



# Role Profile

## Greenspace Partnership Officer

Reference No:	AA812		
Service:	Communities & Neighbourhoods		
Job Family:	Professional 1	Grade:	FC7

### Purpose

To support the Community Project Manager in developing partnerships, strategies and management of projects that improve access to public quality greenspace. Provide specialist greenspace advice, improving, managing greenspace. Support the development of land use planning policies, community planning, council priorities, that improve greenspace. Promotion of greenspace.

**Task or Responsibility** - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

**Person Specification: Skills, Knowledge, Qualifications or Experience** - Criteria can apply to more than one task or responsibility

**E**

**D**

Educated to SCQF level 9, which includes a degree or equivalent in Landscape Architecture or other land-based/ environmental subjects.

✓

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Create, develop, implement, refresh strategies. To implement Land Use Planning Legislation for example the preparing the Open Space Strategy. To also support service provision such as the play spaces strategy.	Ability to display relevant significance experience	✓	
Develop audits, assessments for greenspace which can be used for informing strategies and the local development plan.	Developing criteria for audits and assessments, such as greenspace quality audit GIS mapping Experience of procuring consultants for mapping, greenspace quality audit	✓	✓ ✓
Organise, carry out engagement, consultation for audits, strategies, projects	experience of engagement and consultation techniques Ability to deal with public Conflict handling skills	✓ ✓	✓
Initiate, develop, organise, partnership, forums, working groups that improve access to quality greenspace.	Ability to work with and co-ordinate a wide variety of people to achieve desired outcomes in a workshop environment (Work together)	✓ ✓	
Develop, manage projects to improve access to quality greenspace, which includes, parks, community gardens, public greenspace, woods, natural areas, play parks	Experience of project development Creative thinking and problem solving Fundraising Experience of project management	✓	

E = Essential Criteria   D = Desirable Criteria

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	Procuring and acting as client for specialist support e.g Landscape Architects, quantity surveyors, civil engineers Financial management skills, costs estimate, monitoring budgets Contract management	✓	
Provide specialist advice: Land use planning – local plan, development management, planning applications Land management, maintenance Community support in terms of improving public greenspace.	Knowledge of greenspace, horticulture, ecology, Local authority land ownership, maintenance of land.	✓	✓
Promotion of public greenspace and its benefits to council services, external organisations and the public. Through quality assurance, website information, events.	Good communication skills, written, verbal, visual and listening Presentation skills Ability to communicate with groups of varying abilities of knowledge.	✓ ✓	✓
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

### Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

**Before confirming appointment:** You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

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## Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

## Expected Behaviours

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.

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