



# Role Profile

## CLEANER

Reference No.	A4138	Type	Generic
Service	Facilities Management		
Job Family	Technical 1	Grade	FCLW

### Purpose

Cleaning designated areas to ensure they are kept in a clean and hygienic condition.

<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>
<p>Cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting fixtures and fittings (which may include toilets, shower areas, cabinets, internal glass, curtains, blinds and telephones) within designated areas, using where appropriate powered equipment and approved cleaning agents.</p>	<p>Cleaning experience</p> <p>BICS Certificate or equivalent</p> <p>Manual Handling Awareness</p> <p>Understanding of health and safety requirements</p> <p>Organisational skills</p> <p>Customer care skills</p> <p>Communication skills</p> <p>Team working skills</p>		<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>
<p>Acting as key holder to access/leave premises for cleaning. Operating the alarm system before/after cleaning as appropriate.</p>	<p>Ability to provide a regular and effective service</p>	<p>✓</p>	

E = Essential Criteria    D = Desirable Criteria

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Undertaking all other duties as required for the role. Duties will be in line with the grade.			

<b>Additional tasks or responsibilities</b> – this is a generic role, however this particular job may also require you to undertake the following:			
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## CLEANER (RESIDENTIAL HOMES)

To wash dry and Iron care home laundry and residents personal clothing. To follow all procedures in collection of soiled laundry from the units and return laundered clothes to the linen cupboards. To follow all health and safety procedures implemented in the laundry.	Laundry experience		✓
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## Cleaner (MOBILE)

You may be asked on a daily basis to move from one establishment to another to provide cover. When not providing cover, you will remain in the establishment specified in your base. Some degree of flexibility in working arrangements may be required.	Ability to travel throughout Fife within a limited timescale	✓	
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## Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

<b>Before confirming appointment:</b> You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.
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## Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

## Expected Behaviours

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.