

PROJECT BRIEF

ARP Register Reference No

ARP/01240

Project Summary

Delivery Team	Roads Design & Build	Expected Completion Date
		31/03/2025
Scheme Type	Footway	
Street	Stenton Row and The Toft	
Town	Elie	
Location/Description	A917 to Property No 1 both sides including section to the south of The Terrace (currently shown as unadopted)	
Ward	19	
Ward Name	East Neuk and Landward	
Area Committee	North East Fife	
Staff Diary Code	P10245	
Comis Code	6AC13501	
ERP Code	A60022.700110.YA2618	
Design & Build Estimate	n/a	Design only?
Design Only Estimate (10%)	£6,564	Y
Budget Holder	Vicki Connor	
Brief Issued By	Allison Thorbjornsen	
	Asset Management & Commercial	
Design Brief Date	14/02/2024	
Assessment Results		
Length (m)	Average Width (m)	Area (m²)
375	1	375
Proposed Treatment	F1 F'Way Reconstruction with kerbing. F2 F'way construction at vehicle crossings.	
Comments		

Additional Notes/Information	
Horizontal Alignment	Adjust as required to accommodate any improvement
Vertical Alignment	Adjust as required to accommodate any improvement
Drainage	Check and prove any drainage system
Consultation	Consultation to date has been limited to discussing the area programme with local Elected Members. All other necessary consultation to be undertaken by the designer. Liaise with Roads Network Management regarding signing & lining requirements, proposed traffic management arrangements, timing of works and SRWR notifications. Liaise with Structural Services regarding any potential impact on bridges, culverts, retaining walls etc. For combined footway and lighting schemes, liaise with the Lighting Design & Construction team.
Publicity	Advance signing and notification required.
Pre-contract works	Any necessary pre-contract works, e.g. vegetation cut-back, traffic control switch off etc., to be arranged by the designer.

Design Requirements

All design and construction work to be in accordance with:-

1. Design Manual for Roads & Bridges
2. Specification for Highway Works
3. SCOTS National Roads Development Guide and the Fife Council Regional Variations
4. Construction (Design and Management) Regulations
5. Works to be notified in accordance with New Roads & Street Works Act and associated Codes of Practice

as appropriate for the nature of the proposed works.

Dropped crossings to be provided on both sides at all junctions and at other crossing points.

Design Team

On completion of design please complete Section 1 and email to:
Vicki.Connor@fife.gov.uk for budget approval

Section 1

Designed By		
Design Final Estimate		

Section 2

Scheme Budget Approved		
Budget Approved By	Vicki Connor	

On completion of build please complete Section 3 and email to:
Vicki.Connor@fife.gov.uk
Estimating.subcontracts@fife.gov.uk

Section 3

Scheme Completion Date		
Final Scheme Value		