

## South and West Fife Area Committee

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely



Wednesday, 2nd February, 2022 - 9.30 a.m.

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### AGENDA

#### Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTES**
  - (i) Minute of South and West Fife Area Committee of 1st December, 2021. 3 – 7
  - (ii) Minute of West Fife Area Common Good Sub-Committee of 30th November, 2021. 8 - 9
4. **THE CAIRNS, CHARLESTOWN - UPDATE** – Report by the Head of Assets, Transportation and Environment. 10 – 12
5. **LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)** – Report by the Head of Business and Employability. 13 – 42
6. **GROUND MAINTENANCE SERVICE – DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2021** – Report by the Head of Assets, Transportation and Environment. 43 – 46
7. **PUPIL EQUITY FUND** – Report by the Executive Director (Education and Children's Services). 47 – 56
8. **AREA ROADS PROGRAMME – 2022-23** – Report by the Head of Assets, Transportation and Environment. 57 – 64
9. **SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUEST - REPLACEMENT OF ROOF ON ALLOA AND DISTRICT RIFLE CLUB, KINCARDINE COMMUNITY CENTRE ANNEXE** – Report by the Head of Communities and Neighbourhoods Service. 65 – 66
10. **SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN – “PLAN4SOUTH & WEST FIFE AND COMMUNITY LEARNING AND DEVELOPMENT” - UPDATE** – Report by the Head of Communities and Neighbourhoods Service. 67 – 79
11. **SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2022** 80 - 81

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services  
Fife House  
North Street  
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Fife, KY7 5LT

26th January, 2022.

If telephoning, please ask for:  
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**THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING****1st December, 2021.****9.30 a.m. – 10.35 a.m.**

**PRESENT:** Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

**ATTENDING:** Phil Clarke, Lead Consultant, Traffic Management (South Fife), Assets, Transportation and Environment; Stuart MacArthur, Team Manager, Children and Families and Criminal Justice Services; Alastair Mutch, Community Manager (South and West Fife) and Mandy MacEwan, Team Manager (Community Development), Communities and Neighbourhoods Service; Claire Mackinlay, Housing Manager (South West Fife Area Team), Housing Services; and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

**ALSO IN ATTENDANCE:** Ms. Nina Patton, SEPA and Mr. Stephen Ritchie, Ministry of Defence (DIO) for para. 310 only.

**308. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**309. MINUTES**

The Committee considered:-

- (a) Minute of meeting of South and West Fife Area Committee of 6th October, 2021.

**Decision**

The Committee agreed to approve the minute.

- (b) Minute of West Fife Area Common Good Sub-Committee of 5th October, 2021.

**Decision**

The Committee agreed to approve the minute.

**310. RADIATION MONITORING AT DALGETY BAY**

Stephen Ritchie, Ministry of Defence (DIO) advised that works on site had been completed at the present time, however, works were still progressing at the Inverkeithing facility which the main contractor, Balfour Beatty, had created to produce pre-cast concrete units. It was noted that there had been a few issues between the contractor and SEPA but these were currently being dealt with. The MoD were still committed to delivering the project to the satisfaction of SEPA and Mr. Ritchie/

Mr. Ritchie advised that SEPA continued to be kept informed and were in attendance on site regularly as works progressed. Mr. Ritchie advised that once the MoD had the revised methodologies completed to the satisfaction of SEPA and the MoD, this would allow the contractor to prepare and put into action the remediation works required at the beach. It was noted that, at the end of April / beginning of May, 2022, the MoD should have a better idea of whether they would be on target for works to be completed by the end of September, 2022.

Nina Patton, SEPA confirmed that SEPA were liaising with Balfour Beatty, the lead contractor and their sub-contractors, and the DIO over the closed winter period and would be looking at the methodologies being put forward for the next season. It was noted that the MoD continued to carry out the foreshore monitoring which had been restricted to the Ross plantation foreshore area during the works but noted this had now been expanded and the foreshore had now opened up where excavation works were no longer taking place. It was also noted that the signage and fencing was still in place, however, the fencing was now part of the contractor's compound so access to the "high activity" area which SEPA were concerned about was still restricted. Ms. Patton pointed out that all the measures currently in place would contribute to ensuring that the risk to the public was low.

### **Decision**

The Committee thanked Mr. Ritchie and Ms. Patton for their detailed updates.

### **311. RESPONSE TO MOTION TO REDUCE THE SPEED LIMIT OF THE C53 TOWNHILL TO BOWERSHALL ROAD TO 40MPH**

The Committee considered a report by the Head of Assets, Transportation and Environment requesting members to consider the Service's response to the motion carried at the South and West Fife Area Committee on 25th August, 2021.

### **Motion**

Councillor Alice McGarry, seconded by Councillor David Barratt, moved that the recommendations contained within the report be approved.

### **Amendment**

Councillor Mino Manekshaw, seconded by Councillor Bobby Clelland, moved as follows:-

"That the South and West Fife Area Committee requests that Fife Council now takes action to reduce the speed limit to 40mph on the C53, from the t-junction just to the north of the Bowershall settlement, southwards to meet the 30mph speed limit at Townhill".

### **Roll Call**

#### **For the Motion – 3 votes**

Councillors David Barratt, Sharon Green-Wilson and Alice McGarry.

#### **For the Amendment – 6 votes**

Councillors Bobby Clelland, Dave Dempsey, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

*Councillor/*



*Councillor Dave Coleman was not in attendance during the voting process.*

**Decision**

The Amendment was accordingly carried.

**312. PROPOSED DEMOLITION - 101 - 153 (ODDS) SIR GEORGE BRUCE ROAD, OAKLEY**

The Committee considered a report by the Head of Housing Services seeking agreement to demolish the properties at 101-153 (odds) Sir George Bruce Road, Oakley.

**Decision**

The Committee:-

- (1) agreed to transfer existing tenants of 101-153 (odds) Sir George Bruce Road, Oakley to alternative suitable accommodation; and
- (2) approved the option to demolish 101-153 (odds) Sir George Bruce Road, Oakley.

**313. CRIMINAL JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME**

The Committee considered a report by the Head of Education and Children's Services (Children and Families and Criminal Justice Service) updating members on the developments within Fife Council's Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the South and West Fife Area.

**Decision**

The Committee:-

- (1) noted the contents of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme by the Criminal Justice Social Work Service would be brought back to the Committee on an annual basis.

**314. SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUEST - CAIRNEYHILL COMMUNITY SPORTS HUB, CAIRNEYHILL MULTI USE SPORTS AREA**

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement to endorse an allocation from the Local Community Planning Budget 2020/21 held at Ward level which had been agreed, in principle, by Ward 1 members. £7,500 was sought from Ward 1 and £7,500 from the Local Area budget.

**Decision/**

**Decision**

The Committee agreed to an allocation of £15,000 from the Local Community Planning Budget 2021/22.

**315. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2022**

**Decision**

The Committee noted the Forward Work Programme 2022 which would be further updated as appropriate.

**316. NOTICE OF MOTION**

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved as follows:-

"Committee asks the relevant officers to:-

- (a) engage with the Dalgety Community Trust to investigate the feasibility of the Trust's concept of a Community Hub, being a replacement for the existing Community Centre, to the stage where it's sufficiently "shovel ready" to potentially qualify for future government funding;
- (b) keep members informed of progress".

**Decision**

The motion was unanimously agreed.

**317. NOTICE OF MOTION**

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved as follows:-

"Committee requests a report detailing what options have been considered, including, for example, a narrowing of the entrance to the area, and what future planned work has been identified to address the casual stopping and parking by visiting vehicles at all hours of the day and night in Pierhead, North Queensferry".

**Amendment**

Councillor Alice McGarry, seconded by Councillor David Barratt, moved, as an amendment, that the word "requests" after the word "Committee" be replaced with "understands that" and that the following words be added at the end of the motion "is currently being prepared and will be presented to Ward Councillors in the New Year".

Councillor Dempsey/

## 2021 SWFAC 271

Councillor Dempsey, as mover of the motion, accepted the amendment and accordingly the motion was carried with the amended wording.

### **Decision**

Committee understands that a report detailing what options have been considered, including, for example, a narrowing of the entrance to the area, and what future planned work has been identified to address the casual stopping and parking by visiting vehicles at all hours of the day and night in Pierhead, North Queensferry is currently being prepared and will be presented to Ward Councillors in the New Year.

*Councillor Kate Stewart left the meeting during consideration of the above item.*

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**THE FIFE COUNCIL - WEST FIFE AREA COMMON GOOD SUB-COMMITTEE –  
REMOTE MEETING**

**30th November, 2021**

**8.45 a.m. – 9.00 a.m.**

**PRESENT:** Councillors Helen Law (Convener), James Calder, Helen Law,  
Alice McGarry, Tony Orton and Ross Paterson.

**ATTENDING:** Alastair Mutch, Community Manager (South & West Fife),  
Communities and Neighbourhoods; Eleanor Hodgson, Accountant,  
Finance and Corporate Services; and Emma Whyte, Committee  
Officer, Legal and Democratic Services.

**APOLOGY FOR  
ABSENCE:** Councillor Sharon Green-Wilson.

**74. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**75. MINUTE**

The Sub-Committee considered the minute of the meeting of West Fife Area  
Common Good Sub-Committee of 5th October, 2021.

**Decision**

The Sub-Committee agreed to approve the minute.

**76. COMMON GOOD FUNDS UPDATE REPORT 2021/22**

The Sub-Committee considered a report by the Executive Director (Finance and  
Corporate Services) advising members of the current status of the Common Good  
Funds in the area to assist with the decision making process for new applications.

**Decision**

The Sub-Committee noted the contents of the report.

**77. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR  
ASSISTANCE - FALLING UP, FIRE STATION CREATIVE**

The Sub-Committee considered a report by the Head of Communities and  
Neighbourhoods Service seeking approval for an award from the West Fife  
Common Good Sub-Committee to assist with the costs of delivering the Falling  
Up project at Fire Station Creative.

**Decision**

The/

## 2021 WFACG 30

The Sub-Committee agreed to allocate £5,280 from the Common Good Fund towards the project.

### **78. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - THE STABLES, CULROSS**

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Services seeking approval for an award from the West Fife Area Common Good Sub-Committee to assist with the costs of replacing the old gas central heating system at The Stables community hub.

#### **Decision**

The Sub-Committee agreed to allocate £12,000 from the Common Good Fund towards the project.

## Fife Council

### Briefing note for Elected Members

<b>From:</b>	<b>Assets, Transportation &amp; Environment</b>
<b>To:</b>	<b>South West Fife Area Committee Members</b>
<b>Subject:</b>	<b>Parking at The Cairns, Charlestown</b>
<b>Date:</b>	<b>26th January, 2022.</b>
<b>Author and contact for information:</b>	<b>Ian Jones Lead Consultant Network Management, Roads &amp; Transportation Services</b>

### Introduction

South West Fife Area Committee at its meeting on 6<sup>th</sup> October 2021 requested Roads & Transportation Services to provide design options and cost estimates for additional parking to an adoptable standard at The Cairns, Charlestown.

### Options for consideration

There are two options for the provision of additional parking:-

#### **Option1 (see drawing Layout 1 )**

This option provides an additional 18 parking spaces and footway around the proposed parking area. The design impacts on the junction areas of The Cairns to facilitate the additional spaces compared to Option 2.

The estimated cost of Option 1 is £80,000.

#### **Option 2 (see drawing Layout 2 )**

This option provides 16 spaces and is a similar layout to option 1 but does not have a footway adjacent to the proposed parking area or include work at the junction.

The estimated cost of Option 2 is £45,000.

Both options will require planning approval prior to progressing a detailed design.

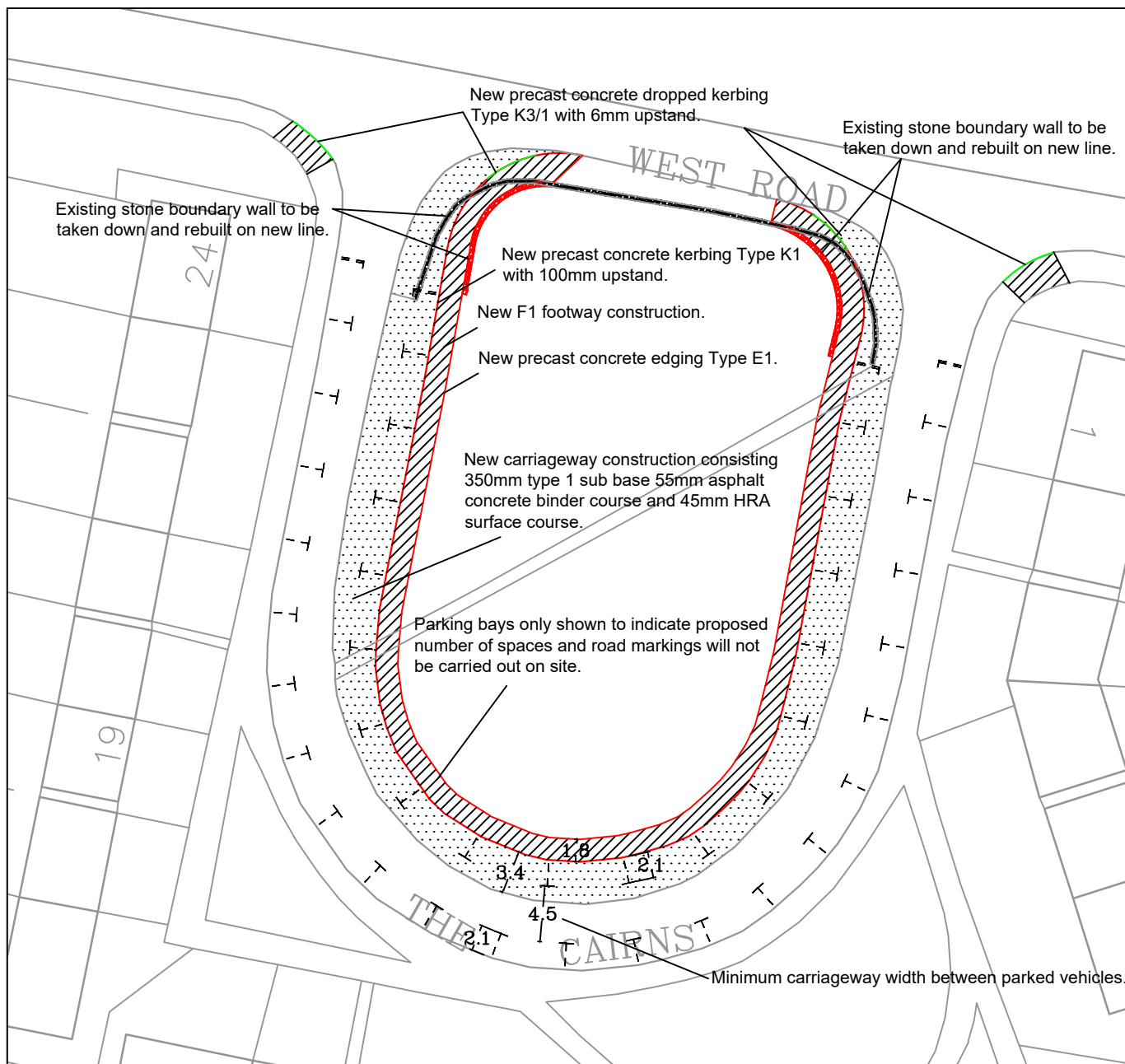
### Conclusion

Although funding is not available from Roads & Transportation Services towards the project, both options are acceptable for adoption to the list of Public Roads for future maintenance and management.

#### Attachments

Drawing, The Cairns Layout 1

Drawing, The Cairns Layout 2



# NOTES :-

- 18 additional parking spaces provided.
- Boundary wall requires to be moved to allow widened junction layout.
- New footway link around parking area.
- Planning consent required to carry out works.
- Parking bays only shown to indicate number of spaces road markings will not be carried out.

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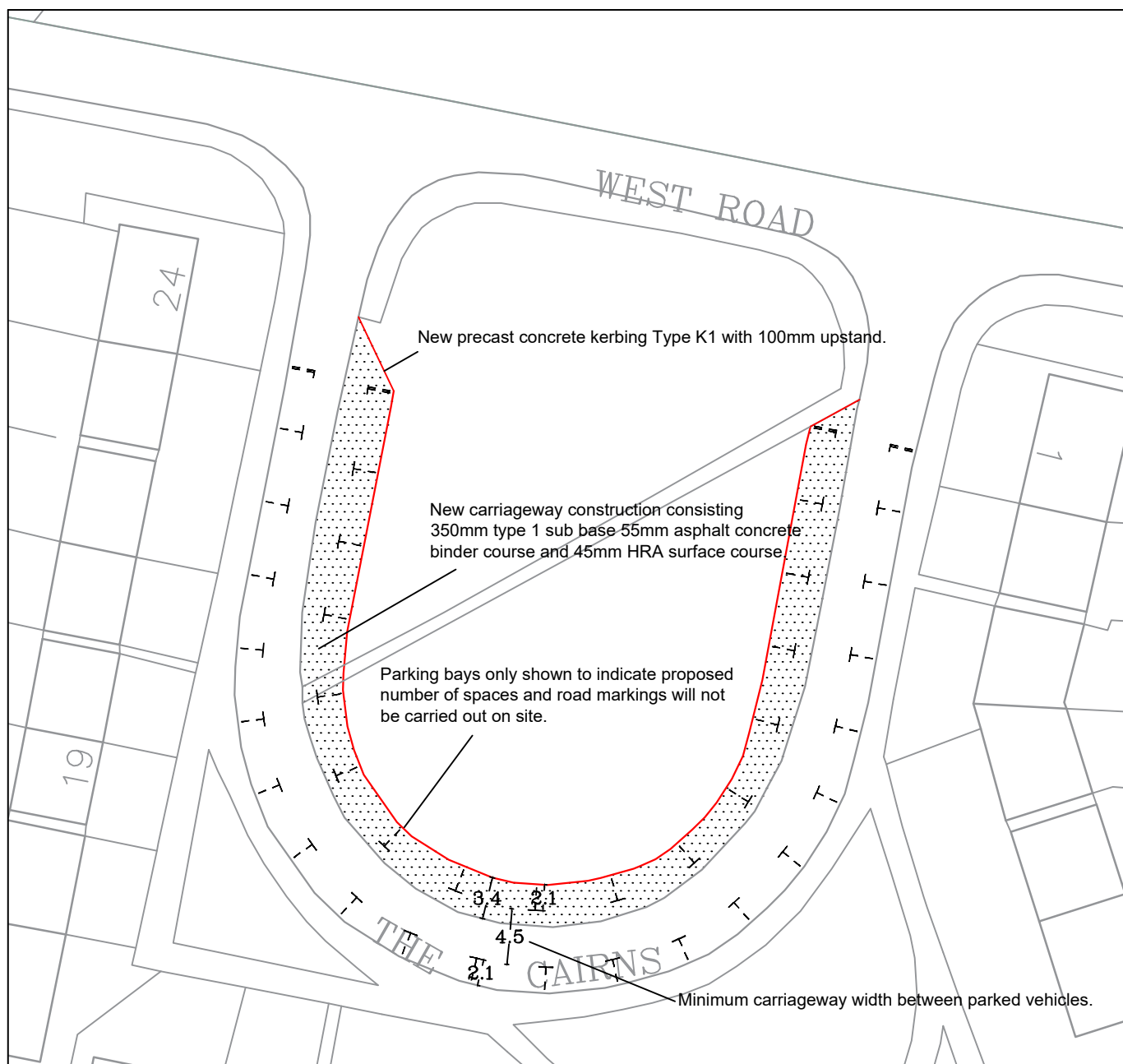
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				DRG No.	Option 1		



ASSETS, TRANSPORTATION  
& ENVIRONMENT

HEAD OF SERVICE - Ken Gourlay

TITLE:  
THE CAIRNS, CHARLESTOWN  
PARKING IMPROVEMENTS


**NOTES :-**

16 additional parking spaces provided.

Planning consent required to carry out works.

Parking bays only shown to indicate number of spaces road markings will not be carried out.

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REV	AMENDMENTS				BY	APP'D	DATE
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				TITLE: <b>THE CAIRNS, CHARLESTOWN PARKING IMPROVEMENTS</b>			
				DATE	Jan 2022	SCALE 1 : 500@ A 4	DRG No. Option 2



2nd February, 2022.

Agenda Item No. 5

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## Local Area Economic Profiles (December 2021)

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Report by: Gordon Mole, Head of Business and Employability Services

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Wards Affected: All Wards

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### Purpose

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The purpose of this report is to provide members with an annual overview of the local economic profile for each of the seven local committee areas using the latest available data. The information presented is intended to provide background and context to Council activity within each locality and help inform Area Committee discussion and decision-making.

### Recommendation(s)

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It is recommended that members:

1. consider and comment on the issues raised from the analysis of the latest available data; and
2. recognise the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union.

### Resource Implications

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There are no resource implications associated with this report.

### Legal & Risk Implications

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There are no specific legal and risk implications associated with this report.

### Impact Assessment

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An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in the attached briefing note and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

### Consultation

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Key officers from within Business & Employability, Legal and Finance have been consulted in the preparation of this overview report.

## 1.0 Background

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- 1.1 Appendix 1 to this report provides the local economic profiles for each of the Council's seven local committee areas using latest available data as of December 2021.
- 1.2 The profile is based upon a range of economic data published on a regular and systematic basis by reliable sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of economic data means that these latest figures provide the first real opportunity to assess the initial combined impact of the Covid-19 pandemic (from the start of March 2020 onwards) and the subsequent UK exit from the European Union (from 31st December 2020) on Fife's local economy.
- 1.4 The area profiles and Fife-wide economic analysis inform a range of strategic planning activities including the Strategic Assessment and Local Outcome Improvement Plan (Plan4Fife); local community planning; and the Fife Economy Strategy. The data also provides members with context and background on policy development and impact.

## 2.0 Wider Economic Perspective

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- 2.1 The 2020 global Covid-19 pandemic has had an unprecedented economic impact, the full scale of which has still to fully emerge. The 2021 UK departure from the European Union has also had effects on the national and local economy.
- 2.2 Government support has so far helped to mitigate the immediate impact on businesses. Despite concerns of a significant potential spike, unemployment has remained stable at around pre-Covid levels following the closure of the UK government Coronavirus Job Retention Scheme (CJRS, or furlough scheme) and Self-Employment Income Support Scheme (SEISS) at the end of September 2021.
- 2.3 The economic impact of Covid-19 and business recovery has, to date, been uneven. From a positive perspective, the demand for Fintech services has increased as online retail has thrived. Manufacturing has demonstrated a high degree of resilience and adaptability during the crisis. Construction has bounced back quickly, bolstered by accelerated investment in infrastructure; although the availability of materials and labour has become problematic and material costs have increased. Transportation and Storage services are also in particularly high demand but have been hindered by a shortage of HGV drivers and unprecedented global shipping costs resulting from international supply chain disruption and the combined impact of Covid and additional measures arising from the UK's exit from the European Union.
- 2.4 The high proportions of employment within the public sector and health and social care sector in Fife have protected the jobs of many residents in the region, many of whom are working from home. However, there are longer-term concerns regarding fatigue and mental and physical health and wellbeing among these employees.
- 2.5 Further high-profile failures within the high street retail sector (particularly fashion retail) are having a major impact on town and city centres, although the crisis has prompted a welcome rejuvenation in local town centre trading.
- 2.6 The biggest impact, however, has undoubtedly been felt by the tourism and hospitality sectors. Ongoing changes around restrictions to trading, travel and social distancing (which have tended to come during the winter season) have continued to offset shorter-lived periods of recovery seen during the summer months. The situation has similarly impacted the entertainment, sports, leisure and culture sectors.

- 2.7 Inflation is increasing sharply and is predicted to hit a 30-year peak of around 5.5% in mid-2022. As a result, the Bank of England required to raise interest rates from 0.1% to 0.25% in December 2021; the first increase in more than 3 years. The AA reported that average consumer prices for petrol and diesel hit all-time record highs in November. Energy cost inflation and the major changes to the supply of energy, with a total of 24 suppliers having collapsed since the start of September following a spike in wholesale gas prices. Rail users in Scotland are facing the largest fare rise in nearly a decade with both peak and off-peak fares set to increase by 3.8% from 24th January, 2022 and Fife rail users also facing a significant cut in some local and national services.

### **3.0 Local and Regional Developments**

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- 3.1 Work on the Council's Reform & Recovery Programme at the end of 2020 included engagement with members on the development of action plans focussing on Leading Economic Recovery; Addressing the Climate Emergency; Tackling Poverty; and Community Wealth Building (CWB).
- 3.2 The subsequent report to the Policy and Co-ordination Committee on 4th March, 2021 approved implementation of short-term Leading Economic Recovery Action Plan aimed at tackling the immediate impact of the Covid-19 pandemic on Fife businesses and local economy.
- 3.3 This work subsequently helped to inform the 2021 refresh of the Plan4Fife and review of governance and delivery arrangements from strategic partnership level through to new people and place leadership forums to support effective delivery moving forward. The new 'Recovery & Renewal: Plan4Fife 2021-24 Update' was published in August 2021.
- 3.4 Revised Fife Partnership governance arrangements have seen the establishment of a new Leading Economic Recovery Board; Addressing Climate Emergency Board; and a Tackling Poverty & Preventing Crisis Board; and an overarching Reform & Recovery Leadership Group that also oversees cross-cutting delivery of the Community Wealth Building agenda.
- 3.5 A 12-month progress update on delivery of the current LER Action Plan is currently being collated and will be reported to the LER Board and Economy, Tourism, Strategic Planning and Transportation Sub-Committee in early 2022.
- 3.6 Work is also ongoing in relation to regional economic partnership arrangements; in particular, the further development of action plans supporting the Edinburgh & South-East Scotland Regional Prosperity Framework.
- 3.7 In addition, the Scottish Government's new National Strategy for Economic Transformation is expected to be published in the New Year.
- 3.8 These developments at local, regional and national level will subsequently help to inform a refresh of the Fife Economic Strategy during 2022, after the postponement of the scheduled review in 2021 due to the major economic uncertainties resulting from the combined impact of the Covid-19 pandemic and UK exit from the European Union.

### **4.0 Headline Issues & Opportunities: South & West Fife**

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- 4.1 The employment rate in South and West Fife (62.8%) is considerably lower than the Fife and Scottish averages; with male employment (67.3%) significantly higher than the female employment rate (58.9%).

- 4.2 South and West Fife has the highest economic inactivity rate (35.2%) in the region; over 10 percentage points higher than the Fife and Scottish averages.
- 4.3 The claimant rate in South and West Fife (3.4%) is the second lowest in Fife, but has seen the third highest increase between 2019 and November 2021 (+0.7%; +229 claimants).
- 4.4 The proportion of the working age population in South and West Fife with no qualifications (7.4%) is above the Fife average.
- 4.5 The Dunfermline and West Fife UKPC has the highest workplace median weekly earnings in Fife (£632.30), higher than the figures for Fife and Scotland as a whole.
- 4.6 The number of jobs in South and West Fife fell from 17,000 in Sept 2019 to 16,000 in Sept 2020, a decrease of 1,000 jobs (-5.9%).
- 4.7 Despite a slight increase in the past year, Inverkeithing has the lowest percentage of vacant units of the Fife town centres surveyed (9.4% in 2021). The percentage of vacant units in Kincardine town centre has improved markedly to 16.7% in 2021.

[Note: UKPC = UK Parliamentary Constituency; SPCA = Scottish Parliamentary Constituency Area]

## List of Appendices

1. Local Area Economic Profiles Report (Dec 2021)

## Background Papers

- [Leading Economic Recovery Action Plan Report](#) (4<sup>th</sup> March 2021)
- [Leading Economic Recovery Action Plan: Progress Update Report](#) (9<sup>th</sup> Sept 2021)
- [Recovery & Renewal: Plan for Fife 2021-2024 Update \(17<sup>th</sup> Aug 2021\)](#)
- [Fife's Economic Strategy 2017-2027 \(March 2017\)](#)
- FC Briefing Note: UK Government Autumn Budget Statement (27<sup>th</sup> Oct 2021)
- FC Briefing Note: Scottish Government 2022-23 Budget Statement (9<sup>th</sup> Dec 2021)

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Email: [Peter.Corbett@fife.gov.uk](mailto:Peter.Corbett@fife.gov.uk)

## Introduction

This profile provides an overview of the characteristics and performance of Fife's labour market and business base, in particular for the period following the early stages of the Covid-19 pandemic. It also provides a summary of key economic developments and business support activity carried out by Fife Council in 2020/21. The profiles are based on a range of publicly available socio-economic data. Whilst much of the data has a time lag, the data presented are the most up-to-date available at the time of writing.

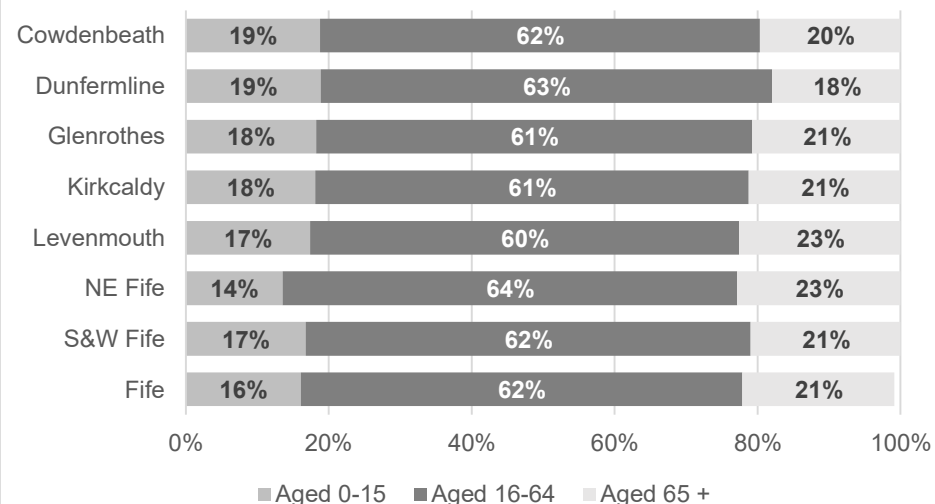
Unless otherwise stated, the data is broken down to the areas covered by each of Fife Council's seven [Local Area Committees](#).

## Population

**Figure 1: Mid-2020 Population Estimates; Fife and Local Area Committee Geographies**

Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
41,491	59,943	49,871	60,417	37,722	75,557	49,129	<b>374,130</b>

**Figure 2: Population Structure**



Around 374,130 people live in Fife, 6.8% of Scotland's population (Figure 1).

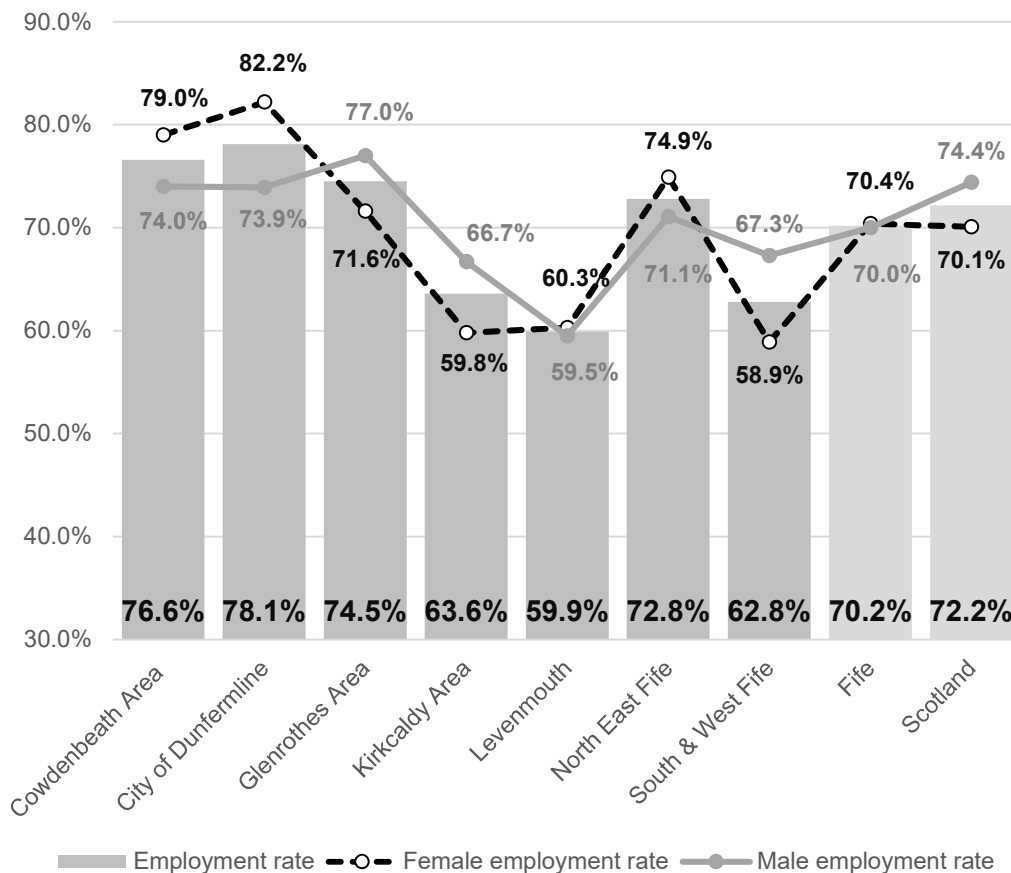
Looking at the population structure of Fife and its committee areas (Figure 2):

- Levenmouth has the smallest proportion of people of working age (aged 16 to 64 years) (60%).
- North East Fife and Levenmouth have the highest proportions of people aged over 65 (23%) whilst Dunfermline has the lowest (18%).
- North East Fife has the largest proportion of people who are of working age (64%), and the lowest proportion of children (14%).

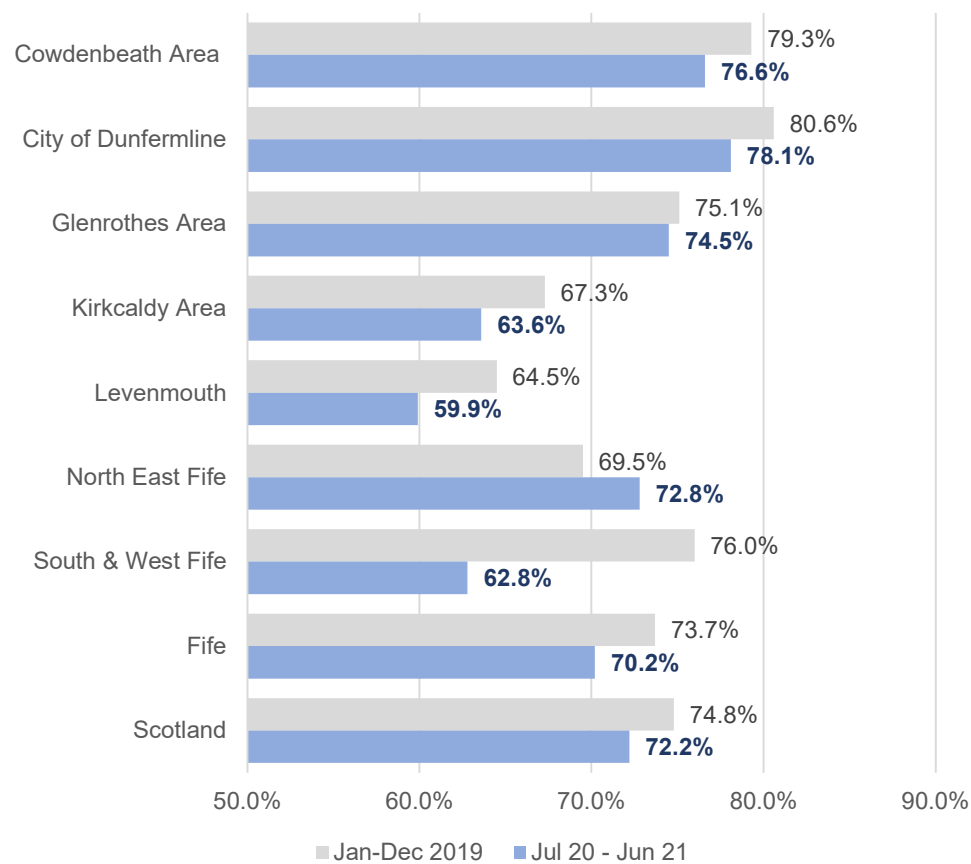
Source: Mid-2020 Electoral Ward Population Estimates, National Records of Scotland.

## Employment

**Figure 3: Employment Rates, Jul 2020- Jun 2021**



**Figure 4: Employment Rate Change 2019-2021**



### Latest Employment Rates:

Dunfermline's employment rate\* (78.1%) is the highest in Fife and significantly above the rate for Scotland as a whole (72.2%) (Figure 3).

The employment rates in the Kirkcaldy and South & West Fife areas and Levenmouth are considerably lower than the Fife and Scottish averages. Levenmouth has the lowest employment rate of all the committee areas in Fife (59.9%).

In the Cowdenbeath area, Dunfermline and North East Fife, the female employment rate is higher than the male, whilst in the Glenrothes, Kirkcaldy and South & West areas, the male employment rate is significantly higher than the female (Figure 3).

### Employment Rate Change:

Between 2019 and 2021, employment rates fell in almost all parts of Fife as a result of the impact of the Covid-19 pandemic (Figure 4). Fife's employment rate fell from 73.7% in 2019 to 70.2% in 2021 meaning that approximately three in ten of the region's working age population were unemployed or economically inactive (see sections below).

The highest falls were seen in South & West Fife (-13.2 % points), Levenmouth (-4.6 % points) and Kirkcaldy (-3.7 % points).

North East Fife was the only area to see an increase in its employment rate to above the 2019 pre-pandemic level.

Source: ONS Annual Population Survey, Jul 2020 - Jun 2021.

Note: \*employment rate = % of the working age populations (aged 16-64) who are in employment.

## Unemployment

**Figure 5: Unemployment in Fife, Scotland and the UK**

Period	Fife (Numbers)	Fife (%)	Scotland (%)	GB (%)
Jan 2019 to Dec 2019	7,300	4.1%	3.3%	3.9%
Jan 2020 to Dec 2020	8,600	4.9%	4.3%	4.7%
Jul 2020 to Jun 2021	8,700	5.1%	4.7%	5.0%

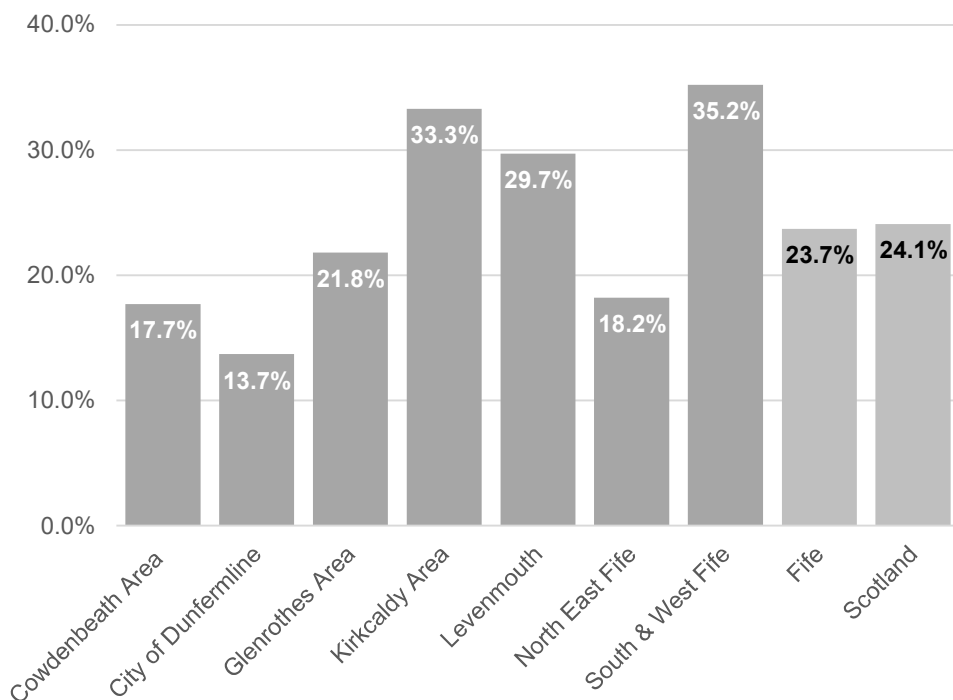
The latest unemployment figures for Fife are for the 12 months to June 2021, before the furlough scheme ended on 30 September 2021.

Between 2019 and 2021, Fife's unemployment rate increased from 4.1% to 5.1% as an estimated additional 1,400 people became unemployed.

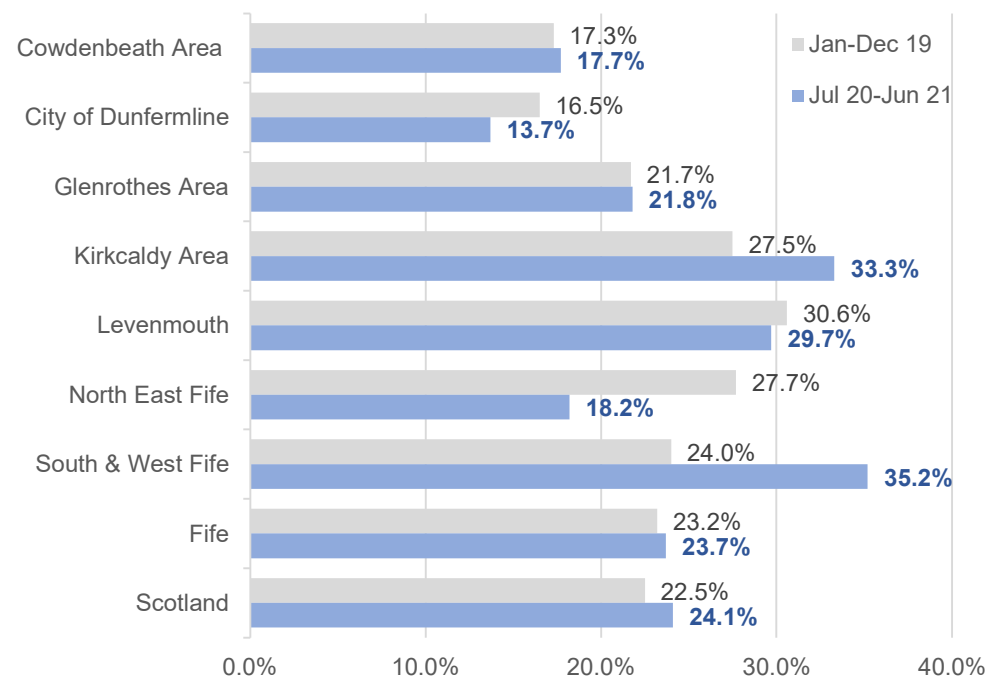
Source: ONS Annual Population Survey, July 2020-June 2021. Note: Numbers and % are for those aged 16 and over. % is a proportion of economically active. Unemployment figures are not shown below the Fife level as sample sizes are too small for reliable estimates.

## Economic Inactivity

**Figure 6: Proportion of the working age population who are economically inactive, Jul 2020 - Jun 2021**



**Figure 7: Change in the proportion of the working age population who are economically inactive, 2019-2021**



Four committee areas have economic inactivity rates that are lower than the Fife and Scottish averages – Cowdenbeath, Dunfermline, Glenrothes and North East Fife (Figure 6).

South and West Fife has the highest economic inactivity rate (over 10 percentage points higher than the Fife and Scottish averages) followed by Kirkcaldy.

Between 2019 and 2020/2021, South and West Fife and Kirkcaldy both saw increases in the proportion of their populations who were economically inactive. North East Fife and Dunfermline saw inactivity rates fall (Figure 7).

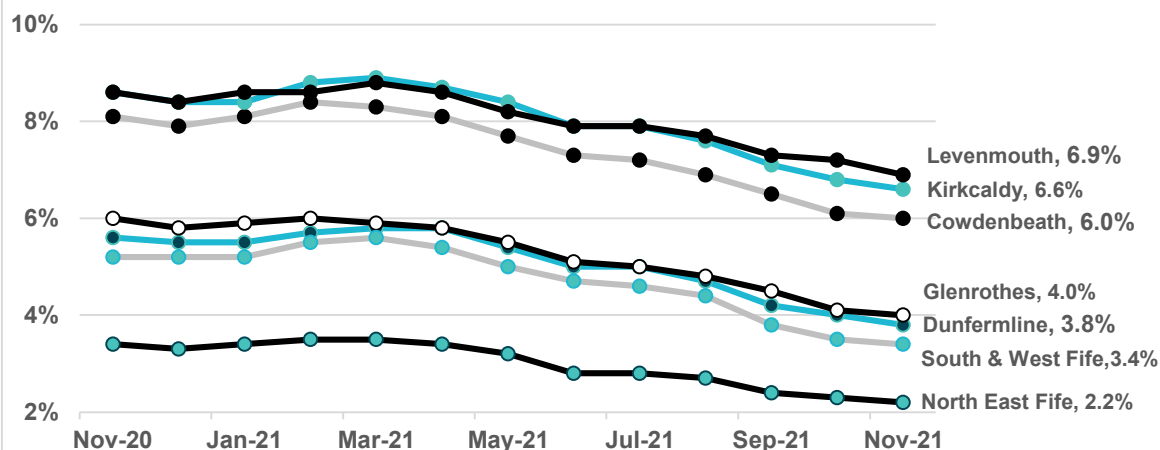
Source: ONS Annual Populations Survey, Jun 2020 – Jul 2021.

Note: economically inactive is defined as people who are neither in employment nor unemployed (ie not seeking work).



## People Claiming Out-of-work Benefits

**Figure 8: Claimant rates – Fife Area Committees, Nov 2020-Nov 2021**



North East Fife has the lowest claimant rate of all the area committees (Figure 8).

Levenmouth and Kirkcaldy have the highest claimant rates; this has been the case for some time.

All claimant rates in Fife increased significantly in 2020 and remained considerably higher than pre-pandemic levels until they started to fall in April 2021.

The latest rates (November 2021) are around one percentage point higher than in 2019 with just over 1,500 more people claiming out-of-work benefits. The difference is highest in Kirkcaldy and lowest in Glenrothes (Figure 9).

Source: ONS Claimant Count.

Note: the Claimant Rate is the percentage of working age (16-64yrs) residents claiming out-of-work benefits.

**Figure 9: Claimant count and rate change 2019 to November 2021**

Area Committee	2019 Average		November 2021		Difference	
	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count
Cowdenbeath	5.1%	1,328	6.0%	1,545	+0.9%	+217
Dunfermline	3.3%	1,213	3.8%	1,415	+0.5%	+202
Glenrothes	3.6%	1,108	4.0%	1,215	+0.4%	+107
Kirkcaldy	5.5%	2,002	6.6%	2,415	+1.1%	+413
Levenmouth	6.4%	1,450	6.9%	1,570	+0.5%	+120
North East Fife	1.7%	762	2.2%	1,035	+0.5%	+273
South & West Fife	2.7%	836	3.4%	1,065	+0.7%	+229
<b>All Fife</b>	<b>3.8%</b>	<b>8,753</b>	<b>4.5%</b>	<b>10,335</b>	<b>+0.8%</b>	<b>+1,582</b>

## Occupational Skills

The Kirkcaldy Area and South & West Fife have the highest proportions of people employed in elementary occupations.

The Glenrothes Area has a higher-than-average proportion of people employed in lower-middle skilled jobs with over 40% of jobs in these occupations. This is the highest rate of employment in these occupations of Fife's committee areas.

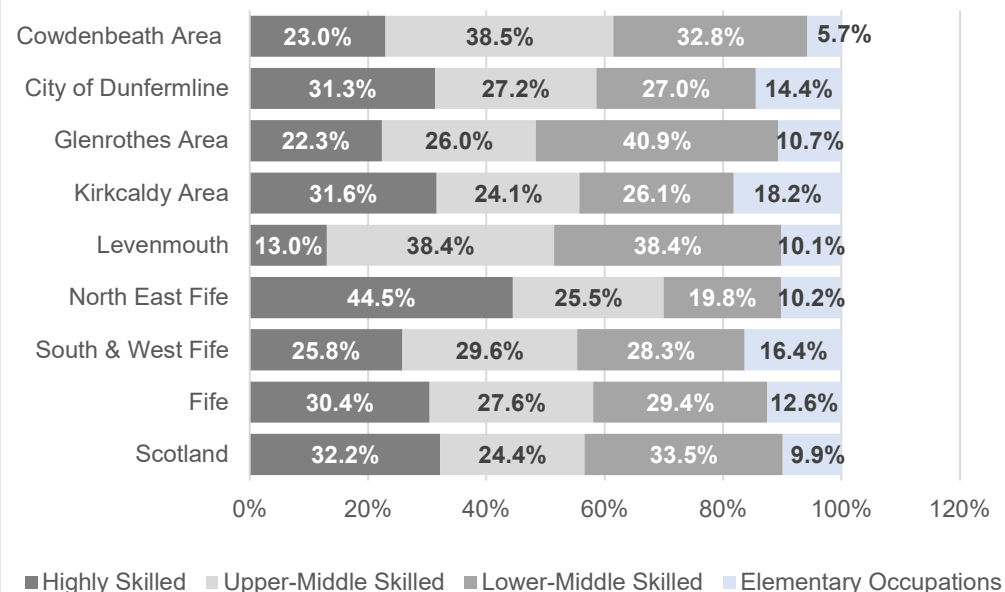
Levenmouth has a significantly lower proportion of people employed in high skilled jobs such as managers, directors and professionals than Fife and Scotland as a whole, and the lowest proportion of all of Fife's committee areas (13%).

North East Fife has the highest rate of employment of the Fife area committee areas in high skilled jobs (44.5%).

Source: ONS Annual Population Survey, Jan-Dec 2020.

Note: High Skills: managers, directors, senior officials & professional occupations; Medium-High Skills: associate professional & technical & skilled trade occupations; Medium-Low Skills: admin, secretarial, caring, leisure, sales & customer service occupations & process, plant & machine operatives; Elementary: elementary trades, admin & service occupations.

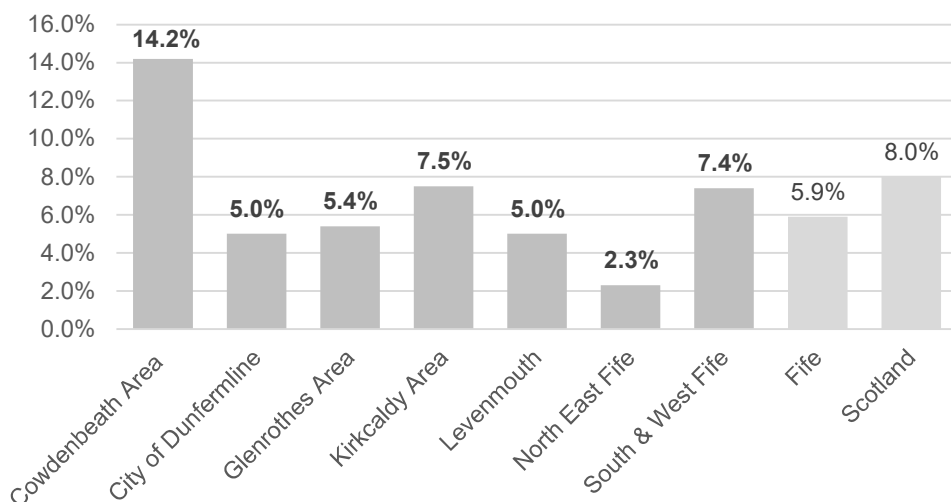
Figure 10: Employment by Occupation, Jan-Dec 2020



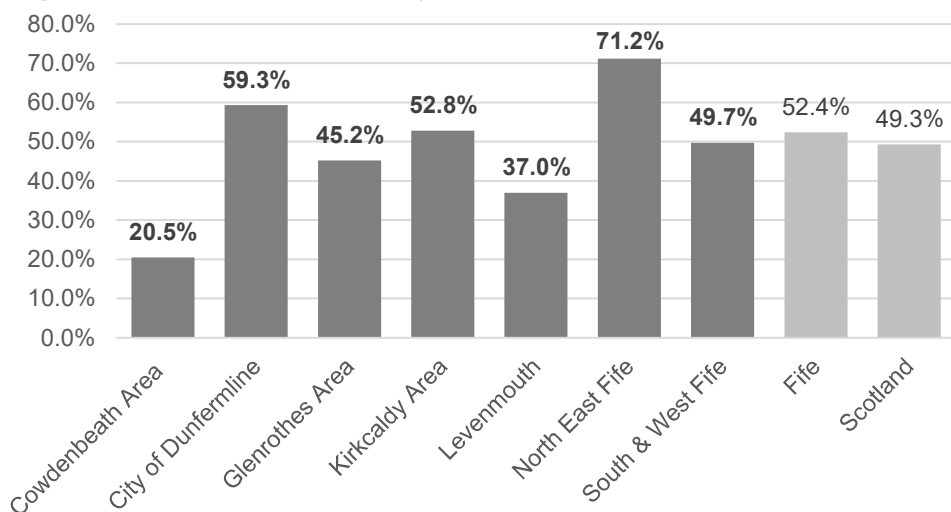
## Qualifications & Skills of Population

Figure 11: Qualifications by Age; Fife 2017-2020	2017	2018	2019	2020
<b>% with NVQ4+ - aged 16-64</b>	<b>44.9%</b>	<b>44.0%</b>	<b>43.3%</b>	<b>51.3%</b>
% with NVQ4+ - aged 16-24	38.2%	22.3%	25.0%	35.4%
% with NVQ4+ - aged 25-49	54.4%	51.6%	50.6%	62.9%
% with NVQ4+ - aged 50-64	35.4%	44.7%	42.6%	44.1%
<b>% with no qualifications (NVQ) – aged 16-64</b>	<b>7.3%</b>	<b>8.2%</b>	<b>7.3%</b>	<b>5.9%</b>
% with no qualifications (NVQ) - aged 16-24	5.0%	8.8%	6.8%	5.0%
% with no qualifications (NVQ) - aged 25-49	5.4%	5.9%	5.6%	4.4%
% with no qualifications (NVQ) - aged 50-64	11.2%	11.1%	9.7%	8.6%

**Figure 12: Proportion of 16-64 year olds with No Qualifications**



**Figure 13: Proportion of 16-64 year olds Qualified to NVQ4 or above**



### 2017-2020 Trend:

The qualifications of Fife's working age population remained similar between 2017 and 2019, but showed significant improvement between 2019 and 2020, when the proportion of those aged 16-64 with a NVQA4 or higher qualification increased from 43.3% to over 50% and the proportion with no qualifications fell from 7.3% to 5.9% (Figure 11).

The 50-64 age group has seen a consistent improvement in qualifications since 2017.

### Qualifications by Committee Area:

Cowdenbeath has a significantly higher proportion of its working age population with no qualifications (14.2%) than Scotland and Fife as a whole (8.0% and 5.9% respectively), and the highest proportion of all Fife's committee areas. The area also has the lowest proportion of people who are qualified to NVQ4 or above (20.5%) (Figures 12 & 13).

Kirkcaldy and South & West Fife also have higher proportions of their populations with no qualifications than Fife overall, while Levenmouth and Glenrothes have lower rates qualified to NVQ4 or above.

North East Fife has the lowest percentage (2.3%) of its working age population with no qualifications out of all the committee areas in Fife.

North East Fife also has the highest proportion (71.2%) of people qualified to NVQ4 or above.

Source: ONS Annual Population Survey, Jan-Dec 2020.

Note: these estimates should be viewed with caution due to small sample sizes.

Data for 2021 is not available until April 2022.

## School Leaver Destinations and Attainment

**Figure 14: School Leaver Destinations and Attainment 2019-20**

	Fife	Scotland
Percentage of school leavers achieving a positive initial destination*	91.9%	93.3%
Percentage of school leavers achieving a positive follow-up destination*	90.0%	92.2%
Percentage of school leavers achieving 1+ SCQF Level 5 or better	79.6%	85.7%
Percentage of school leavers achieving 1+ SCQF Level 6 (Higher) or better	56.5%	63.9%

91.9% of Fife's 2019/20 school leavers achieved a positive initial destination and 90.0% achieved a positive follow-up destination\*.

These figures were lower than Fife's 2018/19 school leavers, 94.4% of whom achieved a positive initial destination and 91% a positive follow-up destination and were the lowest rates since 2012/13.

The choices and opportunities available to pupils leaving school last year were impacted by the Covid-19 pandemic.

Whilst the rate also fell in Scotland as a whole, the fall was not as great, meaning that the gap between the Fife and Scottish rates has widened.

The percentages of 2019/20 school leavers achieving at least one SCQF Level 5 or 6 are below the figures for Scotland as a whole and were lower than those for Fife's 2018/19 school leavers.

Source: Scottish Government, Summary Statistics for Attainment and Initial and Follow-up Leaver Destinations No 3, 2021 Editions.

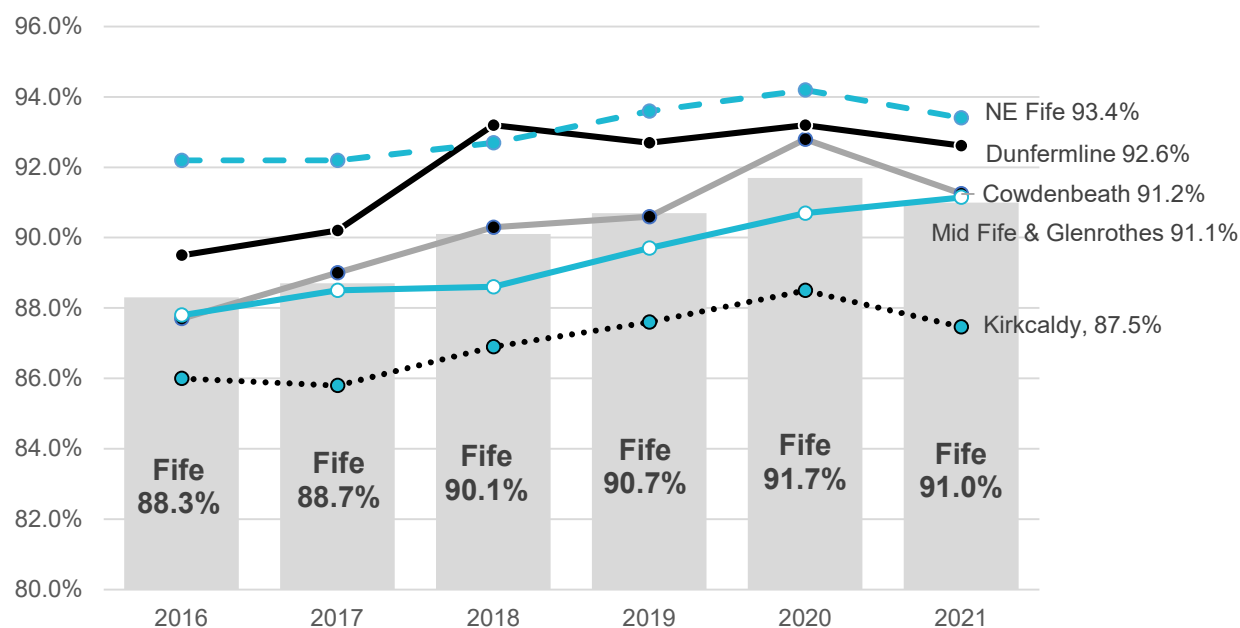
Note: \* A young person is deemed to be in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work (work includes volunteering).

## Annual Participation Measure for 16-19 Year Olds

**Figure 15: Percentage of 16–19 year olds participating in education, training or employment 2016-2021, Fife and Scotland**

Year	Fife					Scotland				
	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds
2016	88.3%	98.6%	93.5%	84.8%	77.0%	90.4%	98.7%	93.9%	88.0%	81.7%
2017	88.7%	98.9%	91.7%	86.8%	78.3%	91.1%	98.8%	90.4%	88.9%	83.4%
2018	90.1%	98.7%	93.5%	86.8%	82.3%	91.8%	98.9%	94.6%	89.9%	84.5%
2019	90.7%	99.1%	93.6%	88.2%	82.2%	91.6%	99.0%	94.8%	89.1%	83.9%
2020	91.7%	98.6%	94.5%	89.6%	84.1%	92.1%	99.0%	95.0%	90.4%	84.1%
2021	91.0%	99.0%	92.6%	87.1%	85.0%	92.2%	99.1%	94.3%	89.4%	85.4%

**Figure 16: Percentage of 16-19 year olds participating in education, training or employment 2016-21; by Scottish Parliamentary Constituency**



Fife saw the proportion of its 16-19 year olds participating in education, training or employment increase steadily from 88.3% in 2016 to 91.7% in 2020, before the rate fell slightly (by 0.7 percentage points) in 2021 (Figure 15).

All parts of Fife had seen participation increase between 2016 and 2020, and all saw participation fall between 2020 and 2021, apart from Mid Fife and Glenrothes.

The largest increases in participation between 2016 and 2020 were in the 18 and 19 year age groups (Figure 15).

Between 2020 and 2021, the participation rate increased for 16 and 19 year olds, but fell for 17 and 18 year olds (Figure 15).

Source: Skills Development Scotland, Annual Participation Measure of 16-19 year olds in Scotland, 2021.

## Fife Council's Culture of Enterprise Programme

**Figure 17: Participation in Fife Council's Culture of Enterprise (CoE) Programme, 2020/21**

	<b>Cowdenbeath Area</b>	<b>City of Dunfermline</b>	<b>Glenrothes Area</b>	<b>Kirkcaldy Area</b>	<b>Levenmouth</b>	<b>North East Fife</b>	<b>South &amp; West Fife</b>	<b>Fife</b>
Number of school engagements	2	3	2	2	1	2	2	<b>14</b>
Number of businesses engaged with schools	0	0	2	1	1	1	0	<b>5</b>
Number of pupils participating in CoE activities 2020/21	3,507	11,360	1,130	873	778	3,309	1,191	<b>22,148</b>
<i>Number of pupils participating in CoE activities 2019/20</i>	<i>1,185</i>	<i>963</i>	<i>2,429</i>	<i>879</i>	<i>405</i>	<i>134</i>	<i>141</i>	<b><i>6,136</i></b>

Dunfermline had more school pupils than any other committee area engaging in Fife Council Culture of Enterprise programmes, followed by Cowdenbeath and North East Fife.

In most parts of Fife there was a significant increase in the number of pupils participating in 2020/21 compared with 2019/20 due to the delivery of virtual/non-contact activities such as the virtual coding academy which saw a substantial uptake in schools and is expected to grow further this year. Covid restrictions did however result in fewer schools and businesses engaging in the programme and the number of pupils engagements falling in the Glenrothes and Kirkcaldy areas.

Source: Fife Council – Economic Development.

## Earnings

Resident earnings represent the earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live in the area.

Dunfermline & West Fife has the highest workplace earnings and North East Fife the highest resident earnings.

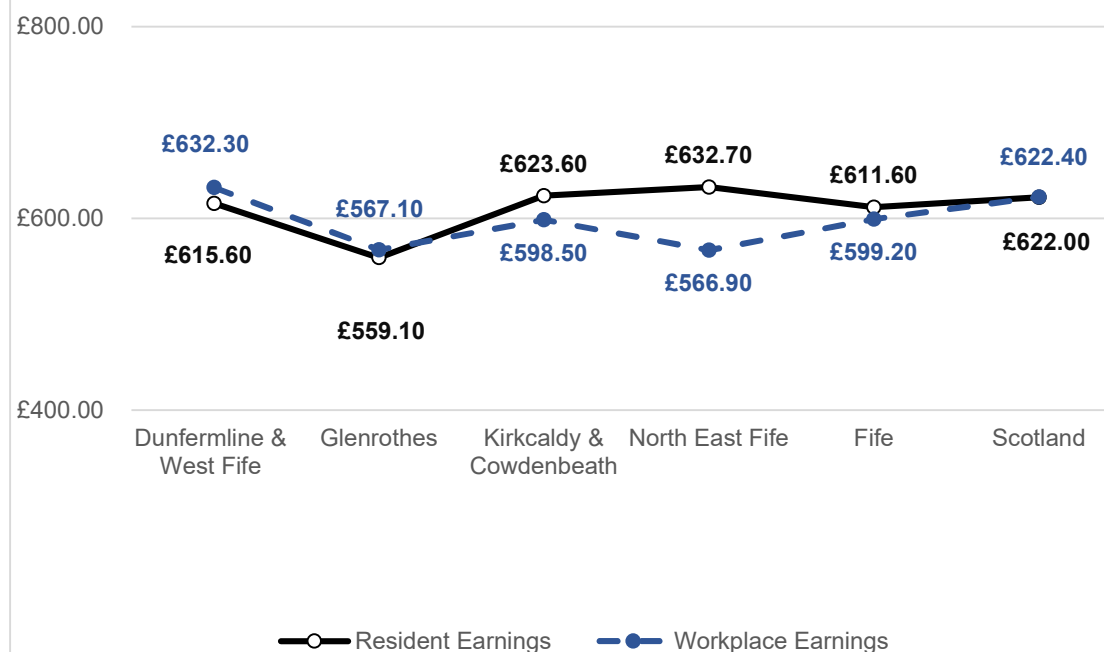
Glenrothes has the lowest resident earnings in Fife and North East Fife the lowest workplace earnings. North East Fife workplace earnings are £65.80 lower than its resident earnings.

Source: ONS Annual Survey of Hours and Earnings.

Areas: UK Parliamentary Constituencies.

Note: These estimates have not been compared with previous years and should be viewed with caution. Estimates for 2020 and 2021 include furloughed employees and are based on actual payments made to the employee from company payrolls, and the hours on which this pay was calculated, which in the case of furloughed employees are their usual hours. Both the 2020 and 2021 ASHE surveys saw lower response rates than usual. As the data is based on PAYE it does not include the self-employed.

Figure 18: Median Weekly Earnings, April 2021



## Business Base & Key Sectors

### Number and Size of Businesses

**Figure 19: Number of Enterprises 2021; Scottish Parliamentary Constituency Areas (SPCAs), Fife, Scotland**

	Cowdenbeath SPCA	Dunfermline SPCA	Kirkcaldy SPCA	Mid Fife & Glenrothes SPCA	North East Fife SPCA	Fife	Scotland
Number of Enterprises March 2021	1,760	1,970	1,820	1,620	2,465	9,535	175,400
Percentage of Fife Total	18.5%	20.7%	19.1%	17.0%	24.8%	-	-
Change 2020-2021	-170	-50	-85	-10	-45	-365	-2,295
Percentage Change 2020-2021	-8.8%	-2.5%	-4.5%	-0.6%	-1.9%	-3.7%	-1.3%

#### Change in Number of Businesses 2020-2021:

Between March 2020 and March 2021, the number of businesses in Fife fell by 365 or -3.7%. This followed a period of sustained growth since 2015. The number of businesses fell in all of Fife's SPCAs. Cowdenbeath SPCA saw the largest fall (170 businesses or -8.8%); Mid-Fife and Glenrothes had the smallest fall (10 fewer businesses or -0.6%) followed by North East Fife (45 fewer businesses or -1.9%).

The highest decrease in numbers (-350 businesses) was within the micro (0-9 employees) size band. Cowdenbeath, Dunfermline and North East Fife all saw a fall in the number of medium-sized businesses (Figure 20).

Source: ONS UK Business Counts, 2021.

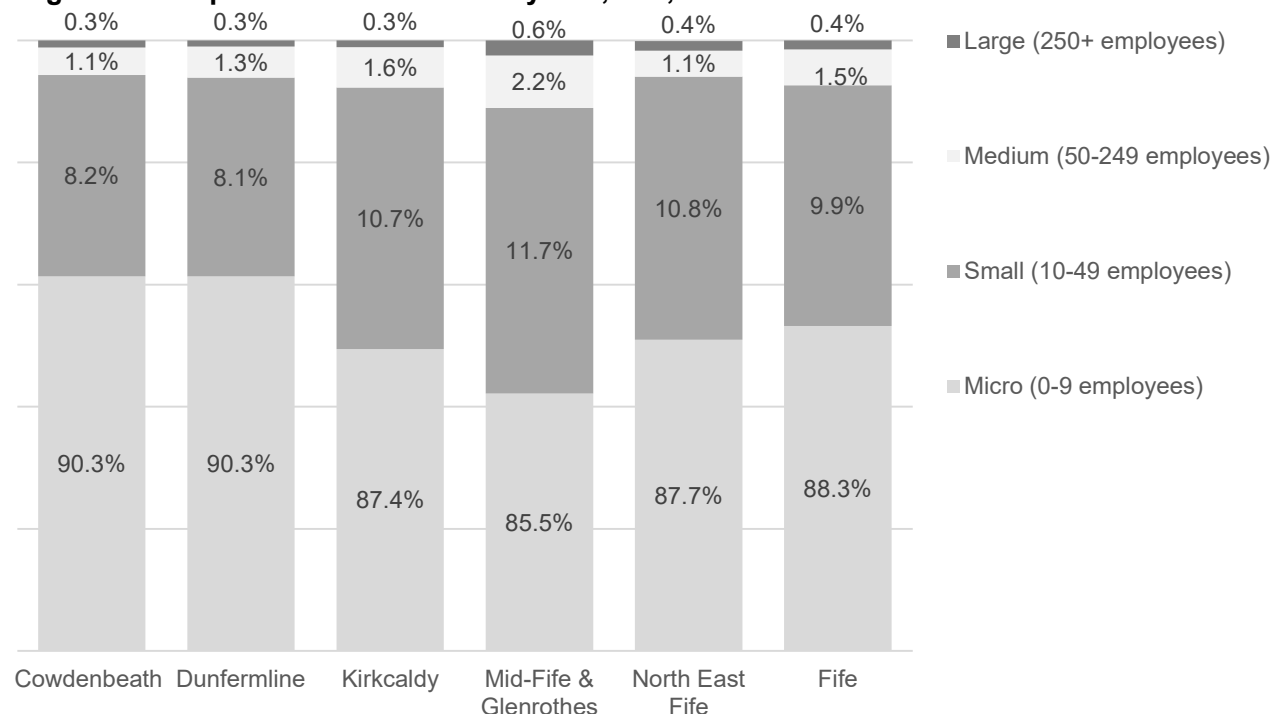
Note: The number of enterprises registered for VAT and/or PAYE that were live on 12 March 2021. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are round to the nearest zero or 5, all zeros are not necessarily true zeros and numbers below 10 should be viewed with caution.



**Figure 20: Change in the number of enterprises by Scottish Parliamentary Constituency Area (SPCA) and Size 2020-2021**

	Cowdenbeath SPCA		Dunfermline SPCA		Kirkcaldy SPCA		Mid Fife & Glenrothes SPCA		North East Fife SPCA		Fife	
	2021	Change 2020-21	2021	Change 2020-21	2021	Change 2020-21	2021	Change 2020-21	2021	Change 2020-21	2021	Change 2020-21
Micro (0 to 9 employees)	1,590	-170	1,775	-50	1,590	-70	1,390	-10	2,075	-45	8,420	-350
Small (10 to 49 employees)	145	+5	160	0	195	-15	190	+5	255	+5	940	-10
Medium (50 to 249 employees)	20	-5	25	-5	30	0	35	0	25	-5	140	-10
Large (250+ employees)	5	0	5	0	5	0	10	0	10	0	35	0

**Figure 21: Proportion of businesses by size, Fife, 2021**



#### Businesses by Size:

The Mid-Fife and Glenrothes area has the highest proportions of small, medium, and large businesses followed by Kirkcaldy and North East Fife (Figure 21).

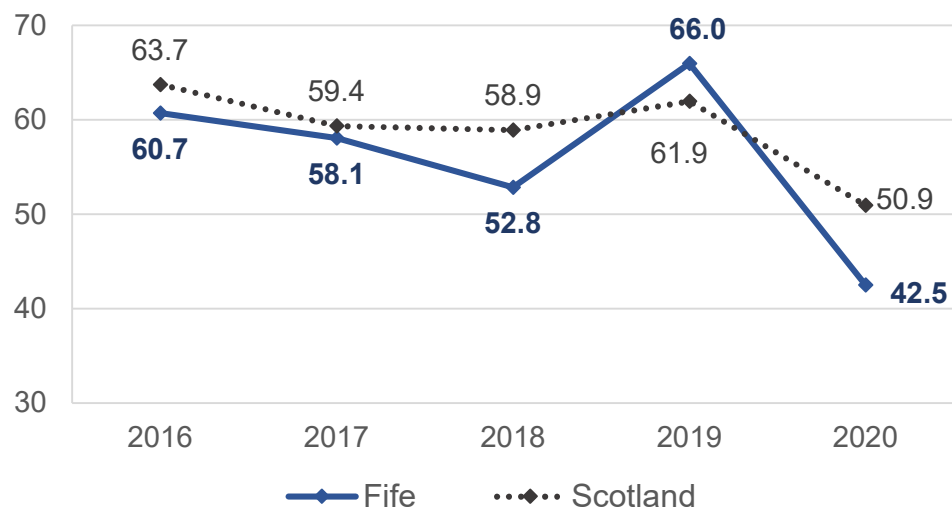
Cowdenbeath and Dunfermline have the highest proportions of micro businesses (90.3%) and smallest proportions of small and medium-sized businesses.

Source: UK Business Counts, 2021.

Note: The number of VAT and/or PAYE registered enterprises that were live on 12 March 2021. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered.

## Business Births

**Figure 22: Business start-ups per 10,000 working age adults (16-64) 2016-2020**



In 2020, both the number of new business start-ups and the business start-up rate in Fife fell.

A total of 985 new businesses started up in 2020, 545 or 35.6% fewer than in 2019 when 1,530 business start-ups were recorded – the highest number recorded in the time-series of these data (which goes back to 2009).

In Scotland as a whole, the number of business births fell by 17.9%.

Fife's start-up rate in 2020 was lower than the rate for Scotland as a whole (Figure 22).

Source: ONS Business Demography, UK (2020). Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

## Business Survival Rates

**Figure 23: Survival of New Start Businesses Born in 2017**

	Percentage of businesses surviving 1 year (to 2018)	Percentage of businesses surviving 2 years (to 2019)	Percentage of businesses surviving 3 years (to 2020)
Fife	91.5%	75.2%	57.4%
Scotland	89.8%	71.5%	55.9%

For each of the first three years after starting up in 2017, Fife's business survival rates were above the Scottish average.

Between 2019 and 2020, the 3-year survival rate of businesses in Fife fell from 59.2% to 57.4%.

Source: ONS Business Demography, UK (2020). Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

## Distribution of Employment

**Figure 24: Number of Jobs in Fife; 2019 and 2020**

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
September 2019	8,000	29,000	25,000	22,000	10,000	23,000	17,000	138,000
September 2020	8,000	27,000	25,000	23,000	9,000	22,000	16,000	133,000
% change 2019-2020	0.0%	-6.9%	0.0%	+4.5%	-10.0%	-4.5%	-5.9%	-3.6%

### Change in Number of Jobs 2019 and 2020:

Fife was one of 23 Scottish Local Authorities which saw an overall fall in jobs (down 5,000 or -3.6%) between September 2019 and September 2020. Scotland as a whole saw a 2.2% decrease.

Within Fife, Dunfermline saw the largest decrease in the number of jobs (down by 2,000 or -6.9%) whilst Levenmouth saw the largest proportionate decrease (down by 1,000 or -10.0%). Decreases were also seen in North East Fife (-1,000 or -4.5%) and South & West Fife (-1,000 or -5.9%), while the Kirkcaldy area saw a 4.5% increase in jobs and the number of jobs remained unchanged in Cowdenbeath and Glenrothes (Figure 24).

### Employment by Sector:

North East Fife has the highest proportion of jobs in Education and Accommodation & Food Services (34.6% and 33.3% of Fife's jobs respectively) (Figure 25).

63.6% of all employment in Public Administration & Defence Activities in Fife is located in the Glenrothes area.

Three quarters of Fife's jobs in Agriculture, Forestry & Fishing\* are located in Levenmouth.

Three quarters of all employment in Financial & Insurance activities in Fife is located in Dunfermline, along with half of Fife's jobs in the Information & Communication sector.

Nearly a third (31.6%) of people in Fife working in the Human Health & Social Work Activities sector are employed in Kirkcaldy.

Source: ONS Business Register & Employment Survey.

Note: \* excludes farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

**Figure 25: Employment by Sector, Fife 2020**

Sector	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
A: Agriculture, forestry & fishing*	10	10	30	20	600	75	45	<b>790</b>
B: Mining and quarrying	0	0	50	20	0	75	30	<b>200</b>
C: Manufacturing	1,000	1,500	4,000	1,250	1,750	1,000	3,000	<b>14,000</b>
D: Electricity, gas, steam & air conditioning	30	10	125	0	0	40	150	<b>400</b>
E: Water supply; sewerage, waste mgmt	25	400	150	75	15	75	200	<b>900</b>
F: Construction	500	1,000	700	1,500	350	1,000	1,250	<b>7,000</b>
G: Wholesale & Retail Trade; Vehicle Repair	1,250	4,500	3,000	4,500	1,250	4,000	2,000	<b>21,000</b>
H: Transportation & Storage	600	2,000	600	1,250	800	500	900	<b>7,000</b>
I: Accommodation & Food Services	350	1,500	1,000	1,250	450	3,000	800	<b>9,000</b>
J: Information & Communication	75	2,250	200	600	35	225	900	<b>4,500</b>
K: Financial & Insurance Services	25	2,250	125	175	40	75	350	<b>3,000</b>
L: Real estate activities	100	250	350	175	75	300	100	<b>1,250</b>
M: Professional, scientific & technical	250	2,000	700	1,250	350	900	1,500	<b>7,000</b>
N: Administrative & support services	250	1,500	700	1,000	400	1,000	900	<b>6,000</b>
O: Public Admin, Defence; Social Security	600	900	7,000	1,000	175	500	800	<b>11,000</b>
P: Education	1,000	2,250	1,500	1,750	900	4,500	1,000	<b>13,000</b>
Q: Human health & social work activities	1,250	4,000	3,000	6,000	1,750	2,500	1,000	<b>19,000</b>
R: Arts, entertainment & recreation	250	450	350	450	175	900	250	<b>3,000</b>
S: Other service activities	175	600	700	400	200	700	350	<b>3,000</b>
<b>Total Employment*</b>	<b>8,000</b>	<b>27,000</b>	<b>25,000</b>	<b>23,000</b>	<b>9,000</b>	<b>22,000</b>	<b>16,000</b>	<b>130,000</b>

**Figure 26: Financial Support Given to Businesses in Fife, 2020/21**

	<b>Cowdenbeath Area</b>	<b>Dunfermline</b>	<b>Glenrothes Area</b>	<b>Kirkcaldy Area</b>	<b>Levenmouth</b>	<b>North East Fife</b>	<b>South &amp; West Fife</b>	<b>Fife</b>
Number of businesses supported	3	13	17	16	5	35	7	<b>96</b>
Value of financial support	£17,000	£20,136	£52,000	£46,000	£5,500	£96,530	£19,500	<b>£256,666</b>
Jobs created as a result of financial support	12	3	17	22	1	53	5	<b>113</b>

Source: Fife Council Economic Development.

**Figure 27: Number of Business Start-Ups supported by Business Gateway Fife, 2020/21**

	<b>Cowdenbeath Area</b>	<b>Dunfermline</b>	<b>Glenrothes Area</b>	<b>Kirkcaldy Area</b>	<b>Levenmouth</b>	<b>North East Fife</b>	<b>South &amp; West Fife</b>	<b>Fife</b>
No. of businesses receiving Expert Help	10	21	11	17	3	16	7	<b>85</b>
No. of businesses accessing business growth services	0	10	5	9	1	5	5	<b>35</b>
No. of Business Gateway-supported start-ups	60	73	93	85	36	101	70	<b>518</b>
No. of jobs created from Business Gateway	66	80	119	128	49	144	90	<b>676</b>
Turnover generated	£1,544,500	£1,963,500	£3,528,800	£3,444,000	£985,000	£5,683,920	£2,756,000	<b>£19,905,720</b>

Source: Business Gateway Fife.

### Support to Businesses:

£256,666 of financial support was given to 96 Fife businesses by Fife Council in 2020/21, support which created 113 jobs (Figure 26). Nearly half (46.9%) of the jobs created were in North East Fife.

Business Gateway Fife supported 518 new business start-ups in 2020/21, helping to create over 676 jobs (Figure 27).

Fife Council and Business Gateway Fife also approved over 6,000 applications to - and paid out over £73 million in grants from - the Scottish Government's Coronavirus Business Support Funds.

### Other Activity:

More than 20 online events were held during this year's **Fife Business Week** from November 1 to 5, attracting 900 registrations from businesses. Among the sessions which proved popular were one by MakeUK about how to engage with the defence sector; a Meet the Buyer event and employment law FAQs for employers. The Meet the Buyer event gave insights to the opportunities for businesses to participate in major programmes like the £200 million Dunfermline Learning Campus project and the £70 million Levenmouth Rail Link project. Hosted by Fife Council's Economic Development and Business Gateway teams under the InvestFife brand, Fife Business Week is designed to support businesses to succeed and flourish.

In April, **Business Gateway Fife** launched a new campaign highlighting the opportunities for people looking to start their own businesses through a series of advertising messages on Fife Council's fleet of refuse collection lorries.

Although there were fewer trade shows due to Covid restrictions, the **Trade Development Programme** supported learning visits to the SubCon Show in Birmingham – the UK's only national subcontracting, advanced manufacturing and technology exhibition - and Turing Fest 2021. Food and drink companies were also assisted to attend virtual shows including Tay Cities EXPO, Scotland's Speciality Food 2021, the Tea Expo Conference in the USA, Taste of Grampian and the Bread & Jam Festival. Videos showcasing Fife food and drink businesses have been produced for use at trade shows and on social media. One film, showcasing Fife's sustainable farming practices, was launched at COP26.

Support was given to the Fife Food network, **Food From Fife**, to create videos promoting careers within the food and drink sector to High School pupils. **A vision for the Food & Drink sector** is being developed in conjunction with the Fife Environmental Partnership which focuses on enabling the sector's transition to net zero through improving local supply chains and supporting food producers and suppliers to create a local food economy.

Businesses have been supported to **upskill and better understand Fife Council's procurement requirements** through virtual Supplier Development Programme events. A cross-border local authority group was formed to look at joint PR and events to help businesses access new markets in the Tayside and Fife area.

Fife College and Fife Council Economic Development launched '**Construction Fife – Skills Innovation**', a programme of growth support and online training courses for Fife's construction companies to enable them to take advantage of opportunities that will come about through Scotland's transition to net zero.

A five-week training programme was delivered to help **young entrepreneurs** start up and expand their businesses.

## Vacant & Derelict Land

**Figure 28: Extent of Vacant & Derelict Land 2020**

Area Committee	Derelict Land (ha)	Vacant Land (ha)	Total Amount of Vacant & Derelict Land (ha)	Proportion of Fife's total Vacant & Derelict Land
Cowdenbeath	43.8	9.0	52.8	7.2%
Dunfermline	8.2	4.3	12.6	1.7%
Glenrothes	109.6	15.3	124.8	17.1%
Kirkcaldy	13.0	33.4	46.3	6.3%
Levenmouth	62.9	10.6	73.6	10.1%
North East Fife	59.6	10.4	70.0	9.6%
South and West Fife	307.0	43.3	350.2	48.0%
Total Fife	604.0	126.3	730.4	100.0%

Source: Fife Council Vacant & Derelict Land Audit 2020 (published 15 June 2021).

In 2020, there were 222 vacant & derelict land (VDL) sites across Fife amounting to 730.37 hectares, 4.8 hectares more than in 2019.

Since 2015/16, Fife Council has been one of five local authorities to receive funding from the Scottish Government's Vacant & Derelict Land Fund (VDLF); in 2021/22, Fife was allocated £1.451 million from the fund. The following are a selection of current/proposed projects supported by the fund:

- Ground remediation/preparation works at the east of the Eden Campus in Guardbridge for the installation of a solar photovoltaic array.
- Making the former Flax Mill at Silverburn Country Park, Levenmouth, wind and watertight.
- Industrial estate regeneration at Hillend (Dalgety Bay), Muiredge and Mountfleurie (Levenmouth), Queensway (Glenrothes) and The Avenue (Lochgelly).
- Site remediation and preparation works for the oil and gas decommissioning facility at Energy Park Fife now being operated by Cesscon Decom Ltd.
- Mixed-use affordable housing and commercial developments in town centre sites in Cupar, Cowdenbeath and Lochgelly (in partnership with Kingdom Housing and Ore Valley Housing Associations).
- The acquisition and remediation of a former Waste Transfer Site in Kirkcaldy.
- The implementation of Climate Plan Fife and its associated Sustainable Energy Action Plan (SECAP).

## Fife i3 Programme (Edinburgh & South East of Scotland City Region Deal)

**Figure 29: Fife i3 Programme Investment Status 2020/21**

Area Committee	Sites	Status at November 2021	Tranche 2 (2022-25) Sites	Expected Completion
Cowdenbeath	The Avenue, Lochgelly	Statutory Consents obtained. Site Servicing to be completed during Q1 2022/23.	Enterprise Hub, Cowdenbeath	2024/25
Dunfermline	Fife Interchange, Dunfermline (Site Servicing)	Statutory Consents obtained. Site Servicing completed during 2021/22.	Fife Interchange, Dunfermline (new units)	2024/25
Glenrothes	Queensway Industrial Estate, Glenrothes	New build completed. Units being marketed with majority now let.	Queensway Industrial Estate (refurbishment)	2022/23
Kirkcaldy	Dunnikier Business Park, Kirkcaldy	Construction Contract let; new units completed November 2021. Marketing underway, strong demand.	John Smith Business Park (new units)	2024/25
Levenmouth	Levenmouth Business Park	Utility work being carried out.	Levenmouth Business Park (new units)	2024/25
South and West Fife	Hillend and Donibristle Industrial Estates, Dalgety Bay	Site Acquisition completed.(Site R) Statutory consents, contract let for new build units on Site W in 2021/22	Site W New Build	2022/23
			Site B: Site Acquisition & Servicing	2024/25
			Site R: Site Servicing	2024/25
North East Fife ( <b>Tay Cities Region Deal</b> )	Eden Campus, Guardbridge, University of St Andrews	Statutory consents process underway for first buildings.	Refurbishment of roadside buildings; includes Enterprise Hub	2024/25

Note: There is a third tranche of activity for this investment programme from 2025/2028; these projects are not included as they are subject to approval for the Full Business Case in 2024/25.

Fife's ten-year £48.5 million Industrial Innovation Investment (i3) Programme funded by the Edinburgh and South East Scotland City Region Deal, is delivering new industrial, office and business space and serviced employment sites in key locations in Mid and South Fife (Figure 29).

The University of St Andrews' Eden Campus in Guardbridge is being developed as part of the Tay Cities Region Deal



## Town Centres

**Figure 30: Town Centre Vacancy rates, April 2021**

Area Committee	Town Centre	% of Vacant Units	% of Vacant Floor Space
Cowdenbeath Area	Cowdenbeath	21.8%	18.4%
	Lochgelly	17.7%	20.9%
Dunfermline Area	Dunfermline	20.8%	28.1%
Glenrothes Area	Glenrothes	23.4%	26.5%
Kirkcaldy Area	Kirkcaldy	28.8%	35.3%
	Burntisland	10.2%	12.0%
Levenmouth	Leven	20.1%	22.6%
North East Fife	Anstruther	14.3%	18.1%
	Cupar	13.9%	15.8%
	St Andrews	11.3%	11.7%
South & West Fife Area	Inverkeithing	9.4%	12.0%
	Kincardine	16.7%	36.4%

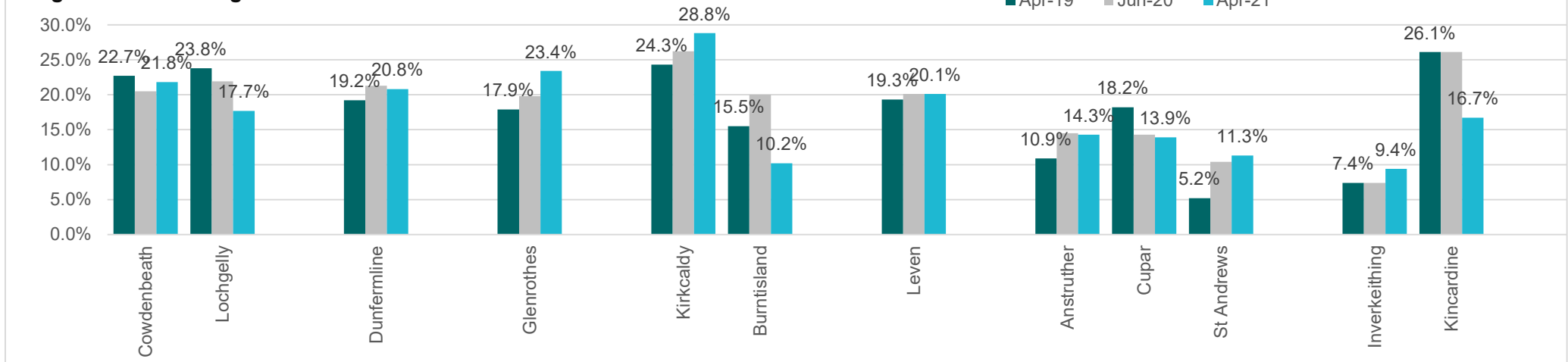
St Andrews and Inverkeithing have the lowest vacancy rates of Fife's main town centres (Figure 30).

The highest vacancy rates are found in Kirkcaldy and Kincardine (the latter in terms of the proportion of vacant floorspace).

Whilst Dunfermline, Glenrothes, Kirkcaldy, Leven, Anstruther, St Andrews and Inverkeithing saw the proportion of vacant units rise between 2019 and 2021 (Figure 30), Cowdenbeath, Lochgelly, Burntisland, Cupar and Kincardine all saw vacancy rates fall.

Source: Experian GOAD Data (Fife Council).

**Figure 31: Percentage of vacant town centre units 2019-2021**



**Figure 32: Grants awarded to businesses through the Town Centre Business Improvement Grant Scheme 2020/21 and 2021/22**

Grant Funding Allocation	Cowdenbeath Area	Dunfermline Area	Glenrothes Area	Kirkcaldy Area	Levenmouth Area	North East Fife	South & West Fife	Fife
Number of grant awards committed by 31 March 2021	9	5	1	10	1	7	0	33
Total value of grant funding awarded by 30 Sept 2021	£59,713	£24,191	£7,312	£72,979	£6,699	£29,665	0	£200,560

Source: Fife Council Business & Employability Service.

Note: In line with Scottish Government Town Centre Capital Funding requirements, Fife Council Town Centre Business Improvement Grant funding required awards to be legally committed by 31 March 2021. The Scottish Government allocation of grant funding thereby required to be spent by 30 September 2021, with a supplementary Fife Council budget allocation providing a degree of flexibility in project expenditure through to 31 March 2022. As a result, grant funding expenditure has taken place across both the 2020/21 and 2021/22 financial years.

It should also be noted that in 2020/21, grants were only available to businesses located in Cowdenbeath, Cupar, Dunfermline, Glenrothes, Kirkcaldy, Leven, Lochgelly and St Andrews.

In 2021/22, the eligibility criteria were changed to include businesses in smaller town centres.

### Town Centre Activity:

- Between 2019 and 2021, Fife received £5.895m from the Scottish Government's Town Centre Capital Fund. 14 of the 17 projects supported by the fund are now complete:
  - Fife-wide Town Centre Building Improvement Grant Scheme (£266,543 of grants were awarded to town centre businesses in 2020/21(Figure 32)).
  - The purchase and demolition of the former DSS building in Cowdenbeath town centre.
  - Creation of an Enterprise Hub in a vacant council building in Maygate Exchange, Dunfermline.
  - Renovation of Abbot House in Dunfermline.
  - Public realm improvements to Inverkeithing South Gateway.
  - Upgrades to pedestrian and cycling signage and routeways in Glenrothes.
  - Development of key sites within Glenrothes town centre.
  - Public realm, gateway, and car parking improvements in Kirkcaldy.
  - The reconstruction of The Posting steps and ramp in Kirkcaldy.
  - Support to the Kirkcaldy Waterfront project, including viewing platforms and art lighting.
  - Acquisition of vacant buildings in Kirkcaldy's Merchants Quarter.
  - Purchase and redevelopment by BRAG of the former WH Smith building in Leven.
  - Upgrades to cycle routes and pedestrian areas in Leven.
  - Creation of a town house square in Lochgelly.

### Town Centre Activity (continued):

The remaining 3, which were delayed due to issues outwith programme control, are still in progress having received an extension from the Scottish Government:

- Renovation of Cowdenbeath Town House.
- Redevelopment of Cupar Inner Court / Bonnygate.
- Enhancement of Kirkcaldy Adam Smith Theatre auditorium.
- Fife Council supported the rollout of the new **Scotland Loves Local Fife Card**, one of 32 Gift Cards unique to each region of Scotland. The scheme is being delivered by Scotland's Town Partnership and the first year of costs are being met by the Scottish Government as part of its £10m support for Scotland Loves Local.
- Fife Council is applying for **city status for Dunfermline and St Andrews** as part of the competition launched by the UK Government to mark the Queen's Platinum Jubilee.
- Businesses voted to renew **BID St Andrews** for a second 5-year term (2021-2026) in July. In November the BID company carried out a TV marketing campaign advertising St Andrews as a day trip, short break and holiday destination to Scottish viewers.
- A working group was set up by Fife Council to improve **Dunfermline town centre**. The Place Leadership Group will look at improving roads, pavements and seating to reverse the impact of the pandemic.
- Designs for the **Dunfermline High Street Gap Site** were agreed by the City of Dunfermline Area Committee. The proposed £1.3 million project will see the development of green and performance space, a new setting for the historic Mercat Cross and a community/enterprise hub.
- Dunfermline Butcher **Bryan Beveridge** won the High Street Hero Award at the inaugural Scotland Loves Local Awards in November.
- 44 Burntisland traders signed up for this autumn's **Fiver Fest** organised by traders' group 'Totally Local'. The event took place between 9 and 23 October with shops in the town offering deals on goods and services for just £5. It followed a similar successful event in June.
- Kirkcaldy's community interest company **Love Oor Lang Toun** launched a new project - The Future is Now - looking at some of the High Street's large empty units and consulting on their future use. The group has employed a development manager and communications and engagement officer with funding from the Crown Estates and Fife Council.
- A digital loyalty rewards programme - **MiRewards Kirkcaldy or Kirkcaldy rewards** - was launched. The programme rewards shoppers with 1 digital reward point for every £1 they spend in participating businesses across the town centre and works alongside the Kirkcaldy Gift Card.
- **Fife Department Store** opened in the former Debenhams' shop in Kirkcaldy High Street following the sudden closure of the 15-17 concession store.
- Phase one of the development of **Kirkcaldy Waterfront** was completed with the installation of new lighting. Phase 2 is temporarily on hold, but work will now start on implementing Phase 3 aimed at making more use of the promenade and improving its links to the town centre.

# Tourism

**Figure 33: Volume and Value of Tourism, Jan-Dec 2020**

	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
<b>Visitor days</b>	453,700	544,600	722,300	600,700	<b>2.32m</b>
% change in visitor days 2019-2020	-61.8%	-65.6%	-59.0%	-54.8%	<b>-60.4%</b>
<b>Economic impact (direct, indirect &amp; induced)</b>	£41.17m	£31.32m	£34.27m	£34.08m	<b>£140.84m</b>
% change in economic impact 2019-2020	-61.6%	-65.1%	-60.9%	-53.1%	<b>-60.6%</b>
<b>Number of jobs supported (FTEs)</b>	710	635	661	807	<b>2,812</b>
% change in number of jobs supported 2019-2020	-47.8%	-54.8%	-50.4%	-42.0%	<b>-48.7%</b>

Source: STEAM Tourism Economic Impacts Fife 2020, Global Tourism Solutions (UK) Ltd.

Note: The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife & East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA. Figures are not available at a lower level than these four areas.

**Figure 34: Volume and Value of Tourism, Jan-Jun 2021**

	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
<b>Visitor numbers</b>	219,770	269,480	346,100	270,030	<b>1.105m</b>
% change in visitor numbers 2020-2021	+34.3%	+39.1%	+2.8%	+23.6%	<b>+21.1%</b>
<b>Economic impact (direct, indirect &amp; induced)</b>	£17.43m	£14.17m	£16.28m	£15.02m	<b>£62.91m</b>
% change in economic impact 2020-2021	+20.7%	+55.1%	+40.5%	+27.9%	<b>+34.1%</b>
<b>Number of jobs supported (FTEs)</b>	650	584	623	752	<b>2,610</b>
% change in number of jobs supported 2020-2021	+19.3%	+38.0%	+28.1%	+20.1%	<b>+25.4%</b>

Source: Interim Draft STEAM Report for Fife January-June 2021- Global Tourism Solutions (UK) Ltd.

Note: The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife & East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA. Figures are not available at a lower level than these four areas.

## Volume and Value of Tourism:

- By 2019, the annual value of tourism activity had grown steadily since 2009 to £366.68m. In 2020 tourism activity in Fife was substantially affected by the travel restrictions imposed as a result of the Covid-19 pandemic. It is estimated that the number of visitor days spent in the region fell by 60.4% (from 5.86m in 2019 to 2.32m in 2020) and the economic impact by -60.6% to £140.84m. The Dunfermline Area and St Andrews saw the largest proportionate decreases in visitor days and economic impact (Figure 33).
- The expenditure and activity of visitors to Fife supported a total of 2,812 Full-Time Equivalent (FTE) jobs in 2020, 48.7% fewer than in 2019 (5,487). These figures do not include FTEs supported by the furlough scheme which was an important support mechanism for the visitor economy during the pandemic. Survey data for UK visitor destinations suggest relatively low incidences of redundancy during 2020 due to the furlough scheme.
- Between January and June 2021, as a result of restrictions easing, Fife saw the number of visitor days spent in the region increase by 21.1%, while the economic impact and number of jobs supported rose by 34.1% and 25.4% respectively (Figure 34)
- The largest increases in visitor days were amongst people staying in non-serviced accommodation (+70.6%). The number of visitor days spent staying with friends and relatives fell by 6.3%.
- The Dunfermline Area saw the greatest rate of recovery in the first 6 months of 2021. Kirkcaldy saw the second highest increase in economic impact and jobs supported; it only saw a small increase in the number of its visitor days, due to a 30% drop in the number of people staying with friends and relatives.

## Fife Tourism Activity:

- Fife Council continued its delivery and review of the **COVID-19 Tourism & Events Strategy Action Plan**, which was agreed by the Fife Tourism Partnership Executive Board and Local Tourist Association Chairs in January 2021. The post-Covid reliance on the domestic tourism market and day trips has meant that messaging was targeted at the Scottish/low drivetime market. As restrictions eased, traditional 'honey-pot' destinations became busy, so market messaging was focused on encouraging people to visit to quieter, lesser-known locations.
- New digital content was created, including a **series of 8 podcasts and 4 'Welcome to our Home' videos** showcasing the region, businesses and promoting key themes. To date, there have been 3,944 downloads of the podcasts and over 94,000 views of the films on Facebook alone. Marketing activity commissioned from VisitScotland included social media campaigns targeting UK audience, as well as online editorial features in Woman & Home, BBC History and Countryfile.
- The **Festival of Golf** was delivered by Visit Fife Golf from April to October 2021, with support from the Council.
- Fife Council and the Fife Coast and Countryside Trust secured £375,000 from the Rural Tourism Infrastructure Fund towards the **Fife Outdoor Tourism Infrastructure Programme**. The £1m project comprises a rolling programme of works, designed in consultation with communities, to provide a network of parking, toilets, interpretation and renewable energy points for EV and EB charging for campervans and motorhomes along the Fife Coastal Path and Fife Pilgrim Way.

### Fife Tourism Activity (continued):

- The East Neuk Local Tourist Association developed the **East Neuk Now app**, with support from Fife Council.
- Two Fife projects were awarded VisitScotland Destination & Sector Marketing funding - **Food in Fife's food & drink trail along the Fife Coastal Path** and **Visit Fife Golf's campaign to promote both golf and non-golfing activity in the region**.
- 15 Fife beaches were awarded a 2021 **Keep Scotland Beautiful 'Scotland Beach Award'**.
- A Fife Events sub-group was set up, chaired by Amanda MacLeod of St Andrews Voices, to deliver the **Fife Events Group 2021-24 Action Plan**.
- Fife Council invested **£33,956 in the development of strategic events**, including the Fife Festival of Golf, Spook'Ore, the Adam Smith Festival of Ideas, StAnza International Poetry Festival, St Andrews Voices and the Anstruther Harbour Festival, which attracted the 10m high puppet STORM to the harbour as part of the Year of Coast and Waters celebrations.
- A **Tourism Skills Group** has been set up to look at how to promote tourism as a career of choice and bridge the current skills gap.
- Lindores Abbey Distillery was added to the **In the Footsteps of Kings augmented reality app**.
- Several tour operators attended a **virtual FAM trip** organised through UK Inbound in May 2021 which featured Teasses Estate near Leven.
- The Estuary Restaurant at **Leven Beach Holiday Park** opened after a £110,000 investment, creating seven full-time jobs.
- **The Crusoe Hotel** in Lower Largo reopened after extensive renovations.
- The **Old Course Hotel, Golf Resort and Spa** completed renovation works to add a penthouse, new guest rooms, an additional restaurant and bar and refurbished events spaces.
- **Silverburn Park Campsite** was named the best campsite in Scotland in the Corporate Livewire Prestige Awards.

<b>Profile prepared by:</b>	<b>Economy, Tourism &amp; Town Centres Team</b>	<b>Fife Council Business &amp; Employability Service</b>
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Fife Council believes that the information contained within this publication was accurate as at 14<sup>th</sup> Dec 2021. The Council is acting as a distributor (not publisher) of content supplied by third parties and does not guarantee the reliability of the data and is not liable for any party's reliance on the information contained.

2nd February, 2022.  
Agenda Item No. 6

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## **Grounds Maintenance Service Domestic Waste and Street Cleansing Service Annual Review 2021**

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Report by: Head of Assets, Transportation and Environment

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Wards Affected: All Wards.

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### **Purpose**

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The purpose of this report is to inform Committee of the performance of grounds maintenance, domestic waste collection and street cleansing services in 2021. The report will also inform Committee of the management changes in these services and identify how community-led decision making will shape operational delivery in future.

### **Recommendation(s)**

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It is recommended that Committee note:

- (i) the extraordinary challenges faced in the delivery of grounds maintenance, domestic waste collection and street cleansing services in 2021;
- (ii) the structural and organisational measures that have been taken to improve service delivery; and
- (iii) the new decentralised way of working which will deliver local priorities and help communities shape their environment.

### **Resource Implications**

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There are no additional resource implications arising from this report.

### **Legal & Risk Implications**

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The Environmental Protection Act 1990 imposes a duty on Fife Council to keep public roads and relevant land clear of litter and refuse so far as is practicable.

There are no new legal and risk implications arising from this report.

### **Impact Assessment**

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### **Consultation**

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No consultations are required in connection with this report.



## 1.0 Grounds Maintenance Performance

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- 1.1 Grounds maintenance activities returned to a business as usual position over 2021. Covid-19 related staff absence continued to cause low level disruption and impacts were managed.
- 1.2 The grassland management initiative began in April 2021 after Area Committees approved rewilding plans. Feedback over the summer months has for the most part been favourable. Where communities have indicated their desire to return areas to a normal grass cutting regime, the service has done so.
- 1.3 As the summer months ended, the uncut grass was harvested and transported to the aerobic digestion plant in Dunfermline for conversion to gas.
- 1.4 The new management structure which separated grounds maintenance functions from street cleansing has bedded in and the objectives of greater transparency, financial stability and improved operational management have been achieved.
- 1.5 The service has new service level agreements based on a one Fife wide specification and new financial infrastructure is helping achieve full cost recovery with client commissioned works.
- 1.6 The Joint Administration increased the 2021/22 grounds maintenance budget with a one-off payment of £425k which has supported overtime working and the extension of seasonal labour contracts.
- 1.7 An improvement programme of projects continues to develop the service through more efficient working practices and the prioritisation of key undertakings such as the Queen's Green Canopy and the Ash Dieback strategy.
- 1.8 Grounds maintenance activity in the South and West Fife area has been focussed on the delivery of the core specification. No projects of any note have been undertaken in 2021 but the service is hopeful that with greater community engagement new environmental developments will emerge in 2022.

## 2.0 Domestic Waste and Street Cleansing Performance

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- 2.1 The Domestic Waste and Street Cleansing Service has struggled in 2021 with Covid-19 related absence. Attendance figures remained consistently poor with the 'track and trace' system having a major impact on service delivery in some areas.

### Domestic Waste

- 2.2 Waste collection cycles in the South and West Fife area have been disrupted and weekend working was required to help catch missed routes. Overall performance has been good in comparison to other Councils, despite the challenging circumstances.

### Street Cleansing

- 2.3 The street cleansing division continues to struggle with the volume of weeds and litter on streets across Fife. Teams are reacting to Ward priorities but cannot maintain the required standards on set frequency schedules because of the legacy backlog.
- 2.4 Eight years of efficiency savings have cut the service budget by a third with a correlating reduction in the workforce. The service has reorganised and is working to a new quality standard but with only 135 street sweepers, it is not possible to provide a consistent level of service provision across Fife.



- 2.5 Other factors that contribute to the challenge include the significant reduction in herbicide use. The only effective weedkillers for a geographic area the size of Fife are glyphosate based. This is a highly potent and hazardous chemical that most Councils have stopped using. The Service has decided to do the same and a phased reduction is ongoing, however, with no suitable alternative, the weed growth is less controlled.
- 2.6 Climate change is another issue for the service, with longer, wetter and warmer summers providing the ideal growing conditions for weeds. The plant growth we see in the environment today was not experienced five to ten years ago and this increased workload requires additional resources.
- 2.7 Additional street cleansing support has come from voluntary organisations such as the Fife Street Champions and the service is now actively co-ordinating area operations with these groups.
- 2.8 Working with the Council's Skills and Employability Team the service has established an Environmental Training Academy to train unemployed young people for jobs in street cleansing and waste collection. To date, 12 young people have been trained and recruited to full-time positions in both services.
- 2.9 New dedicated verge cleaning and illegal dumping teams have been created to address these specific areas of environmental concern. Early performance and public feedback has been very positive and results on roadsides are highly visible.
- 2.10 The service was given an additional £500k in the 2021 budget round. This money is being spent the extension of seasonal worker contracts, new bins and the hire of mechanical street sweeping equipment.

## **3.0 Future Development**

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- 3.1 The street cleansing service will introduce a new digital asset management system in 2022/23. This technology will enable accurate data recording and improve work scheduling and performance management. Volumes and locations of illegal dumping and littering will be analysed and prevention strategies developed on a site by site basis.
- 3.2 Housing Services are working with Street Cleansing and Grounds Maintenance to establish dedicated support teams for Council housing estates. Additional funding may be invested to accelerate the recovery of environmental standards in priority areas identified by area Housing Managers.
- 3.3 The Street Cleansing Team are trialling new mechanical sweepers with automated capacity for the removal of weeds. The procurement of effective machines will significantly improve future standards.

## **4.0 Local Engagement / Community-Led Decisions**

### **4.1 Day to day operations**

The new service management structures are underpinned by the commitment to engage and communicate with elected members and community representatives on local priorities. Each Committee Area has dedicated Managers and Supervisors to deliver community-led specifications balanced with available resources.

## 4.2 Strategic Decision Making

For more planned and longer-term matters such as greenspace management and purposing of land, there is a Place Leadership model. Multi-disciplinary Local Leadership Teams comprising Community Managers, service representatives and community partners will consult, agree area strategies and shape service delivery to ensure place priorities are met.

## 5.0 Conclusions

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- 5.1 Years of budget cuts have reduced the street cleansing and grounds maintenance workforce, this has resulted in significant service delivery impacts, made worse by Covid and climate change challenges.
- 5.2 Structural, organisational and operating model changes are ensuring a more effective deployment of resources and the service will continue to aspire to high environmental quality standards. The aim is to ensure all localities receive a consistent service provision with priorities established and delivered on a Ward by Ward basis.
- 5.3 The Grounds Maintenance Service and Domestic Waste and Street Cleansing Service have gone through significant transformation in the last two years, against the pandemic backdrop. Both Services are stronger for the changes but need a period of stability to allow the new ways of working to bed in and the improvement journey to continue.
- 5.4 New build housing growth and additional demand for services presents the next big challenge but the mission statement remains the same – we must continue to optimise performance with the resources available.

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2nd February, 2022.  
Agenda Item No. 7

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## Pupil Equity Fund

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Report by: Executive Director (Education and Children's Services)

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Wards Affected: 1,5,6 South West

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### Purpose

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To outline the progress of the Pupil Equity Fund through updating members on the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap. This report presents an overview of the rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the South West Committee Area

### Recommendation(s)

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Members are asked to:

- (i) note the contents of this report;
- (ii) note the aim of the interventions;
- (iii) note the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap; and
- (iv) Link directly with individual schools for further information as required

### Resource Implications

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There are no resource implications.

### Legal & Risk Implications

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None.

### Impact Assessment

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices

### Consultation

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No formal consultation was required prior to implementation of PEF (Pupil Equity Fund) as this is a national initiative being implemented by Scottish Government

# 1.0 Background

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## Nationally

- 1.1 The Pupil Equity Funding (PEF) is funding allocated directly to identified schools by Scottish Government and targeted at closing the Poverty Related Attainment Gap. PEF is one element of the wider Attainment Scotland Funding that the Scottish Government committed to until the end of session 2021/22.
- 1.2 The Pupil Equity Funding formed part of the £750m Attainment Scotland Fund which was to be invested over the current Parliamentary term. This fund is directly allocated to schools. It has been confirmed that funding will continue to schools for the next four years.
- 1.3 In 2020/21, Fife Council schools received a total of £9,822,973 in Pupil Equity Funding, to support the closing the Poverty Related Attainment Gap. This can be broken down as follows:
  - Primary - £7,350,973
  - Secondary - £2,336,560
  - Special - £136,277

A list of schools in receipt of Pupil Equity Funding in session 2020/21 along with their allocation, can be at viewed at <https://www.gov.scot/publications/pupil-equity-funding-school-allocations-2020-to-2021/>

- 1.4 Schools have also been advised, through National and Local Guidance, that any activity funded by the Pupil Equity Fund must be clearly additional to core activity and be grounded in evidence of what is known to be effective at raising attainment for children affected by poverty. Schools are encouraged to make use of the National Improvement Hub, (<https://education.gov.scot/improvement>); Education Endowment Framework, (<https://educationendowmentfoundation.org.uk/evidence-summaries/>) and sharing practice across the Clusters and South East Improvement Collaborative to support them in identifying research based practice.
- 1.5 The global pandemic, Covid-19, put us all in an unprecedented, challenging situation. In recognition of the financial and other resource implications of maintaining critical provision for children and families at this time, the Deputy First Minister, in 2020, set out a relaxation of current guidance on Attainment Scotland Funding, including Pupil Equity Funding, in order that headteachers can support the education and care of children and young people during the response to the coronavirus pandemic. This flexibility must remain consistent with the principle of equity in education.

## 2.0 Current Position

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- 2.1 In order to provide continued support to schools with the planning and implementation of Pupil Equity Funding, the Education and Children's Service issued revised guidance locally (Appendix 1). This guidance continued to reflect the national guidance (<https://www.gov.scot/publications/pupil-equity-fund-operational-guidance-2018/>) but took cognisance of learning from the first year of implementation of Pupil Equity Funding within Fife schools.
- 2.2 Closing the Gap Networks have been further developed to encourage staff who are engaged in the work related to the Pupils Equity Fund to come together to share practice and learn from each other. Professional development sessions have also be held for key groups of staff. These are now referred to as ASF (Attainment Scotland Fund) Networks.

## **Planning and Implementation**

- 2.3 Planning for the use of the Pupil Equity Funding should be integrated into ongoing self-evaluation and improvement planning processes. This is in order to ensure that the interventions in relation to closing the Poverty Related Attainment Gap, whilst targeted at identified pupils and groups, are seen as core business and not peripheral to the ongoing work of the school. Schools continue to be advised that planning for this should directly involve pupils, parents and community.
- 2.4 As the funding is allocated directly to schools, it is the role of the Headteacher and school community to identify how best to use this funding to ensure equity for their pupils.
- 2.5 As in previous years, schools are advised that they are unable to allocate funding for capital expenditure (building works etc.) through the Pupil Equity Fund.
- 2.6 In recognition of the aforementioned financial and other resource implications of maintaining critical provision for children and families at this time, the funding can be used to address digital exclusion for children and young people at home, particularly for children and young people in receipt of free school meals.

## **Monitoring and Reporting**

- 2.7 Schools are expected to incorporate details of their Pupil Equity Funding plans into existing reporting processes to their Parent Council and include specific sections in their annual reporting through School Improvement Plans and Standards and Quality Reports.
- 2.8 To ensure transparency, these reports, and any other information on Pupil Equity Funding, plans should be publicly available so that parents and other key parties can understand, and be engaged in, what is happening in their school. The Pupil Equity Plan, along with the School Improvement Plan, should be available on all school websites.
- 2.9 Summary information with regards to the impact of Pupil Equity Funding will also be included in each school's annual Standards and Quality Report for parents.
- 2.10 Whilst Closing the Poverty Related Attainment Gap remains a focus of the work of Education Scotland, there have been no inspections of schools in the last session due to the pandemic. Within session 2020/21, Education Scotland did undertake a series of reviews in which a range of Fife schools participated. These resulted in a series of Overview of Practice reports in which meeting the needs of all learners was implicit. These can be found at <https://education.gov.scot/improvement/supporting-remote-learning/national-overviews/national-overview-of-practice-reports/>

## **Scrutiny around Finance**

- 2.11 Schools continue to be well supported with the financial aspects of Pupil Equity Funding by their link Business Manager. It is essential that Pupil Equity Funding spend is clearly identifiable within school budget systems to ensure that this budget, and spend against it, is tracked discretely for reporting purposes at local and national levels.

## **Governance**

- 2.12 The national operational guidance (<https://www.gov.scot/publications/pupil-equity-fund-operational-guidance-2018/>) requires schools to adhere to their Council's policies in terms of HR (recruitment), commissioning (voluntary sector support) and procurement (goods and services). Separate advice was included for each of these elements within the local

## **Interventions and Impact**

- 2.13 Across the four years the Pupil Equity Funding has been in place, schools across the South West area have identified a range of barriers to learning for pupils who were most disadvantaged through poverty. These included:

- Resilience
- Mental health
- Family engagement
- Exclusion
- Attendance
- Being care experienced
- Engagement in learning

Schools continue to identify these as major barriers which have been further compounded by the effects of Covid-19.

## **Support and Challenge**

- 2.14 Support for schools in the implementation of Pupil Equity Funding is provided at school, Cluster, Education and Children's Services Directorate and national levels.
- 2.15 At a school level, Headteachers and staff are being supported by their link Education Officer, Business Manager and Educational Psychologist. In January 2021, a Quality Improvement Officer was appointed to support the poverty and equity work within Fife and to work alongside schools in progressing efforts to close the poverty related attainment gap.
- 2.16 Within School Clusters, Headteachers are encouraged to share practice, discuss challenges in implementation and support colleagues. At Cluster meetings, Pupil Equity Funding is a standing item on the agenda. This gives time for schools to discuss progress, impact and challenges and allows for sharing of practice across schools. The Cluster link Education Officers attend these meetings and provide challenge and support for the schools.
- 2.17 A full time link Education Scotland Attainment Advisor is allocated to Fife for the work within the Scottish Attainment Challenge schools and they work closely with the link officer to ensure that learning from work within these schools and from across Scotland can be used to support the work of the Pupil Equity Fund. The Attainment Advisor works closely with the Lead Education Manager. Lynne Brennan was appointed as Attainment Advisor to Fife in August 2021.
- 2.18 Within the Directorate, the Education Manager with the strategic overview and responsibility for Pupil Equity Funding works closely with the Education Scotland Attainment Advisor and the Quality Improvement Officer to ensure that schools receive support and challenge with regards to the identification of the gaps in their setting and in identifying appropriate interventions. This session, six Pupil Equity Fund network meetings have taken place across Fife since. By the end of the 5th network, every school/Headteacher in Fife in receipt of Pupil Equity Fund had been invited to a network meeting. All meetings were arranged virtually through Teams and attendance was high with at least 80% of those invited attending the meeting. There has been representation from almost all South West area schools at these sessions. The Education Manager takes a monitoring role in the implementation of both the Schools and Pupil Equity Funding reporting at local and national levels.



- 2.19 Nationally, guidance is provided by Education Scotland as well as Scottish Government through the National Improvement Hub (NIH). <https://education.gov.scot/improvement>

## 3.0 Conclusions

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- 3.1 As identified earlier in this paper, the impact of Covid 19 and subsequent school closures has had a significant impact on all pupils. Schools are continually reflecting upon the use of Attainment Scotland Funding. This has been particularly evident as schools returned after the school break and as they moved into planning for recovery.
- 3.2 There is no doubt that the pandemic has had the greatest impact on our most disadvantaged learners. Throughout this past year, our schools have worked relentlessly with families and communities to support learning and wellbeing. However, in line with findings nationally, educational attainment has been affected for all age cohorts and we have seen a widening of the attainment gap in some settings. Our most disadvantaged learners will remain a focus of our work, as though it is essential that we consider the equality aspect of learning and ensure that all of our young people have access to high quality learning and teaching, it is vital that we pay close attention to those learners identified through our Attainment Scotland Fund work, we will look to ensure that these young people receive more than the provision for all and that there is a continued focus upon equity.
- 3.3 A lack of face-to-face pupil contact was the most commonly cited challenge for our schools during school building closures. Despite adapting their approach to remote learning, some schools identified a lack of in-person contact as a barrier to engagement – in terms of delivering the curriculum and maintaining targeted interventions and pastoral care. Approaches to maintain communication and build relationships with pupils and families underpinned the response to these challenges.
- 3.4 Learning from strategies, both prior to and during the school closure period, will support schools in adapting their practice in supporting learners. Where Headteachers have reported some success with their interventions, they are building upon these and are looking to develop sustainability. Where there have been challenges, Headteachers have revised plans to implement strategies that will have greater impact on targeted learners.
- 3.5 Reporting on the impact of the Pupil Equity Fund continues to raise challenges for Headteachers, particularly in areas where there is not yet robust data to reliably measure progress. Work with schools on the use of Quality Improvement Methodology has been undertaken with some schools to support them in identifying data that can measure progress. This is having a noticeable impact on the reporting across those involved. Developing the wider workforce to use this methodology is an identified priority within our Reform and Recovery Agenda.
- 3.6 Due to the incremental nature of the interventions on a pupil or family, there will not always, necessarily, be a noticeable, immediate, gain in pupil attainment within the Curriculum for Excellence levels. As such, it is not always immediately possible to see impact on school attainment as a direct result of interventions through Attainment Scotland Funding. However, we will continue to develop the use of Quality Improvement Methodology to support schools in measuring the direct impact of their interventions.
- 3.7 Whilst our focus is, as always, upon the increased attainment for our pupils, there is a need to recognise and celebrate the work that is being undertaken in schools in relation to the incremental improvement in outcomes for learners through targeted interventions funded by the Pupil Equity element of the Attainment Scotland Fund.

## **List of Appendices**

1. Interventions and Impact Overview

## **Background Papers**

None

## **Report Contacts**

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## Pupil Equity Fund Overview

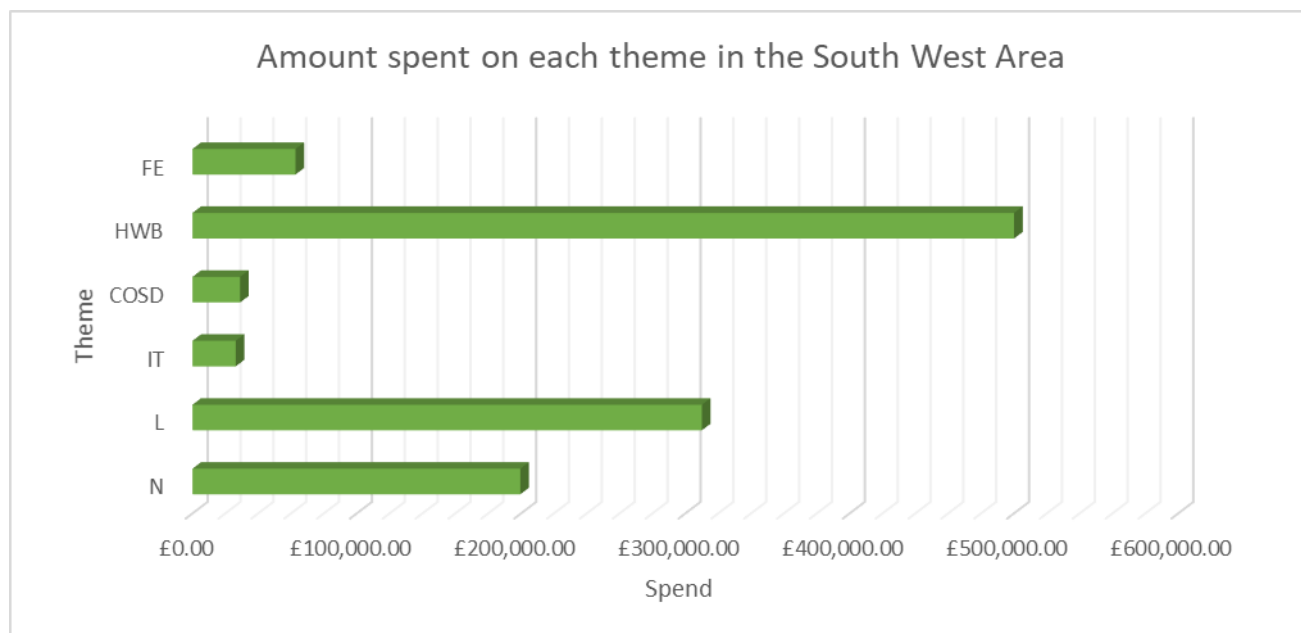
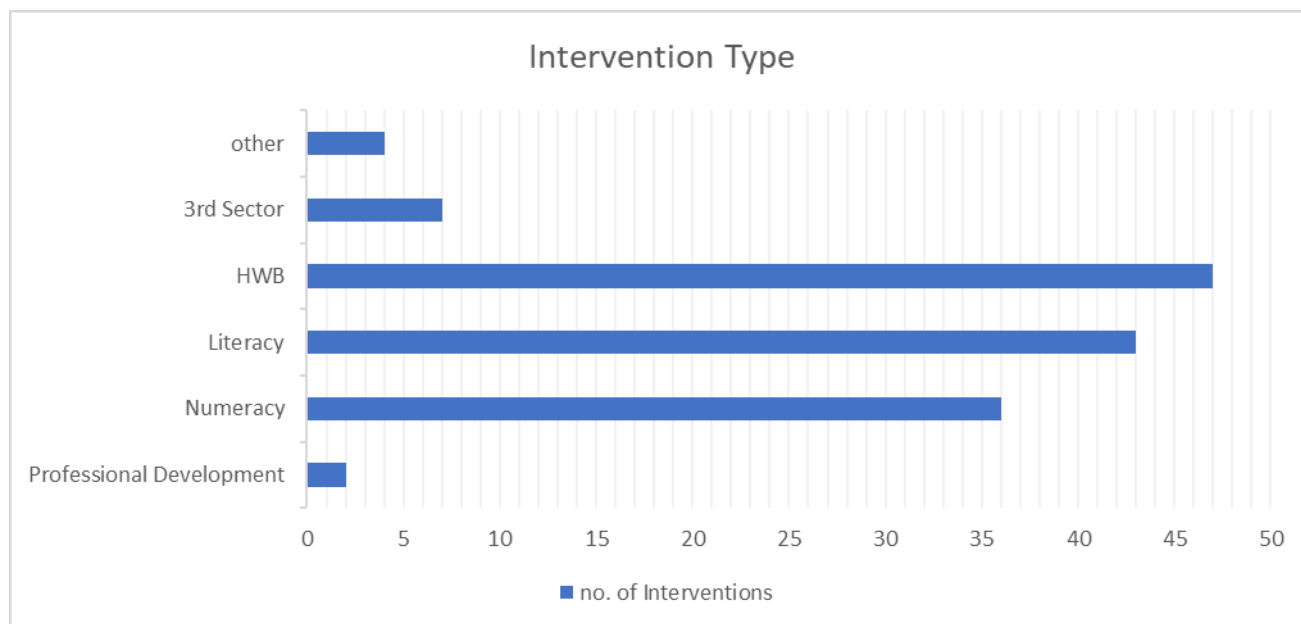
### South West Area Session 20/21

School	Roll (approximate)	SIMD Average	2020-21 Total Allocation	2020-21 Underspend Carried Forward
Aberdour Primary School	149	8	£ 11,748	£1, 296
Bellyeoman Primary School	229	6	£ 52,866	£8, 698
Blairhall Primary School	54	5	£ 9,516	£13, 155
Cairneyhill Primary & Community	239	7	£ 22,321	£22, 581
Camdean Primary School	284	6	£ 77,537	£1, 226
Canmore Primary School	328	8	£ 24,318	
Carnegie Primary School	633	8	£ 101,033	
Carnock Primary School	70	6	£ 10,573	£13, 543
Commercial Primary School	360	6	£ 46,522	
Crossford Primary School	172	8	£ 7,401	£10, 204
Dalgety Bay Primary School	295	9	£ 24,670	£15, 889
Donnibristle Primary School	413	9	£ 14,802	£12, 449
Duloch Schools and Community	479	9	£ 29,370	
Holy Name RC Primary School	40	3	£ 16,447	£5, 661
Inverkeithing Primary School	321	5	£ 103,382	
Inzievar Primary School	224	3	£ 110,431	£25, 240
King's Road Primary School	371	5	£ 125,704	£271
Limekilns Primary School	139	7	£ 10,573	
Lynburn Primary School	392	4	£ 178,570	£56, 910
Masterton Primary School	354	10	£ 15,860	£10, 068
McLean Primary School	380	6	£ 66,964	£7, 999
Milesmark Primary School	95	7	£ 9,516	£9, 029
North Queensferry Primary School	68	8	£ 10,573	£13, 187
Park Road Primary School	168	5	£ 45,817	£8, 761
Pitreavie Primary School	321	7	£ 51,691	£9, 269
Pittencreeff Primary School	196	5	£ 29,370	
Saline Primary School	127	5	£ 18,797	
St Bride's R C Primary School	173	3	£ 57,565	£35, 717
St John's R C Primary School	229	5	£ 42,293	
St Joseph's R C Primary School	124	4	£ 54,981	£27, 410
St Kenneth's R C Primary School	274	2	£ 146,850	
St Leonard's Primary School	197	5	£ 81,061	£6, 661
St Margaret's R C Primary School	341	7	£ 34,069	
St Serf's R C Primary School	72	2	£ 29,370	£2, 600
Torryburn Primary School	112	4	£ 37,594	£21, 348
Touch Primary School	292	5	£ 85,760	
Townhill Primary School	265	6	£ 41,118	£5, 327
Tulliallan Primary School	205	5	£ 38,768	
Dunfermline High School	1588	7	£ 140,976	

School	Roll (approximate)	SIMD Average	2020-21 Total Allocation	2020-21 Underspend Carried Forward
Inverkeithing High School	1474	7	£ 103,382	
Queen Anne High School	1800	6	£ 136,277	£3, 359
St Columba's R C High School	872	5	£ 103,382	
Woodmill High School	1374	7	£ 104,557	£6, 556
Calaiswood School	57	5	£ 48,167	

**NB** For schools where revealing the allocation level may be disclosive to individuals, these figures have not been published. Headteachers from these schools have had this communicated directly.

### Range of Interventions across the South West



Key	HWB- Health & Wellbeing	COSD – Cost of School Day	IT – Information Technologies
L- Literacy	N - Numeracy	FE – Additional Resource	

## Examples from Cluster Schools of Work Being Undertaken Through PEF

Strand	Intervention(s)	Impact
Literacy	Across the cluster a range of interventions have been implemented to support literacy. These have included additional staffing to provide targeted supports in aspects such as phonological awareness/ writing/ speech development; developing the use of data with staff to improve planning and identify learners who would benefit from additional input and supported reading groups.	Identified evidence of impact from interventions across the cluster: - daily writing using SMART targets has resulted in the majority of children improving their attainment by up to 7 months, with an overall increase in attainment of 6%. -Daily spelling has had a positive impact on almost all learners with an increase in spelling age by more than 8 months for 84%. - P2 children increase their sight words by 44% and improved reading attainment overall in P2 by 8%.
Numeracy	Although no clear numeracy intervention is identified most schools identify the use of additional teachers/ pupils support staff and probationer staff to support numeracy within the class setting as part of the wider support given to learners.	Identified evidence of impact from interventions across the cluster: -  -most pupils from selected target group are now on track in their mental maths when previously they were not.  - Increased confidence to work independently in numeracy.
Health and Wellbeing	Due to many of the restrictions during lockdown Outdoor Learning nurture base and emotional/wellbeing support were key priorities within all of our schools and many were able to fund development of this area through additional funding. The majority of the funding spent on this strand supported the employment of additional staff to target groups and individuals.	Schools report increased confidence during outdoor learning along with improved resilience and teamwork skills. Some schools have used counselling to support pupils and build capacity in school staff. A nurture club was run by staff members after school to allow children where families lacked wider support networks to access activities such as swimming, art and crafts, rebound etc. This allowed the children access to structured and supported activities and gave them experiences they may not have otherwise been able to participate in. This has been a very positive experience for pupils and evidence gathered shows that pupils responded well to this additional stimulation and support. A Family Worker with a focus on parenting programmes and pupil attendance has improved the attendance of 80% of the targeted group by 5 %.
Professional Development	Across all schools staff engaged in professional learning to develop their own use of IT in order to support online learning during lockdown periods. One Primary school also engaged with visible learning training provided by OSIRIS	Across schools staff (teaching and PSA teams) have completed training in the use of resources such as Clicker 8; SeeSaw; Glow Teams. Staff have been trained in bereavement support through the seasons for growth programme.

<b>Strand</b>	<b>Intervention(s)</b>	<b>Impact</b>
Additional Staff	Almost all schools within the cluster use some of their funding to employ additional PSAs. These staff work directly with targeted groups and individuals.	Impact is identified through the other strands.
Engagement with 3rd Sector	Schools worked in partnership with Dapl, RUTS, Duke of Edinburgh, School of Football and Ocean Youth Trust,	Eight S3 pupils participated in a vocational course delivered by RUTS. All pupils gained an SCQF level 5 Motor Mechanics qualification which will count towards their college entry requirements in future
IT Support	IT to support parental engagement during the lockdown periods.  Many schools made use of additional funding to purchase IT to support learners during the lockdown period eg SeeSaw; Clicker8	Evidence of impact is being identified in the engagement of families through the app in supporting online learning and homework tasks as well as links into events in the classroom and introductory videos about their new classes
Cost of School Day	Across the cluster schools are making use of some of their additional funding to reduce costs to young people. Examples of this include payment for residential trips( when allowed); support for resources to use at home during lockdown periods; uniform purchase and breakfast clubs.	

N.B – There was no expectation that schools should undertake work in each of the strands therefore not all strands will contain examples of interventions or impact.

2nd February, 2022.  
Agenda Item No. 8

## Area Roads Programme 2022-23

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**Report by:** Ken Gourlay, Head of Assets, Transportation and Environment

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**Wards Affected:** 1, 5, & 6

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### Purpose

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The purpose of this report is to identify the projects which are proposed for inclusion in the 2022-23 Area Roads Programme for the South and West Fife Committee Area.

### Recommendation(s)

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Committee is asked to:

- (i) approve the report and Appendices 1-3;
- (ii) delegate authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener and Vice-Convener; and
- (iii) note Appendices 4 & 5.

### Resource Implications

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The Area Roads Programme is funded from capital and revenue and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

### Legal & Risk Implications

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There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Committee has been consulted through meetings with members in the development of the lists of projects.

# 1.0 Background

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- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads and Transportation has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- feedback from meetings with elected members,
  - scheduled inspections, technical surveys, assessments and interrogation of maintenance management systems
  - suggestions received from elected members, Community Councils and the public.
- 1.3 At its meeting on 1st February 2018, the Economy, Tourism, Strategic Planning and Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the ETSP&T Committee,
  - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban footway mileage,
  - The remaining Road Safety & Traffic Management budget, combined with any available Cycling, Walking & Safer Streets grant funding aligned to safer streets, is allocated to local priorities based on an Area Committee budget commensurate with population numbers,
  - The foregoing is managed and reported via the relevant Area Roads Programme.
- 1.4 The current capital plan includes a budget of £8.25m in 2022-23, to be split 80% for carriageways and 20% for footways.

For the South West Fife committee area, the budgets for 2022-23 are as shown below: -

<b>Devolved Budget</b>	<b>2022-23 Allocation</b>
Carriageways	£403k
Footways	£244k
Road Safety & Traffic Management	£90k

- 1.5 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council reviews the capital plan every 2-3 years so there will be opportunities to consider additional investment going forward.

## 2.0 Issues and Options

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- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 An online system will be put in place to show how the carriageways and footways programme is progressing throughout the year.
- 2.3 Appendices 4 & 5 provide information on street lighting and structures works. These budgets are not devolved to area committees, but the works locations are provided for information.

## 3.0 Conclusions

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- 3.1 The attached Appendices show the proposed 2022-23 Area Roads Programme for the South West Fife Committee area. The type of works, work location and provisional estimates are provided for each project.

### List of Appendices

- 1. Carriageway Schemes
- 2. Footway Schemes
- 3. Traffic Management & Road Safety
- 4. Lighting
- 5. Structures

### Report Contact

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**South West Fife Area Committee**  
**Carriageway Scheme List for 2022-23**

**APPENDIX 1**

<b>CAT1</b>	<b>To be approved by Committee for delivery in 2022-23</b>
<b>CAT2</b>	<b>To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

**Available Carriageways Budget**

**£940,000**

Ward	Ward Name	Town	Street	Location	Estimate	Running Total	Cat
1	West Fife and Coastal Villages	Oakley	A907 Carnock Road	Sir George Bruce Road to Station Road	£ 180,000	£ 180,000	1
1	West Fife and Coastal Villages	Rural	C51	A823 to U006	£ 140,689	£ 320,689	1
1	West Fife and Coastal Villages	Rural	C5 Culross to Longannet	At Blair Castle	£ 64,107	£ 384,796	1
1	West Fife and Coastal Villages	Rural Road	C53	Bowershall to B915	£ 135,466	£ 520,262	1
5	Rosyth	Rosyth	St Margaret Way		£ 202,407	£ 722,669	1
1	West Fife and Coastal Villages	Oakley	Sir George Bruce Road	Sligo Street to Station Road	£ 37,481	£ 760,150	1
1	West Fife and Coastal Villages	Oakley	James Hog Crescent	Stanley Terrace to Boswell	£ 28,639	£ 788,789	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	C90 Earl of Moray R/bout		£ 90,000	£ 878,789	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	C90 Moray Way South	Sealstrand to Regents Way	£ 105,500	£ 984,289	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	St Bridgets Brae		£ 41,000		2
1	West Fife and Coastal Villages	Saline	C19 Oakley Road	B913 Main Street southwards	£ 48,166		2
1	West Fife and Coastal Villages	Rural Road	C5 Culross to Longannet	West Lodge to East Sands Lodge	£ 210,218		2



**South West Fife Area Committee**  
**Footway Schemes List for 2022-23**

**Appendix 2**

<b>CAT1</b>	<b>To be approved by Committee for delivery in 2022-23</b>
<b>CAT2</b>	<b>To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

**Available Footways Budget**

**£215,915**

Ward	Ward Name	Town	Street	Location	Scheme Type	Value	Running Total	Cat
1	West Fife and Coastal Villages	Carnock	Hawthorn Bank Phase 3 of 3	East of 24 to south west of 36 plus from north of 75 to north of 45	Footway	£ 68,172	£ 68,172	1
6	Inverkeithing and Dalgety Bay	Inverkeithing	Deas Road Phase 2 of 2	Roods Road to Clark Road	Footway	£ 55,441	£ 123,613	1
5	Rosyth	Rosyth	Findlay Street Phase 1 of 2	Backmarch Road to Findlay Crescent	Footway	£ 54,063	£ 177,676	1
5	Rosyth	Rosyth	Findlay Street Phase 2 of 2	Findlay Crescent to Kings Place	Footway	£ 41,285	£ 218,961	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	Lade Braes Phase 1 of 3	West side of Lade Braes south to Carcraig Place plus Carcraig Place	Combined Footway & Lighting	£ 84,599	£ 303,560	2
1	West Fife and Coastal Villages	Culross	Sandhaven	Little Sandhaven	Footway	£ 52,394	£ 355,954	2
5	Rosyth	Rosyth	Hilton Road	Hilton Road	Footway	£ 59,170	£ 415,124	2

**South West Fife Area Committee**  
**Roads Safety & Traffic Management Scheme List for 2022-23**

**APPENDIX 3**

<b>CAT1</b>	<b>For delivery in 2022-23</b>
<b>CAT2</b>	<b>'Reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

<b>Available Road Safety &amp; Traffic Management Budget</b>	<b>2022-23 RS&amp;TM Allocation (£90,450) + 2021-22 carry-over (£67k) + Traffic Signals Budget (£30k) = £187,450</b>
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Ward	Ward Name	Town	Street	Location	Scheme Type	Value	Running Total	Cat
6	Inverkeithing and Dalgety Bay	Aberdour	A921 Main Street	At Hawkcraig Road	Replace zebra with puffin	£ 35,000	£ 35,000	1
6	Inverkeithing and Dalgety Bay	Inverkeithing	Church Street		Bus boarder(s)	£ 10,000	£ 45,000	1
6	Inverkeithing and Dalgety Bay	Inverkeithing	A921		Replace Map-type ADS sign(s)	£ 10,000	£ 55,000	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	Moray Way South		Footway for drop off zone	£ 10,000	£ 65,000	1
1	West Fife & Coastal Villages	Carnock	A907 Main Street*	Carnock Bridge	Traffic Signals	£ 130,000	£ 195,000	1
6	Inverkeithing and Dalgety Bay	Inverkeithing	A921 Chapel Place	Between roundabouts	Staggered pedestrian crossing	£ 60,000	£ 60,000	2

\* part funded from 2021-22 carry-over (£67k) and part from traffic signals budget (£30k)

**South West Fife Area Committee**  
**Lighting Scheme List for 2022-23**

**APPENDIX 4**

<b>CAT1</b>	<b>For delivery in 2022-23</b>
<b>CAT2</b>	<b>'Reserve' schemes which can be promoted to CAT1 if a CAT1 scheme cannot be delivered.</b>

Ward	Ward Name	Town	Street	Location	Scheme Type	Value	Running Total	Cat
1	West Fife and Coastal Villages	Oakley	Wardlaw Cres & Wardlaw Way		Lighting	£ 30,000	£ 30,000	1
1	West Fife and Coastal Villages	Kincardine	Phase 3	Mercer St, George St, Regent St areas	Lighting	£ 72,500	£ 102,500	1
1	West Fife and Coastal Villages	Blairhall	B9037, South Ave, Houlsworth St, Rintoul Ave		Lighting	£ 57,500	£ 160,000	1
5	Rosyth	Limekilns	Brucehaven Cres, Charles Way, Charles Way South, Overhaven, Upper Wellheads		Lighting	£ 80,000	£ 240,000	1
6	Inverkeithing and Dalgety Bay	Dalgety Bay	Lade Braes		Combined Footway & Lighting	£ 47,500		2
6	Inverkeithing and Dalgety Bay	Dalgety Bay	Moray Way North area Ph 2	Fordell Bank, Hopetoun View, Markfield Road, Cullaloe Court, Pentland Court, Dalgety Gardens, Inchmickery areas	Lighting	£ 150,000		2
1	West Fife and Coastal Villages	Kincardine	Phase 4	Ask Brae, Station Rd, Forth St, Keith St, Bank St, Elphinston St, Excise Lane, Paradise Lane, Coopers Lane	Lighting	£ 87,500		2

**South West Fife Area Committee**  
**Structures Scheme List for 2022-23**

**Appendix 5**

Ward	Ward Name	Town	Street	Location	Scheme Type	Value	Running Total
1	West Fife and Coastal Villages	Blairhall	Dunfermline to Alloa Cycleway	Comrie Dean Viaduct	Principal Inspection (Special Access)	£ 16,978	£ 24,224
6	Inverkeithing and Dalgety Bay	Aberdour	Shore Road	Dour Burn Footbridge	Bridge Replacement	£ 274,000	£ 298,224

## **Supporting the Local Community Plan – Local Community Planning Budget Request – Replacement of Roof on Alloa and District Rifle Club, Kincardine Community Centre Annexe**

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 1

### **Purpose**

To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget for roof repairs for the annexe in Kincardine Community Centre used by Alloa and District Rifle Club.

### **Recommendation**

The Committee is asked to agree an allocation of £8,000 from the Local Community Planning Budget 2021/22.

### **Resource Implications**

There is sufficient funding available should the contribution be agreed.

### **Legal & Risk Implications**

There are no legal or risk implications based on this report.

### **Impact Assessment**

An EqIA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

### **Consultation**

Ward 1 Councillors have been consulted on the project and are supportive. An LCP budget application has been completed for this project.

## 1.0 Background

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- 1.1 The criteria for spend from the Local Community Planning Budget requires approval from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 This report is to seek agreement from the Area Committee for a contribution from the Local Community Planning budget from the Ward 1 and Area allocation.

## 2.0 Project Information

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- 2.1 Alloa and District Rifle Club have operated out of Kincardine for a number of years. The club currently has 28 members. The club has 9 members on their Management Committee. Three club members took part in the 2021 Olympics and Paralympics as part of Team GB. The club is one of the few clubs in the UK which is part of the 'Hub for British Shooting Disability Sports' and is also part of 'Sports Scotland Disability Hub'. The club supports the Dwarfs Sports Association UK, Scottish Region, running target shooting sessions for the association's members.
- 2.2 The club hosts activities for individuals and local groups within Kincardine. This has included sessions for local Scouts as part of their Duke of Edinburgh award.
- 2.3 The club has recently applied for a lease for the Kincardine Community Centre annexe where they operate from. The club has accepted the Heads of Terms and have recently signed off the lease for the annexe.
- 2.4 The Rifle Club now want to undertake much needed maintenance of the building which includes repairing the roof. The roof hasn't been replaced for 25 years and is now leaking. The ceilings in some rooms are water damaged and have deteriorated due to this.
- 2.5 The total cost for the required work is £16,000. The organisation is putting £8000 of their own funds towards the roof replacement.

## 3.0 Conclusions

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- 3.1 This is an opportunity to retain an asset for Kincardine which will also be used by the local community and interested parties from the wider surrounding areas. The project supports the Plan for Fife and South and West Fife Area Local Community Plan themes.

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## **South and West Fife Area Local Community Plan - 'Plan4South & West Fife and Community Learning and Development'- Update**

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 1,5 and 6

### **Purpose**

To update members on progress and changes made to the Local Community Plan (LCP) to align with the current Reform and Recovery Priorities which build on recovery planning work across the partnership in the context of the COVID 19 pandemic.

### **Recommendation(s)**

Members are asked to:-

- (i) note the efforts to actively develop projects under the agreed Plan4Fife Themes;
- (ii) continue to support the Plan4South & West Fife as it adapts and changes to focus on Recovery and Reform; and
- (iii) consider and comment on the Areas of Focus (Appendix 1) and provide feedback.

### **Resource Implications**

Local Community Planning activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets and external funding. Partners also contribute to delivery of the LCP by developing targeted projects and initiatives.

There is an expectation that service planning processes will address issues raised through the Local Community Planning process.

Partners and officers go above and beyond to change their normal ways of working to resource the required changes to make the Plan a success.

### **Legal & Risk Implications**

There are no legal or risk implications arising from this report.

### **Impact Assessment**

An Equality Impact Assessment and summary form has been completed.

### **Consultation**

There has previously been extensive consultation in the production of the Plan4South & West Fife Area. In April 2019, several thematic working groups were established under the Plan for Fife Themes; Opportunities for all, Thriving Places, Inclusive Growth and Jobs and Community Led Services. The working groups included members of the public, community groups representatives, third sector organisations, elected members and council officers.

More recently, the S&WF People and Place Leadership Groups were asked to comment on the 'Areas of Focus' and where necessary update, in line with the reform and recovery priorities as determined by the Fife Partnership Board within the Plan4Fife.

## 1.0 Background

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- 1.1 On 3rd March, 2021, an update on progress was provided to South and West Fife Area Committee. Officers advised then that the 'Plan4South & West Fife' area would be reviewed in relation to the reform and recovery priorities contained within the 'Plan4Fife'.
- 1.2 The Fife Partnership Board had agreed that the 'Plan4Fife' would focus delivery on the following recovery and renewal priorities:
  - Leading economic recovery
  - Tackling poverty and crisis prevention
  - Reducing the impact of the climate emergency
  - Community Wealth building
- 1.3 The board has stipulated that these priorities would be reflected in plans and strategies across the partnership and stated that there was a clear need for new ways of working.
- 1.4 In August 2021, officers received further guidance and direction from the Fife Partnership Board within the reports; 'Plan for Fife Update: A Plan for Recovery and Renewal' and 'Plan for Fife: Revised Leadership and Delivery Arrangements'. The board promoted an emerging way of working focussing on key issues such as community wealth, wellbeing, environmental sustainability and fairness. These reports highlighted the need for a greater focus on people and on place. The Fife Partnership Board also stressed that several pivotal changes in the way we work is required. These are:
  - Building 'no wrong door'
  - Creating a sense of place
  - Making it happen – just do it
  - Taking time for people and relationships
  - Resourcing change through evidence and funding
- 1.5 As part of the 'Plan4Fife' review, new leadership and delivery arrangements have been put in place with the establishment of 3 delivery boards for the recovery and renewal priorities, reporting directly to the Fife Partnership Board. These arrangements have been reflected locally with an increased emphasis on the role of the People and Place Leadership Groups as well as them now having responsibility to ensure the delivery of the local community plan.
- 1.6 The role of the People and Place Leadership Groups relating to the delivery of the 'Plan4 S&WF' is still evolving. Some of the group members were previously involved with the local thematic working groups that had been established for South and West Fife, however, for some colleagues, this is their first involvement with local community planning. Over the coming months, further work will be undertaken with the People and Place Leadership Groups regarding their role and delivering the ambitions of the local community plan. As highlighted earlier, the groups were asked to comment on the 'areas of focus' within the local community plan (Appendix 1). This document has subsequently been updated. Comments and contributions from elected members on the 'areas of focus' are welcomed.



- 1.7 On 20th December, 2021, Community Managers received information from the 'Recovery and Renewal Leadership Group' regarding phase two of people and place leadership. It is proposed that the membership of the local People and Place Leadership groups is extended to include other community planning partners. Partners have been asked to commit to joint service process redesign at area level; to promote prevention; as well as carrying out joint planning, commissioning, performance review whilst delivering better outcomes for individuals and families. This will require strategic support and resourcing at an area level ensuring the organisational development required to implement these changes can be delivered.
- 1.8 It is worth noting that the impact of the Covid pandemic on the way we plan, deliver and work has been significant. The situation remains fluid with regards to local and national restrictions which continue to impact on the delivery of the S&WF Local Community Plan.
- 1.9 The aforementioned builds upon the background and context previously provided to South and West Fife Area Committee since 2018. The points highlighted summarises the strategic direction of travel and processes that will be implemented at an area level.

## 2.0 Progress

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- 2.1 In March 2021, the annual Progress Report April 2020 – March 2021 presented to South and West Fife Area Committee gave information on the progress of the themes and priorities. The Appendices attached to that report detailed the establishment of COVID Lay-by for work that could not progress due to lockdown restrictions. It was noted that the content of that document would be updated as and when each initiative was able to progress. This remains the case.
- 2.2 Over the past 9 months, developments have moved at a slower pace than previously experienced. This is due to a number of factors including operational restrictions, i.e. access to buildings, numbers allowed in due to social distancing, on-line meetings, some community groups and individuals concerned about returning to activities and staying safe. The introduction of virtual meetings has contributed to work styles changing and the means of engaging having to adapt whilst moving at a slightly slower pace.
- 2.3 Some members of staff have been focussing support on other areas of delivery targeting those in greatest need. Many staff have been deployed in a resilience role locally undertaking other duties and tasks. In some instances, this has drawn them away from local community planning priorities. Due to COVID restrictions, many community planning partners have been unable to meet their commitments to deliver local projects at this time.
- 2.4 However, some developments have progressed and flourished. The following provides a snapshot of some of those activities.
- 2.5 Tackling Poverty and Crisis Prevention – Community Job Clubs and Welfare sessions continue to be delivered by the Welfare Support Workers (WSW) daily. Sessions have included booked face to face appointments as well as telephone support. WSW have supported individuals with a variety of issues, including support for benefit claims, emergency/crisis grant support, emergency fuel top ups as well as emergency food support. Sessions continue to be offered face to face with the most vulnerable members of the community.

- 2.5.1 During the school summer holidays, the Community Development Team continued to work with adults, children, young people and families to provide meaningful engagement that would support the most disadvantaged individuals within our communities. One of those projects included a Health and Wellbeing initiative. The project involved various partners including Health Promotions, Rosyth EATs, Fife College and Community Volunteers. The project engaged residents in a survey to gather insight into how people have been or are currently being adversely affected due to the impact of COVID. This allowed partners to tailor activities and interventions that were targeted towards the needs of the community. As a result of this, individuals engaged in family learning opportunities where parents and children took part in several sessions during the holidays. This included local woodland walks, community food support and families took part in a fun quiz where they were tasked to find hidden letters across their community. As a result of engagement throughout the summer, individuals have continued to engage and work with the Community Development Team and have volunteered in the many community food pantries across the locality. Please refer to background paper Activities for Adults, Children, Young People and Families for further details.
- 2.5.2 Valleyfield Community Club Pantry and Café worked with the Community Development Team during the summer holidays to deliver a summer programme for families in the village. They provided a venue, lunches and volunteer support to the delivery of The Valleyfield Pantry Picnic sessions. Lunch was provided each week and this was either a packed lunch or hot meal depending on the activity provided that week. Families took part in pond building, local woodland walks, building bug houses, arts and crafts, circus skills, den building, giant bubbles, bird box decorating and gardening. The availability of the pantry was promoted to all the families that took part and opportunities to have input on future Adult and Family Learning opportunities was inbuilt into the last session. With several of the families putting their names down to be contacted about future learning opportunities.
- 2.5.3 Rosyth Community Orchard - a group of four families came together to test out the new 7Habits of Highly Successful Families Course. The course allowed children and adults to take part in a joint venture. All the activities were adapted to encourage full family participation and the group interaction was excellent. The children that took part in the course documented their journey in story version by illustrating the learning that took place. Some of the topics that families learnt about were values, habits, emotional banking, their circle of control, how to form a family mission statement, how to think differently and how you can choose your own weather. Lunches/ tea and snacks were provided at all the sessions. Families have been supported to move into further learning opportunities with two families signing up for free active Fife classes, one family signing up for Square Start and another parent who has signed up for our Coping with Stress course and will also start Six Pillars of Self Esteem.
- 2.5.4 The Community Development Team in partnership with local people, Ward 6 councillors, local artists and the community pay back team completed the underpass project that was started at Moray Way in Dalgety Bay in the summertime. The project allowed young people in the Dalgety Bay area to get creative and turn an underpass in the town into something that looks great. The project allowed young people to be involved in the process from design to completion. Parents/siblings and wider family and members of the community were invited along to take part in the activity too by adding their own handprints to the end of the underpass where over 600 handprints were added. Snacks and refreshments were given to the young people involved. There were 109 young people in Primary 7 from the Dalgety Bay area who were part of the project, along with over 500 members of the wider community.

- 2.5.5 Work with young people continues and all youth work projects offer an additional personal development opportunity for young people to volunteer in their community and take part in projects where they may learn new skills. As we continue to deal with the impact of COVID on our services, the Community Development Team continue to offer a blended learning approach to young people. Youth Work sessions are offered face to face (although with limited numbers) but also sessions are online using DISCORD. 167 young people continue to engage with the team on a monthly basis.
- 2.5.6 The Adult Learning Planning and Delivery Group (ADLP&DG) met on Monday, 6th December, 2021 to begin discussions regarding the South West Fife's Adult Learning Action Plan. The Action Plan will focus on the ambitions set out in the Community Learning and Development Recovery and Renewal Plan (2021-24) and also acknowledge the overarching outcomes of the Plan 4 Fife; key priorities will be;
- Improved life chances for people of all ages through learning, personal development and active citizenship.
  - Create stronger, more resilient, and inclusive communities
- 2.5.7 Due to the pandemic, the development of Community Based Adult Learning opportunities was delivered through a blended learning approach of online courses and reduced class sizes in our local Learning Centres in line with current covid protocols and guidelines. The ADLP&DG worked with Hall and Centres colleagues to develop covid risk assessments on Fife Council and partner agencies facilities, to ensure all the Adult Learning venues met all the covid protocols and guidelines. This meant prioritising learners who required to achieve their accreditations they were working towards and required to be finished by March 2022.
- 2.5.8 Community Development staff have delivered four "7 habits courses" so far this year across South and West Fife with three successful "7 habits for families" and one 7 habits of Highly Effective People currently running in Glen Ochil prison. The first of the 7 Habits for Families courses ran online with 8 learners taking part, the other two were delivered in local venues. There will be another course starting in the new year in the Rosyth area. In total, 25 learners have completed the course this year. Learners have fed back that the course is excellent and they are happy to recommend the course to other people. Each learner who joins the course fills in a WEMWBS (The Warwick- Edinburgh Mental wellbeing Scale) pre and post course. Every learner showed improvement after completing the course.
- 2.5.9 Following on from the successful West Fife Spice Girls Group and earlier Docu-Drama groups, learners identified a need to come together again post lockdown and assess how they move forward as a group and as individuals. Fifteen "Wild Women" from across South and West Fife came together over the summer to film, reflect on their experiences of the Lockdown and the impact this has had on their lives and their communities. They went out into the woods and took to the coast to enjoy nature and make a fly on the wall documentary which presents their thoughts and feelings about the challenges they faced during Lockdown and the practical solutions they would like to take forward. Emerging themes include mental well-being, disability, isolation, togetherness and the women's ideas for solutions to these Issues. A film premier was presented to invited guests in December 2021.
- 2.5.10 The Community Pantry at Ballast Bank started up in June 2020 with the support of Inverkeithing Trust and Community Use. The aim was to alleviate any pressure on the local Foodbank and to encourage community connections. This is open for anyone in the community to come along to. This project is now being managed by Inverkeithing Trust with support from the Community Development Team. On average, 65 bags are given out/delivered each week. The volunteers receive surplus food from several local shops and supermarkets and have linked up with EATS Rosyth who provide 60 cooked meals

each week for the pantry. The Trust and Pantry volunteers are exploring a project that would take the Pantry to another level by having themed cooking sessions using the food which individuals receive in their pantry bags. A plan for this is currently being developed.

- 2.5.11 Food Resilience – Community Development staff continue to support the five local community food pantries across S&WF. The establishment of a Community Food Resilience group has supported the direction of travel in managing food waste and solutions to tackle food poverty within the area. Membership includes representation from all pantries (Kincardine, Blairhall, Oakley, High Valleyfeild and Inverkeithing), Dunfermline Foodbank, EATs Rosyth. The group have co-ordinated the Café Inc programme throughout the summer, October and Christmas Holidays.
- 2.5.12 Café Inc - The Café Inc programme was operational over all school holiday periods. A mixed approach was taken to reflect the needs of all the distinct communities within S&WF. Local Primary Schools were open during holidays times to allow for families to partake in sporting activities as well grabbing a takeaway pack lunch. The local food pantries also offered food bags to local residents and, in some instances, hot meals to take away. In addition to this, a targeted approach was taken in partnership with the People Leadership Group. Vulnerable families were referred and received food boxes and engaged in food workshops to build confidence and sustainability.
- 2.5.13 The Community Development Team continue to receive and deliver emergency food and basic essentials to those households advised to isolate after testing positive for COVID-19. As the omicron variant becomes more prevalent in our communities, there has been a notable spike in referrals received. Between September 2021 – December 2021 a total of 58 referrals have been actioned by the team.
- 2.5.14 Food Fund Crisis Support – This fund was established with Scottish Government funding as part of the response to the pandemic and to enable local authorities to respond to food insecurity. The Food Fund Crisis Support initiative enables Council services represented on the People and Place Leadership groups to identify and refer vulnerable individuals for whom a ‘cash first’ approach best meets their needs. Any service represented on these groups who are supporting vulnerable individuals or families can make a referral to this fund.
- 2.5.15 The fund can be used for crisis intervention, food and the purchase of small household appliances required for preparing and cooking food. The support comes in the form of a payment into a bank account. Where this is not possible or where the referrer is concerned that the funding may not reach the intended recipient, e.g. in cases of joint bank accounts, then shopping vouchers may be offered.
- 2.5.16 Applications are submitted to the Community Investment Team, checked and forwarded to the area Community Manager for feedback and approval. Between April – December 2021, 42 applications were received and £19,545 awarded to support families and individuals in greatest need within South & West Fife.
- 2.6 Leading Economic Recovery.
  - 2.6.1 Historic Regeneration of Inverkeithing. Throughout the pandemic the Core Group and the Town House Community Group have continued to meet monthly online.
  - 2.6.2 Town House - The Sheriff Warrant has been awarded for the works required in the graveyard. The main contract for the building works was put out to tender with returns from interested parties required by 24th November. The steering group is working on the Memorandum & Articles for the new organisation to manage the building once work has been completed. An application to OSCR will be submitted to establish a SCIO. The steering group has now started to update the business plan and will work through key sections to refresh the document and prepare for opening in 2023.

- 2.6.3 Public Realm Works - Tendering for the main contractor will commence in Spring 2022, subject to liaison with other parts of the project. This is to ensure that the external works dovetail with the Town House works and there are not two contractors operating and disrupting the town centre at the same time. Snagging is now complete for the complementary public realm area outside the Civic Centre. The area outside the Civic Centre hosted the town's 2021 Christmas Fayre. This event was organised by the Community Council and they hope to build on this with other markets and fayres in the future. Additional work on some heritage features is underway (refurbishment of the cannon and two Provost Lamps). The street furniture will be installed in early 2022.
- 2.6.4 Kincardine Active Travel Connections – Through the Kincardine charrette, local residents identified their desire to have road layouts, junctions and access in and around the town centre adapted and changed. The Coalfields Regeneration Team (CRT) initiated a project to
- Improve active travel connections and links within the town
  - increase cycle and pedestrian use in the town by enhancing pedestrian space, providing designated cycle routes and safer streets and crossings
  - Environmental improvements to the High Street to provide a community asset in the heart of the town to encourage greater use of the high street and to stimulate investment in the town through increased footfall.
- 2.6.5 It is hoped that this initiative will restore the heart back into the town by refocussing pedestrian and cycle movement creating a flexible space in the new centre that will complement the historic conservation area through the use of sympathetic materials.
- 2.6.6 The Coalfields Regeneration Team are members of the area Place Leadership group and are working with external consultants and Fife Council Services to deliver this project. This project was part of South and West Fife's bid to the Fife Levelling up Fund application. Unfortunately, it did not make the final cut, however, other funding options are now being explored to deliver this work.
- 2.6.7 Addressing Climate Change – In 2019, Fife Council declared its own climate emergency and in February 2020 'Climate Fife: Sustainable Energy and Climate Action Plan (2020-2030)' was launched. Greater emphasis is now placed on climate change and actions taken at a local area level. In September 2021, the Service Manager, Climate Change and Zero Waste Team inputted to the S&WF People and Place Leadership groups. This provided group members the opportunity to consider what climate change meant for South and West Fife, its impact locally and reflect on the work already being undertaken by various community groups and community planning partners.
- 2.6.8 Addressing Climate Change is of significant interest for community groups with many communities leading the way with local responses to this issue. Some communities have requested and received officer support; others have tapped into local funding opportunities. All are contributing to the key themes of Adaptation, Sustainable Travel and Carbon Sequestration as contained within the climate action plan and are being supported across the area through the following.
- Sustainable Food Places – this has been highlighted earlier within the report and includes food resilience, pantries, food growing solutions and local land use. Various projects are progressing and being supported by officers as well as funding being provided from the Local Community Planning budget and West Area Common Good Fund.

- Active travel including walking and cycling is being addressed via a number of initiatives and priorities, i.e. Renewed Rosyth, the forthcoming implementation of North Queensferry Local Action Plan (NQLAP), Inverkeithing & Dalgety Bay Development Trusts town walking routes and coastal path projects. Several of the members of the NQLAP Steering Group are working with Fife Council's Sustainable Traffic, Travel, Transport and Parking Team to install bike racks across the village. This is part of a raft of measures to assist the development of improved cycle ways in North Queensferry as part of the action plan outcomes.
- A draft Community Woodland Strategy for Fife has recently been created. This supports community organisations to adopt an area of land for tree planting. Applications are submitted to the Community Manager and considered by the Place Leadership group. Applications have been submitted by groups from Rosyth and Saline. This strategy builds on an approach and work previously undertaken by West Fife Woodlands and HVF Heritage Group.
- Supported by Scottish Government and co-designed by young people, the COP26 Climate Youth Programme comprises a raft of networking and training opportunities, a youth work champions group and the opportunity for young people to take part in a COP26 Youth Summit. This programme aims to ensure that young people play a key role within the work that is done in Scotland relating to COP26 and in Scotland's response to the climate emergency by increasing awareness of climate change and supporting young people to get involved with climate action and decision making locally, nationally and globally. As part of the programme, young people across Scotland will have the opportunity to get involved through the COP26 Local Champions Network. In Fife, we have 10 Local champions and a budget of £10,000 to spend on the above. The Fife young people identified are based around S&WF and Kirkcaldy. Work is in progress with the young people to identify projects that they will work within their local communities to deliver on this agenda.

## 3.0 Neighbourhood Plans

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- 3.1 Along with the 'Plan4South & West Fife', Neighbourhood Plans are being produced which the local area team will have a role in supporting. The local community planning partnership will develop further neighbourhood plans throughout South and West Fife in some cases in collaboration with refreshment of local plans produced with the Coalfields Regeneration Trust.
- 3.2 Inverkeithing Trust have become a registered SCIO and are now operating under Inverkeithing Community Development Group (ICDG). The group have been progressing several priorities highlighted in the Inverkeithing Neighbourhood Plan.
  - **Garden Competition 2021** - Gardens have become even more important places for people during lockdown. The ICDG decided to resurrect the Inverkeithing Garden Competition over the summer. It proved to be a success with around 14 entrants in various categories and a special 'garden on a plate' competition for children up to 12 years old. Members of the Friary Garden and Inverflora Group were responsible for the judging of the entrants. What was most evident across the range of gardens entered was the love and care invested in these special places. Prizes were awarded on Saturday, 7th August. The Trust will be taking forward the Garden Competition in 2022 as part of its plans to bring back the town's Annual Flower and Produce Show next year.

- **Coastal Path Feasibility Study** - Earlier this year the Trust drew up a brief and held a tender exercise for a feasibility study looking at ways to improve the coastal path route through and around Inverkeithing for walkers and cyclists. A preferred consultant was identified with support from the Community Development Team through a rigorous tender process. The Group is currently engaging with the Fife Coast & Countryside Trust, who have indicated they would be keen to be involved, following which various grant applications will be prepared and submitted to enable a start to this project.
- **Friary Play Park** - As part of a potential project to regenerate the Friary's desolate and neglected play park, the Group successfully obtained grant funding for a grounds/cellars survey in the Friary Gardens as there was evidence of ground movement. The survey has been completed and the final report has been passed to relevant Fife Council and Fife Historic Buildings Trust Officers for their use.
- **Invergreening** - The Trust participated in the Council's grasslands management consultations and were subsequently invited to be part of discussions on the plans for Whinnyhill. Improving the local environment, especially through biodiversity projects, is part of the Groups charitable aims. One member is particularly keen to be involved as he is a nature conservationist currently working with the RSPB. Another member would like to explore the possibility of the local Beavers, Cubs and Scouts engaging with the project in some way to help with the planting. It is hoped a meeting can be arranged soon between the Group and relevant Fife Council Officers to discuss the plans for Whinnyhill and the possibilities for future community engagement.

- 3.3 North Queensferry Local Action Plan - A 'charrette-style' approach in collaboration with the local community has been undertaken to develop a 'place-based' Local Action Plan for the village. This plan is presently in draft form. Further community engagement will be undertaken to ensure the residents, community groups and businesses agree with the layout and content of the draft plan. Volunteers, Communities and Neighbourhoods and Housing Services staff visited each household (504) providing a paper copy of the consultation and online details for its completion. 82 forms were completed representing the views of around 200 residents. 45 responses were received online.
- 3.4 The NQLAP has been compiled with all the information from completed paper and online questionnaires, along with information from voluntary organisations and community groups. All data has been collated and summarised which includes Quick Wins, Bigger Challenges and Ideal World suggestions. There are 32 quick wins, 21 bigger challenges and 20 ideal world suggestions. Further consultation will take place to narrow these priorities down and realistic timescales produced for local people's priorities.
- 3.5 Officers from the CD Team are suggesting that a forum is developed to progress the NQLAP. This forum could bring together local people, representatives from local community groups and service providers to agree on projects and realistic timelines which will improve the services delivered and the opportunities available for all. The rationale for this is to ensure that a collaborative approach is taken with no single self-interest group being responsible for the delivery of the plan.
- 3.6 Renewed Rosyth – The Community Development Team have been working in partnership with Fife Council's transportation department and Sustrans to deliver change within the Goth area of Rosyth. The vision at the outset was to work with the local community and other local stakeholders to develop a project to renew the centre of Rosyth that will improve the vitality and viability of the town for the benefit of local people and to attract new retailers into the town centre. Consultation was undertaken in March 2019 with the local community to seek feedback and guidance on what the community



would like to see developed in the area. Designs were developed and drawn up based on the feedback from the community. In May 2021, further engagement with the community allowed the proposed designs for the centre to be showcased back to residents and allow for feedback and comments on the design. Adaptations were made to reflect what the community fed back at the event for the final construction design. It is proposed that project will be presented for funding consideration to the panel in March 2022 providing Covid restrictions do not delay this. Further funding options will be explored to consider the development of a neighbourhood plan to enhance the work already carried out to date in Rosyth.

## 4.0 Conclusion

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- 4.1 This report is an update of the work that has been undertaken from March 2021 to December 2021.
- 4.2 Guidance issued by Fife Partnership Board since March 2021 regarding the 'Plan4Fife' and 'Local Community Plans' is still being acted upon. Recent information regarding the role that the People and Place Leadership Groups will undertake in relation to local community planning will be implemented during 2022. For some group members, this is a new concept and they will require support to transition.
- 4.3 Since the last update report in March 2021, it has been a challenge moving from recovery to the 'new normal'. The ability to return to activities, learning programmes and community engagement has been difficult at times. Some community facilities have continued to be used for testing and vaccination purposes. This has impacted on access for community groups, service providers and associated activities. The impact that the pandemic has had on delivery, timescales and staff availability has been significant and should not be underestimated.

### List of Appendices

Appendix 1 – S&WF Local Community Plan Areas of Focus

### Background Papers

- Plan for Fife Update: A Plan for Recovery and Renewal – Fife Partnership Board
- Plan for Fife: Revised Leadership and Delivery Arrangements – Fife Partnership Board
- Activities for Adults, Children, Young People and Families

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# Appendix 1- Areas of Focus

## Local Community Plan

### Plan4South&West Fife

#### Priority 1

#### Tackling Poverty and Crisis Prevention

**Goal:** *Improve individual outcomes and experiences of poverty through reassessment of contact, referral and support arrangements and targeting of specific anti-poverty spend.*

**Focus:** *Contact and referral processes, community models of food security, local and area joint working arrangements, assessment of anti-poverty spend and service gaps.*

#### Opportunities for All

- **Area of Focus:** Continue to encourage and enable 'Culture of Enterprise' and 'Developing Young Workforce' programmes throughout the locality. Develop training opportunities for those individuals in need of supported placements.
- **Area of Focus:** Improve employability opportunities for adults and young people particularly in key sectors including Tourism and Hospitality.
- **Area of Focus:** Develop ongoing community-based adult learning programmes.

#### Thriving Places

- **Area of focus:** Develop and deliver projects which enable our town centres to continue to be accessible, attractive, and active hubs at the heart of our communities.
- **Area of Focus:** Maximise the opportunities of physical and outdoor activities by making use of local open spaces, leisure and recreational facilities. Create a Sports and Leisure Strategy for S&WF and implement actions identified.
- **Area of Focus** - Implement the Play Spaces and Open Space strategies and work with communities to enhance, improve, invest and maintain play parks, public open space, natural play spaces, community gardens and amenity greenspace.
- **Area of Focus** - Support the development and implementation of the Community Tree Planting Strategy offering support and guidance to interested communities.

#### Community Led Services

- **Area of Focus:** Work with communities and involve young people to help shape our places developing healthy streets with community hubs, cafes and gardens, graffiti art and places to connect and enjoy.

## Priority 2

### Leading Economic Recovery

**Goal:** Refocus Fife's Economic Strategy in line with national strategy and regional growth framework and with a stronger emphasis on Community Wealth Building and 20 minute neighbourhoods concept to support local infrastructure for sustainable development and growth whilst reducing carbon footprint.

**Focus:** Implementation and monitoring of the Fife Council Local Economic Recovery Action Plan (2019/2024) including delivery of; 1) advice, support and guidance to businesses, 2) Stimulation of Economic Demand, 3) Protection of Local Employment Assets, 4) securing Additional Funding or Investment, 5) supporting delivery of Investment Led Growth, and 6) Optimising the Role of Fife Council and Place Partners to support economic recovery.

### Thriving Places

- Area of Focus: Increase the supply of affordable housing by providing new units and improving conditions in the private rented sector.
- Area of Focus: Improve travel by ensuring connected transport choices in the West Fife Villages connecting safe cycle, bus, and train routes for active travel.
- Area of Focus: Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth, Kincardine and Dalgety Bay.
- Area of Focus: Maximise the potential of key tourism assets including world heritage site, the Coastal Path, Pilgrims Way and other local trails and woodland walks.

### Inclusive Growth and Jobs

- Area of Focus: Promote and strengthen existing offer via 'Love Local' campaigns to encourage people to use local shops and businesses as a first choice more often.
- Area of Focus: Support businesses to start, maintain and enhance digital trading activity by effectively combining physical and digital operations to support a 24/7/365 local marketplace to match today's consumer behaviour enabling local businesses to meet the ambition of being a first choice, more often.
- Areas of Focus: Improve business skills in the community encouraging businesses to take up Business Gateway support to aid business resilience, sustainability and growth.
- Areas of Focus: Connecting businesses with employability support programmes including supporting employers to provide opportunities to create, recognise and increase the number of Modern, Foundation and Graduate Level Apprenticeship opportunities in local businesses.
- Areas of Focus: Continue to attract investment to support locally shaped capital-based projects via programmes such as Scottish Governments Place Based Investment Programme.
- Areas of Focus: Support Manufacturing sector adaptation and innovation through promotion and support to digital business improvements. For South West Fife, this will include supporting ongoing delivery of the Rosyth Fastblade / CAMAT project as part of the University of Edinburgh's Data Driven Innovation (DDI) Programme within the Edinburgh and South East Scotland (ESES) City Deal Implementation of ESES City Deal 'Regional Prosperity Framework' priorities (Sept 2021). This includes, specific to South West Fife, achieving a sustainably connected region and realising major regional opportunities. The latter includes; Regenerating the Forth Estuary, Reimagining Sustainable Tourism and Re-building Support for Business, with a particular focus on start-ups and a wider culture of entrepreneurship in the post pandemic period.
- Areas of Focus: Support for Tourism and Hospitality Businesses including supporting national initiatives such as 'Good to Go' and visitor charter schemes as well as maintaining Fife's World Host Status.

- **Area of Focus:** Develop existing key industrial and business sites such as Hillend and Donibristle as part of delivering the ESES Fife i3 Programme in mid and south Fife. Continue to work with regional partners in Edinburgh & SE Scotland City region to make the case for additional funding to support regional investment in Fife. This will include promoting and implementing additional sites.
- **Area of Focus:** Develop strategic investment sites and associated business or transport infrastructure including road, rail and Port assets that serve Rosyth Waterfront and Longannet to stimulate growth and jobs.

## Priority 3

### Addressing the Climate Emergency

**Goal:** Work with communities to develop their resilience, reduce carbon emissions as part of the global effort and transition Fife's basic infrastructure to be resilient to extreme weather and have net zero emissions to prevent further climate change.

**Focus:** We will further encourage and support communities with climate action as part of a community wealth building approach making the changes needed to our buildings, infrastructure, green space and businesses.

#### Opportunities for All

- **Area of Focus** - Support the revival of the 'Beautiful Fife' campaign but extend it beyond floral enhancement to include community public outdoor improvements, tree planting, wildflower meadows etc.

#### Thriving Places

- **Area of Focus:** Develop zero food waste initiatives in line with food insecurity work by establishing a local food resilience group that will co-ordinate food development work within S&WF.
- **Area of Focus** - Support and encourage development of community food growing opportunities including allotments, orchards and community gardens.

## Priority 4

### Sustain Services Through New Ways of Working

**Goal:** Identify opportunities for service redesign, building on approaches and ways of working through Covid-19 response and digital opportunities

**Focus:** Flexible working/new deal for staff, organisation redesign/decentralisation, data analysis, digital services, and processes, use of assets

#### Community Led Services

- **Area of Focus:** Support existing and new opportunities for community engagement across the area with particular emphasis on communities with greatest need.
- **Area of Focus:** Support the production and delivery of an ongoing programme of neighbourhood plans for villages and towns across the area.
- **Area of Focus:** Further develop Participatory Budgeting (PB) for the South and West Fife Area.
- **Area of Focus:** Implement the People and Place Leadership Framework incorporating changes and adaptations as identified in successive phases of this model.

23rd March, 2022			
Title	Service(s)	Contact(s)	Comments
Traffic Regulation Orders	Assets, Transportation and Environment	Phil Clarke	If required
Area Housing Plan Update	Housing Services	Claire Mackinlay	<b>Six monthly update</b> - Last update 16th June, 2021
North Queensferry and Forth Bridges Area – Update	Business and Employability / Communities	Gordon Mole / Alastair Mutch	As agreed at 7th October, 2020 meeting – Update to be provided to Committee summarising progress
Local Community Planning Budget Requests	Communities and Neighbourhoods	Mandy MacEwan	If required

Unallocated			
Title	Service(s)	Contact(s)	Comments
Social Security Scotland Agency – Update	Social Security Scotland Agency	Lyndsey Maricic	As agreed at 24th April, 2019 meeting. Update to be provided later in the year – tbc.
Highlighting the Work of the Reducing Offending and Re-offending Partnership (ROAR)	Communities and Neighbourhoods Service	Kirstie Freeman	As agreed at 13th November, 2019 meeting (was due to be submitted in April, 2020 but meeting cancelled due to Covid-19)
Additional Nursery Hours Update	Education and Children’s Services	Shelagh McLean	As agreed at 4th March, 2020 meeting

Unallocated			
Title	Service(s)	Contact(s)	Comments
Credit Union Update	Communities and Neighbourhoods Service / Credit Union	Alastair Mutch	Briefing or Committee presentation (tbc)
Maintenance of Private Land by Private Landowners	Assets, Transportation and Environment	John Rodigan	Motion as agreed at January 2021 meeting. To be considered at E&PS Committee in February, 2022 and Area Committees to be updated thereafter
Future Provision of Cemeteries	Assets, Transportation and Environment (Burial Service)	Liz Murphy	Following a report going to Assets and Corporate Services Committee in October 2021, it has been agreed that a consultation exercise will be carried over the coming year (2022) in relation to the cemetery strategy. This will be on an area by area basis so a report won't be provided to committee at this point in time. (Jan 2022)
Report of the Pupilwise and Parentwise Surveys	Education and Children's Services	Deborah Davidson	Annual report – Last update 14th August, 2019 (no survey in 2020). Survey to be undertaken end of 2021. Report to come back in 2022
Children's Services Report	Education and Children's Services	Deborah Davidson	No report submitted in 2020 – Agile Action Plan for Children's Services in Fife was emailed to Conveners and Community Managers in September, 2020. Deborah will advise on new date for submission (2021)
Early Learning and Childcare	Education and Children's Services	Jacqueline Price	Last update 2nd October, 2019. No report submitted in 2020. Jacqueline will advise on new date for submission.