

## 2023 CODAC 14

### THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

7th February, 2023

9.30 a.m. – 12.10 p.m.

**PRESENT:** Councillors James Calder (Convener), Naz Anis-Miah, Lynn Ballantyne-Wardlaw, Auxi Barrera, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Cara Hilton, Jim Leishman and Gordon Pryde.

**ATTENDING:** Neil Watson, Lead Consultant, Lesley Craig, Lead Consultant, Susan Keenlyside, Service Manager, Steve Sellars, Lead Consultant and Scott Christie, Technician Engineer, Roads and Transportation Services; Andrew Gallacher, Community Manager (Dunfermline) and Lindsay Gilfillan, Project Manager, Communities and Neighbourhoods Service; Peter Corbett, Lead Officer, Economy and Employability Services; Avril Guild, Bereavement Services Lead Officer and John Peden, Lead Professional – Architects, Property Services; Joan Gallo, Lead Officer, Children and Families and Criminal Justice Services; and Emma Whyte, Committee Officer, Legal and Democratic Services.

#### 30. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order 7.1.

#### 31. MINUTE

The Committee considered the minute of the meeting of City of Dunfermline Area Committee of 22nd November, 2022.

##### Decision

The Committee agreed to approve the minute.

#### 32. AREA ROADS PROGRAMME 2023 - 2024

The Committee considered a report by the Head of Assets, Transportation and Environment which identified projects proposed for inclusion in the 2023-24 Area Roads Programme for the City of Dunfermline area.

##### Decision

The Committee:-

- (1) approved the report and Appendices 1 - 3;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Convener and Depute Convener; and
- (3) noted Appendix 4.

**33. TRAFFIC REGULATION ORDER: PROPOSED 30MPH SPEED LIMIT, LAPWING DRIVE, DUNFERMLINE**

The Committee considered a report by the Head of Assets, Transportation and Environment which asked members to consider a proposal to reduce the current 40mph speed limit of Lapwing Drive, Dunfermline to 30 mph.

**Decision**

The Committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to reduce the current speed limit of Lapwing Drive, Dunfermline to 30 mph as detailed in drawing no. TRO/22/63 with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

Following the above item, the Convener intimated the intention to vary the sequence of items from that on the agenda – Item 6 on the agenda ‘Devolved Car Parking Initiative in Dunfermline’ would be considered after Items 7 to 13 on the agenda.

**34. LOCAL COMMUNITY PLANNING BUDGET REQUEST - CITY OF DUNFERMLINE SIGNAGE**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £13,500 from the area wide Local Community Planning Budget for funding to update pedestrian signage following the award of City status for Dunfermline and renaming of the main railway station as 'Dunfermline City'.

**Decision**

The Committee agreed to a contribution of £13,500 from the Local Community Planning Budget to facilitate updates to pedestrian signage to reflect the renaming of the main railway station as 'Dunfermline City'.

**35. LOCAL COMMUNITY PLANNING BUDGET REQUEST - TACKLING POVERTY AND PREVENTING CRISIS**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £62,000 from the Local Community Planning Budget anti-poverty fund for the recruitment of temporary staff to support the Tackling Poverty and Preventing Crisis (specifically a Welfare Support Assistant, a full-time Support Officer, additional hours for a Community Education Worker and additional hours for a Tutor in cooking skills).

**Decision**

The Committee agreed to a contribution of £62,000 from the Local Community Planning Budget to fund the recruitment of temporary staff to support the Tackling Poverty and Preventing Crisis agenda.

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### 36. LOCAL COMMUNITY PLANNING BUDGET REQUEST - HOT VENDING FACILITIES IN WARM CENTRES/HUBS

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £11,859 from the Local Community Planning Budget anti-poverty fund to support the provision of Warm Centres and/or Community Assistance Hubs during the cost of living crisis by providing free tea and coffee for those most affected in the Dunfermline area.

#### Decision

The Committee agreed to a contribution of £11,859 from the Local Community Planning Budget Anti-Poverty Funding to install Zensia flow jet vending machines within Baldrigeburn, Townhill and Dell Farquharson Community Centres.

### 37. LOCAL COMMUNITY PLANNING BUDGET REQUEST - TOUCH COMMUNITY CENTRE KITCHEN

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £30,000 from the area wide Local Community Planning Budget for improvements to the training kitchen within Touch Community Centre, supporting the provision of Warm Centres and/or Community Assistance Hubs during the cost of living crisis for those most affected in the Dunfermline area.

#### Decision

The Committee agreed to a contribution of £30,000 from the Local Community Planning Budget for improvements to the training kitchen within Touch Community Centre.

### 38. LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE COMMUNITY HUB

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £50,000 from the Local Community Planning Budget Anti-Poverty funding to support the establishment of the Dunfermline Community Hub, formally known as the Dunfermline Advice Hub (DAH).

#### Decision

The Committee agreed to a contribution of £50,000 from the Local Community Planning Budget Anti-Poverty fund to establish the Dunfermline Community Hub and contribute a share towards the property costs (utilities, staffing costs, insurance, supplies).

### 39. LOCAL AREA CAPITAL BUDGET UPDATE REPORT

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members of the status of the additional capital investment awarded to the City of Dunfermline area in the 2021 - 2031 budget.

#### Decision/

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### **Decision**

The Committee:-

- (1) noted the information contained in the report regarding the capital funding allocations;
- (2) noted the reallocation of the funding from the Gypsy Lane project towards the Dunfermline Skate Park in the public park; and
- (3) agreed to receive a further report to Area Committee once the projects in paragraph 3.1 of the report had had a proposal and business case fully completed by officers.

#### **40. LOCAL ECONOMIC PROFILE - DUNFERMLINE 2022**

The Committee considered a report by the Head of Business and Employability which provided members with an annual overview of the performance of the local economy and labour market within the City of Dunfermline area.

### **Decision**

The Committee:-

- (1) considered and commented on the issues raised from the analysis in the report; and
- (2) recognised the ongoing economic challenges and uncertainty.

*The meeting adjourned at 11.00 a.m. and reconvened at 11.15 a.m.*

#### **41. DEVOLVED CAR PARKING INITIATIVE IN DUNFERMLINE**

The Committee considered a report by the Head of Roads and Transportation seeking approval for the temporary suspension of Sunday parking charges both on street and within Council managed off street car parks during March, 2023 in the Dunfermline area.

### **Decision**

The Committee agreed to the temporary suspension of Sunday parking charges on street and within Council managed off street car parks in Dunfermline during March, 2023.

#### **42. FIFE BABIES MEMORIAL**

The Committee considered a report by the Head of Property Services seeking approval of a Common Good Change of Use request for an area within Dunfermline Public Park as the proposed site for the Fife Babies Memorial Garden.

*The meeting adjourned at 11.40 a.m. and reconvened at 11.45 a.m.*

Motion/

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### Motion/

Councillor Glen, seconded by Councillor Barrera, moved to defer approval of the Common Good Change of Use request for an area within Dunfermline Public Park to host the Fife Babies Memorial, pending further community consultation on the specific site to be allocated within the Park.

### Amendment

Councillor Calder, seconded by Councillor Pryde, moved to approve the Common Good Change of Use request for an area within Dunfermline Public Park as per officer recommendation.

### **Roll Call**

#### **For the Motion** – 4 votes

Councillors Naz Anis-Miah, Auxi Barrera, Lynn Ballantyne-Wardlaw and Derek Glen.

#### **For the Amendment** – 6 votes

Councillors Aude Boubaker-Calder, James Calder, Gavin Ellis, Cara Hilton, Jim Leishman and Gordon Pryde.

Having received a majority of votes, the amendment to approve the Common Good Change of Use was carried.

### **Decision**

The Committee agreed to approve the Common Good Change of Use in Dunfermline Public Park for the Fife Babies Memorial Garden.

## **43. CRIMINAL JUSTICE COMMUNITY PAYBACK ANNUAL PERFORMANCE REPORT 2021/22**

The Committee considered a report by the Head of Service (Education and Children's Services) which provided members with an update on developments within Fife Council Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Dunfermline area from April, 2021 to March, 2022.

### **Decision**

The Committee:-

- (1) considered and noted the content of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme would be brought to the Committee on an annual basis.

**44./**

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### 44. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services which advised members of action taken using the List of Officer Powers in relation to property transactions.

#### **Decision**

The Committee noted the contents of the report.

### 45. CITY OF DUNFERMLINE FORWARD WORK PROGRAMME

The Committee considered the City of Dunfermline Area Committee Forward Work Programme.

#### **Decision**

The Committee noted the City of Dunfermline Area Committee Forward Work Programme.