

Tuesday 6 February 2024 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of City of Dunfermline Area Committee of 12 December 2023. 4 - 6
4. **AREA ROADS PROGRAMME 2024/25** – Report by the Head of Roads & Transportation Services. 7 - 16
5. **DUNFERMLINE FREE BUS TRAVEL INITIATIVE** – Report by the Head of Roads & Transportation Services. 17 - 20
6. **TRAFFIC REGULATION ORDER - C53 TOWNHILL TO BOWERSHALL, PROPOSED 40MPH SPEED LIMIT** – Report by the Head of Roads & Transportation Services. 21 - 23
7. **LOCAL ECONOMIC PROFILE 2022** – Report by the Head of Business & Employability. 24 - 60
8. **HEALTH AND SOCIAL CARE LOCALITY PLANNING 6 MONTHLY UPDATE** - Report by the Head of Primary and Preventative Care (Senior Leadership Team Lead for City of Dunfermline H&SCP Locality Planning Group). 61 - 65
9. **COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2022-2023** – Joint Report by the Head of Communities and Neighbourhood Services and the Head of Finance. 66 - 82
10. **COMMUNITY RECOVERY FUND PROPOSALS 2024** – Report by the Head of Communities and Neighbourhood Services. 83 - 86
11. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - BRUCE FESTIVAL 2024** – Report by the Head of Communities and Neighbourhood Services. 87 - 89
12. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - HSCP “THE WELL”** – Report by the Head of Communities and Neighbourhood Services. 90 - 92
13. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - TACKLING POVERTY AND PREVENTING CRISIS - STAFFING** – Report by the Head of Communities and Neighbourhood Services. 93 - 97

14. **CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME** – Report by the Executive Director Finance & Corporate Services.

98 - 101

15. **NOTICE OF MOTION**

In terms of Standing Order 10 the following Notice of Motion has been submitted:-

Motion- Speed Limit of A994 between Crossford and Cairneyhill

“Committee notes concerns of residents of Cairneyhill Road in Crossford over speeding from traffic both entering and exiting the village.

Committee notes the section of the A994 between Crossford and Cairneyhill sits within the Dunfermline Central ward.

Committee requests a report be brought back the Area Committee by June 2024 requesting a consideration of reducing the speed limit on this section of road to 40mph, making it consistent with the other roads entering Crossford.”

Proposed by Councillor Aude Boubaker-Calder
Seconded by Councillor James Calder

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

30 January, 2024

If telephoning, please ask for:
Emma Whyte, Committee Officer, Fife House 06 (Main Building)
Telephone: 03451 555555, ext. 442303; email: Emma.Whyte@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

2023 CODAC 42

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – BLENDED

2nd Floor Meeting Room, Regency House, Crossgates Road, Halbeath

12 December, 2023

9.30 am – 10.55 am

PRESENT: Councillors James Calder (Convener), Naz Anis-Miah, Lynn Ballantyne-Wardlaw, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Jean Hall Muir, Cara Hilton, Jim Leishman and Gordon Pryde.

ATTENDING: Lynne Johnston, Housing Manager, Deborah Stevens, Lead Officer Housing Condition and Supply, Lisa Hemphill, Lead Officer Community Regeneration, Housing Services; Alan Paul, Head of Property Services, Liz Murphy, Bereavement Service Manager, Property Services; Shirley Melville, Area Community Development Team Manager, Communities and Neighbourhoods Service; Kerry Elliott, Committee Officer, Emma Whyte, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Michelle Sweeney, Director of Creative Development & Delivery and Chris McLean, Team Manager, OnFife.

98. DECLARATIONS OF INTEREST

Decision

No declarations of interest were submitted in terms of Standing Order No.22.

99. MINUTE

The committee considered the minute of the meeting of the City of Dunfermline Area Committee on 24 October 2023.

Decision

The committee agreed to approve the minute.

100. TOUCH REGENERATION HOUSING PROPOSALS

The committee considered a report by the Head of Housing Services outlining a proposal to begin Phase 1 of a 10-year Masterplan to demolish the properties at 22-152 Law Road (evens only) and 2-24 & 70-100 Henryson Road (evens only); and to build new affordable housing as part of the Council's Phase 4 Affordable Housing Programme 2024-29.

Decision

The committee: -

- (1) approved the option to demolish 22-152 Law Road (evens only) and 2-24 and 70-100 Henryson Road (evens only) as phase one of a wider 10-year regeneration plan;

2023 CODAC 43

- (2) agreed to transfer remaining tenants of aforementioned properties to alternative suitable accommodation and to purchase 18 privately owned properties;
- (3) agreed to pay qualifying tenants and residents home loss and disturbance compensation payments in line with existing Council policy;
- (4) agreed to suspend allocations of aforementioned properties and remove all empty properties from active management and zero the rent due on the properties; and
- (5) agreed to the redevelopment of the cleared sites as new affordable housing.

101. ONFIFE UPDATE

The committee considered a report by the Head of Creative Development updating members on OnFife's service offer in the area, a review of activity in the past six months and outlining plans in the coming year.

Decision

The committee: -

- (1) noted the contents of the report; and
- (2) explored how OnFife can better engage with and support the ongoing work within the Dunfermline area.

102. CEMETERY STRATEGY FOR DUNFERMLINE

The committee considered a report by the Head of Property Services advising of the outcome of the consultation on the future provision of cemeteries in Fife and requested support for implementation of the strategy moving forward.

Decision

The committee: -

- (1) noted the key points from the consultation exercise; and
- (2) supported the actions moving forward in the Cemetery Strategy 2023 – 2028, detailed in Appendix 1 to the report.

103. LCP BUDGET REQUEST: COMMUNITY RECOVERY FUND (CRF) BUDGET REQUEST ECOLOGICAL APPRAISAL OF TOWNHILL LOCH

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement for a total contribution of £17,622,48 (£7622.48 from the Local Community Planning Area Budget and £10,000 from the Community Recovery Fund) to contribute to the funding of a preliminary ecological appraisal (PEA), bird breeding and wintering bird survey at Townhill Loch.

Decision

2023 CODAC 44

The committee agreed a contribution of £7622.48 from the Local Community Planning Area Budget and £10,000 from the Community Recovery Fund to contribute to the funding of a preliminary ecological appraisal (PEA), bird breeding and wintering bird survey at Townhill Loch.

104. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director of Finance and Corporate Services, asking members to consider the forward work programme for future meetings of the committee.

Decision

The committee:-

- (1) reviewed and noted the contents of the forward work programme.
- (2) agreed that an update on the implementation and enforcement of the pavement parking ban should be brought to a future meeting in 2024.

6th February 2024
Agenda Item No. 4

Area Roads Programme 2024-25

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: 2,3 &4

Purpose

The purpose of this report is to identify the projects which are proposed for inclusion in the 2024-25 Area Roads Programme for the City of Dunfermline area.

Recommendation(s)

Committee is asked to:

- i. Approve the report and appendices 1-3;
- ii. Delegate authority to the Head of Assets, Transportation & Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener and Vice-Convener;
- iii. Note Appendices 4 & 5.

Resource Implications

The Area Roads Programme is funded from Capital and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Committee has been consulted through meetings with Members in the development of the lists of projects.

1.0 Background

- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads & Transportation Services has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 It is important to distinguish between reactive and planned maintenance works on carriageways and footways. Reactive maintenance has its own budget and refers to the need to repair defects considered to be potentially dangerous or to constitute a considerable inconvenience to road users. These tend to be individual potholes. Planned works are those which can be addressed over a longer period and range from limited areas of patching to full width re-surfacing over longer lengths of road. The Area Roads Programme (ARP) covers full-width re-surfacing and has its own capital budget which is devolved to area committees.
- 1.3 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with Elected Members,
 - Scheduled inspections, technical surveys, assessments and interrogation of maintenance management systems,
 - Local Area Transport Plans,
 - Suggestions received from Elected Members, Community Councils and the public.
- 1.4 At its meeting on 1st February 2018 the Economy, Tourism, Strategic Planning & Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the ETSP&T Committee,
 - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage,
 - The remaining Road Safety & Traffic Management budget is allocated to local priorities based on an Area Committee budget commensurate with population numbers.
 - The foregoing is managed and reported via the relevant Area Roads Programme.
- 1.5 The current Capital Plan indicates that the carriageway capital budget of £9.73m in 2024/25 will reduce to £5.02m in 2025/26 and then averages out at £6.1m annually thereafter. The footway budget in 2024/25 is £1.68M reducing to £1.4m in 2025/26

and then averages at £1.72m thereafter.

For the City of Dunfermline area, the budgets for 2024-25 are as shown below: -

Devolved Budget	2024/25 Allocation
Carriageways	£938k
Footways	£347k
Road Safety & Traffic Management	£134k

- 1.6 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council reviews the Capital Plan every two years so there may be opportunities to consider additional investment going forward.

2.0 Issues and Options

- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 An on-line system is in place to show how the carriageways and footways programme is progressing throughout the year. Link to webpage [Area Roads Programme](#)
- 2.3 Appendices 4 and 5 provide information on the proposed Street Lighting works and Bridges and Structures works. These budgets are not devolved to area committees, but the works locations are provided for information.

3.0 Conclusions

- 3.1 The attached appendices contain the proposed 2024/25 Area Roads Programme for the City of Dunfermline area. The type of works, work location and provisional estimates are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting
5. Bridges & Structures

Report Contacts

Vicki Connor
Lead Consultant, Roads & Lighting Asset Management
Bankhead Central, Glenrothes
E-mail – vicki.connor-fc@fife.gov.uk

Alistair Donald
Service Manager (Roads Design & Build)
Bankhead Central, Glenrothes
E-mail – Alistair.donald@fife.gov.uk

**City of Dunfermline Area Committee
Carriageway Scheme List for 2024-25**

APPENDIX 1

CAT1	Proposed for approval by Committee for delivery in 2024/25
CAT 2	Proposed for approval by Committee as 'reserve' schemes which may be promoted to Cat1 if funding becomes available

2024-25 Budget Share	£938,457
-----------------------------	-----------------

Ward	Ward Name	Town	Street	Location	Estimate	Cumulative total	Cat
3	Dunfermline Central	Dunfermline	Izatt Avenue Ph1	A823 Hospital Hill to Keir Hardie Terrace	£ 92,372	£ 92,372	1
3	Dunfermline Central	Rural Road	A994	Cairneyhill east to Crossford west	£504,160	£ 596,532	1
3	Dunfermline Central	Rural Road	A994	Dunfermline to Urquhart Bridge	£232,332	£ 828,864	1
3	Dunfermline Central	Dunfermline	A907 Halbeath Road	Cherrybank to railway bridge	£244,560	£ 1,073,424	1
4	Dunfermline South	Dunfermline	Pitcorthie Drive	Morrison Drive west to Property No 201	£ 49,550	£ 1,122,974	2
4	Dunfermline South	Dunfermline	B916 Linburn Roundabout	Roundabout and Approaches	£147,144	£ 1,270,118	2
3	Dunfermline Central	Dunfermline	Chalmers Street (south)	A907 to Bridge Street	£ 34,122	£ 1,304,240	2
3	Dunfermline Central	Dunfermline	C81 New Row	East Port to Canmore Street	£ 61,323	£ 1,365,563	2
3	Dunfermline Central	Dunfermline	William Street	Surfacing joint just north of Grieve Street to Baldridgeburn	£143,679	£ 1,509,242	2
2	Dunfermline North	Dunfermline	Parkneuk Road		£ 84,068	£ 1,593,310	2
3	Dunfermline Central	Dunfermline	A823 Bothwell St / St Leonards Street Ph2	Bothwell Gdns. R/A to St Leonards R/A Northbound	£164,314	£ 1,757,624	2
3	Dunfermline Central	Dunfermline	C83 Woodmill Road mini R/A at Garvock Bank	Full Extent and approaches and exits	£ 41,015	£ 1,798,639	2
2	Dunfermline North	Townhill	C53 Main Street	37/48 Main Street to entrance to country park	£106,261	£ 1,904,900	2

**City of Dunfermline Area Committee
Footway Scheme List for 2024-25**

APPENDIX 2

CAT1	Proposed for approval by Committee for delivery in 2024/25
CAT 2	Proposed for approval by Committee as 'reserve' schemes which may be promoted to Cat1 if funding becomes available

2024-25 Budget Share	£256,376
2023-24 Projected Underspend	£91,000
Available 2024-25 Budget	£347,376

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative Total	Cat
4	Dunfermline South	Dunfermline	St Lawrence Street Ph2	West side	Footway	£ 91,836	£ 91,836	1
4	Dunfermline South	Dunfermline	Pitcorthie Drive	Laburnam Road to Morrison Drive (both sides)	Footway	£ 50,880	£ 142,716	1
4	Dunfermline South	Dunfermline	Birch Grove, Ash Grove, Poplar Grove, Lilac Grove, Lime Grove	Full length	combined footway/lighting	£ 35,460	£ 178,176	1
3	Dunfermline Central	Dunfermline	Halbeath Road	Dalcross Way to Strathmore Drive (both sides)	Footway	£ 127,845	£ 306,021	1
3	Dunfermline Central	Dunfermline	Milton Green	End of Footway at No 26 to end of Property No 40	Footway	£ 16,551	£ 322,572	1
2	Dunfermline North	Wellwood	A823 Main Road	Leadsid Cresc. to Burt Street	Footway	£ 18,427	£ 340,999	1
2	Dunfermline North	Wellwood	Leadburn Avenue	Full length (both sides)	Footway	£ 51,540	£ 392,539	2
3	Dunfermline Central	Dunfermline	Golfdrum Street	Full Length	Footway	£ 121,617	£ 514,156	2
3	Dunfermline Central	Dunfermline	Woodmill Place	Footpaths to south side	Footway	£ 18,625	£ 532,781	2

City of Dunfermline Area Committee
Proposed Road Safety & Traffic Management Scheme List for 2024/25

APPENDIX 3

CAT1	Proposed for approval by Committee for delivery in 2024/25
CAT 2	Proposed for approval by Committee as 'reserve' schemes which may be promoted to Cat1 if funding becomes available

2024-25 Budget Share	£134,300
-----------------------------	-----------------

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Cat
3	Dunfermline Central	Crossford	A994 Main Street	Whole village	Gateway/Traffic Calming	£ 10,000	£ 10,000	1
2	Dunfermline North	Dunfermline	East Baldrige Drive	Near Aytoun Grove	Raised table crossing point	£ 8,000	£ 18,000	1
2	Dunfermline North	Dunfermline	Whitefield Road	at Hospital	Crossing Point	£ 10,000	£ 28,000	1
2	Dunfermline North	Dunfermline	A907	Lundin Road to SWFAC boundary near Gowkhal	3/4 of length of project - link with SWFAC for footway upgrade	£ 77,000	£ 105,000	1
4	Dunfermline South	Dunfermline	Linburn Road	North & South approaches to Mckay Drive	Traffic Calming	£ 20,000	£ 125,000	1
2	Dunfermline North	Dunfermline	Townhill Road	Near junction with Lauder Street	Design only - improved crossing facilities	£ 1,000	£ 126,000	1
2	Dunfermline North	Dunfermline	Arthur Street	near A823 R/A & Headwell Road	Design only - improved crossing facilities	£ 500	£ 126,500	1
3	Dunfermline Central	Dunfermline	Woodmill Road	Outside Commercial & St Margarets Primary Schools	Speed Reduction Measures	£ 20,000		2
2	Dunfermline North	Dunfermline	Townhill Road	Near junction with Lauder Street	Improved crossing facilities	£ 20,000		2

**City of Dunfermline Committee Area
Lighting Scheme List 2024-25**

APPENDIX 4

CAT1	For delivery in 2024-25
-------------	--------------------------------

Ward No.	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Cat
4	Dunfermline South	Dunfermline	Pitcorthie Ph2	Pine Grove, Willow Grove, Oak Grove, Chestnut Grove, Fir Grove, Hazel Grove	Lighting	£ 30,000	£ 30,000	CF
4	Dunfermline South	Dunfermline	Queensferry Road (west side)		Lighting	£ 210,000	£ 240,000	1
4	Dunfermline South	Dunfermline	Pitcorthie Ph3	Birch Grove, Ash Grove, Poplar Grove, Lilac Grove, Lime Grove	Lighting	£ 87,000	£ 327,000	1
2	Dunfermline North	Dunfermline/ Townhill	Moncur Street area		Lighting	£ 81,000	£ 408,000	1
3	Dunfermline Central	Crossford	Arkaig Dr, Mochrum Dr, Venechar Pl, Dunvegan Crt, Path 4 & Brora Pl		Combined Lighting/ Footway	£ 72,000		2

City of Dunfermline Area Committee
Proposed Bridges & Structures Scheme List for 2024/25

APPENDIX 5

CAT1	For delivery in 2024-25
-------------	--------------------------------

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Cat
3	Dunfermline Central	Dunfermline	Unnamed Path	Beneath A907 Glen Bridge	Landslip Remediation	£280,000	£ 280,000	1
2	Dunfermline North	Dunfermline	Bellyeoman Road	27 Bellyeoman Road	Retaining Wall Stabilisation	£250,000	£ 530,000	1

6 February 2024
Agenda Item No. 5

Dunfermline Free Bus Travel Initiative

Report by: John Mitchell, Head of Roads & Transportation

Wards Affected: 2,3,4

Purpose

This report seeks approval to progress with an initiative to offer free bus travel for all in the City of Dunfermline Area on selected dates in March 2024.

Recommendation(s)

It is recommended that Committee agrees to commit the 2023/24 devolved parking budget allocation to fund an initiative offering free bus travel for everyone in the City of Dunfermline Area on 10, 30, and 31 March 2024.

Resource Implications

The Council revenue budget for 2019/20 included a commitment to invest £100,000 to facilitate the process of decentralisation of parking, giving each Area Committee a degree of flexibility in how it approached parking charging, enforcement, and maintenance issues in its Area.

Since 2019/20 the Council revenue budget has agreed that the £100,000 budget for devolved parking initiatives will remain and is to be distributed between the Area Committees on the same basis as in 2019/20.

The City of Dunfermline Area Committee has a budget allocation of £18,000 for 2023/24. No spend has been made to date.

The costs of implementing the free bus travel initiative in Dunfermline can be met within the allocated budget.

Legal & Risk Implications

There are no known legal risks.

Impact Assessment

An Equality Impact Assessment and a Fife Environmental Assessment Tool (FEAT) assessment are not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The Committee Convenor, Depute Convenor and Community Manager have been consulted in the development of this report.

1.0 Background

- 1.1 In 2019 Council committed to providing £100,000 of revenue funding to be shared by Area Committees to facilitate a process of decentralising control over local parking issues.
- 1.2 The City of Dunfermline Area Committee has previously approved the following initiatives utilising their devolved parking budget. In 2019 a free shuttle bus service from Leys Park Road car park to the city centre was offered at weekends over the Festive period. Free Sunday parking was offered from 12 January to 1 March 2020 (2019 CODAC 75 para 187 refers); from 22 November 2020 to 14 February 2021 (2020 CODAC 92 para 230 refers); and again on 5, 12, 19 and 26 March 2023 (2023 CODAC 14 para 41 refers).
- 1.3 The previous initiatives funded by the devolved parking budget had the aim to increase footfall in the city centre. Evidence of any increase was inconclusive, however these initiatives did offer welcome support to the city centre during this challenging period.
- 1.4 The Committee wish to investigate the potential to offer free bus travel for everyone visiting the city on 10, 30 & 31 March 2024 as an alternative to the previous free parking initiatives.
- 1.5 Encouraging people to travel to the city centre using sustainable transport will support households in more deprived areas, who are less likely to have access to a car, and support a reduction in carbon emissions. This is strongly aligned with Fife's priorities of leading economic recovery, tackling poverty and addressing the climate emergency, and with the priorities of the Local Transport Strategy for Fife 2023-2033.

2.0 Issues & Options

- 2.1 Proposed free bus travel dates are:
 - Mother's Day, Sunday 10 March 2024 and
 - Easter weekend, Saturday 30 & Sunday 31 March 2024

- 2.2 The total cost of the initiative is estimated as follows:

Day	Cost
Saturday x1	£7,500
Sunday x2	£8,000
Marketing materials	£500

Contingencies	£2,000
Total	£18,000

- 2.3 The initiative will require 1 months' prior notice to allow Stagecoach to set up necessary procedures.
- 2.4 The initiative will only cover journeys made on Stagecoach services within the 'Dunfermline zone' area (see Appendix 1), this includes an array of local and express services.
- Bus routes in the Dunfermline zone; 1, 2, 3, 4, 4B, 5, 6, 6A, 7, 8, 19, 28, 31, 33, 84, 88, 88A, 89, 747, AZ1, X24, X27, X51, X52, X54, X55, X56, X58, X59, X60, X61.
 - The initiative is not applicable on journeys out with or beyond the Dunfermline zone.
 - Concessionary bus passes will operate as normal.
- 2.5 Marketing will be developed in conjunction with Stagecoach to advertise the free bus travel initiative.

3.0 Conclusions

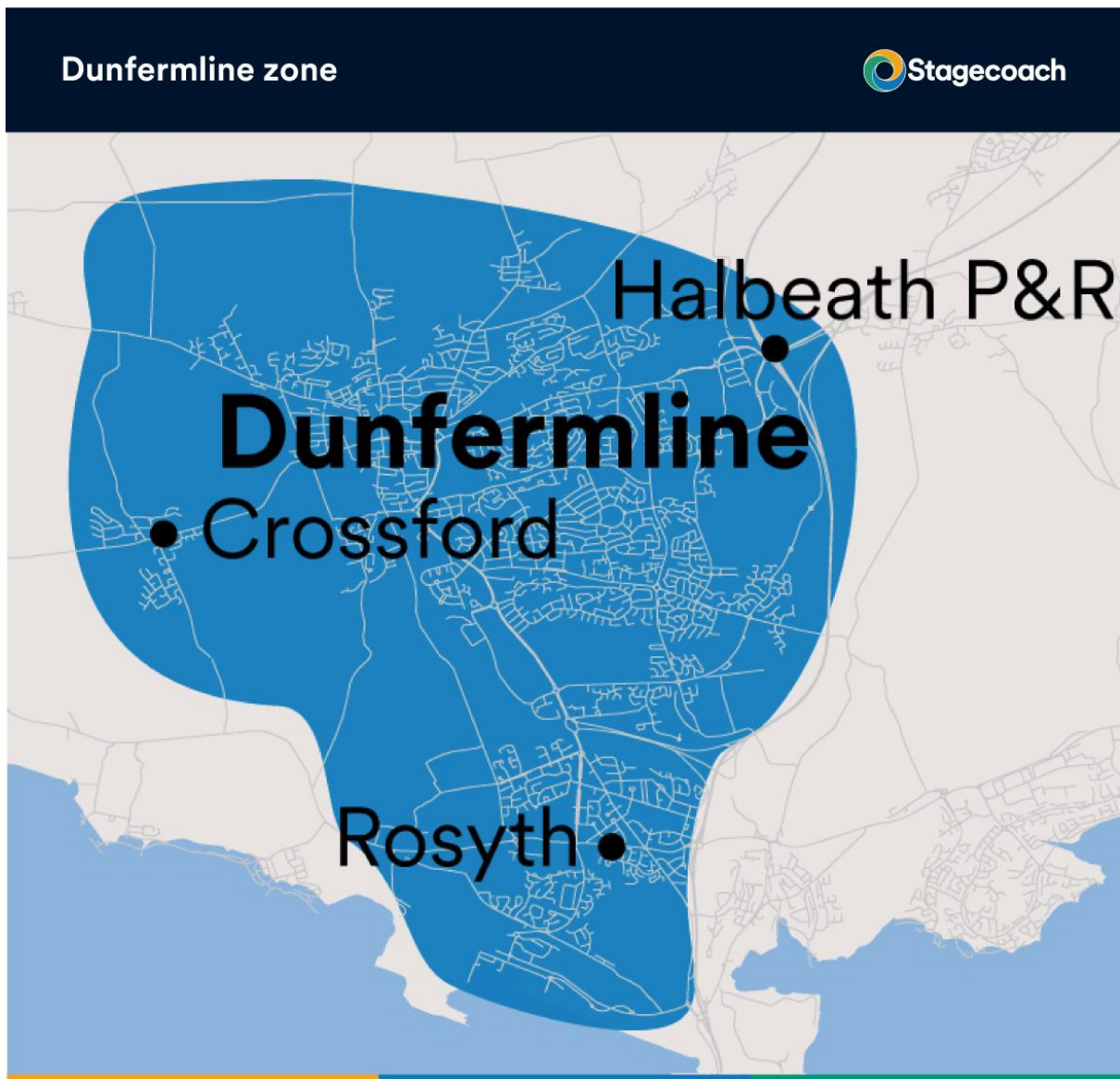
- 3.1 The offer of free bus travel in Dunfermline could be implemented during March 2024 funded from the devolved parking budget.

Report Contacts

Matthew Roberts
Lead Consultant (Local Transport Strategy)
Bankhead, Glenrothes
Telephone: 03451 55 55 55 (ext. 43 03 00)
Email – matthew.roberts@fife.gov.uk

Susan Keenlyside
Service Manager, Sustainable Transport & Parking
Bankhead, Glenrothes
Telephone: 03451 55 55 55 (ext. 44 44 42)
Email – susan.keenlyside@fife.gov.uk

Appendix 1: Stagecoach Dunfermline zone map



6 February 2024

Agenda Item No. 6

C53 Townhill to Bowershall – Proposed 40mph Speed Limit

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: Ward 4 – Dunfermline North

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce a 40mph speed limit on the C53 Townhill to Bowershall.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce a 40mph speed limit as detailed in drawing TRO/23/62 with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £6,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper

and on the affected length of roads. In addition, details of the proposed TRO will be made available at www.fife.gov.uk.

1.0 Background

- 1.1 A motion was first tabled on 25th August 2021 at the South West Fife Area Committee with regard to the current national speed limit (60mph) from the C53 junction with the B915 (at Balmule Fisheries), down through Bowershall and then southward, towards Townhill, as far as the ward boundary. This was in response to concerns expressed by the Bowershall community and the Townhill Community Council and acknowledging their request for a reduction to 40 mph in the interests of road safety. A report was to follow.
- 1.2 On 1st December 2021 the response to the motion did not propose a reduction in speed limit. (2021 SWFAC Agenda Item No 5 refers). Minute Item 311 recorded an amendment to the recommendation being “That the South and West Fife Area Committee requests that Fife Council now takes action to reduce the speed limit to 40mph on the C53, from the t-junction just to the north of the Bowershall settlement, southwards to meet the 30mph speed limit at Townhill”.

2.0 Issues and Options

- 2.1 We are looking for agreement from both City of Dunfermline Area Committee and South West Fife Area Committee and to proceed to statutory consultation on the proposed 40 mph speed limit as shown in Appendix 1.

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety, that this Traffic Regulation Order be promoted.

List of Appendices

1. Plan TRO/23/62 – Proposed Speed Limit C53 Townhill to Bowershall.

Report Contact

Lesley Craig
Lead Consultant, Traffic Management
Roads and Transportation Services
Bankhead Central
03451 55 55 55 Ext No 480082
Email: lesley.craig@fife.gov.uk

Sara Wilson
Service Manager, Roads Network Management
Roads & Transportation Services
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55 + VOIP Number 453348
Email: Sara.Wilson@fife.gov.uk



Legend


TRO Proposed Speed Limit

TRO_Type

- Existing 30
- Existing 60
- Proposed 40

Reproduced by permission of Ordnance Survey on behalf of HMSO.
 © Crown copyright and database right 2024. All rights reserved.
 Ordnance Survey Licence number 100023385.
 Aerial Photography © copyright Getmapping.

N



Scale: 1:4,493

C53 Townhill to Bowershall - Proposed Speed Limits
 TRO23_62

Prepared By: Clow-95
Service: Roads & Transportation Services
Printing Date: 16 January 2024



Fife
 COUNCIL

Roads & Transportation Services

Head of Service, John Mitchell

6 February 2024

Agenda Item No. 7

Fife Local Area Economic Profiles 2022-23

Report by: Gordon Mole, Head of Business and Employability

Wards Affected: Ward Nos. 2, 3 and 4

Purpose

The purpose of this report is to provide members with an annual overview of the performance of the local economy and labour market in the City of Dunfermline. The information presented is intended to provide background and context to council activity within the area and to help inform area committee discussion and decision-making.

Recommendation(s)

It is recommended that Members:

1. Consider and comment on the issues raised from the analysis of the latest available data; and,
2. Recognise the ongoing economic challenges.

Resource Implications

There are no resource implications associated with this report.

Legal & Risk Implications

There are no specific legal and risk implications associated with this report.

Impact Assessment

An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in this report and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

Consultation

Key officers from within Business & Employability, Legal and Finance have been consulted in the preparation of this overview report.

1.0 Background

- 1.1 Appendix 1 provides updated local economic profiles for each of the Council's seven committee areas using the latest available data as of January 2024.
- 1.2 The profiles are based on analyses of a range of labour market and economic data published by external sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of much data means that the figures provide an opportunity to assess only the initial impact of the cost-of-living and cost-of-doing business crises. In addition, response rates to the ONS Labour Force Survey – the main source of data about employment, unemployment and inactivity – have been falling since the pandemic, making some data at both the Fife and committee area geographies unreliable or unavailable. As in previous years, comparisons are made with pre-pandemic figures to show how Fife's economy is recovering, adjusting and adapting to the persistently challenging conditions.
- 1.4 These profiles and other Fife-wide economic analyses are used to inform a range of strategic planning activities. They informed the development of the new Fife Economic Strategy 2023-30 and similar data will be used to monitor progress in delivering the strategy. The data also informs systematic review of the Plan for Fife.
- 1.5 The information within the profiles is intended to provide members with context and background on policy development and impact at a local and strategic level.
- 1.6 In this respect, the profiles will help to inform the economic and community vision for the City of Dunfermline and feed into the development of a City Plan that will help to link plans and strategies across community planning partners and key stakeholders.

2.0 Wider Economic Perspective

- 2.1 The UK economy has experienced a succession of significant shocks in recent years, firstly from the COVID-19 pandemic and EU exit, and more recently from the onset of the war in Ukraine, conflict in the Middle East, and high rates of inflation.
- 2.2 Although the sharp rise in inflation experienced in 2022 eased over 2023 and inflation is now on a downward trend, it remains considerably higher than in recent years and businesses and households are continuing to adjust to a permanent upward shift in prices alongside the rapid shift to higher interest rates. In addition, the latest economic forecasts indicate that the ongoing reduction in inflation will be gradual, and that inflation will remain above the 2% target until the second half of 2025¹.
- 2.3 Economic growth in both the UK and Scotland has remained subdued and broadly flat since the start of 2022 and growth forecasts remain subdued for 2024, with an expectation that weak global growth, ongoing cost pressures and uncertainty will continue to dampen both consumer spending and business investment.

¹ Scottish Economic Insights: November 2023, Scottish Government

- 2.4 The labour market however remained resilient during 2023, with low unemployment, a drop in economic inactivity, and a fall in the number of vacancies indicating an easing of the recruitment difficulties companies experienced in 2022. Underlying tightness does remain in the labour market: data from the Business Insights and Conditions Survey indicate that in October 2023, 35.1% of surveyed businesses in Scotland reported difficulties in recruiting employees and 25.4% experienced worker shortages. Worker shortages were most common in the construction and the accommodation and food sectors (38.7% and 37.9% respectively).
- 2.5 In most parts of Fife, employment rates in 2022/23 were above the pre-pandemic 2019 levels. Fife's latest unemployment rate is at a record low (3.4%) and although higher than the Scottish rate (3.2%), the gap is narrower than before the pandemic. Economic inactivity rates have also fallen to 21% after reaching a record high of 26.9% in 2022. Around 32% of those economically inactive in Fife (15,100 people) cited long-term ill-health as the reason for their inactivity.

3.0 Local, Regional & National Developments

- 3.1 The new Fife Economic Strategy 2023-30, which sets out the Fife Partnership's approach to growing a stronger, greener and fairer economy, was approved by Cabinet Committee on 1 June 2023 and endorsed by the Fife Partnership Board on 17 August 2023. The Strategy identifies three priorities where the council's and its partners' economic development and employability activities will be focused over the next seven years:
- Supporting businesses
 - Investing in premises and infrastructure
 - Delivering skills, training and fair employment.
- A fourth priority – Working in Collaboration and Partnership details how the Strategy will be delivered.
- 3.2 Fife's Economic Strategy also commits to taking a Community Wealth Building approach to maximise the local impacts of investment in projects and programmes and to making sure that its interventions support the council's commitment to tackling climate change.
- 3.3 In January 2023, the UK and Scottish Governments announced the designation of the Firth of Forth as one of two Scottish Green Freeports. The successful bid encompasses three key ports on the Forth (Grangemouth, Leith and Rosyth); industrial facilities and logistics centres along the north and south shores of the Firth of Forth; and Edinburgh Airport. Led by Forth Ports, the bid consortium includes: Babcock International, Edinburgh Airport, Falkirk Council, Fife Council, INEOS, Scarborough Muir Group, and City of Edinburgh Council. The Forth Green Freeport's Outline Business Case was submitted to the Scottish and UK Governments on 24 November 2023. It is expected that the Forth Green Freeport designation will not only bring investment and jobs to the proposed sites at Rosyth and Burntisland, but will also bring economic benefits to other parts of Fife.
- 3.4 Work is also ongoing in relation to regional economic partnership arrangements. The Edinburgh and South East Scotland Regional Prosperity Framework Delivery Plan for 2023/24, which was published in March 2023, sets out four key programmes to deliver the region's ambitions: Green Regeneration; Infrastructure for Recovery and Prosperity; Visitor Economy and Culture; and a Data-Driven Innovation (DDI) Economy.

- 3.5 The ten-year £50 million Fife Industrial Innovation Investment Programme (Fi3P) funded by the Edinburgh & South-East Scotland City Region Deal and delivered by Fife Council is delivering new industrial, office and business space and serviced employment sites within existing business clusters in Mid and South Fife adjacent to growth corridors on the M90 and A92. The programme has supported site servicing at Fife Interchange North next to Amazon's Fulfilment Centre and is currently funding the construction of 10 new business units on the site which are expected to be completed by summer 2024.

4.0 **Headline Issues & Opportunities: City of Dunfermline***

- 4.1 The average employment rate in the Dunfermline committee area in 2022/23 was 78.8%. This was the second highest rate in Fife, but lower than the area's pre-pandemic employment rate (82.1%). The area's male employment rate (83.0%) was considerably higher than the female employment rate (73.8%).
- 4.2 Although the estimated economic inactivity rate in Dunfermline increased from 15.0% in 2019 to 17.6% in 2022/23, it was the lowest inactivity rate across Fife's seven committee areas and was significantly lower than latest (2022/23) rates for Fife (21%) and Scotland (22.6%) as a whole.
- 4.3 The proportion of the working-age population (16-64 years) claiming out-of-work benefits in Dunfermline in 2023 (2.8%) was lower than the overall Fife rate (3.4%) and below the area's pre-pandemic claimant rate in March 2019 (3.3%). In 2023, the 16-24 year old age group had the highest rate of people claiming out-of-work benefits in the area (4.0%).
- 4.4 The percentage of 16-19 year olds participating in education, training or employment in the Dunfermline Scottish Parliamentary Constituency Area (94.5%) is the second highest in Fife. Although the rate fell in 2019 and 2021, between 2018 and 2023 it increased from 93.2% to 94.5%
- 4.5 The Dunfermline and West Fife UK Parliamentary Constituency Area has the highest average resident earnings in Fife (£709.10 per week) and highest workplace earnings (£662.20 per week). It is the only part of Fife where average resident earnings are higher than Scottish average earnings (£702.40).
- 4.6 In the 3-year period between March 2020 and March 2023, the number of registered businesses in the Dunfermline Scottish Parliamentary Constituency Area fell by 155 enterprises (-7.7%). In Fife overall, the number of enterprises fell by -9.3% over the same period. The Parliamentary Constituency Area's business density – there are 288 registered businesses per 10,000 resident adults - is lower than the Scottish business density (375 businesses per 10,000 resident adults). To reach the Scottish business density, the Area would need 563 or 30% more businesses.
- 4.7 The estimated number of jobs in the Dunfermline committee area increased by 6.9% from 29,000 to 31,000 in the 3-year period between September 2019 and September 2022.
- 4.8 Dunfermline accounts for 75% of Fife's employment in Financial and Insurance Activities (2,250 jobs), 62% of jobs in Information and Communication (2,500 jobs) and 50% of Fife's employment in Transportation and Storage (3,500 jobs).

- 4.9 In 2022/23 there were 301 participants from Dunfermline on employability programmes commissioned by Opportunities Fife. Currently Fife Council's employability services are working with 146 people in the Dunfermline committee area. In 2021/22 and 2022/23, Dunfermline had more instances of pupil engagement with the council's Culture of Enterprise activities than any other committee area.
- 4.10 The proportion of retail and service units in the city centre that were vacant increased from 19.2% in 2019 to 20.8% in 2023.
- 4.11 Funding from the Scottish Government's Place-Based Investment Programme and the UK Shared Prosperity Fund supported work to make St Margaret's House wind and watertight. The Maygate Exchange, which opened in October 2022, has all five of its office units let.
- 4.12 Planning approval is being sought for the designs for a new city square. A total of £1.3m has been allocated from the Place-Based Investment Programme to transform the gap site between High Street and Queen Anne Street. The work is scheduled to start in May and take 18 months to complete. The project is taking a Community Wealth Building approach and making arrangements to maintain the square as an employability project which may create up to 15 new jobs.
- 4.13 The Scotland Loves Local Gift Card is being rebranded to Fife Loves Local, with a focus on Levenmouth and Dunfermline.
- 4.14 Dunfermline was awarded city status in May 2022 and hosted its first City Conference in June 2023. In January 2024, Dunfermline was named the UK's best value city in terms of affordability and career and lifestyle opportunities according to research carried out by Savills and The Daily Telegraph.
- 4.15 The main construction of the Dunfermline Learning Campus started in January 2023. The campus, which is one of the first in the UK to use carbon-reducing hybrid materials, will have a phased opening during the 2024/25 academic year. The contractors Balfour Beatty and BAM are delivering Social Value across the project – as at September 2023, £16m has been awarded to local businesses through the project which has provided 278 weeks of apprenticeships.
- 4.16 The number of people visiting the Dunfermline Area during 2022 increased by 50.9% compared with the previous year, with visitor numbers returning to 97.7% of the 2019 pre-pandemic level. Following a strategic tourism evaluation, a multi-partner 5-year tourism action plan has been developed for the city.

[* Note: Figures are given for the City of Dunfermline Fife Council Committee Area unless otherwise stated. Where data are not available at this level, figures are given for the Dunfermline and West Fife UK Parliamentary Constituency Area (UKPCA) or Dunfermline Scottish Parliamentary Constituency Area (SPCA). Tourism data are given for the Dunfermline Area which constitutes the area covered by the Dunfermline and West Fife Local Tourist Association.]

List of Appendices

1. Fife Local Area Economic Profiles 2022-2023

Background Papers

- [Fife's Economic Strategy 2023-30](#)
- [Scottish Economic Insights: November 2023](#), Office of the Chief Economic Adviser, Scottish Government
- [Business Insights and Conditions Survey weighted Scotland estimates: data to wave 95](#)
- Edinburgh and South East Scotland [Regional Prosperity Framework 2021-2041](#) and [Delivery Plan & Prospectus 2023/24](#)

Author / Contact:

Peter Corbett, Lead Officer (Economy)
Fife Council Business & Employability Service
Fife House, North Street Glenrothes KY7 5LT
Email: Peter.Corbett@fife.gov.uk

Fife Local Economic Profiles 2022-2023

This profile provides an overview of the characteristics and performance of Fife’s labour market and business base. It also provides a summary of the business support activity carried out by Fife Council in 2022/23. The profiles are based on a range of publicly available socio-economic data. Whilst many of the data have a time lag, the figures presented are the most up-to-date available at the time of writing (January 2024).

Unless otherwise stated, the data are broken down to the areas covered by each of Fife Council’s seven [Local Area Committees](#).

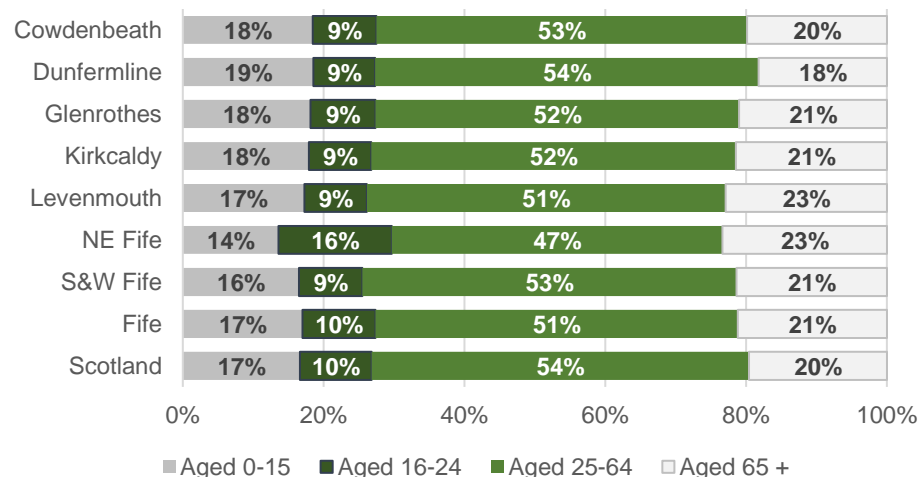
Fife’s Labour Market

Population

Figure 1: Mid-2021 Population Estimates - Fife & Local Area Committee Geographies

Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
41,768	60,597	49,805	60,462	37,902	74,690	49,506	374,730

Figure 2: Population Structure - Local Committee Areas, Fife, Scotland Mid-2021



Around 374,730 people live in Fife, 6.8% of Scotland’s population (Figure 1). Looking at the population structure of Fife and its committee areas (Figure 2):

- Fife has a smaller proportion of its population of working age (aged 16-64 years) than Scotland as a whole – 61.8% of its population are of working age compared with 64% of Scotland’s population.
- Levenmouth has the smallest proportion of people of working age (60%).
- North East Fife and Levenmouth have the highest proportions of people aged over 65 (23%) whilst Dunfermline has the lowest (18%).
- North East Fife has the largest proportions of people who are of working age (63%) and the lowest proportion of children (14%).
- North East Fife also has the largest proportion of people aged 16-24 years (16%) and the lowest proportion aged 25-64 years (47%).

Source: Mid-2021 Electoral Ward Population Estimates, National Records of Scotland. Note: Mid-Year Population Estimates for 2022 are due for release in early 2024.

Employment

Figure 3: Employment Rates, 2022/23

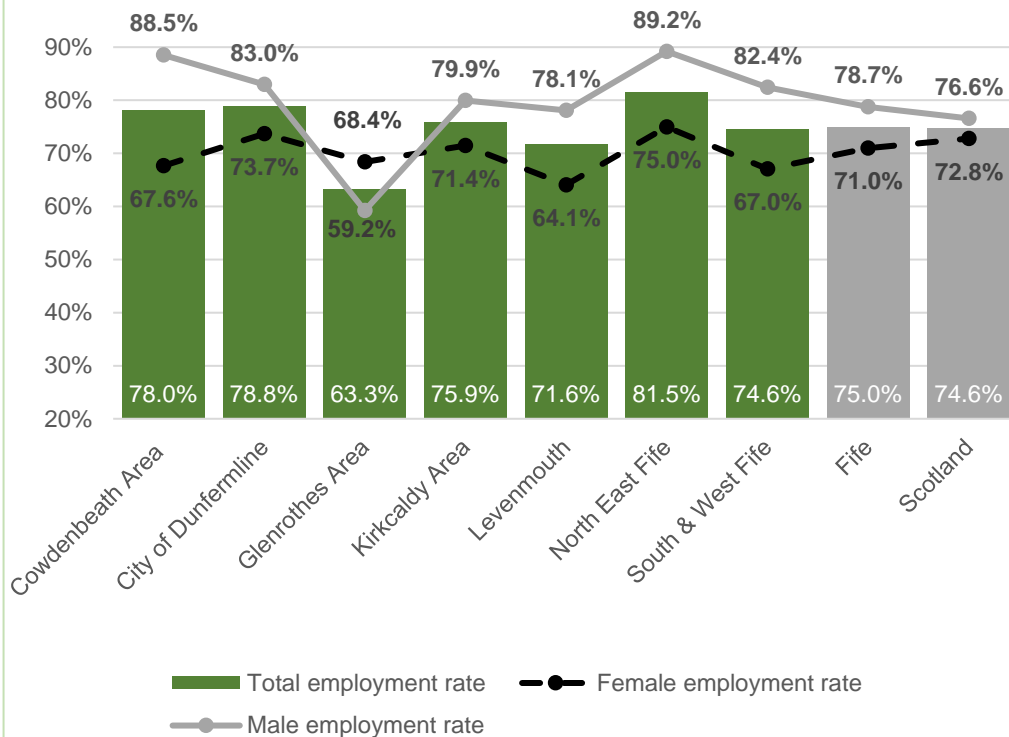
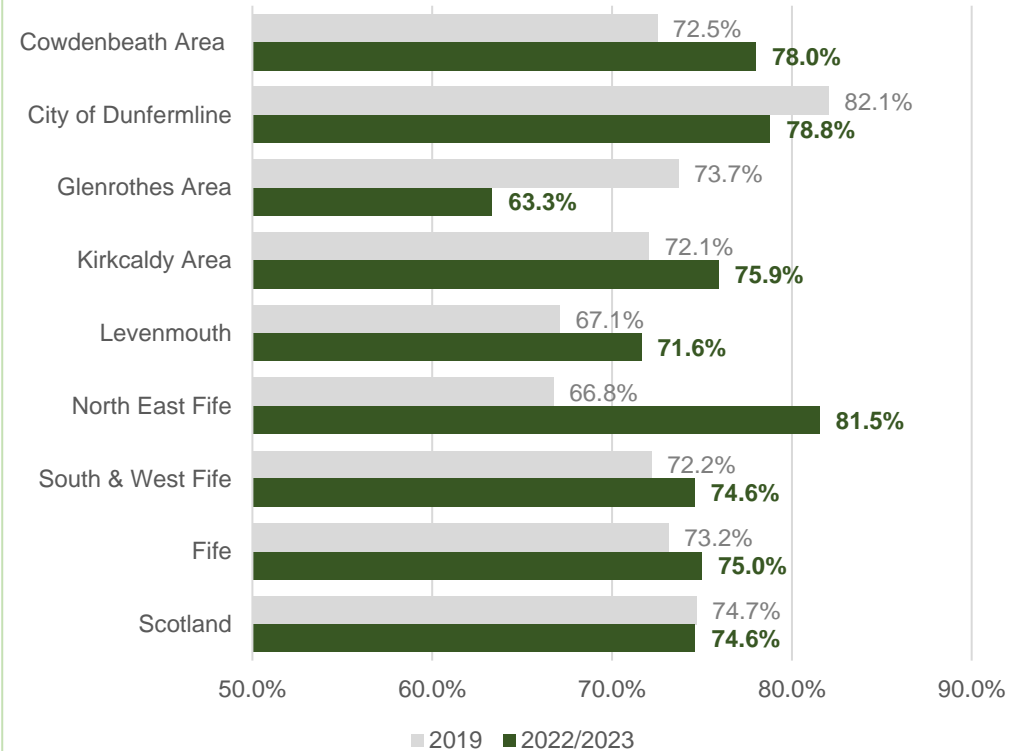


Figure 4: Employment Rate Change 2019-2022/23



Latest Employment Rates*:

North East Fife’s employment rate (81.5%) in 2022/23 was the highest in Fife (Figure 3).

The employment rates in the Glenrothes Area and Levenmouth were considerably lower than the Fife and Scottish rates.

The Glenrothes Area’s employment rate was the lowest of all the committee areas in Fife (63.3%). This was also the only part of Fife where the female employment rate was higher than the male employment rate (Figure 3).

Source: ONS Annual Population Survey, 2019 and 2022/23 Average Rates.

Note: *employment rate = the percentage of the working age populations (aged 16-64) who are in employment. As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, averages of the rates for 2019 and 2022/23 are given.

Employment Rate Change:

In most parts of Fife, employment rates in 2022/23 were above the pre-pandemic 2019 levels (Figure 4).

Dunfermline and the Glenrothes Area were the only areas where average employment rates in 2022/23 were lower than in 2019.

North East Fife and the Cowdenbeath Areas saw the greatest increases in employment rates.

Source: ONS Annual Population Survey, 2019 and 2022/23 Average Rates.

Note: As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, averages of the rates for 2019 and 2022/23 are given.

Unemployment

Figure 5: Unemployment in Fife, Scotland and Great Britain

	2019/20	2020/21	2021/22	2022/23
Fife (number of people)	7,100	8,700	6,600	6,100
Fife (%)	4.1%	5.1%	3.9%	3.4%
Scotland (%)	3.4%	4.7%	3.4%	3.2%
Great Britain (%)	3.9%	5.0%	3.8%	3.8%

The latest unemployment figures for Fife are for the 12 months to June 2023.

Between 2019/20 and 2020/21 Fife's unemployment rate increased from 4.1% to 5.1% as an estimated additional 1,600 people became unemployed during the Covid-19 pandemic.

Fife's unemployment rate fell in the following two years and the latest rate is at a record low (3.4%) with an estimated 1,000 fewer people unemployed than prior to the pandemic in 2019/20.

Although Fife's latest unemployment rate is higher than the Scottish rate (3.2%), the gap is narrower than before the pandemic.

Source: ONS Annual Population Survey, model-based estimates of unemployment, 12 months to June 2020, 2021, 2022 and 2023.

Note: Numbers and percentages are for those aged 16 and over who are without a job but who are looking for and available to start work. The unemployment rate is the proportion of the economically active population who are unemployed. Unemployment figures are not shown below the Fife level as sample sizes are too small for reliable estimates.

Figure 6: Percentage of the working-age population who are economically inactive - Fife & Scotland

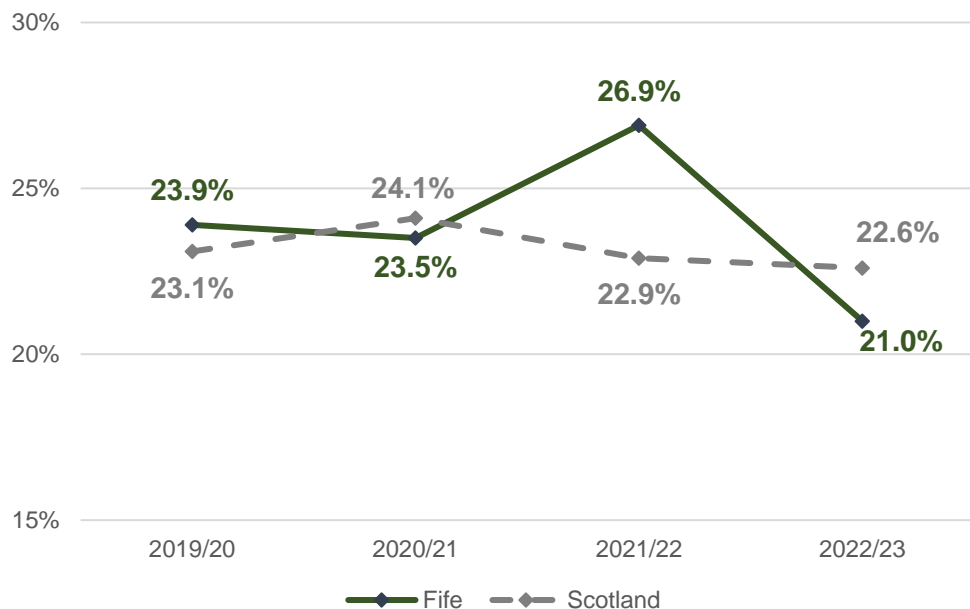
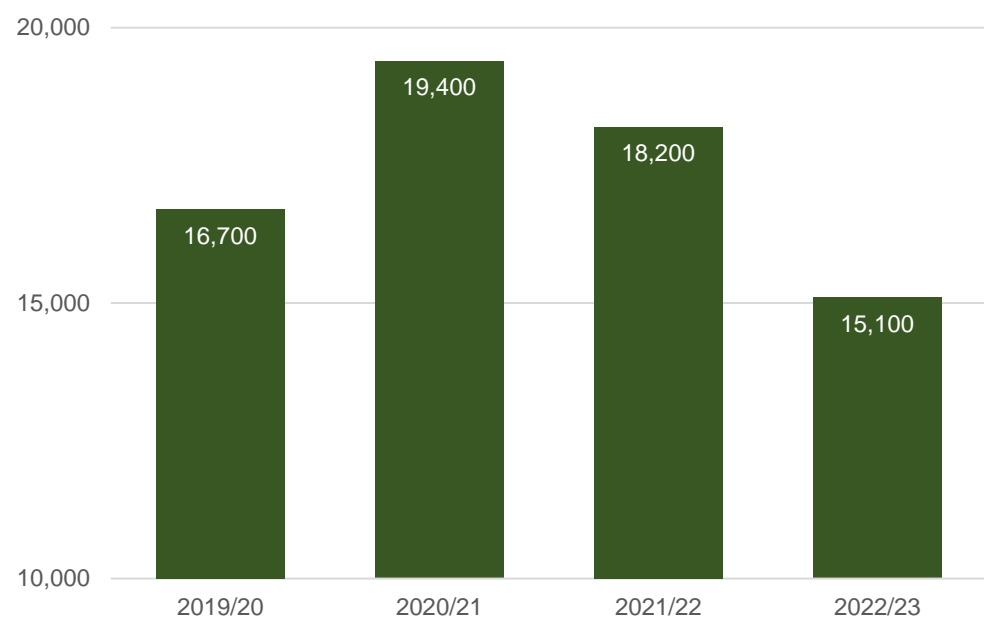


Figure 7: Number of people in Fife economically inactive due to long-term ill-health



Economic Inactivity in Fife:

A fifth (21.0%) of Fife’s working aged population (people aged 16-64) was economically inactive in the 12 months to June 2023 - that is they were neither in employment nor actively seeking a job. This represents an estimated 47,000 people.

Fife’s inactivity rate was lower than the Scottish rate (22.6%) for the same period, and also lower than the record high rate recorded in Fife the year before (26.9%), the highest rate recorded in the times-series of this data (which goes back to 1999). It was also lower than prior to the Covid-19 pandemic in 2019/20 (23.9%) (Figure 6).

Long term ill-health is the reason 32% of those who are economically inactive in Fife (an estimated 15,100 people) gave for not being in employment or seeking a job. Other reasons included being a student (24.7%), looking after the family/home (19.8%) and being retired (10.8%).

Source: ONS Annual Populations Survey, July – June 2019/20, 2020/21, 2021/22 and 2022/23.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

Figure 8: Proportion of the working age population who were economically inactive (economic inactivity rate) 2022/23

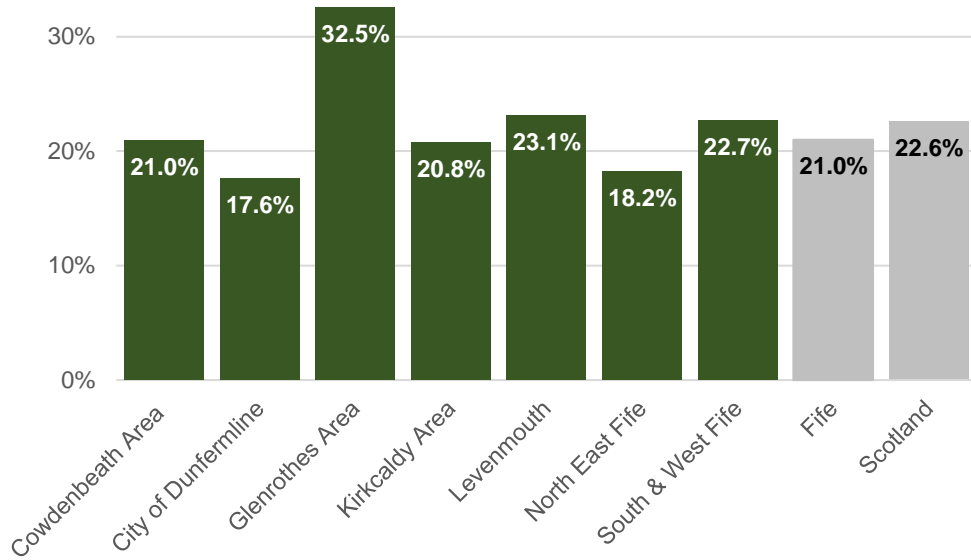
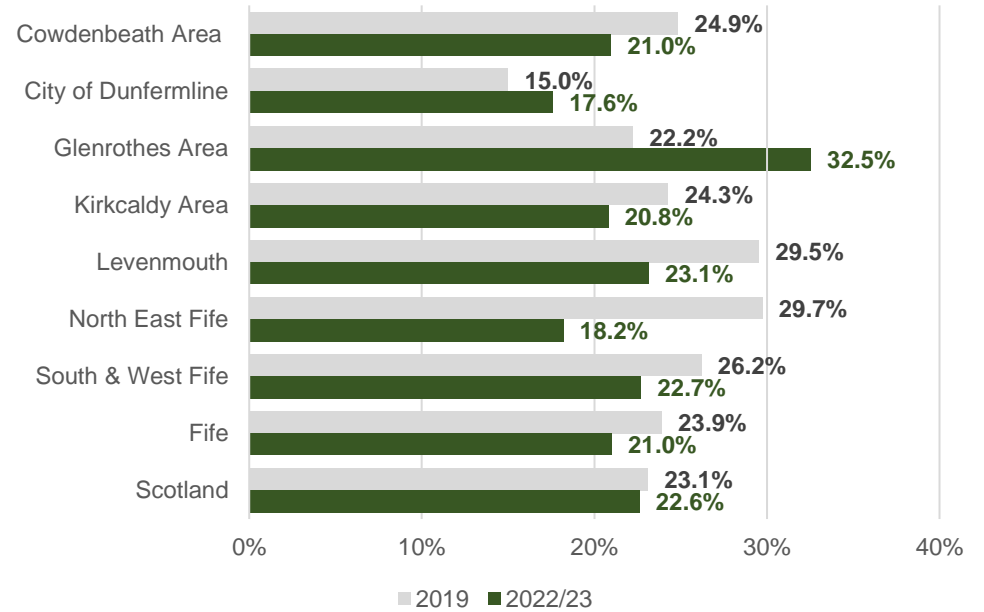


Figure 9: Change in economic activity rates 2019 - 2022/23



Between 2019 and 2022/23, the Glenrothes Area and Dunfermline saw increases in the proportion of their populations who were economically inactive. In all other parts of Fife inactivity rates fell (Figure 9).

Dunfermline, the Kirkcaldy Area and North East Fife are the only areas whose latest economic inactivity rate is lower than both the Fife and Scottish rates (Figure 8). Dunfermline has the lowest rate of inactivity in Fife.

The Glenrothes Area has the highest economic inactivity rate (32.5%) followed by Levenmouth and South & West Fife.

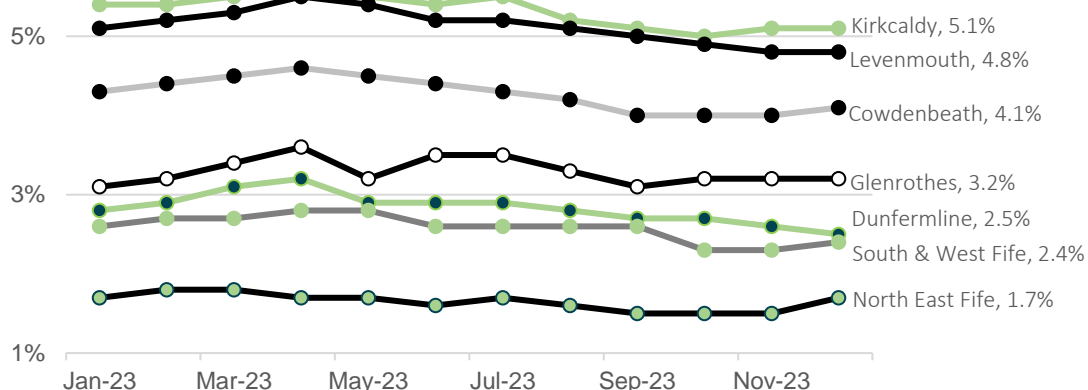
Due to small sample sizes at committee area levels, all these figures should be viewed with caution.

Source: ONS Annual Populations Survey, Jan-Dec 2019 and 2022/23

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed. Economic inactivity rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, for the committee areas, averages of the rates for 2019 and 2022/23 are given; the rates for Fife and Scotland are for the 12 months to June 2023.

People Claiming Out-of-work Benefits

Figure 10: Claimant rates – Fife Area Committees, Jan- Dec 2023



North East Fife has the lowest rate of people claiming out-of-work benefits of all the area committees (Figure 10).

The Kirkcaldy Area and Levenmouth have the highest claimant rates and numbers; this has been the case for some time.

All claimant rates in Fife increased significantly in 2020 following the onset of the Covid-19 pandemic and remained considerably higher than pre-pandemic levels until they started to fall in April 2021. Over the past 12 months, rates have remained fairly stable, increasing a little in mid-2023 before falling again.

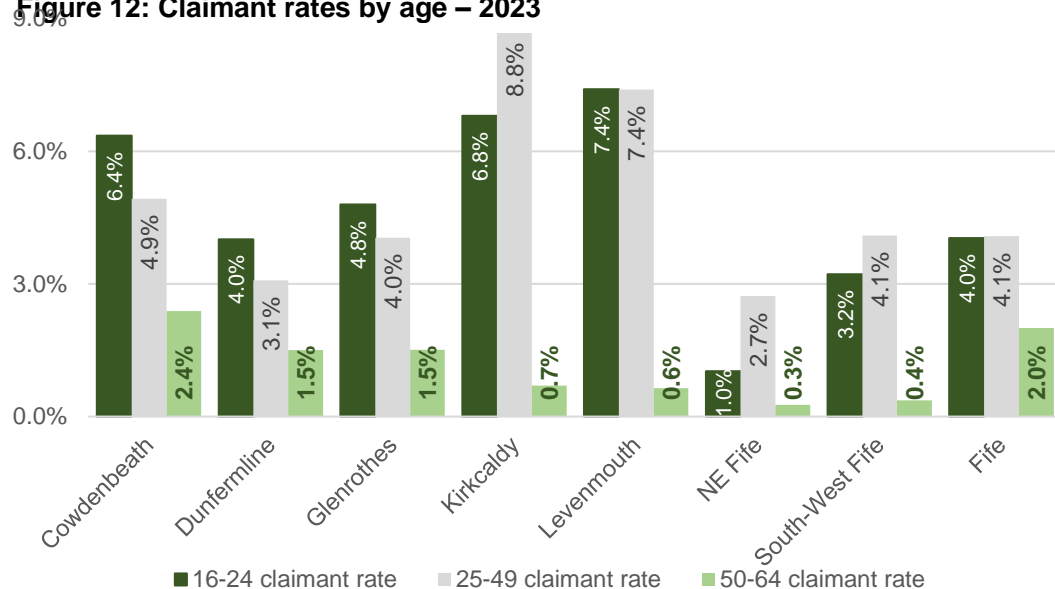
In all parts of Fife, apart from in North East Fife, the average number of claimants and claimant rates for 2023 (Jan to Dec) were lower than in 2019 (Figure 11); in Scotland the number of claimants rose.

Source: ONS Claimant Count, Jan-Dec 2023. Note: The claimant rate is the percentage of working age (16-64yrs) residents claiming out-of-work benefits.

Figure 11: Claimant count and rate change 2019 to 2023

	2019		2023		Change in Rate	Change in Count
	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count		
Cowdenbeath	5.1%	1,328	4.3%	1,108	0.9%	-220
Dunfermline	3.3%	1,213	2.8%	1,045	0.5%	-168
Glenrothes	3.6%	1,108	3.3%	1,002	0.3%	-106
Kirkcaldy	5.5%	2,002	5.3%	1,949	0.1%	-53
Levenmouth	6.4%	1,450	5.1%	1,159	1.3%	-291
North East Fife	1.7%	762	1.7%	761	0.0%	-1
South & West Fife	2.7%	836	2.6%	801	0.1%	-35
All Fife	3.8%	8,753	3.4%	7,878	-0.4%	-876
Scotland	3.1%	108,093	3.1%	109,523	0.0%	+1,431

Figure 12: Claimant rates by age – 2023



In Dunfermline and the Cowdenbeath and Glenrothes Areas, 16-24 year olds have the highest rate of people claiming out-of-work benefits of the three main age groups.

North East Fife has the lowest claimant rates for all age groups and has particularly low rates in its 16-24 and 50-64 age groups.

The Cowdenbeath Area has the highest claimant rate for people aged over 50.

In the Kirkcaldy Area, the 25-49 age group's claimant rate is considerably higher than the other age groups in the area and is the highest rate of all age groups in Fife.

Source: ONS Claimant Count, Jan-Dec 2023 average rates

Qualifications of Working Age Population

Figure 13: Qualifications - Fife & Scotland 2022	Fife	Scotland
% of working age population with RQF 4+ (HNC, Advanced Higher)	54.0%	54.2%
% of working age population with no formal qualifications (RQF)	7.7%	8.0%

Just over half of Fife's working age population has a qualification equal to or higher than an HNC or Advanced Higher.

Fife has a smaller proportion of its working age population with no formal qualifications (7.7%) than Scotland as a whole (8.0%).

The ONS has changed the way it collects qualifications data, so comparisons cannot be made with previous years. Reliable figures are also not available for separate age groups or below the Fife geographic area due to small sample sizes.

Source: ONS Annual Population Survey, Jan-Dec 2022

Note: Regulated Qualifications Framework (RQF) level 4 = SCQF Level 6 (HNC, Advanced Higher or equivalent). No qualifications = no formal qualifications held.

Figure 14: School Leaver Destinations and Attainment 2021/22

	Fife	Scotland
Percentage of school leavers achieving a positive initial destination*	94.8%	95.7%
Percentage of school leavers achieving a positive follow-up destination*	92.1%	93.5%
Percentage of school leavers achieving 1+ SCQF Level 5 or better	81.4%	86.4%
Percentage of school leavers achieving 1+ SCQF Level 6 (Higher) or better	54.6%	61.3%

94.8% of Fife's 2021/22 school leavers achieved a positive initial destination*.

This was higher than the year before, when 93.9% of leavers achieved a positive initial destination, slightly higher than prior to the pandemic when 94.4% of 2018/19 school leavers gained a positive initial destination and the highest proportion in the time-series of this dataset (which goes back to 2009/10)

The proportion of leavers in a positive destination in April 2023, 9 months after the end of the school year increased to 92.1% and was also the highest proportion in the time-series of this dataset.

The gaps between the Fife and Scottish initial and follow-up rates both narrowed after widening in the previous two years.

The percentages of 2021/22 school leavers achieving at least one Higher was lower than the previous year and Fife's attainment figures remain lower than those for Scotland as a whole.

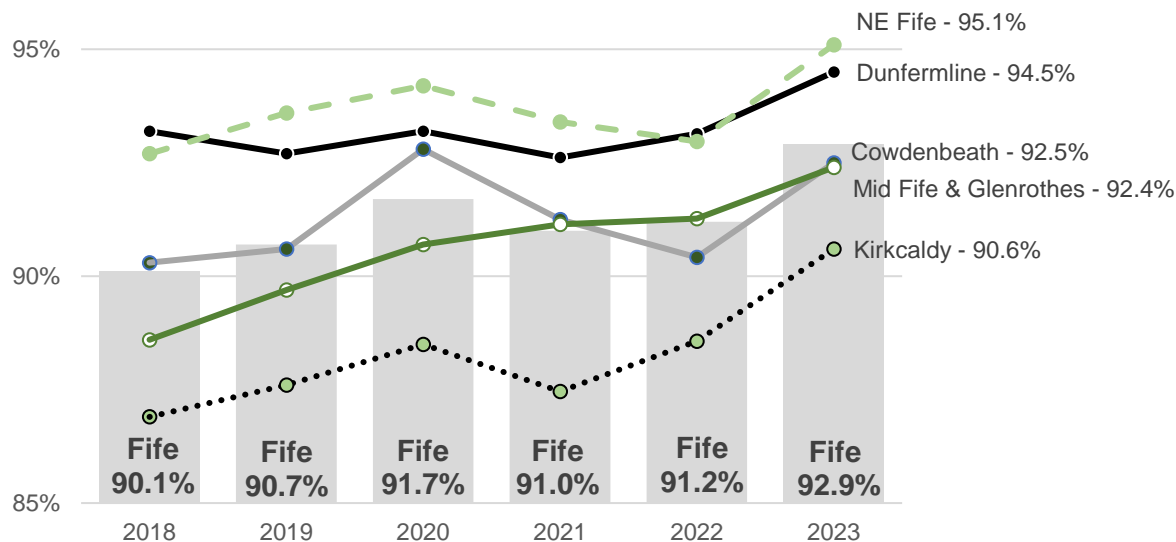
Source: Scottish Government, Summary Statistics for Attainment and Initial Leaver Destinations and Summary Statistics for Follow-up Leaver Destinations, No 5: 2023 Editions.

Note: * A young person is deemed to be in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work (work includes volunteering).

Figure 15: Percentage of 16–19 year olds participating in education, training or employment 2018-2023 - Fife and Scotland

Year	Fife					Scotland				
	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds
2018	90.1%	98.7%	93.5%	86.8%	82.3%	91.8%	98.9%	94.6%	89.9%	84.5%
2019	90.7%	99.1%	93.6%	88.2%	82.2%	91.6%	99.0%	94.8%	89.1%	83.9%
2020	91.7%	98.6%	94.5%	89.6%	84.1%	92.1%	99.0%	95.0%	90.4%	84.1%
2021	91.0%	99.0%	92.6%	87.1%	85.0%	92.2%	99.1%	94.3%	89.4%	85.4%
2022	91.2%	99.0%	94.4%	88.7%	82.1%	92.4%	99.3%	95.7%	89.8%	84.2%
2023	92.9%	99.1%	95.3%	89.6%	87.2%	94.3%	99.2%	96.1%	92.6%	88.9%

Figure 16: Percentage of 16-19 year olds participating in education, training or employment 2018-2023 by Scottish Parliamentary Constituency Areas (SPCAs)



In 2023, Fife saw the proportion of its 16-19 year olds participating in education, training or employment increase to 92.9%, the highest level recorded*. (Figure 15).

Fife's largest increase in participation between 2018 and 2023 was in the 19-year-old age group (Figure 15).

Fife's participation rates are lower than the Scottish rates. In 2023, the gap narrowed for 16, 17 and 19 year-olds, but widened for 18-year olds.

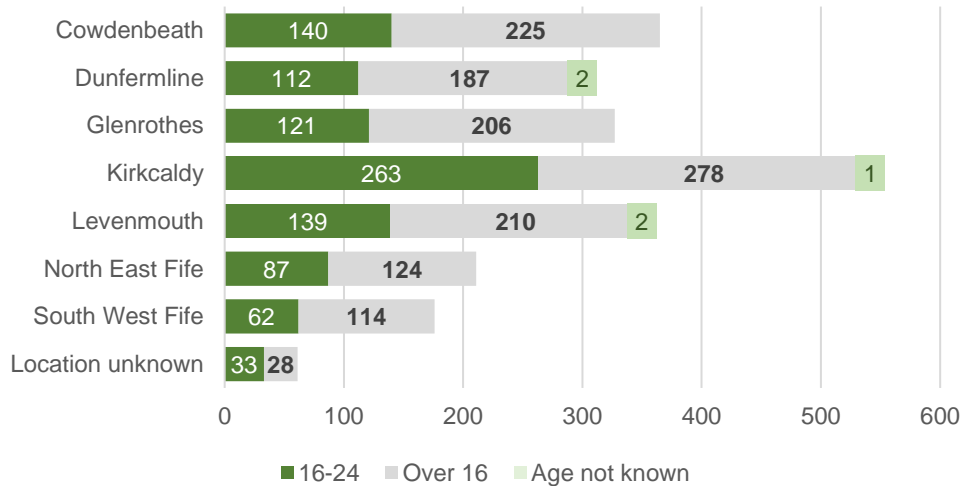
All parts of Fife saw participation increase between 2022 and 2023. The participation rates in the Cowdenbeath, Mid-Fife & Glenrothes and Kirkcaldy Scottish Parliamentary Constituency Areas are below the rate for Fife as a whole (Figure 16).

Source: Skills Development Scotland, Annual Participation Measure of 16–19-year-olds in Scotland, 2023.

Note: *Data for the Annual Participation Measure goes back to 2016.

Employability Support

Figure 17: Participants* on programmes commissioned by the Opportunities Fife Partnership by age 2022/23



In 2022/23, there were **2,334 participants*** (1,429 people) on **employability programmes commissioned by the Opportunities Fife Partnership** (Figure 17). This was fewer than in the previous year as 2022/23 was a transition year, with EU-funded projects winding down and new projects starting to get off the ground.

60% of people went on to employment in 2022/23, a much higher proportion than in previous years.

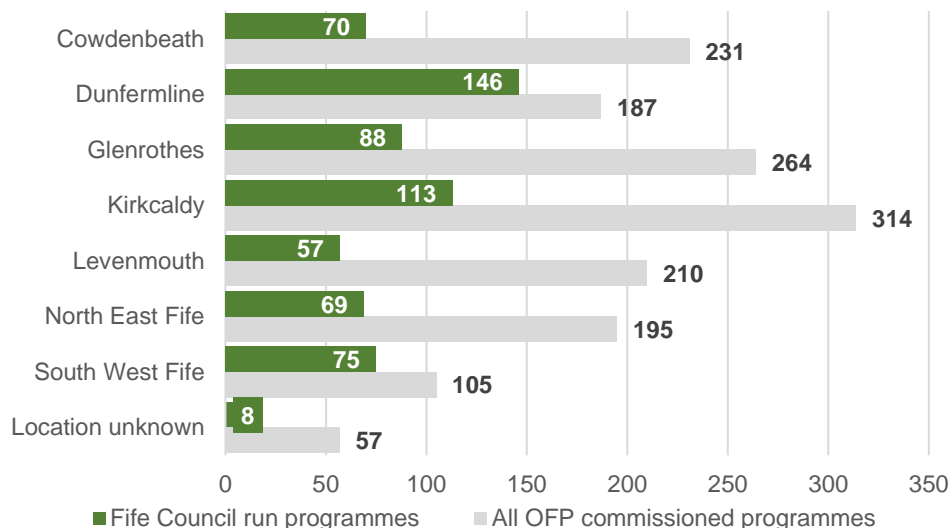
The largest number of participants were resident in the Kirkcaldy Area (542) followed by the Cowdenbeath Area (365), Levenmouth (351) and Glenrothes Area (327).

41% of participants were aged between 16-24 years. The areas with the highest proportion of participants aged 16-24 years were the Kirkcaldy Area (48.5%), North East Fife (41.2%), Levenmouth (39.6%) and the Cowdenbeath Area (38.4%).

By the end of Q2 2023/24, there were **1,563 participants*** on projects **commissioned by the Opportunities Fife Partnership** (Figure 18).

626 of participants were on programmes run by the council's Employability Services (Figure 18). Dunfermline had the largest number of participants on council-run programmes (146) followed by the Kirkcaldy Area (113).

Figure 18: Participants* on employability programmes 2023/24



Source: Fife Council

Note: * the number of participants on employability programmes is higher than the total number of unique participants due to individuals participating in more than one programme.

Employability Support Activities:

UK Shared Prosperity Funding helped extend the No One Left Behind delivery priorities in 2022/23 based on need and the performance of existing providers. The commissioning approach for 2023 -2025 has been agreed by the Opportunities Fife Partnership and Fife Council.

The 21st **Fife Business Diversity Awards** took place in December 2023 recognising and celebrating the achievements of individuals, employers and employability providers in ensuring that people from all backgrounds are able to fulfil their work ambitions.

The total number of **Modern Apprenticeship (MA)** starts in Fife fell very slightly (by 6 people or -0.5%) after significantly increasing the year before. 72.9% of Fife's MAs completed their training in 2022/23, a higher rate than in 2021/22 (72%). There were 371 MA starts in Q1 of 2023/24. This is 38% (+103) higher than the same point last year (268).

The Employability Team supported **103 Modern Apprenticeships** across various Services within Fife Council and **146 Foundation Apprenticeships (FAs)** in the Education & Children's Services and Health & Social Care Directorates. Positive feedback was received from participants and school staff on the new one-year FA delivery model introduced in 2022/23 and this model is being continued in 2023/24.

Funding from Fife Council's allocation from the Scottish Government's Local Authority COVID Economic Recovery (LACER) fund was used to help establish **Midfield Skills and Development Centre** in Kirkcaldy as a training hub for Mid-Fife, with work ongoing to replicate this model in the West of Fife.

Fife Council's Culture of Enterprise Programme

Figure 19: Participation in Fife Council's Culture of Enterprise (CoE) Programme, 2022/23

Number of different CoE activities in which schools participated	7	9	8	7	5	5	6	
Instances of pupil engagement with CoE activities 2022/23*	2,825	15,211	4,058	7,950	6,078	6,375	11,885	
<i>Instances of pupil engagement with CoE activities 2021/22*</i>	11,293	30,680	13,679	6,835	12,452	8,990	28,123	

As in 2021/22, Dunfermline had more instances of pupil engagement with the council's Culture of Enterprise (CoE) activities than any other committee area followed by South & West Fife.

In 2022/23 there was a significant fall in pupil registrations for virtual CoE programmes due to decreased teacher capacity. The number of instances of pupil engagement was however still higher than in 2020/21 (22,148).

The CoE initiative delivered a **Food, Drink, Hospitality and Tourism Takeover Event** in January 2023 in partnership with Fife College, Developing the Young Workforce Fife, the Royal Highland Education Trust, Springboard, Food from Fife and local businesses. The event, attended by one hundred S2 pupils, was designed to encourage more young people to consider a career within the tourism and hospitality sectors.

There were 92 downloads of the CoE '**Race to Zero**' game (entrepreneurial and net zero skills video game); ten pupils from Bell Baxter High School completed a **heat pump construction project** which included a site visit to the University of St Andrews Guardbridge facility; and eight Fife schools won awards at the **Social Enterprise Academy Schools Awards**.

Source: Fife Council – Economic Development.

Note: * Instances of pupil engagement = the number of pupils participating multiplied by the number of weeks they were involved in the programme (discounting school holidays).

Earnings

Resident earnings represent the average earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live there.

The Dunfermline & West Fife parliamentary constituency has both the highest resident and highest workplace earnings. This is the only part of Fife where average resident earnings are higher than Scottish average earnings (Figure 20).

The Glenrothes constituency has the lowest average resident earnings in Fife, and North East Fife the lowest average workplace earnings. North East Fife's workplace earnings are £96.80 lower than its resident earnings.

The proportion of employee jobs with hourly pay below the real living wage fell between 2021 and 2023 to its lowest level – 11.7% – although this rate is still higher than the Scottish rate (10.1%) (Figure 21).

Source: ONS Annual Survey of Hours and Earnings.

Notes: Estimates below the Fife level should be viewed with caution due to small sample sizes. As the data is based on PAYE it does not include the self-employed. Median weekly earnings = the median gross weekly pay for full-time workers. The estimates in Figure 21 for Fife's Parliamentary Constituency Areas are considered to be 'acceptable' rather than precise; those shown as N/A are considered unreliable for practical purposes.

Figure 20: Median Weekly Earnings, April 2023: UK Parliamentary Constituency Areas, Fife & Scotland



Figure 21: Percentage of employee jobs with hourly pay below Living Wage Foundation Rates

Area/Parliamentary Constituency	Apr-19	Apr-20	Apr-21	Apr-22	Apr-23
Dunfermline & West Fife	21.6%	12.1%	19.9%	N/A	N/A
Glenrothes	15.9%	14.2%	15.2%	13.4%	N/A
Kirkcaldy & Cowdenbeath	18.6%	14.5%	13.2%	N/A	15.2%
North East Fife	20.1%	21.4%	18.9%	N/A	17.3%
Fife	18.9%	14.9%	16.8%	12.5%	11.7%
Scotland	16.8%	15.1%	14.5%	9.4%	10.1%

Fife's Business Base & Key Sectors

Figure 22: Number of Enterprises 2023: Scottish Parliamentary Constituency Areas (SPCAs), Fife & Scotland

	Cowdenbeath SPCA	Dunfermline SPCA	Kirkcaldy SPCA	Mid Fife & Glenrothes SPCA	North East Fife SPCA	Fife	Scotland
Number of Enterprises March 2023	1,505	1,865	1,630	1,570	2,415	8,980	171,350
Percentage of Fife Total	16.8%	20.8%	18.2%	17.5%	26.9%	-	
Change 2020-2023	-425	-155	-275	-60	+5	-920	6,345
Percentage Change 2020-2023	-22.0%	-7.7%	-14.4%	-3.7%	+0.2%	-9.3%	3.6%

Change in Number of Businesses 2020-2023:

Between March 2020 and March 2023, the number of enterprises in Fife fell by 920 businesses or -9.3%. This followed a period of sustained growth between 2015 and 2020. The number of businesses fell in all parts of Fife between 2020 and 2021; between 2021 and 2022, Mid Fife & Glenrothes and NE Fife both saw business numbers increase while the other SPCAs saw numbers continue to fall; between 2022 and 2023, the North East Fife SPCA was the only part of Fife to see numbers increase.

Cowdenbeath SPCA saw the largest fall between 2020 and 2023 (425 businesses or -22.0%); North East Fife saw business numbers increase overall (5 more businesses or +0.2%).

The highest decrease in numbers (-945 businesses) was within the micro (0-9 employees) size band. Mid Fife & Glenrothes and North East Fife both saw a fall in the number of medium-sized businesses (Figure 23 below).

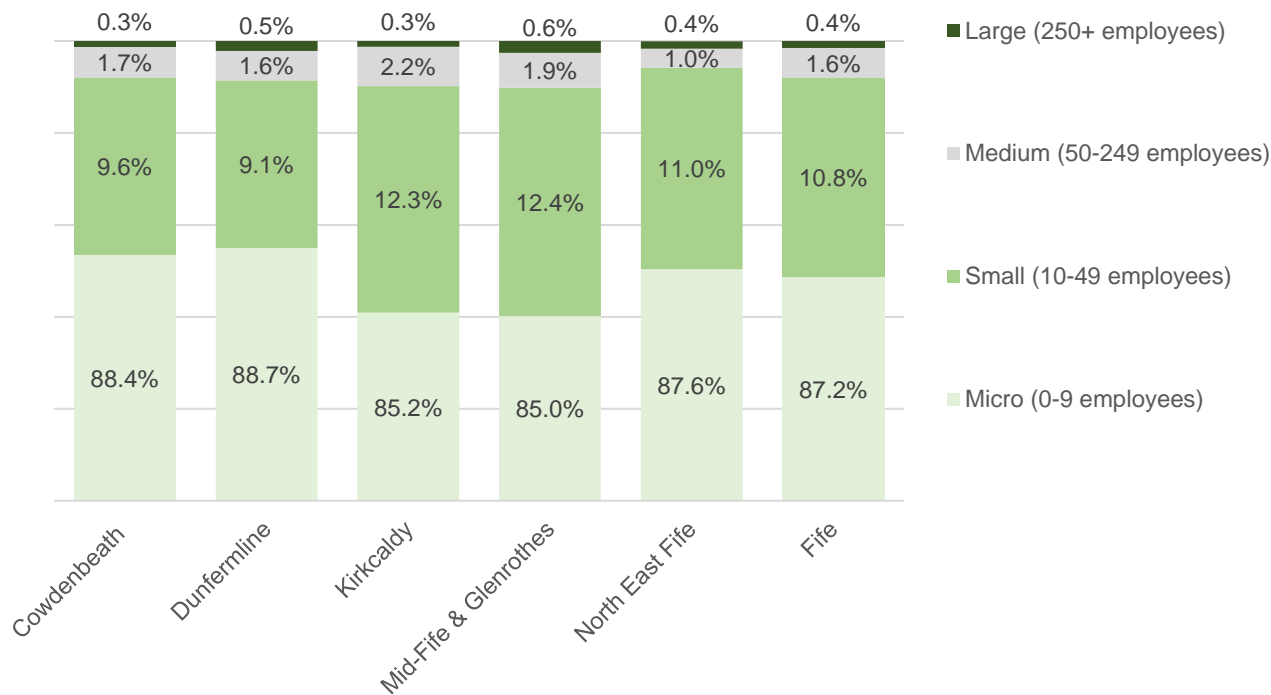
Source: ONS UK Business Counts, 2023.

Note: The number of enterprises registered for VAT and/or PAYE that were live on 10 March 2023. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

Figure 23: Change in the number of enterprises by Scottish Parliamentary Constituency Area (SPCA) and Size 2020-2023

	Cowdenbeath SPCA		Dunfermline SPCA		Kirkcaldy SPCA		Mid Fife & Glenrothes SPCA		North East Fife SPCA		Fife	
	2023	Change 2020-23	2023	Change 2020-23	2023	Change 2020-23	2023	Change 2020-23	2023	Change 2020-23	2023	Change 2020-23
Micro (0 to 9 employees)	1,330	-430	1,655	-170	1,385	-275	1,335	-65	2,115	0	7,825	-945
Small (10 to 49 employees)	145	+5	170	+10	200	-10	195	+10	265	+15	970	+20
Medium (50 to 249 employees)	25	0	30	0	35	+5	30	-5	25	-5	145	-5
Large (250+ employees)	5	0	10	+5	5	0	10	0	10	0	35	0

Figure 24: Proportion of businesses by size - 2023



Businesses by Size:

Kirkcaldy and the Mid-Fife and Glenrothes Scottish Parliamentary Constituency Areas have the highest proportions of small, medium, and large businesses (Figure 24).

Dunfermline SPCA has the highest proportion of micro businesses (88.7%) followed by Cowdenbeath (88.4%) and North East Fife (87.6%).

Source: UK Business Counts, 2023.

Note: The number of VAT and/or PAYE registered enterprises that were live on 10 March 2023. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

In 2023, Fife had a business stock rate, or business density, of 289 registered businesses per 10,000 resident adults (aged 16+) compared with 375 businesses per 10,000 adults in Scotland as a whole (Figure 25)

The North East Fife Scottish Parliamentary Constituency Area (SPCA) is the only part of Fife with an overall business density above the Fife rate. It has a much higher density of micro and small businesses than the rest of Fife.

The Dunfermline SPCA has the second highest density of micro businesses and Mid-Fife and Glenrothes has the second highest density of small

Cowdenbeath and Kirkcaldy SPCAs have the lowest business densities in Fife. Both areas would need a 50% increase in the number of registered businesses (746 and 791 additional businesses respectively) to reach the Scottish business density. The Cowdenbeath SPCA has the lowest rate of micro

Source: ONS Business Counts 2023 and National Records for Scotland Mid-2021 Population Estimates.

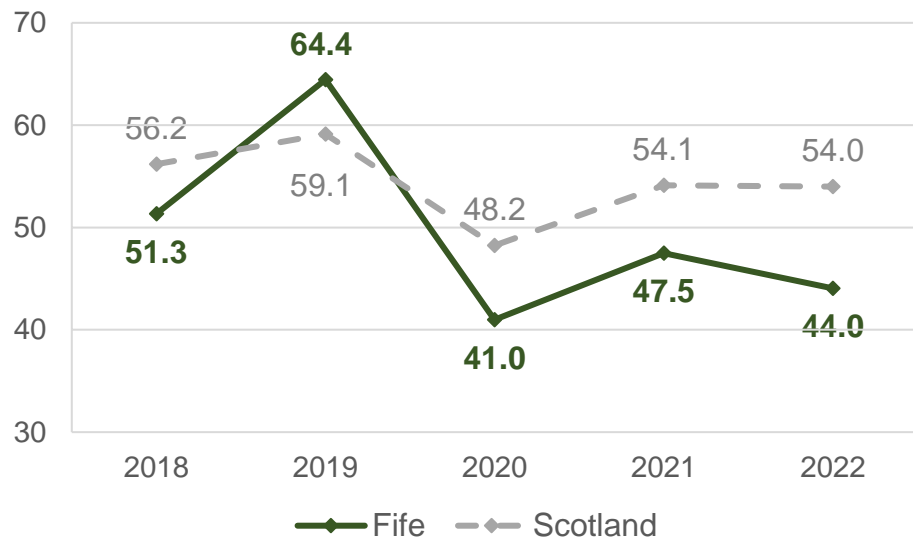
Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

Figure 25: Number of registered businesses per 10,000 resident adults by enterprise size

Area	Micro (0-9 employees)	Small (10-49 employees)	Medium (50-249 employees)	Large (150+ employees)	All sizes
Cowdenbeath SPCA	222	24	4	1	251
Dunfermline SPCA	256	26	5	2	288
Kirkcaldy SPCA	215	31	5	1	253
Mid-Fife & Glenrothes SPCA	233	34	5	2	274
NE Fife SPCA	328	41	4	2	374
Fife	252	31	5	1	289
Scotland	328	40	6	2	375

Business Births

Figure 26: Business start-ups per 10,000 working age adults (16-64 years) 2018-2022



In 2022, both the number of new business start-ups and the business start-up rate in Fife fell after increasing the previous year.

A total of 1,020 new businesses started up in 2022, 80 or 7.3% less than in 2021.

In Scotland as a whole, the number of business births fell by only 0.2%.

The gap between Fife's start-up rate and that for Scotland as a whole increased in 2022 after narrowing the previous year (Figure 26).

Source: ONS Business Demography, UK (2022).

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered). They should be viewed with caution as they include registered holding companies and duplicate bank accounts.

Business Survival Rates

Figure 27: Survival of New Start Businesses 2022

	Percentage of businesses surviving 1 year (born 2021)	Percentage of businesses surviving 2 years (born 2020)	Percentage of businesses surviving 3 years (born 2019)
Fife	92.7%	71.6%	44.8%
Scotland	93.8%	74.2%	57.4%

For each of the first three years after starting up, Fife's business survival rates were below the Scottish rates.

In 2022, the 3-year survival rate of businesses in Fife (44.8%) was lower than in 2021 (55.5%) and 2020 (58.7%). Prior to the Covid-19 pandemic, Fife's 3-year business survival rates were higher than the national rates.

Source: ONS Business Demography, UK (2022).

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

Figure 28: Number of Jobs in Fife 2019-2022

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife*
September 2019	8,000	29,000	25,000	22,000	10,000	23,000	17,000	138,000
September 2020	8,000	27,000	25,000	23,000	9,000	22,000	16,000	133,000
September 2021	9,000	31,000	24,000	24,000	10,000	24,000	16,000	143,000
September 2022	9,000	31,000	22,000	25,000	10,000	24,000	16,000	140,000
% change 2019-2022	+12.5%	+6.9%	-12.0%	+13.6%	0.0%	+4.3%	-5.9%	+1.4%

Change in Number of Jobs:

The number of jobs in Fife fell in 2022, although employment in Fife in September 2022 was still higher than before the pandemic in 2019.

Between 2021 and 2022, the Kirkcaldy Area was the only part of Fife to see an increase in job numbers and the Glenrothes Area was the only part where employment fell. The Kirkcaldy Area saw the largest proportionate increase in employment between 2019 and 2022 followed by the Cowdenbeath Area; over the same period, the Glenrothes Area and South and West Fife both saw job numbers fall. (Figure 28).

Employment by Sector:

North East Fife has the largest share of Fife’s jobs in Education, Accommodation & Food Services and Arts, Entertainment & Recreation (37.5%, 36.4% and 37.5% of Fife’s jobs in these sectors respectively) (Figure 29 below).

45% of all employment in Public Administration & Defence Activities in Fife is located in the Glenrothes Area along with 31% of Fife’s Manufacturing jobs.

56% of Fife’s jobs in Agriculture, Forestry & Fishing* are located in Levenmouth.

75% of all employment in Financial & Insurance activities in Fife is located in Dunfermline, along with 62.5% of Fife’s jobs in the Information & Communication sector.

Over a third (35%) of people in Fife working in the Human Health & Social Work Activities sector are employed in the Kirkcaldy Area.

Source: ONS Business Register & Employment Survey 2019, 2020, 2021 and 2022.

Note: * The Fife totals include farm agriculture while the committee area figures exclude farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

Figure 29: Employment by Sector, Fife 2022

Sector	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
A : Agriculture, forestry and fishing*	15	10	50	35	400	125	75	710
B : Mining and quarrying	0	0	10	20	0	75	30	125
C : Manufacturing	1,000	1,500	4,000	1,250	1,750	1,250	2,500	13,000
D : Electricity, gas, steam and air conditioning	20	0	200	0	10	50	150	400
E : Water supply; sewerage, waste mgmt	50	75	150	75	40	50	175	600
F : Construction	1,000	1,250	900	1,750	450	1,250	1,000	8,000
G : Wholesale and retail trade; vehicle repair	1,500	4,000	3,000	4,500	1,000	4,000	2,500	21,000
H : Transportation and storage	600	3,500	500	300	800	400	800	7,000
I : Accommodation and food service activities	400	2,000	1,250	1,500	700	4,000	900	11,000
J : Information and communication	50	2,500	125	400	20	200	700	4,000
K : Financial and insurance activities	15	2,250	150	225	40	100	250	3,000
L : Real estate activities	100	250	350	150	50	350	75	1,250
M : Professional, scientific and technical acts	225	2,000	600	1,000	400	1,000	1,500	6,000
N : Administrative and support service acts	400	1,750	800	1,500	350	1,000	1,000	7,000
O : Public admin, defence, social security	600	1,500	4,500	2,250	175	450	1,000	10,000
P : Education	1,250	2,500	1,500	2,000	900	5,000	1,000	14,000
Q : Human health and social work activities	1,250	4,500	3,000	7,000	1,750	2,250	900	20,000
R : Arts, entertainment and recreation	300	700	350	600	305	1,500	350	4,000
S : Other service activities	250	800	800	500	150	900	300	3,500
Total Employment*	9,000	31,000	22,000	25,000	10,000	24,000	16,000	136,000

Source: ONS Business Register & Employment Survey 2022.

Note: * excludes farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

Support Given to Businesses in Fife

Figure 30: Financial Support Given to Businesses in Fife 2022/23

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
No. of businesses supported	9	11	14	20	9	18	7	88
Value of financial support	£14,430	£27,473	£24,730	£44,855	£24,600	£59,972	£16,704	£212,764
Jobs created as a result of financial support	20	6	32	29	22	16.5	7	132.5

Source: Fife Council Economic Development.

Note: includes support given to businesses by the Fife Investment Fund and Young Persons' Start-Up Grant (Fife Council funded) and the SME Competitiveness Fund (European Regional Development Fund funded)

Figure 31: Number of Business Start-Ups supported by Business Gateway Fife (BGF) 2022/23

No. of businesses receiving Expert Help	13	22	25	22	4	38	11	
No. of businesses accessing business growth services	99	160	212	215	82	328	152	1,248
No. of Business Gateway-supported start-ups	51	70	59	116	47	85	68	503*
No. of jobs created from BGF start-up support	119	83	77	147	57	117	95	
Turnover generated	£2,591,500	£2,187,500	£1,830,500	£3,331,500	£1,320,000	£3,135,500	£2,631,000	£17,147,500**

Source: Business Gateway Fife.

Note: * total includes 139 businesses with an invalid or non-Fife postcode; ** 7 start-up clients provided a postcode outwith Fife. This can happen when the client lives outwith Fife but intends to start a business in Fife. These 7 starts were projected to create 7 jobs and generate £120,000 in turnover. These figures are included in the Fife totals.

Support to Businesses:

During 2022-23 Business Gateway Fife and Fife Council Economic Development provided advice, signposting and support to **over 500 start-up businesses** in Fife, the third highest number across all Scottish local authority areas. This support is estimated to have helped create 702 jobs and a projected turnover of £17.1m. Year to date figures indicate that Business Gateway Fife is on track to support 600 start-up businesses in 2023/24. Over 2,900 new and existing businesses in Fife received advisory support from Business Gateway Fife.

The Economic Development Team delivered a **Net Zero Transition Fund** using £1.23m from the Scottish Government's Local Authority COVID Economic Recovery (LACER) fund to provide non-repayable grants of up to £3,000 to 413 Fife SMEs to introduce measures to improve their energy efficiency.

Support for businesses to achieve their Net Zero ambitions in 2023/24 is being provided through a **SME Development Grants Scheme** funded by the UK Government's Shared Prosperity Fund (UKSPF). The SME Development Grant also provides support for workforce upskilling, attending trade shows, R&D/innovation and agriculture business diversification. To date 111 applications worth £256k have been approved.

During 2022/23, the **Trade Development Programme** supported 33 businesses to attend and exhibit at 11 trade shows and 45 businesses were supported at 5 International Trade Pathway Webinars. The events were part of a programme of workshops and training designed to support Fife businesses to access new markets being delivered by Fife Council in partnership with Business Gateway Fife, Fife Chamber of Commerce and Scottish Development International.

In 2022/23, the **Supplier Development Programme** helped 281 Fife businesses improve their tendering skills. 1,023 Fife companies are now registered with the programme (16 more than the previous year) which offers expert training, support and information to help businesses win public sector contracts.

In April, 39 Fife businesses attended a Meet-the-Contractor event to learn about supply chain opportunities arising from the **Halbeath Learning Campus and Westfield Energy Plant** and 126 businesses attended a **Meet-the-Buyer event in November**.

Over 30 events took place during the 13th **Fife Business Week** in November 2022 attracting 700 registrations from businesses.

2022/23 was the final year of the European Regional Development Fund (ERDF) funded **Business Competitiveness Programme** which between April 2016 and March 2023 brought in £1.5m of funding used to support Fife's businesses.

Delivery of business support services funded by the UK Shared Prosperity Fund (UKSPF) started in 2022/23 with the launch of a **Fit for Defence training and upskilling programme**. 14 businesses attended the programme's initial information session and launch workshop. The aim of the programme, which is being delivered in 2023/24, is to improve opportunities for Fife businesses wishing to work in the defence sector or to increase the market share of companies already working within the sector.

In addition to the SME Development Grants mentioned above, UKSPF funding has to date delivered consultancy support worth £58k to 35 businesses under **Business Gateway Fife's Specialist Business Advice programme** and 69 **start-up grants** worth £33k. This activity will increase in 2023/24 as UKSPF fully replaces EU funding.

Fife's **Food and Drink Strategy - Food4Fife 2023-30 - and Action Plan**, which aims to promote, educate and encourage the production of quality food and drink produce from Fife, were finalised.

Remediation of Vacant & Derelict Land

Figure 32: Extent of Vacant & Derelict Land in Fife 2023

Area	Percentage	Area (ha)
Cowdenbeath	4.0%	28.5
Dunfermline	1.3%	9.2
Glenrothes	21.9%	156.2
Kirkcaldy	5.8%	41.2
Levenmouth	10.2%	73.1
North East Fife	8.3%	59.5
South and West Fife	48.5%	345.7
Total Fife	100.0%	713.3

Source: Fife Council Vacant & Derelict Land Audit 2023

In 2023, there were 203 vacant & derelict land sites across Fife amounting to 713 hectares (Figure 32). Since 2022, 13 sites representing 15.6 hectares of land have been brought back into use (although this decrease in hectareage is also due to revised measurements of site boundaries).

Derelict land has a broader impact than vacant land both in terms of total area (604.6 ha) and in the number of individual sites (154).

South & West Fife contains the largest proportion of vacant & derelict land (49% of Fife’s total) and the Dunfermline Area the lowest (1.3%); eight sites each covering more than 20 hectares are located in South & West Fife.

Since 2015/16, Fife Council has been one of five local authorities to receive funding from the Scottish Government’s Vacant & Derelict Land Fund; in 2022/23, Fife was awarded £1.451 million from the fund.

Figure 33 below details a selection of current, proposed and completed projects supported by the Vacant & Derelict Land Fund.

Figure 33: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF)

Cowdenbeath	
Glenrothes	<ul style="list-style-type: none"> • Industrial estate regeneration at Queensway Industrial Estate, Glenrothes with Phase 1 now complete and all new units let. Further
Kirkcaldy	
Levenmouth	<ul style="list-style-type: none"> • Site remediation and preparation works for the oil and gas decommissioning facility at Energy Park Fife now being operated by
North East Fife	
South and West Fife	

Figure 33: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF) (continued)

All Fife	<ul style="list-style-type: none"> Support for the implementation of the Climate Fife Plan and its associated Sustainable Energy Action Plan (SECAP) including part-range of vacant and derelict sites which could host solar photovoltaic arrays on sites across Fife. Funding is also supporting feasibility work, in collaboration with the Coal Authority and British Geological Survey, to assess potential locations for use of mine
----------	---

Note: * Investment from the Fife Industrial Innovation Investment (i3) Programme funded by the Edinburgh & South-East Scotland City Region Deal – see Figure 34 and the section below.

Strategic Investment

Figure 34: Edinburgh & South East Scotland City Region Deal Fife Industrial Innovation Investment (i3) Programme Investment Status

Cowdenbeath	The Avenue, Lochgelly (site servicing)	Conditional Legal Agreement in place for disposal.	New Business Accommodation, Town Centre, Cowdenbeath	2026/27
Dunfermline	Fife Interchange North, Dunfermline (site servicing)	Conditional Legal Agreement in place for disposal.	Fife Interchange North, Dunfermline (new units) - construction ongoing	2025/26
Glenrothes	Queensway Industrial Estate, Glenrothes (new units)	Completed: 5 out of 7 new business units let.	Refurbished/New Units, Flemington Road, Queensway Industrial Estate	2024/25
Kirkcaldy	Dunnikier Business Park, Kirkcaldy (new units)	Completed: All new business units fully let.	John Smith Business Park (new units)	2026/27
Levenmouth	Levenmouth Business Park (Phase 1) (new units)	Due for completion 31/12/23.	Levenmouth Business Park (Phase 2) (new units)	2024/25

Figure 34: Fife Industrial Innovation Investment (i3) Programme Investment Status (continued)

South & West Fife	Hillend and Donibristle Industrial Estates, Dalgety Bay	Completed: All new business units fully let.	Hillend and Donibristle Industrial Estates: Conditional Legal Agreement in place for disposal at Ridgeway	2024/25
-------------------	---	--	---	---------

Strategic Investment:

The **Fife Industrial Innovation Investment Programme (Fi3P)** is a £50 million ten-year programme delivered by Fife Council with grant funding from the Edinburgh and South-East Scotland City Region Deal. The programme is delivering new industrial, office and business space and serviced employment sites within existing business clusters in Mid and South Fife adjacent to growth corridors (M90 and A92) (Figure 34). The Fi3P started in April 2019; Tranche 1 (Years 1-3) was completed in March 2022. Tranche 2 is underway and will complete in March 2025. There is a third tranche of activity for this investment programme from 2025-2029; these projects are not included as they are subject to approval of the Full Business Case in 2024/25.

The **University of St Andrews’ Eden Campus** in Guardbridge has completed the current phase of investment being funded as part of the **Tay Cities Region Deal**. Design work for an Enterprise Hub at the Campus is underway; this is scheduled for completion in 2025/26.

In January 2023, the UK and Scottish Governments announced that the **Firth of Forth would host one of Scotland’s first Green Freeports**. The successful bid by a public-private consortium led by the Forth Ports Group and including Fife, Falkirk and Edinburgh City Councils includes the creation of an internationally-renowned port and shipbuilding, manufacturing and logistics cluster at Rosyth.

The **Arrol Gibb Innovation Campus** was officially launched in April 2022. A collaboration between Babcock International, the Universities of Edinburgh and Strathclyde, Fife College, Fife Council, Scottish Enterprise and Skills Development Scotland, the Campus at Babcock International’s Rosyth facility will see the development of leading expertise in five core capabilities on one site. The first facility to open for business in the Campus was the new £4.6m Fastblade testing facility for tidal turbine blades developed by Babcock International and the University of Edinburgh as part of the Edinburgh and SE Scotland City Region Deal which was officially opened in May 2022.

The Levenmouth Reconnected Programme has approved £2.3m of funding for the following projects in the area: Levenmouth Business Park (£714k), Silverburn Park Flax Mill (£500k), the Community Trade Hub’s Positive Futures Project (£200k), Kennoway Pump Track (£44k), the CLEAR Buckhaven and Methil’s Green Network Enhancement Initiative (£180k) and Mountfleurie Business Park Site Servicing (£683k). This investment supports £10.3 million match-funding and the Mountfleurie Business Park is expected to lever £4-£5 million private sector investment.

Fife Council, the Fife Partnership and the UK Government have agreed **Fife’s UK Shared Prosperity Investment Plan** for the grant allocation of £13.4m to be invested by March 2025. There are 4 investment priorities: Communities & Place, Supporting Local Businesses, People & Skills and Multiply. Delivery started in Quarter 4 2022/23. The priority is to sustain activities previously funded through EU funding that deliver the 2017-27 Plan For Fife’s ambitions.

Strategic Investment (continued):

The **River Leven Regeneration Programme** (Riverside Park, Glenrothes and Leven Connectivity Projects) was awarded £19.4m of Levelling Up grant for the regeneration of Riverside Park in Glenrothes (£4.98m) and Phase 1 of improvements to Connectivity in Levenmouth (River Park Routes and On road active travel network) (£14.43m). Design work is underway with construction expected to start in Quarter 4 2023/4 and complete by Quarter 4 2024/5.

Town Centres

Figure 35: Percentage of vacant town centre retail units 2019-2023

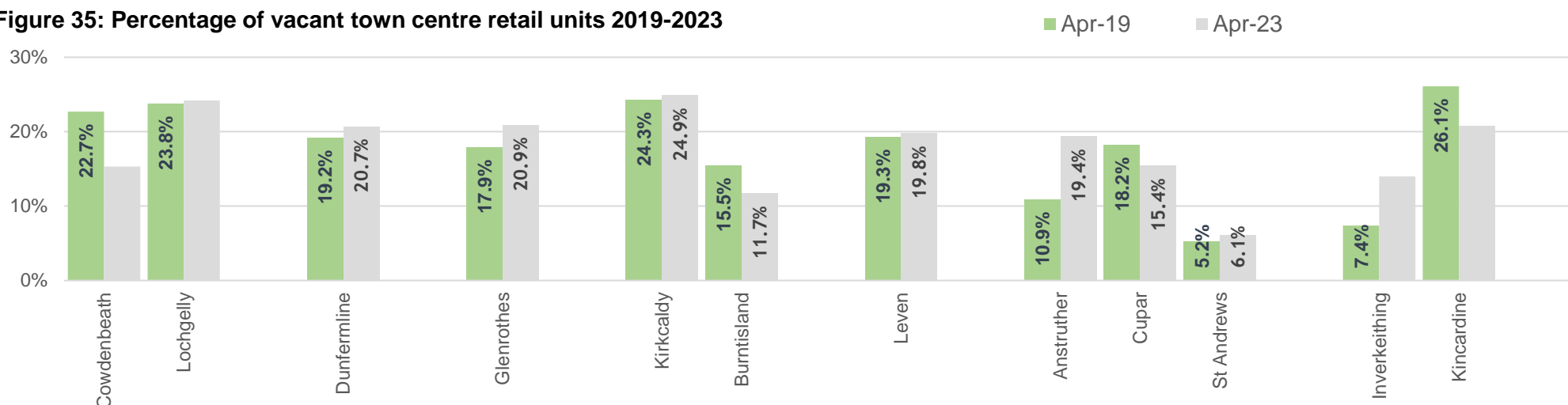


Figure 36: Town Centre Vacancy rates April 2023

	Town Centre	% of Vacant Units	% of Vacant Floor Space
Cowdenbeath Area	Cowdenbeath	15.3%	12.4%
	Lochgelly	24.2%	23.1%
Dunfermline Area	Dunfermline	20.7%	29.2%
Glenrothes Area	Glenrothes	20.9%	24.3%
Kirkcaldy Area	Kirkcaldy	24.9%	28.5%
	Burntisland	11.7%	12.0%
Levenmouth	Leven	19.8%	21.0%
North East Fife	Anstruther	19.4%	26.8%
	Cupar	15.4%	18.1%
	St Andrews	6.1%	4.6%
South & West Fife Area	Inverkeithing	14.0%	13.8%
	Kincardine	20.8%	41.2%

St Andrews, Burntisland, Cowdenbeath and Inverkeithing have the lowest vacancy rates of Fife's main town centres (Figure 36).

The highest vacancy rates are found in Kirkcaldy, Dunfermline and Kincardine.

Whilst most town centres saw the proportion of vacant retail units rise between 2019 and 2023 (Figure 35), Cowdenbeath, Burntisland, Cupar and Kincardine all saw vacancy rates fall.

Source: Experian GOAD Data (Fife Council).

Figure 37: Grants awarded to businesses through the Town Centre Building Improvement Grant Scheme 2022/23

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
Number of grants awarded	2	5	2	9	4	4	3	29
Value of grants awarded	£17,744	£45,027	£16,824	£77,473	£36,285	£32,792	£26,030	£252,175
Total value of grant funding claimed (as of 30 Sept 2023)	£0	£14,012	£12,279	£40,582	£22,709	£32,792	£10,000	£132,373

Source: Fife Council Business & Employability Service.

Town Centre Activity:

- Fife's £2.75m allocation for 2022/23 from the Scottish Government's **Place-Based Investment Programme** supported the following projects:
 - phase 1 works to make St Margaret's House in Dunfermline wind and watertight (also supported by the UK Shared Prosperity Fund)
 - a Leven place-making project between the new railway station and existing bus station
 - phase 2 of the refurbishment of 9 Esplanade in Kirkcaldy by the Kings Theatre Trust (completed autumn 2023)
 - a multigenerational community training facility being developed at Rosyth by the Pars Foundation on behalf of Dunfermline Athletic Football Club
 - upgrading 9 business units at Lochgelly Business Park
 - 29 small businesses in town and local centres across Fife were awarded a grant to make upgrades to their property through the Building Improvement Grant scheme (which was also supported by the UK Shared Prosperity Fund) (Figure 37).
- 53 small businesses received grants of up to £5,000 from the **Town Centre Digital Improvements and Energy Efficiency Scheme 2022-23**. Funded by the Scottish Government's LACER Fund, the scheme also funded energy efficiency audits for 46 properties.
- **Dunfermline** was awarded city status in May 2022 and the new Maygate Exchange in the city was opened in October 2022 with all five office units let.
- The refurbishment of Inverkeithing Town House, part of the **Inverkeithing** built heritage programme, reached practical completion in December 2023.
- The National Lottery Heritage Fund and Historic Environment Scotland approved funding for the one-year Development Phase of the **Buckhaven** Area Heritage Regeneration Scheme, due to complete in October 2024.
- Phase 2 of **Kirkcaldy's** Waterfront Improvements was completed in autumn 2023. A business case for the demolition of Kirkcaldy's multi-storey car parks is being produced; funding for the site's demolition and restoration has still to be secured.
- A package of support measures was provided to businesses in **Leven** High Street following several building fires and temporary disruptions to business caused by roadworks related to the H100 and the Levenmouth Rail Link Projects.
- The **Scotland Loves Local Gift Card** is being rebranded to **Fife Loves Local** with a focus on Levenmouth and Dunfermline.

Tourism

Figure 38: Volume and Value of Tourism, Jan-Dec 2022

STEAM* Indicators	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
Visitor numbers	700,560	797,010	685,260	522,890	2.71m
% change in visitor numbers 2021-2022	+85.7%	+50.9%	+46.6%	+39.8%	+54.9%
% change in visitor numbers 2019-2022	+2.9%	-2.3%	-6.8%	-7.2%	-3.2%
Economic impact (direct, indirect & induced)	£146m	£110m	£96m	£98m	£450m
% change in economic impact 2021-2022**	+72.3%	+51.4%	+33.9%	+39.1%	+50.2%
% change in economic impact 2019-2022**	+21.3%	+9.3%	-2.1%	+20.0%	+12.3%
Number of Full Time Equivalent (FTE) jobs supported by tourist expenditure	1,438	1,368	1,239	1,495	5,541
% change in number of FTE jobs 2021-2022	+38.0%	+34.5%	+24.9%	+15.7%	+27.6%
% change in number of FTE jobs 2019-2022	+5.7%	-2.5%	-7.1%	+7.5%	+1.0%

Source: Fife STEAM Reports for 2011-2022 - FINAL, Global Tourism Solutions (UK) Ltd.

Notes:

*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most Tourism Destination areas in the UK.

** Indexed to 2022

The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife and East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA.

Figures are not available at a lower level than these four areas.

Volume and Value of Tourism (Figure 38 above):

- In 2022, Fife received **2.7 million visitors** – 97% of the number of visitors in 2019, the year before the pandemic and restrictions on travel.
- Between 2020 and 2022, the economic impact of tourism increased by **189% to £450 million**, a higher value than prior to the pandemic (£400.9m in 2019) (in 2022 prices).
- St Andrews saw the greatest rate of recovery in 2022, the year it hosted the 150th Open (see below).

Fife Tourism Activity:

- The **Fife Tourism Strategy** was refreshed during 2022/23 and a new 2023-30 Fife Tourism Strategy was approved by Fife Council's Cabinet Committee in September 2023.
- **Welcome to Fife destination marketing campaigns** included social media partnerships with The Herald and The Scotsman, a series of films for Year of Stories and extensive social media campaigns delivered in partnership with VisitScotland. Its biggest ever marketing campaign was launched in October 2023; The Kingdom – Where it Begins included partnerships with Expedia, Tripadvisor, Coast and National Geographic Magazines and Scotrail as well as extensive social media and influencer activity.
- In 2023, Welcome to Fife had a strong focus on developing the **travel trade market**, giving training and support to businesses to help them develop their online bookable product offerings and extend their market reach.
- **WorldHost customer service training** was delivered to over 50 people working in Fife tourism businesses in 2022/23.
- In 2022, £41,570 was awarded to event organisers through the **Fife Strategic Events Fund** which supports events that attract at least 30% of their attendees from outwith Fife.
- Research commissioned to **identify growth opportunities for tourism in Fife** provided a series of recommendations for promoting and developing tourism in Fife.
- The **Fife 191 trail** was launched with active travel options.
- The **150th Open** in July 2022, which attracted a record 290,000 fans to St Andrews, brought in £106m and generated over £300m in economic benefit for Scotland – the greatest economic impact in the history of the Championship - according to an independent study commissioned by The R&A, VisitScotland and Fife Council. The study estimated that Fife received £61m of new money from the event.
- A tourism action plan was developed for **Levenmouth** linked to the opening of the new rail link in 2024 and a Tourism Project Co-ordinator (funded by Levenmouth Area Committee) was appointed.
- The **Forth Bridges Trail** was launched in November 2022.
- A promotional campaign for **Kirkcaldy** was delivered for the Adam Smith tercentenary celebrations.
- Following a strategic tourism evaluation of **Dunfermline**, a multi-partner 5-year tourism action plan was developed for Scotland's newest city.

Profile prepared by:	Economy, Tourism & Town Centres Team	Fife Council Business & Employability Service
Contacts:	Peter Corbett, Lead Officer (Economy) Email: Peter.Corbett@fife.gov.uk	Alison Laughlin, Economy Advisor Email: Alison.Laughlin@fife.gov.uk

Fife Council believes that the information contained within this publication was accurate as at 19 January 2024. The Council is acting as a distributor (not publisher) of content supplied by third parties and does not guarantee the reliability of the data and is not liable for any party's reliance on the information contained.

6 February 2024

Agenda Item No. 8

Health & Social Care Locality Planning – City of Dunfermline

Report by: Lisa Cooper, Head of Primary and Preventative Care.

(Senior Leadership Team Lead for City of Dunfermline H&SCP Locality Planning Group)

Wards Affected: Wards 2,3 & 4

Purpose

The purpose of this progress report is to provide the Area Committee with an overview of the Health & Social Care Partnership (H&SCP) Locality Planning Outcomes for the City of Dunfermline during 2023.

Recommendation

Members are asked to agree that the Health and Social Care Partnership will provide an Annual Report to the committee with updates on locality planning and joint areas of interest between H&SCP and community planning partners.

Resource Implications

There are no specific Resource Implications

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An equality (EqIA) Impact Assessment is not required as this is a progress report on the performance of Locality Planning in 2023.

Consultation

Quarterly H&SCP Locality Meetings have been facilitated throughout the year. The wider stakeholder event took place in November which informs priorities for 2024.

1.0 Background

- 1.1 The locality priorities and action plan will deliver on the range of local and national outcomes set in legislation, policy and strategies. The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)9a) of the Act requires integration authorities to work within localities and in Fife we have established seven locality groups which are aligned to the Fife Council local area committees.
- 1.1.2 Integration is about ensuring those who access health and social care services get the right care and support whatever their needs, at the right time and in the right place with a locality focus on community based preventive care. This report highlights areas of work to improve the support for people living in Fife.
- 1.1.3 Localities seek to deliver positive health and wellbeing outcomes for the people of Fife. The overarching goals of localities are to:
- promote healthy lifestyle choices and self-management of long-term conditions.
 - support people to live healthy well independent lives while living in their own home for as long as possible.
 - reducing the number of avoidable emergency admissions to hospital and minimise the time people are delayed in hospital.
 - efficiently and effectively manage resources available to deliver Best Value.
 - support staff to continuously improve information and support and care that they deliver.
 - support unpaid carers, to reduce the impact of their caring role on their own health and wellbeing.
- 1.1.4 The City of Dunfermline Wider Stakeholder Event held in November 2022 identified the key priorities for each locality for 2023. Key priorities were then developed into a Locality Action Plan.
- 1.1.5 The City of Dunfermline Locality Action Plan is aligned with the HSCP Strategic Plan 2023-2026, Plan4Fife and NHS Fife Population Health and Wellbeing Strategy.
- 1.1.6 The City of Dunfermline Locality Action Plans has identified outcomes, to ensure meaningful improvement is demonstrated and delivered timeously.

2.0 Issues and Options

- 2.1 Following the stakeholder event in 2022, the City of Dunfermline Locality Group agreed to focus on the priorities below to take forward in 2023:
- Community Led Support
 - Supporting unpaid carers

2.2 Community Led Support

2.2.1 Ageing Well (Falls Prevention Test of Change)

The Overall population in the City of Dunfermline is estimated to increase from around 59,000 in 2018 to around 64,500 by 2030, an increase of around 5,500 people (9.2%).

Older people (aged 65 and over) will continue to see the largest increases of all the age groups, with numbers rising again by 3,400 (33.4%) in the 12-year period, with those in their late 60s to early-70s, and early to mid-80s, showing the largest increases.

With the increase of the ageing population the City of Dunfermline locality group made the decision to have a focus on ageing well, it was agreed to undertake a Test of Change (TOC) with a focus on early intervention and prevention of falls. Members of the group highlighted the Mobile Emergency Care Service (MECS) team had attended a 140 falls call outs between 01/03/23 – 26/06/23 in the City of Dunfermline. The group identified an opportunity for the MECs, Safer Communities (Fife Cares) and Fife Sports and Leisure Trust to work together to create a pathway to support people who have had a fall/high risk of having a fall. The TOC commenced 5th November 2023 and will run for six months. The MECs Team will offer people a referral to Safer Communities (vulnerable adult safety check). Safer Communities will then offer people an onward referral to FSLT “Falls Prevention” programme. Pathway below:



This test of change will be carried over to 2024 delivery plan.

2.2.2 Physical Activity

The Active Fifers group is a multi-agency run group by Fife Council currently meeting monthly to ensure collaborative opportunities to maximise opportunities for people to become more physically active. The aim of the group is to increase opportunities for people to improve their knowledge and understanding of the importance of being physically active and increase participation in the City of Dunfermline. The group have facilitated additional activities in the community centres; however, attendance has been low. A community consultation will take place in 2024 to identify barriers and what type of activity people would like to access in their local community. The findings from the consultation will inform next steps.

The Active Fifiers will continue to work with HSCP in 2024 to increase the awareness of physical activity and address the barriers preventing people being physical active in the City of Dunfermline locality.

2.3 Supporting Unpaid Carers

A new fund has been set up by Fife Health and Social Care Partnership for the benefit of unpaid carers. The Community Chest Fund (CCF) for Fife Carers was launched June 2023 with each of Fife's seven locality areas allocated £50,000. In Fife there are over 35,000 unpaid carers who look after friends or family affected by illness, disability, mental health or addiction. Community Chest Fund for Fife Carers will fund projects set up by local groups or charities to create supportive places for these unpaid carers, develop their sense of belonging and improve their wellbeing. The funding is available to any community group or charity based in Fife, who can apply for £1,000 up to £10,000 per project, for up to two years.

The aim of this priority is for the increased opportunity for Carers to improve their knowledge and understanding of preventative care and positive choices for their own health & wellbeing. The first round of the community chest closed on the 31st of July 2023. Two applications were received for Dunfermline with one being successful. Four applications were received that were Fife wide that will benefit the City of Dunfermline. The second round of applications closed on the 15th of January 2024 and will continue throughout the year 2024. For further details please click the Community Chest SWAY link. <https://sway.office.com/38c2FxHkWsFmCyak?ref=Link>.

Supporting Unpaid Carers will continue to be a priority for the locality planning group in 2024.

2.4 This year's Locality Wider stakeholder events took a different approach to the previous year. Lightning talks were presented on current areas of work and locality groups shared what was happening in other areas. The slide below represents the wide range of partners who attended the City of Dunfermline Locality event at Lynebank Hospital on 17th November 2023.



At the event, attendees were asked to discuss and analyse case studies to identify potential themes for 2024.

The feedback from the City of Dunfermline event was then collated and analysed by the Locality Development Officer. The findings will be presented at the locality planning meeting in March 2024.

The proposed themes identified for discussion are:

- Accessing Services
- Communication
- Training/Upskilling Staff
- Early Intervention

- 2.5 The City of Dunfermline Locality Group will be working with the Health Visitors, Health Promotion and Link Life Fife to identify opportunities to support new mums living in the City of Dunfermline – this will be a priority for the 2024 action plan.

3.0 Conclusions

- 3.1 The City of Dunfermline Locality Action Plan for 2023 illustrates the successful outcomes achieved as detailed in section 2. The 2024 Delivery Plan will incorporate Phase 2 of actions carried over from 2023, and the new identified priorities from the November 2023 Stakeholder Event.
- 3.2 The Locality Delivery Plan 2024 for the City of Dunfermline Locality will be reviewed/agreed by the Locality Core Group members at the meeting on 11th March 2024.
- 3.3 The City of Dunfermline Locality Planning Group has gone from strength to strength in 2023, critical to the success has been the collaborative/systems working together approach. Going forward in 2024 the group members will continue to play a powerful role by applying the insights, experience, and resources to enable local networks, develop robust, productive professional relationships, and improve outcomes for people living in the locality.

List of Appendices

Report Contact
Jacquie Stringer
Service Manager (Locality/Community Led Support)
Email: Jacquie.Stringer-fc@fife.gov.uk

6 February 2024

Agenda Item No. 9

Common Good and Settlement Trust Funds Annual Report 2022-2023

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

The purpose of this report is to advise members of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities for the financial year 2022-2023.

Recommendations

Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds and Trust Funds; and
- (2) continue to support the disbursement of Trusts funds to suitable projects which also include the amalgamation of individual trusts and where appropriate the dissolution of individual trusts including transferring the funds to suitable 3rd party organisation who are providing similar support to local priorities.

Resource Implications

None.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

None.

1.0 Background

- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good and Trust funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Settlement Trusts comprise several individual trusts and bequests specific to a defined geography which were brought together in 2014 following consultation with Community Councils and the charities regulator OSCR and/or Lord Advocate. A list of Settlement Trust and a statement of fund balances is contained in Appendix 10.
- 1.3 Non-Settlement Trusts cover more than one geography or were designated for a specific purpose. A list of Non-Settlement Trusts and a statement of fund balances is contained in Appendix 10.

2.0 Common Good and Trust Fund - Key Elements

2.1 **Revenue Account**

Income

- 2.1.1 The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the fund's investments at the year end.

Expenditure

- 2.1.2 In line with the Council's policy, the first call on the Common Good Fund and Trusts funds is maintenance of heritable property. Disbursements / donations and other expenses are also funded from the Funds.
- 2.1.3 The amount spent on property costs and disbursements / donations are detailed within appendix 5 and 6.
- 2.1.4 The net effect of the income and expenditure on a Common Good and Trust account results in a surplus or deficit for the particular year. This amount is then transferred to balances.

2.2 **Projects Supported in 22/23**

Common Good

- 2.2.1 Common Good funds dispersed funding for projects totalling £46,141 detailed in appendix 5.

Settlement Trusts

- 2.2.2 Settlement Trusts across West Fife, dispersed funding in 22/23, detailed in appendix 10.

Non-Settlement Trusts

- 2.2.3 Non-Settlement Trusts across West Fife, dispersed funding in 22/23, detailed in appendix 10.

3.0 Balance Sheet

3.1 Property Assets

Heritable Property

- 3.1.1 Heritable Property comprises land and buildings held on Common Good and Trust accounts. In the main, this is municipal buildings and recreational land of various kinds.
- 3.1.2 The attached accounts reflect the assets held on the Common Good Balance sheet and the Trust Funds as at 31st March 2023. A complete list of all Common Good assets relative to this Area is also attached at Appendix 8.

3.2 Other Assets and Liabilities

- 3.2.1 In addition to heritable property, each Common Good and Trust Fund also has investments. These investments are made using the Council's standard investment strategy to maximise income to the fund.
- 3.2.2 The cash & cash equivalents comprise of monies held in the Council's bank account which receive internal interest from Fife Council.
- 3.2.3 Other Assets and Liabilities in the Financial statements include debtors and creditors at 31st March.
- 3.2.4 The revenue account and balance sheet form the financial accounts for the Common Good Fund and Trusts, and this is attached as Appendix 1 to this report.

4.0 Moveable Property

- 4.1 Moveable property held as part of the Common Good and Trusts comprises everything that is not land or buildings, e.g., Council Chains of Office, furniture, ceremonial robes and so on. The Local Services Network and Museums and Libraries can provide a list of this moveable property if required.

5.0 Conclusions

- 5.1 This report and its Appendices are intended to give members greater information on the relevant Common Good and Charitable Trusts Funds.

List of Appendices

- Appendix 1 – Combined Financial Statement
- Appendix 2 – Income Statement
- Appendix 3 – Rental Income breakdown
- Appendix 4 – Expenditure Statement
- Appendix 5 – Grants/Donations breakdown
- Appendix 6 – Property Cost breakdown
- Appendix 7 – Balance Sheet
- Appendix 8 – Property Asset breakdown
- Appendix 9 – Outstanding Grants/Donations from previous years

Appendix 10 – Charitable Trusts financial Statement
Appendix 11 – Statement of uses for Settlement Trusts

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Annual Accounts 2022/2023

Report Contacts

Eleanor Hodgson
Accountant Common Good and Trusts
Fife House, North Street, Glenrothes, KY7 5LT
Email - Eleanor.Hodgson@fife.gov.uk

Shirley Melville
New City House
Email – Shirley.Melville@fife.gov.uk

Closure of Accounts 2022-23

Appendix 1

Common Good - Combined Financial Statement The City of Dunfermline

2021/22	Revenue Account	2022/23
£		£
	<u>Income</u>	
(77,017)	Income from Rents	(77,401)
0	Income from Sale of Heritable Property	0
(471)	Interest from Cash Balances	(18,235)
(16,909)	Interest from Investments	(19,739)
0	Other Income	(38,992)
<u>(94,397)</u>		<u>(154,367)</u>
	<u>Expenditure</u>	
15,306	Property Costs	21,372
27,210	Donations	46,141
185	Other Expenditure	708
<u>42,701</u>		<u>68,221</u>
(358)	(Increase) / Decrease in value of Investments	35,330
<u><u>(52,055)</u></u>	(Increase) / Decrease in Revenue Reserve	<u><u>(50,816)</u></u>

Balance Sheet

31st March 2022		31st March 2023
£		£
	<u>Property Assets</u>	
373,241	Heritable Property	1,529,888
84,797,342	Property Leased to Fife Council	93,032,765
96,583	Capital Grant Unapplied	109,553
<u>85,267,166</u>		<u>94,672,206</u>
	<u>Other Assets and Liabilities</u>	
415,356	Investments	380,027
270,948	Cash & Cash Equivalents	356,319
3,732	Debtors	4,507
0	Creditors	0
<u>690,036</u>		<u>740,852</u>
<u><u>85,957,203</u></u>	Net assets	<u><u>95,413,058</u></u>
	<u>Financed by:</u>	
(85,267,166)	Capital Reserves	(94,672,206)
(690,036)	Revenue Reserve (incl Investments)	(740,852)
<u><u>(85,957,203)</u></u>	Total Reserves	<u><u>(95,413,058)</u></u>

Detailed Breakdown - Common Good Funds Income

Income					
Common Good Funds	<u>Interest on Cash Balances</u>	<u>Investment Interest</u>	<u>Other Income</u>	<u>Rents</u>	<u>Total Income</u>
	£	£	£	£	£
West Fife	(18,235)	(19,739)	(38,992)	(77,401)	(154,367)
Total Common Good	(18,235)	(19,739)	(38,992)	(77,401)	(154,367)

Detailed Breakdown - Common Good Funds Rental Income

Description	£
SP Powersystems	5
Agricultural Land, Cairncubie Road, Townhill	700
Senior Citizens	(200)
Former Corn Exchange, 4 Hope Street (Lime Studio)	15,000
Inverkeithing Community Garden	150
Towers 4-5 Lilliehall, Dunfermline	84
St Stephens Hall	350
Carnegie Hall	10
Public Park, Dunfermline	200
Music Institute, Dunfermline	1,600
Ground Pilmuir Street	4,500
City Chambers	44,130
Allotments Townhill	2
Town House, Inverkeithing	580
Museum Friary	10,200
Recreation Ground Townhill	90
Total West Fife Area Common Good Rental Income	77,401

Detailed Breakdown - Common Good Funds Expenditure

Expenditure				
Common Good Funds	<u>Grants</u>	<u>Property</u>	<u>Other Expenditure</u>	<u>Total Expenditure</u>
	£	£	£	£
West Fife	46,141	21,372	708	68,221
Total	46,141	21,372	708	68,221

Detailed Breakdown - Common Good Funds Donations

Donations	
Description	£
Wellwood Community Council	5,616
Culross Pier Restoration	1,372
Forth Bridges Festival of Highland Dancing 2021 40th Anniversary	962
Dunfermline & West Fife - Wellbeing Through Heritage	12,292
Inverkeithing Bowling Club - Roof Replacement/Repairs	4,167
Rosyth Community Hub refurbishment	15,000
Fire Station Creative - Falling Up	3,520
Inverkeithing Highland Games and Lamas Fair	3,213
Total West Fife Area Common Good Donations	46,141

Detailed Breakdown - Common Good Property Costs

Description	£
Fire Insurance, Corn Exchange	562
Fine Art Insurance	378
All Risks Insurance	239
Town House - Electricity	12,213
Town House - Water Services	412
Town House - Non Domestic Rates	4,582
Fire Insurance -Town House (6-8 Townhall Street)	1,498
Corporate Building Repairs - Inverkeithing Town House - Regeneration works 20/21	(1,257)
Corporate Building Repairs	956
Fire Alarm PPM	(55)
WK19 P091270 - Friary Museum	193
WK30 P096069 - Friary Museum	151
Currie & Brown Ltd P010205916	1,500
Total West Fife Area Common Good Property Costs	21,372

Detailed Breakdown - Common Good Funds Balance Sheet

Balance Sheet						
Net Worth						
	<u>Heritable Property</u>	<u>Property Leased to Fife Council</u>	<u>Investments</u>	<u>Cash & Cash Equivalents</u>	<u>Debtors</u>	<u>Total</u>
	£	£	£	£	£	£
West Fife	1,529,888	93,032,765	380,027	465,872	4,507	95,413,058
Total Common Good	1,529,888	93,032,765	380,027	465,872	4,507	95,413,058

Detailed Breakdown - Common Good Funds Property Assets

Culross Assets

Description	Value (£)	Status
Culross Public Convenience, Balgownie West, Main Street, Culross	48,068	Leased to FC
Bon Accord Park, Low Causeway, Culross	176,334	Leased to FC
Village Green, Low Causeway, Culross	83,619	Leased to FC
Total Leased to Fife Council	308,021	
Culross War Memorial, Balgownie West, Culross	1	Heritable Property
Total Heritable Property	1	
Balgownie West Car Park Balgownie West		Other
Amenity Ground Low Causeway		Other
Amenity Ground Erskine Brae		Other
West Green Low Causeway		Other
Drying Green Balgownie West		Other
Culross Mercat Cross, The Cross		Other

Dunfermline Assets

Description	Value (£)	Status
Dunfermline Carnegie Library, Museum and Galleries, Abbot Street	35,220,889	Leased to FC
St Margarets Cave Centre, Chalmers Street (Car Park), Dunfermline	-	Leased to FC
Baldridgeburn Community Centre, Baldridge Burn, Dunfermline	2,293,600	Leased to FC
Dell Farquharson Centre, 7 Nethertown Broad Street, Dunfermline	3,420,600	Leased to FC
Carnegie Hall, East Port, Dunfermline	4,427,600	Leased to FC
Dunfermline Music Institute, East Port, Dunfermline	749,000	Leased to FC
Carnegie Leisure Centre, 46 Pilmuir Street, Dunfermline	34,956,000	Leased to FC
Dunfermline Public Park, West Drive/Park Place, Dunfermline	76,808	Leased to FC
Glenbridge Car Park, Chalmers Street, Dunfermline	1,365,460	Leased to FC
West Drive Car Park, Dunfermline	122,043	Leased to FC
Dunfermline City Chambers, Kirkgate, Dunfermline	800,000	Leased to FC
St Margaret's House, 9 St Margaret Street, Dunfermline	200,000	Leased to FC
West End Park, Urquhart Crescent, Pittencrieff Street, Dunfermline	1	Leased to FC
LYNN BURN CORRIDOR, BLACKLAW ROAD, DUNFERMLINE	19,290	Leased to FC
Whirlbut Allotments, Whirlbut Street, Dunfermline	68,843	Leased to FC
Dunfermline Memorial Gardens, Monastery Street, Dunfermline	1	Leased to FC
Total Leased to Fife Council	83,720,135	
Bruce Street Sports Hall, 37 Bruce Street, Dunfermline	270,000	Heritable Property
Total Heritable Property	270,000	

Amenity Ground Kingseat Road		Other
Bull Park West Baldridge Road		Other
Scobie Recreation Ground Scobie Place		Other
Whirlbut Park Whirlbut Street		Other
Garden St Margarets Street		Other
Amenity Land Park Avenue		Other
Amenity Ground Monastery Street / St Catherines Wynd		Other
Amenity Land West Drive		Other

Inverkeithing Assets

Description	Value (£)	Status
Friary Museum Store/ Senior Citizens Centre, Queen Street, Inverkeithing	1,222,320	Leased to FC
Queen Streetcar Park, Inverkeithing	163,246	Leased to FC
Inverkeithing Civic Centre, Queen Street, Inverkeithing	4,401,200	Leased to FC
Total Leased to Fife Council	5,786,766	
Inverkeithing Town House, 6-8 Townhall Street, Inverkeithing	926,561	Heritable Property
Inverkeithing Corn Exchange, 4 Hope Street, Inverkeithing	120,310	Heritable Property
Queen Street Community Orchard, Inverkeithing	1,500	Heritable Property
Abbot Place Car Park, Hope Street, Inverkeithing	141,513	Heritable Property
Abbot Place Garden, Hope Street, Inverkeithing	1	Heritable Property
Cul De Sac, Kinell Road, Inverkeithing	1	Heritable Property
Inverkeithing Harbour, Preston Crescent, Inverkeithing	-	Heritable Property
Total Heritable Property	1,189,886	

Rosyth Assets

Description	Value (£)	Status
Rosyth Library, Parkgate, Rosyth	1,049,960	Leased to FC
Parkgate Community Centre, Parkgate, Rosyth	1,957,400	Leased to FC
Recreation Ground, Park Road, Rosyth	85,000	Leased to FC
Total Leased to Fife Council	3,092,360	
Ballast Bank Park Preston Crescent		Other
Hope Street Allotments Hope Street		Other
Inverkeithing Mercat Cross Bank Street		Other

Townhill Assets

Description	Value (£)	Status
Townhill Park & Allotments, Main Street, Townhill	125,483	Leased to FC
Townhill Country Park (Waterski Centre), Townhill Road, Townhill	-	Leased to FC
Garage Site, Moncur Street, Townhill, KY12 0HJ	-	Leased to FC
Total Leased to Fife Council	125,483	
Lilliehill Farm (Cairncubie), Cairncubie Road, Townhill	33,000	Heritable Property
Lilliehill Farm (Killiebone), Cairncubie Road, Townhill	37,000	Heritable Property
Amenity Land, Killiebone Road, Townhill	1	Heritable Property
Total Heritable Property	70,001	
Townhill Woods Forrest Road		Other

Detailed Breakdown - Common Good Funds Outstanding Grants/Donations

Outstanding Grants/Donation agreed in current or previous financial years

	£
Dunfermline Regeneration Trust Viability	1,637
Dunfermline Southern Gateway Project	5,500
Creative Learning for all	270
Carnegie Dunfermline trust	2,320
Heart of Dunfermline Feasibility study	5,000
Dunfermline & West Fife - Wellbeing Through Heritage	2,708
Inverkeithing Civic Centre - Repairs to Town Clock	22,400
Hillend playpark refurbishment	4,000
Dunfermline Skate Park	20,000
Total West Fife Area Common Good Outstanding Grants/Donations	63,835

Settlement Trusts	Charity Reference	Grants	Total Expenditure	Interest on Revenue Balances	Investment Interest	Total Income	(Surplus)/ Deficit for Year	Investments	Cash & Cash Equivalents	Debtors	Total
			£	£	£	£	£	£	£	£	£
A75000-DUNFERMLINE	SC042161	0	0	(1,126)	(1,885)	(3,011)	(3,011)	36,291	52,271	430	88,992
A75001-BALLINGRY	SC042905	0	0	(135)	(270)	(406)	(406)	5,205	6,305	62	11,572
A75002-LOCHGELLY	SC042904	0	0	(275)	(421)	(696)	(696)	8,105	12,748	96	20,949
A75004-LESLIE	SC042170	0	0	(14)	(91)	(104)	(104)	1,745	666	21	2,432
A75005-AUCHTERTOOL	SC042387	980	980	(21)	(46)	(67)	913	886	20	11	916
A75006-BURNTISLAND	SC042382	0	0	(431)	(250)	(681)	(681)	4,811	19,766	57	24,635
A75007-KINGHORN	SC042385	0	0	(366)	(664)	(1,030)	(1,030)	12,788	16,686	152	29,625
A75008-KIRKCALDY	SC042383	6,409	6,409	(2,090)	(5,286)	(7,377)	(968)	101,778	104,728	1,207	207,713
A75009-BUCKHAVEN AND METHIL	SC042211	0	0	(253)	(27)	(279)	(279)	513	533	6	1,053
A75010-KENNOWAY	SC042208	0	0	(15)	(27)	(42)	(42)	514	769	6	1,290
A75011-LEVEN	SC042207	0	0	(118)	(241)	(359)	(359)	4,630	6,053	55	10,738
A75012-ANSTRUTHER & CELLARDYKE	SC042156	6,600	6,600	(1,325)	(6,185)	(7,510)	(910)	119,071	65,682	1,412	186,165
A75013-AUCHTERMUCHTY	SC042152	275	275	(295)	(321)	(616)	(341)	6,179	7,147	73	13,400
A75014-COLLESSIE	SC042172	0	0	(32)	(57)	(89)	(89)	1,094	1,498	13	2,605
A75015-CRAIL	SC042150	2,000	2,000	(1,190)	(2,546)	(3,736)	(1,736)	49,019	54,372	581	103,972
A75016-CUPAR	SC042151	1,500	1,500	(618)	(1,920)	(2,538)	(1,038)	36,960	28,052	438	65,450
A75017-ELIE	SC042154	0	0	(206)	(384)	(590)	(590)	7,401	9,569	88	17,058
A75018-FALKLAND	SC042149	0	0	(37)	(85)	(122)	(122)	1,635	1,724	19	3,379
A75019-FREUCHIE AND AREA	SC042148	0	0	(98)	(132)	(230)	(230)	2,537	4,532	30	7,099
A75020-KILCONQUHAR	SC042145	0	0	(74)	(164)	(239)	(239)	3,163	3,472	38	6,673
A75021-KINGSKETTLE	SC042144	0	0	(27)	(52)	(79)	(79)	1,004	1,274	12	2,289
A75022-LADYBANK	SC042143	0	0	(99)	(230)	(329)	(329)	4,425	4,647	52	9,125
A75023-NEWBURGH	SC042155	1,622	1,622	(649)	(2,719)	(3,368)	(1,746)	52,343	30,108	621	83,072
A75024-PITTENWEEM	SC042174	250	250	(268)	(466)	(734)	(484)	8,973	12,413	106	21,492
A75025-ST ANDREWS	SC042157	2,065	2,065	(682)	(5,110)	(5,792)	(3,727)	98,383	32,646	1,167	132,196
A75026-ST MONANS	SC042153	1,310	1,310	(537)	(1,495)	(2,032)	(722)	28,790	24,129	341	53,260
A75027-TAYPORT	SC042173	0	0	(176)	(233)	(408)	(408)	4,484	8,117	53	12,655
A75029-CULROSS	SC042749	0	0	(22)	(173)	(195)	(195)	3,324	1,097	39	4,461
A75030-KINCARDINE	SC042751	0	0	(350)	(754)	(1,105)	(1,105)	14,523	16,350	172	31,045
A75031-LIMEKILNS	SC042750	200	200	(13)	(201)	(214)	(14)	3,866	695	46	4,606

Non-Settlement Trusts	Charity Reference	Grants	Total Expenditure	Interest on Revenue Balances	Investment Interest	Total Income	(Surplus)/ Deficit for Year	Investments	Cash & Cash Equivalents	Debtors	Total
		£	£	£	£	£	£	£	£	£	£
A75055-A. A. WILKIE TRUST - CHILDREN	SC019334	0	0	(1)	(3)	(4)	(4)	52	69	1	122
A75057-FL. LAWSONS EXECUTRY	SC019335	0	0	(12)	(19)	(31)	(31)	362	543	4	909
A75060-RAEMORE MORT. K/L	SC019339	0	0	(33)	(75)	(108)	(108)	1,435	1,560	17	3,012
A75063-ADAM SMITH/GOW/BEVERIDGE BEQUEST	SC019331	0	0	(129)	(229)	(358)	(358)	4,414	6,003	52	10,469
A75079-B.F. NISBET'S TRUST & GARDEN	SC019402	0	0	(95)	(145)	(240)	(240)	2,796	4,405	33	7,235
A75080-BELL FUND/GOOD TEMPLARS FUND	SC019435	7,150	7,150	(2,920)	(7,819)	(10,738)	(3,588)	150,533	131,026	1,785	283,345
A75090-FRANCES LAWSON'S BEQUEST	SC019392	0	0	(18)	(23)	(42)	(42)	448	843	5	1,296
A75098-MACINTOSH BEQUEST	SC019399	0	0	(10)	(24)	(34)	(34)	459	469	5	934
A75100-OGILVY DALGLEISH MORTIFICATION	SC019396	0	0	(23)	(55)	(79)	(79)	1,062	1,094	13	2,168
A75108-THOMAS IRELAND'S TRUST	SC019447	0	0	(41)	(106)	(148)	(148)	2,050	1,939	24	4,013
A75109-THOMAS S. GREIG'S BEQUEST	SC019417	0	0	(222)	(677)	(899)	(899)	13,039	10,464	155	23,658
A75110-THOMSON BEQUEST AND LAING LIBRARY	SC019420	0	0	(12)	(1,150)	(1,161)	(1,161)	22,131	1,151	262	23,544
A75112-WAUGH & WHARRIE BEQUEST	SC018777	0	0	(23)	(76)	(99)	(99)	1,464	1,067	17	2,549
A75051-MRS ANDERSON'S BEQUEST	-	0	0	(6)	0	(6)	(6)	0	252	0	252
A75052-BENARTY PRIMARY SCHOOL	-	2,395	2,395	(269)	(4,364)	(4,633)	(2,238)	84,026	12,508	996	97,530
A75053-BOWHILL CEMETERY GDF	-	0	0	(104)	(170)	(274)	(274)	3,273	4,807	39	8,119
A75054-OSWALD FAMILY TRUST	-	0	0	(0)	0	(0)	(0)	0	3	0	3
A75056-A. A. WILKIE TRUST - CLOCK	-	0	0	(2)	(3)	(4)	(4)	55	72	1	127
A75058-LESLIE CEMETERY GDF	-	0	0	(61)	(100)	(160)	(160)	1,917	2,812	23	4,752
A75059-MARKINCH CEMETERY	-	0	0	(136)	(224)	(361)	(361)	4,320	6,330	51	10,701
A75061-SIEVEWRIGHT LESLIE GDF	-	0	0	(2)	(3)	(5)	(5)	64	95	1	160
A75062-ABBOTSHALL CHURCH YARD BEQ	-	0	0	(3)	(4)	(7)	(7)	80	119	1	200
A75064-DOBBIE BEQUEST	-	0	0	(0)	(0)	(1)	(1)	9	12	0	21
A75065-DYSART CEMETERY	-	0	0	(79)	(136)	(215)	(215)	2,610	3,685	31	6,326
A75066-KINGHORN BURIAL GDF	-	0	0	(62)	(107)	(169)	(169)	2,051	2,899	24	4,974
A75067-ORRELLS LEGACY	-	0	0	(5)	(9)	(14)	(14)	169	230	2	401
A75068-SILVER BAND	-	0	0	(29)	(47)	(77)	(77)	912	1,369	11	2,292
A75069-SPENCE MEMORIAL	-	0	0	(37)	(62)	(99)	(99)	1,195	1,728	14	2,938
A75070-WAR MEMORIAL	-	0	0	3	(1)	2	2	23	(127)	0	(103)
A75071-EAST WEMYSS CEM. GDF	-	0	0	(277)	(457)	(733)	(733)	8,793	12,843	104	21,740
A75072-LETHAM GLEN FUND	-	0	0	(84)	(142)	(226)	(226)	2,737	3,884	32	6,654
A75073-METHILHILL CEMETERY	-	0	0	(125)	(205)	(329)	(329)	3,943	5,780	47	9,769
A75074-MRS BALFOUR LEGACY	-	0	0	(5)	(8)	(13)	(13)	150	226	2	378
A75075-SCOONIE CEMETERY	-	0	0	(127)	(210)	(337)	(337)	4,038	5,911	48	9,997
A75076-SCOONIE CEMETERY FLOWERS	-	0	0	(1)	(1)	(2)	(2)	25	38	0	63
A75077-WEST WEMYSS CEMETERY	-	0	0	(5)	(8)	(12)	(12)	149	212	2	362
A75078-WEST WEMYSS CEMETERY FLOWERS	-	0	0	(2)	(3)	(5)	(5)	60	86	1	147
A75084-CRAIL PUBLIC LIBRARY TRUST	-	0	0	(454)	0	(454)	(454)	0	20,695	0	20,695
A75085-CRAIL WAR MEMORIAL	-	0	0	(66)	(164)	(230)	(230)	3,164	3,076	38	6,278
A75087-DUFFUS PARK DISABLED GARDEN APPEAL	-	0	0	363	(2,800)	(2,437)	(2,437)	53,914	(15,054)	639	39,499
A75088-FLISK PARISH TRUST	-	0	0	(7)	(10)	(17)	(17)	200	330	2	532
A75094-GRAVES DRESSINGS	-	0	0	579	(14,000)	(13,421)	(13,421)	282,593	(19,321)	2,214	265,486
A75096-J. FERGUSON'S TRUST	-	5,375	5,375	(1,278)	(7,961)	(9,239)	(3,864)	153,278	59,948	1,818	215,043
A75097-LEUCHARS PARISH TRUST	-	317	317	(93)	(364)	(456)	(139)	7,000	4,272	83	11,355
A75107-TAYPORT WAR MEMORIAL	-	18,517	18,517	(610)	(6,321)	(6,931)	11,586	121,706	22,558	1,443	145,708
A75111-TORRYBURN PUBLIC LIBRARY	-	0	0	(2)	(2)	(4)	(4)	39	81	0	120
A75113-FORM. FCC - OTH. BGS. GDF	-	0	0	(182)	(301)	(483)	(483)	5,804	8,438	69	14,311
A75114-OTHER BURIAL GROUNDS	-	0	0	(2)	(3)	(4)	(4)	53	78	1	131

**Settlement Trusts
Charitable Purposes**

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture, or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

6 February 2024

Agenda Item No. 10

Supporting the City of Dunfermline Local Community Plan – Community Recovery Fund (CRF) Proposals 2023/2024

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 2,3 and 4

Purpose

The purpose of this report is to inform members of the current proposals relating to the Community Recovery Fund (CRF) allocated to the City of Dunfermline area and seek agreement from the Area Committee on several projects that are ready to start within the current financial year 2023/24.

Recommendations

Members are asked to approve the CRF projects listed in Appendix 1, totalling £27,404.80 :

- Townhill Loch ecological Appraisal - £10,000
- Dunfermline Marketing Intern Pilot - £17,404.80

Resource Implications

Sufficient funds are available to support the submitted proposals.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

1.0 Background

- 1.1 At its meeting on 25th August, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. The City of Dunfermline's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
 - Projects should link to Local Community Plan priorities.
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

2.0 Proposal Process

- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. With work underway in developing a new City plan, the new emerging priorities for the City of Dunfermline are: Building strong and resilient communities, Making Dunfermline a better place to work, live and visit, and promoting and supporting wellbeing.
- 2.2 The process for encouraging proposals was initiated at a meeting in the Dell Farquharson Centre on the 25th January 2023 when representatives from community groups were invited to hear from the Convenor of the City of Dunfermline Area Committee and key officers about the Community Recovery Fund and the criteria for applications. The application process has been supported by officers and the information shared with key groups that form the City of Dunfermline Local Community Planning Partnership, such as the Dunfermline Heritage Partnership, the Greenspace SCIO and Dunfermline Poverty Action Group. Following the deadline for the initial applications, funding requests were considered by the Convenor and Vice Convenor of the City of Dunfermline Area Committee and a Red-Amber-Green system was used to progress for consideration, to ask for further information or to refer to other funding streams. This is the second round of applications under the Community Recovery Fund scheme. A special Mega Ward was held on the 12th May 2023, applications were circulated and evaluated for consideration at Area Committee or for further information to be provided. Various projects were approved at Area Committee on 6th June 2023.

- 2.3 The list in Appendix 1 is the third tranche of applications. These applications were discussed with members at a special Community Recovery Fund meeting on 11th January 2024 and again at Megaward with members on 18th January 2024.

3.0 Reporting and Evaluation

- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. A final report will then be presented in 2024/25, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

4.0 Conclusion

- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and City of Dunfermline Local Community Plan
- 4.2 Approving these proposals will leave an allocation of around **£215,323.38** in the Community Recovery Fund to support other projects.
- 4.3 Appendix 1 notes the CRF proposals for tranche 3.

List of Appendices

1. Community Recovery Fund Proposals

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

Report Contact

Lindsay Gilfillan
Anti-Poverty Project Manager (Dunfermline)
City Chambers, Dunfermline
Email: Lindsay.gilfillan@fife.gov.uk

Working List of CRF Proposals

January 2024

No.	PROJECT	SUMMARY	SUGGESTED SET ASIDE VALUE
1	Ecological Appraisal of Townhill Loch	<p>Application seeks funding to carry out a Preliminary Ecological Appraisal (PEA), breeding bird and wintering bird survey at Townhill Loch. Townhill Loch is a well-used and respected asset to Dunfermline, hosting a variety of sporting activities and wildlife. Over an extended period of time, activity in and around the loch has evolved and expanded, meaning the loch and surrounding areas are being used in different ways. A PEA is required to better understand:</p> <ul style="list-style-type: none"> - Impact of activities on biodiversity - Determine suitable habitat for breeding and wintering birds, as well as any other protected species - The suitability for the loch to support fish, amphibians and reptiles <p>The total project cost is £17,622.48, to which £7,622.48 has been approved through local area budgets at Committee on 12th December 2023.</p>	£10,000
2	Dunfermline Marketing Intern Pilot - Scunnered Digital	<p>This project is to secure funding to run a marketing intern pilot to support employability pathways in Dunfermline. The project will identify 24 local unemployed young people (16-30) and support them through a 12-week internship. Weeks 1-8 will involve hands on weekly training to upskill interns, with weeks 9-12 allowing interns to support local businesses (paid internship) to gain hands on experience. Scunnered Digital will engage with local businesses from a diverse range of sectors and recruit interns through discussions with Fife College and the Job Centre.</p> <p>The total project cost is £35,904.80 with £18,500 funding being secured from Opportunities Fife Partnership and an expectation that businesses will contribute towards the payment of interns throughout their work experience.</p>	£17,404.80
		TOTAL SET ASIDE VALUE	£27,404.80

6 February 2024

Agenda Item No. 11

Local Community Planning Budget Request: Bruce Festival 2024

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Area Wide Budget to support the organisation of the Bruce Festival which is set to resume after the impact of Covid.

Recommendation

The Committee is asked to consider and agree to an allocation of £10k for this request. These funds will come from the area held portion of the LCP budget fund in financial year 2024/25. The project fits within the Local Community Planning priorities, specifically – making Dunfermline a better place to live, work and visit. As an additional aspect of this recommendation, a condition be established, stipulating that upon approval, confirmation of external funding for the event must be submitted before funding is released.

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget (within the area held budget) for the financial year 2024/25.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been local consultation with elected members as well as key officers in Economy, Tourism and Town Centre Services.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 This is a budget request for £10k for next financial year to contribute to the delivery of a two-day Bruce Festival which is being planned for June 2024. The Festival will celebrate the 750th anniversary of Robert the Bruce's birth and take place within Pittencrieff Park and surrounding areas.
- 1.3 It is recommended that the request of £10k be deducted from the Dunfermline area wide held portion of the LCP Budget as the project impact has a potential Dunfermline wide benefit.
- 1.4 If granted, this funding will supplement the £10k of Strategic Events Funding already approved for the event.

2.0 Project Information

- 2.1 The Festival provides a chance for both visitors and locals (numbering 60,000) to immerse themselves in Scottish history, offering a unique experience in the City of Dunfermline, now a thriving locality with a rich tourist appeal, remarkable historical connections, independent shops, a diverse shopping centre, and a plethora of recreational and cultural activities, encompassing pubs, clubs, restaurants, cafes, and theatres – making it an exceptional destination that seamlessly blends the traditional and modern aspects of Scotland.
- 2.2 The Festival is set to commence on the first weekend of June, launching with a two-day free event in 'The Glen' featuring staged battles, historical demonstrations, and concluding with an evening concert showcasing local talent, a formula that has garnered substantial popularity in previous years with nearly ten thousand attendees.
- 2.3 Funds generated will contribute to event setup, performer fees, and essential on-site services like security, toilets, and insurance. An application is pending for the use of 'The Glen.' The event will receive extensive support through a comprehensive media campaign, encompassing press, public relations, and television, along with a social media program leveraging Visit Dunfermline's substantial following of 52,000 on various platforms.
- 2.4 Confirmation has been given that a comprehensive marketing strategy is being implemented to maximise outreach and engage with a wide spectrum of potential visitors. The applying CIC has extensive marketing experience with a monthly reach of over 1m across all their platforms. An example of this can be seen with a recent post on the Fife Pilgrim Way which reached over 320,000 people.
- 2.5 The project is actively seeking £10k in funding for this initiative which is projected to incur a total cost of just under £45k. Notably, extensive efforts are being made to apply for external funding through applications, with the group presently awaiting the outcome of these submissions. This reflects the efforts to secure supplementary financial resources for the benefit of the City of Dunfermline.

3.0 Conclusion

- 3.1 The application meets the criteria for LCP funding. A copy of the original LCP budget application can be made available on request.

Report Contact(s)

Shirley Melville

Community Manager, City of Dunfermline

Email: shirley.melville@[fife.gov.uk](mailto:shirley.melville@fife.gov.uk)

6 February 2024

Agenda Item No. 12

Local Community Planning Budget Request: HSCP “The Well”

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution from the Dunfermline Anti-Poverty Budget to support the financial costs of a 12 month, part-time Link Worker post for the City of Dunfermline.

Recommendation

The Committee is asked to consider and agree to an allocation of £20,574.50 for this request. These funds will come from the Dunfermline Anti-Poverty budget fund in this financial year, with a project start date of 1st April 2024. The project fits within the Local Community Planning priorities, specifically – promoting and supporting health and of creating a “No Wrong Door” approach.

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget (within the Anti-Poverty budget) for this financial year.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been local consultation with elected members as well as key officers in relevant services.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 This is a budget request for £20,574.50 for this financial year to contribute to the funding of a part time Link Officer post.
- 1.3 The Wells are places in the community where anyone over the age of 16 can quickly access information, support and advice about anything in relation to their health and wellbeing. People can receive support on topics such as physical and mental health, financial help, housing issues, community support, social isolation, carers support and many more.
- 1.4 The Well has remobilised in Dunfermline post COVID, with 19% of all Well visitors in 2023 being from the Dunfermline locality. Despite the engagement with a significant number of people in the Dunfermline area, a single person to engage with the population and be present within the community venues and centre, will allow for The Well to engage with the population based on the need of the locality.
- 1.5 It is recommended that the request of £20,574.50 be deducted from the Dunfermline Anti-Poverty portion of the LCP Budget as the project impact has the potential to benefit Dunfermline residents based on the Anti-Poverty criteria.
- 1.6 The funding will be used to support the Dunfermline Wells and create better partnerships and links with the existing community resources.

2.0 Project Information

- 2.1 The part-time Link Officer worker will be responsible for working with local partners to identify additional venues in Dunfermline as well as being responsible for raising awareness of The Wells/Community Hubs to stakeholders throughout Dunfermline.
- 2.2 In addition, the worker will link and establish partnerships with the Welfare Support Assistants/Community Workers to provide a more holistic approach for people living in poverty. This will be done by linking with the foodbank/food pantries in Dunfermline to provide health and social care health to those engaging with them.
- 2.3 In terms of monitoring and evaluation, the link worker will evaluate the impact of the test of change. This will be done by requesting a satisfaction survey from all who engage with The Well, issuing a questionnaire to staff to better understand the benefits of partnership working and shared learning and monitoring the increase in the number of Wells, referrals to Wells and walk-ins to The Wells in Dunfermline.
- 2.4 The post will start on 1st April 2024 and will run until 31st March 2025.

3.0 Conclusion

- 3.1 The application meets the criteria for Anti-Poverty budget funding. A copy of the original Anti-Poverty budget application can be made available on request.

Report Contact(s)

Lindsay Gilfillan

Anti-Poverty Project Manager, City of Dunfermline

Email: lindsay.gilfillan@fife.gov.uk

6 February 2024

Agenda Item No. 13

Local Community Planning Budget Request: Tackling Poverty and Preventing Crisis - Staffing

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Area Budget to fund the recruitment of temporary staff to support the Tackling Poverty and Preventing Crisis agenda. This includes a Welfare Support Assistant, a F/T Support Officer, additional hours for a Community Education Worker and additional hours for a Tutor in cooking skills, all focusing on aspects of work across Dunfermline that assist in tackling poverty and preventing crisis.

Recommendation

The Committee is asked to consider and agree to an allocation of £64,000.00 for this request (see appendix A) from the Local Community Planning Area Budget (anti-poverty budget):

- Welfare Support Assistant (FC6 x 18 hours = £11,805.34)
- Community Education Worker (FC7 x 6 hours = £7,085.99)
- Anti-Poverty Support Officer (FC5 x 6 hours = £32,402.70)
- Community Food Tutor (FC6 x 12 hours = £12,516.97)

Resource Implications

There is sufficient funding available in the Local Community Planning Area Budget (within the anti-poverty budget) for this financial year 2023/24.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been consultation with partners across Dunfermline in the production of the City Plan, with anti-poverty work being a key area of priority. The most recent

Plan 4 Fife update has a strong focus on recovery and renewal, with tackling poverty and preventing crisis at the heart of this.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 Previous years has seen the price of energy and food increase either in line with, or above inflation levels, meaning the squeeze on household finances is even tighter than during the pandemic. It has become evident that the provision needed to tackle poverty has changed.
- 1.3 A refreshed Plan 4 Fife has identified that new ways of working are critical to achieving the outcomes of reducing poverty. It identifies that priority focus should remain on urgent assistance for crisis but also a focus on preventing crisis and that new longer-term approaches to tackle poverty are required. The Fife Tackling Poverty and Preventing Crisis (TPPC) board's primary aims/actions are:
 - Maximising incomes from benefits
 - Providing concessions and reducing cost barriers to participation
 - Preventing homelessness
 - Building a network of community food and support
 - Ensuring early joined-up support to avoid people getting into crisis and
 - Improving opportunities for community voice.
- 1.4 As part of the new City plan, 3 clear areas of focus have emerged;
 - Building stronger and more resilient communities
 - Making Dunfermline a better place to work, live and visit and
 - Promoting and supporting wellbeing.

Tackling poverty and preventing crisis priorities are weaved throughout all 3 areas of focus.

2.0 Programme Information

- 2.1 The post holders will work collaboratively with existing staff and partners, as well as existing groups such as Dunfermline Poverty Action Group (DPAG) to continue to support and develop a series of projects and programmes across the city;
- 2.2 Welfare support is a key area of focus and is critical to supporting individuals and families through crisis, but also in educating on crisis prevention and mitigation. With a large focus on helping to maximise peoples' income, the delivery of Benefit Maximisation checks with individuals and training with local groups and

organisations sees a real shift towards crisis prevention. The additional 0.5 FTE Welfare Support Worker will allow for the continuation of crisis, welfare and signposting support at our “hub” delivery sites. These sites include Broomhead Flats, Dell Farquharson Community Centre, and Touch Church. These sites continue to build on a “no wrong door” approach and collaborate with a variety of partners working across the city to provide joined up delivery

- 2.3 In addition to the “hub” delivery model, outreach welfare support has increased over the winter months, with 26 sessions delivered at a variety of different sites since October 2023. This outreach model helps to target the “hard to reach” within our communities, and to engage with those we couldn’t have engaged with previously. The focus in 24/25 is to continue to grow this outreach model and to continue to collaborate and work alongside new and existing partners.
- 2.4 Food Insecurity remains a key focus across Fife. Dunfermline Community Food Forum (DCFF) currently sees membership from a wide variety of different groups and organisations across the city. This forum discusses local and emerging priorities and outlines an action plan to improving access to food for all. The forum has access to capacity building support from our Community Education Workers as well as recognised courses such as REHIS to upskill volunteers. This forum continues to grow and collaborate on a wide range of projects, including the most recent Foodies Festival at Dell Farquharson Community Centre on 19th January 2024. As the food providers in Dunfermline consistently see the highest levels of footfall into council and partners’ premises, the aim is to widen the offer out beyond food to include: benefit advice, energy advice, financial literacy, health and wellbeing advice and other practical measures.
- 2.5 Community empowerment and resilience is at the heart of our delivery. With a strong focus on creating “community champions”, the anti-poverty team are partnering with services and local organisations to deliver energy champion, food champion and financial champion training sessions to our community members. The community cascading of this information is key to promoting resilience.
- 2.6 With the current climate emergency combined with food insecurity, the importance of increasing knowledge of food growing and cooking skills has never been greater. With a real focus on a “spade to spoon” approach, our aim is to encourage more home grown food, and increase cooking literacy across the city. Our partnerships with food providers, Dunfermline Community Food Forum and Dunfermline Poverty Action will allow for an increase in targeted courses, classes and workshops. Our Community Education Workers continue to support and develop Baldridgeburn Garden with the longer-term goal of using surplus produce to support the Baldridgeburn Pantry offering.
- 2.7 Information gathering and data sharing has never been more important across the city. With networks expanding and training needs increasing, our background support is vital to the success of our projects and ensuring local groups and organisations do not become overwhelmed.

3.0 Next Steps

- 3.1 Projects are currently being scoped out to support upstream, preventative pieces of work which will come into play in 2024/25.

- 3.2 Tackling poverty and preventing crisis will play a key role in the development of the new City Plan, with people being at the heart of all 3 priorities.
- 3.3 A standardised approach to evaluating and presenting anti-poverty work at Area Committee is currently being developed. A full anti-poverty report will be presented at Committee once this process has been completed.

4.0 Conclusion

- 4.1 Anti-poverty staff will continue to work collaboratively to tackle poverty and inequality in Dunfermline.
- 4.2 Welfare support continues to play an important role both at “hub” venues, but also at outreach activities. Wrap-around support should continue to be made available when food is offered, allowing people to access dignified, co-ordinated support when they most need it. We must continue to grow and develop our relationships with organisations and groups working across the city to provide a joined-up approach to tackling poverty and providing support.
- 4.3 The continuation of additional anti-poverty staff is vital in continuing our ongoing work in tackling poverty and preventing crisis and will allow for the development of new projects across the city. The staff will be vital to delivering the outcomes in the new City Plan over the next 12 months.
- 4.4 The application meets the criteria for anti-poverty funding. A copy of the original anti-poverty budget application can be made available on request.

List of Appendices

1. Anti-poverty staffing requirements

Report Contact(s)

Lindsay Gilfillan
Anti-Poverty Project Manager
City of Dunfermline
Email: Lindsay.gilfillan@fife.gov.uk

Anti-Poverty Staffing Requirements

2024/25

Contribution to		Period covered	Grade	Amount
Welfare Support Assistant		April 2024 – Mar 2025	FC 6	18hrs p/w x 52 weeks £11,805.34
CEW (Anti-poverty)		May 2024 – Mar 2025	FC 7	6hrs p/w x 52 weeks £7,085.99
Tutor – Community Food		April 2024 -Mar 2025	Tutor 1 FC6	12hrs p/w x 52 weeks £12,516.97
Support Officer		June 2024 – May 2025	FC5	36hrs p/w x 52 weeks £32,402.70
Total				£63,402.70 (inclusive of oncosts)

City of Dunfermline Area Committee Work Programme

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

This report supports the Committee's consideration of the work programme for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the work programme and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the work programme by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a work programme which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the work programme agenda item will afford members the opportunity to shape, as a Committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current work programme is included as Appendix 1 and should be reviewed by the Committee to help inform scrutiny activity.

List of Appendices

1. City of Dunfermline Area Committee Forward Work Programme

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

City of Dunfermline Area Committee of 23 April 2024			
Title	Service(s)	Contact(s)	Comments
Area Capital Update Report 2022 - 2023		Shirley Melville	
Dunfermline City Centre Update		Shirley Melville, Sunil Varu	
Criminal Justice Community Payback Annual Performance Report 2022/23		Joan Gallo	
PROPOSED MANDATORY CYCLE LANE - B916 ABERDOUR ROAD, DUNFERMLINE		Allan Maclean	Defer consideration from 24/10/23 allow for further community consultation and for officers to provide the committee with a range of options
Community Development Work		Shirley Melville	

City of Dunfermline Area Committee of 18 June 2024			
Title	Service(s)	Contact(s)	Comments
Safer Communities Annual Performance Report 2023/24		Liz Watson-SC	
Police Scotland Annual Performance Report 2023/24			
Scottish Fire and Rescue Service Annual Performance Report 2023/24			
School Attainment and Achievement 2023/24		Deborah Davidson	
Devolved Parking Budget Update		Shirley Melville	
Freedom of the City for peacocks (next steps)		Shirley Melville	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Playspace Categorisation Update		Kevin Okane	
Update of Maintenance of Trees in Dunfermline		Sara Wilson	
Update on Flood Issues in Dunfermline		Rick Haynes	
Relocation of Woodmill and St Columbas High Schools - Impact on the local economy.		Gordon Mole	
School support for cost of living impact on families		Zoe Thomson, Sarah Else	
Pavement Parking Ban		John Mitchell	