

Mossmorran & Braefoot Bay Community & Safety Liaison Committee Meeting

Date 9 July 2020

Time: 18.30

Location: Microsoft Teams Meeting

Present: Councillor Alistair Bain, Convener – Fife Councillor (AB)
Nigel Kerr – Fife Council (NK)
Councillor David Barratt (DB)
Wendy Thornton, SEPA (WT)
Alex Macdonald – Burntisland CC (AMD)
Peter Franklin – Dalgety Bay & Hillend CC (PF)
Teresa Waddington – Shell UK Limited (TW)
Craig Burnett – Shell (CB)
Mairi McKay – Shell UK Limited (MMK)
Stuart Neill – ExxonMobil (SN)
Jacob McAlister – ExxonMobil (JMA) – by phone
Louise Russell – Exxon (LR)

Secretariat - Lynn Kelter, Fife Council (LK)

Apologies: See below

1. Apologies for Absence

Ian Brocklebank (SEPA), Amelia Howie (Lumphinnans CC), Angela Roy (Cardenden CC).

2. Declaration of Interest

None

3. Minutes of Previous Meeting – Minutes accepted

4. Current Situation Reports – reports attached with these minutes.

4.1 Councillors

AB: Nothing notable reported to him.

DB: Nothing notable. A few comments on a chemical smell. AB advised smell was from Muirdean where farmer was spreading the fields.

4.2 Shell UK Ltd (TW)

Report Q2 attached with minutes. Advised during lockdown Personnel went down to 40 on the premises but now currently up to 100 with no current

issues of Covid-19. TW advised that she will be leaving the site in August and Craig Burnett will be stepping into her role as Plant Manager. Two routine inspections undertaken by HSE – no actions required from either inspection.

4.3 ExxonMobil Chemicals Ltd (JMA)

Report attached with minutes.

Highlights: Covid-19, Reduced staffing – Key personnel onsite but most other staff worked from home where possible. Social Distancing undertaken and no furlough's as they were able to continue operations safely.

AB asked about Flaring which he saw on Facebook. JMA advised that this footage was not taken from the day in question.

DB asked about the replacement Flare Tip and if it had been delayed. JMA advised that the Company have been unable to confirm this due to Covid but this will be expected in the early part of 2021.

4.4 SEPA (WT)

WT referred to their report.

Most staff working from home and monitoring has continued.

DB asks about the delay in installing the replacement Flare Tip

WT advised the permit requires it to be in end of 2020 and the company will have to submit a variation. They are looking to see what they can do virtually.

WT advised that SEPA are looking to hold a pop in event whilst maintaining social distancing and asks the group to come back with feedback regarding this.

SEPA are looking at a review of monitoring with Fife Council, as to what they are doing and how to do it differently.

4.5 Questions

It was agreed that written answers to questions would be provided after the meeting and included with the minutes.

Action: SN to provide answers to questions submitted.

5. Monitoring Review – SEPA/Fife Council

WT: Provided an update on proposals being discussed around a review of monitoring and linking this with community workshops to explore some of the key issues in greater detail. Further updates will be provided as this is progressed.

NK: A lot of this work will be picked up by the new Expert Advisory Groups in due course (see below)

6. Update on the Review of Mossmorran Committees/Groups

NK: Provided an update on the review. He thanked both companies, SEPA, CCs and representatives from existing committees for their valued input. Main themes coming out of interviews was a perceived lack of trust within the community and that everyone was willing to work together to make improvements. All parties agreed that improved communication was essential to ensure open, honest and informed discussions could take place going forward.

NK provided an overview of the recommended structure – the Mossmorran and Braefoot Bay Community & Safety Committee (the Committee) would be the umbrella group and it is proposed that Expert Advisory Groups (EAGs) feed into the main committee. The main committee would task the EAGs with specific actions and reports would be discussed and agreed at the committee meetings. It was also suggested that the Committee report on an annual basis to Fife Council Environment & Protective Services Committee and Cowdenbeath Area Committee in terms of governance oversight. The review is due to be reported to the Environment & Protective Services Committee on 2 April 2020. (Please note due to COVID-19 this Committee has been suspended – the report will go to the E&PS Committee on 17 September 2020.

AB: Suggested that all EAGs should have a Fife Councillor from the MBBCSL committee and at least 1 CC rep with Companies, SEPA and experts to lead the way on each group.

NK – the Umbrella group would lead and feedback. 1 Councillor and CC in AQ group (currently suspended due to COVID). Exxon are keen to get involved and want this to shape going forward. NK and WT are still in brainstorming mode due to situation but as soon as this has been devised details will be brought to the group.

TW will there be an overlap or will there be a variety of personnel in each group?

NK, yes there will be variety as there should not be a huge overlap as each group required various Specialist/experts.

7. Any Other Business

NK: Still an issue with secretariat support.

Action: NK to speak to colleagues including those working with Fife colleges to identify potential solutions to this but due to current situation this presently cannot be taken any further.

Meeting Closed – 19:15

Date of Next Meeting: 24 September 2020 at 6:30pm to 8:30pm

	Action	Lead	Date for completion	Status
Meeting of 12 December 2019				
1	To seek secretariat support from Fife Council	NK	30/04/20	No support available – to look at alternative options
2	To chase up missing minutes/reports on new website	NK	12/03/20	Still work in progress
3	Provide feedback to TW re requirement to include details of NGL & Braefoot Bay activities in future reports	All	12/03/20	Ongoing
4	Re-iterate message re use of ground flares in community notice before Christmas holidays'	TW	12/03/20	Complete
5	To include message re flaring in simple terms in future briefings.	TW/SN	12/03/20	Complete
6	Look at increase in traffic up to roundabout re proposals at Braefoot Bay and whether potential need for speed restrictions.	SN	11/06/20	Ongoing
7	To send current list of Burntisland CC to Chair	AMD	13/01/20	Ongoing
8	All CCs to provide similar list of contacts to the Chair	All CC	13/01/20	Ongoing
9	Send out link to report presented at the Council's Environment and Protective Services Committee on 5 September 2019	NK	13/01/20	Complete
10	Identify technical support for group	NK	12/03/20	To be agreed once review signed off
Meeting of 12 March 2020				
1	Get clarification on SEPA investigation	WT	11/06/20	New
2	Provide answers to questions submitted	SN	11/06/20	New
3	Amend report to include other Area Committees rather than just Cowdenbeath	NK	11/06/20	Complete

4	Speak to colleagues including those working with Fife colleges to identify potential solutions to this.	NK	11/06/20	Ongoing
Meeting of 9 July 2020				
1	Feedback to SEPA re suggestions for proposed pop-up event	All	31/08/20	New
2	To speak to colleagues including those working with Fife colleges to identify potential solutions to this but	NK	31/0820	<u>due to current situation this presently cannot be taken any further.</u>