customers)	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

<b>Additional tasks or responsibilities</b> – this is a generic role, however this particular job may also require you to undertake the following:			
<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>

## Role Profile

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

Additional Information – the following information is available:	Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:
<ul style="list-style-type: none"> <li>• Skills Framework (if applicable)</li> <li>• <b>How</b> we work matters</li> </ul>	<ul style="list-style-type: none"> <li>• Take Ownership</li> <li>• Focus on Customers</li> <li>• Work Together</li> <li>• Embrace Technology &amp; Information</li> <li>• Deliver Results</li> </ul>