

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of City of Dunfermline Area Committee of 19 August 2025. 4 – 7
4. **SUPPORTING THE LOCAL COMMUNITY PLAN - OPERATIONAL BRIEFING ON POLICING WITHIN DUNFERMLINE** – Report by the Community Inspector (Dunfermline), Police Scotland. 8 – 32
5. **SCOTTISH FIRE AND RESCUE SERVICE CITY OF DUNFERMLINE AREA ANNUAL PERFORMANCE REPORT** – Report by the Station Commander (Dunfermline Community Fire Station), Scottish Fire and Rescue Service. 33 – 53
6. **SAFER COMMUNITIES TEAM UPDATE REPORT** – Report by the Head of Housing Services. 54 – 78
7. **AREA HOUSING PLAN 2025/26** – Report by the Head of Housing Services. 79 – 97
8. **OBJECTIONS TO PROPOSED ROAD HUMPS – QUEEN MARGARET FAULD, DUNFERMLINE** – Report by the Head of Roads & Transportation Services. 98 – 102
9. **OBJECTIONS TO PROPOSED 20MPH – WOODMILL ROAD, DUNFERMLINE** – Report by the Head of Roads & Transportation Services. 103 – 105
10. **COMMUNITY ASSET TRANSFER APPLICATION BY AHMADIYYA MUSLIM JAMMAT (SCOTLAND) LTD** – Report by the Head of Communities and Neighbourhoods Service. 106 – 115
11. **COMMUNITY RECOVERY FUND APPLICATION - ABBOT HOUSE** – Report by the Head of Communities and Neighbourhoods Service. 116 – 118
12. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - FIRST IMPRESSIONS PROJECT** – Report by the Head of Communities and Neighbourhoods Service. 119 – 121
13. **DUNFERMLINE NEW CITIZENS ASSEMBLY** – Report by the Head of Communities and Neighbourhoods Service. 122 – 124
14. **DUNFERMLINE AND TRONDHEIM - '80 YEARS OF FRIENDSHIP'** – Report by the Head of Communities and Neighbourhoods Service. 125 – 128

15. PROPERTY TRANSACTIONS – Report by the Head of Property Services. 129 – 131

16. NOTICE OF MOTION - In terms of Standing Order No. 10, the following Notice of Motion was submitted:-

Councillor Aude Boubaker-Calder, seconded by Councillor James Calder, moved the following:-

Matchday Parking around East End Park

“Committee notes:

- Concerns by residents in areas such as Garvock, Halbeath Road/Appin Crescent and parts of Dunfermline North regarding parking issues during matchdays at East End Park.
- The precedent set by the experimental parking restriction introduced on Foundry Street in 2023, indicating parking restrictions are considered a viable option in areas of Dunfermline.

Committee requests an Elected Member workshop for councillors in the wards affected to explore different options to solve this issue. This should include parking restrictions, other restrictions to accessing streets, improved signage and communication. The results of the workshop can then form the basis of a potential future report on this issue to this committee.”

17. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME – Report by the Executive Director Finance & Corporate Services. 132 - 137

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

21 October, 2025

If telephoning, please ask for:
Emma Whyte, Committee Officer, Fife House 06 (Main Building)
Telephone: 03451 555555, ext. 442303; email: Emma.Whyte@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – BLENDED MEETING

Regency House, Halbeath

19 August 2025

9.30 am – 10.35 am

PRESENT: Councillors James Calder (Convener), Lynn Ballantyne-Wardlaw, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Jean Hall-Muir, Cara Hilton, Jim Leishman and Gordon Pryde.

ATTENDING: Andrew Gallacher, Community Manager, Lindsay Gilfillan, Project Manager, Communities and Neighbourhoods Services; Lesley Craig, Lead Consultant, Roads and Transportation Services; David Thomson, Customer Experience Lead Officer, Customer and Online Services; Michael O’Gorman, Service Manager - Estates and Asset Management, Property Services; and Emma Whyte, Committee Officer, Finance and Corporate Services.

APOLOGY FOR ABSENCE: Councillor Auxi Barrera.

219. DECLARATIONS OF INTEREST

Councillors Glen and Hall-Muir declared an interest in Para 223 below – Local Community Planning Budget Request - Tapped! Young People Project On Illegal Money Lending – Kingdom Community Bank - as they were Trustees of the Dunfermline Regeneration Trust which would be involved in delivering the project.

220. MINUTE

The committee considered the minute of the meeting of City of Dunfermline Area Committee of 10 June 2025.

Decision

The committee approved the minute.

221. LOCAL COMMUNITY PLANNING BUDGET REQUEST - FURNITURE PLUS HOUSEHOLD GOODS SUPPORT

The committee considered a report by the Head of Communities and Neighbourhoods Services seeking a contribution from the Local Community Planning Budget (Anti-Poverty Fund) to continue to support the Furniture Plus - Dunfermline Household Support Scheme.

Decision

The committee approved a contribution of £10,000 from the Local Area Community Planning Budget (Anti-Poverty Fund) to continue the Furniture Plus - Dunfermline Household Support Scheme.

222. LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE CHRISTMAS LIGHTS SWITCH-ON EVENT

The committee considered a report by the Head of Communities and Neighbourhoods Services seeking contributions from the Local Community Planning Budget and the Community Recovery Fund to support the delivery of the City of Dunfermline Christmas Lights Switch On event in November 2025.

Decision

The committee approved contributions of £12,500 from the Dunfermline Area Wide portion of the Local Community Planning Budget and £12,500 from the Dunfermline Community Recovery Fund to support the delivery of the Dunfermline Christmas Lights Switch On event in November 2025.

Councillors Glen and Hall-Muir left the meeting prior to consideration of the following item having earlier declared an interest.

223. LOCAL COMMUNITY PLANNING BUDGET REQUEST - TAPPED! YOUNG PEOPLE PROJECT ON ILLEGAL MONEY LENDING – KINGDOM COMMUNITY BANK

The committee considered a report by the Head of Communities and Neighbourhoods Services seeking a contribution from the Local Community Planning Budget (Anti-Poverty Fund) to support a project to raise young people's awareness of the perils of illegal money lending.

Decision

The committee agreed a contribution of £10,000 from the Local Community Planning Budget (Anti-Poverty Fund) to support the project.

Councillors Glen and Hall-Muir rejoined the meeting after consideration of the above item.

224. TRAFFIC REGULATION ORDER - SANDPIPER DRIVE, DUNFERMLINE – PROPOSED 30MPH SPEED LIMIT

The committee considered a report by the Head of Roads and Transportation Services seeking approval to introduce a 30mph speed limit on Sandpiper Drive, Dunfermline.

Decision

The committee, in the interests of road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the 30mph speed limit as detailed in Drawing No. TRO25_77 (Appendix 1 of the report) with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

225. TRAFFIC REGULATION ORDER - TOWNHILL ROAD, DUNFERMLINE - PROPOSED RAISED TABLE

2025 CODAC 91

The committee considered a report by the Head of Roads and Transportation Services seeking approval to install a traffic calming feature in the form of a raised table on Townhill Road, Dunfermline.

Decision

The committee, in the interests of road safety:-

- (1) agreed to the promotion of a Road Hump Notice to install the traffic calming feature as detailed in Drawing No. TRO25_73 (Appendix 1 of the report) with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

226. TRAFFIC REGULATION ORDER - KINGSEAT ROAD, DUNFERMLINE - PROPOSED SPEED CUSHIONS

The committee considered a report by the Head of Roads and Transportation Services seeking approval to install traffic calming features in the form of speed cushions on Kingseat Road, Dunfermline.

Decision

The committee, in the interests of road safety:-

- (1) agreed to the promotion of a Road Hump Notice to install traffic calming features as detailed in Drawing No. TRO25_72 (Appendix 1 of the report) with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

227. COMPLAINTS UPDATE 2024/25

The committee considered a report by the Executive Director (Communities) providing an overview of complaints received relating to the City of Dunfermline committee area for the year from 1 April 2024 to 31 March 2025.

Decision

The committee noted:-

- (1) the contents of the report; and
- (2) the complaints responded to in target timescales and the proportionality of service complaints.

228. DELEGATED PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services detailing a number of property transactions that had been processed under delegated powers between 2017 to 2025.

Decision

The committee noted the report.

229. PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

Decision

The committee noted the report.

230. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director (Finance and Corporate Services) relating to the Forward Work Programme of the City of Dunfermline Area Committee.

Decision

The committee:-

- (1) noted the City of Dunfermline Area Committee Forward Work Programme; and
- (2) agreed to advise the Convener, Lead Officer and Committee Officer of any suggestions for specific areas they would like to see covered in any future reports.

28 October 2025

Agenda Item No. 4

Supporting the Local Community Plan – Operational Briefing on Policing Activities within Dunfermline

Report by: Inspector Conrad Musgrave – Community Inspector, Dunfermline

Wards Affected: Dunfermline, North, South and Central.

Purpose

This report updates elected members on Policing activity in the above areas.

Recommendation(s)

Members are asked to endorse action taken to date and support Police Scotland moving forward in addressing priorities.

Resource Implications

No additional resource implication arising from activity outlined in this report.

Legal & Risk Implications

There are no legal or current risk implications.

Impact Assessment*

No impact assessment has been undertaken specifically for this report. This report is for information only.

Consultation*

No consultation has taken place regarding this report. Members will appreciate the key to success in work of this nature is partnership – not only between the services and agencies involved but also with elected members and local communities, which was ongoing throughout the reporting period.

1.0 Background

- 1.1 This report provides members with an update on the activities of Police Scotland staff within Dunfermline area during the period 1st April 2024 – 31st March 2025.

2.0 Issues and Options

- 2.1 This report gives an overview of the police activity for the period being reported on.

3.0 Police Scotland, South and West Fife Area Plan – Update

- 3.1 The Local policing plan reflects a strong commitment to safeguarding the security of the people and communities of Fife.
- The priorities for West Fife area are decided by data from our strategic assessment which details threats and risks, and also from feedback from local authorities, partners, and residents in the [Your Police survey](#).
- Violent crime
 - Crimes of theft and dishonesty
 - Anti-social behaviour
 - Substance misuse
 - Road safety
- 3.2 Priorities for the Dunfermline area are continually shaped by data from the Fife Division's Strategic Assessment, which outlines key risks and threats.
- Ongoing involvement from local communities and partners in setting priorities and reviewing performance is essential to sustaining high standards of service delivery.
- 3.3 Locally, our priorities continue to be ;
- Violent Crime
 - Crimes of theft and dishonesty
 - Substance misuse
 - Anti-social Behaviour
 - Road Safety
- 3.4 Fife Division is led by Chief Superintendent Derek McEwan who holds the title of Local Police Commander, and who is supported by three Superintendents and seven Chief Inspectors. This collection of officers forms the Fife Divisional Command team.
- 3.5 The responsibilities of the Divisional Command Team, is to:
- Deliver local policing,

OFFICIAL: POLICE AND PARTNERS

- Ensure a visible, accessible and professional police service is provided in local communities in Fife.
- Drive accountability.

4.0 Community Policing Teams Activity 1 April 2023 – 31 March 2024



OFFICIAL: POLICE AND PARTNERS



- 4.1 Throughout the reporting period the area has been served by a Local Area Commander Christopher Dow, Community Inspector Conrad Musgrave, Community Sergeant Fraser Simpson and six Community Constables, supported by response colleagues and specialist resources from various divisional and national departments.
- 4.2 Chief Inspector Christopher Dow commenced his role as Local Area Commander in January 2025. Inspector Neil McGurk has retired and been replaced by Inspector Conrad Musgrave in January 2025, and Fraser Simpson continued his role as Community Sergeant.
- 4.3 The Community Constables remains similar to last year's Area Committee report, bringing a wealth of local policing experience.
- 4.4 PC Scott Morgan has returned to response policing to develop towards promotion, whilst both PC Gieldon Bruce and Ross Menzies take the role of Dunfermline PSYV group coordinator and vice coordinator respectively.
- 4.5 PC Ross Menzies and PC Vincent Gieldon-Bruce continue as local Community Policing Team for the South Ward.
- 4.6 PC Graeme Radcliffe and PC Katie Carruthers have been assigned to North Dunfermline. PC Graeme Radcliffe brings a wealth of experience in roads policing, response policing as well as supervisory roles as acting sergeant for large scale events and on response teams for several years. PC Katie

OFFICIAL: POLICE AND PARTNERS

Carruthers brings experience in Response Policing and Community Investigation Unit roles.

- 4.7 PC Ailsa Morrison and PC Colin Lynch remain in their role for the Central Ward.
- 4.8 Community Officers continue to attend Community Council Meetings where possible as well as Tenants and Residents Association (TRA) meetings and 'walkabouts'. During the reporting period, community officer have attended more meetings than previous period, however given other commitments, abstractions and being attached to a shift pattern, it is not always possible for community officers to attend in person. Engagement is carried out before and after meetings with the respective chairs, ensuring any concerns raised are dealt with appropriately.

Commitments

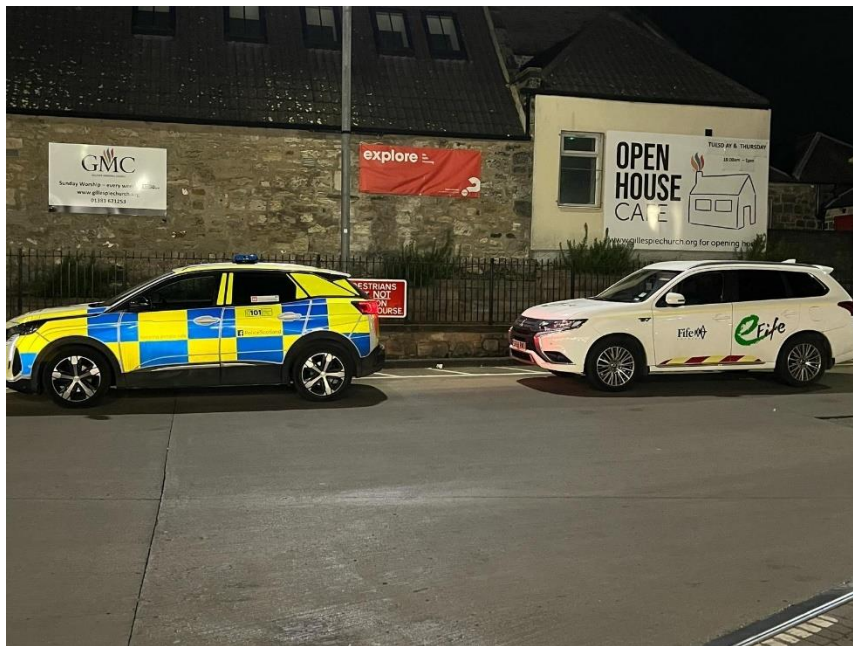
- 4.9 Nationally, the number of Missing person investigations has decreased by 10.1% (1,653 fewer) compared to the same period last year. Quarter 4 2024/25 recorded the lowest figures for the last three years falling by 11.9% from the previous quarter. Despite this reduction, missing Persons and concern for person calls continue to create much of the demand with significant resources dedicated to these types of enquiries.
- 4.10 In Fife, 1624 National Missing Person Reports (NMPR) were raised, with 1108 (67.93%) of that made up from persons aged 10-19 years of age. In Dunfermline, 185 National Missing Person Reports were raised, with 123 (66%) of that made up from persons aged 10-19 years of age. These figures are a significant decrease from figures gained in 2023/24 whereby 292 NMPR were raised.
- 4.11 The introduction and development of the Missing Person Framework and joint working approaches at local and national level being undertaken, the use of national protocols and local interventions and improved call management are all contributing to the decreasing number of missing persons investigations. Alongside this, it is anticipated that alignment to the mental health pathways will provide suitable interventions and contribute to the reducing trend.
- 4.12 Based at P Division HQ, PC Lauren Wilson is the missing person coordinator, responsible for chairing daily multiagency meetings with partners to come up with solutions for frequent missing youths, avoiding the requirement for response and community officers to launch Missing Person investigations when they are not merited.
- 4.13 Demand relating to calls involving persons in Mental Health crisis continue to create challenges across the service. Contact, Command and Control (C3) personnel continue to utilise the Mental Health Pathway (MHP), to better assist those suffering from mental health concerns and distress, ensuring they receive the appropriate care from a dedicated NHS team, providing the right care at the right time leading to positive outcomes.

OFFICIAL: POLICE AND PARTNERS

- 4.14 Police Scotland recorded 1167 'concern for person' type calls in Dunfermline during the reporting period, requiring differing levels of police response and resources.
- 4.15 Incidents where there is a concern for the wellbeing of an individual submit reports detailing the concern on a Vulnerable Persons Database (VPD) in order that this information can be assessed and shared with appropriate partners. The reporting tool in relation to this system does not break down into individual stations, however across the three policing areas in West Fife 5,839 such reports were submitted during the reporting period, a decrease from 6,730 the previous period.
- 4.16 The Mental Health Response Car (MHRC) is an SAS vehicle staffed by a paramedic and a MH trained nurse from UCAT. The MHRC can be tasked by phoning a contact number by police. They can provide telephone assistance to Police and to the person suffering MH distress or attend a locus with or without Police (depending on the risk assessment) to conduct a MH assessment. The MHRC have proven valuable for assessing arrested person at locus prior to them being brought into custody, confirming the person is fit for custody and negating the need for them to attend A&E for any MH assessment.
- 4.17 Distress Brief Intervention (DBI) is a service that allows trained police officers and other emergency and primary care services to refer people experiencing mental health distress to get the right support from the right agency. The use of DBI often allows officers to promptly return to their core policing duties, in the knowledge that that most appropriate support has been provided.
- 4.18 Domestic crime investigations and incidents continue to remain a priority for Police Scotland and form a major part of daily business for Dunfermline resources. Confidence is growing for survivors of domestic abuse to come forward for historic cases, allowing for safeguarding measures to be implemented to ensure the safety of all those involved and the correct management of risk.
- 4.19 Disclosure Scheme for Domestic Abuse Scotland (DSDAS) is a good example of prevention work in tackling domestic abuse. During the period 01 April 2024 to 31 March 2025, 7,296 DSDAS applications were submitted to Police Scotland, an increase of 23.4% overall. Power to Tell (PTT) applications increased by 14.5% (659 applications) and Right to Ask (RTA) applications increased by 38.3% (1,048 applications) compared to the same period last year. The continued increase in DSDAS applications represents greater awareness and use of the scheme.
- 4.20 Community Officers have continued positive links with partners and communities to ensure the issues that matter the most to local people are still being addressed. Community officers gather vital intelligence from these relationships and are involved in the preparation and execution of proactive operations, such as executing drug and property search warrants.

OFFICIAL: POLICE AND PARTNERS

- 4.21 Community officers regularly visit and engage with faith group leaders in their respective ward areas, developing meaningful partnerships with these communities. In an ever-changing world, we understand the importance of these relationships in problem solving community issues.
- 4.22 Dunfermline Community officers continue to have a positive relationship with the two Mosques in the City. In addition, we welcome the Ahmadiyya Muslim Community into the James Allan Centre, Dunfermline after an overwhelmingly positive public consultation process.



5.0 School Engagement



- 5.1 Community officers work collaboratively along with educational staff and other partners provide support for pupils, parents, and carers. Ward officers continue to promote positive behaviour and community learning within the school environment.
- 5.2 Regular meetings with all school headteachers fosters a strong, positive working relationship by providing a dedicated space for open communication and collaboration between the police and local schools. These regular meetings allow both parties to address concerns, share updates, and discuss emerging issues, from student safety to community challenges. By working together, the police can better understand the specific needs and dynamics of each school, while headteachers can raise any concerns about potential risks or behaviours that might affect the school environment. This proactive approach not only strengthens trust but also ensures that both the police and educational leaders are aligned in their efforts to create a safe and supportive environment for students.
- 5.3 Moreover, these meetings demonstrate a commitment to community engagement and foster a sense of shared responsibility. By maintaining regular contact, the police can offer expertise in areas such as crime prevention and safeguarding, while headteachers can provide valuable insights into school-specific issues. Ultimately, these meetings help to build a

OFFICIAL: POLICE AND PARTNERS

cohesive, proactive relationship that enhances the safety and well-being of students both in and out of the classroom.

MVP

- 5.4 Dunfermline Community Team have collaborated with Dunfermline High School and driven the Mentors in Violence Prevention programme (MVP). This peer education programme identified, as the most effective means of providing impactful school inputs, tackled emotive subjects such as bystander effect, violent behaviour, misogyny, bullying behaviours and social media.
- 5.5 Teachers from feeder primary schools to Dunfermline High praised the programme's ability to address complex issues in an age-appropriate, engaging way. Headteachers noted improved relationships between the primary and secondary schools, enhancing the overall transition process. Peer educators shared that participating in the programme made them feel more empowered, and several have expressed interest in pursuing leadership roles beyond the school setting.
- 5.6 At Dunfermline High School, there has been a noticeable increase in student engagement on issues of violence prevention and respectful relationships. Senior pupils now view themselves as role models, contributing to a more positive and supportive school environment.

School Inputs

- 5.7 As per the previous year, the Community ward officers in conjunction with Crime Reduction officers delivered a series of educational inputs during the reporting period on the following topics,

- **Child Exploitation and Internet Safety (CEOP) Talks**
- **Stop Hate - Hate Crime Awareness Inputs**
- **Drug and Alcohol Awareness Inputs**
- **Anti-social Behaviour Inputs**
- **Conflict and Violence Resolution**
- **ONLINE HIGH – Drug distribution inputs.**

The officers further delivered the following initiatives during the reporting period –

- 5.8 Fire-raising and Antisocial Behaviour inputs were delivered as a proactive approach to an emerging issue heavily publicised on social media. Working alongside our Scottish Fire and Rescue Service Colleagues, PC Ross Menzies delivered high quality and hard-hitting inputs as to the ripple effect fire raising and antisocial behaviour can have on the Dunfermline Community. A sharp decrease in calls came as a result, as well as an increase peer on peer reporting.



Initiatives

- 5.9 The Rivals United initiative, held Monday, 17 February 2025, at Pitreavie Training Ground in Dunfermline, brought together 110 pupils from schools across Kirkcaldy and West Fife for a day of football training, educational workshops, and engagement with players. Targeting young people aged 12 to 17, the event encouraged teamwork, respect, and positive behaviour while addressing football-related anti-social behaviour.
- 5.10 Participants took part in football training sessions, as well as discussions with officers on key topics such as racism, anti-social behaviour—including the dangers of pyrotechnics—and mental health awareness. These sessions were designed not only to educate and inspire but also to encourage young people to connect with their peers in a positive and supportive environment.
- 5.11 It was recognised that the organisations involved in football could work together to reduce harmful behaviour and promote individual and community wellbeing, both in relation to football and more widely, through a collaborative approach to prevention, diversion and education based upon building decision-making skills and resilience.
- 5.12 Keeping children safe online continues to be a challenge for police, parents, carers and educators. From listening to the concerns of parents, many find it difficult to keep up with the fast-changing online world their children are growing up in. PS Simpson and Fife Council Social Work are embarking on an online safety resource designed to give parents clear, practical information

about the risks young people may face online—such as cyberbullying, inappropriate content, online predators, and scams—and how to protect them. Parents can dial in to the online monthly webinars to gain a knowledge in social media platforms, gaming chats, or privacy settings, as well as spot the warning signs, and have informed conversations with their children to keep them safe and confident online.

- 5.13 As part of our community safety and education efforts, we are working with students from Fife College who are currently on placement in local primary schools. This initiative provides them with tailored resources to help deliver age-appropriate lessons on important social topics such as hate, diversity, and what makes us all different. Through storytelling, activities, and open discussion, these sessions aim to build empathy, challenge harmful attitudes, and promote respect from an early age. This project not only supports positive values in young learners but also gives college students valuable experience in leading sensitive conversations in the classroom. By equipping future educators with the right tools and confidence, we are fostering a generation of informed, inclusive young people.

6.0 Dunfermline PSYV

- 6.1 PSYV promotes a practical way for young people to understand policing by supporting the Police in their local area through volunteering. As part of this, young people are given a chance for their voice to be heard and encouraged to promote good citizenship.

- 6.2 Dunfermline Police Scotland Youth Volunteers (PSYV) is a 'non-profit' constituted group run by adult volunteers supporting 20 young volunteers between 13 and 17 years of age who contribute their time and skills to support and work alongside local communities.

The aims of the PSYV are to:

- Promote a practical understanding of policing amongst all young people;
- Encourage the spirit of adventure and good citizenship;
- Support local policing priorities through volunteering;
- Give young people a chance to be heard; and
- Inspire young people to participate positively in their communities.

- 6.3 PC Scott Morgan led the Dunfermline PSYV group until he was replaced in March 2025 by PC Vincent Geldon Bruce.

OFFICIAL: POLICE AND PARTNERS



- 6.3 Project Sugarcoat showcased the creativity of these talented individuals who have worked alongside Youth Space, Police Scotland Youth Volunteers, filmmaker Adam Stanley, and OnFife. This exhibition follows the topics of Underage Vaping, Peer Pressure, DIY Punk Bands, Mental Health and Behind-The-Scenes reflection.

The exhibition at Carnegie Library and galleries ran from 28/06/2024 - 04/08/2024 enjoyed by many persons living in and visiting Dunfermline.

ONLINE HIGH

- 6.4 In 2023, Dunfermline PSYV launched a youth-led screen education project, selecting drug dealing as the focus after two local teens died from drug-related causes. Identifying a lack of relevant school resources, PSYV created Online High, a film produced by young volunteers with adult mentor support. It explores online drug distribution and its consequences, including overdose and criminality.
- 6.5 The project, supported by YouthLink Scotland and Barnardo's, includes an educational pack aimed at sparking meaningful discussion.
- 6.6 Designed for broad use across Scotland, the toolkit is freely accessible via YouthLink's "No Knives Better Lives" website and empowers youth through education and awareness.
- 6.7 The official launch of Online High took place on Tuesday, 1 October, 2024 at the Odeon Cinema Dunfermline, saw the youth volunteers, senior Police Scotland officers, school rectors, elected members, youth work leaders, social work department and young people from the local area come together to

OFFICIAL: POLICE AND PARTNERS

OFFICIAL: POLICE AND PARTNERS

watch the premier screening of the film. Guest speakers included ACC Emma Bond, Superintendent Katheryn Fairfield, Orielle Taylor from Youthlink Scotland and Sharon Young from Bernardos.

- 6.8 It was clear to everyone in attendance that the dedication to this initiative has helped bring the voices of young people to the forefront and highlight critical issues surrounding drug use and safety.
- 6.9 Since the launch, PC Scott Morgan and Orielle Taylor hosted several seminars allowing those interested in using the educational toolkit to be provided a presentation and practical tips on how best to effectively deliver the material.
- 6.10 Feedback from Secondary Schools and youths settings who have delivered the Online High programme has been overwhelmingly positive, with facilitators commenting upon how engaged the young people are with the programme.
- 6.11 The legacy of the Online High product created by youths to tackle drug distribution is one of empowerment and community-driven change. By providing young people with the tools and platform to create and distribute content addressing such a pressing issue, the project becomes a beacon for youth advocacy and social responsibility.
- 6.12 This initiative allows young people to take ownership of the problem, offer unique perspectives on drug distribution, and challenge stereotypes. The film, alongside the educational product, not only raises awareness about the dangers of drug trafficking but also fosters a deeper understanding of the complex societal structures behind it, creating a lasting impact on viewers, policymakers, and other stakeholders.
- 6.13 Moreover, the beauty of this project lies in its adaptability and the potential to extend its impact to a wide range of social issues. The framework used to develop the film and educational material can easily be tailored to address topics such as bullying, climate change, mental health, or racial inequality.
- 6.14 The flexibility of the format allows young creators to adapt the core message and narrative style, ensuring that the product resonates with diverse audiences while maintaining its educational value. This adaptability ensures that the project is not only relevant today but can also evolve to tackle

OFFICIAL: POLICE AND PARTNERS

emerging social challenges in the future, creating a cycle of youth-led advocacy and positive societal change.

- 6.15 Adopting the Online High product as best practice at a national level showcases the best of what PSYV, Police Scotland and its partners can deliver when the right, determined minds are embraced.
- 6.16 The film, educational toolkit and guidance notes are readily available on the Youthlink Scotland Website free of charge.
- 6.17 Online High has been nominated for a Police Scotland Excellence award under the Community Engagement Award.
- 6.18 Invisible Spaces, the latest project involving Dunfermline PSYV will showcase and promote services that actively contribute to the prevention of mental health issues by supporting mental wellbeing within communities. By using film and digital content, we will highlight initiatives that provide accessible, community-driven support.
- 6.19 Through a multi-platform approach – including film, social media and community engagement– Dunfermline PSYV will raise awareness and increase access to vital services that foster positive mental health, connection and resilience across Dunfermline and West Fife.
- 6.20 Funding from Fife Councils anti poverty fund and The National Lottery has been secured, and filming now underway with Shiresmill Riding therapy Centre first to be highlighted and its work promoted.

Events

- 6.21 The Dunfermline Police Scotland Youth Volunteers (PSYV) have been making a big difference at local community events.
- 6.22 At the 2024 Christmas Light Switch On, they partnered with Fife Council to assist with the event's economic impact assessment. The volunteers surveyed members of the public to gather feedback, helping the council better understand the value and reach of the event.
- 6.23 The PSYV also played an important role in the Children's Christmas Concert at the Alhambra Theatre, led by the Dunfermline Children's Gala committee. Acting as runners and children escorts, they ensured the event ran smoothly, supporting young performers and assisting behind the scenes.

OFFICIAL: POLICE AND PARTNERS

- 6.24 In addition to event support, the Youth Volunteers brought festive cheer to elderly patients at Queen Margaret Hospital in Dunfermline. They created and delivered handmade Christmas cards, spending time engaging in conversations to lift patients' spirits and show them support during the Christmas period.
- 6.25 High Visibility Community Speedwatch Deployments promote road safety in areas where concerned members of the public have raised concerns over speeding drivers.
- 6.26 PSYV deploy to areas vulnerable to housebreaking and deliver information leaflets providing practical home security advice. The benefit of utilising the PSYV in this regard is many houses can be covered in one evening.
- 6.27 PC Scott Morgan was praised at this year's Dunfermline Press Community Champion Awards for 2024/2025, winning the Community Champion Award. For over ten years, PC Morgan has led several successful creative and impactful youth projects with his Dunfermline PSYV team.

7.0 Violence, Disorder and Anti-Social Behaviour



- 7.1 Violent crimes remain a priority and are always investigated robustly and timeously to provide reassurance to the victims of such crimes.
- 7.2 Violent crime and violent offenders are managed robustly with local investigative work being supported by divisional departments such as CID, Community Investigation Unit (CIU) and nationally by specialist divisions including Specialist Crime Division (SCD)

OFFICIAL: POLICE AND PARTNERS

- 7.3 Local and divisional management meetings are held on a weekly basis where local repeat offenders, emerging trends and hotspot areas are analysed to develop early intervention tactics to minimise repeat offending.
- 7.4 The prevention, investigation, and detection of all forms of violence remains a priority. During the reporting period, the volume of serious assaults increased slightly from that of 2023/2024 to 21. This is up from 16 in the previous year. Common assaults also increased significantly in 2024/25 from 479 to 513.
- 7.5 Tackling violent crime has remained a key priority throughout the reporting period and will continue to be in the next. Officers will maintain a proactive approach to detect, deter, and disrupt offenders. Victims will consistently be referred to partner agencies for personalised support.
- 7.6 Police are alive to the concerns the public have in relation to Antisocial behaviour. We are aware of the challenges and issues around specific areas, particularly in the City Centre/Bus Station, Pittencrieff Park, Calais Woods as well as an increase in social media coverage documenting the subject nationwide.
- 7.7 Dunfermline Police have a good working relationship with management from Stagecoach and have regular teams meeting to temperature check the issues at Dunfermline Bus Station. This provides a vital insight into what drivers; cleaners and the bus station supervisor are facing. Engagement with school rector has allowed for tweaks to be made to a particularly problematic route attracting ASB and vandalism to buses from High Schools. This alteration to the route has proved successful with drivers noting an improvement in the behaviour of youths using the bus and no further damage reported.
- 7.8 Bus Station checks are documented on the local Sergeants log, with the dictum being one check per shift per day. Officers are advised to enter the Bus Station and speak with the supervisor.
- 7.9 Funding was again received from Community Safety Partnership to supply private security staff to patrol the bus station and City centre area during the festive Holiday period. This initiative proved to be a success with those using the Bus Station and taxi ranks noted as feeling more safe and secure.
- 7.10 Pro-active Police patrols in Pittencrieff Park resulted in several youths being identified causing minor fire damage. Engagement with parents and submission of reports through the youth justice system have contributed to a reduction of ASB incidents in those areas. We are aware that issues in these areas historically re-emerge, as such this remains a focus for proactive patrols and positive youth engagement.
- 7.11 ASB calls within Dunfermline area remained consistent with 2023/2024 period with 3256 in 2024/25, an increase from 3111 for 2023/2024. Despite the increase, these figures represent a drop over the 3 year period.

OFFICIAL: POLICE AND PARTNERS

- 7.12 During April and July 2024, PS Simpson arranged for a Police Scotland 'ride along' providing local councillors the unique opportunity to accompany him on and experience a Saturday backshift in Dunfermline. This experience has been rolled out Fife wide with councillors from neighbouring areas seeking to gain from this insightful opportunity not only accompanying response and community officers, but officers from all departments within the organisation.
- 7.13 The local night economy continues to be important to the city, various visitors from out with coming into Dunfermline to enjoy the various pubs and eateries the city has to offer. Street Pastors deploy on two shifts on the last Saturday and last Thursday of each month, providing vital support to vulnerable members of the public. Community officers have a close working relationship with the pastors and engage with them during their deployments.
- 7.14 Dunfermline Community officers continue to work closely with the divisional alcohol licencing sergeant to ensure licenced premises are working within the regulations set by Fife Council Licensing. When required, joint visits to premises of concern are carried out to provide support and guidance on how to improve practices.
- 7.15 The Pubwatch group of 20 local licensed premises are represented at quarterly meetings to share information on issues surrounding emerging trends and problem customers. The group actively issue banning orders to individuals who display violence, ASB or are found in possession of drugs within the premises. Local community officers are invited to and regularly attend Pubwatch meetings and provide advice, guidance and share intelligence to keep revellers in Dunfermline safe.

8.0 Road Safety and Road Crime



OFFICIAL: POLICE AND PARTNERS

- 8.1 Road safety and casualty reduction remain a priority for Police Scotland and regularly raised during our engagements with partner organisations and the public.
- 8.2 Community Officers continue to promote road safety in and around our schools and local communities, delivering the following:
- ‘Pop up bairns’ - cut out children displayed outside schools to promote safe.
 - Pop up Jims – Cut out of police officer holding speed gun as a deterrent against speeding.
 - Parksafes Deployments – Engaging with the public and encouraging responsible parking around schools.
 - Supporting Park Safe Wardens - Pupils who conduct patrols at their schools and offer advice regarding safe parking.
 - Police Speed Checks deployments within the community where those exceeding the speed limit are issued fixed penalty tickets.
 - Dunfermline Stand Against Speeding Campaign
 - National and local road safety campaigns, such as winter road safety week and Drink/Drug driving campaign.
- 8.3 Community Speedwatch is a road safety initiative where trained members of the public and volunteers are supported by Police officers conducting speed gun deployments around highlighted areas. Warning letters are sent to offending motorists identified to be driving more than the speed limit.
- 8.4 The Community Speedwatch initiative, coordinated by PC Colin Lynch, extends between April and October deploying at various locations across the Dunfermline area. Volunteers are provided Unipar and conflict management training to assist with their deployments.
- 8.5 Volunteers are recruited via local Community Council meetings and through responses to social media adverts.
- 8.6 Community Police Officers continue to undertake proactive deployments at various locations across Dunfermline to highlight speeding concerns and take enforcement action.
- 8.7 On a regular basis, local community, response and Special Constable officers carry out speeding deployments in hotspot area identified following analysis of collision data or following complaints from the public. Pop up Jims, which take the form of a cut out image of a police officer holding a speed gun, are regularly deployed in and around local schools.
- 8.8 Mobile camera vans are also regularly deployed in and around Dunfermline to deter any irresponsible driver behaviour while providing enforcement. Statistics relating to the deployment of the mobile speed vans is now contained within local ward reports.

OFFICIAL: POLICE AND PARTNERS

- 8.9 Pupils at local Primary Schools have benefited from cycle training and education about safer cycling in the road environment, including journeys to and from school and in residential areas through the Bikeability scheme. Dunfermline Community officers have played an active role in supporting this scheme over the reporting period.
- 8.10 During the reporting period and in conjunction with Road Policing Officers, the Community Team also supported a variety of national campaigns.
- 8.11 Maintaining a good working relationship with Road Policing Officers has brought several successes during the reporting period, with numerous road traffic offences detected, vehicles seized, and suspects handed down significant prison sentences for the more serious offences.
- 8.12 Highlighting the positive enforcement the above efforts make on Police Scotland social media channel 'X' allows local officers to show the public what they are doing to enhance the safety in Dunfermline and beyond. Many of these social media posts are picked up by local press who publish articles, allowing for further reach.



9.0 Drug and Alcohol Misuse



- 9.1 Although the link between substance misuse and crime is complex, there is evidence to suggest that a significant number of those committing criminal offences have problematic alcohol or drug use.
- 9.2 With a view to tackle this, officers utilise the expertise of different partnership organisations working approach with Clued -Up, Fife Council Housing, Fife Council Safer Communities Teams and Street Pastors. This provides avital intelligence stream and first-hand information as to what the issues surrounding Antisocial Behaviour are being encountered in and around Dunfermline.
- 9.3 Internally, officers in various departments such as Divisional Intelligence Office, CID and CIU, are involved in the disruption of those dealing illegal substances. Community officers often take the lead on investigations into the sale and supply of controlled drugs.
- 9.4 During the reporting period, £130,202 worth of drugs have been seized by Police Scotland officers in Dunfermline. Division wide, over £870,000 worth was seized, as well as cash linked to illicit trade of drugs.
- 9.5 Through our strong community relationships, local officers continually collate from both members of the public and partners. Our dedicated intelligence unit is responsible for the assessment and dissemination of intelligence. Intelligence received is assessed for credibility and the possibility of developing the intelligence leading to enforcement action. When sufficient intelligence is obtained, an application is then made to a Sherrif to obtain a drug search warrant for the premises concerned. Specialist officers including Method of Entry, dog handlers, Remotely Piloted Aircraft Systems (Drones) and search

OFFICIAL: POLICE AND PARTNERS

trained officers are utilised to support local officers in the execution of these warrants.

Examples of note include:

A woman, aged 46 years, was arrested and charged after a quantity of Bromazolam tablets with an estimated street value of £587 was recovered from her property after being subject of a Misuse of Drugs warrant. (August 2024)

Two males, aged 42 and 25 were arrested and charged after £117,270 worth of cocaine and £2866 in cash was recovered from their address. (January 2025)

A 41-year-old male was reported for warrant after 16 cannabis plants were recovered from an address in Dunfermline. (July 2024)

- 9.6 Dunfermline officers applied for 84 of misuse of drug search warrants during the reporting period. This provides public reassurance we are doing all in our power to help curb the devastating effect drugs have on our communities. We continue to encourage those who witness drug dealing and drug misuse in their area to contact us directly or via Crimestoppers.
- 9.6 During the reporting period officers continue to conduct regular inspections of licensed premises, including off-sales premises. Officers offer advice and guidance to license Holders in good practices for running their business to try and prevent them from breaching their license.
- 9.7 Each inspection is recorded on Police Scotland innkeeper system, of which the Divisional Licensing Unit has oversight. PS Neil Ewing, divisional Licensing Sergeant, identifies any emerging issues so they can be addressed at an early stage and interventions to provide support and guidance to publicans.
- 9.8 On 19th of September 2024, PS Simpson conducted a ride along with Dunfermline Press Journalist, Alexandra Baff to provide an insight into the daily duties of officers within Dunfermline Police Station.
- The day began with Alexandria receiving a tour of the station and an input from the various departments that are based in the building.
- She accompanied officers to a misuse of drugs warrant briefing and execution. She was able to see firsthand the excitement and adrenaline rush these deployments give you. Over £3000 worth of cocaine was seized and 3 people arrested for misuse of drugs offences. Alexandria and PS Simpson later carried out a Speedar deployment and Park-Safe deployments at Townhill primary School.
- 9.9 It will cost You Campaign as highlighted in the PSYV section.

9.10 Dunfermline Pubwatch Group liaison, as highlighted in 7.15.

10.0 Acquisitive Crime



- 10.1 Acquisitive crime encompasses all offences involving dishonesty, including housebreaking with intent to steal, complex frauds, bogus workmen scams, online shopping frauds, shoplifting, and vehicle-related thefts.
- 10.2 We remain committed to protecting the most vulnerable members of our community by deterring, disrupting, and bringing to justice those involved in acquisitive crimes. Community officers work in close partnership with internal departments such as CID, DIO, and the Community Safety Officer, as well as with external partners like Crimestoppers and Community Safety teams.
- 10.3 Dunfermline continues to experience a slight rise in shoplifting incidents during the reporting period, reflecting a national trend likely linked, in part, to the ongoing cost-of-living crisis. Local analytical work is being undertaken to identify premises frequently targeted, allowing for focused crime prevention and security guidance. Efforts are also underway to develop innovative technologies that would enable retailers to report incidents directly helping to reduce officer time and streamline identification. The recent introduction of Digital Evidence Sharing Capability (DESC) has greatly improved and streamlined the process of obtaining footage from retailers and sharing this with the court.
- 10.4 PC Dale Clark is a dedicated officer who is responsible for the investigation of shopliftings in Dunfermline. He identifies patterns of offending, suspect high-hitters and brings together departments to assist in the identification of offenders and bringing them to

OFFICIAL: POLICE AND PARTNERS

- 10.5 Community officers maintain active collaboration with the national Retailers Against Crime (RAC) agency, local shopkeepers, and Kingsgate Shopping Centre management. This partnership supports the exchange of vital intelligence on offenders and the identification of emerging, more sophisticated retail crime trends.
- 10.6 A dedicated unit has been established to tackle retail crime throughout Scotland. Following a £3m funding allocation from the Scottish Government, the Retail Crime Taskforce was created to address the rise in offences, such as shoplifting. A strategy which focusses on the prevention of retail crime, as well as enforcement against offenders has been developed in consultation with members of the Scottish Partnership Against Acquisitive Crime (SPPACE), including the Scottish Retail Consortium, Retailers Against Crime, the Scottish Grocers Federation, the Crown Office and Procurator Fiscal Service, and Trading Standards Scotland.
- 10.7 Online and telephone fraud remains prevalent across the country, with vulnerable individuals being most at risk. National crime prevention messages are being widely shared across various media channels and are locally supported by Community Policing Teams and Divisional Community Safety Officers to raise public awareness and prevent further offences.
- 10.8 These crimes often include online sexual exploitation, where offenders use social media apps to coerce victims into sharing intimate images, followed by attempts to extort money under the threat of public disclosure. Other scams involve fraudulent messages from seemingly legitimate companies with whom the victim may have had previous interactions.
- 10.9 These offences are typically committed by organised groups operating from outside the UK, making detection challenging. Victims often suffer significant emotional distress, embarrassment, and financial loss as a result.
- 10.10 During the reporting period, there was a slight increase in housebreakings and motor vehicle thefts affecting both residential and commercial properties.
- 10.11 The methods used in vehicle thefts across Fife Division have varied. Techniques include 'keyless vehicle thefts'—where homes are broken into to steal car keys—and the use of electronic compromise to steal vehicles without physical keys. Criminals use devices to relay signals from vehicle keys (even those inside the home), allowing them to unlock and start vehicles. Once inside, they can access the vehicle's OBD port to clone the key signal or program a new transponder key to steal the car.
- 10.12 Preventative messages were shared via Police Scotland's social media channels to raise public awareness and offer guidance on how to protect

against vehicle theft. These messages were also distributed through various community group pages in collaboration with local partners.

- 10.13 HQ CID, as well as local CID Detectives take the lead on these investigations. They call upon the resources and expertise of road policing colleagues and intelligence officers to carry out actions plans including stop points and intelligence led searches with a view of disrupting, deterring and detecting those responsible.
- 10.14 Various Community Safety stalls have been set up in the Kingsgate Centre, churches and leisure facilities where community officers provide practical advice on what to look out for and how to prevent and deter offenders on all types of acquisitive crime.
- 10.15 Two local Special Constables lead on Operation Rural. SC's Johnstone and Armstrong visit farms throughout West Fife providing support, reassurance, and security advice to outlying rural communities. The officers involved are themselves members of the farming community and can easily relate to the specific issues that impact them. Their wealth of knowledge in this field and effective communication network ensures any emerging issues relating to rural crime are communicated quickly.

11.0 Moving Forward

- 11.1 Dunfermline Community officers continue to build on existing bonds we have with community partners. Officers will continue to engage with, listen and respond to the concerns raised from all citizens of Dunfermline. We continue to strive to make this City as safe and secure as possible, providing all members of the public visiting, working, or living in Dunfermline with reassurance.
- 11.2 Social Media platforms, such as Facebook and X, continue to be a valuable mechanism for engaging with the public and sharing information. We recognise the importance of keeping the public updated and will seek to use X to promote local initiatives in Dunfermline. As previously highlighted, posts promoted on social media have been picked up by local press and highlighted in articles.
- 11.3 Dunfermline Community Officers, along with PSYV and other partners, continue to develop local youth engagement projects, highlighted above, to enhance engagement with young people within the community to break down barriers, whilst acting as both a diversionary and educational platform.
- 11.4 The past year has continued to present significant challenges for everyone including the Police, other emergency services and the wider public sector partners we regularly collaborate with. This has seen an increased workload and demand on Police locally and nationally. I am confident however that with

the continued support from partners and communities, we can continue to provide a quality of service to the residents of each ward area and support local communities.

12.0 Conclusions

- 12.1 Members are invited to endorse action taken to date and support Police Scotland moving forward in addressing priorities.

Report Contact
Inspector Conrad Musgrave
Community Inspector
P Division
Police Scotland
Telephone: 03004269160
Email: CONRAD.MUSGRAVE@SCOTLAND.POLICE.UK

28 October 2025

Agenda Item No. 5

Scottish Fire and Rescue Service

City of Dunfermline Area Annual Performance Report

Report by: Craig Robertson – Station Commander – Dunfermline Community Fire Station – Scottish Fire and Rescue Service

Wards Affected: All City of Dunfermline Area Wards

Purpose

This report provides the Committee with incident information for the period 1st April 2024 – 31st March 2025. The incident information enables the Committee to scrutinise the Scottish Fire and Rescue Service (SFRS) Clackmannanshire-Fife-Stirling- City of Dunfermline Area - against its key performance indicators (KPIs)

Recommendation(s)

The committee is asked to:

1. Consider and comment on the progress across a range of KPI's within this report.

Resource Implications

None.

Legal & Risk Implications

The Police and Fire Reform (Scotland) Act 2012 provides the statutory basis for fire reform, including the responsibility to:

Put in place statutory planning and reporting requirements including providing facilities for consultation.

Make new arrangements for strengthening local engagement and partnership working, including a new statutory role in the LSO and development of local fire and rescue plans linked to community planning, along with clear powers for local authorities in relation to the provision of fire and rescue services in their area.

Impact Assessment

An Equality Impact Assessment has not been completed and is not necessary for the following reasons:

An Equality Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices

This document is circulated amongst SFRS Fife LSO managers to enable areas of high incidence to be scrutinised for reduction strategies.



CITY OF DUNFERMLINE AREA COMMITTEE PERFORMANCE REPORT

April 2024 – March 2025

*Covering the activities and performance in
support of the Fife Area Plan 2017*



**SCOTTISH
FIRE AND RESCUE SERVICE**
Working together for a safer Scotland

**Working together
for a safer Scotland**

1.0 Background

1.1 ABOUT THE STATISTICS IN THIS REPORT

The activity totals and other statistics quoted in this report are provisional in nature and subject to change because of ongoing quality assurance and review.

Because all statistics quoted are provisional there may be differences in the period totals quoted in our reports after original publication which result from revisions or additions to the data on our systems.

From 2015-16 onwards responsibility for the publication of end-year statistical data transferred from the Scottish Government to the SFRS. This change of responsibility does not change the status of the figures quoted in this and other SFRS reports reported to the Committee

2.1 DEFINITIONS

Accidental Dwelling Fire

Buildings are occupied by households, excluding hotels, hostels and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.

Fire Fatality

A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.

Fire Casualty

Non-fatal casualties consist of persons requiring medical treatment including first aid given at the scene of the fire, but not those sent to hospital or advised to see a doctor for a check-up or

observation (whether they do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury are recorded as precautionary 'check-ups'.

Deliberate Fire

Includes fires where deliberate ignition is merely suspected and recorded by the SFRS as "doubtful".

Non-Domestic Fires

These are fires identified as deliberate other building fires or accidental other building fires.

False Alarms

Where the SFRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Unwanted Fire Alarm Signal

Where the SFRS attends a non-domestic location believing there to be a fire incident, but on arrival it discovers that no such incident exists or existed.

Primary Fires

- Buildings (including mobile homes) fit for occupation (i.e. not wholly derelict) and those under construction.
- Caravans, trailers etc.
- Vehicles and other methods of transport (not derelict unless associated with business e.g. scrap metal).
- Outdoor storage (including materials for recycling), plant and machinery.
- Agricultural and forestry premises and property.
- Other outdoor structures including post-boxes, tunnels, bridges, etc.

Secondary Fires

- Single derelict buildings.
- Grassland etc., including heath, hedges, railway embankments and single trees.
- Intentional straw or stubble burning.
- Outdoor structures, including lampposts, traffic signs and other road furniture, private outdoor furniture, playground furniture, scaffolding, signs and hoarding etc.
- Refuse and refuse containers.

- Derelict vehicles (a vehicle without a registered keeper).

3.0 INTRODUCTION

3.1 This 2024/25 performance report for the period April 1st, 2024, to March 31st, 2025, inclusive provides comparative data across the previous 5 years for the same period. The KPI's detailed below are drawn from the SFRS Fife Local Fire and Rescue Plan 2017 priorities and are shown in bold text.

- **Domestic Fire Safety**

Continuously monitor the number of accidental dwelling fires

Continuously monitor the severity and cause of accidental dwelling fires

Continuously monitor the number and severity of fire related injuries

- **Deliberate Fire Setting**

Monitor the number, type and cause of deliberate fire setting incidents in the City of Dunfermline Area

- **Built Environment**

Monitor the number and severity of fire related incidents in our relevant premises

- **Unwanted Fire Alarm Signals**

Monitor and challenge each Unwanted Fire Alarm Signal (UFAS) incident across the City of Dunfermline Area

- **Transport and Environment**

Monitor the amount of water related incidents

Monitor the frequency of attendances at Road Traffic Collisions (RTCs), as well as the number and severity of injuries. These will be monitored alongside Police Scotland RTC incidence information

Report Contact

Craig Robertson

Station Commander

Dunfermline Community Fire Station

Service Delivery –Clackmannanshire-Fife-Stirling LSO Area

Scottish Fire and Rescue Service

Email – craig.robertson2@firescotland.gov.uk



Fife

Dunfermline

2024-25

Scrutiny Report



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

**Working together
for a safer Scotland**

Fife

Dunfermline

Multiple selections

Fife Dunfermline

2024-25

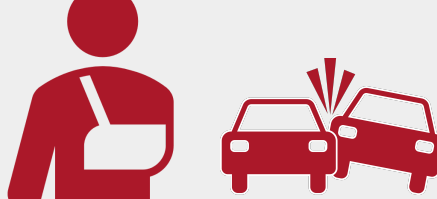
Scrutiny Report

Contents

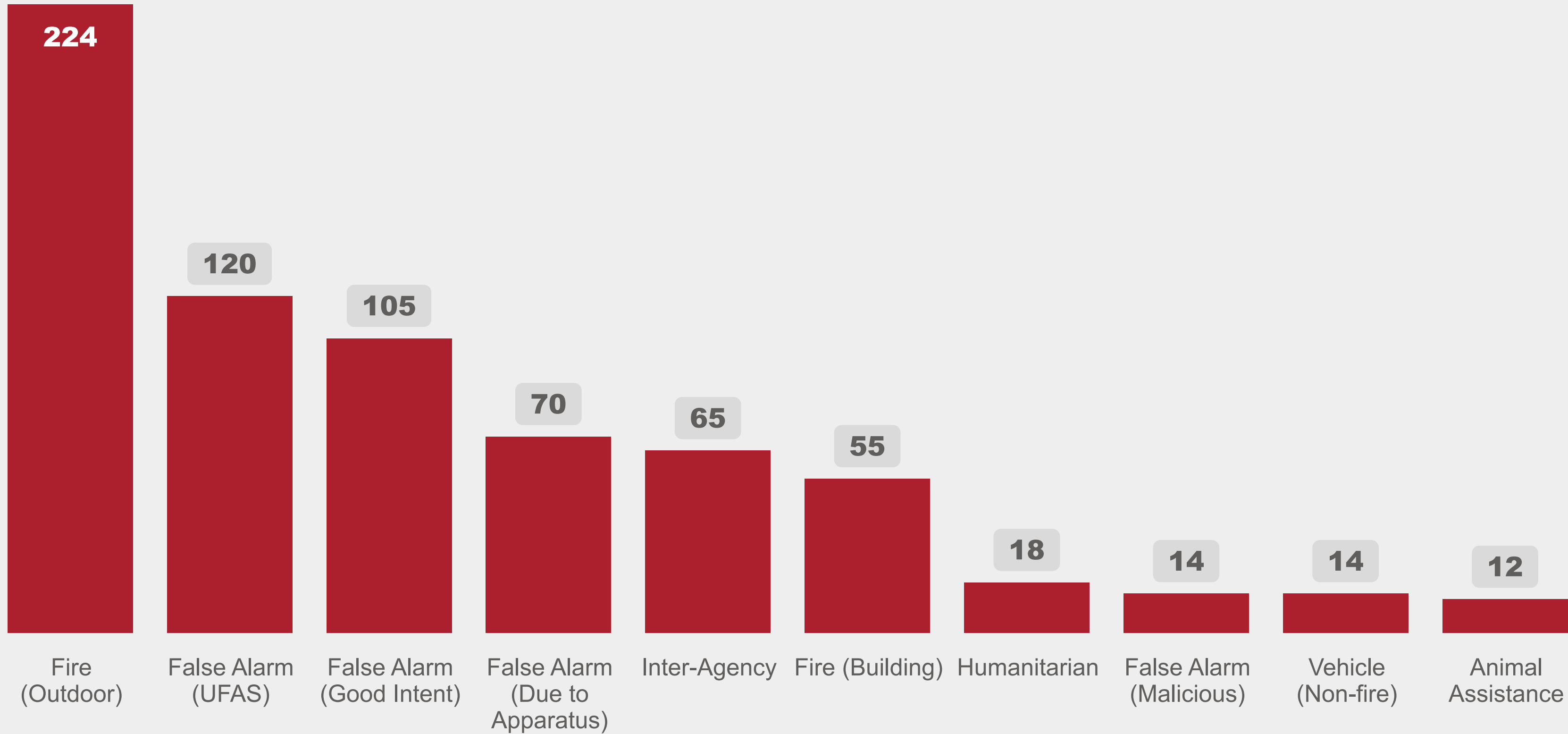
1	Summary	Page 3
2	Trends	Page 4 & 5
3	Accidental Dwelling Fires (ADFs)	Page 6
4	Accidental Dwelling Fire Casualties	Page 7
5	Non-Fire Casualties	Page 8
6	Deliberate Fires	Page 9
7	Non-Domestic Fires	Page 10
8	Unwanted Fire Alarm Signals (UFAS)	Page 11
9	Road Traffic Collisions (RTCs)	Page 12
10	Home Fire Safety Visits (HFSVs)	Page 13
11	Fire Safety Enforcement	Page 13
12	Community Safety & Engagement	Page 14
13	Glossary of Terms	Page 15

About the statistics within this report

The activity totals and other statistics quoted within this report are published in the interests of transparency and openness. They are provisional in nature and subject to change as a result of ongoing quality assurance and review. Because all statistics quoted are provisional there may be a difference in the period totals quoted in our reports after local publication which result from revisions or additions to the data in our systems. The Scottish Government publishes official statistics each year which allow for comparisons to be made over longer periods of time.

 738 Total Incidents (Incl. Incompletes)	 287 Fires	 142 Non-Fire Incidents	 309 False Alarms	 120 UFAS
 12 People Rescued by Firefighters	 4 People Receiving First Aid or Hospital Treatment (Fires)	 0 Fire Fatalities	 9 People Receiving First Aid or Hospital Treatment (Non-Fire)	 1 Non-Fire Fatalities
 205 Home Fire Safety Visits	 39 Fire Safety Audits			

Top 10 Incident Types

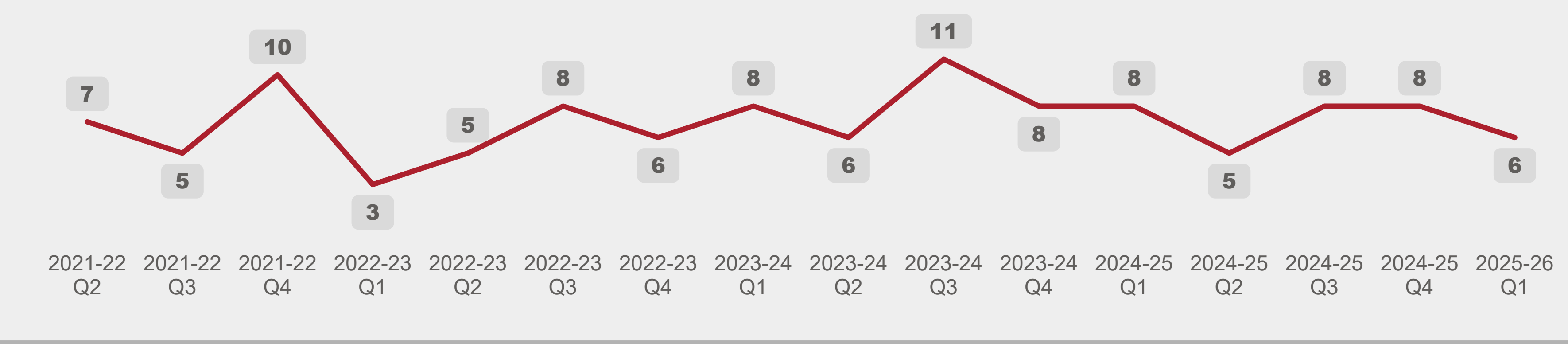


The section above provides a summary of the Annual activity from the 1 st April 2024 to the 31st March 2025 across Dunfermline. The graph shows the top three incident types are false alarms encompassing UFAS, faulty apparatus and good intent. While UFAS incidents remain high there has been a significant reduction and the trend continues to show reduction. The figures above do not include malicious False alarms, that are not captured through UFAS, as these do not fall into the top ten incident types. Cooking remains to be the predominant cause of False alarms. Humanitarian rescues are incidents that cannot be otherwise categorised but seek to promote human welfare, this is an extensive category that includes lift rescues, non-fire related evacuations and entrapments.

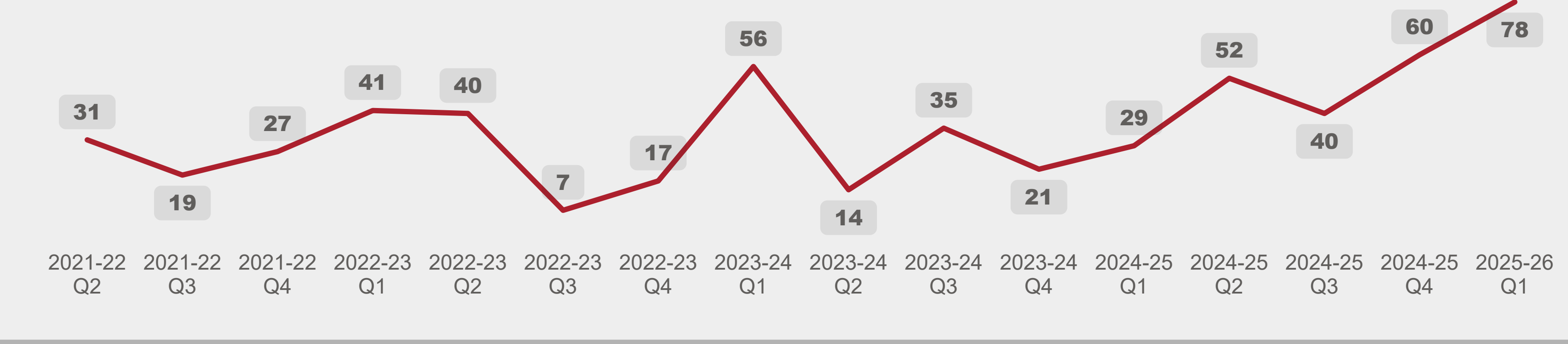
2. Trends

Previous 16 quarters (4 years)

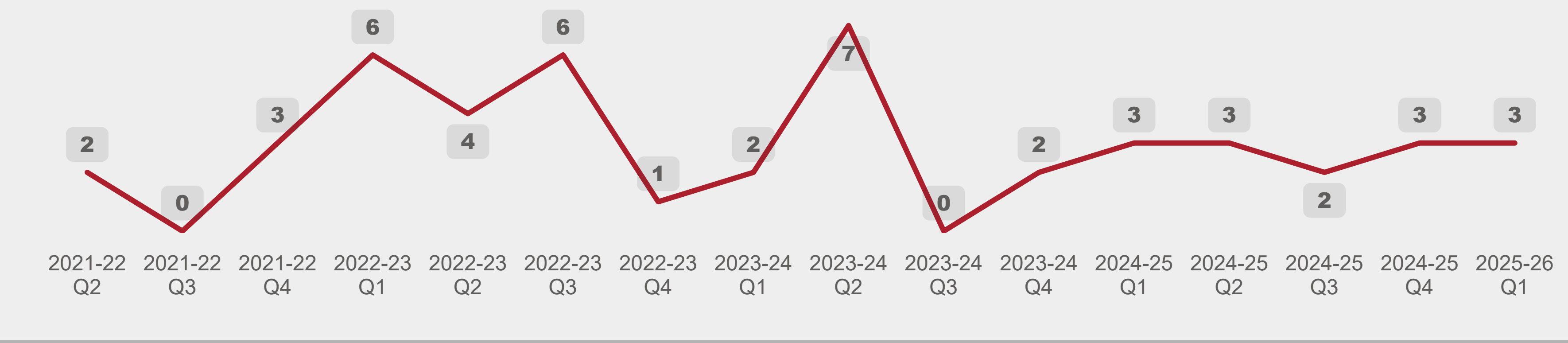
Accidental Dwelling Fires



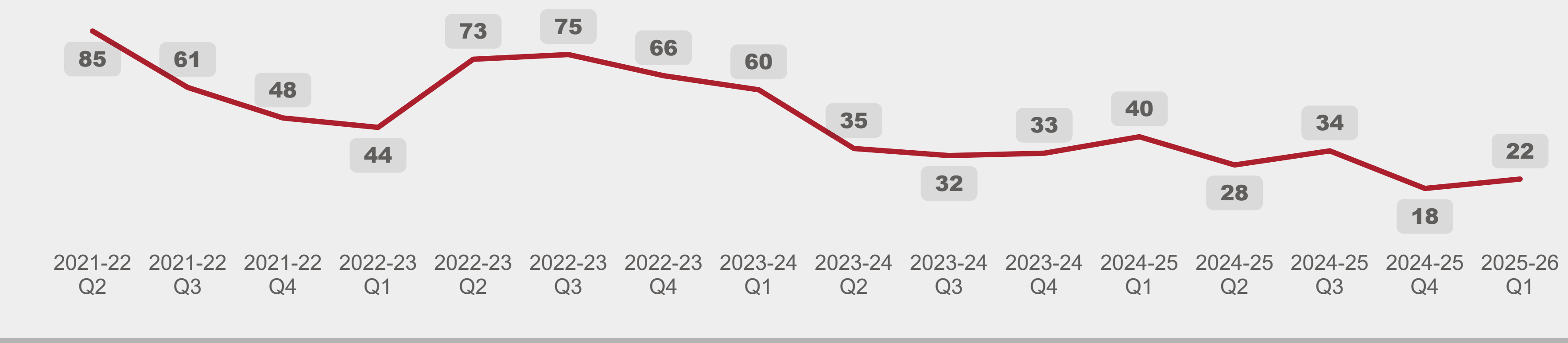
Deliberate Fires



Non-Domestic Fires



Unwanted Fire Alarm Signals



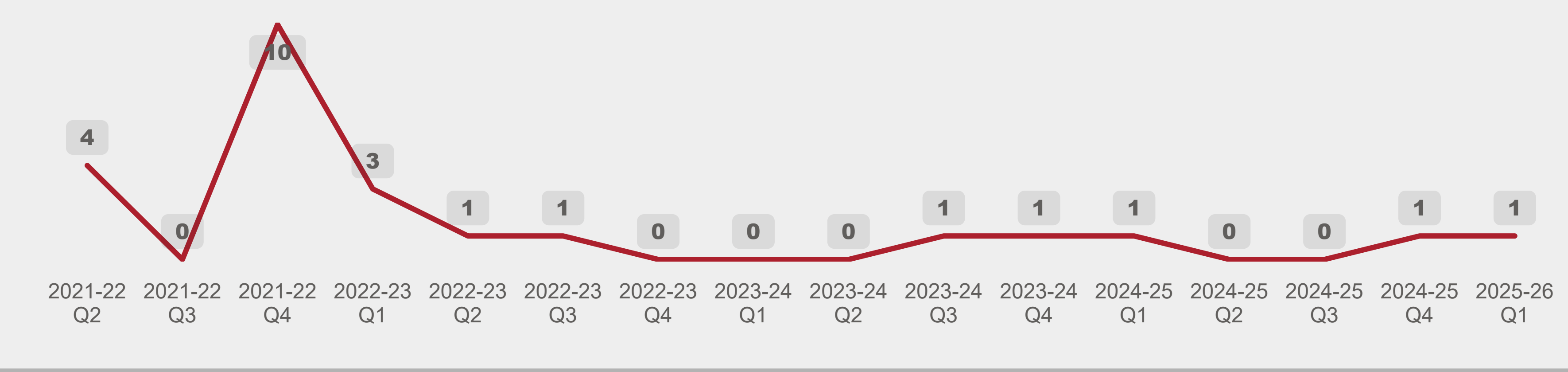
Road Traffic Collisions



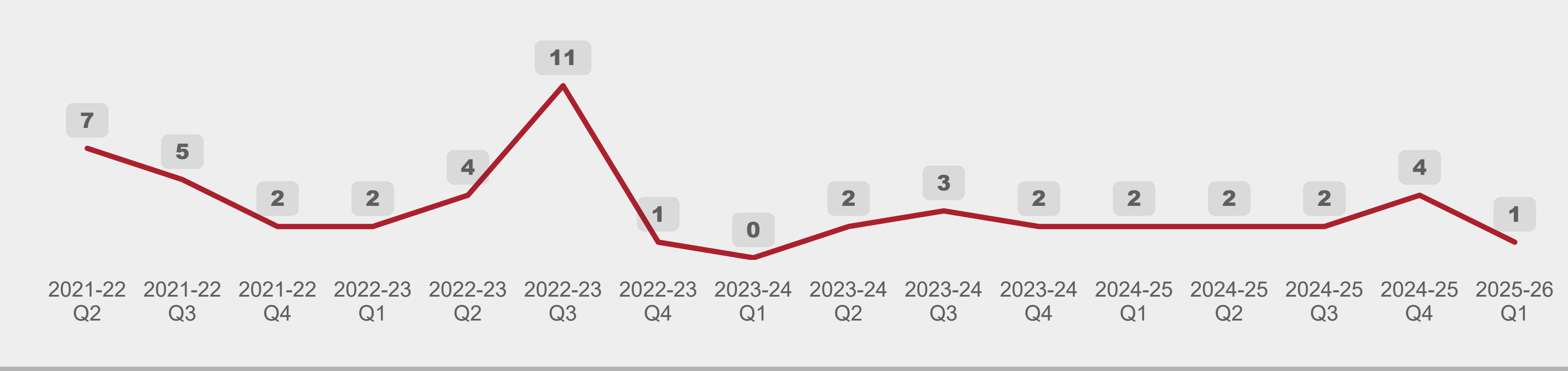
2. Trends

Previous 16 quarters (4 years)

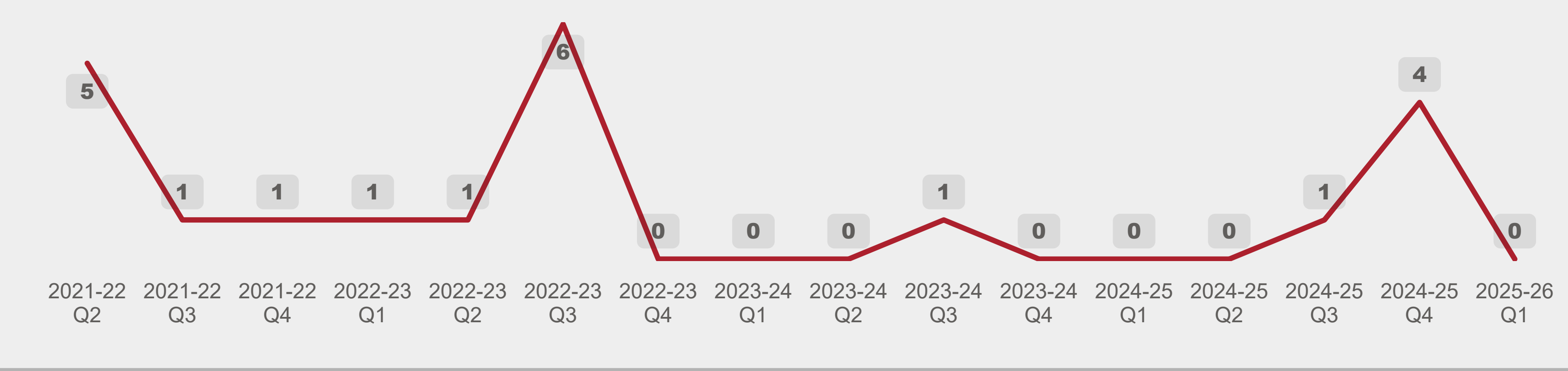
Accidental Dwelling Fire Casualties



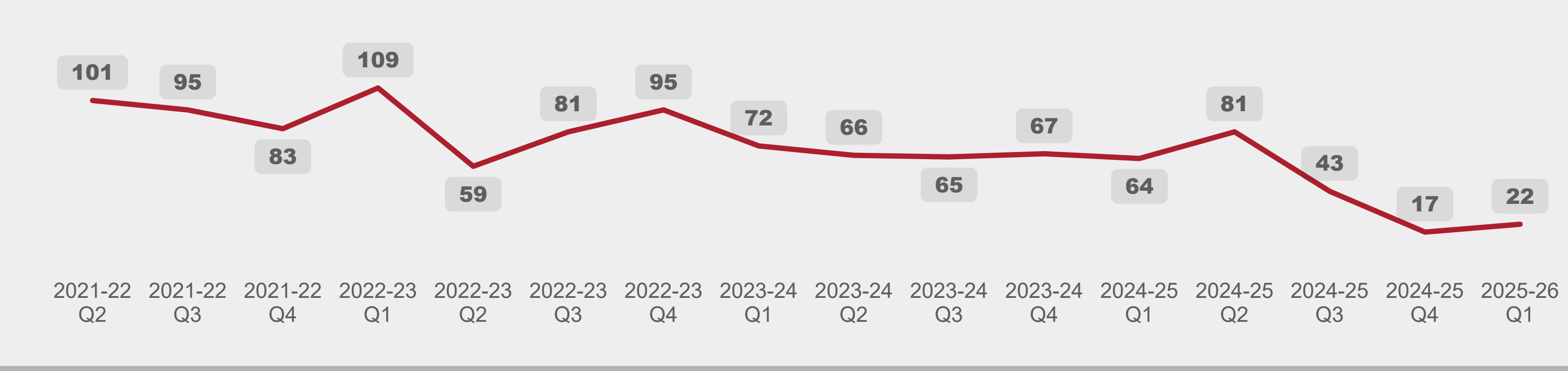
Non-Fire Casualties



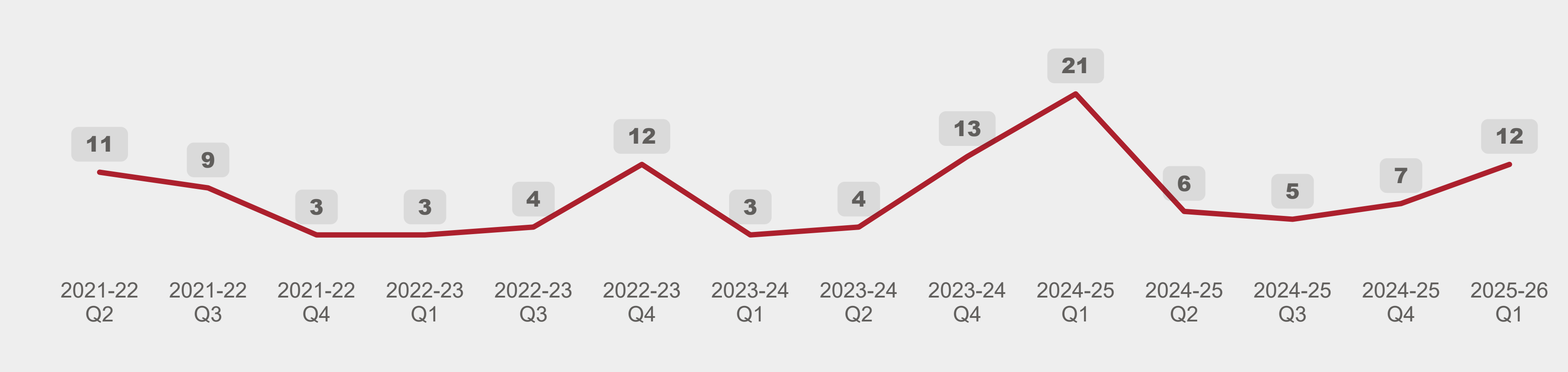
Road Traffic Collision Casualties



Home Fire Safety Visits



Fire Safety Audits



Trend by Quarter (4 years)

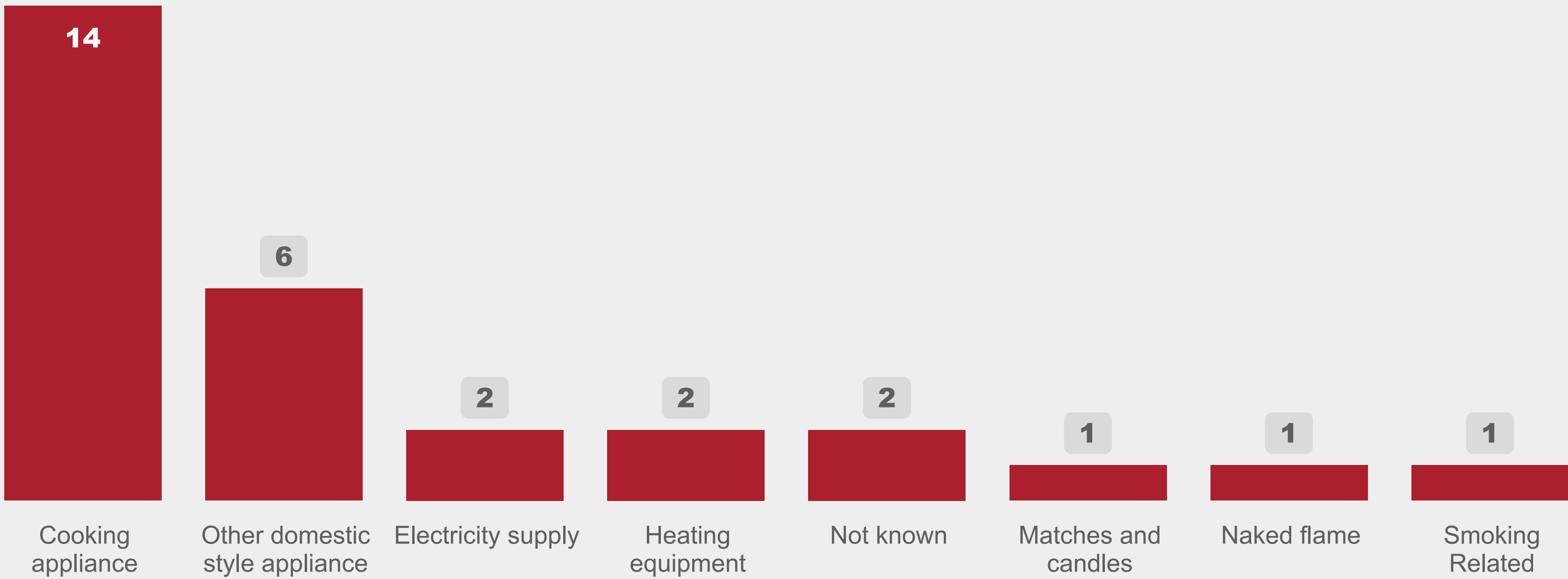


Extent of Damage	Incidents
Limited to item 1st ignited	12
Not applicable	10
Limited to room of origin	4
Limited to floor of origin (not whole building)	3

Incidents by Ward



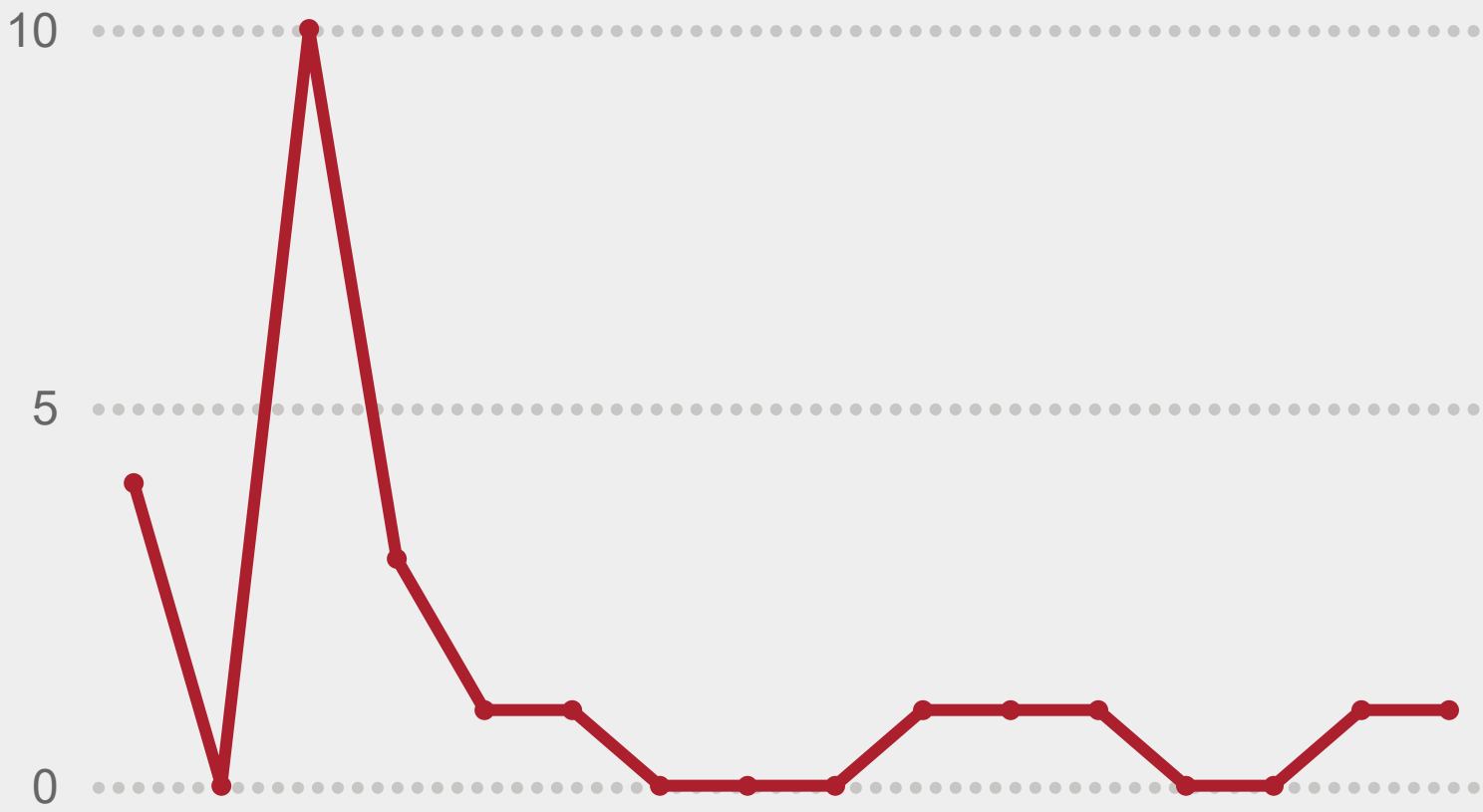
Source of Ignition (Top 10)



29
Accidental Dwelling Fires
in this period

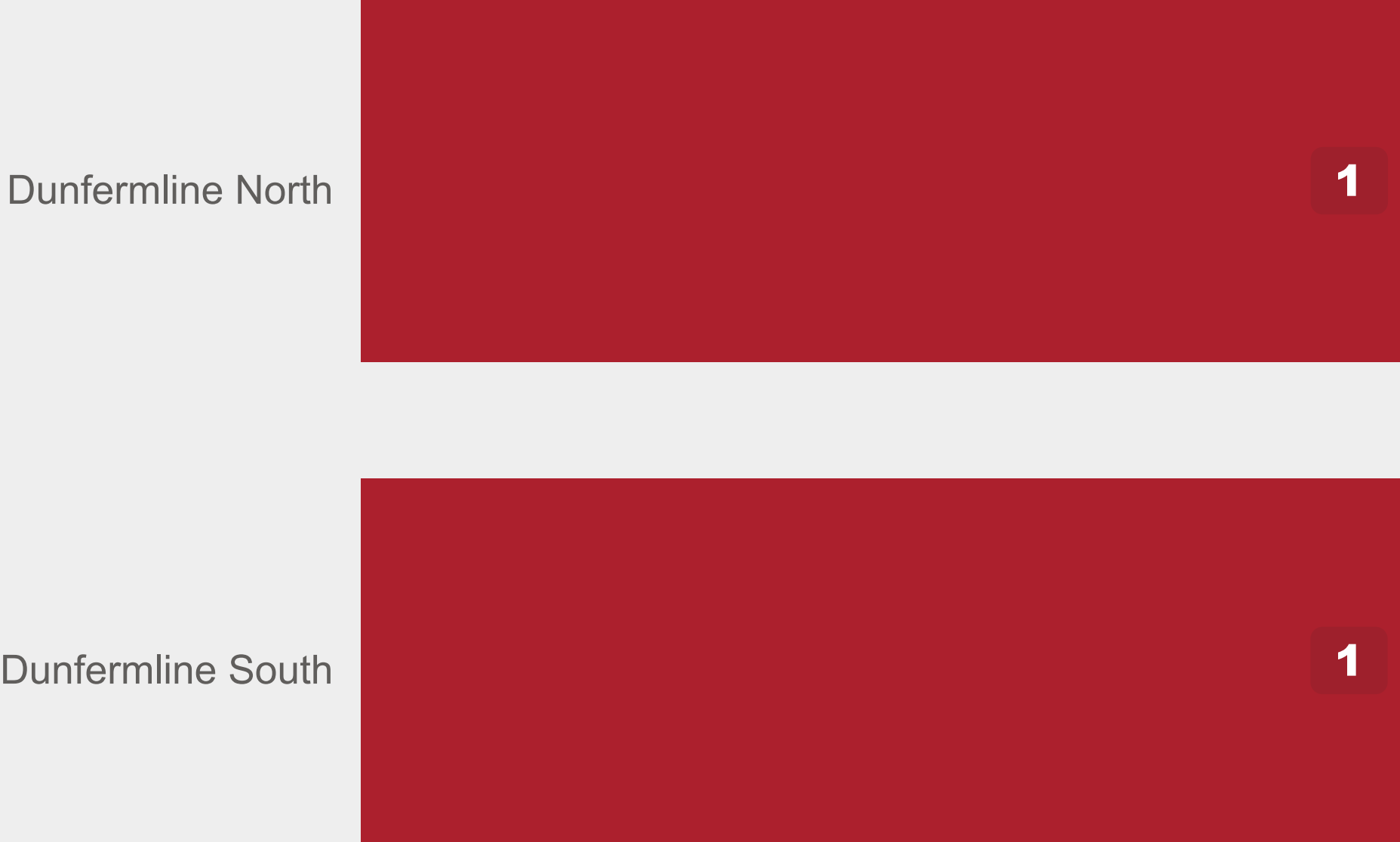
Accidental Dwelling Fires have decreased to 29 from 33(2023-2024). Cooking has been identified as the primary cause of Accidental Dwelling Fires within the area. This is an area of focus for our Community Action Teams, targeting a reduction in the number and severity of fires with many fires resulting in limited or no damage before the fire is extinguished.

Trend by Quarter (4 years)



Nature of Injury/Cause of Death	Casualties
Overcome by gas, smoke or toxic fumes; asphyxiation	2

Casualties by Ward



2

Non-Fatal Casualties

0

Fatal Casualties

1

People Rescued by Firefighters

Extent of Harm (Non-Fatal)

2

First Aid Given at Scene

0

Hospital Slight Injuries

0

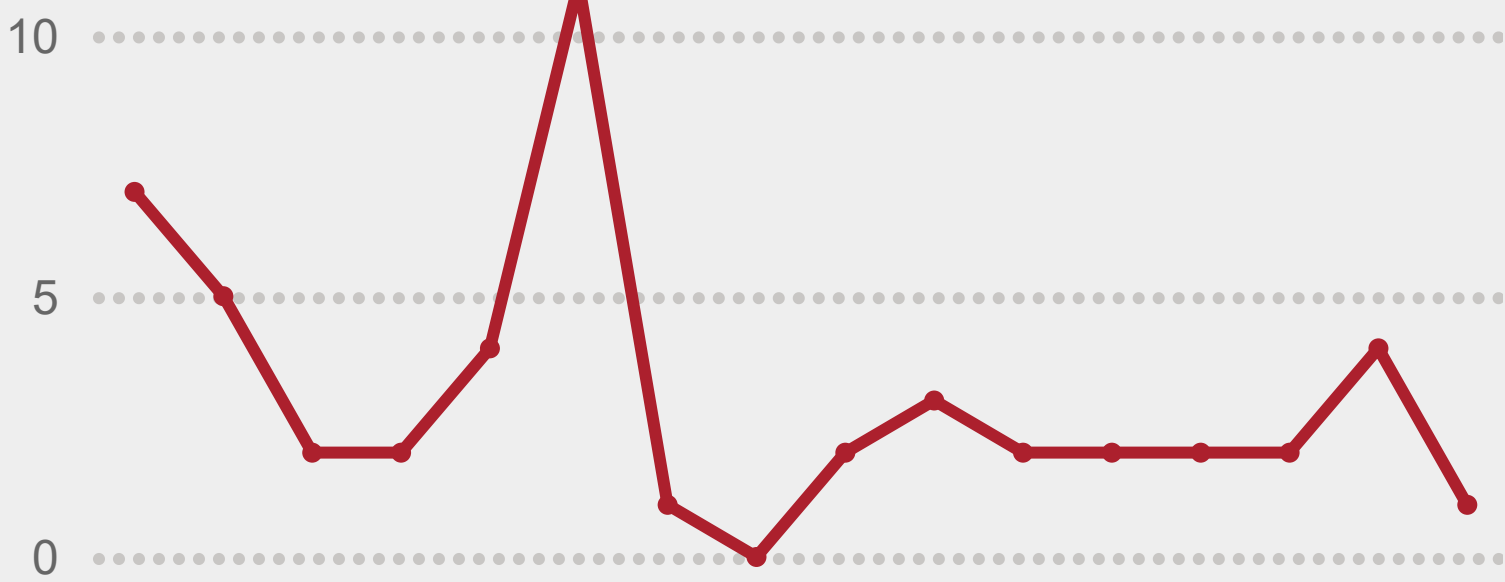
Hospital Serious Injuries

Dunfermline area has seen an increase in fire casualties over the reporting period by 2. We have had no fire fatalities for this reporting year.

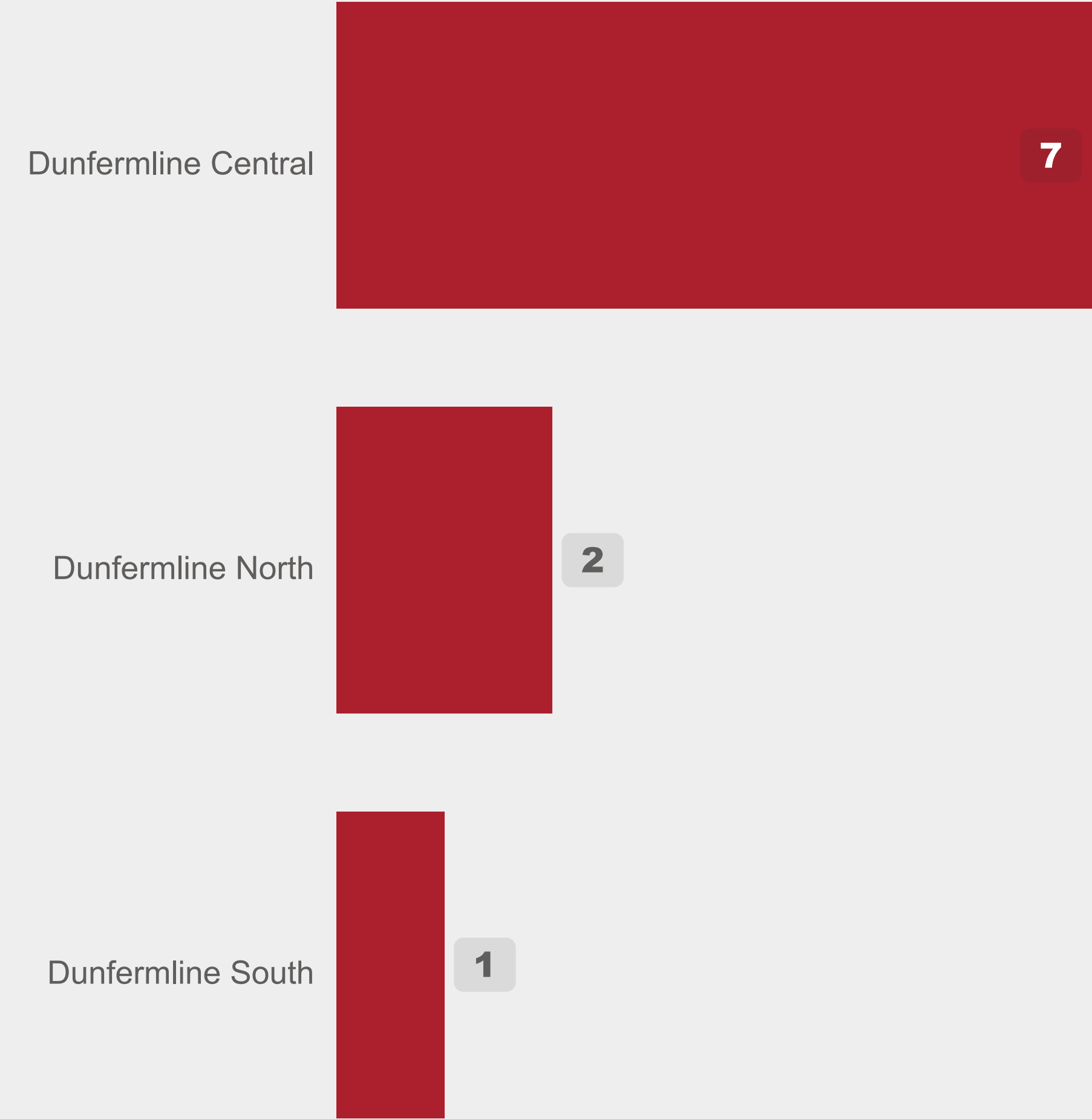
5. Non-Fire Casualties

2024-25

Trend by Quarter (4 years)



Casualties by Ward



Nature of Injury/Cause of Death	Casualties
Fracture	3
Bruising	2
Other physical injury	2
Back / Neck injury (spinal)	1
Not known	1
Other medical condition	1

9

Non-Fatal Casualties

1

Fatal Casualties

9

People Rescued by Firefighters

Extent of Harm (Non-Fatal)

1

First Aid Given at Scene

5

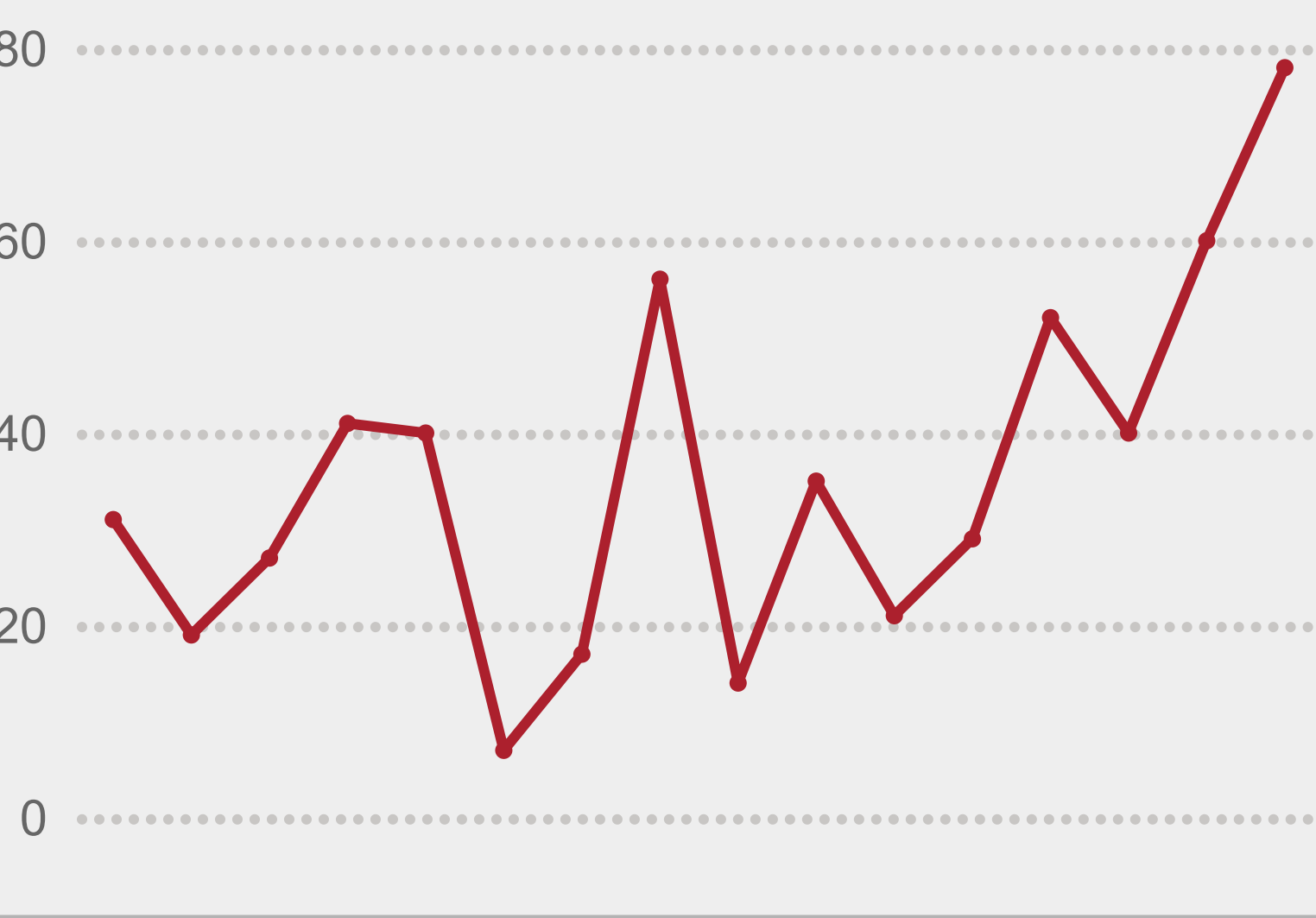
Hospital Slight Injuries

3

Hospital Serious Injuries

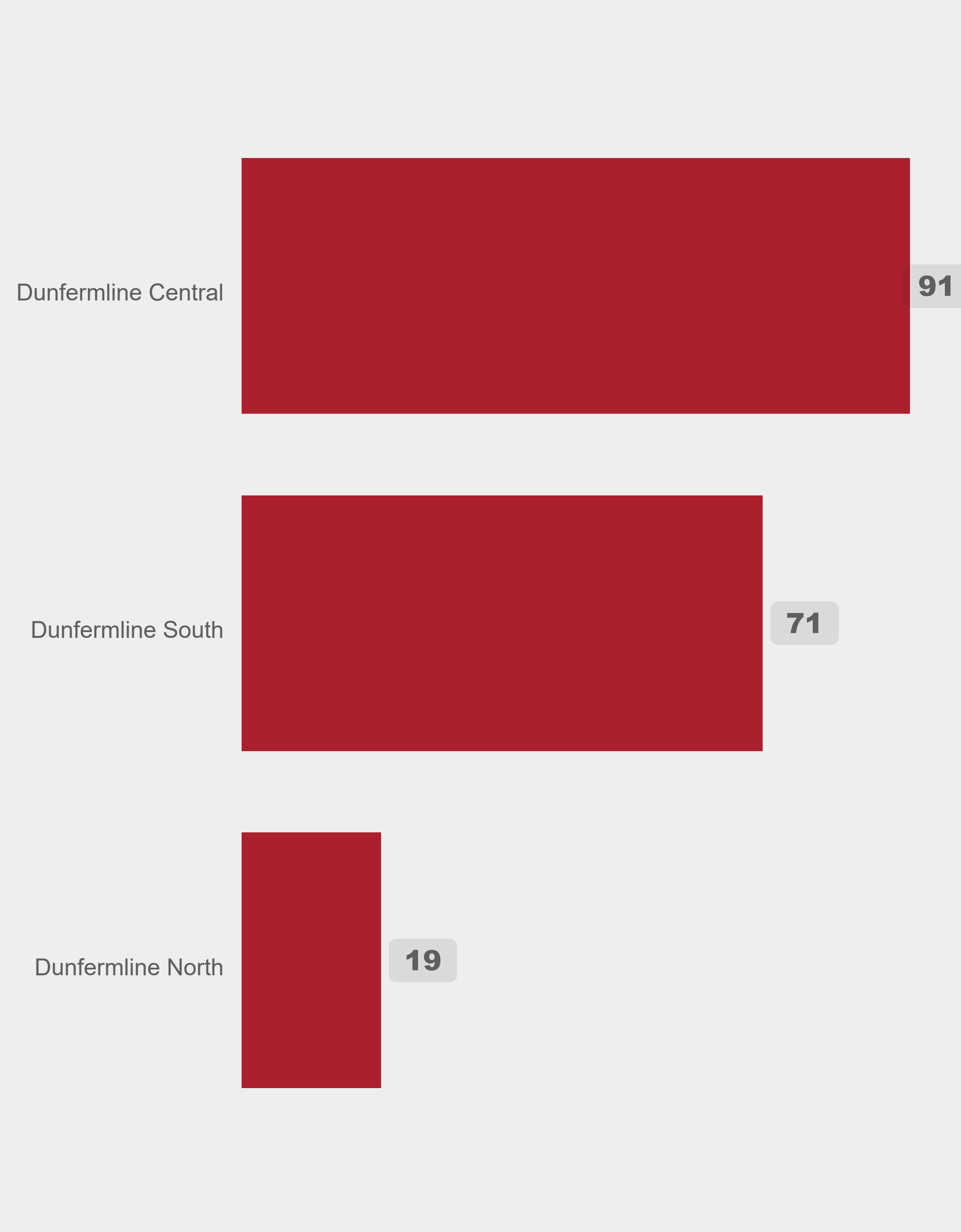
Details on request

Trend by Quarter (4 years)



Property Type	Incident
Grassland, woodland and crops	88
Refuse	55
Other outdoors (including land)	15
Dwelling	9
Non Residential	6
Outdoor structures	3
Outdoor equipment and machinery	2
Road Vehicle	2
Other Residential	1

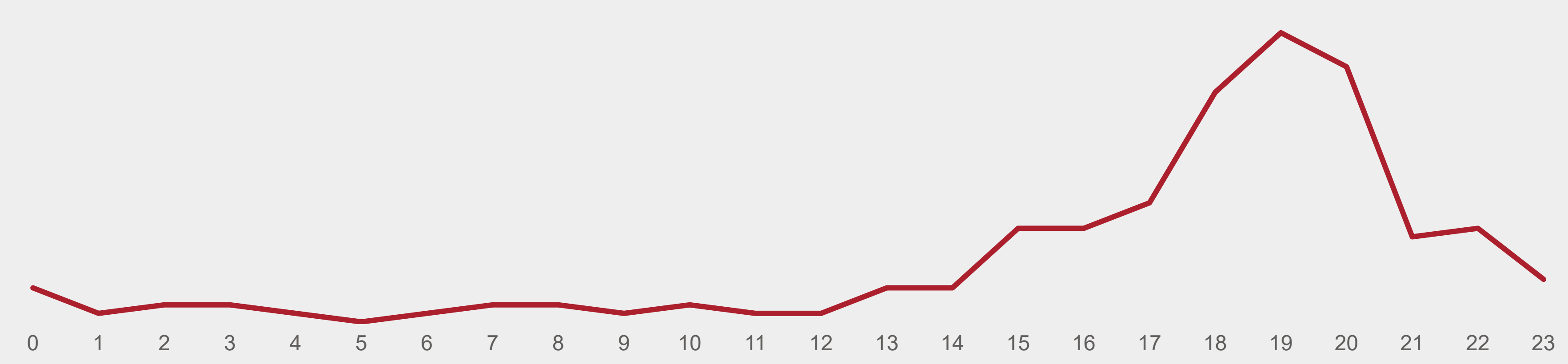
Incidents by Ward



181

Deliberate Fires
in this period

Hour of Day



Dunfermline reported 181 Deliberate Fires within the last 12-month period, an increase from124 for 23/24. Grassland and outdoor fires continue to rise as the climate in Scotland changes, this is an area of focus for SFRS with the introduction of a new Wildfire Strategy.

7. Non-Domestic Fires

2024-25

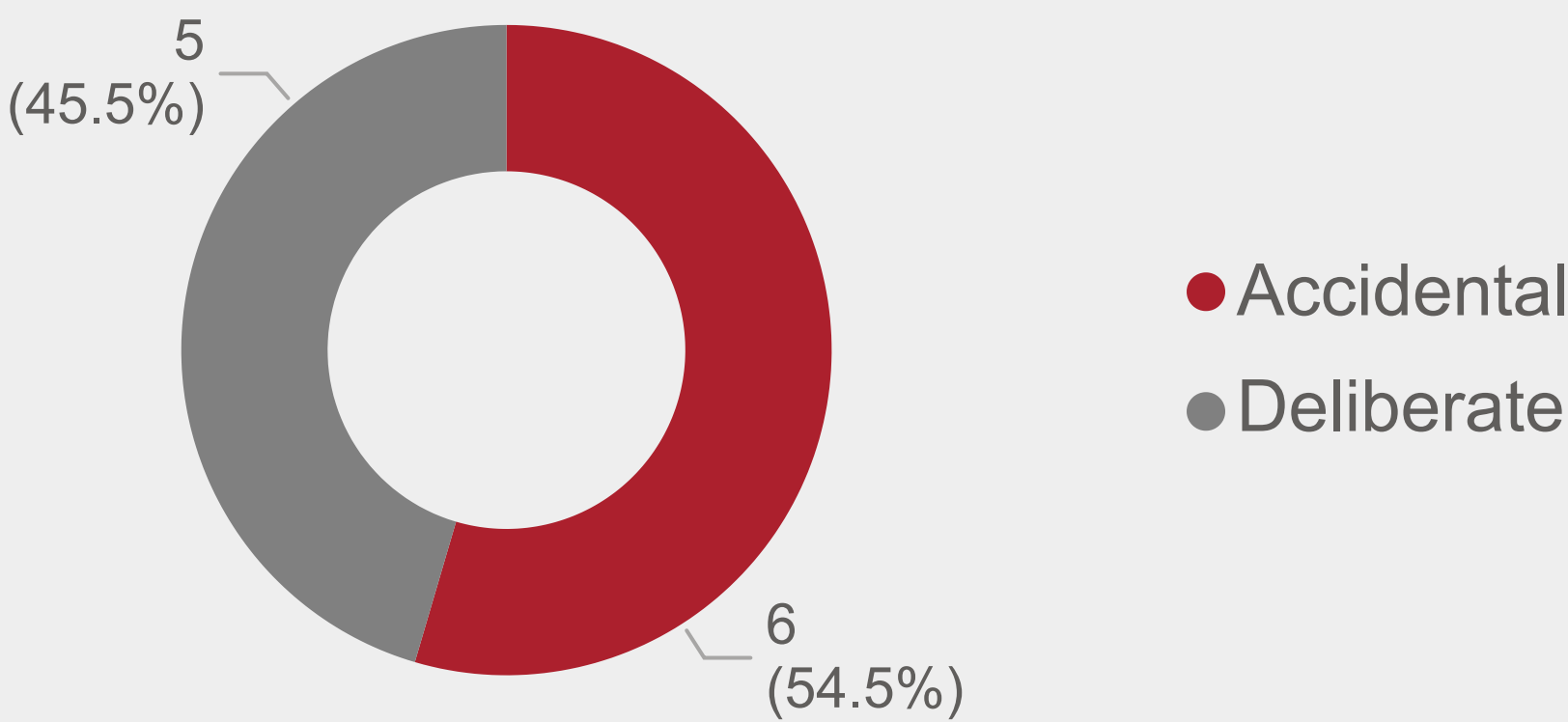
Trend by Quarter (4 years)



Top 15 Property Types

Property Type	Incidents
Food and Drink	2
Hospitals and medical care	1
Hotel/motel	1
Offices and call centres	1
Other buildings/use not known	1
Other Residential Home	1
Permanent Agricultural	1
Residential Home	1
Retail	1
Sheltered Housing - not self contained	1

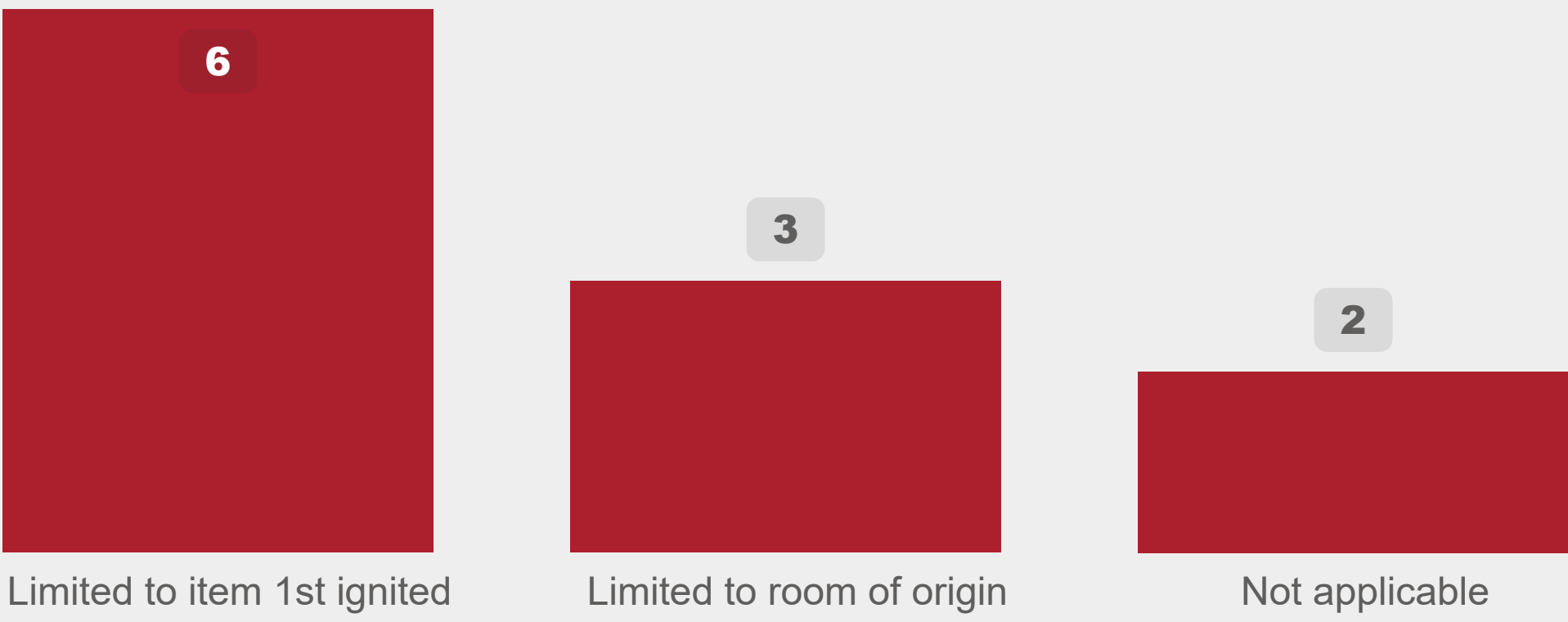
Incidents by Ward



11

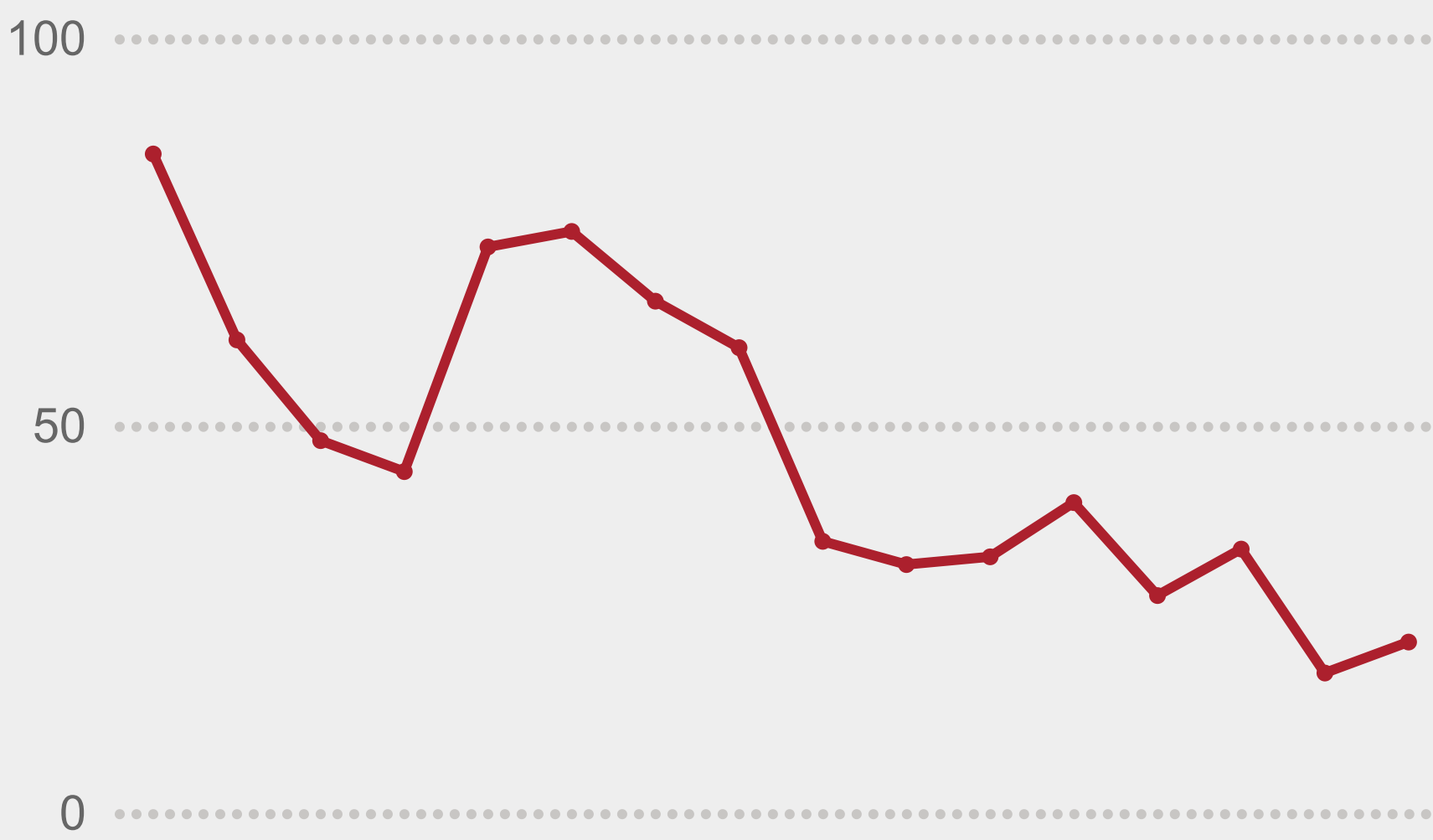
Non-Domestic
Fires in this
period

Extent of Damage

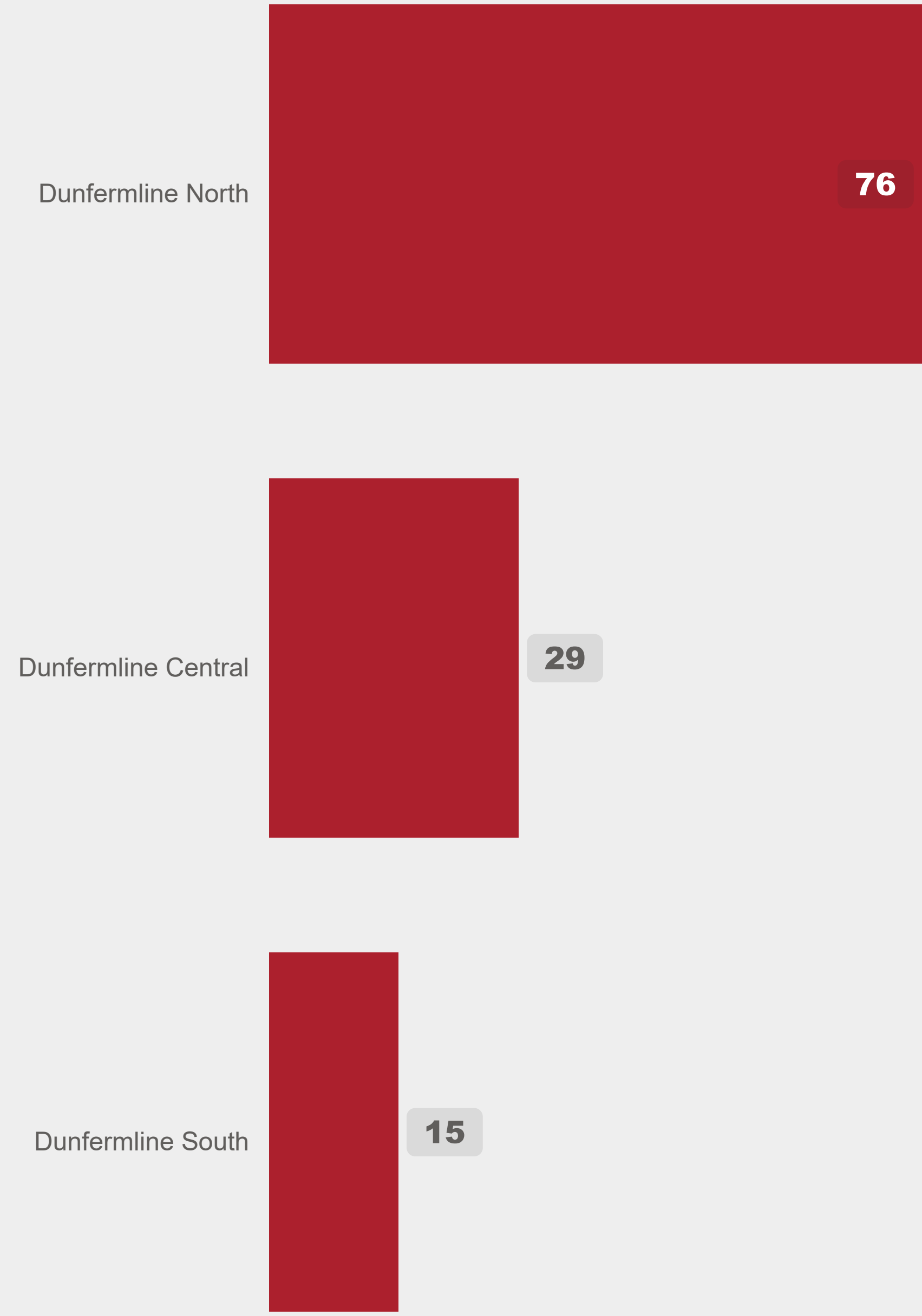


For the 12-month period, Non-Domestic Fires remain relatively low and have seen a reduction by 2 from last reporting year

Trend by Quarter (4 years)



Incidents by Ward



Top 15 Property Types

Property Type	Incidents
Hospitals and medical care	65
Residential Home	17
Hotel/motel	13
Sheltered Housing - not self contained	10
Entertainment and culture	3
Boarding House/B&B for homeless/asylum seekers	2
Food and Drink	2
Nurses'/Doctors' accommodation	2
Offices and call centres	2
Retail	2
Boarding School accommodation	1
Vehicle Repair	1

120

Unwanted Fire Alarm
Signals in this period

Following the introduction of our Unwanted Fire Alarm System (UFAS) Reduction Strategy, we continue to see a significant reduction in UFAS incidents, 120 down from 160 from previous year. UFAS still remain high within residential homes. Our Fire Safety Enforcement teams work closely with these premises to achieve fire safety compliance and reduce unwanted calls. We remain committed to supporting Premises Duty Holders achieve high levels of fire safety and the UFAS Champion will continue to engage robustly with residential care homes, to address spikes and drive these types of incidents down.

Trend by Quarter (4 years)



13

Road Traffic Collisions in this period

Property Type	Incidents
Car	10
Van	2
Multiple Vehicles	1

Incident Type	Incidents
Vehicle (Non-fire)	13

Incidents by Ward



5

Non-Fatal Casualties

0

Fatal Casualties

2

People Rescued by Firefighters

Extent of Harm (Non-Fatal)



0

First Aid Given at Scene



3

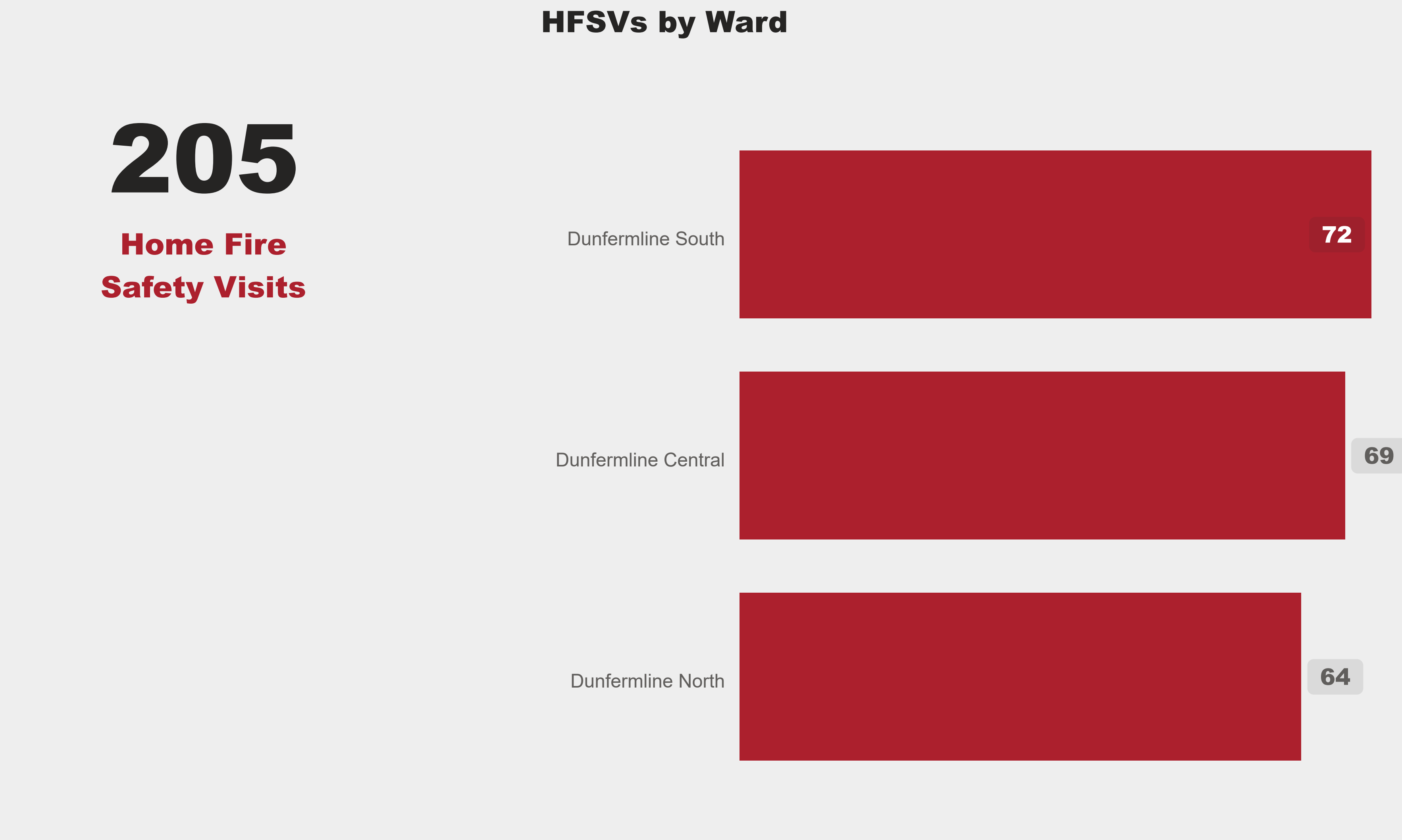
Hospital Slight Injuries



2

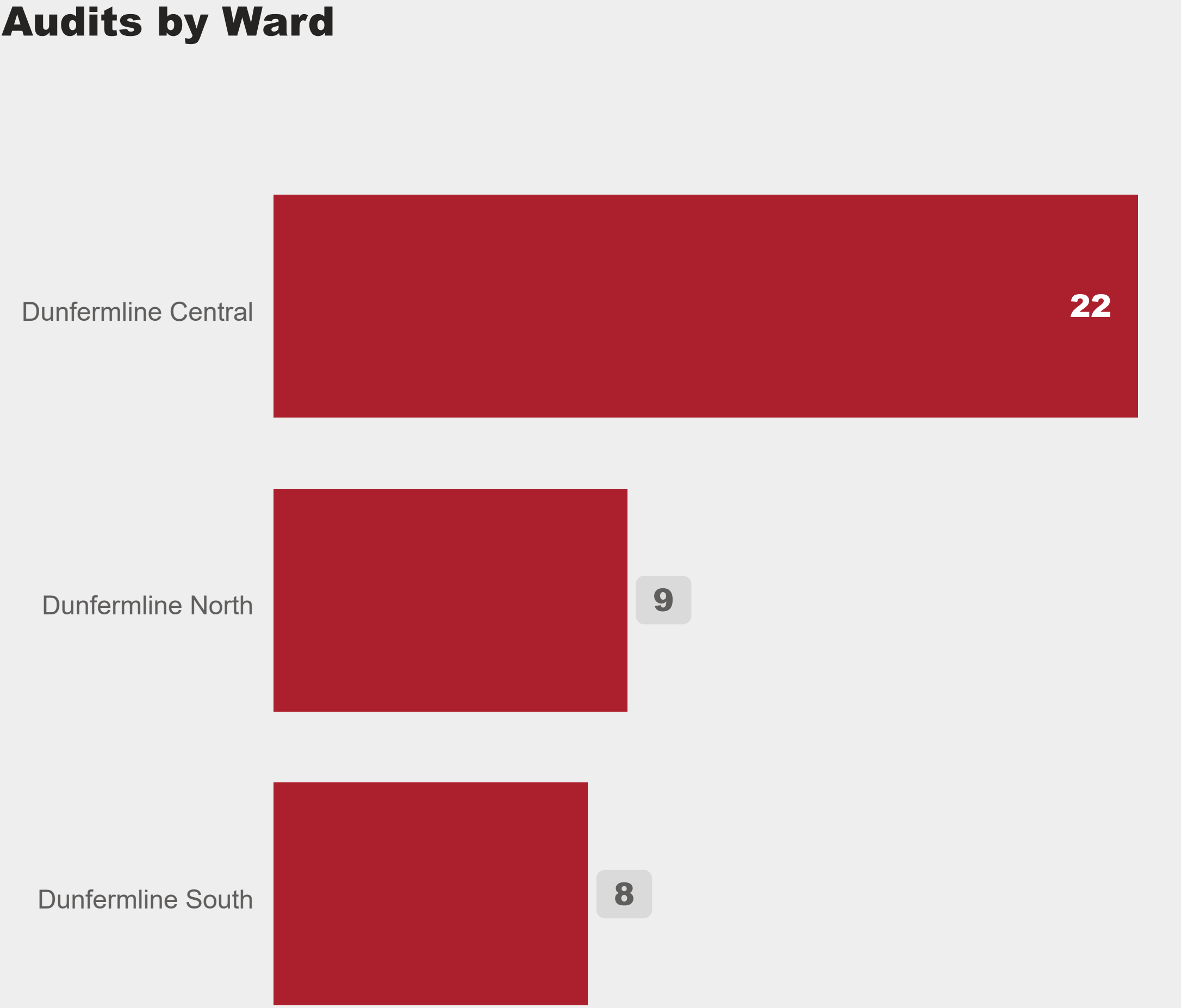
Hospital Serious Injuries

Road traffic Collisions have seen an increase over the last 12 months from 12 to 13, and there have been 0 fatalities recorded. SFRS have carried out several Road Safety initiatives over the last year and continue to support partners to educate and inform drivers and continue to seek avenues to work in partnership to make our roads safer. This is not always reflected in operational activity presented, due to additional factors such as visitors to the area, that we are unable to benchmark. We do however work with colleagues throughout Scotland and the wider UK to share best practices and safety messaging in a bid to capture as many people as possible and improve road related behaviour. There is no identified trend in terms of location. The age demographic of casualties involved in RTC's reveals this to be predominantly those aged between 17-29 years and 60-69 years.



11. Fire Safety Enforcement

Job Type	Count
Audit	39
Consultation	31
Specific Visit	1



Anti-Social Behaviour Throughout the year the Community action team (CAT) has carried out a number of bonfire and anti-social behaviour talks across Dunfermline area high schools. These talks aim to educate young people about the effects, dangers and consequences of deliberate fire setting and hoax calls. The team can tailor the input where specific concerns have been raised and at an age-appropriate level. Building relationships within the community continues to be the most effective way to achieve meaningful interventions

13. Glossary of Terms

Term - What it means

ADF

Accidental Dwelling Fire.

HFSV

Home Fire Safety Visit.

PDIR

Post Domestic Incident Response, a term used to indicate actions taken following attendance at a fire or other incident in the home. PDIRs include amongst things the offer of a free follow up home fire safety visit.

RTC

Road Traffic Collision.

Special Service

Calls to incidents which are not fires or false alarms such as RTCs, rescues, flooding, incidents involving hazardous materials or the provision of assistance to other agencies.

UFAS

Unwanted Fire Alarm Signals. When an automatic fire detection and alarm system is activated as a result of anything other than an actual fire the activation is classed as a false alarm. If an attendance is made to such an event by the Scottish Fire and Rescue Service, then the event is recorded as an UFAS incident.

UFAS Policy Change

In response to COVID, on the 6th May 2020, the SFRS decided to send 1 pump to UFAS premises that did not have their own Predetermined attendance (PDA).

As of 1st July 2023, the COVID interim 1 pump response was ended and a new UFAS policy was implemented.

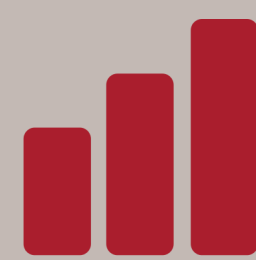
The new policy is to call challenge all UFAS incidents with the intention of non-attendance. Hospitals, care homes, and sleeping risk premises are all exempt and receive either 2 pumps or their premise specific PDA.



SCOTTISH

FIRE AND RESCUE SERVICE

Working together for a safer Scotland



BUSINESS
INTELLIGENCE

Design, figures and charts by the Business Intelligence team.

28 October 2025

Agenda Item No. 6

Safer Communities Team Update Report

Report by: John Mills, Head of Housing Services

Wards Affected: Wards 2, 3 and 4

Purpose

The purpose of this report is to provide elected members with an update on the operational activity of the Safer Communities Team within the City of Dunfermline committee area during the 12-month period 1st April 2024 to 31st March 2025.

Recommendation

The committee is asked to note and comment on the activity to date.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required as this report presents an update on the activity of the Safer Communities Team. No policy or funding changes are being proposed that are likely to have an impact on equality groups.

Consultation

Consultation has taken place with community safety partner agencies.

1.0 Background

- 1.1 The purpose of this report is to update elected members on the activity of the Safer Communities Team (SCT) within this committee area during the financial year the reporting period.
- 1.2 This report sits alongside individual updates from Police Scotland and Scottish Fire and Rescue Service (SFRS). It should be noted that the three core agencies (Police Scotland, SFRS and Fife Council's SCT) may comment on work carried out *in partnership* with each other and other agencies but cannot comment specifically on work carried out independently by other services.
- 1.3 Some information may be included on Fife-wide activity to raise awareness of the range of activities which may be of interest to members and their constituents.
- 1.4 Each activity is categorised as either People or Place focussed.

2.0 People Focussed Activity

Home Safety & Security

- 2.1 Our Fife Cares service carried out a total of 57 visits in relation to **home safety advice**, a decrease on the previous year (69 visits).
 - 2.1.1 The majority of home safety visits (63%) related to requests for tailored home safety advice specifically for families with children under five years of age, with the remainder for home safety advice for vulnerable adults.
 - 2.1.3 Health Visitors were the main source of home safety referrals for child safety, whilst the remainder came from a variety of other sources such as Homestart, Housing colleagues, Social Work and various NHS Services.
 - 2.1.4 Home safety referrals in relation to vulnerable adults were received mainly from Mobile Emergency Care Teams and Home Care services.
 - 2.1.5 The Fife Cares service also provides **home security advice** under the Safe, Secure and Supported at Home initiative. Visits in relation to this service increased during the reporting period (84) compared to the previous year (63).
 - 2.1.6 Following a successful pilot, the Safe and Secure at Home referral process for ASB cases identified by our Investigations Officers as requiring urgent attention, has now been rolled out across Fife. Traditionally, such referrals would have been made via Police Scotland. However, it was agreed that delivering this advice through Fife Cares would allow the Safer Communities Team to respond to residents' needs more efficiently. This approach enables Investigations Officers to provide a more holistic and timely service, while freeing up Police resources to focus on wider community demands.
 - 2.1.7 Safe Secure and Supported at Home referrals were mainly received from our own Investigation Officers, Police Scotland and Housing services but were also received from other sources such as Fife Women's Aid, Victim Support and Social Work.

Private Space Antisocial Behaviour

2.2 **Fife Community Safety Support Service (FCSSS)** is a voluntary service delivered by Sacro and funded by Fife Council, offering a range of services to enhance community safety including:

- Practical and emotional support for people experiencing hate incidents and anti-social behaviour (including support to young people)
- Mediation
- Training
- Restorative Work
- Attendance at Community events
- Witness Support (provided for those in civil proceedings).

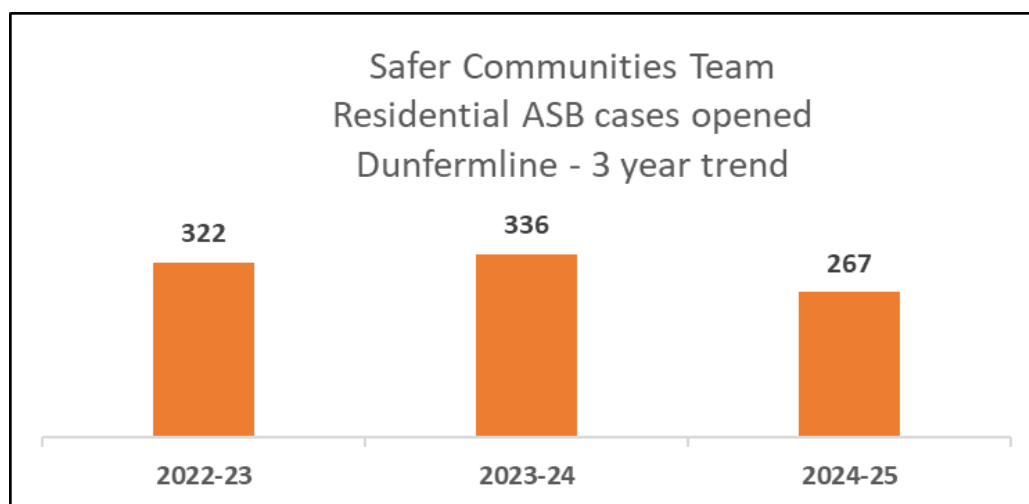
2.2.1 During 2024-25, the service received 33 referrals, a decrease from the previous year (60 referrals). Of these, 24 involved some form of mediation between the parties involved, although all were provided emotional and/or practical support. Appendix 1 provides examples of feedback received by FCSSS plus some additional information on the service.

2.2.2 Work continues to encourage referrals to this service, and Elected Members are reminded that, where they have permission of the parties involved, they are able to refer directly to FCSSS or encourage their constituents to self-refer if they require support via the following:

- **01592 593100**
- infofifecm@sacro.org.uk

2.2.3 The Safer Communities Team is Fife Council's single point of contact for all cases of **private space (residential) antisocial behaviour (ASB)**.

2.2.4 The team opened 267 ASB cases during the reporting period, a decrease from the previous year (335 cases opened). The following graph shows the number of residential ASB cases opened by the Team over the past three financial years:



2.2.5 Of the 267 cases opened, 255 (96%) were contacted within locally agreed timescales (see table 1 below):

Category	Type	Priority	Target timescale: <i>Initial contact</i>	Target timescale: <i>Resolution</i>
A	Extreme	High	1 working day	12 months
B	Serious	Medium	3 working days	6 months
C	General	Low	5 working days	2 months

Table 1 - ASB Locally Agreed Timescales

2.2.6 During the reporting period, 255 ASB cases were resolved (closed) in line with the Scottish Housing Regulator's guidelines (see Appendix 2 for definitions). 97% of these were resolved within the locally agreed timescales shown in Table 1 above

2.2.7 Of those at 2.2.6, resolution was achieved by the following methods:

- 18 cases where appropriate advice was provided (this preceded the split in recipient following feedback received at last year's area committee meetings).
- 70 cases where appropriate advice was provided to complainer. This included cases where:
 - the perpetrator was unknown,
 - there was insufficient evidence to proceed with formal action, or
 - the complainer did not wish any further action taken.

On these occasions, advice was provided on how and when to report any further incidents, and the complainer was provided with a point of contact within the Safer Communities Team.

- 17 cases where appropriate advice was provided to the person responsible (where there was insufficient evidence to proceed with formal action, but advice was given in order to try to prevent further incidents occurring).
- 89 warnings were issued.
- 29 cases were investigated with appropriate action taken and were subsequently referred to another service (such as FCSSS) for further suitable action.
- Five cases were closed following either the complainer or the perpetrator moving away.
- 26 cases were closed following investigation, appropriate action taken, and subsequently returned to the referrer for further action on their part.
- One acceptable behaviour agreement was negotiated.

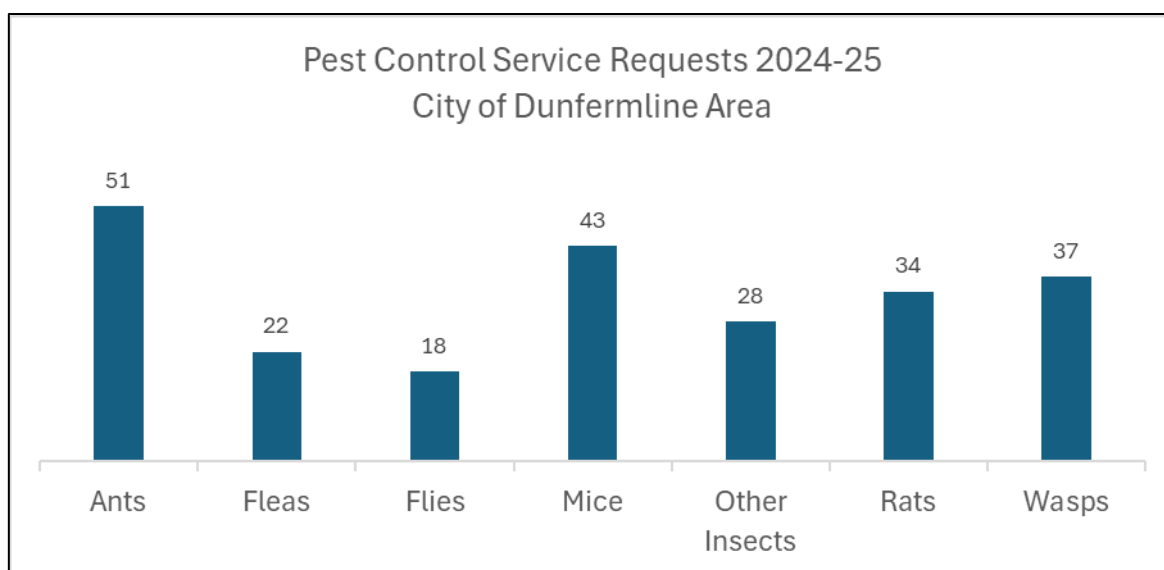
2.2.8 In addition to the above, two cases also involved legal action as follows:

- one interim ASBO granted
- one full ASBO granted.

2.2.9 The Safer Communities Team works in partnership with Police Scotland and Housing Service colleagues through monthly meetings focused on residential antisocial behaviour. These meetings aim to strengthen joint efforts in addressing ASB issues within communities. Key outcomes and actions from these discussions are then shared with local Together groups and People/Place meetings to support coordinated responses.

Pest Control

2.3 Our **Pest Control** officers responded to 233 requests for service during 2024-25. The full number and type of pests dealt with are depicted in the graph below:



2.3.2 The following key performance indicators provide an overview of our effectiveness in meeting service standards and achieving organisational objectives over the reporting period:

- Number of requests responded to within target - 177 (76%)
(the target response time is 3 working days)
- Number of requests resolved within target – 198 (85%)
(the target resolution time is 28 working days).

Stray dogs and dog control

2.4 An increase in the number of **stray dogs** reported to the Safer Communities Dog Wardens was noted on the previous year (28 in 2024-25 compared with 12 in 2023-24). Only 11 of the dogs were microchipped, and none reflected the correct details of their owner. Eight dogs were subsequently claimed/returned to their owners, with the remainder passed to an animal charity for assessment prior to being rehomed. Officers continue to raise awareness of the importance of microchipping and the legislation in force.

Take the Lead

2.4.1 This initiative builds on actions started in 2023 following a tragic dog attack in South West Fife that resulted in the deaths of one ewe and 19 lambs. Since then, we have maintained our collaboration with Police Scotland to host a series of pop-up displays at various locations across Fife, aimed at raising public awareness about the importance of keeping dogs under control in public spaces.

Dog Watch

2.4.2 This scheme continues to encourage commercial dog walkers to register with the Safer Communities Team. As part of the process, SCT staff carry out visits to inspect vehicles and review paperwork, including insurance documents and client records, to ensure everything meets required standards. Once checks are completed and the associated fee is paid, the dog walker is added to the publicly accessible Dog Watch register. This allows members of the public to see which dog walkers have been inspected by Fife Council,

helping them make informed decisions. While commercial dog walkers are not currently subject to licensing or regulation, we believe this scheme offers valuable oversight.

- 2.4.3 During 2024-25, there was one registered Dog Walkers in the City of Dunfermline committee area.

Road Safety

- 2.5 The Fife Community Safety Partnership has recently reinvigorated the Road Casualty Reduction Group, in which officers from Safer Communities Team are involved.
- 2.5.1 The development of road safety activity is guided by road casualty statistics provided by Transportation Scotland and development of recent project and initiatives include the following (please see appendix 3 for more information on all of our road safety activity):
- a new Pedestrian Toolkit,
 - the Drivewise 65+ project,
 - the refresh of the Safe Drive Stay Alive initiative.
- 2.5.2 In addition to the above, our Project Officers provided a number of **Road Safety** initiatives which covered the whole life spectrum from birth onwards (see Appendix 4 for road safety activities focussed on each life stage).
- 2.5.3 Whilst many campaigns and events were delivered to a Fife-wide audience and held in more central venues, the following were delivered specifically in this area:
- Three Child Car Seat Clinics (56 seats checked - 45% fitted incorrectly)
 - Safe Drive Stay Alive (three schools – 503 pupils)
 - Pass Plus – seven participants from the Dunfermline area
 - Older Drivers – one presentation to nine participants
 - One Drivewise 65+ event – 10 participants.

Water Safety

- 2.6 Officers from the Safer Communities Team support the Fife Water Safety Group, which is a working group set up under the Fife Community Safety Partnership's Reducing Harm priority. SCT officers attended the Train the Trainer for **Waterside Responders Course** and are working with RNLI to set up a course in 2025-26 for local businesses. The aim is to have local responders on hand in areas where water safety issues may occur.
- 2.6.1 Our officers also identified the gap for an emergency first aid and water safety course for **Wild and Open Water Swimmers**. SCT officers will work with RNLI to create a suitable course to offer to these groups during 2024-25.

Youth Justice

- 2.7 Our **Youth Justice Officers** (YJOs) received 38 referrals from the Youth Offender Management Group (YOMG) during 2024-25, which is an increase on the previous year (18 referrals).
- 2.7.1 In addition to this, the YJOs also supported young people at Woodmill, St Columba's and Queen Anne High Schools – both on a one-to-one basis and in groups - who were referred to them, tailoring the approach required depending on the needs of the young people involved.
- 2.7.2 During the reporting period, the YJOs have also been involved in partnership activity with colleagues from SFRS, Police Scotland, Active Schools, Barnardo's, Clued Up, CLD, Fife Violence Against Women Partnership, Fife Health & Social Care Partnership.

2.7.3 Partnership activities involving Dunfermline young people specifically included:

- School ASB inputs at Queen Anne HS, Pitreavie PS, St Leonards PS
- Open/public space ASB support.

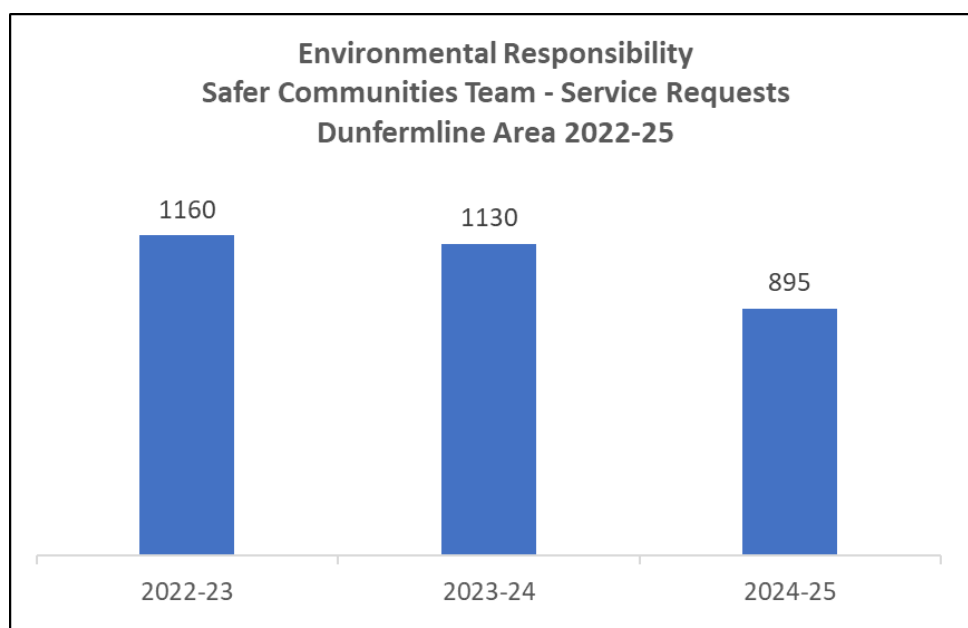
2.7.4 Appendix 5 provides more information about our youth justice activities during the reporting period.

3.0 Place Focussed Activity

Environmental Responsibility

3.1 In terms of **environmental responsibility**, 895 requests for service were received during the reporting period.

3.1.1 The following graph shows comparative figures for service requests received over the past three financial years. It should be noted that the figure for 2024-25 now incorporates service requests for dog barking which are now dealt with by the Safer Communities Team:



3.1.2 Appendix 6 provides data showing the number of service requests per type of environmental responsibility over the past three financial years.

3.1.3 The following key performance indicators provide an overview of our effectiveness in meeting service standards and achieving organisational objectives over the reporting period:

- Number of requests responded to within target - 764 (85%)
(the target response time is 3 working days)
- Number of requests resolved within target – 857 (96%)
(the target resolution time is 28 working days).

Patrols

3.2 Our Safer Communities Officers (SCOs) operate to a Patrol Matrix and carried out a range of patrols. These covered a variety of community issues, including public space antisocial behaviour, dog fouling, youth issues, fire raising, noise, vandalism, motorbike vehicle misuse, littering, illegal dumping, derelict building monitoring and partnership working.

Support referrals, intelligence and requests came from numerous sources including, but not limited to, public reporting, police, fire and housing colleagues, elected members, social work, education and various partnership meetings.

- 3.2.1 Our Patrol Matrix is reviewed and updated every four weeks at our Team Meeting and considers any intelligence from our partners at our monthly HUB and IMM meetings. See Appendix 8 for examples of SCO Patrols and Community Engagement.

Open (Public) Space Antisocial Behaviour

- 3.3 The Safer Communities Team engages regularly with partners through monthly area hub meetings and weekly Incident Management Meetings (IMM). These forums bring together Police, Fire, Housing Services, Fife Coast & Countryside Trust, and, where relevant, organisations such as Clued-Up, Includem, Community Learning & Development, and Education.
 - 3.3.1 At IMM meetings, partner resources are coordinated in advance of weekend operations, informed by data analysis and operational intelligence identifying the most prevalent times and locations of 'hot spot' activity across Fife. This targeted planning enables effective deployment of staff to address open space ASB, with an emphasis on early engagement with young people to discourage risk-taking and poor behaviour.
 - 3.3.2 Through both the area hub and IMM meetings, emerging issues are identified, resources are allocated where needed, and valuable data is shared among partners. Where joint mobilisation is not required, Safer Communities Officers focus on local patrols in their own areas. Joint patrols are also conducted, when necessary, with SCOs working closely with Police and other partners to address ongoing concerns and share intelligence to tackle ASB and community safety related incidents.

Community Engagement and Events

- 3.4 Safer Communities Officers attended a number of community events over the last year including Tenants and Residents meetings, Community Councils, galas and community events. Officers also actively support Community Litter Picks with equipment and advice on locations in tandem with Keep Scotland Beautiful.
 - 3.4.1 A few examples of where our officers have engaged with the community, include: Baldrige Burn Community Pantry, Chow & Chat James Allan Community Centre, Broomhead and Brucefield TRA's, and Touch Community Garden to name but a few.

4.0 Social Media Campaigns

- 4.1 Due to the success of our Facebook presence during the pandemic and in subsequent years, we continued to utilise this platform to convey community safety messages to the residents of Fife during 2024-25.
- 4.2 We provided information, advice, and assistance on a number of different campaigns, and attracted over 11,579 followers on Facebook during the reporting period.

- 4.3 We reached an overall audience of 1.6 million views, with our page being visited 38,000 times, and 22,000 people either liking, sharing or commenting on our posts.
- 4.4 Our furthest reaching post was in March this year and highlighted the importance of not allowing dogs to approach others. This post was viewed over 96,000 times.
- 4.5 In order to keep up to date with forthcoming events and activities co-ordinated by the Safer Communities Team or shared by the Team on behalf of partner agencies, members are invited to 'like' our Facebook page **Safer Communities Fife**.



5.0 Conclusions

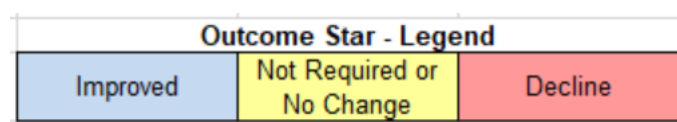
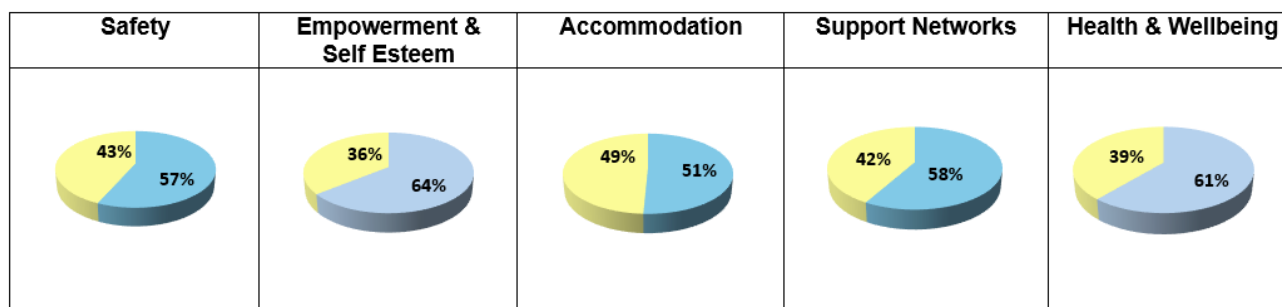
- 5.1 This report provides members with information on the wide range of safer communities' activity being undertaken in this committee area, in line with local priorities and emerging issues, and in partnership with other community safety organisations.

List of Appendices

- 1. FCSSS – further information on Fifewide services (2024-25)
- 2. Scottish Housing Regulator ASB Guidance (March 2023)
- 3. Road Safety initiatives
- 4. Road Safety timeline
- 5. Youth Justice activity
- 6. Environmental responsibility service requests (2022-25 graphs)
- 7. SCO patrols and Community Engagement

FCSSS - Further information on Fife-wide services (2024-25)

- All referrals were responded to within 2 working days (100%).
- The majority of referrals were received from the Safer Communities Team (70%).
- Complaints about noise were most common (34%), followed by issues in relation to clashes of lifestyle (26%).
- A total of 457 households were involved with FCSSS during 2024-25.
- Outcomes in relation to support cases are measured using the Empowerment Star assessment tool, where clients feedback on how their involvement with FCSSS has affected five different areas of their lives. The diagram below indicates the percentages of positive outcomes through FCSSS involvement:



Examples of service user feedback:

- *"Thank you so much for helping me. So glad I met you and was introduced to the service you provide"*
- *"FCSSS has been a game-changer in our community. Their prompt response and effective interventions have significantly improved our neighbourhood's atmosphere"*
- *"Thanks to FCSSS, we've noticed a marked decrease in disruptive activities. Their dedication and professionalism are truly commendable"*
- *"The team at FCSSS is exceptional. They listen attentively and take swift action, making our community a safer and more pleasant place to live."*
- *We're incredibly grateful for FCSSS. Their proactive approach and consistent follow-up have made a huge difference in reducing antisocial incidents."*
- *"FCSSS has provided us with peace of mind. Their effective strategies and support have transformed our area, making it a better place for everyone."*
- *"I've been impressed with FCSSS's commitment to resolving issues. Their efforts have led to a noticeable improvement in our neighbourhood's quality of life."*
- *The responsiveness and thoroughness of FCSSS are outstanding. They've managed to address and resolve problems that we thought were unsolvable."*

Feedback received from a support worker:

- *I have had this case for about a month that came through from Safer Communities Team, Fife Council as support required. Poor girl and family living in situation where they were getting abuse from [neighbours] and likewise within the area. Met on a home visit and kept in contact with phone calls providing emotional support, advice and guidance. She called me today informing me that she has been offered [another property...] which is also the catchment school area. She thanked me for my support and when I replied I haven't done anything she replied that I kept her sane and from losing her sanity."*

Scottish Housing Regulator Guidance for Landlords (March 2023)

Antisocial Behaviour

Indicator 15 (Updated)	<i>Percentage of anti-social behaviour cases reported in the last year which were resolved.</i> (i) Number of cases of anti-social behaviour reported in the last year. Of those at (i): (ii) Number of cases resolved in the last year.
Definition	Resolved • where the landlord has taken appropriate measures, as set out in its ASB policies and procedures, to address the cause of the anti-social behaviour complaint and has advised the complainant of the outcome; or • where the landlord does not have the authority or powers to resolve, and it has provided a full explanation of the landlord's position to the complainant. A Case • A case is opened when a tenant or service user reports an incident of ASB to their landlord. • A case can be made up of a single report/complaint of ASB; or • Multiple reports/complaints about the same party, made whilst a case is still ongoing. Such further reports/complaints would not be counted as a further new case. • Once a case is resolved and a further report/complaint of ASB is received, this should be treated as a new case.

Road Safety Updates Annual Report April 2024 - March 2025

Overview

The last figures released were for the year 2023. These show that in Scotland there were 155 fatalities due to road traffic collisions. Although this was the fourth lowest fatality rate since records started the overall casualty stats rose due to serious and slight injuries and predictions show that the fatality stats for 2024 will be up on this. Fife had 14 fatalities during this 2023 year and although this does not seem a large number, our aim is to have no deaths on Fife roads, and this is the reason for all the preventative measures we put in place.

In Car Safety



Clinics – We continue to hold child car seat clinics during the warmer months, and this year have tried some different venues. Some have worked and some not so successful.

Pull-Overs – Along with our colleagues in Road Policing, we held two pull-over clinics at Kirkcaldy Prom and Leven Prom. These are always very successful and busy, with 28 cars being stopped and checked. More have been planned for 2025-26.



Individual Checks – These are carried out on an ad hoc basis for those individuals who contact us directly.

Partnerships – This year we worked more with SFRS, who have also had full training, to deliver clinics. We also will continue to work with Road Police on the pull over clinics.



Training – We continued to share our knowledge with Fife Women's Aid and trained their staff to help them feel confident with carrying children in their vehicles.

Primary

JRSO Initiative – Our team continue to support the Junior Road Safety Officer (JRSO) initiative across all Fife Schools. A number of schools have already established JRSO pupils/groups within their schools and continue to run the initiative and therefore our input is not required. However, we are still available to support schools looking to set up new JRSO's as and when required.

Individual School Inputs – Our team is unable to deliver individual inputs to all schools, but we will respond if there is a specific issue at a school. In this instance Benarty Primary had a road traffic issue in relation to cycling and in conjunction with Transportation's Bikability Officer we attended to deliver assembly inputs to P4 and P5's.

Road Safety Magic Show – We recently made contact with a company that delivers Road Safety Magic Shows and managed to secure some free sessions of this for some of our primary schools. These have now been arranged but will take place in the next financial year.

Secondary

S1 Talks – Our project officers continue to support areas where statistics are high or where a recent incident has occurred. During 2024-25 we delivered S1 talks within Kirkcaldy High School and Auchmuty High School. We carried out 17 class talks to 392 S1 Pupils at these two schools. The school guidance staff are also provided an additional resource which we encourage them to use as a follow up session to generate more discussion.

Fife Pupil Support – SCT were invited back in to Fife Pupil Support Service to deliver a road safety input based around passenger behaviour to this challenging group of pupils. Discussion is also in place to deliver an input to their younger S1/S2 pupils

SDSA

New Film Resource

In 2024 we were given the opportunity to create a new film resource for Safe Drive Stay Alive. The previous film was created in 2014 and was starting to show age with the current pupils watching it. The new film was created and donated by Simplicity Marketing and the script was written and developed in partnership with SCT, Police, SFRS, Ambulance and NHS. The launch of this was held in October 2024 and 50 partners attended.



Inputs and follow up resource – The new SDSA resource has been designed to be taken in to individual schools and this has been well received by schools as it is easier for them to timetable. This is still a partnership project but is led and co-ordinated by Safer Communities Project Officers. All 18 high schools plus 1 private school were offered the SDSA input, and it is also now part of the 5th Year PSE Curriculum. A total of 18 schools and 2292 pupils received the input during 2024-25.

We have also produced a follow up resource for the guidance staff to use within subsequent PSE classes. This enables teachers to hold more in-depth discussion with pupils and to develop the messages given in the main presentation.



College

Princes Trust – Fife College in Dunfermline requested we deliver a road safety input to their Prince's Trust Course. During 2024-25 we delivered 2 inputs to 2 separate groups covering 23 students. Dunfermline have also recommended us to the Glenrothes campus who run a similar course.

New Drivers



Pass Plus - We continued to support and fund new drivers to gain additional driving knowledge and experience. During 2024-25 we held 5 online courses with a total of 26 new drivers attending. This project continues to have support from a Fife Road Policing officer. The breakdown of attendees is as follows:

Numbers are not high in this project as funding is limited, and continuation is currently under review.

Road Traffic Offenders

Course – This 5 week course is run by Justice Social Work, although we are invited to present an input during week 1 and then present SDSA in week 5. During 2024-25, two courses took place, involving 21 participants from across Fife (no area breakdown available).

New Project – Justice Social Work contacted us to discuss the development of a new resource for Fife residents who they need to work with but are not in the system long enough to attend one of the above courses. We developed an input that JSW staff could deliver on a 1:1 basis and delivered this training to 12 JSW staff.

Driving For Work

Taxi Drivers - This course is organised by Fife Council Licensing Team, and we are an invited speaker. Safer Communities presents a generic road safety input around occupational road risk and during 2024-25 we attended 11 courses and delivered to 413 taxi drivers.

Kingdom Housing – SCT were invited by Kingdom Housing to deliver a road safety occupational road risk input to their staff. These inputs are delivered on an ad-hoc basis when they have an influx of new staff, and during 2024-25 we delivered one input to 50 staff members.

Amazon – We are currently in discussion with Amazon in Dunfermline around supporting them to develop a campaign around safety in and around their Car Park.

Older Drivers

Practical Days – In 2022, we introduced the new Drivewise 65+ days. This is a practical session for older drivers who attend a venue and go on a drive observed by a Road Policing officer. They are then given hints and tips to help keep them safe and driving for longer. We held three events during the 2024-25, as follows:

Drivewise 65+ Events in Kirkcaldy - https://youtu.be/_ygiz_n8qOQ

Drivewise 65+ Event in Cupar - <https://youtu.be/Njp8OvPMfyA>



Talks – We offer talks to older groups about how to stay driving safely for longer. During 2024-25 we gave 4 talks

Older Driver Events – In partnership with Road Police and SFRS we attended at three venues across Fife to speak to Older Drivers about driving safer for longer and to carry out quick eye sight checks. Across the three events we spoke to around 100 people.



Events

Levenmouth Schools Event @ Savoy Park – As part of the new railway station opening, an event was held for primary pupils at Savoy Park. Safer Communities were invited to have a practical fun station at this event and deliver messages around Safer Communities and Road Safety to 350 pupils who attended.



Family Fun Day at Lochore Meadows – In a follow up to the previous year's successful event, the Safer Communities Team held another family fun day event at Lochore Meadows in July 2024. Along with partners from various services, we staged a number of fun events including themes such as water safety, road safety and orienteering. The weather was lovely on this occasion, and we had a great turnout to the event.



Forget Me Not Event at Buckhaven – We were invited to attend this event in December 2024 and held a stall which provided details around the role of the Safer Communities Team, which included road safety. As part of this event, we developed a walk around treasure hunt which contained messages about what our team does.

Radio Campaigns

We formed a partnership with Fife Ford in December 2022 and, as part of this, they fund our radio campaigns for Slow Down for Schools, Winter Driving and some other subjects outside of road safety.

Slow Down for Schools – We produced this radio campaign to encourage drivers to think about their speed when they are driving near to schools when the pupils are starting and finishing. The messages were recorded by Safer Communities and Police Scotland staff and the campaign ran when the schools started back after summer holidays in August 2024. The radio audio messages were aired 56 times over the campaign dates and reached 38,000 people with each person hearing the advert/message around 3 times.

Slow Down for Schools Video - <https://youtu.be/0XULfslmkxs>

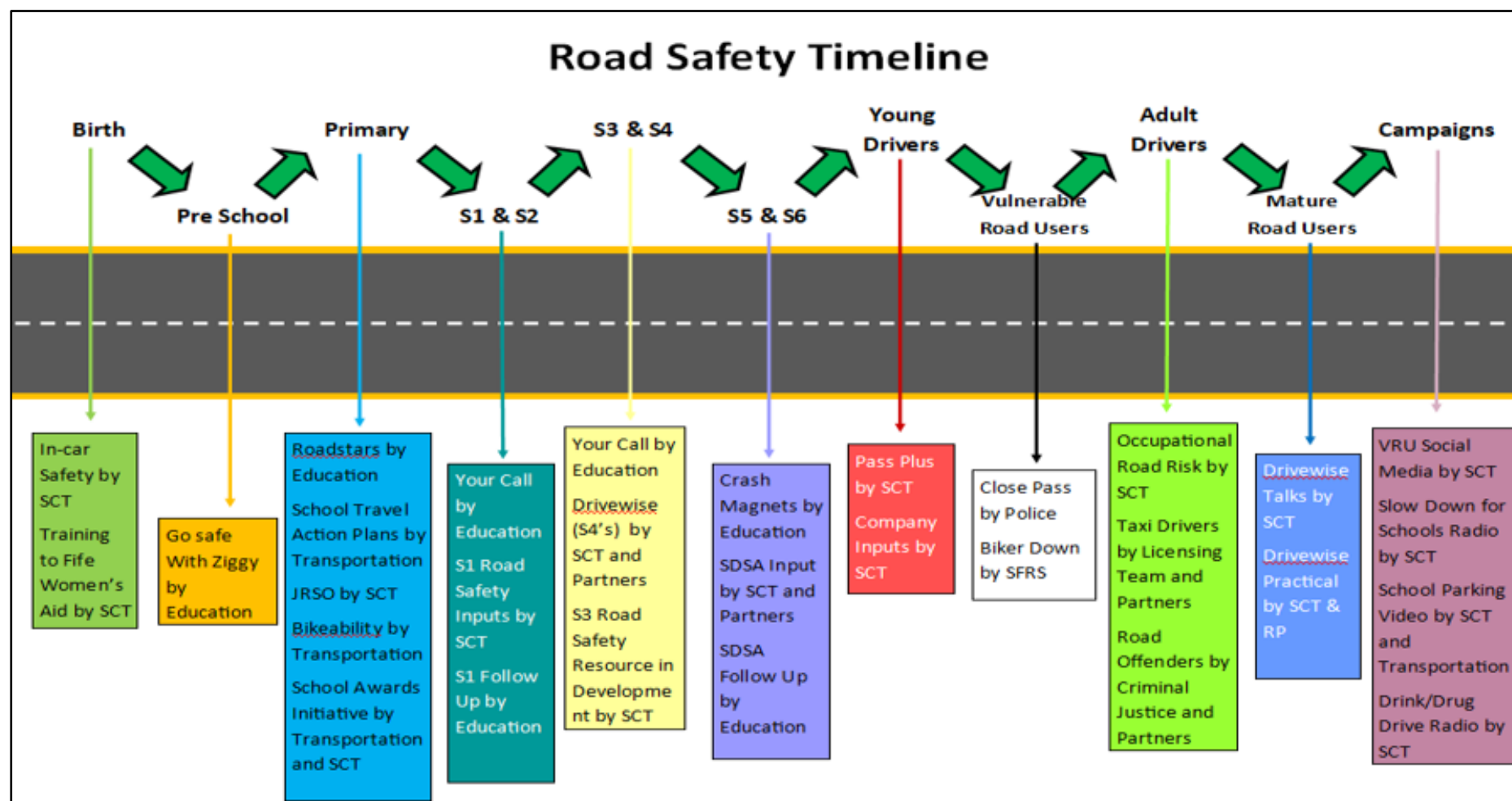
Winter Driving - This radio campaign was produced and run in December to coincide with the national Police Scotland winter driving campaign. Again, messages were written and recorded by Safer Communities and Road Policing officers. A video was also created to promote these messages. The radio audio messages were aired 56 times over the campaign dates and reached 45,990 people with each person hearing the advert/message around 5 times.

Winter Driving Video - <https://youtu.be/uIPoGDTT1mQ>

Pedestrian Social Media Campaign



During 2024-25, Safer Communities staff were tasked through the Road Casualty Reduction Group with organising the creation of a Pedestrian Social Media Campaign. This was based on a successful campaign run by Glasgow Council. A campaign toolkit was created by Safer Communities Project Officers in conjunction with Fife Council Communications Team and was launched in October 2024, with messages put out on social media to coincide with the clocks change in October. Messages shared on our Safer Communities facebook page had a reach of over 40,000 people.



Youth Justice Activities

This year we've been involved in supporting, delivering and/or facilitating the following:

- Delivered our own bullying input with Police at Kirkcaldy HS, Viewforth and Wade.
- Antisocial Behaviour inputs at Balwearie HS, Wade, Inverkeithing HS, Queen Anne HS, Lumphinnans PS, Pitreavie PS, St Leonards PS, Easy P at the Maxwell Centre.
- Designed a new ASB input with Police in Cupar, with others currently being developed to include online safety
- High School transition event for Inverkeithing Primary School as well Levenmouth Academy cluster groupwork with Clued Up.
- Diversifire for pupils that attended schools in Lochgelly/Cowdenbeath, Glenrothes as well as Kirkcaldy areas.
- Punch Beyond diversion at Lochgelly High School.
- Secured funding for the F24 program at Auchmuty High – resulted in the capacity to deliver three groups now with a view to offering all schools in Glenrothes.
- Supporting Active Schools with a 'Healthy Body Healthy Mind' girls' group in Glenrothes.
- Supporting Barnardo's and Clued Up with individual sessions.
- Involved in response to youth ASB in Cupar, Dunfermline, Rosyth, Inverkeithing and Glenrothes (supporting Clued Up, Cupar Youth Café and CLD partners).
- Co facilitating Ask/Tell Suicide Prevention training with Fife Health and Social Care Partnership and Under Pressure Training with VAWP.
- Attended Daring Ventures training, this explores the impact of relationships and how we seek connections. This will help inform training for early years/primary schools
- Mentors in Violence Prevention training, supported sessions at Levenmouth Academy, Glenwood HS, Kirkcaldy High and Balwearie High as well as facilitated capacity building sessions for staff throughout Fife. Also spoke at the first ever MVP conference in Fife.
- Training for Trainers - 'GBV - Early Intervention for primary and early years staff'. This is to enable a delivery of gender-based violence training to early years and primary school staff, so that we can start educating school communities in this area at a far earlier stage.

We have also supported identified young people individually and in groups at the following schools:

- Inverkeithing HS
- Woodmill HS
- St Columba's
- Auchmuty HS,
- Madras College
- Lochgelly HS
- Glenwood HS
- Glenrothes HS
- Levenmouth Academy
- Bell Baxter
- Beath HS
- Queen Anne HS
- Kirkcaldy HS.

YJOs are part of the following initiatives:

- Fife Suicide Prevention Network
- Violence Against Woman Partnership,
- Secondary Support Multiagency/SLG,
- YAP Group.

YJOs on the Spot - questions asked and answered:

Why did you get involved in an event/project?

We attend regular meetings such as YOMG, youth work meetings, strategy groups, MVP strategy group amongst others, because of attending these meetings, it allows us opportunities to offer support and offer earlier intervention/prevention.

Who asked for your help?

Partners such as Education, Police Scotland and SFRS. Other third sector partners we have approached directly, for support with their expertise, such as BRAG with their F24 experience or Barnardo's to support summer programs with inputs.

What partnership working took place?

We've launched a new partnership with the YMCA in Glenrothes to expand the F24 program. As part of this, the YMCA will deliver a digital youthwork experience, giving young people the chance to develop new skills and explore STEM in a fun and engaging way. This collaboration will not only broaden access to the program but also support its continued growth and delivery.

What was the outcome?

While it can be challenging to measure the outcomes of preventative work, our goal is to give young people the opportunity to be educated and supported in a way that helps them understand the impact of antisocial behaviour in their community and become aware of the agencies that can offer support.

The following photos are from some of the various projects mentioned above:

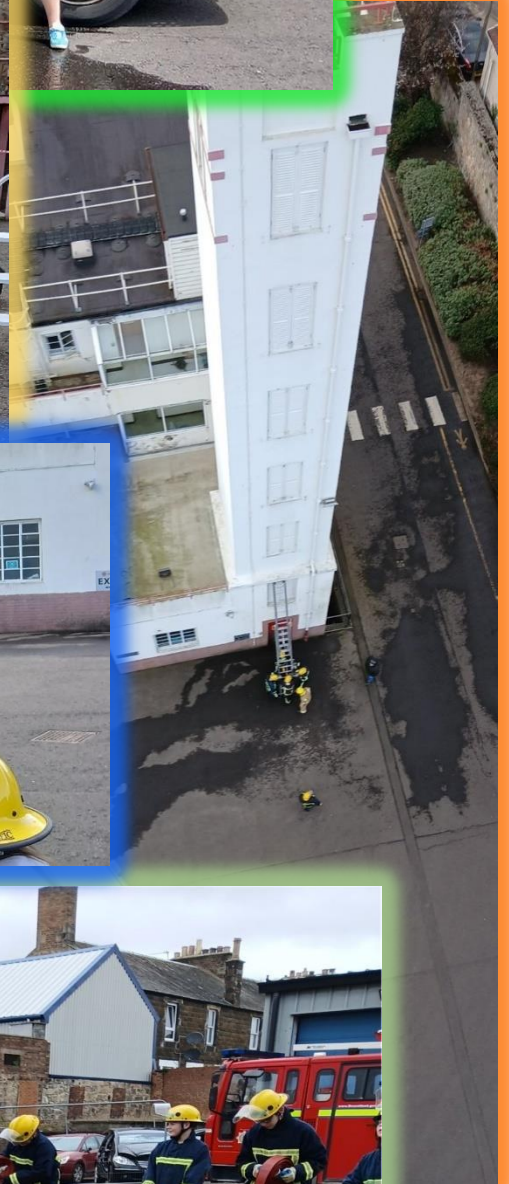
F24 2024-25

Winning the 'best team' in the Fife Schools competition as well as a group photo of all the participants

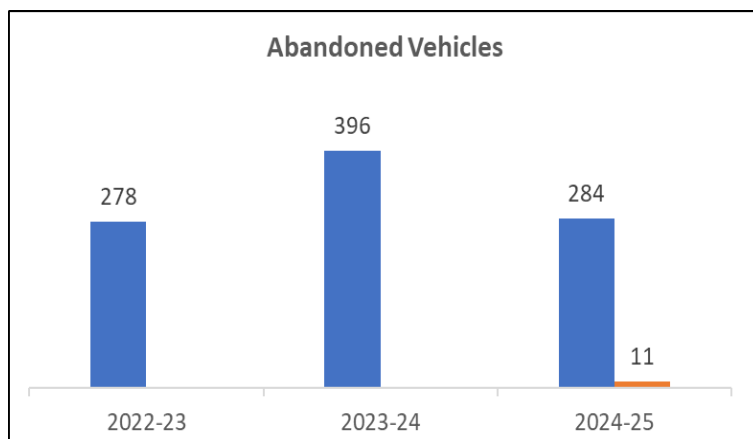


DIVERSIFIRE 2024-25

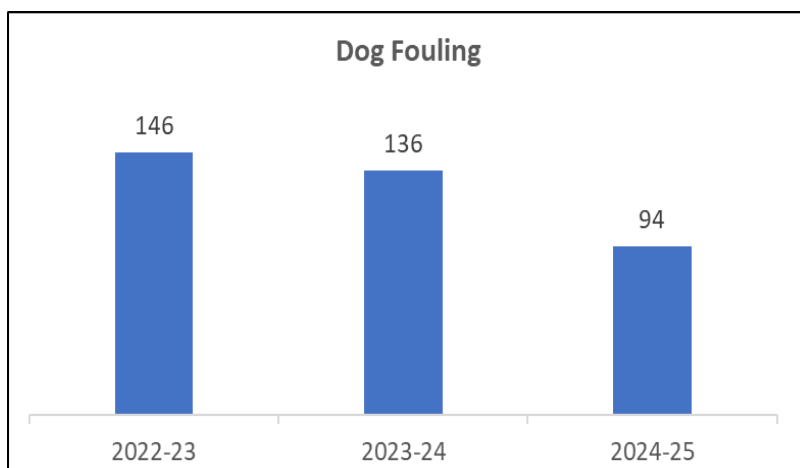
A variety of photos from the Diversifire Project during 2024-25.

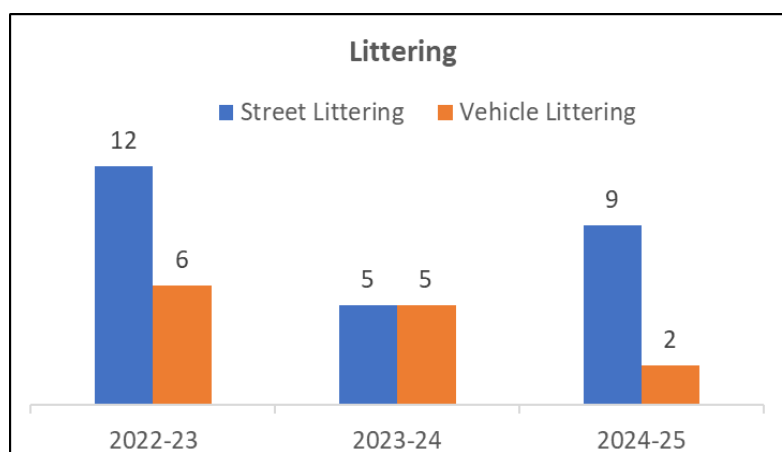
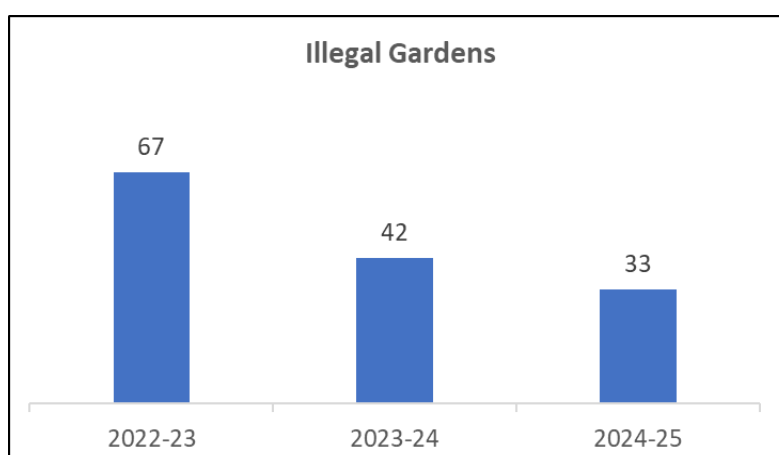
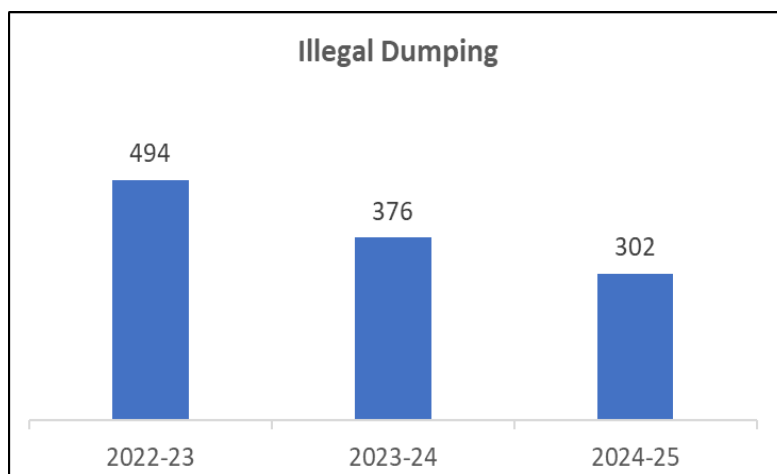
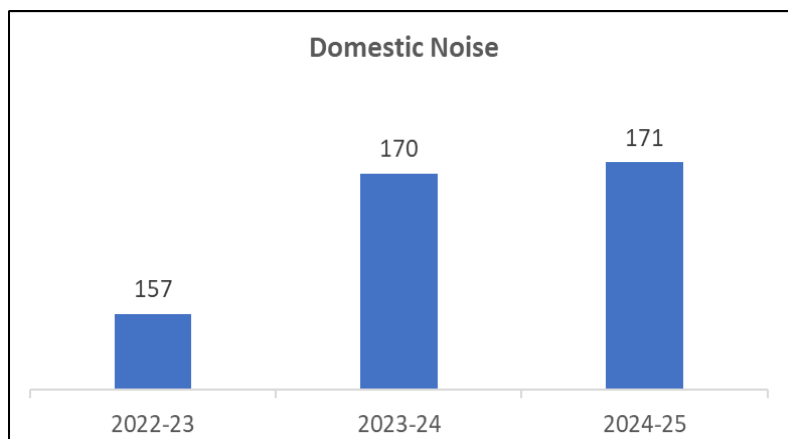


**Environmental Responsibility Service Requests
Received by Safer Communities Team
City of Dunfermline Committee Area 2022-25**



- The abandoned vehicle graph above includes new information for 2024-25 regarding the number of vehicles assessed as abandoned and subsequently uplifted.
- There are various reasons why a vehicle may be reported as abandoned when it is not, including: lack of movement, condition of vehicle, expired MOT/tax, neighbour dispute, poorly parked, unfamiliar vehicle to area and temporary breakdown.





SCO Patrols and Community Engagement

Support for No Smoking Outside Hospitals

Our officers were and continue to be involved in 'No Smoking Days of Action' taking place at NHS Hospitals in Fife. In March 2025, our officers supported a week of 'Smoking Cessation' promotion at Queen Margaret Hospital, Dunfermline. Along with NHS staff, our officers engaged with the public attending the hospital via a promotion stall within the hospital foyer. Through positive engagement and promotional materials, staff encouraged the public to consider smoking cessation. Our officers also carried out patrols within the hospital grounds, liaising with the public and giving appropriate advice around the Smoking, Health and Social Care (Scotland) Act which prohibits smoking within a 15m perimeter of Hospitals.

SCO's McHardie and Moret supporting 'No Smoking Campaign' at QMH.



Operation Twilight – to address complaints of dog fouling at identified locations in the Dunfermline area, our officers carried out dedicated patrols, as part of Operation Twilight, in those areas. The patrols consisted of public interaction and leaflet drops around the adjacent residential properties to highlight the issue and to encourage better pet responsibility around those areas which included, Townhill Park and environs, Touch, Wellwood and Pittencrieff and Rex Parks.



SCO Dougal 'Just Bin It' on Dog Fouling – Touch



Pittencrieff Park – we received reports of uncontrolled dogs chasing peacocks and incidents of dog fouling. In response to these ongoing issues, our officers continued regular foot patrols in the park, engaging with early morning and evening dog walkers. The focus has been on positive interaction and education, raising awareness of the concerns reported by the public.

Rex Park, Dunfermline – in response to ongoing issues with off-road motorcycles and sporadic wheelie bin fires in the vicinity, our SCOs supported the efforts of SFRS (SFRS CAT giving advice to community around wheelie bin security) and Police. Our officers carried out evening reassurance foot patrols, engaged with the local community, and were able to gather intelligence which helped identify some of the individuals riding off-road motorcycles in the area.

Day of Action – Articulated Trailers – Sandpiper Drive, Dunfermline



Our SCOs supported Community and Traffic Officers in a Day of Action to ensure that parked articulated trailers were appropriately parked and not causing a danger to other road users. Officers also spoke with lorry drivers at the site, offering advice on responsible parking and reminding them that urinating in public is unacceptable.

SCO's Shepherd and Moret – Day of Action with Police Scotland – Articulated Lorries.

28 October 2025

Agenda Item No. 7

Area Housing Plan 2024-25

Report by: John Mills, Head of Housing Services

Wards Affected: 2, 3 and 4

Purpose

The report seeks Area Committee approval for a revised area housing plan which sets out area performance, service delivery and highlights key housing issues for Members' consideration.

Recommendation

Members are asked to consider and approve the Dunfermline Area Housing Plan for 2025 – 2026.

Resource Implications

Work is taking place within agreed HRA local and capital budgets.

Legal & Risk Implications

There are no legal / risk implications arising from this report.

Impact Assessment

An EqIA (Equality Impact Assessment) is not required because the report does not propose a change or revision to existing policies and practices.

1.0 Background

- 1.1 The Council has a vision to create a Fairer Fife where all residents live good lives, make informed choices and have a sense of control so that they can reach their full potential and where all children are safe, happy and healthy. At the heart of the Plan for Fife is the aim to reduce inequalities and to promote fairness in everything that we do. It is recognised that having a fairer Fife will benefit everyone. Housing Services, as the largest landlord in Fife, can improve the lives and opportunities of its tenants through effective neighbourhood management and community led improvement initiatives.
- 1.2 The Area Housing Plan shows how we work with partners and local communities to improve housing services in the area. Tenant and residents have told us their concerns and issues where they live and together, we have identified what we can do to address these issues. We have looked at how well we are doing managing our homes to prioritise which services we need to improve.
- 1.3 The plan links into different policies and strategies across Fife including; Plan 4 Fife, Local Housing Strategy, Dunfermline Local Community Plan, Area Lettings Plan and Pathway to Improvement (Annual Return on the Social Housing Charter).

2.0 Development of the Area Housing Plan

- 2.1 Following the transition to an annual plan format that was introduced last year, the City of Dunfermline Area Plan for 2025-26 continues to focus on key performance areas.
- 2.2 Tenant participation is a key part of our housing strategy. Being part of organised groups gives our tenants and residents a greater voice when talking about local issues. We work closely with Tenant and Resident Associations and carry out area walkabouts with representatives and partner services to identify areas of concern, creating action plans and reporting on progress.
- 2.3 The Area Housing Plan also highlights performance and states tenants in the Dunfermline Area are 84% satisfied with the overall service provided. This is a rise of 4% from the previous year. 85% of tenants are satisfied with the management of their neighbourhoods.
- 2.4 We have highlighted the role of the Housing Investment Programme and the Council's intention to continue to invest in council houses. Investments include; kitchens, central heating, bathrooms, roofs, rewiring, smoke detectors, secure door entry systems, structural works, electrical testing and external walls.

3.0 Local Issues Action Plans

- 3.1 It is recognised there is a need for more affordable housing in the Dunfermline Area. In year 2024/25, 4 properties were bought in the Dunfermline area.

The lack of family housing / specific needs housing is recognised as a key housing issue throughout the area. We will increase housing supply in high-demand areas, helping to address the gap between demand and availability (with 2336 applicants listing Dunfermline as their first choice).

We will support priority groups, including those on the urgent housing list, transfer list, and general housing list, through fair allocations as outlined in the Lettings Plan. Transfer-led allocations will form the focus of our approach to create a chain of lets — freeing up existing homes and ultimately supporting homeless households.

We will also provide specialist housing, such as the extra care units at Aberdour Road, to meet the needs of our aging population. We have linked in our Strategic Housing Investment Plan (SHIP) to give Members the opportunity to explore potential new builds sites in the Dunfermline Area.

- 3.2 We are committed to several projects throughout the area which will see further improvements to the communal areas of some of our flatted properties. Feedback from residents has been positive and we are keen to replicate this approach to other areas. We have also committed to continue with estate walkabouts so that we can work together with the tenants and residents to identify further issues that they feel are important to address.
- 3.3 Over the coming year, significant investment is planned for the Broomhead Drive multi story development. Key improvements will include the replacement of lifts, upgrade the delivery of the heating & hot water system and enhanced fire stopping. This is aimed at significantly improving the quality and comfort of the properties for our tenants.
- 3.3 We will continue to work in partnership with Safer Communities and take robust action against perpetrators of anti-social behaviour. We will utilise allocation discretion where appropriate and aim to increase the number of “Housing First” tenancies within the area.

4.0 Area Lettings Plan

- 4.1 There are more people looking for rehousing in the Dunfermline area than we have housing becoming available. There is a lack of larger properties within the area, and we are committed to identifying areas for development to include larger family homes.
- 4.2 We continue to offer housing options advice which provides applicants with information on all tenure types which are available, maximising their opportunities for re-housing.

- 4.3 The Home Swap scheme continues to see increased number of households registering their interest in moving to more suitable properties with 20 completed exchanges taking place last year.

5.0 Conclusions

- 5.1 Through the Area Housing Plan, we have identified local issues through engagement with local communities and elected member and create action plans to address these. This is intended to encourage member scrutiny of our work to address those concerns and demonstrate improved outcomes.
- 5.2 The Area Lettings Plan sets out the stock profile, identifying where there is housing need and how we intend to improve the lack of larger family homes.

List of Appendices

1. Dunfermline Area Housing Plan 2025-26
2. Dunfermline Area Lettings Plan 2024-27

Report Contact

Lynne Johnston
Dunfermline Area Housing Manager
Segal House, Dunfermline
Email: lynne.johnston@fife.gov.uk

Dunfermline Area Housing Plan 2025/26



Introduction

The Fife Housing Partnership supports the [Scottish Governments Housing to 2040](#) vision for everyone in Scotland to have a safe, high-quality home that is affordable and meets their needs in the place they want to be. [The Fife Housing Partnership Local Housing Strategy 2022-2027](#) is the strategic plan in which the key areas of focus are outlined:

1. Ending Homelessness
2. More Homes in the Right Places
3. A Suitable Home
4. A Quality Home
5. A Warm Low Carbon Home

Whilst the Local Housing Strategy sets out the strategic plan for Fife, the area housing team are responsible for the delivery of local plans for and with local people. This Area Housing Plan aims to illustrate how the City of Dunfermline area housing team works with our partners and local communities to improve how we deliver housing services in the local area.

The area housing plan is our commitment to the ongoing work required on:

- New Homes,
- Letting Empty Houses,
- Improving Property,
- Looking after tenancies.

Working in partnership with tenants, residents and elected members we have identified the key areas of focus for improvement, which have been described within the content of this Area Housing Plan. The City of Dunfermline Area Housing Plan was approved by City of Dunfermline Committee on 28/10/2025

This plan supports Fife Council wider strategies, policies and plans. The below infographic demonstrates the link between this area housing plan and the wider strategies, policies and plans that it supports:-





City of Dunfermline is part of the Dunfermline and Coast Housing Market Area and includes the electoral wards of:

Ward 2 - Dunfermline North

Ward 3 - Dunfermline Central

Ward 4 – Dunfermline South

Through the [Fife Housing Register](#) webpage, you can now view our new [interactive map](#) which shows where all housing partners have properties. This will help you make an informed decision about your preferred areas of choice if you want to submit a Fife Housing Register application.

Evaluation of City of Dunfermline Area Housing Plan 2024/25

The City of Dunfermline Area Housing Plan 2024/25 outlined key actions that would support our commitment to new build delivery, managing the area lettings plan, improving property condition and looking after tenancies. An evaluation of our progress has been summarised below.

City of Dunfermline Area Housing Action Plan 2024-25 Progress Summary

	In the past year, as part of our stock improvements works: ▪ 90 Homes received bathroom upgrades; ▪ 178 homes received heating upgrades; ▪ 15 homes received kitchen upgrades; ▪ 10 homes received rewiring works; ▪ 7 homes received roof replacement; ▪ 5 homes were improved from roughcasting works; ▪ 7 homes received door upgrades ▪ 20 homes received window upgrades.
Voids (Empty Homes)	The percentage of rent lost from our properties being empty has fallen from 1.19% to 1.08%. Our time to relet our empty properties has fallen from 46.24 days to 38.54 days.

Rent Collection

Our rent collection rates have risen slightly to 99.99%, demonstrating the good work being undertaken by Council officers.

Performance Information

Fife Council is the largest landlord in the City of Dunfermline area. The stock profile below shows that we are responsible for the management of 3482 homes.



Stock by type		Fife	Stock by size		Fife
Sheltered	120	1295	Bedsit	41	256
Flat/Maisonette	85	1502	1 bed	1007	7431
4 in a block	683	8177	2 bed	1545	14738
Flat/Tenement	951	4452	3 bed	756	7584
High rise flat	211	712	4+ bed	133	1241
House	1432	15113			

City of Dunfermline area contains just over 11% of all Fife Council stock, of which 94% is lettable. This means that we have 3274 properties that are available to let as tenancies. Stock that is not available for let is due to housing regeneration, stock improvements or the properties are being used for other purposes such as temporary accommodation. Our stock profile is consistent with the overall stock profile of Fife.

In Dunfermline, most of our stock are 2 bedroom properties. 45.4% of our stock is are house type properties, 6.1% are high rise multi story dwellings, 19.4% are 4 in a block and 26.8% are flatted dwellings. The remainder are other flatted type properties and retirement housing.

When properties become void (vacant), we need to ensure this time is kept to a minimum. Rental loss for the void period affects the income to the council, in the previous year we lost 1.08% of rental income due to 214 properties being void, our average turnaround time was 38.5 days from the property becoming vacant to a new tenant moving in.

Every year in the City of Dunfermline Area, more people apply for housing than what becomes available. Our annual Letting Plan sets out the profile of properties we expect to become available in the following year and how we intend to distribute those properties between the different groups of applicants:

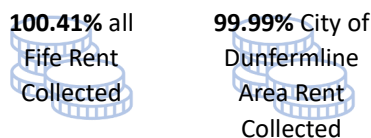
- Urgent Housing
- Transfer list
- Housing List

Allocations play a key role in ensuring that we make best use of housing stock, and we have committed to allocate properties fairly across all applicant categories. For our full allocations information please see the City of Dunfermline Lettings Plan 2024-27.

The Fife Housing Register waiting list shows that 2336 applicants have City of Dunfermline Area as their first area of choice, this accounts for 17% of all applicants. In the previous year we made 344 offers of housing of which 67.73% were accepted.



The City of Dunfermline Area housing team work hard to meet a range of housing needs. The cost-of-living crisis and economic uncertainty is making it difficult for some households to pay basic bills or access benefits.



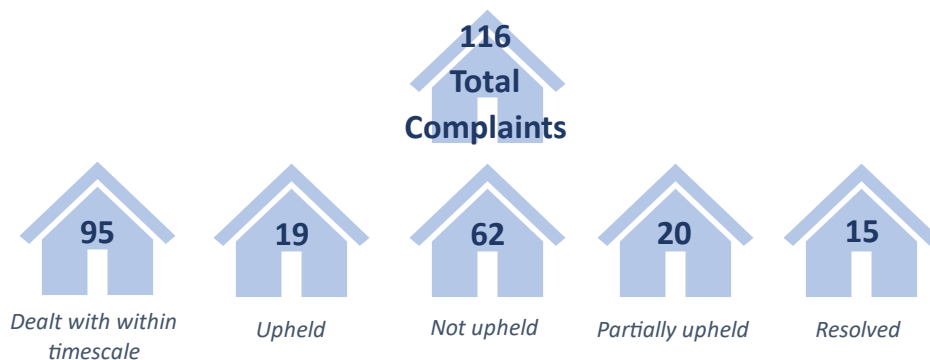
We can provide support with money advice, please speak with your housing management officer if you would like further information.

In our introduction, we confirmed that we support the Scottish Government Housing to 2040 strategy, and this includes addressing fuel poverty. It is estimated that 24% of Fife households are living in fuel poverty, through a partnership approach we continue to work towards reducing fuel poverty across Fife for all tenants and residents.

Every year, a customer satisfaction survey is carried out providing you the opportunity to tell us how you think we are performing as your landlord. The satisfaction survey is also used to report the annual return on the charter. The most recent satisfaction survey showed us that:

	City of Dunfermline	Fife
% satisfied with overall service provided by Fife Council	84.23%	84.03%
% who think we are good at keeping you informed about our services and decisions	84.68%	84.41%
% satisfied with the opportunities we give you to participate in our decision-making process	81.08%	80.89%
% satisfied with the quality of their home	83.78%	86.94%
% satisfied with the repair service we provide	87.58%	86.92%
% satisfied with our contribution to the management of your neighbourhood	85.59%	86.84%
% that think their rent is good value for money	84.23%	81.59%

The customer satisfaction results help us to identify areas we need to improve. Alongside our customer satisfaction survey, housing complaints are also a valuable source of information that help to identifying recurring or underlying problems.



The top reasons for all complaints in City of Dunfermline Area of **2024/25** are as follows:

Complaint Reasons	Total number
Unsatisfactory response to previous complaint/request for service/enquiry/reported fault	17
Poor communications including lack of notice, consultation & engagement	12
Dissatisfaction with policy/current delivery arrangements e.g. timescales, priorities	9
Poor Condition/Standard of Housing	8
Dissatisfaction with policy/current arrangements including allocations criteria	7

Annual Area Housing Budget

Housing Services activities are taking place within agreed Housing Revenue Account (HRA) budget. The HRA Capital Investment Plan for 2025-29 was approved at full committee on the 20th February 2025 and remains the approved capital investment plan for the HRA.

The area housing budget that was approved for City of Dunfermline Area by elected members was £229,760.00 for this financial year. The area housing budget is used for local projects, and to date we have committed £181,396.00 on local projects in the City of Dunfermline. These projects include:-

- Improved flooring, lighting and painting in stairwells
- Installation of external lighting
- Estate Clearances

In the next 6 month period, we have a remaining budget of £48,364.00, and have identified/agreed the following project(s):-

- Playpark fencing at Broomhead Drive
- Further stairwell improvements in Touch

In addition, £185,980.00 was approved for fencing repairs and replacement in the City of Dunfermline Area. To date £133,590 has been committed with large projects being undertaken at a sheltered housing complex, and various addressed across the City including, but not limited to;

- Balfour Court
- Whirlbut Crescent
- Robertson Road
- Inchkeith Drive
- Kennedy Crescent
- Don Road
- Wallsend Court

A further 39 smaller projects have also been identified. These smaller projects focus on supporting households to sustain their tenancies through a tenant-centred approach. They also include minor estate improvements, responding to local concerns, and assisting Housing Management Officers in delivering statutory and legislative responsibilities.

Estate Management

Estate Management refers to services that aim to give tenants and residents quiet enjoyment of their home in a safe and secure environment they can take pride in. It is not simply about looking after buildings and the physical environment around them. City of Dunfermline housing team recognise that Estate Management is an important aspect of our role as the landlord, it is an important service not only for tenants but all residents in the City of Dunfermline.

We monitor our neighbourhoods by carrying out regular walkabouts with tenants, residents and partner agencies. We monitor changes to the [Scottish Index of Multiple Deprivation](#) (SIMD) and [Place Standard Tool](#) and this highlights estates that require attention. Recent area walkabouts revealed that most residents are satisfied with their neighbourhoods, with only a few localised concerns noted—primarily around parking and litter.

A 10 year regeneration plan for the Touch area of Dunfermline was approved at City of Dunfermline Area Committee in December 2023. Phase one to identify new properties for residents in Law Road and Henryson Road is currently underway. The programme ensures that People and Place are at the heart of the process. To date we have rehoused 23 households and brought 7 of the properties back into Council ownership.

A new CCTV hub providing a 24/7 concierge service for all the high-rise flats across Fife has been officially opened at Halbeath depot.

This is following a £360,000 investment from Fife Council, will enhance the service already provided for tenants and residents in Fife's high rises. In Dunfermline this will directly benefit the residents at Broomhead Drive.

Fife Council housing staff will be working shifts to provide cover into the evening, at weekends and through the night, monitoring the CCTV in each block from the centralised Hub and carrying out regular foot patrols out of hours so issues can be dealt with on the spot.

Stock Improvement and Affordable Housing Programme

The Plan for Fife 2017-2027 through the 'Thriving Places' theme identifies the challenge of a rapidly changing population with around 20,000 new homes, of all tenure, needed over ten years. To achieve this, we are committed to building new homes and in the City of Dunfermline we have built 191 new homes since 2017. We recognise that under the Right to Buy Scheme which was active between 1980 – 2016 3938 properties were sold in the City of Dunfermline, we are now purchasing properties back from the open market in the areas of greatest demand to assist those in the greatest need of housing. In the previous year 4 properties were bought in the City of Dunfermline

You can find out more about what is planned in the City of Dunfermline by viewing our [Strategic Housing Investment Plan](#) projects.

As a landlord, we are committed to ensuring that our properties meet the Scottish Housing Quality Standard. The Scottish Housing Quality Standard sets priorities to ensure our houses are:

- Above tolerable standard
- Free from serious disrepair
- Energy Efficient
- Provided with modern facilities.
- Healthy Safe and Secure

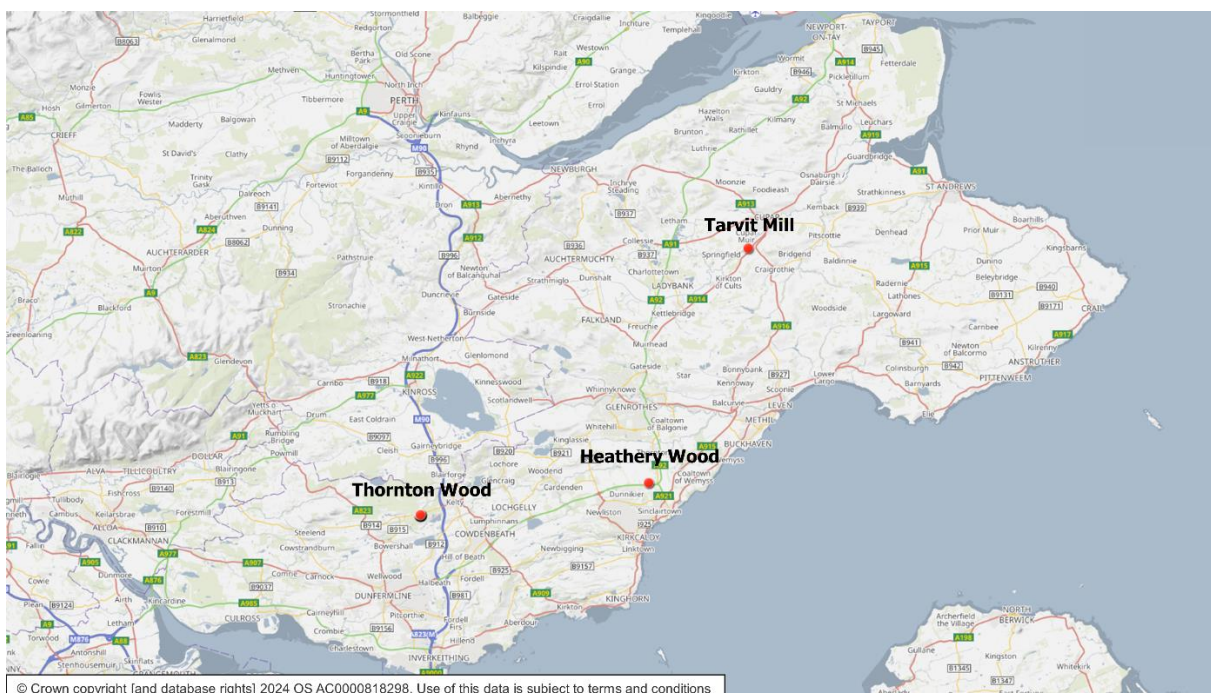
We have Housing Improvement Programmes that help us in meeting the standard, below are a list of items we class as an element that we have renewal programmes for:

- Central Heating
- Double-glazed windows
- External doors
- Extractor fans for kitchen and bathroom
- Hard-wired smoke detectors
- Kitchen
- Roofs and rainwater goods
- Roughcasting
- Upgrading of electric consumer units
- Bathrooms

The Scottish Housing Quality Standard compliance rate for Fife as at 31/03/2025 is 92.24%, compared to the Scottish average of 83.03%.

The Energy Efficiency Standards for Social Housing (EESH) encourages landlords to improve the energy efficiency of social housing. In Fife we achieved a 89.52% compliance rate, against the Scottish average of 89.40%.

Gypsy Travellers are dedicated to living a travelling lifestyle and see travelling as an important part of their identity. In Fife we have three Gypsy Traveller sites which are undergoing improvement works to provide better facilities.



Affordable Housing Programme

- Blacklaw Road, 85 units phases returning from September 2025
- Carnock Road, 12 units with estimated completion date of November 2026
- Elgin Street, 44 units with an estimated completion date of January 2027
- Aberdour Road, 40 extra care units with an estimated completion date of November 2027
- Bellyoman Road, 45 units with an estimated completion date of September 2027

Safer Communities

Our Safer Communities team works to deliver community safety across Fife. Community safety covers a range of issues including crime, antisocial behaviour, public perception of crime and safety in our homes and on our roads. We have dedicated officers who work with colleagues across the council and partner organisations to improve the local environment, make people feel safer and reduce crime, its causes and the fear of crime.

Our Safer Communities team has responsibility for the enforcement and issuing of fixed penalty notices, in 2024-25 the following cases were reported within the City of Dunfermline:

Fixed Penalty notice / Order	Total number
Dog fouling fixed penalty notices	2
Dog control notices	4
Fly tipping fixed penalty notices	4
Littering fixed penalty notices	0
Noise fixed penalty notices	0

We recognise that antisocial behaviour is not acceptable and that it can have a significant impact on the quality of life of individuals, families and the community as a whole. We are committed to tackling antisocial behaviour in our neighbourhoods and identifying the causes of such behaviour.

We are committed to working in partnership with other agencies to focus on early intervention and prevention of antisocial behaviour. This focus means that we recognise the need to take action at an early stage by:

- supporting people in changing their behaviours and reducing risk
- working closely with individuals and communities to help them find solutions to local problems
- offering tenancy assistance to encourage tenancy sustainment.

Effective participation gives tenants an opportunity to influence decisions about the housing services they receive. We want to make sure that the tenant's voice is heard, influences decisions and shapes how services are improved to benefit our communities in the City of Dunfermline. We also deliver our Down Your Street magazine to our tenants' tri-annually, this is another useful tool to help you keep informed. Getting involved gives you a greater voice, please visit our [Tenant Participation](#) webpage for more information.

The best way to get involved is through one of the local Tenant and Resident Associations, we have 6 in the City of Dunfermline Area:

- **Abbeyview TRA**
- **Broomhead Drive TRA**
- **Brucefield TRA**
- **Dollar Court & David Millar Place TRA**
- **Golfdrum Street TRA**
- **Halbeath Villiage TRA**

Useful Information



Housing Services are a part of Fife Councils Communities directorate.



03451 55 00 33



Housing Services, Fife Council, Fife House, North Street, Glenrothes, KY7 5LT

Customer Service Centre, City Chambers, Kirkgate, Dunfermline. KY12 7ND

City of Dunfermline Area Housing Action Plan 2025 26

Area of Focus	Action	Action description	Time scale
Housing Allocations	Meet housing allocation targets outlined in the City of Dunfermline Area Lettings Plan 2024 -2027	Focus on Transfer led allocations to New Build Properties in order to create a chain of lets, ending in an allocation to a homeless household. This is to maximise the number of households helped.	Quarterly Updates to be provided to Members in January, March, June and September.
Void Management	While void turnaround times have fallen to a 3 year low of 38.54 days on average, continue to work to reduce turnaround times to under 25 days.	Aim to reduce void time from 38.54 days to 25 days as per the Void Service Improvement Plan.	Quarterly Updates to be provided to Members in January, March, June and September.
	Reduce rent loss for void properties	Reduce rent loss from 1.08 to under 1%	Quarterly Updates to be provided to Members in January, March, June and September.
Stock Improvement	Complete bathroom upgrades, via the housing improvement programme, to ensure that our properties meet the Scottish Housing Quality Standard.	125 Planned Bathroom Upgrades <u>Crossford</u> Waggon Road. <u>Dunfermline</u> Abel Place,Adamson Crescent,Allan Crescent,Almond Road,Barrie Street,Beatty Place,Blair Drive,Blake Street,Broomhead Drive,Bute Crescent,Calais View,Canon Lynch Court,Chalmers Street,Chapelwell Place,Cleish Place,Cleish Road,Clunie Road,Clyde Crescent,Craigston Drive,David Street,Drummond Place,Fernie Place,Frederick Crescent,Gilfillan Road,Golfdrum Street,Haig Crescent,Halkett Crescent,Harris Place,Headwell Avenue,Hutchison Green,Inchcolm Road,Inchgarvie Crescent,Iona Road,Islay Road,Kennedy	

		Crescent,Kirklands,Lauder Street,Law Road,Leys Park Road,Lomond Crescent,Macbeth Road,Mackie Place,Malcolm Street,Mcclelland Crescent,Mercer Place,Monastery Street,Nethertown Broad Street,Peirson Road,Pentland Terrace,Robertson Road,Scott Street,Shields Road,Urquhart Crescent,Wallace Street,Wedderburn Street,Westwood Place,Whirlbut Crescent,Don Road,Johnston Crescent,East Baldrige Drive. <u>Halbeath</u> Fod Street. <u>Kingseat</u> Main Street,Wallace Place. <u>Townhill</u> Green Street,Loch Street. <u>Wellwood</u> Burt Street,Leadside Crescent,Ritchie Court,Baldrige Place.	
	Complete kitchen upgrades, via the housing improvement programme, to ensure that our properties meet the Scottish Housing Quality Standard.	151 Planned Kitchen upgrades <u>Crossford</u> Keavil Farm Steadings,Meadow View. <u>Dunfermline</u> Abel Place,Adamson Crescent,Alice Cox Walk,Arthur Street,Barrie Street,Blackburn Avenue,Blake Street,Broomhead Drive,Burns Street,Carlyle Lane,Cleish Place,Clunie Road,Craigmyle Street,Donald Street,Edward Street,Frederick Crescent,Gilfillan Road,Golfdrum Street,Gordon Terrace,Haig Crescent,Halkett Crescent,Headwell Avenue,Headwell Road,Henryson Road,Inchcolm Road,Inchkeith Drive,Iona Road,Islay Road,Izatt Avenue,John Street,Johnston Crescent,Kames Place,Kennedy Crescent,Kent Street,Kinnis Court,Lauder Street,Leishman Drive,Leys Park Road,Lomond Crescent,Macbeth Road,Mackie Place,Mcclelland Crescent,Meadow Place,Mercer Place,Moodie Street,Nethertown Broad Street,Nith Street,Paterson Way,Peirson Road,Pentland Terrace,Scott Street,Shearer Square Jennie Rennies Road,Trondheim Parkway,Urquhart Crescent,Wedderburn Street,Allan Crescent,Shields Road,Don Road,East Baldrige Road. <u>Halbeath</u> Fod Street,Lyneburn Crescent. <u>Kingseat</u> Church Street,Main Street. <u>Townhill</u>	

		Moncur Street. <u>Wellwood</u> Burt Street,Leadside Crescent,Springbank Terrace.	
	Complete re-wiring upgrades, via the housing improvement programme, to ensure that our properties meet the Scottish Housing Quality Standard.	6 Planned Re-wiring works <u>Dunfermline</u> Blake Street, Don Road, East Baldrige Burn, Lauder Street, Wedderburn Street. <u>Wellwood</u> Leadside Crescent.	
	Complete roofing upgrades, via the housing improvement programme, to ensure that our properties meet the Scottish Housing Quality Standard.	36 Planned Roofing upgrades <u>Dunfermline</u> Ferne Place, Inchgarvie Crescent, Wedderburn Street. <u>Townhill</u> Garden Place. <u>Wellwood</u> Springbank Terrace.	
	Complete heating upgrades, via the housing improvement programme, to ensure that our properties meet the Scottish Housing Quality Standard.	151 Planned Heating upgrades <u>Dunfermline</u> Aberdour Crescent ,Arthur Street ,Baldridgeburn ,Barrie Street ,Beveridge Street ,Blair Drive ,Bute Crescent ,Clunie Road ,Craigmyle Street ,Craigston Drive ,Dewar Street ,Dollar Court ,Don Road,Drummond Place ,Ferne Place,Gellatly Road ,Golfdrum Street ,Haig Crescent,Headwell Avenue ,Hutchison Green ,Inchkeith Drive ,Iona Road ,Izatt Avenue ,Kames Place ,Kennedy Crescent ,Lauder Street ,Law Road,Macbeth Road ,Marshall Place ,Murray Walk ,Nethertown Broad Street,Ochil Terrace ,Rumblingswell ,Tollgate ,Wedderburn Street ,Whitelaw Crescent. <u>Halbeath</u> County Houses Main Street ,Fod Street. <u>Townhill</u> Garden Place ,Loch Street.	

		Wellwood Burt Street ,Canmore Terrace ,Leadsid Crescent.	
--	--	--	--

28 October 2025

Agenda Item No. 8

Objections to Proposed Road Humps – Queen Margaret Fauld, Dunfermline

Report by: Head of Roads & Transportation Services

Wards Affected: Ward 2 – Dunfermline North

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider objections to the proposal to introduce road humps in the form of raised tables on Queen Margaret Fauld, Dunfermline.

Recommendation(s)

It is recommended that Committee agrees to set aside the outstanding 9 objections to the Road Hump Notice (RHO) proposing 2 raised tables, as shown in drawings nos. TRO25_63 (Appendix 1), to allow the Order to be made and the raised tables to be installed.

Resource Implications

The cost to formally promote this RHO is approximately £2000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising. The cost of delivering the raised tables and associated traffic management works will be met by the developer.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland and Bellyeoman Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the RHO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed RHO were made available on Fife Council's website. The closing date for objections was 28th August 2025. During the formal consultation period 9 objections were received.

1.0 Background

- 1.1 During consideration of planning application 17/01677/EIA, Fife Council secured agreement with Taylor Wimpey, covered by planning condition 28, for the provision of a 3 metres wide shared footway/cycleway on the east side of Whitefield Road between the TW site and the pedestrian access to Queen Margaret Station.

The 17/01677/EIA approval is the planning permission in principle for the site. The planning conditions attached to this consent set out the detailed information which subsequent applications for the approval of matters specified in these conditions are required to address. In other words, the EIA approval sets out the parameters and requirements for future applications for the whole site via conditions.

The 23/03127/ARC application was submitted to address infrastructure conditions of the EIA, including condition 28. During consideration of the details of the works, covered by 23/03127/ARC, Transportation Development Management requested the provision of raised tables at both Queen Margaret Fault junctions with Whitefield Road to provide safer crossing facilities.

2.0 Issues and Options

The main elements of the objections and Service responses are outlined below with full redacted correspondence available as a background paper.

2.1 Lack of Justification

Objector states, no mention of raised tables in original planning applications (17/01677/EIA or 23/03127/ARC) and no supporting documentation or rationale provided.

Response: The raised tables at the Queen Margaret Fault junctions were included within the application boundary along with the tactile paving which addresses concerns regarding safety for the visually impaired.

All new developments require measures to promote active sustainable travel. Priority consideration is for walking, wheeling, cycling, public transport then finally the private car.

2.2 Concerns About Noise and Vibration

Residents fear increased noise from vehicles braking and accelerating over these tables and potential vibration impact on nearby homes.

Response: The proposed raised table ramps will be constructed using an acceptable gradient where noise and vibration levels are minimal and acceptable in the built-up environment. The location of the raised table and its design meets all approved dimensions and national guidance.

2.3 Purpose and Necessity

Some residents question whether speed tables are the best solution for traffic calming and the need for this cycle lane on east side when there is already one on the west side.

Response: Rather than traffic calming, the raised tables are designed to create a seamless, level transition between footways, in accordance with current accessibility and active travel guidance. This allows pedestrians and cyclists to cross junctions without changes in elevation, improving safety and comfort.

The need for the footway/cycleway is not grounds for objection against the raised table, however, a footway/cycleway on the east side of the road will allow active travel from the Kingseat direction to the Queen Margaret Railway Station without having to cross over Whitefield Road. The lack of raised table crossings on the hospital junctions is because that was not the guidance at the time they were built.

2.4 Accessibility and Vehicle Damage

Worries about damage to vehicles, especially for those with mobility or low-clearance cars and discomfort for passengers, particularly elderly or disabled.

Response: Speed tables are built in accordance with current design standards. When approached at the recommended speed, they should not cause damage to vehicles and any impact on passenger comfort is expected to be minimal.

2.5 Cyclist / Pedestrian Safety Risks

Objectors think raised tables may encourage downhill cyclists to maintain speed across junctions, increasing the risk of collisions and creating safety concerns for pedestrians.

Response: Cyclists are responsible for using the facility at a safe speed and paying attention to other road users around them.

2.6 Discrimination Against Disabled and Visually Impaired

One objector stated that shared pavements with poor markings and fast-moving cyclists or e-scooters pose serious risks, especially to more vulnerable, disabled and visually impaired pedestrians.

Response: The footway/cycleway will be installed using the appropriate safety markings and tactile paving where required. This is an observation that does not relate specifically to the consultation for the raised tables.

2.7 Vehicle Safety Concerns

Raised tables positioned too close to Whitefield Road may cause vehicles to block traffic when stopping.

High-speed traffic on Whitefield Road increases risk of rear-end collisions or swerving.

Response: The raised tables require to be on the desire line for footfall/cycles. The speed limit on Whitefield Road has been reduced to 30mph and vehicles approaching the mini-roundabout at the north end of Queen Margaret Road will have passed through a set of traffic lights at the junction with Robertson Road. Drivers will be required to drive to the conditions they find at the junction and queue, if necessary, until the speed tables are clear.

2.8 Pedestrian Crossing and Hospital Access

No clear plan for a safe pedestrian crossing to the hospital.

Response: This is not a valid objection to the installation of the speed tables. However, there are plans for a pedestrian refuge crossing point north of the lower access road for the hospital once this footway/cycleway is completed.

2.9 Consultation and Communication

A few objections mention inadequate consultation or lack of clear communication from the council.

Response: The road hump notices intimating the proposed construction were laminated and put on street lighting columns the at the locations for the raised tables. The notice was also published in the Dunfermline Press and was available online at www.Fife.gov.uk/notices. This is the statutory requirement for Road Hump Notices.

Concerns regarding previous works and communication have been addressed separately by the developer's representatives. However, these matters fall outside the scope of this consultation and are not considered valid grounds for objecting to the installation of the raised tables.

2.10 **Cost**

The proposed raised tables will be installed and funded by the developer, meaning there will be no cost associated with Fife Council's roads budget.

3.0 **Conclusions**

- 3.1 With the speed tables being a requirement of the planning conditions and the objection points considered above, it is considered that the objections should be set aside to allow the raised tables to proceed, in the interests of road safety and traffic management.

List of Appendices

1. Drawing No. TRO25_63 Raised table locations, Queen Margaret Fault

Background Papers

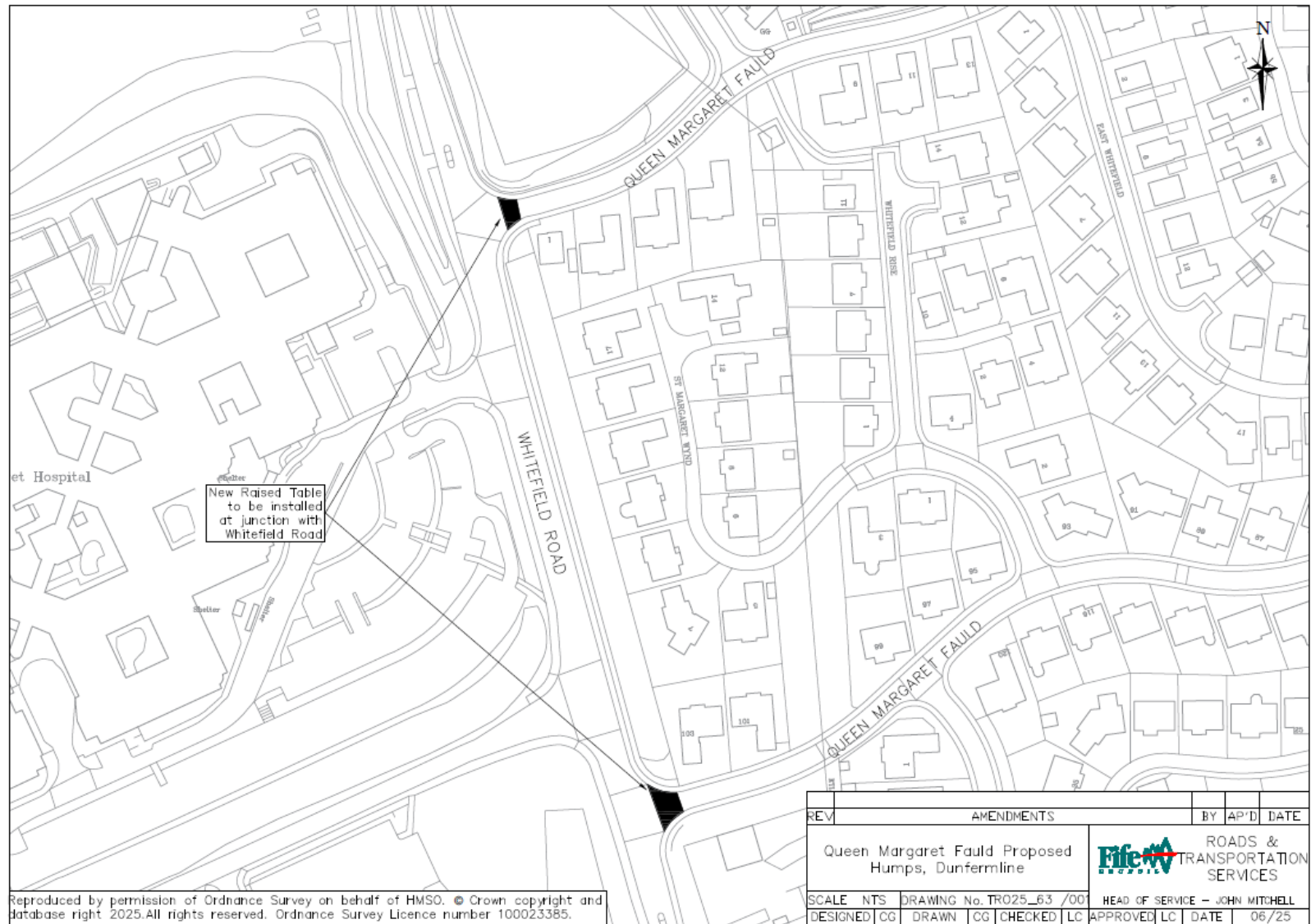
1. Full Correspondence with Objectors (Redacted)

Report Contact

Lesley Craig
Lead Consultant, Traffic Management
Roads & Transportation Services
Bankhead Central Glenrothes
03451 55 55 55 Ext No 480082
Lesley.Craig@fife.gov.uk

Sara Wilson
Service Manager, Roads Network Management
Roads & Transportation Services
Bankhead Central, Glenrothes
03451 55 55 55 Ext No 453348
Email: Sara.Wilson@fife.gov.uk

Appendix 1 – TRO25_63 Proposed Raised Tables, Dunfermline



28 October 2025

Agenda Item No. 9

Objections to Proposed 20mph – Woodmill Road, Dunfermline

Report by: Head of Roads & Transportation Services

Wards Affected: Ward 3 – Dunfermline Central

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider objections to the proposal to introduce a 20mph speed limit on Woodmill Street and Woodmill Road.

Recommendation(s)

It is recommended that Committee agrees to set aside the outstanding objections to the Traffic Regulation Order (TRO) proposing a 20mph speed limit as shown in drawings no. TRO25_30 (Appendix 1), to allow the Order to be made and the 20mph Speed limit allowed to be implemented.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works is approximately £5000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met by Transport Scotland on behalf of the Scottish Government.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland, and Central Dunfermline Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Council's website. The closing date for objections was 4th September 2025. During the formal consultation period 2 objections were received.

1.0 Background

- 1.1 A report was brought to committee on 10th June 2025 proposing 20mph on Roberson Road, in line with the Scottish Government's National Strategy for 20mph speed limits (2025 CoDAC 83 Item 208 refers).
- 1.2 Cabinet Committee agreed the Fife Council 20mph Strategy on 6th March 2025.

2.0 Issues and Options

- 2.1 The main elements of the objections and Service responses are outlined below with full redacted correspondence available as a background paper.
 - 2.1.1 "I do wonder where the sense is in these 20mph limits in areas that are reasonably well managed by drivers (in relation to speed) when literally half a mile away we see near misses every day. And on the same road where you propose speed changes there are much worse dangers due to bad line markings or junctions etc."

Service Response: It was explained to the objector that reducing the speed to 20mph is in line with the Scottish Government's 20mph Strategy. Woodmill Road was identified as appropriate due to the number of houses fronting the road as well as a primary school, Rail station, Doctors and pharmacy. Other areas identified will receive attention and investigation

- 2.1.2 "This section of road has never had issues with accidents or pedestrian / vehicle interactions; therefore, I would like to find out the rationale for this speed reduction."

Service Response: It was explained to the objector that reducing the speed to 20mph is in line with the Scottish Government's 20mph Strategy. Woodmill Road was identified as appropriate due to the number of houses fronting the road as well as a primary school, Rail station, Doctors and pharmacy. 2 accidents have been identified including one concerning pedestrian.

3.0 Conclusions

- 3.1 It is considered that the objections should be set aside to allow the 20mph speed limit to proceed, in the interests of road safety and traffic management.

List of Appendices

1. Drawing No. TRO25_30 Proposed 20mph Woodmill Road, Dunfermline

Background Papers

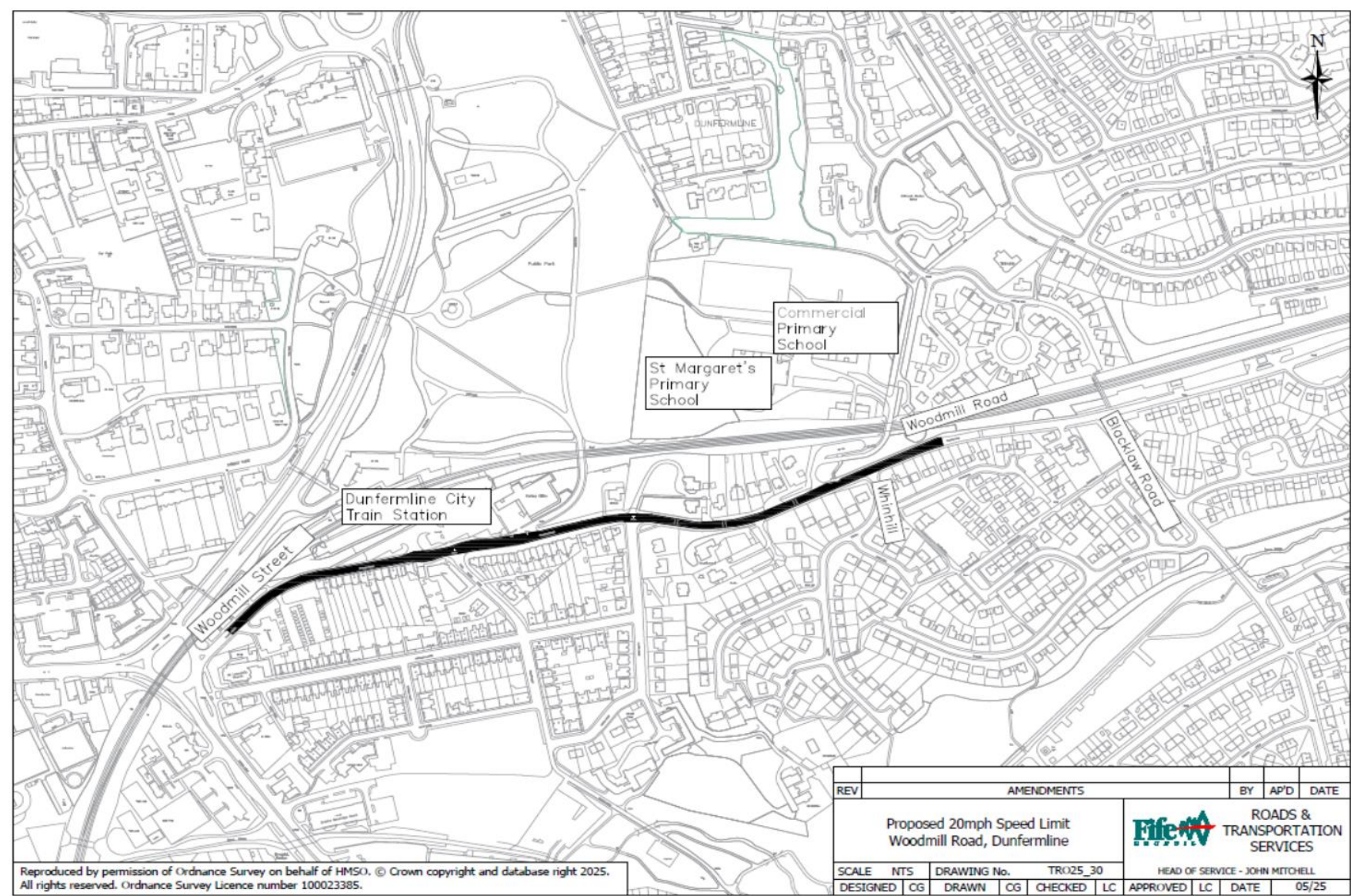
1. Full Correspondence with Objectors (Redacted)

Report Contact

Lesley Craig
Lead Consultant, Traffic Management
Roads & Transportation Services
Bankhead Central Glenrothes
03451 55 55 55 Ext No 480082
Lesley.Craig@fife.gov.uk

Sara Wilson
Service Manager, Roads Network Management
Roads & Transportation Services
Bankhead Central, Glenrothes
03451 55 55 55 Ext No 453348
Email: Sara.Wilson@fife.gov.uk

Appendix 1 – TRO25_30 Proposed 20mph Woodmill Road, Dunfermline



28 October 2025
Agenda Item No. 10

Community Asset Transfer Application by Ahmadiyya Muslim Jammāt (Scotland) Ltd

Report by: Head of Property Services and Head of Communities and Neighbourhoods
Service

Wards Affected: 2

Purpose

The purpose of this report is to seek approval for a Community Asset Transfer request received from Ahmadiyya Muslim Jammāt under Part 5 of the Community Empowerment (Scotland) Act 2015 to purchase James Allan Centre, Dunfermline.

Recommendation(s)

It is recommended that committee members approve the asset transfer request at less than market value at the price of £1000 and all otherwise on terms and conditions to the satisfaction of the Head of Property Services and the Head of Legal and Democratic Services.

Resource Implications

If the request is approved, there will be a potential loss of a capital receipt of £69,000.

Legal & Risk Implications

There are no material risks or legal implications anticipated from the disposal.

Impact Assessment

An EqIA is not required because the report does not propose a change to existing policies and practices.

Consultation

Ahmadiyya Muslim Jammāt has undertaken consultation with its members, the local community and stakeholders as part of the application process.

Fife Council, as required under Community Empowerment legislation, notified the local community of the request for community asset transfer and published the Community Asset Transfer application online. No representations were received.

1.0 Background

- 1.1 Part 5 of the Community Empowerment (Scotland) Act 2015 enables community transfer bodies to request the ownership, lease or management of publicly owned buildings or land. The Community Transfer Body (CTB) and its request must meet the requirements of the Act before the Council can validate and consider the request.
- 1.2 James Allan Centre consists of a community hall, a shared car park, football pitch and play park. Only the community hall and car park are the subject of asset transfer. The organisation would like to purchase the community hall to provide a range of services including food pantry services, warm room facility, establishing a library and daily prayers and educational classes for adults and children.

2.0 Process for Dealing with Community Asset Transfer Applications

- 2.1 Part 5 of the Community Empowerment (Scotland) Act (the “Act”) came into force on January 2017. The Act provides a process for Community Transfer Bodies (CTB) to request the sale, lease or management of buildings and land within the ownership of public authorities. The Council has a two-stage process for dealing with (1) CAT enquiries and (2) formal CAT requests. Stage 1 is not required in terms of the Act but encourages organisations to make an informal application in order for the Council to assess the extent of any advice or support necessary for organisations to make the most of the opportunities that the Act offers. A CTB can submit a formal request in terms of the Act at any time. The Community Asset Transfer Team has set up an evaluation panel to evaluate and score requests in accordance with the criteria set down by the Act. A scoring matrix has been developed in order to allow requests to be evaluated objectively, fairly and transparently. The evaluation panel will score a request and make a recommendation to either accept or reject a request.
- 2.2 Section 82(5) of the Act states that an authority must agree to a request unless there are reasonable grounds for refusing it. Reasonable grounds for refusal must be determined in the circumstances of each individual case. However, they are likely to include cases where:-
 - the benefits of the asset transfer request are judged to be less than the benefits of an alternative proposal;
 - where agreeing to the request would restrict the relevant authority’s ability to carry out its functions; or
 - failure to demonstrate the benefits or delivery of the proposal.
- 2.3 Once the committee decides to either approve or refuse the application, the Act requires that the Decision Notice states reasons for the decision reached by the committee. These are set out in Appendix 1.

3.0 CAT Application by Ahmadiyya Muslim Jamat

- 3.1 Ahmadiyya Muslim Jamat (AMJ) aims to promote equality of opportunity and inclusion through interfaith dialogue, educational programmes and community service and volunteer-led clean-up initiatives.

- 3.2 AMJ is part of a national organisation with 150 chapters across the UK including a presence in Glasgow and Dundee. They have also had a presence in Edinburgh and Fife for the past 10 years and were officially established in 2014. The organisation is self-funded and relies on member contributions to undertake its various activities including organising: Iftar gatherings, charity drives, and clean-up initiatives, interfaith dialogue, educational and youth programs and humanitarian efforts.
- 3.3 The purchase of James Allan centre for £1000 would allow the organisation to continue with their grassroots initiatives including youth mentoring, humanitarian projects, and health awareness campaigns thus empowering the local community.

4.0 Community Empowerment (Scotland) Act Evaluation

- 4.1 The CAT evaluation panel individually scored the applicant's application with a subsequent consensus evaluation and scoring meeting held on 27th May 2025. The panel considered the request using evaluation criteria as laid down by the Act. A copy of the completed scoring matrix is attached at Appendix 2. The panel considered that the applicant's proposal would enable the organisation to continue with their charitable aims and provide a safe and welcome space for social interaction to reduce isolation and promote community cohesion.
- 4.2 The price offered by the Applicant is £1000. The market value of the Asset is £70,000.
- 4.3 After assessing the application under the Community Empowerment (Scotland) Act 2015, the CAT evaluation panel decided that the organisation would:-
- serve as a hub for inclusive activities such as interfaith dialogues, educational workshops, and youth programs;
 - undertake clean-up initiatives, such as tree planting and recycling programs;
 - provide food pantry specifically to assist vulnerable members of the local community, addressing poverty and health inequalities;
 - incorporate environmental sustainability into clean-up initiatives, such as tree planting and recycling programs;
 - develop skill-building workshops to enhance employability and economic opportunities for local residents.
- 4.4 Ahmadiyya Muslim Jammāt received a consensus score of 62 points out of a maximum of 124 points and the panel recommended approval of the transfer on the basis of conditions to be confirmed by the Head of Legal and Democratic Services and the Head of Property Services.

5.0 Disposal of Properties for Less than Best Consideration

- 5.1 Where the council is considering a proposal that land (or buildings) be disposed of at 'less than the best consideration that can reasonably be obtained,' in situations like the current one, it needs to follow the process set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010.
- 5.2 The process consists of three steps:-

- The council must appraise and compare the costs and other disbenefits and the benefits of the proposal;
- Be satisfied that the disposal for that consideration is reasonable; and
- Be satisfied that, as regards some or all of the local authority area or persons resident or present there, the disposal is likely to contribute to the promotion of improvement of economic development or regeneration; health; social well-being; or environmental well-being.

- 5.3 The asset has been valued at £70,000 and Ahmadiyya Muslim Jamaat has offered a purchase price of £1000.
- 5.4 The benefits of the application are that the organisation will be able to have a permanent Fife presence and continue with their initiatives and activities within the local community.
- 5.5 Disbenefits are the loss of circa £69,000 from the disposal at less than market value of £1000.
- 5.6 Comparison: After comparing the benefits and disbenefits of the asset transfer request, the scoring panel has concluded that the benefits outweigh the disbenefits and that the disposal consideration is reasonable.

6.0 Conclusion

- 6.1 Following evaluation of the CAT request in terms of the Act, the evaluation panel and CAT team are recommending the approval of the disposal of James Allan Centre to Ahmadiyya Muslim Jammat.

List of Appendices

1. Reasons for Approval or Refusal of Request
2. Scoring Matrix
3. James Allan Centre site plan

Report Contacts:

Zahida Ramzan
 Policy Co-ordinator (Policy & Delivery)
Zahida.ramzan@fife.gov.uk

Reasons for Approval or Refusal of Request

Approval of request

Matters to be considered

1. Has the organisation demonstrated the need for the proposal in their community?
Does it have community support?
2. Benefits of the request

The Council needs to consider whether agreeing to the proposal would be likely to promote or improve:
 - Economic development
 - Regeneration
 - Public Health
 - Social well-being
 - Environmental well-being, or
 - Reduce inequality of outcome which result from socio-economic disadvantage.
3. Ability to deliver
The Council must consider whether the proposal is sustainable and whether the organisation has the ability to deliver. Has the organisation:
 - provided evidence on how they intended to fund the proposal. Have they identified all costs associated with delivering the proposal and how these would be covered in the short and long term?
 - provided evidence of the appropriate skills and experience required to manage and maintain the asset.
 - Demonstrated that the projected benefits were based on robust information and the proposal demonstrated value for money.
4. Will the proposal restrict the delivery of the Council's functions?
Consider whether the proposal will contribute to achieving local and national outcomes.
5. Is there an alternative proposal?
This can be another community asset transfer request or the Council's own requirement for the asset. Assess the benefits of the request against those of the alternative proposal.

Refusal of request

Matters to be considered

1. Has the organisation demonstrated the need for the proposal in their community? Does it have community support? If the proposal has attracted opposition and causes division within the community then it does not have a net benefit.
2. Benefits of the request
The Council needs to consider whether agreeing to the proposal would be likely to promote or improve:
 - Economic development
 - Regeneration
 - Public Health
 - Social well-being
 - Environmental well-being, or
 - Reduce inequality of outcome which result from socio-economic disadvantage.
3. Ability to deliver
The Council must consider whether the proposal is sustainable and whether the organisation has the ability to deliver. Has the organisation:
 - provided evidence on how they intended to fund the proposal. Have they identified all costs associated with delivering the proposal and how these would be covered in the short and long term?
 - provided evidence of the appropriate skills and experience required to manage and maintain the asset.
 - Demonstrated that the projected benefits were based on robust information and the proposal demonstrated value for money.
 - What is the impact of project failure?
4. Will the proposal restrict the delivery of the Council's functions?
Will there be an unacceptable impact on the Council's ability to deliver its functions? For example, it may interfere with operations or require the Council to put alternative arrangements in place at substantial cost.
5. Is there an alternative proposal?
This can be another community asset transfer request or the Council's own requirement for the asset. Assess the benefits of the request against those of the alternative proposal.
6. Other obligations or restrictions
Is the asset leased by the Council and there are restrictions on assignation or subletting? Is the asset common good and consent from the Sheriff is required? This would not prevent the transfer but there would be additional cost involved in obtaining consents. Consider whether this cost would have to be met by the organisation.

Scoring Matrix for Stage 2 Applications under Part 5 – Community Empowerment (S) Act 2015

Name of applicant: Ahmadiyya Muslim Jammāt
Asset being applied for: James Allan Centre, Paton Street, Dunfermline

Assessment Criteria	Score
Section A – About the Proposal	2
A.1 - Are the aims and objectives of the proposal clearly defined?	
A.2 - Has the organisation described what services they will deliver and explained why they are required?	2
A.3 - Has the organisation described why they require the asset and what difference this will make to delivery of services in their area?	2
A.4 - How does the proposal compare with similar services being delivered in the same area? What is the additionality/displacement?	2
A.5 – Have they described their experience of delivery the services?	2
A.6 – Are there similar projects in the area? What will this add?	3
	Total 13
Section B – Wider support and wider public support	
B.1 - Has the applicant organisation demonstrated that there is sufficient demand for the proposal?	3
B.2 - Local community support Has the organisation demonstrated that there is sufficient support from the local community? This should be based on widespread consultation of those who would be served by the asset as well as support from community partners. Evidence of stakeholder consultation is required including details of who was consulted, how, what the response was etc.	2
B.3 - Partnerships - Has the organisation provided details of any partnership arrangements required to deliver the proposal successfully?	2
B.4 - Equality - Has the organisation demonstrated how it will take into account the different needs of the community? Does the application demonstrate where a proposal may reduce inequalities?	2
	Total 9
Section C - Impact/ Benefits	
C.1 - Assess whether agreeing to the request would be likely to: promotes or improve: Economic development	2

Regeneration Public health Social well-being Environmental well-being Reduce inequalities	
C.2 – Have they demonstrated how they will take into account the differing needs of the community and demonstrate how they will reduce inequalities? Note any practical, physical or financial barriers to accessing services and how they will address these for all sections of the community.	2
C.3 – Regarding the Services being provided – how will this reduce public sector costs of providing the same or similar services in the area?	2 Total 6
Section D – Organisational Viability	2
D.1 - Has the organisation demonstrated that they have experience of managing an asset?	
D.2 - Has the organisation demonstrated that they have experience in delivering the proposed services?	2
D.3 - Has the organisation provided details of individuals who have the skills to a) manage the project b) run and manage the asset? This should include details of the individual skills and experience.	2
D.4 - Has the organisation demonstrated they have clear governance and decision-making procedures for managing the asset and delivering the services e.g. there needs to be a clear process for making decisions including who will be responsible for booking rooms, dealing with site problems, compliance with legal issues such as health and safety.	3
D.5 - Has the organisation demonstrated they have a clear understanding as to what is required in relation to managing an asset? E.g. insurance, maintenance of the building, boilers, firefighting equipment and electrical items, EPC, legionella testing etc.	2
D.6 - Has the organisation provided details of the monitoring arrangements to be put in place to ensure the project delivers its key objectives?	1 Total 12
Section E – Financial Information	
E.1 - Has the applicant organisation provided their projected income and expenditure and cash flow forecasts? Have they demonstrated there is sufficient projected cash flow to show the proposal is financially viable?	2
E.2 - Has the organisation demonstrated the need as to why the asset should be transferred at less than best consideration?	2
E.3 - Use of Resources Has the organisation identified all the resources required to deliver the benefit?	0

Consider: - Funding obtained so far - Funding and support required from the Council - Other sources of funding - Number of employees or volunteers available to run/maintain the asset	
E.4 - Has the organisation demonstrated prioritisation of resources in the longer term in order to contribute to sustainable development? Demonstrate future funding or self-financing arrangements. Are the assumptions credible/ evidenced?	2
E.5 - Have they identified resources for long term sustainability? Future funding or self-financing arrangements.	2
E.6 – What overall benefit will there be to public sector costs? Try to quantify the community benefit in financial terms.	2 Total 10
Section F – Property	
F.1 - If the organisation seeks a discount then the benefit of the request should be proportionate to the value of the asset and the level of discount. Has the discount been justified?	N/A
F.2 - Will the project have an overall financial benefit on public sector costs (e.g. removes the maintenance burden from the Council)	0
F.3 – Has sufficient consideration been given to property costs?	2
F.4 – Has the organisation provided sufficient evidence that they merit and can sustain exclusive use of the asset (based on current user information provided)?	3 Total 5
G. Local and National Outcomes	
G.1 - Consider how the proposed benefits of the asset transfer request will contribute to achieving the Council's outcomes or to national outcomes more generally.	2
G.2 - Consider how the proposal will impact on the Council's own delivery of services.	3
G.3 - To what extent does the proposal contribute to local or national priorities? Produce a clear plan for achieving intended outcomes (ideally showing links to local or national outcomes),	2 Total 7

Total score: 62 /124

Assessment Scoring Matrix

To assess proposed use and financial arrangements for the asset. Must be proportionate and appropriate.

-2	Has negative impact on the Councils activities
-1	Has negative impact on existing provision/ existing benefit
0 = Poor	Little or no response in regards to the submission with ill defined unrealistic ambitions
1 = Weak	The submission contains only minor detail and is not based on robust information
2 – Moderate	The submission provides a level of detail which enables understanding with acceptable projected benefits
3 = Strong	The submission provides sufficient evidence that the issue has been taken into account with sound, sustainable Best Value characteristics
4 = Very Strong	The applicant has included all issues in the submission and has provided additional information which enables detailed understanding with strong and sustainable Best Value characteristics with robust related project benefits

28 October 2025

Agenda Item No. 11

Community Recovery Funding Application – Abbot House Visitor Centre and Learning Suite

Report by: Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution of £63,866 from the Community Recovery Funding (CRF) Budget to develop a heritage learning facility that will tell the story of Abbot House and Dunfermline's medieval history.

Recommendation

The Committee is asked to consider and agree to an allocation of £63,866 for this request.

Resource Implications

There is currently £13,247.38 remaining with CRF, with additional funds remaining within the Local Community Planning Budget.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

Members have been consulted on this project at Mega Ward on 22nd October 2024 and again on 22nd September 2025. Abbot House is an active participant in Dunfermline's Heritage Tourism Partnership (DHTP) whereby longer-term visions are shared with the group.

1.0 Background

- 1.1 At its meeting on 25th August 2022, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the fund, including the allocation of the £9m across the 7 Area Committees. The City of Dunfermline's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
 - Projects should link to Local Community Plan priorities.
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 On 12th September 2024, Fife Council Cabinet Committee agreed the extension of CRF flexibility into 2025/26.

2.0 Project Information

- 2.1 The Abbot House project aims to uncover and celebrate Dunfermline's rich medieval heritage through the creation of a dedicated visitor centre and learning suite. The initiative seeks to make history accessible and emotionally engaging for all visitors, including those with limited mobility.
- 2.2 The visitor centre will feature several themed rooms, each designed to highlight different aspects of Abbot House's story. The Welcome Room will provide an inclusive space, introduction using audiovisual presentations and large-print guides. The Fresco Room will showcase rare historical features such as a 1500s wall fresco and a 14th-century window, alongside artefacts from past archaeological digs. The Abbot House Room will focus on the building's architectural evolution, supported by models, soundscapes, and digital archives.
- 2.3 Accessibility is challenging due to the building's historic layout, but the project proposes innovative solutions including digital storytelling, enhanced signage, and sensory engagement. These efforts aim to ensure that all visitors, regardless of physical ability, can enjoy and learn from the site. The centre will also extend its reach through online platforms, allowing people to begin their journey before arriving and continue exploring after their visit.
- 2.4 The proposal aligns with several priorities in Dunfermline and across Fife, including educational attainment, community involvement, tourism, culture, city centre enhancement, economic recovery, and community wealth building. It will support school visits, lifelong learning, and volunteer engagement, while boosting local

tourism and supporting small businesses through workshops and retail opportunities. The centre is expected to enhance Dunfermline's reputation as a cultural destination and contribute to the city's economic and social recovery.

- 2.5 Members have had sight of the financial breakdown document in advance of committee.
- 2.6 Success will be measured through visitor feedback, social media engagement, increased footfall, and collaboration with local businesses and heritage partners.

3.0 Conclusion

- 3.1 Approval is sought for an allocation of £63,866 from the Dunfermline CRF budget to support the development of a visitor centre and learning suite within Abbot House. As the remaining balance within the CRF is £13,247.38, the additional funding required would need to be met from the Local Community Planning Budget.
- 3.2 Several rooms will be developed to highlight different aspects of Abbot House's story: The Welcome Room, The Fresco Room and the Abbot House Room.
- 3.3 Accessibility is challenging due to the historical layout of the building, however the project proposes innovative solutions including digital storytelling, enhanced signage and sensory engagement.
- 3.4 The project aligns with local priorities including educational attainment, community involvement, tourism, culture and city centre enhancement.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Financial spend document has been circulated and discussed with members in advance of Committee.

Report Contact(s)

Lindsay Gilfillan
Anti-Poverty & Community Wealth Building Project Manager
City of Dunfermline
Lindsay.gilfillan@fife.gov.uk

28th October 2025

Agenda Item No. 12

Local Community Planning Budget

First Impressions Project

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

The purpose of this report is to seek approval from the Area Committee for a contribution of £10,250 from the Dunfermline Local Community Planning budget to support the delivery of the First Impressions Project that would be begin in November 2025.

Recommendation(s)

Members are asked to agree and approve a total contribution of £10,250 for this request. It is recommended that the allocation of these funds comes from the Dunfermline area-wide portion of the budget due to the geographical location and wider area benefit, as well as budget remaining.

Resource Implications

There will be sufficient funding available within the Local Community Planning budget to support this proposal.

Legal & Risk Implications

This report raises no particular legal or risk implications associated with the delivery of the project.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

The elected members of wards 2,3 and 4 have been consulted at megaward and have been provided with the economic impact evaluation from last years event.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £10,250 from the Local Community Planning Budget.
- 1.2 Ian Moir, Director of Fire Station Creative, has submitted a proposal for the restoration and artistic enhancement of the pedestrian underpass connecting Dunfermline City Railway Station to the town centre. The proposal aims to transform the currently dark and graffiti-covered passage into a vibrant, safe, and welcoming gateway for visitors arriving by train.
- 1.3 The project seeks to deliver a range of positive outcomes for the area. It will enhance safety and accessibility by improving lighting and visibility, encouraging greater pedestrian use, particularly during evenings and the winter months. The transformation will create a strong first impression for visitors arriving by train, establishing a more attractive and welcoming approach to the city centre. Through art-led design, the project aims to create a distinctive sense of place that enhances the overall visitor experience. It will also encourage active travel by making the route between the station and town centre more appealing, thereby supporting local economic activity. Finally, by involving local residents and artists in the design process, the project will foster community pride, promote shared ownership, and help reduce vandalism.

2.0 Project Information

- 2.1 The proposed intervention focuses on the creation of large-scale artistic murals and surface designs throughout the underpass. Commissioned artworks will be applied to the walls and ceilings, replacing existing graffiti with high-quality, durable designs that celebrate local creativity. Extensive community consultation, involving over 300 residents through City of Dunfermline engagement channels, demonstrated strong public support for this approach. Feedback highlighted a desire for artistic enhancement, improved lighting, and a cleaner, safer environment. The consultation also confirmed the community's preference for a permanent, well-maintained public space rather than a temporary decorative treatment.
- 2.2 The project will deliver a range of social, economic, environmental, and cultural benefits. Socially, it will enhance the sense of safety and civic pride among residents and visitors by transforming the underpass into a welcoming public space. Economically, improved pedestrian flow between the railway station and the city centre is expected to support local businesses and boost tourism. Environmentally, the project will encourage walking as a preferred mode of travel for short journeys, helping to reduce car use and associated emissions. Culturally, the initiative will

strengthen Dunfermline's identity as a creative city by showcasing high-quality public art in a prominent location.

- 2.3 The project will be overseen by Ian Moir, Managing Director of Fire Station Creative, who will coordinate delivery and maintenance. Fire Station Creative will subcontract two local creatives - an artist and a graphic designer - to design, install, and maintain the mural within the underpass. The team will prepare and repaint the walls, carry out fortnightly inspections, and respond promptly to any graffiti for 17 months following completion, ensuring the artwork remains well cared for. This sustainable approach aims to foster lasting community ownership, particularly among young people in the area, encouraging pride and respect for shared public spaces.

3.0 Conclusions

- 3.1 The proposed restoration and artistic revitalisation of the Dunfermline City Station underpass represents a practical and creative response to community priorities for safety, cleanliness, and civic pride. Through high-quality, locally led design and ongoing maintenance, the project will transform a neglected space into a welcoming gateway that reflects Dunfermline's identity as Scotland's newest city of culture.

A funding allocation of £10,250 is therefore requested to support project delivery, including artist commissioning, materials, installation, and maintenance over a 17-month period. This investment will provide lasting social, economic, and environmental benefits, contributing to a safer, more attractive, and more connected city centre for residents and visitors alike.

- 3.2 A copy of the Local Community Planning Budget application can be made available to members on request.

List of Appendices

N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Andrew Gallacher
Community Manager (Dunfermline)
City Chambers Dunfermline
andrew.gallacher-cn@fife.gov.uk

28 October 2025

Agenda Item No. 13

Dunfermline New Citizens Assembly

Report by: Andrew Gallacher, Community Manager

Wards Affected: 2,3,4

Purpose

The purpose of this report is to update Area Committee on the progress of Dunfermline New City Assembly.

Recommendation(s)

Members are asked to note the content of this report and note future reporting proposals.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

This report raises no legal or risk implications associated with the delivery of the project.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted and approved this approach as part of agenda item 4 at City of Dunfermline Area committee on the 10/12/24. A further briefing on the progress of the citizens assembly was provided to members on have been provided on 19/08/25 as part of a ministerial visit at Abbeyview Community Hub.

1.0 Background

- 1.1 After Dunfermline was granted city status by the late Queen Elizabeth II in May 2022 Dunfermline held a 'City Conference' on the 27th June 2023.
- 1.2 A review of the conference identified three overarching thematic priorities;
 - Build strong and resilient communities
 - Make the city a better place to live, work and visit
 - Promote and support wellbeing
- 1.3 A model was also agreed to deliver on these priorities; one element of the model was piloting a citizen assembly approach to meaningfully engage citizens in the future of Dunfermline. This approach has not been used by any other Local Authority in Scotland to date.
- 1.4 The Scottish Government awarded £50,000.00 to the Electoral Reform Society to work in partnership with Fife Council to pilot the Citizens Assembly approach on the 16th May 2025.

2.0 Project Information

- 2.1 The Dunfermline New City Assembly is about the future of Dunfermline. The Electoral Reform Society (ERS), Fife Council and the Scottish Government are working with local people, groups and organisations to bring everyone together and make plans for the city's future.
- 2.2 A Citizens' Assembly is a group of people chosen in the same way a jury is. The aim is to have a broadly representative group of citizens. Together, they learn about important issues, share their ideas, and then make suggestions for how Dunfermline should grow and change. These ideas are then taken to the council to help shape the city in the years ahead.
- 2.3 An operations group made up of ERS, Local Community Representatives, Fife Council and Specialist Consultant (Citizens Assembly) has been meeting on a bi-weekly basis to plan and shape this process
- 2.4 A key element of a successful Citizens Assembly is awareness within the community of what a Citizens Assembly is and how citizens can be involved. To achieve this ERS staff alongside Council Officers have carried out 13 separate community engagement events, from information sessions for communities to attendance at local fun days providing information with further engagement planned over the coming months. ERS have led on the creation of a website to promote the Citizens Assembly and have utilised social media with paid promotional ads. These engagement events have also been used to ask citizens about the "challenges and opportunities" facing Dunfermline City.
- 2.5 On the 13th October 2025 nine thousand invites were posted to randomly selected addresses across Dunfermline. These invites are asking for participants to sign up to be involved in the Citizens Assembly. As part of the sign-up process participants will be asked several questions to identify a variety of demographical information about themselves. These demographical indicators will then be used by the selection

software accessed through Sortition, a charity specialising in participant selection, to identify a broadly representative group of thirty-five citizens to form the assembly.

- 2.6 Each participant will be asked to commit to one evening in November and three weekends across January 2026 and February 2026 for the Citizens Assembly to sit. In recognition of the value of their time they will be remunerated for the time commitment to a value of £500 either in monetary value or vouchers which they can select from. This has been calculated through the time commitment required at the minimum living wage.

- 2.7 The question being posed to the committee is

“We all want Dunfermline to be a great place to call home. As our city grows and develops, how do we continue to improve our community for today and tomorrow?”

The question is purposefully broad to enable the Citizens Assembly to select three of the most important topics to discuss. This decision will be informed by the response of citizens that was highlighted earlier in this report.

- 2.8 Once the Citizens Assembly has sat, they will produce a set of recommendations around the three identified topics. This will then be presented to the Local Area Committee. There will be an ask of the committee to consider and respond to the Assemblies’ ideas with details of how the Council will work with the community and other relevant partners to meet the recommendations.

3.0 Conclusions

- 3.1 This report seeks to highlight the positive steps taken in advancing members directive for the trialling of a Citizens Assembly approach and how this can be applied to localise democracy within Local Government in partnership with The Electoral Reform Society and The Scottish Government.

List of Appendices

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Andrew Gallacher
Community Manager (Dunfermline)
City Chambers Dunfermline
andrew.gallacher-cn@fife.gov.uk

Dunfermline and Trondheim - '80 Years of Friendship'

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

The purpose of this report is to provide Area Committee with an update on the 80th anniversary and celebration of the twinning link between the two cities. A delegation from Norway, led by the Vice-Mayor of Trondheim, visited Dunfermline in August earlier this year to recognise and commemorate the historic link between the two countries.

Recommendations

- Committee is asked to note the contents of the report.
- Committee is asked to note the next steps to help further develop the relationship between the two cities into the future.
- Agree to receive an updated report in 12-months on the progress of the twinning link and other relevant economic and cultural developments.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

Elected Members have been kept informed throughout the planning process for the visit and consulted as required.

1.0 Background

- 1.1 Dunfermline, Scotland and Trondheim, Norway share a unique and historic bond rooted in medieval history, royal lineage, as well as deep cultural and historical connections dating back nearly a thousand years to the days of the Vikings and early Scottish monarchy.
- 1.2 The formal twinning of the two cities, after the Second World War, was a gesture of friendship and cultural solidarity, aimed at rebuilding international ties. It acknowledged not only the ancient historical links, but also the shared values and aspirations of the two communities.
- 1.3 The Dunfermline Trondheim Twinning Association, formed in 1997, was dedicated to developing the bond and promoting ongoing contacts and this was renewed in Trondheim in 2015 during the 70th anniversary of the link. Over the 80 years the community-based friendship has flourished through school partnerships, youth exchanges, arts collaborations and official visits.
- 1.4 Back in the year 2000, a time capsule was buried in Dunfermline's Pittencrieff Park in a ceremony that included visiting members of the original youth delegation from Trondheim from 1946. The capsule was buried with a commitment to lift and open it in August 2025 to mark the 80th anniversary of this historic link.
- 1.5 To honour this commitment a delegation from Trondheim was invited to visit Dunfermline in August and the time capsule was opened. The 'Bond of Friendship' was also renewed during a civic reception and a conference held to look forward to how both cities might collaborate over the forthcoming years of this unique and historic friendship.

2.0 Civic Visit

- 2.1 Day 1 of the two day visit had a focus on 'looking back' over the 80 years of friendship between the two cities. Some highlights, included:
 - ***A historical tour of the city of Dunfermline
 - ***An exhibition of items collected over the years of friendship at the Dunfermline Carnegie Library & Galleries
 - ***The time capsule opening at Pittencrieff Park
 - ***A Civic Reception at the City Chambers, including resigning the 'Bond of Friendship'



Fife Council images from the opening of the time capsule at the Louise Carnegie Gates to Pittencrieff Park.

- 2.2 Day 2 of the civic visit had a focus on 'looking forward' to the future of the friendship between the two cities and towards the centenary year in 2045. It included the following highlights:

***A tour of the Dunfermline Learning Campus

***A looking forward workshop at Carnegie Conference Centre

***The leaving dinner



Fife Council images from the Civic Reception held in the City Chambers.

3.0 Looking forward

- 3.1 A workshop was organised as part of the visit, to look forward and consider continued, shared ambitions and co-operation, whilst acknowledging the centenary of the twinning in the year 2045. A key aim was to identify and agree practical and deliverable projects for joint working between the two cities for the years ahead under the proposed themes linked with the North Sea Commission's 2030 Strategy.
- 3.2 Introductory remarks were made at the workshop by Cllr Altany Craik, Spokesperson for Finance, Economy & Strategic Planning at Fife Council, and Safiya Von Amsberg, Public Affairs Communication Officer from the North Sea Commission.
- 3.3 Those in attendance then divided into the two following breakout discussions:

Pilgrimage and Communities, including the exploration of the cultural and economic opportunities to be created by a partnership between the St Olav Association in Trondheim and the St Olav's UK Association as part of the St Olav European Association.

Creative Digital Arts, including the exploration to build a 'Digital Bridge' between Dunfermline and Trondheim, which would be used to tell stories, share ideas, and develop future plans through film-making, cinema, online collaboration and the broader digital arts.

4.0 Next steps

- 4.0 It has been proposed to reconvene the members who comprised the breakout group who discussed both the creative arts and the concept of the digital bridge. It is planned to bring together young people from both Dunfermline and Trondheim, to collaborate initially on creating content around the topic of 'Peace' and to explore what it means

to them historically, in today's world, as well as for the future. The content generated will be put into a digital time capsule, along with other items from the visit, to be opened in the Centenary year of 2045 by representatives from both cities.

List of Appendices

N/A

Background Papers

N/A

Report Contact(s)

Andrew Gallacher
Community Manager - City of Dunfermline
Email: andrew.gallacher-cn@fife.gov.uk

28 October 2025

Agenda Item No. 15

PROPERTY TRANSACTIONS

Report by: Alan Paul, Head of Property Services

Wards Affected: 1, 2 and 3

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to Council Officers.

2.0 Transactions

2.1 Disposals

2.1.1 40sqm or thereby of ground lying on or towards the south of 22 Inchkeith Drive, Dunfermline

Date of Sale: 12 September 2025
Price: £5,000
Reason: Purchased as additional garden ground

2.1.2 65.50 sqm of ground lying on or towards the southwest of 1 Leadburn Avenue, Wellwood

Date of Sale: 26 September 2025
Price: £8,800
Reason: Purchased as additional garden ground

2.2 Acquisitions

2.2.1 Glenavon, Loch Street, Townhill, Dunfermline

Date of Acquisition: 8 August 2025
Price: £160,000
Reason: Part of the land acquisitions in preparation for the Strategic Transport Infrastructure Measure, Northern Link Road project

2.2.2 135a Townhill Road, Dunfermline

Date of Acquisition: 1 October 2025
Price: £80,000
Reason: Property purchased to add to the Council's housing stock

2.3 Leases by the Council – New Leases

2.3.1 Unit 1 Fife Interchange North, Sandpiper Drive, Dunfermline

Term: 5 years from 28 July 2025
Rent: £24,060

2.3.2 Unit 20 Dunfermline Business Centre, Izatt Avenue, Dunfermline

Term: 5 years from 4 August 2025
Rent: £2,542 per annum

2.3.3 Unit 36 Dunfermline Business Centre, Izatt Avenue, Dunfermline

Term: 5 years from 12 August 2025
Rent: £1,500 per annum

2.3.4 Unit 9 Fife Interchange North, Sandpiper Drive, Dunfermline

Term: 10 Years from 17 September 2025
Rent: £61,493 per annum

2.3.5 Unit 4 Fife Interchange North, Sandpiper Drive, Dunfermline

Term: 3 years from 1 October 2025

Rent: £24,060 per annum

3.0 Conclusions

3.1 These transactions are reported back in accordance with the List of Officer Powers.

List of Appendices

1. N/A

Report Contact

Author Name	Michael O’Gorman
Author’s Job Title	Service Manager – Estates and Assets Management
Workplace	Property Services Bankhead Central Glenrothes KY7 6GH
Telephone	03451 555555 Ext No 440498
Email	Michael.Ogorman@fife.gov.uk

28 October 2025

Agenda Item No. 17

City of Dunfermline Area Committee Work Programme

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected:

Purpose

This report supports the committee's consideration of the workplan for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

City of Dunfermline Area Committee of 16 December 2025			
Title	Service(s)	Contact(s)	Comments
City of Dunfermline Local Community Plan Delivery		Andrew Gallacher	
Common Good and Settlement Trust Funds Annual Report 2024/25		Eleanor Hodgson	
Annual Progress Update on the Dunfermline Tourism Action Plan		Hilary Roberts	

City of Dunfermline Area Committee of 3 February 2026			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2025/26		Vicki Storrar	
Health and Social Care Locality Planning Annual Update		Jacquie Stringer	
Local Economic Profile 2024/25		Alison Laughlin	

City of Dunfermline Area Committee of 31 March 2026			
Title	Service(s)	Contact(s)	Comments
Domestic Waste, Street Cleansing and Grounds Maintenance Service - Annual Review 2025/26		Scott Clelland	
ONFife Annual Report			
Area Capital Update Report 2025/26		Andrew Gallacher	

City of Dunfermline Area Committee of 9 June 2026			
Title	Service(s)	Contact(s)	Comments
Report on Educational Outcomes 2024/25 (tbc)		Alan Cumming	

City of Dunfermline Area Committee of 25 August 2026			
Title	Service(s)	Contact(s)	Comments
Complaints Update 2025/26		David Thomson-CRM	
Area Roads Programme 2025/26 - Final Report		Vicki Storrar	

City of Dunfermline Area Committee of 6 October 2026			
Title	Service(s)	Contact(s)	Comments
Criminal Justice Community Payback Annual Report 2024/25		Joan Gallo	
Supporting the Local Community Plan - Operational Briefing on Policing within Dunfermline			
Scottish Fire and Rescue Service City of Dunfermline Area Annual Performance Report			
Safer Communities Team Update Report		Michael Collins	
Area Housing Plan 2026/27		Lynne Johnston	
Education - Pupilwise and Parentwise Surveys		Alan Cumming	

City of Dunfermline Area Committee of 15 December 2026			
Title	Service(s)	Contact(s)	Comments
Common Good and Settlement Trust Funds Annual Report 2025/26		Eleanor Hodgson	

City of Dunfermline Area Committee of 2 February 2027			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2026/27		Vicki Storrar	
Health and Social Care Locality Planning Annual Update		Jacquie Stringer	
Local Economic Profile 2025/26		Alison Laughlin	

City of Dunfermline Area Committee of 23 March 2027			
Title	Service(s)	Contact(s)	Comments
Domestic Waste, Street Cleansing and Grounds Maintenance Service - Annual Review 2026/27 (tbc)		Scott Clelland	
Criminal Justice Community Payback Annual Report 2025/26 (tbc)		Joan Gallo	
ONFife Annual Report (tbc)			
Area Capital Update Report 2026/27 (tbc)		Andrew Gallacher	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Dunfermline City Vision & Roadmap		Andrew Gallacher	Agreed with Convener this would be discussion at megaward meeting in 2025. Item to be removed from work programme after October meeting.
Update of Maintenance of Trees in Dunfermline			Report going to ETCC Scrutiny Committee as a result of motion agreed at Fife Council in May 2025 relating to tree management.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Relocation of Woodmill and St Columbas High Schools - Impact on the local economy.		Andrew Gallacher	Workshop to be arranged for members.
School support for cost of living impact on families		Zoe Thomson, Sarah Else	
Breakfast clubs in schools, and after school clubs		Andrew Gallacher – link to Education	
Area Capital Update Report 2024/25		Andrew Gallacher	