

**THE FIFE COUNCIL - ASSETS AND CORPORATE SERVICES SUB-COMMITTEE –  
REMOTE MEETING**

27<sup>th</sup> January, 2022

10.00 a.m. – 11.30 a.m.

**PRESENT:** Councillors David Barratt (Convener), David Alexander, Alistair Bain, Alex Campbell, Mick Green, Gary Guichan, Jean Hall-Muir, John O'Brien, Kathleen Leslie, David MacDiarmid, Ross Paterson, Bill Porteous and Andrew Verrecchia.

**ATTENDING** Keith Winter, Executive Director, Enterprise and Environment, Ken Gourlay, Head of Assets, Transportation and Environment, Michael Drever, Programme Manager, Levenmouth Reconnected Blueprint, Shaun Crosby, Estates Surveyor, Alan Paul, Senior Manager (Property Services), Assets Transportation and Environment; Paul Vaughan, Head of Communities and Neighbourhoods, Sharon Douglas, Community Investment Team Manager, Donald Grant, Community Manager (North East Fife), David Paterson, Community Manager (Levenmouth), Communities and Neighbourhoods; Gordon Mole, Head of Business and Employability, Ronnie Hair, Property Investment and Development Manager, Economy, Planning and Employability Services; Donna Grieve, Accountant, Caroline Ritchie, Accountant, Finance and Corporate Services and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

**199. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**200. MINUTE**

The Committee considered the minute of the meeting of the Assets and Corporate Services Sub-Committee of 4th November, 2021.

**Decision**

The Committee agreed to approve the minute.

**201. BYRE THEATRE, ST ANDREWS**

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment, which sought members approval to vary the terms of the existing lease at the Byre Theatre, St Andrews. The proposal would extend the existing lease, which would be due to expire in 2039 by a further 15 years to expire in 2054, and at the end of the lease, ownership would then be transferred from Fife Council to St Andrews University for £1.

**Decision./**

**Decision**

The Committee agreed: -

- (1) to approve the extension of the lease by a further 15 years to expire in 2054; and
- (2) on the sale of the theatre to St Andrews University for £1 on expiry of the lease.
- (3) to incorporate a representative of the Royal Burgh of St Andrews Community Council onto the Byre Theatres Stakeholders Group;
- (4) that the Fife Council representative on the Byre Theatre Stakeholders Group would represent the ward in which the Theatre is located;
- (5) to include under the section Community Performances of Schedule 1 – recognising the community access expectations of organisations and groups that use the theatre and key strategic events; and
- (6) that, on conclusion of the lease, the council would seek the continued use of the property by the local community to appropriate facilities within St Andrews

**202. SILVERBURN PARK, LEVEN: PROPOSED DISPOSAL OF FLAX MILL BUILDING**

The Committee considered a joint report by the Head of Assets, Transportation and Environment and the Head of Communities and Neighbourhoods providing an update on the discussions with Fife Employment Access Trust (FEAT) on the lease of Silverburn Park, Leven. Members were asked to consider the terms of the disposal of the Flax Mill building located within Silverburn Park.

**Decision**

The Committee agreed to:-

- (1) dispose of the Flax Mill building within Silverburn Park, Leven to Fife Employment Access Trust (FEAT) and on completion of the refurbishment of the building at less than best consideration; and
- (2) dispose of the Flax Mill building at a price of £Nil.

All otherwise on terms and conditions to the satisfaction of the Head of Assets, Transportation and Environment, Head of Communities and Neighbourhoods and the Head of Legal and Democratic Services.

**203. SUBSIDISED LEASES POLICY – IMPLEMENTATION REPORT**

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment which presented progress on the implementation of the subsidised leases policy since its introduction in April, 2020.

**Decision**

The Committee: -

- (1) noted the progress made to date; and
- (2) approved the proposed updates to the policy as set out in paragraphs 2.4-2.6 of the report.

**204. 2021/22 REVENUE MONITORING PROJECTED OUTTURN - FINANCE & CORPORATE SERVICES**

The Committee considered a report by the Executive Director, Finance and Corporate Services providing members with an update on the projected outturn financial position for 2021/22 for the Finance and Corporate Services Directorate.

**Decision**

The Committee noted the current financial performance activity as detailed in the report.

**205. 2021/22 CAPITAL MONITORING PROJECTED OUTTURN - FINANCE & CORPORATE SERVICES**

The Committee considered a report by the Executive Director, Finance and Corporate Services providing members with an update on the Capital Investment Plan and advised on the projected financial position for the 2021/22 financial year for the Finance and Corporate Services Directorate.

**Decision**

The Committee noted the current performance and activity as detailed in the report.

**206. 2021/22 REVENUE MONITORING PROJECTED OUTTURN - ENTERPRISE & ENVIRONMENT DIRECTORATE**

The Committee considered a joint report by the Executive Director, Finance and Corporate Services and the Executive Director, Enterprise and Environment updating members on the 2021/22 projected outturn financial position for the areas in scope of the Assets and Corporate Services Sub-Committee in relation to Assets only.

**Decision**

The Committee noted the current financial performance and activity as detailed in the report.

**207. 2021/22 CAPITAL MONITORING PROJECTED OUTTURN - ENTERPRISE & ENVIRONMENT DIRECTORATE**

The Committee considered a joint report by the Executive Director, Finance and Corporate Services and the Executive Director, Enterprise and Environment providing members with an update on the Capital Investment Plan and advised on the projected financial position for the 2021/22 financial year for the areas in scope of the Assets and Corporate Services Sub-Committee in relation to Assets only.

**Decision**

The Committee noted the current performance and activity as detailed in the report.

**208. ASSETS & CORPORATE SERVICES SUB-COMMITTEE FORWARD WORK PROGRAMME**

**Decision**

The Committee noted the content of the Assets and Corporate Services Sub-Committee forward work programme.

**209. PROPOSED PROPERTY TRANSACTION QUEENSWAY TECHNOLOGY AND BUSINESS PARK GLENROTHES**

The Committee considered a report by the Head of Business and Employability which sought approval of a transaction, which would comprise of the acquisition of a single storey warehouse, office and related land as part of Unit Q10, Flemington Road, Glenrothes, and to dispose of the property which forms parts of Unit Q9 and Units Q10 E&G, Flemington Road, Glenrothes. This would form part of an overall agreement with the owner of Unit 10, Flemington Road to demolish parts of the existing property to create replacement premises and small business units to be sold to Fife Council.

**Decision**

The Committee noted:-

- (1) the information contained in the report; and
- (2) noted that a private paper detailing the commercial terms would be detailed later in the meeting.

**210. PROPOSED PROPERTY TRANSACTION QUEENSWAY TECHNOLOGY AND BUSINESS PARK GLENROTHES**

The Committee resolved, under Section 50 (A)(4) of the Local Government (Scotland) Act, 1973, to exclude the public and press from the meeting for this item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A to the Act.

The./

## 2022 ACS 85

The Committee considered a report by the Head of Business and Employability which sought approval of a transaction, which would comprise of the acquisition of a single storey warehouse, office and related land as part of Unit Q10, Flemington Road, Glenrothes, and to dispose of the property which forms parts of Unit Q9 and Units Q10 E&G, Flemington Road, Glenrothes. This would form part of an overall agreement with the owner of Unit 10, Flemington Road to demolish parts of the existing property to create replacement premises and small business units to be sold to Fife Council.

### **Decision**

The Committee approved:-

- (1) the acquisition of a single storey warehouse, office and related land as part of Unit Q10; and
  - (2) the disposal of the property which formed part of Unit Q9 and Units Q10 E&G, Flemington Road, Glenrothes.
-