

Senior Practitioner (Family Placement)				Purpose			
Reference No.	A4973	Type	Individual	Providing an effective Social Work Service to children and their families in line with Council policy and national standards.			
Service	Children & Families			Contribute to the management of the service whilst taking on specific areas of responsibility and overseeing the work of community support service staff. Ensuring service users receive a high quality experience of their support service.			
Job Family	Care 8	Grade	FC9				
Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:				Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility		E	D
Undertake thorough and informed assessment of Foster Carers and Adopters.				Diploma in Social Work or equivalent		✓	
Provide support, supervision and monitoring to a range of family based resources.				An accredited post-qualifying award (e.g. Certificate in Child Protection Studies, Mental Health Officer Accreditation, Practice Teacher Award, etc.).		✓	
Contribute to the training and development of a range of family based resources.				Registration with the Scottish Social Services Council		✓	
Contribute to practice development and performance management				Considerable experience in a relevant setting		✓	
Contribute to the development of high quality professional Children and Families Service.				Knowledge and understanding of Child and Adult Protection guidelines and information sharing protocols		✓	
Reduce levels of risk to service users and others.				Experience of joint working to achieve common goals		✓	
Undertake assessment of need and risk as directed by the line manager.				Significant post-qualifying experience providing statutory social work services		✓	

Role Profile

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Contribute to complex assessments of need and risk.	Working with Foster Carers/Adopters	✓	
Contribute to/development of care/action plans.	Experience of case co-ordination/planning		✓
Case co-ordination responsibility, effective use of case recording and case file management.	Experience of multi-disciplinary working and liaison with a range of agencies		✓
Provide written reports as required, including informed recommendations concerning care/action plans, further actions.	Knowledge of service policies and procedures and resources	✓	
Work in collaboration with partners e.g. Health Service, Education, Police and voluntary sector agencies.	Evidence of ability to promote equality and diversity	✓	
Participate in multi-agency meetings as required.	Ability to interpret data and analyse information	✓	
Engage and support families and carers.	Ability to undertake informed assessments	✓	
Improve the outcomes for service users.	Skills in negotiating, problem solving, communication, report writing and use of IT	✓	
Work with individuals and in group settings.	Effective writing and verbal skills	✓	
Support service users to manage finances, budgets, tenancy and general social behaviours.	Ability to make decisions and prioritise work		
Achieve the objective within Social Work Service improvement plan in terms of performance, people, partnerships and promotion of equal opportunities.	Knowledge of professional practice models and standards	✓	
Application of knowledge and judgement.	Knowledge, skills and experience of utilising a variety of interventions in working with groups and individuals	✓	
Ensure that financial resources are utilised in line with Council policy and procedure.	Ability to travel throughout Fife	✓	
Responsibility for the effective application of the electronic client information system.			
Update and ensure accuracy of all relevant client records.			

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The effective collection, analysis and application of management information is essential for delivery and development of services.	Awareness and understanding of the role of carers and families and the impact this may have on health and well-being	✓	
Appropriate quality control procedures ensure standards are met.	Demonstrable capacity to operate at senior level, with complex cases, providing an expert professional service	✓	
Observance of protocols, guidance and standards including those relevant to confidentiality and information sharing.	Ability to provide support to team colleagues		✓
There will be other duties required, which the team manager or other line manager may specify from time to time			

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:

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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.