



Role Profile

INTEGRATION MANAGER

Reference No.	I273.01	Type	Individual
Service	Education & Children's Services		
Job Family	Team Manager	Grade	FC 9

Purpose

To lead and manage a multi- disciplinary Family and Community Support Team (FACST) delivering a range of support services for children, young people and their families' .Contribute and lead on aspects of the delivery of integrated children's services across the Community Planning Partnership improving life chances and outcomes for children, young people and families in Fife.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Leading on the delivery and development of Family and Community Support Team (FACST) services, for children and young people (Primary- Secondary), in collaboration with key partners at a local level.

Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility

E **D**

Degree Qualification in Education, Social Work, Community Education, Health

Post qualifying operational management experience in Children's Services

Leadership and management skills

Prioritisation and workload management skills (Deliver results - See 'How We Work Matters' Framework)

✓

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✓

✓

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Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Recruiting, managing and supervising staff involved in the direct delivery of support services to children and young people, ensuring efficiency and effectiveness in line with practice standards.	Interpersonal and Communication skills Post qualification in child protection, supervision, leadership or equivalent Conflict handling skills Knowledge and experience in implementing policy and procedures effectively Experience in risk assessment and child protection Prioritisation skills Knowledge and experience of the Children's Hearing system	✓ ✓ ✓ ✓ ✓ ✓	 ✓
Identifying and implementing any key systems or process change to deliver a quality FACTS service which is compliant with Fife Council policy, procedures and processes.	Problem solving skills	✓	
Contributing to service developments to support closer integration of services at a local level, participating in wider service planning related to the priorities within the Children's Service Plan	Project management and analytical skills (Take ownership)	✓	
Developing a competent, confident and skilled workforce through induction, training and ongoing professional development opportunities.	Supervisory skills	✓	
Contributing to, influencing and leading some local partnership groups involved in the delivery of children's services for example Getting It Right, Local Community planning groups.	Experience in partnership working and collaborative practice (Focus on customers)	✓	

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Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Working in close partnership with colleagues in E&CS and Community Planning Partners to deliver and develop services to improve wellbeing and outcomes for children and young people (for example improvement in attainment; attendance; resilience; family relationships; positive destinations) .	First line management and performance management experience Delegation skills Team Working skills Project management skills and experience in resource management Initiative taking skills (Work together)	✓ ✓ ✓ ✓ ✓	
Managing a devolved budget ensuring the efficient targeting of resources, and identifying any opportunities for funding which would enhance and support the sustainability of services	Financial and budget management skills	✓	
Ensuring recording and data systems are effective in order to report on the impact and outcomes of services. Collating reports and presenting information on data to strategic and local group including Local Area Committees	IT skills in relevant software (Embrace technology)	✓	
Implementing and reviewing quality assurance systems across the service, identifying areas of improvement and addressing issues to ensure the effective and efficient delivery of family and community support services.	Organisational , report writing and presentation skills	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results