

SKILLED LABOURER

Reference No.	I503.01	Type	
Service	Building Services		
Job Family	TD3	Grade	

Purpose

To provide all aspects of Skilled Labouring work for Maintenance, Property Maintenance or Contracts section to domestic and non-domestic properties ensuring that all such works are carried out in a manner that positively contributes to a high quality, responsive and cost effective service which meets Service and customer expectations.

The range of buildings work is carried out on includes domestic housing, sheltered housing, care homes, offices, libraries, theatres and conference centres, sports complexes, leisure centres and swimming pools, community centres, schools, nurseries, fire stations and works depots. These range from single storey buildings to multi storey and from standard construction methods to more bespoke and more complex constructed buildings.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
<p>To carry out skilled labouring works on maintenance, planned maintenance, capital and contract works. Examples as follows:</p> <p>To remove existing wallpaper coverings from walls and ceilings, using steam stripper or other equipment, remove all debris and prepare surfaces for redecoration by repairing minor cracks and indentations using filler and sandpaper.</p>	<p>Experience in building / construction industry / environment</p> <p>Experience of housing and / or non housing property maintenance and /or installation work</p>	<p>✓</p>	<p>✓</p>

Role Profile

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<p>To lift and relay pre-cast uneven concrete paving slabs and make level including renew / re-level sub base</p> <p>To set out and lay new pre-cast concrete paving slabs complete with excavate turf and / or soil and lay and level sub base</p> <p>Remove graffiti, moss/ algae and other unwanted coverings from walls, paving, roofs using power washing equipment.</p>	<p>Experience of property maintenance work in Public housing eg Local Authority or Housing Association</p> <p>Full Driving Licence</p> <p>Manual handling training</p> <p>General construction industry Health & Safety training</p> <p>Health & Safety passport</p> <p>Customer care training</p>		<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>
<p>Clear and unblock main rain and soil drainage systems, surface water drainage systems, internal soil drainage systems using power cleaning equipment, drain rods, and other equipment as appropriate.</p>	<p>Ability to carry out all works to standard and speed reasonably expected from a Skilled Labourer</p> <p>Ability to work on housing and property maintenance works</p>	<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>	

E = Essential Criteria D = Desirable Criteria

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	<p>Ability to prioritise work and meet deadlines and respond positively when under pressure</p> <p>Ability to interpret instructions from drawings, bills of quantities, work schedules, etc</p>		<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>
<p>Remove / lift slabs, drain covers, access panels ,etc for access to drainage systems and replace on completion</p> <p>Test and ensure correct operation of piped and surface rain water systems, soil drainage systems, etc completion of works for effective operation</p>	<p>Ability to work on your own with minimum supervision</p> <p>Ability to interpret instructions from job tickets for material requirements, etc</p> <p>Rational and methodical approach to work</p> <p>Ability to work from ladder and scaffold systems and access platforms</p> <p>Ability to carry out work to a high standard of workmanship, good practice and customer care</p> <p>Ability to prioritise work and meet deadlines and respond positively when under pressure</p> <p>Ability to interpret instructions from drawings, bills of quantities, work schedules, etc</p> <p>Ability to work on major contracts</p>	<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>	<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>

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	Health & Safety awareness and understanding appropriate to role Customer service awareness and focus Ability to work from mobile elevated work platforms		✓ ✓ ✓
Investigate blockages in hidden pipe work using telescopic camera equipment to detect obstructions, brick, etc and act of findings. Report unresolved or major blockages to supervisor for further instruction			✓
To remove carpet, vinyl, laminated flooring and other floor coverings complete with underlay, screwed metal door and jointing strips, etc ensuring minimum damage and disturbance to decoration and fittings and dispose of debris		✓	
To carry out all types of property, house and garden clear outs, etc		✓	
To carry out range of fencing works as follows:- <ul style="list-style-type: none"> ✓ Fit new and replace all types of fencing components including gate ironmongery eg hinges, locks, latches, fasteners, etc ✓ Repair or replace timber fencing components, eg fence posts, gate posts, gate stops, gravel boards, fence cappings 			✓ ✓

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<p>and post capping, etc incorporating all associated roughing, fixings and finishing work , etc.</p> <ul style="list-style-type: none"> ✓ Erect as new all types of timber fencing, eg vertical sparred / ranch type/ panelled, diagonal sparred, etc as required. ✓ To carry out all general fencing work necessary to assist other trades to carry out their duties. <p>To cut all timbers to length for the assembly where required when fitting gates, fence slats, etc</p>			✓ ✓ ✓	
<p>To have flexibility and carry out any “bolt-on skills” work as is required to complete work as defined in Craft Remuneration package and considered as good practice</p>		✓		
<p>To measure out and set out new works from architectural drawings, bills of quantities, written and verbal instructions, etc</p>			✓	
<p>To support other tradesperson during periods of insufficient work, eg Bricklayer, Roofer, Slater, Plasterer / Roughcaster, as instructed</p>		✓		
<p>To carry out all skilled labouring necessary to assist other trades to carry out their duties.</p>		✓		

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input checked="" type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

Additional Information – the following information is available:
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:
<ul style="list-style-type: none"> • Take Ownership • Focus on Customers • Work Together • Embrace Technology & Information • Deliver Results