

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely

Wednesday, 7th October, 2020 - 9.30 a.m.

AGENDA

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1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTES –**
 - (a) Minute of South and West Fife Area Committee of 12th August, 2020. 3 – 6
 - (b) Minute of West Fife Area Common Good Sub-Committee of 4th August, 2020. 7 - 8
4. **RADIATION MONITORING AT DALGETY BAY** - Verbal update from Ms. Nina Patton, Scottish Environmental Protection Agency.

ITEMS FOR DETERMINATION

5. **NORTH QUEENSFERRY AND FORTH BRIDGES AREA –** Report by the Head of Communities and Neighbourhoods Service. 9 - 15
6. **RESPONSE TO MOTION TO REDUCE SPEED LIMIT OF MAIN STREET, LOW VALLEYFIELD TO 30 MPH –** Report by the Head of Assets, Transportation and Environment. 16 - 19

ITEMS FOR SCRUTINY / MONITORING

7. **COUNCIL HOUSING – PROVISION OF WHEELCHAIR ACCESSIBLE HOUSING –** Verbal updates from Councillors Lesley Backhouse and Judy Hamilton and Helen Wilkie, Service Manager, Housing Services and Paul D’Arcy, Project Manager, Affordable Housing Programme.
8. **SOUTH AND WEST FIFE AREA - FLOODING INCIDENTS AUGUST 2020 –** Briefing paper by the Senior Manager (Roads and Transportation Services), Assets, Transportation and Environment. 20 - 23

ITEMS FOR NOTING

9. **AREA ROADS PROGRAMME 2019/20 – FINAL REPORT –** Report by the Head of Assets, Transportation and Environment 24 - 29
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12. SUPPORTING THE LOCAL COMMUNITY PLAN - SOUTH EAST INVERKEITHING REGENERATION - PROGRESS REPORT - Joint report by the Head of Communities and Neighbourhoods Service and the Head of Housing Services.	43 – 46
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14. SUPPORTING THE LOCAL COMMUNITY PLAN – LOCAL COMMUNITY PLAN OUTTURN REPORT 2019-2020 – Report by the Head of Communities and Neighbourhoods Service.	51 - 55
15. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2020	56 - 57

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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30th September, 2020.

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THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE

12th August, 2020.

9.30 a.m. – 11.25 a.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton and Andrew Verrecchia.

ATTENDING: Alastair Mutch, Community Manager (South and West Fife), Communities and Neighbourhoods Service; Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services; Dawn Jamieson, Team Manager (Safer Communities) and Brian Westwater, Lead Officer (Safer Communities), Housing Services; Community Inspector Stephen Kay and Police Sergeant Scott Maxwell, Police Scotland; Bryan Todd, Station Commander, Dunfermline Community Fire Station, Scottish Fire and Rescue Service; David Thomson, Customer Experience Lead Officer, Customer and Online Services; and Alan Adamson, Service Manager (Quality Assurance), Health and Social Care.

APOLOGY FOR Councillor Kate Stewart.

ABSENCE:

This meeting was held remotely, in accordance with the powers contained in section 43 of the Local Government in Scotland Act 2003. As the nature of the remote meeting made it impossible for a vote to be taken by way of a show of hands, members of the South and West Fife Area Committee unanimously agreed to suspend Standing Order 10.3 and agreed that a roll call vote would be taken for any votes that were put during the meeting.

216. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

217. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 4th March, 2020.

Decision

The Committee agreed to approve the minute.

218. SAFER COMMUNITIES TEAM UPDATE REPORT

The Committee considered a report by the Head of Housing Services providing members with an update on the operational activity of the Safer Communities Team within the South and West Fife area during the twelve month period from 1st April, 2019 to 31st March, 2020.

Decision/

Decision

The Committee noted the contents of the report.

Councillors David Barratt and Andrew Verrecchia joined the meeting during consideration of the above item.

219. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN SOUTH AND WEST FIFE AREA

The Committee considered a report by the Local Area Commander, Police Scotland providing members with an update on policing activity within the South and West Fife area.

Decision

The Committee agreed to endorse action taken to date and supported Police Scotland moving forward in addressing priorities.

220. SCOTTISH FIRE AND RESCUE SERVICE - SOUTH WEST FIFE AREA LOCAL OPERATING PLAN 2018 - ANNUAL PERFORMANCE REPORT

The Committee considered a report by the Station Commander, Scottish Fire and Rescue Service providing members with incident information for the period 1st April, 2019 to 31st March, 2020 for the South and West Fife Area.

Decision

The Committee noted progress to date.

221. COMPLAINTS UPDATE

The Committee considered a report by the Executive Director (Communities) providing members with an overview of complaints received relating to the South and West Fife area for the year from 1st April, 2019 to 31st March, 2020.

Decision

The Committee noted the contents of the report.

222. ANNUAL REPORT ON OUTCOME OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS

The Committee considered a report by the Director of Health and Social Care advising members of the range of inspections that had been undertaken recently by the Care Inspectorate and highlighted the inspection grades awarded for care services within the South and West Fife Area.

Decision/

Decision

The Committee:-

- (1) noted the outcome of the inspection process and grades awarded to care services in Fife; and
- (2) agreed that the Committee continue to receive annual reports on Outcomes of Care Inspectorate Inspection and Grading Process.

223. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2020

Decision

The Committee noted the Forward Work Programme which would be further updated as appropriate.

Councillor Verrecchia left the meeting following consideration of the above item.

The meeting adjourned at 10.50 a.m. and reconvened at 11.10 a.m.

224. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved that:-

“The Committee:-

- Considers that a more cohesive and focussed strategy is required to allow Fife to maximise the opportunity afforded us by our World Heritage Site
- Notes and appreciates the work that officers and others have put into trying to rectify this
- Considers, nevertheless, that one of the principal difficulties is the lack of clear lines of responsibility and control
- Therefore asks that a report be presented, as soon as possible and preferably at the next meeting, defining who is responsible for what and covering all aspects affecting visitors to and residents living near the Fife end of the Forth Bridge.”

Decision

The motion was unanimously agreed.

Councillor Verrecchia rejoined the meeting during consideration of the above item.

225. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Mino Manekshaw, seconded by Councillor Bobby Clelland, moved that:-

“With/

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“With regard to the current 40 mph speed limit on Main Street, Low Valleyfield, Committee recognises the concerns expressed by the Low Valleyfield Community Council and supports their request for a reduction to 30 mph. Officers are requested to bring forward a report, on a suitable implementation scheme, by the next Area Committee meeting which is scheduled for the 7th of October 2020”.

Amendment

Councillor Alice McGarry, seconded by Councillor David Barratt, moved that the motion be re-worded as follows:-

“With regard to the current 40 mph speed limit on Main Street, Low Valleyfield, Committee recognises the concerns expressed by the Low Valleyfield Community Council and acknowledges their request for a reduction to 30 mph. Officers are requested to bring forward a report by the next Area Committee meeting which is scheduled for the 7th of October 2020”.

Councillors Manekshaw and Clelland agreed to accept the amendment and withdrew their motion.

Decision

The amendment was accordingly carried.

THE FIFE COUNCIL - WEST FIFE AREA COMMON GOOD SUB-COMMITTEE

4th August, 2020.

10.00 a.m. – 10.15 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Sharon Green-Wilson, Alice McGarry, Tony Orton and Ross Paterson.

ATTENDING: Eleanor Hodgson, Accountant and Michelle McDermott, Committee Officer, Finance and Corporate Services; and Susan Dryburgh, Policy Officer, Communities and Neighbourhoods Service.

This meeting was held remotely, in accordance with the powers contained in section 43 of the Local Government in Scotland Act 2003. As the nature of the remote meeting made it impossible for a vote to be taken by way of a show of hands, members of the West Fife Area Common Good Sub-Committee unanimously agreed to suspend Standing Order 10.3 and agreed that a roll call vote would be taken for any votes that were put during the meeting.

55. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

56. MINUTE

The minute of the meeting of the West Fife Common Good Sub-Committee of 18th March, 2020 was submitted.

Decision

The Sub-Committee approved the minute.

57. COMMON GOOD FUNDS UPDATE REPORT 2020-21

The Sub-Committee considered a report by the Executive Director (Finance and Corporate Services) which provided members with the current status of the Common Good Funds in the area.

Decision

The Sub-Committee noted the contents of the report.

58. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - HEART OF DUNFERMLINE FEASIBILITY STUDY

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for an award from the West Fife Area Common Good Sub-Committee towards a feasibility study planned for the Heart of Dunfermline.

Decision/

Decision

The Sub-Committee agreed to allocate £5,000 from the Common Good Fund towards the cost of the feasibility study.

59. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - DUNFERMLINE TRONDHEIM TWINNING 75TH ANNIVERSARY EVENT

The Convener requested members' views on withdrawing the report due to the fact that the events detailed in the Appendix could not go ahead due to the current situation with Covid-19. The Convener suggested that the organisation be asked to submit a fresh application next year if guidance from the Scottish Government had changed to allow events of this type to take place.

Decision

The Sub-Committee agreed that the report be withdrawn.

7th October, 2020.

Agenda Item No. 5

North Queensferry and Forth Bridges Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 6

Purpose

This report responds to the motion detailed in Section 1 of this report and agreed by South and West Fife Area Committee on 12th August, 2020.

Recommendation(s)

It is recommended that the Committee agree that: -

- (i) future reporting on the key areas is undertaken through Ward 6 meetings; and
- (ii) through the Community Manager, local community organisations are approached with the proposal of creating a local action plan for North Queensferry.

Resource Implications

There will be capital and revenue costs for the provision of the public toilet. These will be met through area capital monies and existing Service budgets.

Legal & Risk Implications

There are no known legal and risk implications.

Impact Assessment

No impact assessment is required for this briefing report.

Consultation

Ward 6 Councillors have discussed matters contained within this report at ward meetings. The South and West Fife Area Committee have received briefings on some of the subject content of this report.

1.0 Background

- 1.1 At the South and West Fife Area Committee on 12th August 2020, the following motion was proposed by Councillor David Dempsey and seconded by Councillor David Coleman. The motion was unanimously agreed.

The Committee: -

- *Considers that a more cohesive and focused strategy is required to allow Fife to maximise the opportunity afforded us by our World Heritage Site*
- *Notes and appreciates the work that officers and others have put into trying to rectify this*
- *Considers, nevertheless, that one of the principal difficulties is the lack of clear lines of responsibility and control*
- *Therefore, asks that a report be presented, as soon as possible and preferably at the next meeting, defining who is responsible for what and covering all aspects affecting visitors to and residents living near the Fife end of the Forth Bridge.”*

2.0 Context & Issues

- 2.1 Following discussions with elected members, it has been determined that the key areas impacting on visitors and residents living near the Forth Bridge are tourism, signage, parking and toilets.
- 2.2 Some of the information below has previously formed reports to Area Committee, elected member briefings or been part of discussions at Ward meetings. It has been included to provide some context to answer the key point within the motion; ‘defining who is responsible for what’. The report therefore addresses which Council service or external organisation is responsible for each element of activity.

2.3 Tourism

- 2.3.1 In a briefing presented to South and West Fife Area members on 4th August 2020, the Forth Bridges Area Tourism Strategy Manager highlighted that the partners are presently taking forward the following projects: - tourism business engagement; Forth Bridges branding; tourism infrastructure assessment; marketing the Forth Bridges; updating the North and South Queensferry Orientation and Signage Strategy.
- 2.3.2 The Forth Bridges Forum Tourism Project Group led the development of the Forth Bridges Area Tourism Strategy which was launched on 24 April 2019. The tourism project group was then wound down and a new group established – the Forth Bridges Area (FBA) Tourism Group in September 2019. The overall purpose of the FBA Tourism Group is to oversee the implementation, monitoring and review of the Strategy. In undertaking this role, the Group will:

- Work together to deliver the Forth Bridges Area Tourism Strategy's vision
- Act as ambassadors and advocates for the Forth Bridges area as a tourism destination and the values, principles and objectives of UNESCO for the World Heritage Site
- Develop an initial three-year delivery plan to implement the objectives of the strategy
- Identify the appropriate means of implementing the actions within the delivery plan and identify funding sources to secure the resources required to deliver these
- Encourage local partnership working across the Forth Bridges Area to support the implementation of the strategy
- Consider regular progress reports from the Project Manager and from any short term working or sub-groups it may wish to form
- Provide regular updates on progress towards delivering the strategy to the Forth Bridges Forum

2.3.3 The Forth Bridges Area Tourism Group consists of a Directors' Group and a Co-ordinating Group. Membership of the Directors' Group comprises senior representation from the following organisations:

- Fife Council
- City of Edinburgh Council
- West Lothian Council
- Transport Scotland
- VisitScotland
- Historic Environment Scotland
- Network Rail

2.3.4 Membership of the Co-ordinating Group is drawn from the organisations above and comprises membership from tourism businesses and representative organisations across Fife, Edinburgh and West Lothian. The Co-ordinating Group reports directly to the Directors' Group, receiving direction and providing progress reports on activities as agreed.

2.3.5 Each local authority and organisation represented on the Group is responsible for regular reporting into the appropriate reporting channels within their respective organisations.

2.3.6 Dunfermline & West Fife Local Tourism Association (LTA) is part of Fife's Tourism Partnership, made up of a range of businesses within Fife's tourism sector. Its aim is to ensure that visitors experience the very best Dunfermline and West Fife has to offer, showcasing its natural assets, attractions and heritage. The present Chairperson of the Dunfermline & West Fife Local Tourism Association is Donald MacKenzie, Director of 'Clan MacKenzie Routes'.

2.3.7 Ongoing LTA initiatives can help attract visitors and lead to new opportunities for sales and increased business through greater commercial interaction and collaboration. The LTA membership can help businesses grow, increase their exposure and meet their key objectives.

2.4 Signage & Parking

- 2.4.1 Visitors to North Queensferry will not only arrive by road but may travel on foot, bicycle or by rail utilising footpaths, cycle ways and the rail network. It has been recognised and acknowledged by visitors, residents and elected members that on arrival to the village, it is extremely challenging to navigate to key locations. It has been suggested that the village would benefit from improved orientation signage.
- 2.4.2 Signage and Parking is regulated by a variety of primary and secondary legislation, including the Roads (Scotland) Act 1984, the Road Traffic Regulation Act 1984, the Road Traffic Act 1991 and the Transport (Scotland) Act 2019.
- 2.4.3 The Road Traffic Regulation Act 1984 provides general provisions for traffic signs and sets out the powers and duties of roads authorities in respect of the placing of traffic signs. The Traffic Signs Regulations and General Directions 2002 specifies the type of traffic signs and the way they may be used on roads.
- 2.4.4 The classification of the road network has a bearing which road authority is responsible for signage. In reference to North Queensferry and the adjacent road networks, responsibility lies with either Transport Scotland or Fife Council.
- 2.4.5 One of the priority activities within 'The Forth Bridges Tourism Strategy' is 'developing ways of benefitting local communities and visitors through orientation signage, interpretation and walking trails as well as improvements to the public realm'.
- 2.4.6 In 2015, the Forth Bridges Forum commissioned the 'North & South Queensferry Orientation and Interpretation Signing Strategy'. The strategy suggested a number of proposals for pedestrian directional and interpretative signing within North and South Queensferry. The strategy was recently updated to take into account the Forth Bridge World Heritage Site and potential new attractions such as the proposed Forth Bridge Experience at South Queensferry. The Forth Bridges Area (FBA) Tourism Group is the lead organisation for this work. Further complementary work is required to improve signage in and around North Queensferry to key destinations and parking areas.
- 2.4.7 Parking related matters are an area of concern for North Queensferry Community Council and some residents. In particular, access and egress times at Battery Road Car Park and vehicles stopping at the Pierhead, Town Pier turning point. More recently, matters relating to traffic management, perceived anti-social behaviour of drivers within these areas have been discussed with the respective Fife Council Officers and Police Scotland and actions agreed.

2.5 Toilets

- 2.5.1 Ward 6 Councillors and the local community have asked for a public toilet to be provided at the Battery Road car park. South and West Fife Area Committee have previously agreed that an allocation of area capital monies will be used to deliver this.
- 2.5.2 Initial designs based on a railway theme were presented and discussed with Ward 6 Councillors. Councillors felt that a more simplistic design would suffice.
- 2.5.3 The Senior Manager, Facilities Management Service and Community Manager have agreed that a working group should be established to progress this project. Membership will include staff from Facilities Management, Property Services, Community and Neighbourhoods. Other Council Services will be involved where necessary. The establishment of this group will provide the necessary focus and involvement of key services enabling the project to be delivered. The working group will be chaired by the Community Manager.

3.0 Operational responsibilities

- 3.1 Various agencies and organisations have a role and responsibility for the key areas (defined earlier) impacting on visitors and residents living near the Forth Bridge.
- 3.2 In relation to the Forth Bridges this includes;
- Forth Bridges Forum (Chaired by Hugh Gillies, Transport Scotland) responsible for initial strategy and establishment of tourism group to fulfil one of its functions as being 'to promote the location of the bridges spanning the Firth of Forth as a unique tourist destination'
 - Forth Bridges Forum - Forth Bridge World Heritage Management Group (chaired by Miles Oglethorpe, Historic Environment Scotland)
 - Forth Bridges Forum – Communications Group (chaired by Chris Waite, BEAR)
 - Forth Bridges Area Tourism Group (Co-chaired by Paul Lawrence, City of Edinburgh Council and Keith Winter, Fife Council)
 - Dunfermline and SW Fife Local Tourist Association (Chaired by Donald Mackenzie)
 - Fife Tourism Partnership (Chaired by Moira Henderson)
- 3.3 Reference has previously been made to the Forth Bridges Area (FBA) Tourism Strategy Manager post. The remit of this post is to co-ordinate the delivery of a programme of projects for the successful delivery of the Forth Bridges Area Tourism Strategy working with public and private sector partners. Duties include securing funding for delivery of projects, identifying opportunities for further regional working, tourism business engagement and reporting to the Forth Bridges Area Tourism Group.
- 3.4 Responsibility for signage and parking within the village of North Queensferry predominantly sits with Fife Council, Roads and Transportation Service.

4.0 Conclusions

- 4.1 The activities outlined above represent a co-ordinated approach to moving to effective delivery of tourism and visitor infrastructure to support the World Heritage in-scripted Forth Bridges. Operational matters out with the scope of the Forth Bridges strategy will require resolution through existing mechanisms and Appendix 1 lists the key Fife Council contacts for such matters.
- 4.2 Ward 6 Councillors and the Community Manager have discussed ways forward; means of meeting residents and visitors' expectations; enhanced joined up working; further coordination between partners and agencies specifically focussing on North Queensferry. These discussions have led to the conclusion that the village would benefit from the production of a local action plan detailing the community's aspirations and agreeing with the range of partners who is doing what, when and where.
- 4.3 This is a long-term proposal. Communities and Neighbourhoods Service staff have still to approach key community organisations to suggest this course of action.

- 4.4 In the short to medium term, actions that have been agreed to date should be reported on at Ward 6 meetings.

List of Appendices

1. Key Contacts

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- The Forth Bridges Area Tourism Strategy
- The North & South Queensferry Orientation and Interpretation Signing Strategy.

Report Contact

Alastair Mutch
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Email – Alastair.Mutch@fife.gov.uk

Key Contacts

Enterprise and Environment		
Assets, Transportation and Environment - Roads and Transportation Service	Roads Network Management – Network and Traffic Management.	Lead Consultants – Ian Jones, Sara Wilson and Phil Clarke
	Sustainable Transport and Parking – Transport Networks, Car Parking Strategy and Operations, Sustainable Traffic & Travel	Lead Consultants – Susan Keenlyside, Scott Blyth and Jane Findlay
	Structural Services – Flooding, Shoreline and Harbours	Lead Consultants – Dr. Rick Haynes and Frances Ratcliffe
Economy, Planning and Employability – Business and Employability	Economy, Tourism and Town Centres	<ul style="list-style-type: none"> • Allan Watt – Forth Bridges Area Tourism Strategy Manager. • John Murray, Tourism Officer.
Communities		
Communities and Neighbourhoods	Communities and Neighbourhoods (South and West Fife Area)	<ul style="list-style-type: none"> • Alastair Mutch, Community Manager • Mandy MacEwan, Community Dev. Team Manager • Scott Fenton, Community Use Team Manager

Response to Motion to reduce speed limit of Main Street, Low Valleyfield to 30mph

Report by: Ken Gourlay, Head of Assets, Transportation & Environment

Wards Affected: Ward 1 – West Fife Villages

Purpose

The purpose of this report is to allow the Area Committee to consider Roads and Transportation Services' response to the Motion tabled at the South and West Fife Area Committee of 12th August, 2020:- *“With regard to the current 40 mph speed limit on Main Street, Low Valleyfield, Committee recognises the concerns expressed by the Low Valleyfield Community Council and acknowledges their request for a reduction to 30 mph. Officers are requested to bring forward a report by the next Area Committee meeting which is scheduled for the 7th of October 2020”.*

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

1. notes the position of Roads and Transportation Services with regard to this issue; and
2. agrees that a reduction of the current speed limit would be inappropriate for this road and not lead to any road safety benefits.

Resource Implications

The cost to revoke the current 40mph speed limit order, provide new speed limit gateway signage and remove redundant signs would be approximately £5,000.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The position of Roads and Transportation Services regarding this issue has been communicated to Low Valleyfield and Newmills Community Council. to the promotion of any changes to the current Speed Limit Order, approval from Police Scotland must be sought.

1.0 Background

- 1.1 Low Valleyfield Community Council have contacted Roads and Transportation Services on several occasions expressing concerns about road safety on Main Street, Low Valleyfield. These concerns relate to speed of traffic on Main street, difficulties in crossing the road to bus stops, observed deer carcasses on the road and noise of speeding traffic.
- 1.2 Main Street, Low Valleyfield comprises a straight section of road with housing on one side only, set well back from the road, followed by a short narrower section with bends in both directions and housing on one side fronting onto the street and housing on the other set back. The boundary between Low Valleyfield and Culross occurs within this section.
- 1.3 There is a parallel shared use walking and cycling route along the length of Main Street which forms part of National Cycle Route 76.
- 1.4 Main Street, Low Valleyfield is subject to a 40mph speed limit. The Community Council have advised that the speed limit was previously 30mph in the 1980s, however, there is no evidence to support this view and, typically, speed limits are never raised, only lowered.

2.0 Issues and Options

- 2.1 After concerns were initially raised, a speed survey was carried out on Main Street in 2016. We have previously carried out speed surveys in 2008 and 2009. Our portable Speed Indicator Device (SID) was deployed for one week in 2018.
- 2.2 The 2016 speed survey was carried out between Forthbank Place and Forthview Cottages, i.e. on the straightest section of Main Street where there is typically no on street parking. This survey indicated average speeds of 31-34 mph and the 85th percentile speed (the speed at which 85% of traffic is travelling below) of 40mph. Approximately 65% of traffic was detected traveling below 35mph. The 2008 and 2009 surveys were carried out close to the west boundary of Low Valleyfield. These surveys indicated average speeds of 29mph and 85th percentile speeds of 35mph. The SID survey carried out in 2018, also located between Forthbank and Forthview, indicated average speeds of 35-36mph and an 85th percentile speed of 42mph. Total daily traffic flow in 2009 was 900 – 950 vehicles per day. The total daily traffic flow in 2016 was between 550 and 750 vehicles per day. Total daily traffic flow in 2018 is between 550 and 750 vehicles per day.
- 2.3 In the ten years preceding December 2019, there have been no recorded injury crashes on Main Street, Low Valleyfield.
- 2.4 Traffic flows and patterns, along with the extensive sight lines, suggest that crossing to the three offside bus stops can be done safely, provided due care and attention is exercised. Concerns regarding crossing the road to access bus stops could be addressed by engineering measures at these locations. Such measures have not been requested, with only a speed limit reduction being seen as the solution. Such a measure would offer no improvement to pedestrian crossing safety and may even lead to complacency by pedestrians and an attendant reduction in road safety.

- 2.5 The Scottish Government Circular 1/2006 'Setting Local Speed Limits' provides guidance on reviewing and implementing speed limits across Scotland's road network.
- 2.6 The document notes that roads authorities: "Consistent with your duty in respect of road safety, speed management measures, including more appropriate speed limits, should be focussed on those roads or routes with the most pressing problems of accidents and injuries, or where there is a widespread disregard for current speed limits. However, you are requested to review formally the speed limits on all Class A and B roads in your area by 2011, in accordance with the revised guidance".
- 2.7 In view of this request, Fife Council carried out an exercise in 2011-2012 to review speed limits on all of its road network, specifically, A, B and C class roads as well as rural unclassified roads. As a result of this exercise, a number of speed limit reductions were implemented, alongside a range of complementary engineering measures, across Fife.
- 2.8 The key points from this guidance should be noted: "Speed limits should be evidence led, self-explaining, and seek to reinforce people's assessment of what is a safe speed to travel. They should encourage self-compliance and not be seen by drivers as being a target speed at which to drive in all circumstances. Traffic authorities set 'local speed limits' in situations where local needs and considerations deem it desirable for drivers to adopt a speed which is different from the national speed limit. This guidance is to be used for setting all local speed limits on single and dual carriageway roads, other than 20 mph limits, in both urban and rural areas. This guidance should also be used as the basis for future assessments of local speed limits and for developing route management strategies".
- 2.9 There is strong evidence to suggest that inappropriate speed limits, which typically see poor compliance, lead to drivers disregarding similar speed limits elsewhere that are justified, to the detriment of road safety.
- 2.10 When considering engineering measures to improve road safety, speed limit compliance and crash history are the primary sources of evidence which inform the type of measures that would be effective. Across Fife, we monitor crash history and identify locations where clusters of injury crashes are taking place. The priority is given to sites where more than three injury crashes take place per year over a three year period. Crash causation factors are examined and measures selected to address these factors. Speed limit reductions can be considered as part of these measures but as a last resort and only if they were effective and enforceable. Based on the speed limit compliance and crash history of Main Street Valleyfield, there is no justification for any road safety engineering measures. We have limited resources for such measures and they must be focussed on locations where crashes are taking place and resulting in road casualties. This approach is universal across the United Kingdom. Fife Council has an excellent record for casualty reduction across its road network, currently exceeding the Scottish Government targets by a significant margin.
- 2.11 Fife Council has a long history of introducing 20mph limits in residential areas, predating other authorities across the UK by many years. We have also carried out a number of speed limit reductions across Fife's road network. Through this process we have gained a considerable amount of experience of such measures, their level of compliance and their overall effectiveness for improving road safety.

- 2.12 Given the current excellent speed limit compliance, crash history, traffic flow and layout of Main Street, Low Valleyfield, there is no justification for any road safety intervention including a speed limit reduction. Crucially, were such a reduction to be implemented, it would not result in any reduction of traffic speeds, would likely lead to other similar speed limits being disrespected and offer no road safety benefits to users or residents on this road.

3.0 Conclusions

- 3.1 It is the view of Roads and Transportation Services that the current speed limit on Main Street, Low Valleyfield is appropriate and should therefore not be altered for the reasons stated above.
- 3.2 If improved pedestrian facilities were seen as desirable in order to provide easier access to the offside bus stops, these could be considered as part of the South and West Fife Area Roads Programme for 2021/22.

Background Papers

1. EqlA Summary Sheet

Report Contact

Phil Clarke
Lead Consultant, Traffic Management (South Fife)
Roads and Transportation Services
Bankhead Central
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Fife Council

Briefing note for Elected Members (and other elected representatives/officers, etc. as appropriate)

From:	Derek Crowe Senior Manager Roads and Transportation Services
To:	All Councillors South and West Fife Area Committee
Cc:	Steve Grimmond - Chief Executive Keith Winter – Executive Director (Enterprise and Environment) Ken Gourlay - Head of Assets, Transportation and Environment Alastair Mutch – Locality Manager Ian Jones – Lead Consultant (South) Network Management
Subject:	Extreme Flooding Incidents 11th/12th and 25th August 2020.
Date:	21 September 2020
Author and contact for information: <i>Ross Speirs, Service Manager (Structural Services) 03451 555 555 ext 444390 ross.speirs@fife.gov.uk</i>	

This briefing note is being issued to provide all Councillors an update on the extreme rainfall and subsequent flooding events throughout Fife which occurred between the 11th/12th and the 25th August 2020. This briefing note focuses on the South Fife Area (wards 1, 5 & 6) only.

Background

Fife Council was subject to severe disruption from extreme rainfall events on the evening of Tuesday 11th/Wednesday 12th August and Friday 25th August 2020 which caused disruption through flooding and property damage to the roads network, Council and private properties as well as services throughout Fife Council. The latter event was named Storm Francis by the Met Office.

Key Points/Update on Progress

Fife Council receive regular warnings from both SEPA and the Met Office. A Yellow Warning for thunderstorms was issued by the Met Office and a Flood Alert was issued by SEPA prior to the 11th/12th and 25th August events. This is not unusual for this time of year. Included within these warnings is a risk matrix stating the likelihood and impact on the area. These warnings are on a large scale and included the whole east coast of Scotland, and not focused on particular areas, towns villages or settlements. Leading up to the event of 11th August, the risk matrix stated a Very Low Likelihood of Significant Impacts. Therefore, pre flood checks in line with the Flood Emergency Plan were carried out at all known locations where flooding is a known risk. Due to this level of warning, the Duty Flooding Manager carried out further investigation utilising the detailed weather forecasting service Fife Council use for assessment of extreme weather events in relation to winter maintenance, and in line with the Flood Emergency Procedures, Flooding Predicted and Flooding Imminent stage. On 11th August, the Flooding/

Flooding Occurring stage of the Flood Emergency Procedure was implemented by the Flooding Manager and close liaison continued between Emergency Resilience, Flooding Manager, staff within AT&E Roads and Transportation Services and media, throughout the next few days. The Recovery phase of the Flood Emergency Plan was implemented from Monday, 17th August 2020.

It is important to highlight that 11th/12th August rainfall was a severe event, one which has never been encountered in Fife before. This is evidenced by the information provided by SEPA in the table below

Location	15 min	1 hour	4 hour	12 hour
Kinghorn	13.4 mm (1:20)	40.1 mm (1:170)	69.6 mm (1:450)	82.8 mm (1:350)
Fife Airport	15.8 mm (1:45)	40 mm (1:170)	73.8 mm (1:700)	105.6 mm (1:1,000)
Kirkcaldy	17.8 mm (1:85)	35.2 mm (1:100)	44.8 mm (1:60)	53 mm (1:35)
Lathro	14.4 mm (1:35)	21.4 mm (1:10)	31.8 mm (1:10)	57.4 mm (1:30)

Maximum rainfall intensities for storm on 11-12 August 2020. Return period probability in years bold in brackets.

Current national sustainable drainage design standards do not cater for this level of rainfall as the likelihood is so low. In many of the flood hit locations, the traditional drainage design standard, when constructed, would be the equivalent of a 1 in 5 year probability storm event for a maximum of 60-minute duration. As has been evidenced, Fife experienced rainfall at 1 in 20-year probability in a 15 minute duration in Kinghorn with other areas experiencing even greater rainfall events. The highest recorded rainfall was in Glenrothes area being worst hit with rainfall measured at Glenrothes Airport of 105.6mm overnight, equivalent to a 1 in 1000-yr probability rainfall event. This culminated in Fife Council declaring a major incident through the Emergency Resilience Partnership.

All affected areas within the South Area of Fife which the Council's Flooding Manager was made aware of are detailed in Appendix 1. All areas were attended to over the period by on call personnel and vehicles working 24 hours per day. A total of 21 personnel, 9 vehicles 2 x 3" pumps and approximately 2000 sandbags were operational dealing with 65 incidents in the South Fife area, of which there were 32 separate incidents within wards 1, 5 and 6 over the events, mainly on 11th/12th and 25th August 2020. These are detailed at Appendix 1. All flood pods were inspected and filled before, during and after the first event on 11th August and, again, on 24th August 2020. All trash screens and gullies were cleared before the events, as part of the Predicted and Imminent stages of the Flooding Emergency Procedures and affected watercourses were also cleared of debris, having been washed down during the separate events. Gullies and screens were also inspected and cleared as necessary detailed within the Recovery stage of the Flood Emergency Procedures.

Conclusions/

Conclusions

The events experienced between 11th/12th and 25th August 2020 were unprecedented. 40mm in 1 hour is a level in exceedance of current national design standards for sustainable drainage systems as it is at such a low expectancy of occurring. In layman's terms, this is 15 times greater amount of rainfall per hour than is normal. Many new areas have been highlighted as at risk of flooding, which were not previously known. This reinforces the directive which is the foundation of the Flood Risk Management (Scotland) Act 2009 (the Act).

Examination of all areas based on the National Flood Risk Assessment completed by SEPA and used as a base for all current flood risk management studies being progressed within the first 6 year cycle of the Act. This event has proven that we can no longer say "it's never flooded here, so why are the Council wasting money on a study". This event reinforces the requirements of proactively addressing flooding and flood risk after a full understanding of all factors involved is concluded. It also reinforces the fact that everyone is responsible for flooding and mitigation of flood risk, that includes members of the public and not just public agencies. Fife Council as a Responsible Authority under the Act continue to work collaboratively with SEPA, Scottish Water and other agencies to ensure that this forward thinking, proactive approach continues. Only in doing so will we be able to fully understand the flooding mechanisms and how they interact within a flood hit area. It is not possible to prevent flooding. It is possible, however, with a good understanding of all factors which created that flood risk, to mitigate for future occurrences. Only by doing so will we be able to develop meaningful protection schemes for Fife.

Supporting Material (if any):

Appendix 1 – Record of flooding incidents Wards 1, 5 & 6 by Date.

Fife Council webpage on [Flooding and Flood Advice](#)

Fife Council webpage on [Flood Risk Management](#)

Responsible Officer(s)/Contact Details for further information:

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APPENDIX 1

Date	Address	Town	Flooding Issue	Work Carried Out	Date Carried Out
Aberdour					
12/08/2020	64 Main Street	Aberdour	flooding	Sandbags	12/08/2020
12/08/2020	Shore Road	Aberdour	flooding	2x road closed	12/08/2020
Blairhall					
12/08/2020	Woodland Terrace	Blairhall	flooding	sandbags	12/08/2020
12/08/2020	Woodland Terrace	Blairhall	Flooding, tanker required	Sandbags	12/08/2020
Cairneyhill					
12/08/2020	Pitdinnie Road & Avenue	Cairneyhill	Flooding, tanker required	Tanker	12/08/2020
Crombie					
12/08/2020	D14, A985, West of Crombie	Crombie	Jet gullies	Gullies jettied	12/08/2020
Crosshill					
25/08/2020	Wormit Terrace, Crosshill	Crosshill	Full carriageway flooded	Tanker	25/08/2020
Culross					
12/08/2020	Balgonie West	Culross	flooding	sandbags	12/08/2020
12/08/2020	Blue Bell Cottage	Culross	flooding	Tanker	12/08/2020
12/08/2020	Balgonie West	Culross	Flooding, tanker required	Tanker	12/08/2020
12/08/2020	Blairburn, Bluebell Cottage	Culross	Flooding, tanker required	Tanker	12/08/2020
Dalgety Bay					
12/08/2020	Skua Drive	Dalgety Bay	flooding	Tanker	12/08/2020
Dunfermline					
11/08/2020	Clunie Road	Dunfermline	Flooding	Signs	11/08/2020
12/08/2020	Aberdour Road	Dunfermline	flooding	Tanker	12/08/2020
12/08/2020	Liggars Place	Dunfermline	Drain cover lifted due to flooding	Covered with metal plate	12/08/2020
12/08/2020	Aberdour Road	Dunfermline	Flooding, tanker required	Tanker	12/08/2020
12/08/2020	Wedderburn Street	Dunfermline	Flooding, tanker required	Tanker	12/08/2020
12/08/2020	39 Arthur Street	Dunfermline	Broken Manhole	Manhole belongs to SW	12/08/2020
12/08/2020	South Dewar Street	Dunfermline	Flooding, tanker required	Tanker	12/08/2020
Hill of Beath					
12/08/2020	Swintons Place	Hill of Beath	Flooding, tanker required	Tanker	12/08/2020
Inverkeithing					
12/08/2020	Primrose Cottage	Inverkeithing	flooding	Tanker	12/08/2020
12/08/2020	Primrose house, North Road	Inverkeithing	Flooding, tanker required	sandbags	12/08/2020
12/08/2020	North Road	Inverkeithing	sandbags	Sandbags	12/08/2020
Kincardine					
11/08/2020	Tulliallan Golf Course	Kincardine	Flooding		
Saline					
12/08/2020	4-5 The Glebe	Saline	flooding	Tanker	12/08/2020
12/08/2020	East Bonhard Farm	Saline	Wall collapsed into farmers field, c/w and f/w not affected	wall has collapsed into field	12/08/2020
Valleyfield					
12/08/2020	Abbey Street	Valleyfield	flooding	sandbags	12/08/2020
12/08/2020	B9037 at bend	Valleyfield	flooding	Tanker, Needs Road Closed	12/08/2020
12/08/2020	Forth Crescent	Valleyfield	flooding	Tanker	12/08/2020
12/08/2020	Main Street	Valleyfield	Sandbags requested	sandbags	12/08/2020
12/08/2020	Forth Crescent	Valleyfield	Flooding, tanker required	Tanker	12/08/2020
13/08/2020	Sharps Brae	Valleyfield	flooding		

7th October, 2020.
Agenda Item No. 9

Area Roads Programme 2019-20 – Final Report

Report by: Ken Gourlay, Head of Assets, Transport & Environment

Wards Affected: 1, 5, 6

Purpose

The purpose of this report is to advise the Committee on the delivery of the 2019-20 Area Roads Programme (ARP).

Recommendation(s)

Committee is asked to note the contents of the report and Appendices.

Resource Implications

The 2019-20 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work were adjusted, if required, to ensure that expenditure remained within the Service budget.

Legal & Risk Implications

There are no known legal or risk implications arising from this report.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted on the list of projects forming the 2019-20 ARP.

1.0 Background

- 1.1 Committee agreed the list of projects forming the 2019-20 ARP on 9 January 2019 (2019 SWFAC 55 para. 121 refers).
- 1.2 This is the final report to committee on the progress of the programme.

2.0 Issues and Options

- 2.1 Attached are Appendices 1-4 which detail the final position on the progress of individual projects in the programme.
- 2.2 To improve information on how the programme is progressing throughout the year, an on-line system is being developed which, if successful, may result in quarterly progress reports no longer being required. Further consultation on this will be undertaken over the coming months.

3.0 Conclusions

- 3.1 The attached Appendices show the South and West Fife Area Roads Programme for 2019-20. The type of works, work location and expenditure are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes

Report Contact

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Roads & Transportation

Appendix 1

Area Roads Programme 2019-20 - South West Fife Area

Carriageway Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate		Outturn	Progress	Comments
5	ROSYTH	QUEENSFERRY ROAD/FINDLAY STREET		£ 150,000	*	£ 135,807	Complete	Carry over from 2018/19
5	ROSYTH	ABERLOUR STREET PHASE 2	JUNCTION WITH QUEENSFERRY ROAD TO PREVIOUS SURFACING JOINT. COMBINED FOOTWAY & CARRIAGEWAY SCHEME. IN CONJUNCTION WITH PROPOSED STREETScape IMPROVEMENTS	£ 20,000		£ 20,000	Complete	
1	LOW VALLEYFIELD	C5, B9037 JUNCTION TO LOW VALLEYFIELD PHASE 2	EAST SECTION	£ 200,000	*	£ 194,725	Complete	
6	NORTH QUEENSFER	FERRYHILLS ROAD, PHASE 1	ON GRADIENT AT QUARRY	£ 88,000		£ 77,197	Complete	
1	OAKLEY	A907 BLAIRWOOD TERRACE	STATION ROAD TO C19 JUNCTION	£ 108,000		£ 103,103	Complete	
1	OAKLEY	STATION ROAD	JUNCTION WITH A907 TO OLD RAILWAY BRIDGE	£ 149,000		£ 140,534	Complete	
5	ROSYTH	ALBERT STREET/KINGS CRESCENT/KINGS PLACE	ALBERT STREET, JUNCTION WITH KINGS PLACE TO JUNCTION WITH KINGS ROAD. KINGS CRESCENT, ALL. KINGS PLACE, JUNCTION WITH KINGS CRESCENT TO OUTSIDE NOS 57/59	£ 124,000		£ 84,692	Partially complete	Albert Street deferred to 2020/21 due to housing development/utilities
1	SALINE	B914	SECTION AT GOLF CLUB	£ 150,000	*	£ 167,274	Complete	Promoted to Category 1
TOTAL				£ 989,000		£ 923,332		

* Allocation changed to design estimate

Roads & Transportation

Appendix 2

Area Roads Programme 2019-20 - South West Fife Area

Footway Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
6	INVERKEITHING	SPENCERFIELD LINK FOOTPATHS, PHASE 1	FIRST 500m FROM NORTH END	£ 100,000	£ 98,574	Complete	
5	ROSYTH	ABERLOUR STREET, PHASE 2	JUNCTION WITH QUEENSFERRY ROAD TO PREVIOUS SURFACING JOINT. COMBINED FOOTWAY & CARRIAGEWAY SCHEME. IN CONJUNCTION WITH PROPOSED STREETScape IMPROVEMENTS	£ 47,500 *	£ 43,355	Complete	
6	DALGETY BAY	FRANKFIELD PLACE	FULL LENGTH	£ 80,000 *	£ 91,136	Complete	Promoted to Category 1
5	ROSYTH	ALBERT STREET	JUNCTION WITH KINGS PLACE TO JUNCTION WITH KINGS ROAD	£ 60,500 *	£ 49,247	Partially complete	Promoted to Category 1 - part deferred to 2020/21 due to housing development.
5	LIMEKILNS	PROMENADE	NORTH SIDE O/S 4A TO 11 HALKETT'S HALL PLUS PANEL ON SOUTH SIDE AT PUMPING STATION	£ 35,000 *	£ 28,429	Complete	Promoted to Category 1
TOTAL				£ 323,000	£ 310,741		

* Allocation changed to design estimate

Roads & Transportation

Appendix 3

Area Roads Programme 2019-20 - South West Fife Area

Road Safety & Traffic Management

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
All	Various	Various	Road Crash Investigation & Improvements	£ 5,000	£ 4,142	Complete	
1	Kincardine	Walker Street	Pedestrian Facilities	£ 10,000	£ 10,019	Complete	
5	Rosyth	Primrose Lane	Raised tables at crossings	£ 40,000	* £ 50,394	Complete	
5	Rosyth	Camdean Primary School	Extend footway across school access	£ 8,000	£ 9,835	Complete	
5	Rosyth	Castle Road	Widen footway on school route	£ 8,000	£ 13,086	Complete	
1	Carnock	Main Street	Widen footway on school route	£ 5,000	£ 9,443	Complete	

Roads & Transportation

Appendix 4

Area Roads Programme 2019-20 - South West Fife Area

Lighting Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
5	Rosyth		Phase 2 & 3 - Admiralty Rd cols 35-37, Fairykirk Rd, Selvage St, Selvage Pl, Hillwood Ter, Newton Cres, Newton Pl, Parkside Sq, Parkside St, Harley St, Crossroad Pl cols 1,2,6,7, Backmarch Rd cols 5-6	£ 200,000 *	£ 219,685	Complete	
5	Rosyth		Phase 4 - Ferry Toll Pl, Grampian Rd, Grampian Pl, Grampian Crt, Torridon Dr, Torridon Ln, Torridon Pl, Path 110/826, Laurel Road cols 1 & 5	£ 150,000	£ 166,179	Complete	
1	Low Valleyfield		Main Street overheads	£ 30,000	£ 20,854	Complete	
TOTAL				£ 380,000	£ 406,718		

7th October 2020

Agenda Item No. 10

Common Good Funds Annual Report 2019-2020

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 1, 5 and 6

Purpose

The purpose of this report is to advise members of the current status of the Common Good Funds in the area and relevant fund activities over the financial year 2020-2020.

Recommendations

Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds; and
- (2) offer comments as appropriate on the information provided.

Resource Implications

The additional work to produce these reports has been resourced from within Finance and Corporate Services Directorate.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation has taken place with Asset, Transportation and Environment Services and Fife Cultural Trust.

1.0 Background

- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good Funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the Common Good Fund has comprised both capital and revenue balances. The capital balance consists of fixed assets which are heritable property and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.

2.0 Common Good Fund - Key Elements

2.1 Revenue Account

2.1.1 Income

The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the fund's investments at the year end.

2.1.2 Expenditure

In line with the Council's agreed policy, the first call on the Common Good Fund is maintenance of Common Good property. Disbursements/donations and other expenses are also funded from the Common Good Fund.

The amount spent on property costs and disbursements/donations are detailed within the notes to the accounts for the individual Common Good Funds.

The net effect of the income and expenditure on a Common Good account results in a surplus or deficit for the particular year. This amount is then transferred to balances.

3.0 Balance Sheet

3.1 Fixed Assets

3.1.1 Heritable Property

Heritable Property comprises land and buildings held on Common Good accounts. In the main this is municipal buildings and recreational land of various kinds.

The attached accounts reflect the assets held on the Common Good Balance sheet as at 31st March, 2020. A complete list of all Common Good assets relative to this Area is also attached at Appendix 1(b).

3.1.2 Investments

In addition to heritable property, each Common Good Fund also has investments. These investments form part of the funds capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.

The heritable property and investments represent the capital balances.

3.2 **Current Assets**

The Advance to Loans Fund comprises monies held in the Council's bank account which receive internal interest from Fife Council.

The advance to loans fund, plus debtors and less creditors, represents the revenue balances.

The revenue account and balance sheet form the financial accounts for the Common Good Fund and this is attached as Appendix 1 to this report.

4.0 Moveable Property

- 4.1 Moveable property held as part of the Common Good comprises everything that is not land or buildings, e.g. Council Chains of Office, furniture, ceremonial robes and so on. The Local Services Network and Museums and Libraries can provide a list of this moveable property if required.

5.0 Conclusions

- 5.1 This reports and its Appendices are intended to give members greater information on the relevant Common Good Funds.

List of Appendices

1. West Fife Area Common Good Fund Annual Report 2019/2020 (incorporating as Appendix 1(a) the financial statement 2019/2020 and as Appendix 1(b) the schedule of heritable property).

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Annual Accounts 2019/2020

Report Contacts

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**WEST FIFE COMMON GOOD FUND
ANNUAL REPORT 2019-20**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £677,398. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £14,772. The total balances of West Fife Common Good are £796,984 as shown in Appendix 1(a).

2. Key Issues in Financial Year 2019-20**2.1 Income**

Total income for 2019-20 is £98,705 (2018-19 £95,034). This is an increase compared to 2019-20.

2.2 Expenditure

Total expenditure for 2019-20 is £62,618 (2018-19 £68,102). This is a reduction from the previous year mainly due to reduced spend on donations.

3. Management of Assets

3.1 There are currently 15 leased sites in West Fife as detailed in Note 1 to the Accounts in Appendix 1(a).

3.2 A breakdown of the property costs is detailed in Note 2 to the Accounts in Appendix 1(a).

4. Value of Fund

4.1 The total value of the fund has increased in 2019-20 by £4,031 as shown in Appendix 1(a).

COMMON GOOD FUNDS - A76040

Appendix 1(a)

Revenue Account Year Ended 31st March 2020

2018/19		2019/20
	Income:	
76,702.35	Rents	79,130.00
471.69	Interest on Revenue Balances	572.02
17,859.78	External Interest	19,003.13
0.00	Other Income	0.00
<u>95,033.82</u>	Total Income	<u>98,705.15</u>
	Expenditure:	
52,393.32	Property Costs	36,202.25
8,693.23	Donations	20,216.53
2,538.11	Other Expenditure	1,721.85
4,477.78	Depreciation & Impairment	4,477.78
<u>68,102.44</u>	Total Expenditure	<u>62,618.41</u>
26,931.38	Surplus / (Deficit) for Year	36,086.74
4,477.78	Add Funding from Reval Reserve	4,477.78
<u>31,409.16</u>	Amended Surplus (Deficit) for year	<u>40,564.52</u>

Balance Sheet as at 31st March 2020

292,193.88	Fixed Assets:		
421,737.81	Heritable Property		332,060.50
	Investments		345,337.92
	Current Assets:		
74,821.64	Advance to Loans Fund	129,952.16	
4,199.84	Sundry Debtors	4,405.84	
	Less Current Liabilities:		
0.00	Creditors	-14,772.00	
79,021.48	Net Current Assets		119,586.00
<u>792,953.17</u>	Net Assets		<u>796,984.42</u>
	Financed By:-		
-500,759.29	Useable Reserves		-464,923.92
-292,195.88	Unusable Reserves		-332,062.50
<u>-792,955.17</u>			<u>-796,986.42</u>

West Common Good

Notes to Revenue Account Year to 31st March 2020

1. Analysis of Rental Income:

SP Powersystems	5
Allotments Townhill	2
James Robertson	700
City Chambers	44,130
Ground Pilmuir Street	4,500
Museum Friary	10,000
Music Institute, Dunfermline	1,600
Public Park, Dunfermline	200
St Stephens Hall	350
Town House, Inverkeithing	580
Senior Citizens	200
Carnegie Hall	10
Recreation Ground Townhill	90
Former Corn Exchange, 4 Hope Street (Lime Studio)	14,625
James Adam	500
Room/Space hire	1,638
	<u>79,130</u>

2. Analysis of Property Costs:

Corporate Building Repairs	26,316
Service Requested Building Repairs	-6,481
Electricity	4,818
Carbon	68
Non Domestic Rates	6,787
Water Services	662
Premises Insurance	1,638
Other Property costs	0
Property Related Recharges	1,651
Property Service Fees-Client Generated	745
	<u>36,202</u>

3. Analysis of Donations:

320 Ballast Bank	3,353
451 Abbot House Scio	900
512 Lammas Fair	2,521
338 Pitcorrhie Play Group	150
537 Dunfermline Regeneration Trust Viability	348
Dunfermline Drum Fund	700
New Musical Theatre	1,000
Peacocks in Pittencrieff Park	2,250
507 Dunfermline East Church Annexe	4,994
Abbey Church of Dunfermline	4,000
	<u>20,216</u>

4. Depreciation:

E00351B Town House, 6-8 Townhall Street	1,700
E01882B Community Hall; Corn Exchange	2,778
	<u>4,478</u>

Notes to Balance Sheet to 31st March 2019

5. Analysis of Heritable Property:

Community Hall;Corn Exchange Inverkeithing	136,112
Town House, 6-8 Townhall St, Inverkeithing	106,654
Farmland;Lilliehill Farmland-12.09Ha Townhill	37,000
Farmland;Lilliehill Farmland-12.42Ha Townhill	33,000
Culross War Memorial	1
Abbot Place Car Park, Inverkeithing	1
Inverkeithing Harbour	1
Queen St Community Orchard, Inverkeithing	1
Abbot Place Garden, Inverkeithing	1
Cul De Sac, Kinnell Rd., Inverkeithing	1
Amenity Land, Killebone Road, Townhill	1
FAR004152 (to be	19,290
	<u>332,063</u>

6. Analysis of Investments:

Hendersons	345,338
	<u>345,338</u>

7. Analysis of Debtors:

Hendersons Quarter 4 Interest	4,406
	<u>4,406</u>

Other Notes to 31st March 2020

8. Outstanding commitments for applications agreed in current or prior years:

181 Wellwood Community Council	5,616
215 Abbeyview Day Centre	2,000
415 Herd On The Hill - Dunfermline Public Park	247
438 Culross Pier Restoration	1,681
506 Ribbon Of Poppies	1,000
508 Ballast Bank Maintenance	1,855
532 Dunfermline Tennis And Bridge Club Limited	10,000
534 Lynburn Community Garden	350
538 Dunfermline Southern Gateway Project	5,500

Dunfermline Asset List

SRN	Asset Name	Address	Town	Extent
000160	Dunfermline Carnegie Library and Galleries	Abbot Street	Dunfermline	Approx. 25% of land only
000193	St Margarets Cave Centre	Chalmers Street (Car Park)	Dunfermline	Whole asset
000512	Baldridgeburn Community Centre	Baldridge Burn	Dunfermline	Whole asset
000526	Dell Farquharson Centre	7 Nethertown Broad Street	Dunfermline	Whole asset
000538	Carnegie Hall	East Port	Dunfermline	Whole asset
000543	Dunfermline Music Institute	East Port	Dunfermline	Part of asset
000636	Carnegie Leisure Centre	46 Pilmuir Street	Dunfermline	Whole asset
000637	Bruce Street Sports Hall	37 Bruce Street	Dunfermline	Whole asset
000799	Dunfermline Public Park	West Drive/Park Place	Dunfermline	Whole asset
005055	Glenbridge Car Park	Chalmers Street	Dunfermline	1/4 of asset
005871	West Drive Car Park	West Drive	Dunfermline	Whole asset
006176	City Chambers	Kirkgate	Dunfermline	Whole asset
006182	St Margaret's House	9 St Margaret Street	Dunfermline	Whole asset
100033	West End Park	Urquhart Crescent	Dunfermline	Whole asset
100884	Lyne Burn Corridor	Blacklaw Road	Dunfermline	Part of asset
100984	Amenity Ground	Kingseat Road	Dunfermline	Whole asset
100985	Rumblingswell Recreation Ground	West Baldridge Road	Dunfermline	Whole asset
100986	Scobie Recreation Ground	Scobie Place	Dunfermline	Whole asset
100987	Whirlbut Allotments	Whirlbut Street	Dunfermline	Whole asset
100988	Whirlbut Park	Whirlbut Street	Dunfermline	Whole asset
100989	Garden	St Margarets Street	Dunfermline	Whole asset
101026	Memorial Gardens	Monastery Street	Dunfermline	Whole asset
101050	Amenity Land	Park Avenue	Dunfermline	Whole asset
101069	Amenity Ground	St Catherines Wynd	Dunfermline	Whole asset
101088	Amenity Land	West Drive	Dunfermline	Whole asset

Culross Asset List

SRN	Asset Name	Address	Town	Extent
000545	Stephen Memorial Hall	Low Causeway	Culross	Whole asset
004215	Culross Public Convenience	Balgownie West	Culross	Whole asset
100049	Bon Accord Park	Low Causeway	Culross	Whole asset
100980	Amenity Ground	Low Causeway	Culross	Whole asset
100981	Amenity Ground	Erskine Brae	Culross	Whole asset
100982	Village Green	Low Causeway	Culross	Most of asset
100983	West Green	Low Causeway	Culross	Whole asset
101044	Drying Green	Balgownie West	Culross	Whole asset
101045	Culross War Memorial	Balgownie West	Culross	Whole asset

Inverkeithing Asset List

SRN	Asset Name	Address	Town	Extent
000192	Friary Museum Store/ Senior Citizens Centre	Queen Street	Inverkeithing	Whole asset
000544	Town House	6-8 Townhall Street	Inverkeithing	Whole asset
005878	Queen Street Car Park	Queen Street	Inverkeithing	Whole asset
006181	Inverkeithing Civic Centre	Queen Street	Inverkeithing	Whole asset
007205	Corn Exchange	4 Hope Street	Inverkeithing	Whole asset
100966	Ballast Bank Park	Preston Crescent	Inverkeithing	Most of asset
100992	Hope Street Allotments	Hope Street	Inverkeithing	Whole asset
100993	Queen Street Community Orchard	Queen Street	Inverkeithing	Whole asset
100994	Abbot Place Car Park	Hope Street	Inverkeithing	Whole asset
100995	Abbot Place Garden	Hope Street	Inverkeithing	Whole asset
101068	Cul De Sac	Kinnell Road	Inverkeithing	Whole asset
101082	Inverkeithing Harbour	Preston Crescent	Inverkeithing	Whole asset

Rosyth Asset List

SRN	Asset Name	Address	Town	Extent
000169	Rosyth Library	Parkgate	Rosyth	Whole asset
000527	Parkgate Community Centre	Parkgate	Rosyth	Whole asset
100455	Recreation Ground	Park Road	Rosyth	Most of asset

Townhill Asset List

SRN	Asset Name	Address	Town	Extent
000789	Townhill Park & Allotments	Main Street	Townhill	3/4s of asset
000795	Townhill Country Park	Townhill Road	Townhill	Part of asset
006600	Lilliehill Farm (Cairncubie)	Cairncubie Road	Townhill	Whole asset
006601	Lilliehill Farm (Killiebone)	Cairncubie Road	Townhill	Whole asset
100965	Townhill Woods	Forrest Road	Townhill	Most of asset
101056	Garage Site	Moncur Street	Townhill	Whole asset
101083	Amenity Land	Killiebone Road	Townhill	Whole asset

7th October, 2020.

Agenda Item No. 11

Area Capital Update Report 2020-2021

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 1, 5 and 6

Purpose

The purpose of this report is to advise members of the current status of the additional capital investment awarded to South and West Fife area in the 2017-20 budget.

Recommendations

Members are asked to note the information contained in the report and the relevant Appendices for the Capital funding allocations.

Resource Implications

Resources are available per the capital allocations agreed in the 2017-20 budget round.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

None.

1.0 Background

- 1.1 The purpose of this report is to advise members of the progress of the additional Capital Investment received for the Communities Directorate in the 2017-20 budget.
- 1.2 Investment totalling £6.3m has been allocated between the 7 different geographical boundaries of Fife covering multiple years.
- 1.3 By area, this equates to £0.200m in 17-18 and a further £0.200m in 18-19 to each area combined with an allocation of £0.500m to each area to Improve Health through Leisure and sport over a 5 year period. This provides a total of £0.900m per area.

2.0 Governance

- 2.1 On 28th March 2017, the Executive Committee approved revised governance and scrutiny arrangements for the additional capital investment. At that meeting, the Committee approved the following:
 - Area Capital Budgets will be managed through the existing delegated authority for local community planning budgets to Area Committees;
 - All projects including project business plans and allocations will be approved by each Area Committee;
 - As the funding is capital in nature, certain criteria is required to be met in terms of the type of project that can be funded. In addition to the guidance around what is capital in nature, projects should meet a recognised priority within the Local Community Plan;
 - A short project outline template will be developed for each bid and will provide details on funding requested (including match funding), expected outcomes and capital criteria eligibility.
- 2.2 A bi annual report will be presented to each Area Committee to update members on the progress on all approved projects and the level of funds that are still available for future allocation. This report is the second report to be presented for South and West Fife Area Committee and outlines the budget allocations and progress to date.

3.0 Progress to Date

- 3.1 A range of projects totalling (£0.806m) are now identified with supporting business cases agreed via area committees. A number of factors has led to a delay in implementing these projects such as formation of community groups to progress these projects and several projects require match funding from external funders. Expenditure will commence towards the end of 2020-21 with the majority in 21-22.
- 3.2 A total of £0.806m has been approved for South and West Fife area to date and Appendix 1 provides details of these.
- 3.3 £0.094m remains unallocated at this stage for South and West Fife area.

4.0 Conclusions

- 4.1 This report and its Appendices are intended to give members information on Area Capital Investment for the South and West Fife area.

List of Appendices

1. Project Detail.

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South and West Fife Area Capital Funding 2017-19 **£m**
0.400

Approved Projects	Budget	Progress
Improvements to War Memorials	0.020	Approved at Area Committee 13/12/17. Work commissioned.
Inverkeithing town centre	0.100	Approved at Area Committee 06/09/17. External funding being pursued.
Oakley skate park	0.015	Approved at Area Committee 16/05/18. Design and commissioning underway.
Torryburn Primary School road	0.010	Approved by Ward 1 Councillors. Area Committee approval to be sought 14/11/19
Kinloss Court Disable Parking bays	0.009	Approved 14/11/18
Rosyth Concept Design	0.100	Approved 14/11/18
Cairneyhill Muga	0.030	Approved 27/02/19
Fleet Grounds Rosyth	0.022	Approved 27/02/19
Saline Play Park	0.020	Approved 27/02/19
North Queensferry Toilet	TBC	Approved 24/04/19
Total Allocated to Projects	0.326	

Improving Health through Leisure and Sport 17-22 0.500

Approved Projects	Budget	Progress
Jubilee Park, Dalgety Bay	0.070	Approved at Area Committee 16/05/18. Community Group established, additional funding in place.
Wilson Street, Blairhall	0.060	Approved at Area Committee 16/05/18. Develop in Years 2 & 3 of programme
Primrose Avenue, Rosyth	0.060	Approved at Area Committee 16/05/18. Develop in Years 2 & 3 of programme
Morlich Park, Dalgety Bay	0.025	Approved at Area Committee 16/05/18. To be reconsidered following input by Ward 6 Councillors
Roseberry View play area, Dalgety Bay	0.025	Approved at Area Committee 16/05/18. Develop in Years 2 & 3 of programme
Steelend Play Area	0.015	Approved at Area Committee 16/05/18. Develop in Years 2 & 3 of programme
Clune Road Play Area, Gowkhall	0.050	Approved at Area Committee 16/05/18. Develop in Years 2 & 3 of programme
Manse Road Play Area, Inverkeithing	0.050	Approved at Area Committee 16/05/18. Community Group established, fundraising, and design.
Charlestown Green play area	0.010	Approved at Area Committee 16/05/18. Ongoing communication with Community Council.
Oaklea Play Area, Saline	0.035	Approved at Area Committee 16/05/18.
Kilbagie Street Play area, Kincardine	0.030	Approved at Area Committee 16/05/18. Community consultation undertaken regarding site.
Shore Road Play Area, North Queensferry	0.050	Approved at Area Committee 16/05/18. Community group engaged with design and access issues.
Total Allocated to Projects	0.480	

Supporting the Local Community Plan - South East Inverkeithing Regeneration – Progress Report

Report by: John Mills, Head of Housing Services and Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 6

Purpose

The purpose of this report is to advise members of progress with the regeneration of South East (SE) Inverkeithing.

Recommendation

The Committee is requested to comment on the work undertaken so far with the regeneration of SE Inverkeithing.

Resource Implications

Funding from existing Housing Revenue Account (HRA) budgets were available to support the initial costs of the project and the redevelopment of the shopping facility. Funding for the redevelopment of Fraser Avenue has been sourced by Kingdom Housing Association. £50,000 of funding from the Local Community Planning Budget has previously been approved by this Committee to support projects overseen by the Neighbourhood Partnership.

Legal & Risk Implications

There are no specific legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members of the local community and Ward 6 Councillors continue to be consulted.

1.0 Background

- 1.1 In August 2013, the Executive Committee approved proposals to bring forward the initial stages required towards the regeneration of the SE Inverkeithing area. The regeneration of SE Inverkeithing is identified as a key action in the South and West Fife Local Community Plan.
- 1.2 The Area Committee last received an update on progress at its meeting on 2nd October, 2019. The following report advises of the progress since that time.

2.0 Progress – April – September 2020

Neighbourhood Partnership

- 2.1 The Neighbourhood Partnership allows the community, services and organisations to come together to have a say in and influence the physical, social and economic regeneration of the area. The partnership's main role is to support the delivery of the Neighbourhood Plan's priorities.
- 2.2 All three groups have been amalgamated into the Community Connections Group (CCG). This working group will continue to drive forward the Neighbourhood Plan and the Community Benefits action plan in a coherent way.
- 2.3 The Local Development Officer for Communities (LDO) will include a summary of actions/issues raised on their report which will be presented at the Project Implementation Board Meetings (PIB).
- 2.4 The CCG have allocated time slots available on request for LDO (Housing), Fife Works and children and young people from the local schools.
- 2.5 Actions from the PIB are discussed as well as communications/publicity for up and coming events at the CCG. The group were due to meet in April this year, however this was cancelled due to Covid-19. The LDO will look at the possibility of arranging an online meeting.
- 2.6 Community engagement and consultation is at the core of the programme. The LDO is looking at various ways that community engagement can still be undertaken during this pandemic. There is also an opportunity to have conversations with local community members who come along to Inverkeithing Pantry.

Neighbourhood Partnership Community Connections Group

- 2.7 Community Connections Group: This group was working to achieve priorities identified in the Inverkeithing Neighbourhood Plan. Some of the previous projects are currently not taking place due to Government restrictions, however, there is an aspiration that the projects will be started again when it is safe to do so.
 - 2.7.1 Inverkeithing Pantry – This was started up in June with the support of Inverkeithing Trust and Community Use. The aim was to alleviate any pressure to the local Foodbank and to encourage community connections. This is open for anyone in the community to come along to. This project is now being managed by Inverkeithing Trust with the support of the LDO. On average, 75 bags are given out each week and, with the donations received, the volunteers can purchase items that they are short on. Connections with local shops have already been made to receive food donations.
 - 2.7.2 Friday Nights at the Wing – A Teams Meeting has been arranged for this month with the Lead Officer of the Wing, the LDO, CEW and Youth 1st. Officers will be looking at how a programme could be developed that would involve Youth Work as well as Family Learning and how this could be run during this pandemic.

- 2.7.3 Stitching Together - The group are having discussions with the Knitting Group about how they can get together to share their ideas on what a community tapestry might include. The Training Officer for the Inverkeithing Heritage Regeneration Project will be working with them on this.
- 2.7.4 Community Connectors - The LDO is having conversations with community members about becoming a Community Connector as many of the previous connectors are now doing other things. The idea behind Community Connectors is to recruit local people to promote any events, consultations, activities that may be running in the area by speaking with neighbour/friends, etc. The LDO works closely with the community connectors to coordinate place-based activities that run in the local area. Local people are encouraged to share and develop their ideas of possible community initiatives.
- 2.7.5 Inverkeithing Masterplan / Neighbourhood Plan – Inverkeithing Community Development Group have now become a registered SCIO and are now known as Inverkeithing Trust. The LDO has kept in touch with the Trust members during the pandemic. The Trust are involved in several key priorities that were identified in the Neighbourhood Plan. They are presently running the Pantry, looking at developing a wetland area in Inverkeithing and working through their new governance procedures.
- 2.7.6 Inverkeithing Group Support – The LDO has continued to provide support to local community groups during this pandemic. Several groups have now received their materials from the Friary and are meeting at different venues in the town. Many group members come along to the Pantry and are making connections with each other and with other groups at a safe distance. This has started various conversations on how they can get more involved in community initiatives.
- 2.7.7 Other Projects out with the SEIR Area – The LDO has been working to promote effective social regeneration by involving the wider community of Inverkeithing. The rationale for this was to increase community engagement and participation for the whole community in order to avoid creating a silo in the new regeneration site. This has involved supporting numerous projects such as the Inverkeithing Heritage Regeneration Programme, meetings for this have continued to be held online.

2.8 **Housing Redevelopment**

- 2.8.1 The Phase 2 site was transferred to Kingdom Housing and Campion Homes began work in early March, but this was halted soon after due to lockdown restrictions and did not recommence until July. Foundation, drainage and concrete slab works are ongoing and the timber kit erection to one of the blocks started at the end of August.
- 2.8.2 Phase 2 of the new build development includes 61 housing units and the main park area. Kingdom have so far been unable to provide a timetable for phased handovers but have estimated completion by June 2022. They have advised that the contractor is ahead of programme currently but given uncertainty within the construction sector regards supply chain delays and how the additional safety site procedures will impact on timescales, they cannot provide more specific information at this time.
- 2.8.3 Currently there are 10 tenants remaining and 3 scatter flats in use across 5 stairwells. Four tenants are scheduled to move to Phase 2 of the Kingdom development and we have requested that they are allocated properties in earlier handovers to allow them to move as soon as possible. The remaining Kingdom Housing units will be allocated through the Fife Housing Register according to Kingdom's lettings policy.
- 2.8.4 The remaining 6 tenants have chosen to be accommodated by Fife Council and several of them will be allocated properties within the new Spencerfield development built by Taylor Wimpey. The first scheduled handover of these will be in October, with further phased handovers to follow throughout 2020 and into 2021.

- 2.8.5 Based on current estimates, the rehousing of the remaining tenants should allow for all 54 Fraser Avenue flats to be empty by mid 2022 at the latest, with demolition completing in autumn/winter 2022. This will conclude the demolition of the existing Fife Council stock in Fraser Avenue and allow Phase 3 of the development to commence.
- 2.8.6 As in the past three years, all remaining Fraser Avenue tenants and long-term residents of scatter flats will be awarded a payment of £150 to compensate for high heating costs, with half being paid in December 2020 and half in March 2021. This will cost approximately £1500, paid from the Housing Initiatives Budget.

3.0 Conclusions

- 3.1 The regeneration of SE Inverkeithing is progressing, despite setbacks due to the lockdown and subsequent restrictions. The few remaining tenants can now look forward to moving onto their new homes in the near future, whether that be with Kingdom Housing or with Fife Council.
- 3.2 Although wider community regeneration work has been severely hampered by Covid-19, it does continue albeit in new and different formats.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 12 October 2016
- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 20 April 2016
- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 14 October 2015
- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 22 April 2015
- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 14 January 2015
- South East Inverkeithing Regeneration – Progress Report, South West Fife Area Committee, 24 September 2014
- Fraser Avenue Regeneration – Progress Report, South West Fife Area Committee, 11 June 2014
- Fraser Avenue Regeneration – Progress Report, South West Fife Area Committee, 19 March 2014
- Fraser Avenue Regeneration – Progress Report, South West Fife Area Committee, 15 January 2014
- *Fraser Avenue, Inverkeithing – Regeneration Approach*, Fife Council Executive Committee, 20 August 2013

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7th October 2020

Agenda Item No. 13

Supporting the Local Community Plan - Local Community Planning Budget Update

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 1 & 6

Purpose

To provide members with detailed information in relation to the allocation of funding from the Local Community Planning Budget, as agreed at the 4th March, 2020 Area Committee, to support the following projects: Forward West Fife Scottish Power Legacy Fund (£25,000), Inverkeithing Neighbourhood Plan (£9,980) and Dalgety Bay Community Development Trust (£12,333).

Recommendation(s)

Members are asked to note the contents of the report.

Resource Implications

Sufficient funding was available in the Local Community Planning Budget 2019-20 to support the submitted applications.

Legal & Risk Implications

There are no legal or risk implications based on this report

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The LCP budget applications were provided to Wards 1 & 6 Councillors and discussed in detail at the respective ward meetings in February & March prior to discussion at the Area Committee on 4th March, 2020.

1.0 Background

- 1.1 The criteria for spend from Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed.
- 1.2 This report provides further information in relation to the decision made by Area Committee on 4th March 2020 for a contribution from the South and West Fife Local Community Planning Budget.

2.0 Project Information

2.1 Forward West Fife Scottish Power Legacy Fund

- 2.1.1 Following the closure of Longannet Power Station, Scottish Power working with Fife Council agreed to allocate £100,000 for community benefit. It was agreed that this would be distributed through a participatory budgeting (PB) exercise. This exercise will build on a previous PB initiative held in Ward 1 in 2017/18 promoted as Forward West Fife.
- 2.1.2 South and West Fife Area Committee have previously received reports highlighting the establishment of this fund and the general criteria.
- 2.1.3 The legacy fund will apply geographically to the communities closest to Longannet, namely Fife Council Ward 1 coastal villages of Kincardine, Culross, Low Valleyfield, High Valleyfield, Newmills and Torryburn. Applications will also be welcome from other communities who can demonstrate project relevance to the target communities.
- 2.1.4 The Forward West Fife Steering Group will be re-established. The group will overview the application process; the PB exercise and ensure that successful applicants meet the 'Plan4Fife' themes and the following Scottish Power principles of:
 - *the protection of the environment and reduction of climate change impact*
 - *the development of knowledge, skills and education*
 - *the development of "good neighbour" practices and community development*
 - *the development of heritage, culture, and creativity within the local community*
 - *the support of the most disadvantaged or needy with a focus on poverty prevention*
- 2.1.5 Discussions with Ward 1 Councillors led to the suggestion that funding be increased with a contribution from the Local Community Planning budget. Based on the available budget Councillors proposed that £25,000 was allocated; £20,000 for the PB fund and up to £5,000 for administrative and event costs.
- 2.1.6 The PB initiative will mainly contribute to the Plan4Fife theme 'community led services'.

2.2. Inverkeithing Neighbourhood Plan

- 2.2.1 The monies requested will contribute to 5 projects identified through the neighbourhood plan supported by Inverkeithing Community Development Group; a community notice board, the Papermill path, benches at Ballast Bank, the Friary Garden and Whinny Hill green space improvement.
- 2.2.2 Community Notice Board – the Group will design a temporary noticeboard which will be placed at the corner of the Post Office. This will be available for all community groups to use.
- 2.2.3 Papermill Path – The aim is to have better and more obvious links to the High Street via restoration of the tunnel under the railway line or the pedestrian bridge over the railway opening links to other streets.
- 2.2.4 Ballast bank benches – The Community Hub at Ballast Bank have been working with the Parks Development Worker and Inverkeithing Community Development Group. Their aim is to increase the use of Ballast Bank Park by providing picnic benches to improve the open space and experience for park users.
- 2.2.5 Friary Garden – The allocation would support the group to purchase a cordless lawnmower and contribute to costs of protective netting for plants and vegetables.
- 2.2.6 Whinnyhill green space improvement – the funding will help create a biodiversity area through wildflower planting.
- 2.2.7 The total cost for the projects is £10,750 with Inverkeithing Community Development Group contributing £770.
- 2.2.8 The projects contribute to the following Plan4Fife themes, Opportunities for all, Thriving Places and Community Led Services.

2.3 Dalgety Bay Community Development Trust

- 2.3.1 Dalgety Community Trust is a non-profit body set up by community volunteers. Their ambition is to develop and deliver priority community-led projects which have a positive social and environmental impact. Long term, this includes developing a new Civic Square and Community Hub. Currently, the work of the Trust is focussed on developing the Civic Square which will:
- Provide a space where local people can host community events and hold gatherings in the heart of the town.
 - Create a community space for people to meet or simply sit in for quiet contemplation.
 - Provide a foundation for future discussions around the benefits of the square and how this may become the starting point for a new network of paths and cycleways leading from the town centre to the coast and other parts of the area.
- 2.3.2 The LCP budget will enable the trust to host further community engagement to ensure that the Civic Square project is truly community-led; commence detailed design work for the Civic Square and the footpath linkages; purchase the land from the current owner and utilise it for community use.

2.3.3 The total cost for the Civic Square project is £300,000 however indicative costs for the above elements are in the region of £19,450. The Development Trust will contribute £1,500 and are submitting further funding applications to support the project.

2.3.4 The project contributes to the following Plan4Fife theme, Thriving Places.

3.0 Conclusions

3.1 These projects provide significant opportunities for the targeted communities and will contribute to the Plan4Fife and South and West Fife Area Local Community Plan themes.

Report Contact

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7th October, 2020.

Agenda Item No. 14

Supporting the Local Community Plan - Local Community Plan Outturn Report 2019-2020

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 1, 5 and 6

Purpose

This report updates members on achievements and outcomes that have been delivered via various projects and initiatives developed with support of the local community planning budget in South and West Fife.

Recommendation(s)

Members are asked to note the contents of the report and continue to support and contribute to the development of local community initiatives.

Resource Implications

Local Community Planning activities are funded through various sources including the Local Community Planning Budget, Service and partner budgets and external funding. Partners also contribute to delivery of the LCP by developing and delivering targeted projects and initiatives.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

The report has been compiled through consultation with Local Community Planning Partners.

1.0 Local Community Plan Outturn Report 2019-2020

- 1.1 The Plan for South and West Fife Area has four priority themes
- Opportunities for All
 - Thriving Places
 - Inclusive Growth and Jobs
 - Community Led Services
- 1.2 Across South and West Fife, a wide variety of work was taken forward and supported by the LCPB. These included:-
- 1.2.1 A contribution was made to High Valleyfield Bowling Club towards the cost of improving facilities at the club to allow more access to young people and people with disabilities.
- 1.2.2 Support was given to West Fife Woodlands Group towards the development of a path between Saline and Comrie/Oakley that can be used by walkers, cyclists and horse riders. The funding approved would contribute towards two bridges that are required to cross two local burns and a stockproof fence to separate the path from live stock. The total cost of the project was estimated at £17,000 with the LCPB providing £5,000.
- 1.2.3 Regeneration of the Goth Area in Rosyth is in process with funding from the Local Area Capital Budget and Sustrans Places for Everyone fund. To date, consultation has taken place with the Rosyth community including local primary schools. The design stage of the project has been completed and will be taken back to the community for further consultation.
- 1.2.4 Funding from the LCPB was given to support the Rosyth Children's Gala. Unfortunately, the Gala could not take place due to COVID-19 restrictions, however, the funding has been agreed to be carried forward to support the Gala event in 2021.
- 1.2.5 The LCPB has supported the Dalgety Community Trust to deliver projects and initiatives which are genuine local priorities. Over the last 12 months, they have conducted numerous engagement events with people who live in Dalgety Bay, Hillend and Fordell Gardens. The findings of the consultation events have identified that the community would strongly support a community-led project to develop a new Civic Square and ultimately a new Community Hub in the town.
- 1.2.6 LCBP support has been made to the Inverkeithing Trust to implement actions in the Inverkeithing Neighbourhood Plan. This initiative has given the local community the opportunity to create a vision for the future of their town. The community's vision for the town include proposals for improvement, development and regeneration. Prior to lockdown a meeting was held with the Team Manager, two members from Inverkeithing Trust and the Local Development officer to ascertain which initiatives from Inverkeithing Neighbourhood Plan they wanted to include in their Development Plan. So far Inverkeithing Trust have given Friary Community Garden money to purchase a lawnmower and netting for their crops, are providing funds for new picnic benches at Ballast Bank and are in the process of installing a community noticeboard.
- 1.2.7 Holiday provision for children, young people and families was provided in locations throughout the South and West Fife area during Easter, Summer and October holiday periods. There was a total of 88 adults and 269 young people who took part in the activities offered across the 10 weeks.

- 1.2.8 Communities were supported in developing community events, Christmas lights and floral enhancement with the provision of non recurring grants via the Local Community Planning budget.
- 1.3 The Budget Outturn, Appendix 1, provides financial details of how the local Community Planning budget was utilised and allocated. Funding requests over £1,000 are discussed and raised with Councillors at Ward meetings. Amounts over £5,000 are brought to Area Committee for final agreement and endorsement.

2.0 Conclusions

- 2.1 The attached South and West Fife Annual Outturn Report shows good and, in many cases, excellent progress across the priority issues identified by this Committee and its communities. Work will continue in the coming year to deliver further and enhanced outcomes and outputs for local residents and the settlements they live and work in through the 'Plan4South and West Fife'.

List of Appendices

1. Budget Outturn

Report Author

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Communities and Neighbourhoods
Inverkeithing Civic Centre
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Report Contact

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Communities and Neighbourhoods
Inverkeithing Civic Centre
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2019/20	Budget £	Spend £
Ward 1	£43,191	£40,479.00
Ward 5	£39,098	£24,072.29
Ward 6	£49,441	£47,214.57
SWF Area	£43,527	£36,977
Total	£175,257	£148,743

Ward 1 Expenditure

Comrie Pipe Band	£700.00
Cairneyhill Athletic football Club	£600.00
Remembering West Fife Witches	£2,000.00
Carnock & Gowkhal Community Trust Development Project	£5,000.00
High Valleyfield Accordion Group	£400.00
Holiday Programme	£7,667.00
Renewing Steelend Club	£1,200.00
80th Anniversary Valleyfield Pit Disaster & Christmas Lights	£900.00
HVF Bowling Club Facilities Improvement	£4,900.00
WV Community Woodlands	£5,000.00
HVF Woods Snowdrop Festival	£800.00
Valleyfield Bowling Club - Lease Fees	£933.00
Castle Community Garden	£1,000.00
Cairneyhill in Bloom	£250.00
Kincardine Gala	£600.00
Cairneyhill Childrens Gala	£600.00
Culross Community Council - Senior Citizens Trip	£200.00
Saline & Steelend Horticultural Society - Floral	£250.00
Low Valleyfield CC - Floral	£250.00
TAPICAG - Floral	£229.00
Culross CC - Floral	£250.00
Saline & Steelend Horticultural Society - Annual Show	£300.00
Saline Fireworks	£600.00
Steelend Gala	£1,500.00
Culross Bonfire Night	£200.00
Cairneyhill Elderly	£150.00
Carnock & Gowhall Childrens Gala	£1,000.00
Oakley & Comrie Firework	£800.00
Steelend Senior Citizens xmas Party	£400.00
Valleyfield Childrens Gala	£1,800.00
	<u>£40,479.00</u>
	<u><u>£40,479.00</u></u>

Ward 5 Expenditure

Christmas Lights Rosyth	£3,051.29
Holiday programme	£7,666.00
81st Fife Broomhall Sea Scout Group	£1,435.00
Parkgate CC Reception	£5,000.00
SWFCSP Defibrillator	£1,000.00
Goth Regeneration	-£3,149.00
Goth Regeneration	£6,569.00
Rosyth Gala	£2,500.00
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	£24,072.29
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Ward 6 Expenditure

Christmas Lights - Inverkeithing	£2,878
Christmas Lights - Dalgety Bay	£2,699
Spring at the Wing	£530
Inverkeithing Com Dev Group Start Up	£300
Non Recurring Grants	£1,400.00
Inverkeithing Local History Society Rent	£250
Holiday Programme	£7,667
Dalgety Bay Town Centre Redevelopment	£1,335
North Queensferry christmas tree	£162
Aberdour CC Participatory Budgeting	£1,000
Bluebell Woods	£36
Dalgety Bay Town Centre Redevelopment	£12,333
Inverkeithing Neighbourhood Plan	£14,975
Aberdour CC - PB	£1,000
Dalgety Bay Horticultural Society	£400.00
Inverflora Floral Enhancement ICC	£250.00
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	£47,215
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Area Expenditure

Holiday Food	£10,494.37
DRR	£4,131.00
Stationary For LCP Event	£10.86
War Memorial Winter Planting	£1,640.00
Just Do It	£132.00
Growforth (Inverflora)	£800.00
Holiday Prog18	-£29,146.00
Holiday Prog18	£20,267.94
Crowdfunder Fife Pot	£2,000.00
Longannet Legacy Match	£25,000.00
FEAT Trading CIC CRT Worx	£5,000.00
Common Good Grant	-£3,353.00
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	£36,977.17
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25th November, 2020			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Order	Assets, Transportation and Environment	Phil Clarke	If required.
Early Learning and Childcare	Education and Children's Services	Jacqueline Price	Last update 2nd October, 2019
Pupil Equity Fund	Education and Children's Services	Sarah Else	Last update 2nd October, 2019
Children's Services Report	Education and Children's Services	Lynne Garvey	TBC
Economy and Employability	Economy, Planning and Employability	Sandra Montador-Stewart	Annual report - to include key elements of tourism activity – Last update 12th June, 2019 (From June meeting)
Blair House Trust Restoration Update	Economy, Planning and Employability	Martin McGroarty	As requested at 12th August, 2020 meeting
Comrie Opencast Restoration Update	Economy, Planning and Employability	Martin McGroarty	As requested at 12th August, 2020 meeting
South and West Fife Community Learning and Development Partnership (CLD) Update	Communities and Neighbourhoods Service	Mandy MacEwan	
Parks, Streets and Open Space Performance Review	Assets, Transportation and Environment	John O'Neil	Annual report - Last update 13th November, 2019.
Criminal Justice Social Work Service - Community Payback Unpaid Work Scheme	Education and Children's Services	Stuart MacArthur	Annual update - Last update 13th November, 2019
Area Housing Plan Update	Housing Services	Claire Mackinlay	Six monthly update - Last update 3rd June, 2020

25th November, 2020			
Title	Service(s)	Contact(s)	Comments
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

Unallocated			
Title	Service(s)	Contact(s)	Comments
Stephen Memorial Hall, Culross – Update on Facility	Assets, Transportation and Environment		As agreed at 14th November, 2018 Committee meeting.
Social Security Scotland Agency – Update	Social Security Scotland Agency	Lyndsey Maricic	As agreed at 24th April, 2019 meeting. Update to be provided later in the year – tbc.
Report of the 2018/19 Pupilwise and Parentwise Surveys	Education and Children’s Services	Deborah Davidson	Three year survey. Next survey due in August, 2021.
Additional Nursery Hours Update	Education and Children’s Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Credit Union Update	Communities and Neighbourhoods Service / Credit Union	Alastair Mutch	Briefing or Committee presentation (tbc)
Highlighting the Work of the Reducing Offending and Re-offending Partnership (ROAR)	Communities and Neighbourhoods Service	Kirstie Freeman	As agreed at 13th November, 2019 meeting (was due to be submitted in April, 2020 but meeting cancelled due to covid-19)