

AGENDA

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1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **DEPUTATION ON CRAIGTOUN PARK, ST ANDREWS BY FRIENDS OF CRAIGTOUN**
4. **MINUTE** – Minute of meeting of North East Fife Area Committee held on 2 November 2022 5 - 8
5. **CORE PATH DIVERSION, UPPERCRAIG COTTAGE, BALMERINO** – Report by the Head of Communities and Neighbourhoods 9 - 13
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**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

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Finance and Corporate Services

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8 February, 2023

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## **BLENDED MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.



**THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING**

**2 November 2022**

**9.30 a.m. – 11.15 a.m.**

**PRESENT:** Councillors Jonny Tepp (Convener), Fiona Corps, Alycia Hayes, Stefan Hoggan-Radu, Gary Holt, Margaret Kennedy, Louise Kennedy -Dalby, Allan Knox, Robin Lawson, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

**ATTENDING:** Donald Grant, Community Manager (North East Fife Area), Paul Coleman, Safer Communities Team Manager, Sara Gray, Safer Communities Lead Officer, David Thomson, Customer Experience Lead Officer, Communities; Chief Inspector Chris Dow, Inspector Murray Gibson, Police Scotland; Station Commander Niall Miller, Scottish Fire & Rescue Service; Alexander Anderson, Service Manager, Domestic Waste and Street Cleansing, Environment & Building Services; Scott Clelland, Service Manager, Colin Davidson, Team Manager, Parks Streets & Open Spaces; Allan Maclean, Lead Consultant, Sustainable Traffic & Travel, Roads & Transportation; and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

**APOLOGIES FOR ABSENCE:** Councillors Al Clark and Sean Dillon.

**21. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

**22. MINUTE**

The Committee considered the minute of meeting of the North East Fife Area Committee of 7 September 2022.

**Decision**

The Committee agreed to approve the minute.

**23. APPOINTMENTS TO EXTERNAL ORGANISATIONS**

The Committee considered a report by the Head of Legal and Democratic Services in respect of member representation on external organisations either deferred or left vacant at the previous meeting on 7 September 2022.

The Convener also advised that the Gibson Trust was in the process of being transferred to the Gibson House St Andrews SCIO and that Councillors Liston and Lawson were happy to continue as members on that organisation.

**Decision**

The Committee:-

- (1) noted that Councillors Margaret Kennedy and Stefan Hoggan-Radu had been appointed to the East Fife Sports Council;
- (2)/

## 2022 NEFAC 12

- (2) noted that Councillor Robin Lawson had been appointed to the Gibson Trust along with Councillor Jane Ann Liston and that he and Councillor Liston would continue as members on the Gibson House St Andrews SCIO;
  - (3) appointed members to the following organisations:-
    - Councillor Ann Verner to the Provost Tulloch 1973 Trust;
    - Councillor Al Clark to the St Andrews Community Trust;
    - Councillors Jane Ann Liston and Ann Verner to the St Andrews Welfare Trust; and
  - (4) nominated Councillor Robin Lawson to the St Andrews Harbour Trust.
- Councillor Kennedy joined the meeting during consideration of the above item.*

### 24. APPLICATION FOR FUNDING FROM CRAIL COMMON GOOD FUND – CRAIL COMMUNITY HALL BOILER REPLACEMENT

The Committee considered a report by the Head of Communities and Neighbourhoods advising of an application received from Crail Community Partnership for grant funding from Crail Common Good Fund towards the costs of replacing the boiler at Crail Community Hall.

#### **Decision**

The Committee approved a contribution of £6,250 from the Crail Common Good Fund to the Crail Community Partnership towards the costs of replacing the boiler at Crail Community Hall.

*Councillor Hayes joined the meeting following consideration of the above item.*

### 25. GREEN ROUTES

The Committee considered a report by the Head of Roads and Transportation advising of proposals to replace the Kingdom of Fife Millennium Cycle Routes with Kingdom Greenways in North East Fife, including the replacement of signage.

#### **Decision**

The Committee approved the removal of the 'Kingdom of Fife Millennium Cycle Routes' signage in North East Fife replacing it with 'Kingdom Greenways' signage and supporting marketing.

### 26. SAFER COMMUNITIES TEAM UPDATE REPORT

The Committee considered a report by the Head of Housing Services providing an update on the operational activity of the Safer Communities Team within the North East Fife committee area during the 12-month period from 1 April 2021 to 31 March 2022.

#### **Decision**

The Committee noted the activity which had been carried out as detailed in the report.

27./

**27. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN NORTH EAST FIFE - APRIL 2021 - MARCH 2022**

The Committee considered a report by the Chief Inspector, Police Scotland, providing information on matters impacting or involving Police Scotland which had relevance to community safety in the North East Fife area.

**Decision**

The Committee noted the information provided in the report.

**28. SCOTTISH FIRE AND RESCUE SERVICE - LOCAL PLAN ANNUAL PERFORMANCE REPORT**

The Committee considered a report by the Station Commander, Scottish Fire and Rescue Service (SFRS), providing incident information for the period 1 April 2021 – 31 March 2022 to enable the Committee to have an overview of the SFRS North East Fife Committee Area incident activity against its key performance indicators (KPIs).

**Decision**

The Committee noted the progress across a range of KPIs as detailed in the report.

*Councillor Kennedy left the meeting during consideration of the above item.*

*The meeting adjourned at 11.18 a.m. and reconvened at 11.30 a.m..*

**29. GROUNDS MAINTENANCE SERVICE, DOMESTIC WASTE & STREET CLEANSING SERVICE - ANNUAL REVIEW 2022**

The Committee considered a report by the Head of Environment and Building Services advising of the performance of the Grounds Maintenance, Domestic Waste and Street Cleansing Services in 2022.

**Decision**

The Committee noted:-

- (1) the improvement in grounds maintenance, domestic waste collection and street cleansing services in 2022; and
- (2) the plans to deliver local priorities and help communities shape their environment.

**30. COMPLAINTS UPDATE**

The Committee considered a report by the Head of Customer and Online Services providing an overview of complaints received relating to the North East Fife area for the year from 1 April 2021 to 31 March 2022.

**Decision**

The Committee noted the number of complaints responded to in target timescales and the proportionality of Service complaints.

31./

**31. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT  
2021-2022**

The Committee agreed that this report be deferred until the next meeting to allow further discussion on an accounting issue which had been raised by a community council.

**32. NON SETTLEMENT TRUSTS ANNUAL UPDATE AND REVIEW OF TRUST FUNDS**

The Committee considered a report by the Head of Communities and Neighbourhoods providing a position statement on the expenditure relating to the Non-Settlement Trusts covering North East Fife as of April 2022 and giving an update on the outcome of decisions taken by Committee in January and December 2020 following a review of Non-Settlement Trust Funds.

**Decision**

The Committee noted:-

- (1) the expenditure statement for the financial year 2021/22 contained in Appendix 1 of the report;
- (2) the funds available at the year end;
- (3) the projects supported by the disbursement of these funds as detailed in Appendix 2 of the report; and
- (4) the action taken to implement the Committee's decisions of January and December 2020 as detailed in Appendix 3 of the report.

**33. PROPERTY TRANSACTIONS**

The Committee considered a report by the Head of Property Services advising of action taken using the List of Officer Powers in relation to property transactions.

**Decision**

The Committee noted the content of the report.

**34. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME**

The Committee noted the North East Fife Area Committee Forward Work Programme which would be updated as appropriate.

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15 February 2023

Agenda Item No. 5

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## Core Path Diversion, Uppercraig Cottage, Balmerino

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods.

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**Wards Affected:** 17

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### Purpose

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The purpose of the report is to request approval for a diversion of a core path 136 at Uppercraig Cottage Balmerino.

### Recommendation(s)

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It is recommended that members approve the proposed diversion of the core path, under section 20 of the Land Reform (Scotland) Act 2003; delegating its confirmation to officers if no objections are received and agree to its submission to the Scottish Government for confirmation.

### Resource Implications

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Fife Council will cover the cost of the path order.

### Legal & Risk Implications

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Fife Council must give public notice to any change to the adopted core path plan and inform Scottish Ministers.

### Impact Assessment

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An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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In line with guidance approved by Fife Council in November 2012, the following people or organisations have been consulted:

Fife Access Forum – agrees with diversion

Balmerino Community Council – new routes agreed in consultation with community council.

Landowner – happy with diversion of paths going on to their land.

## 1.0 Background

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- 1.1 Core path 136 is part of the adopted Fife Core Path Plan. The plan was adopted in January 2012 under sections 17 and 18 of the Land Reform (Scotland) Act 2003.
- 1.2 The line of core path 136 (shown on appendix one) goes through the applicant's garden and cannot proceed any further because of fences. The line of the core path was brought to the attention of the council and at the time described this as a mapping error and decided to move the line as shown in the map dated 2015 (Appendix two) however this was not formally progressed by consulting the landowner to agree to this change. The red line shown in appendix two is on the applicant's land. The core path maps produced and the ones available online show the path going through the applicant's garden on the original purple line shown on appendix two with no possible way through the small domestic garden. The Landowner is now applying to formally divert the core path, so it is no longer showing up on the mapping system. The mapped route (black/purple appendix one) has not been accessible since 1992. When the council consulted the landowner in 2016 as a result of a formal complaint from the applicant, it was agreed that the core path was to be moved however the formal process to remove the path from the public mapping system was not concluded.
- 1.3 The council concluded that the route marked in yellow on appendix one was not suitable for users such as horse riders and cyclists while the proposed diversion marked in red would be open to all user groups. Belated the approval process via area committee was not progressed until now.
- 1.4 This has resulted in a lot of uncertainty for the landowner who wishes to clarify the situation and to get the incorrectly mapped line (which leads to a dead end) moved onto a new line which has gone through the correct process as outlined by the Land Reform (Scotland) Act 2003.
- 1.5 The landowner is wishing to utilise their land by building a new garage workshop and extending the driveway, they wish to see the route formally diverted off their ground. The landowner also wishes the incorrectly mapped route going through their garden to be removed.
- 1.6 In consultation with the local community council the two paths identified on the map (appendix two in green and red) are the proposed new lines for the core path. This keeps the public off the main road and gives the public more paths for the local network. The green route is within the local woodland and only suitable for walkers, the red route is suitable for all user groups.

## 2.0 Issues and Options

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- 2.1 Fife Council must consider whether the alternative route of the core path is reasonable and expedient in terms of improving the local path network.

## 3.0 Conclusions

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- 3.1 The core path will continue to link the same two public places. Two alternative paths are being offered both will be longer, however these are recreational paths. The overall sufficiency of the core paths plan for Fife is preserved.

The Access Team recommend that the diversion of core path 136 should be approved.

## List of Appendices

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1. Mapping showing location of paths
2. Mapping showing archive mapping

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Bulleted list

Report Contact

Author Name – Sarah Johnston

Author's Job Title – Access Officer

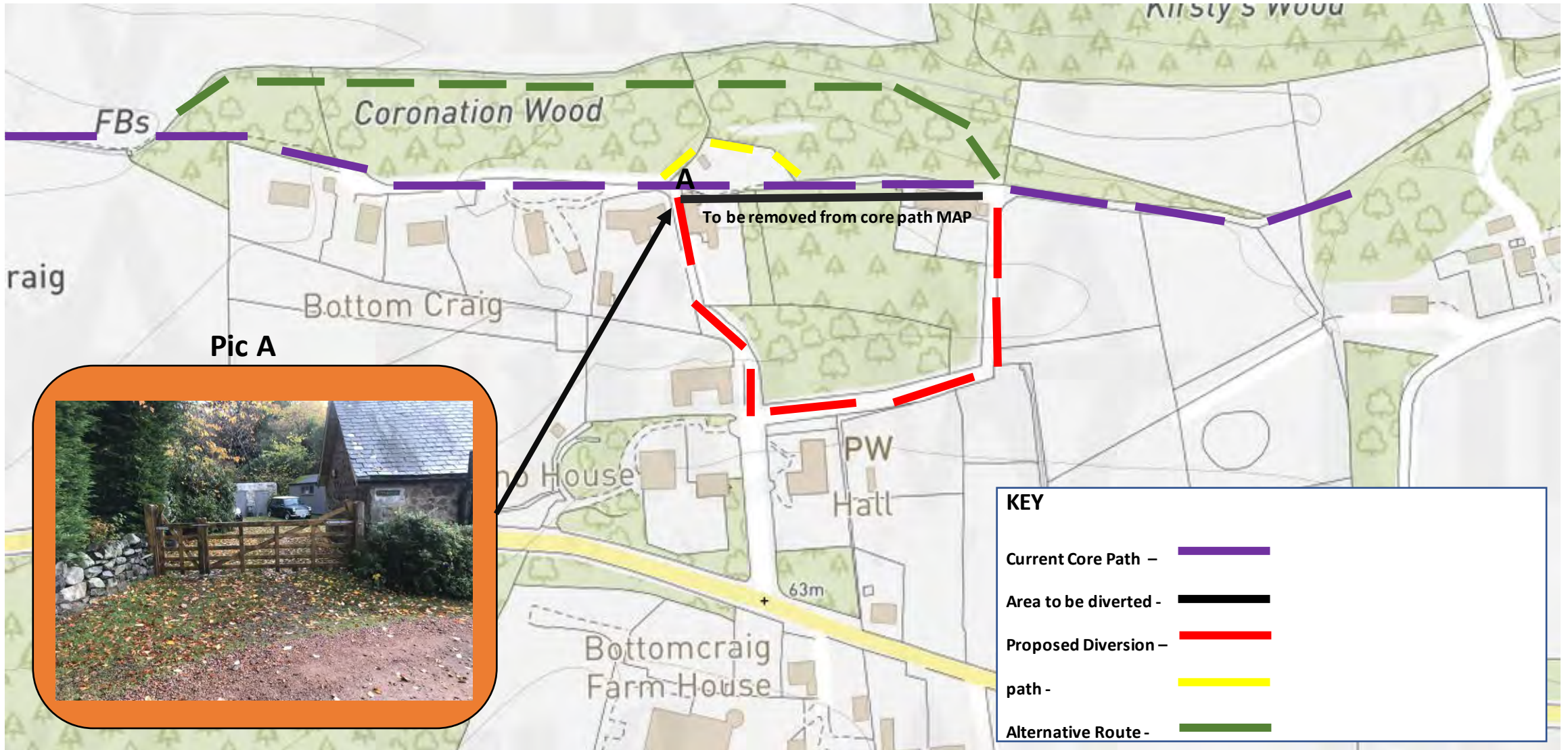
Workplace – County Buildings

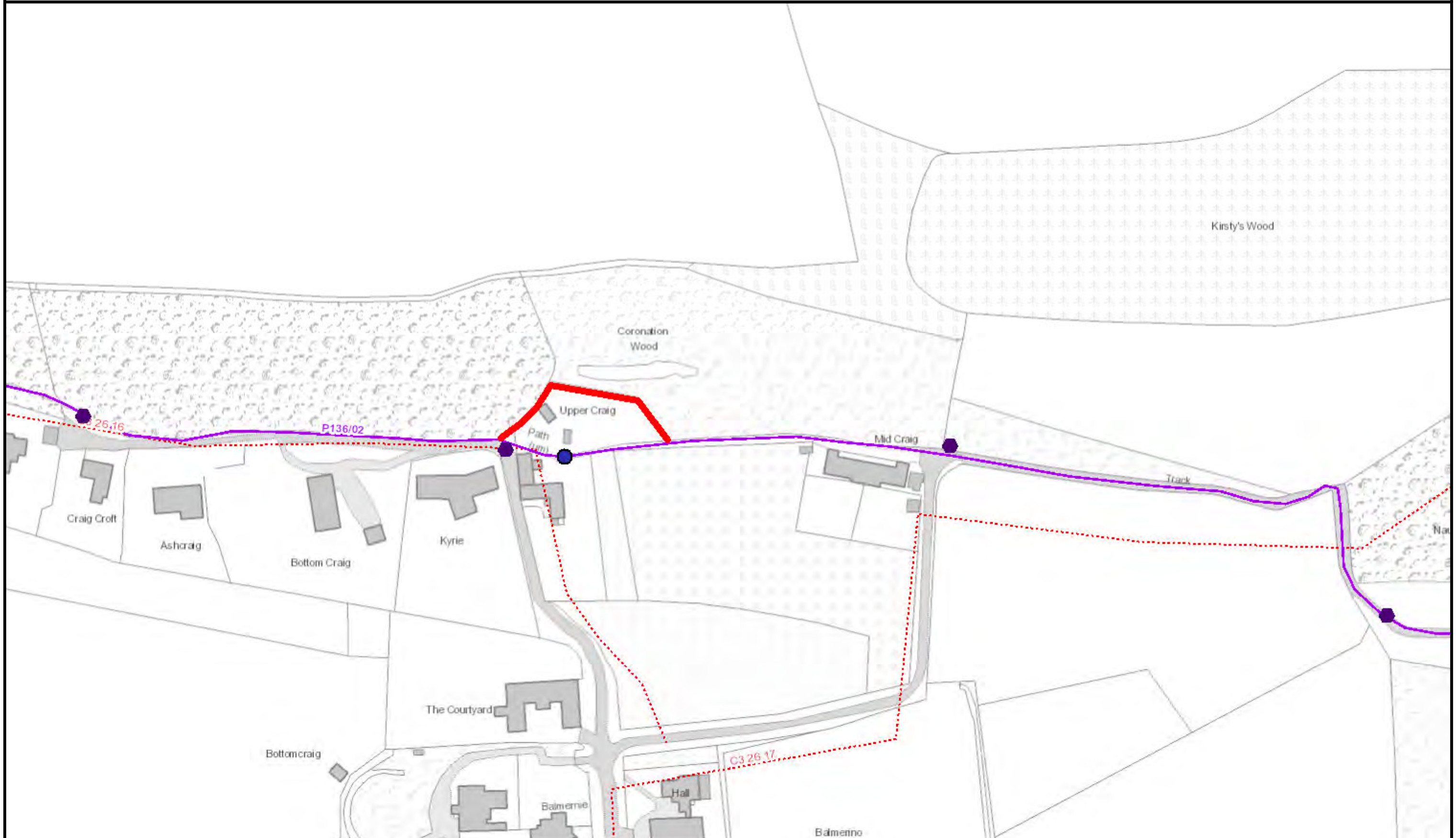
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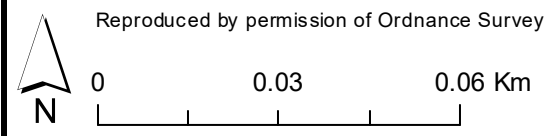
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# Annex A to CP136





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15<sup>th</sup> February 2023  
Agenda Item No. 6

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## Area Roads Programme 2023-24

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** 16, 17, 18, 19 & 20

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### Purpose

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The purpose of this report is to identify the projects which are proposed for inclusion in the 2023-24 Area Roads Programme for the North-East Fife area.

### Recommendation(s)

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Committee is asked to:

1. Approve the report and appendices 1-3;
2. Delegate authority to the Head of Roads & Transportation to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener and Depute Convener; and
3. Note Appendices 4&5.

### Resource Implications

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The Area Roads Programme is funded from capital and revenue and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

### Legal & Risk Implications

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There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Elected Members have been consulted on the devolved elements of the Area Roads Programme.

# 1.0 Background

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- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads & Transportation has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities, and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife’s public services.
- 1.2 It is important to distinguish between reactive and planned maintenance works on carriageways and footways. Reactive maintenance has its own budget and refers to the need to repair defects considered to be potentially dangerous or constitute a considerable inconvenience to road users. These tend to be individual potholes. Planned works are those which can be addressed over a longer period and range from limited areas of patching to full width re-surfacing over longer lengths of road. The carriageways, footways and traffic management elements of the Area Roads Programme (ARP) are devolved to area committees.
- 1.3 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with Elected Members,
  - Scheduled inspections, technical surveys, on-site assessments, and interrogation of maintenance management systems,
  - Suggestions received from Elected Members, Community Councils, and the public.
- 1.4 At its meeting on 1<sup>st</sup> February 2018 the Economy, Tourism, Strategic Planning & Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the Environment, Transportation & Climate Change Scrutiny Committee,
  - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage,
  - The remaining Road Safety & Traffic Management budget, combined with any available Cycling, Walking & Safer Streets grant funding aligned to safer streets, is allocated to local priorities based on an Area Committee budget commensurate with population numbers,
  - The foregoing is managed and reported via the relevant Area Roads Programme.

1.5 For the North East Fife area, the budgets for 2023-24 are as shown below: -

<b>Devolved Budget</b>	<b>2023-24 Allocation</b>
Carriageways	£4,508,791
Footways	£306,700
Road Safety & Traffic Management	£126,000

1.6 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council reviews the capital plan every two years so there will be opportunities to consider additional investment going forward.

## 2.0 Issues and Options

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- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes, where appropriate, will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 An on-line system is in place to show how the carriageways and footways programme is progressing throughout the year.
- 2.3 Appendices 4 & 5 provide information on Street Lighting and Structures works. These budgets are not devolved to area committee, but the works locations are provided for information.

## 3.0 Conclusions

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- 3.1 The attached appendices contain the proposed 2023-24 Area Roads Programme for the North-East Fife area. The type of works, work location and provisional estimates are provided for each project.

### List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting
5. Bridges & Structures

### Report Contact

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**North East Fife Area Committee**  
**Proposed Carriageway Scheme List for 2023-24**

**Appendix 1**

<b>CAT1</b>	<b>Proposed for Approval by Committee for delivery in 2023-24</b>
<b>CAT2</b>	<b>Proposed for approval by Committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

<b>2023-24 Budget Share</b>	<b>£4,508,791</b>
<b>2022-23 Projected Overspend</b>	<b>£393,904</b>
<b>Available 2023-24 Budget</b>	<b>£4,114,887</b>

Ward	Ward Name	Town	Street	Location	Estimate	Running Total	Proposed Category
20	Cupar	Rural Road	B939	Craigrothie to Ceres	£ 93,007	£ 93,007	1
19	East Neuk and Landward	Rural Road	U068 (formerly Q27) Phase 1 of 2	C61 to south entrance to Over Kellie	£ 183,954	£ 276,961	1
19	East Neuk and Landward	Rural Road	U068 (formerly Q27) Phase 2 of 2	South entrance to Over Kellie to B940	£ 151,568	£ 428,529	1
19	East Neuk and Landward	Rural Road	B9171	From the B942 north for 300metres	£ 86,508	£ 515,037	1
19	East Neuk and Landward	Rural Road	B9171	Falside Farm cottage east to the U064	£ 124,024	£ 639,061	1
19	East Neuk and Landward	Rural Road	B9171	300 metres north of the B942 to Falside Farm cottage	£ 184,883	£ 823,945	1
19	East Neuk and Landward	Rural Road	B9171	From Airdrie Lodge to the B940	£ 234,878	£ 1,058,822	1
19	East Neuk and Landward	Rural Road	B940	A915 Junction to B9131 Junction	£ 252,901	£ 1,311,723	1
19	East Neuk and Landward	Rural Road	B940	B9171 to B9131	£ 417,754	£ 1,729,477	1
16	Howe of Fife and Tay Coast	Freuchie	C20 Millfield Place	A92 to High Street	£ 99,171	£ 1,828,648	1
18	St Andrews	St Andrews	Kennedy Gardens / Lawhead Road West / St Leonards Road / Wardlaw Gardens		£ 72,030	£ 1,900,678	1
17	Tay Bridgehead	Rural Road	U042	B945 to the A92	£ 51,251	£ 1,951,929	1
16	Howe of Fife and Tay Coast	Rural Road	U098	West End of Strathmiglo west to Perth Boundary	£ 63,345	£ 2,015,274	1
19	East Neuk and Landward	Rural Road	B941	From A915 Largoward to B942	£ 53,994	£ 2,069,268	1
19	East Neuk and Landward	Pittenweem	B943 Abbey Wall Road	Full length	£ 109,412	£ 2,178,680	1
18	St Andrews	St Andrews	C84 Doubledykes Road	Full length	£ 71,265	£ 2,249,945	1
19	East Neuk and Landward	Rural Road	U074 West of Colinsburgh	U074 to A917 vis Newburn Church	£ 96,096	£ 2,346,041	1
16	Howe of Fife and Tay Coast	Auchtermuchty	MacDuff Place	Lochiebank Crescent to Westland Park	£ 32,801	£ 2,378,842	1
17	Tay Bridgehead	Newport-On-Tay	St Mary's Lane	Full Length	£ 9,372	£ 2,388,214	1
20	Cupar	Cupar	West Port Place	Full Length	£ 18,121	£ 2,406,334	1
18	St Andrews	St Andrews	Winram Place		£ 64,430	£ 2,470,764	1
19	East Neuk and Landward	Pittenweem	Queen Elizabeth Road	Full length	£ 12,705	£ 2,483,469	1
19	East Neuk and Landward	Pittenweem	Sandycraig Road	Full length	£ 11,000	£ 2,494,469	1
19	East Neuk and Landward	Pittenweem	C85 High Street / Kirkgate	Full Length	£ 70,287	£ 2,564,756	1
18	St Andrews	Strathkinness	Sunnyside	Church Road to Wilson Place	£ 57,658	£ 2,622,414	1

19	East Neuk and Landward	Anstruther	Farm Road / Fowler Place / March Crescent / School Road		£ 12,415	£ 2,634,829	1
19	East Neuk and Landward	Rural Road	B940	North of Baldinnie Loan to East of Baldinnie	£ 24,882	£ 2,659,711	1
19	East Neuk and Landward	Rural Road	B940	From A915 to Peat Inn	£ 19,906	£ 2,679,617	1
19	East Neuk and Landward	Rural Road	B941	From A915 Largoward to Peat Inn	£ 25,546	£ 2,705,163	1
19	East Neuk and Landward	Pittenweem	University Avenue	University Terrace to south junction	£ 6,300	£ 2,711,463	1
16	Howe of Fife and Tay Coast	Rural Road	A914	Kettlebridge to Balmalcolm	£ 85,800	£ 2,797,263	1
17	Tay Bridgehead	Guardbridge	A919 Main Street	Guardbridge R/A to Inner Bridge	£ 390,935	£ 3,188,198	1
19	East Neuk and Landward	Rural Road	A917	Balchrystie to Elie 30s	£ 209,009	£ 3,397,207	1
16	Howe of Fife and Tay Coast	Ladybank	B9129 Commercial Crescent	Full length	£ 98,403	£ 3,495,610	1
16	Howe of Fife and Tay Coast	Strathmiglo	C47 High Street Phase 1	A91 to east end of Primary School	£ 110,144	£ 3,605,754	1
19	East Neuk and Landward	Arncroach	C61 Main Road	B9171 to north derestriction	£ 87,945	£ 3,693,699	1
16	Howe of Fife and Tay Coast	Kettlebridge	North Street	Rumdewan Terrace to Mid Street	£ 48,780	£ 3,742,479	1
16	Howe of Fife and Tay Coast	Kettlebridge	Rumdewan Crescent	Full Length	£ 30,458	£ 3,772,937	1
16	Howe of Fife and Tay Coast	Kingskettle	Station Road/Church Wynd	Ramornie Place to Main Street	£ 58,207	£ 3,831,144	1
20	Cupar	Cupar	A913 Balgarvie Road	A91 to De-restriction Signs	£ 197,136	£ 4,028,280	1
19	East Neuk and Landward	Rural Road	B9131	From B940 to North of C42 (before Beleybridge )	£ 115,830	£ 4,144,110	1
20	Cupar	Cupar	C16 Brighton Road / Millbank	From 'Firbank' to Westfield Road	£ 202,985	£ 4,347,095	1
19	East Neuk and Landward	Crail	C70 Balcomie Road	Pinkerton Road to Roomebay Avenue	£ 39,141	£ 4,386,236	1
18	St Andrews	St Andrews	Doocot Road	Full Length	£ 27,776	£ 4,414,012	1
18	St Andrews	St Andrews	Lawmill Gardens	Full Length excluding cul de sacs	£ 23,856	£ 4,437,868	1
18	St Andrews	St Andrews	Sandyhill Road	Lamond Drive to Tom Morris Drive	£ 16,214	£ 4,454,082	1
18	St Andrews	St Andrews	Shoolbraids	Tom Morris Drive to Scooniehill Drive	£ 17,490	£ 4,471,572	1
20	Cupar	Dairsie	Ardencaple Terrace	Full Length	£ 29,195	£ 4,500,767	1
18	St Andrews	St Andrews	Jamie Anderson Place / Tom Stewart Lane / James Robb Avenue / Boase Avenue	Full Length	£ 14,523	£ 4,515,290	1
17	Tay Bridgehead	Tayport	Nelson Street / Shanwell Road	Full Length	£ 174,883		2
19	East Neuk and Landward	Anstruther	Burnside Terrace		£ 87,538		2
17	Tay Bridgehead	Rural Road	U063 Balmerino to Kirkton	U063 Balmerino to Kirkton	£ 96,559		2
16	Howe of Fife and Tay Coast	Newburgh	Anderson Street	Full length, to extents of adoption	£ 44,288		2
20	Cupar	Cupar	Front Lebanon	Full Length	£ 53,968		2
16	Howe of Fife and Tay Coast	Newburgh	Livingstone Street	Full length, to extents of adoption	£ 45,130		2
16	Howe of Fife and Tay Coast	Newburgh	Monkswell Road	To end of adoption	£ 43,820		2
18	St Andrews	St Andrews	Radernie Place / Letham Place	Full Length	£ 96,352		2
20	Cupar	Cupar	A91 Carslogie Road	30mph Signs to A913 Balgarvie Road	£ 305,662		2
20	Cupar	Cupar	A91 West Port / Bonnygate	A913 Balgarvie Road to Bonnygate Car Park Entrance	£ 194,644		2
17	Tay Bridgehead	Rural Road	A919	Guardbridge Inner Bridge to Toll Road Leuchars	£ 106,003		2
18	St Andrews	Denhead	U055	Denhead Old Farm to the C65	£ 95,810		2
19	East Neuk and Landward	Anstruther	B9131	B9171 to Anstruther	£ 84,868		2
20	Cupar	Cupar	C14 Crossgate	The Cross to South Bridge	£ 84,868		2
19	East Neuk and Landward	Earlsferry	Ferry Road	Whole Road	£ 252,504		2

**North East Fife Area Committee**  
**Proposed Footways Scheme List for 2023-24**

<b>CAT1</b>	<b>Proposed for approval by Committee for delivery in 2023-24</b>
<b>CAT2</b>	<b>Proposed for approval by Committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

<b>2023-24 Budget Share</b>	<b>£306,700</b>
<b>2022-23 Projected Underspend</b>	<b>£17,948</b>
<b>Available 2023-24 Budget</b>	<b>£324,648</b>

<b>Ward</b>	<b>Ward Name</b>	<b>Town</b>	<b>Street</b>	<b>Location</b>	<b>Scheme Type</b>	<b>Estimate</b>	<b>Running Total</b>	<b>Proposed Category</b>
18	St Andrews	St Andrews	Queens Gardens Ph 1	Complete the scheme commenced in 2022-23	Combined Footway & Lighting	£ 100,000	£ 100,000	1
17	Tay Bridgehead	Newport-on-Tay	Braeside Road	Widen footway and extend to Hill Street	Combined Footway & Lighting	£ 28,788	£ 128,788	1
20	Cupar	Cupar	Lady Wynd	Both sides	Footway	£ 34,907	£ 163,695	1
18	St Andrews	St Andrews	Doubledykes Road	2 Sections	Footway	£ 29,748	£ 193,443	1
19	East Neuk and Landward	Pittenweem	A917 Viewforth Place	North side from Property No 51 to Bowling Club	Footway	£ 52,149	£ 245,592	1
19	East Neuk and Landward	Pittenweem	A917 James Street	Charles Street to New Grange Park	Footway	£ 52,330	£ 297,922	1
19	East Neuk and Landward	Pittenweem	Abbey Wall Road	West Side from Marygate to Property No 26 C	Footway	£ 17,461	£ 315,383	1
18	St Andrews	St Andrews	City Road	Doubledykes Road to Argyle Street	Footway	£ 46,820		2
18	St Andrews	St Andrews	Scooniehill Road Phase 1	Lamberton Place to Largo Road both sides (including short section on Largo Road to the Sub Station)	Footway	£ 44,104		2
19	East Neuk and Landward	Anstruther	East Forth Street	Full length	Footway	£ 46,562		2

**North East Fife Area Committee**  
**Proposed Roads Safety & Traffic Management Scheme List for 2023-24**

**APPENDIX 3**

<b>CAT1</b>	<b>Proposed for approval by committee for delivery in 2023-24</b>
<b>CAT2</b>	<b>Proposed for approval by Committee as "reserve" schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

<b>2023-24 Budget Share</b>	<b>£126,000</b>
<b>2022-23 Projected Underspend</b>	<b>£46,740</b>
<b>Available 2023-24 Budget</b>	<b>£172,740</b>

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Cat
16	Howe of Fife and Tay Coast	Letham	The Row		Speed Reduction Measures	£ 10,000	£ 10,000	1
17	Tay Bridgehead	Tayport	Sandyhill Road		Speed Reduction / Traffic Calming	£ 25,000	£ 35,000	1
20	Cupar	Cupar	A91 East Road		2 No. 'Your Speed' Signs	£ 12,000	£ 47,000	1
17	Tay Bridgehead	Tayport	Queen Street		Pedestrian Crossing	£ 35,000	£ 82,000	1
17	Tay Bridgehead	Guardbridge	A919 Main Street		Parking Bay Feasibility Study	£ 5,000	£ 87,000	1
18	St Andrews	St Andrews	South Street		Zebra Crossing	£ 35,000	£ 122,000	1
19	East Neuk and Landward	Cellardyke	Windmill Road / Skeith Road		Speed Reduction Measures	£ 32,000	£ 154,000	1
19	East Neuk and Landward	Kingsbarns	A917 Main Street		Pedestrian Crossing	£ 35,000	£ 189,000	1
20	Cupar	Craigrothie	A916 Main Street		Traffic Calming	£ 17,000		2
20	Cupar	Dairsie	C45 Station Road		Speed Reduction Measures	£ 15,000		2
20	Cupar	Craigrothie	B939-A916 Junction		Speed Reduction Measures	£ 12,000		2
19	East Neuk and Landward	Colinsburgh	B942 Main Street		Speed Reduction Measures	£ 15,000		2
20	Cupar	Cupar	A91 Bonnygate	Provosts Wynd	Gateway Improvement	£ 10,000		2

**North East Fife Committee Area  
Lighting Schemes List 2023-24**

<b>CAT1</b>	<b>For delivery in 2023-24</b>
<b>CAT2</b>	<b>'Reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.</b>

ARP Ref.	Ward No.	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Cat
ARP/01077	18	St Andrews	St Andrews	North Castle Street, East Scores, The Scores		Lighting	£ 122,400	£ 122,400	1
ARP/01078	18	St Andrews	St Andrews	Phase 6		Lighting	£ 150,000	£ 272,400	1
ARP/00993	18	St Andrews	St Andrews	Jamie Anderson Place		Lighting	£ 72,000	£ 344,400	1
ARP/00844	20	Cupar	Cupar	Sandylands Road area		Lighting	£ 87,000	£ 431,400	1
ARP/00843	20	Cupar	Cupar	Millbank, Brighton Road		Lighting	£ 48,000	£ 479,400	1
ARP/00842	20	Cupar	Cupar	Scotstarvit View, Lorriane Drive		Lighting	£ 60,000	£ 539,400	1
ARP/01065	17	Tay Bridgehead	Newport-on-Tay	Braeside Road		Lighting Combined with Footway	£ 9,000	£ 548,400	1
ARP/00990	17	Tay Bridgehead	Tayport	Link Road North		Lighting	£ 21,000		2
ARP/00991	16	Howe of Fife & Tay Coast	Ladybank	Commercial Road		Lighting	£ 18,000		2
ARP/00996	19	East Neuk & Landward	Anstruther	St Andrews Road and School Access Road		Lighting	£ 25,200		2

**North East Fife Committee Area**  
**Bridges & Structures Schemes List 2023-24**

<b>CAT1</b>	<b>For delivery in 2023-24</b>
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Ward No.	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Cat
20	Cupar	Dura Den	C45	Charlie's Rock	Rock Fall measures	£ 80,000	£ 80,000	1
18	St Andrews	St Andrews	Kinnesburn	Kinnesburn Road	Railings Replacement Painting	£ 5,000	£ 85,000	1
19	East Neuk and Landward	Boarhills	A917	Kenly Bridge	Bridge Protection Traffic Management measures	£ 5,000	£ 90,000	1
20	Cupar	Cupar	Riggs Place	Lyne Burn Cottage	Retaining Wall Stabilisation	£ 200,000	£ 290,000	1

15th February, 2023.

Agenda Item No. 7

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## **Skeith Road and Windmill Road, Cellardyke – Objections to Speed Reduction Measures**

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward No.18 – East Neuk & Landward

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### **Purpose**

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The purpose of this report is to allow the Area Committee to consider objections received as part of a statutory consultation to install speed cushions on Skeith Road and Windmill Road, Cellardyke.

### **Recommendation(s)**

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It is recommended that Committee:-

- (1) consider the objections outlined in this report and background papers; and
- (2) agree to set aside the objections and to the commencement of the Area Roads Programme (ARP) scheme, as shown on drawings TRO22/09/01 and TRO22/09/02.

### **Resource Implications**

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There is pre-design estimate of £32,000 capital funding allocated in the ARP for speed reduction/traffic calming at this location.

### **Legal & Risk Implications**

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There are no known legal or risk implications.

### **Impact Assessment**

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### **Consultation**

---

The local ward councillors and Kilrenny, Anstruther and Cellardyke Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the Traffic Regulation Order (TRO) process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

# 1.0 Background

---

- 1.1 On 2<sup>nd</sup> September 2020 Committee agreed to the ARP, capital funding allocations for Traffic Management schemes across North East Fife for financial year 2021/22. This scheme was included in the report as a result of requests expressing concerns over inappropriate speeds on Skeith Road and Windmill Road.
- 1.2 Both roads are part of a 20mph zone.
- 1.3 Whilst the speed survey undertaken for Skeith Road did not show excessive average speeds, it was felt that 85<sup>th</sup> percentile speed did give cause for concern. Especially considering its proximity to a health clinic. For Windmill Road the average speeds were higher than would be hoped for within a 20mph zone.
- 1.4 For Skeith Road the speed survey was undertaken over 7 days in August 2019. The 85<sup>th</sup> percentiles were 25mph for eastbound traffic and 24.2mph for westbound. The total average daily flow on the road was around 1440 vehicles. This equates to around 220 vehicles exceeding 25mph in a 20 zone on a daily basis.
- 1.5 For Windmill Road the speed survey was undertaken over 7 days in November 2019. The average speed for northbound traffic was 27.5mph and southbound 27.5mph, the 85<sup>th</sup> percentile was 32.5mph and 33mph respectively. The total average daily flow on the road was around 790 vehicles. This equates to around 130 to 140 vehicles exceeding 30mph in a 20mph zone on a daily basis.
- 1.6 As part of the process for introducing the proposed speed cushions, as shown in Appendices 1 & 2, a Road Hump Order was promoted. This has a statutory consultation period of 28 days, during which the proposals are advertised on street, online and also in the press.

# 2.0 Issues and Options

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- 2.1 As a result of the statutory consultation a total of 39 objections to the proposals were received. Twelve cannot strictly be considered 'valid' objections as they did not include enough personal information. However, the main elements of the objections and Service responses are outlined below, with full redacted correspondence available as a background paper.
- 2.2.1 **Objections:** *Lack of evidence (speed/crashes) to support case; Road has existing traffic calming features; Amount of proposed features; Features proposed on access roads to health centre/Caravan Park; Volume of traffic does not warrant proposals.*  
**R&TS Response:** Fife Council has a responsibility to maintain a safe road network and our investigations have shown that concerns about vehicle speeds on these roads, by people who use them, are supported by the results of speed surveys carried out. There are design criteria which dictate the distance between such features.
- 2.2.2 *Damage caused to vehicles and/or discomfort to passengers of vehicles.*  
**Response:** These features are designed to be traversed at an appropriate speed with negligible discomfort to passengers and no damage to vehicles.
- 2.2.3 *Environmental impact, noise and/or air pollution.*  
**Response:** Fife Council are not aware of any comprehensive studies which have shown any evidence of this. It is considered that the benefits of maintaining a safe road network outweigh any concerns on these grounds.



#### 2.2.4 *Detrimental impact on cyclists; Lack of 'safe route to school'*

**Response:** The features do not span the full width of the road, giving cyclists the opportunity to by-pass them. By providing these measures and reducing vehicle speeds this should make walking/ cycling/ wheeling to and from school more of an attractive option.

#### 2.2.5 *'Traffic calming doesn't work'; Features encourage poor and or dangerous driving behaviour; no consideration of alternative measures.*

**Response:** The Council have limited options to influence the speed of traffic. The proposed speed cushions are the most suitable method available in these circumstances. Any reports of dangerous and/or poor driving should be reported to Police Scotland.

#### 2.2.6 *Vehicles will use other roads due to presence of features; discourages tourism/caravan park visitors.*

**Response:** These features are proposed on residential roads and as such should be being used by local traffic. Any removal of 'rat running' traffic to more appropriate routes should be seen as a benefit. Conditions on the road network would continue to be monitored after installation.

#### 2.3 None of the objectors have indicated their intention to withdraw their objection to these proposals.

### 3.0 Conclusions

---

#### 3.1 It is considered that the objections should be set aside, in the interests of road safety, to allow this scheme to progress to construction to achieve the original aims.

#### List of Appendices

1. Drawing No. TRO22/09/01
2. Drawing No. TRO22/09/02

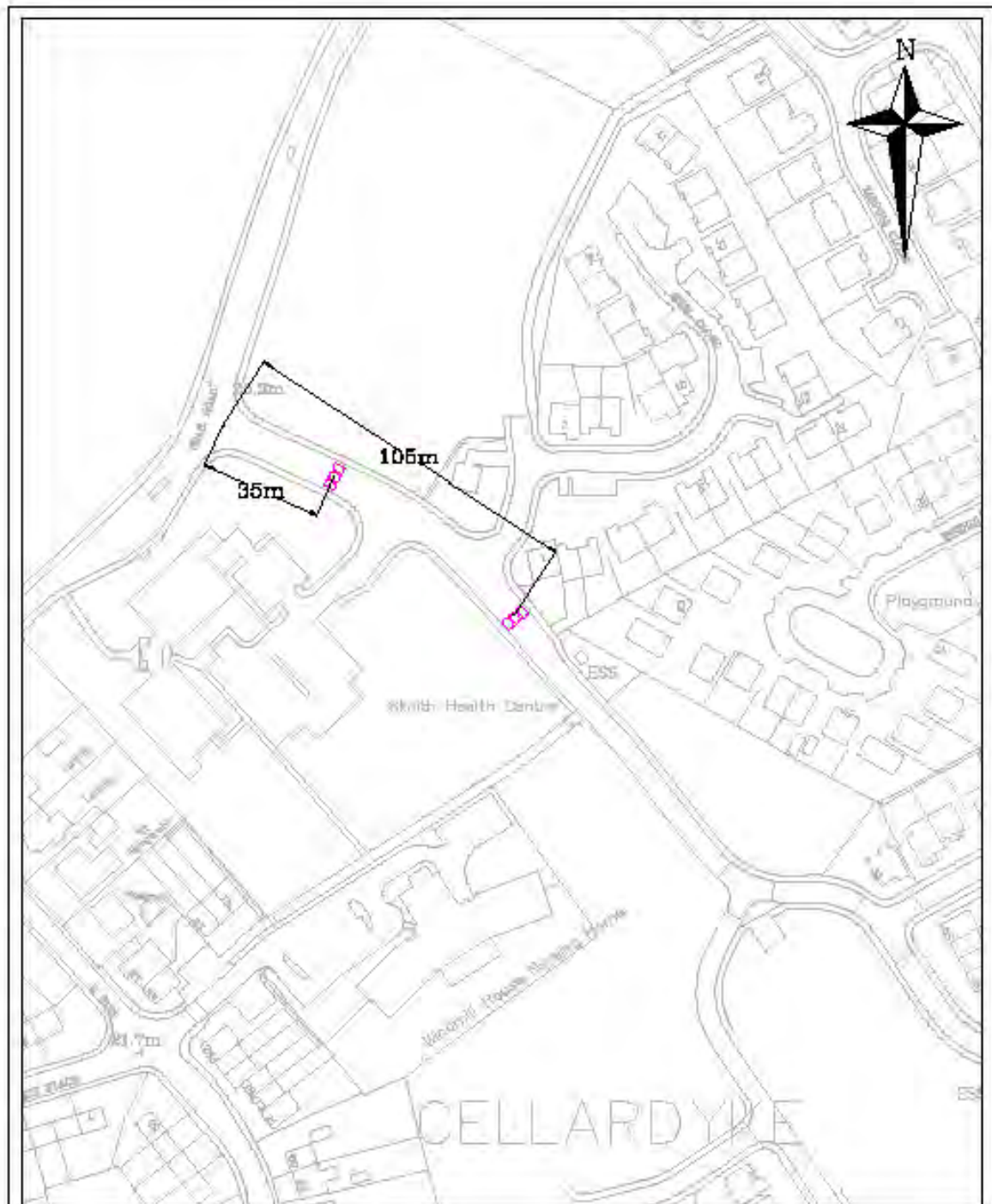
#### Background Papers

1. Full correspondence (Redacted) with objectors

#### Report Contacts

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REF	AMENDMENTS	BY	APPRV. DATE

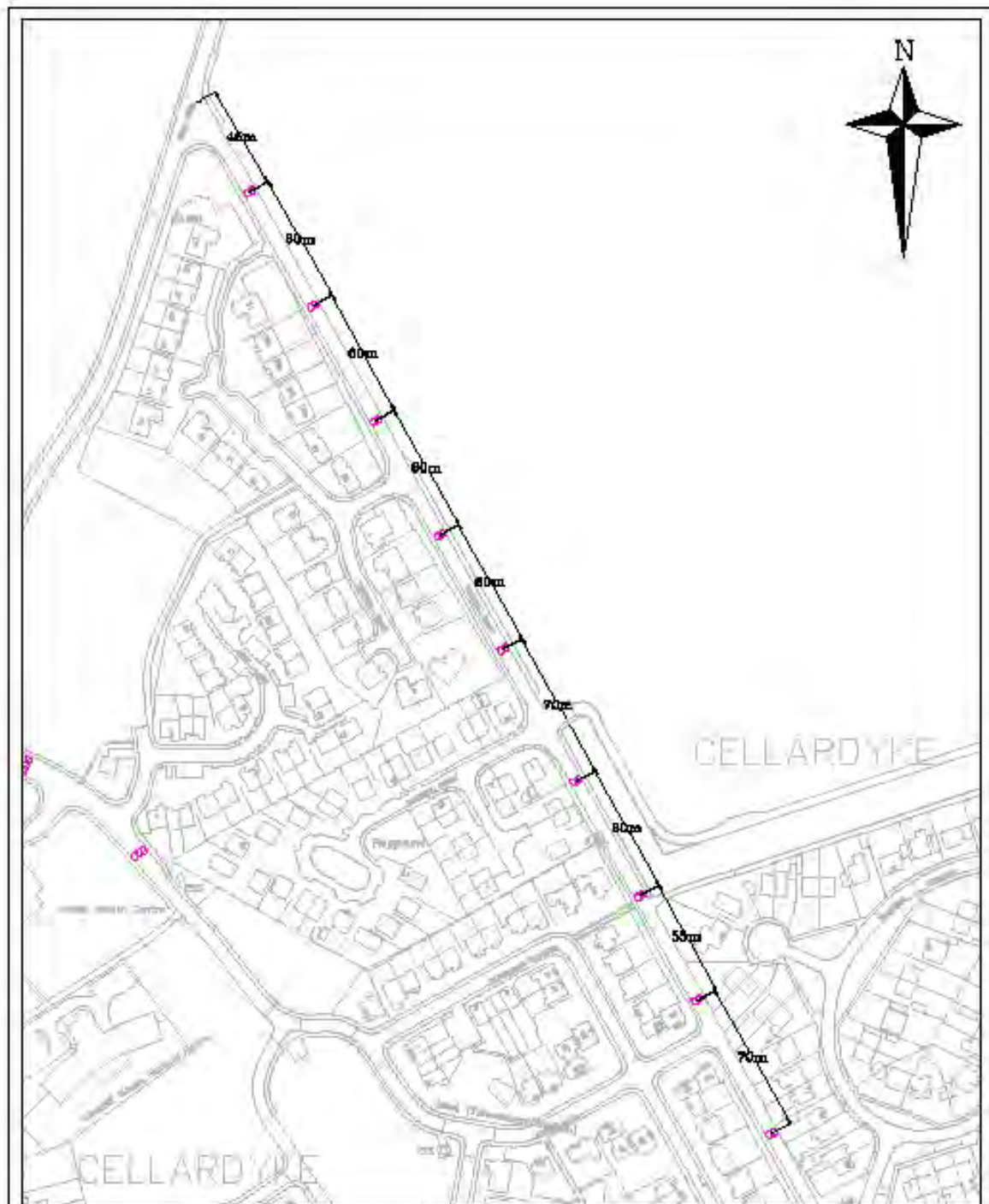


**ASSETS,  
 TRANSPORTATION  
 and ENVIRONMENT**

**Skeith Road, Cellardyke  
 speed cushions**

DESIGNED	<b>LAC</b>	DRAWN	<b>DB</b>	CHECKED	<b>DB</b>	APPROVED	<b>LAC</b>	DATE	January 2022
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HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY      SCALE    NTS      DRAWING No.    TRO22/0901



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REF	AMENDMENTS	BY	APPRV DATE



**ASSETS,  
 TRANSPORTATION  
 and ENVIRONMENT**

**Windmill Road, Cellardyke  
 speed cushions**

DESIGNED	<b>LM</b>	DRAWN	<b>DC</b>	CHECKED	<b>DB</b>	APPROVED	<b>LMC</b>	DATE	January 2022
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HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY      SCALE    NTS      DRAWING No.    TRO2208R2

15th February, 2023

Agenda Item No. 8

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## Sandyhill Road, Tayport – Objections to Speed cushions

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward 17 – Tay Bridgehead

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### Purpose

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The purpose of this report is to allow the Area Committee to consider objections received as part of a statutory consultation on the proposal to install speed cushions on Sandyhill Road, Tayport.

### Recommendation(s)

---

It is recommended that Committee:-

- (1) consider the objections outlined in this report and background papers; and
- (2) agree to set aside the objections and to the commencement of the Area Roads Programme (ARP) scheme, as shown in drawing TRO/21/50.

### Resource Implications

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There is £25,000 capital funding allocated in the ARP for speed reduction/traffic calming at this location.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local ward councillors and Tayport Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

## 1.0 Background

---

- 1.1 On the 3rd of March 2021, Committee agreed to the ARP, capital funding allocations for Traffic Management schemes across North East Fife for financial year 2022/23. This scheme was included in the report, as a result of a request expressing concerns over inappropriate speeds on Sandyhill Road.
- 1.2 This road is part of a 20mph zone and whilst the speed survey undertaken did not show excessive average speeds it was felt that 85<sup>th</sup> percentile speed did give cause for concern.
- 1.3 The speed survey for Sandyhill Road was undertaken over 3 days in August 2019. The 85<sup>th</sup> percentile was 29mph westbound and 27mph eastbound. The total average daily flow on the road was around 280 vehicles. This equates to around 42 vehicles exceeding 25mph in a 20 zone on a daily basis.
- 1.4 As part of the process for introducing the proposed speed cushions, as shown in Appendix 1, a Road Hump Order was promoted. This has a statutory consultation period of 28 days, during which the proposals are advertised on street, online and in the press.

## 2.0 Issues and Options

---

- 2.1 As a result of the statutory consultation we received 4 objections to the proposals. The main elements of the objections and Service response to these is outlined below with full redacted correspondence available as a background paper.
  - 2.2.1 **Objections:** *Lack of evidence (speed/crashes) to support case; Volume of traffic does not warrant proposals.*

**R&TS Response:** Fife Council has a responsibility to maintain a safe road network and our investigations have shown that concerns about vehicle speeds on these roads, by people who use them, are supported by the results of speed surveys carried out. There are design criteria which dictate the distance between such features.
  - 2.2.2 *Damage caused to vehicles and/or discomfort to passengers of vehicles.*

**Response:** These features are designed to be traversed at an appropriate speed with negligible discomfort to passengers and no damage to vehicles.
  - 2.2.3 *Environmental impact, noise and/or air pollution.*

**Response:** Fife Council are not aware of any comprehensive studies which have shown any evidence of this. It is considered that the benefits of maintaining a safe road network outweigh any concerns on these grounds.
  - 2.2.4 *'Traffic calming doesn't work'; Features encourage poor and or dangerous driving behaviour; no consideration of alternative measures.*

**Response:** The Council have limited options to influence the speed of traffic. The proposed speed cushions are the most suitable method available in these circumstances. Any reports of dangerous and/or poor driving should be reported to Police Scotland.

2.2.5 *Focus should be on the main road as opposed to a residential cul-de-sac.*

**Response:** Fife Council have a responsibility to address road safety concerns on all public roads. This location was highlighted and identified as an issue. Additional measures are proposed for the main road as part of other schemes.

2.3 None of the objectors have indicated their intention to withdraw their objection to these proposals.

### **3.0 Conclusions**

---

3.1 It is considered that the objections should be set aside, in the interests of road safety, to allow this scheme to progress to construction to achieve the original aims.

#### **List of Appendices**

1. Drawing No. TRO/21/50

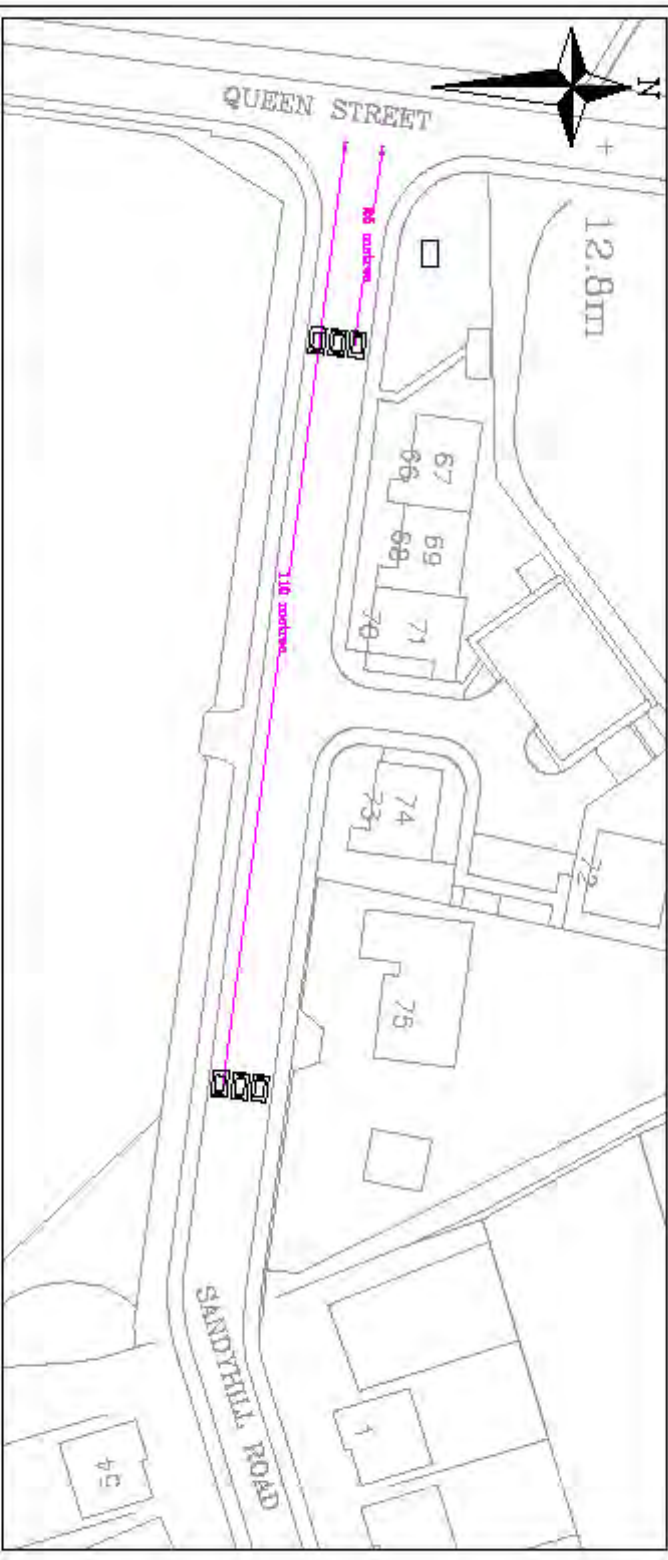
#### **Background Papers**

1. Full correspondence (Redacted) with objectors

#### **Report Contacts**

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Glenrothes  
03451 555 555 Ext No 450442  
[stuart.goodfellow@fife.gov.uk](mailto:stuart.goodfellow@fife.gov.uk)



**Legend**

Speed cushions will be laid in sets of 3 across the width of the road, centered at the distances indicated. Dimensions will be 3.0m long by 1.8m wide and 75mm high.

Cushions to be constructed as per C1/03/01/002

REVISIONS	DATE	DESCRIPTION	BY

APPROVED BY: _____ TITLE: _____ NAME: _____		APPROVED BY: _____ TITLE: _____ NAME: _____
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**FLEMING GROUP LTD**  
ASSISTS  
TRANSPORTATION  
AND ENVIRONMENT

Sandyhill Road, Tipton  
Road Humps

SCALE: NTS

PROJECT NO. TPO/21/00

15<sup>th</sup> February 2023

Agenda Item No. 9

---

## Objections to Proposed Waiting Restrictions: Kyle Gardens, St Andrews

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**Report by:** John Mitchell, Head of Roads & Transportation Service

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**Wards Affected:** Ward 18 – St Andrews

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### Purpose

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The purpose of this report is to allow Committee to consider objections to the proposed extension the No Waiting restrictions (single yellow line) on Kyle Gardens, St Andrews.

### Recommendation(s)

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It is recommended that the Committee agrees to withdraw the proposal and uphold the objections to the Traffic Regulation Order (TRO) to extend the restrictions detailed in drawing no. TRO/22/06.

### Resource Implications

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising as well as the necessary markings required.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Parking Management team and Police Scotland were advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO was made available on Fife Direct.



## 1.0 Background

---

- 1.1 Kyle Gardens is a residential street in close proximity to Lawhead Primary School.
- 1.2 Due to the footpath linking Lawhead Primary School and Kyle Gardens, parents often park on Kyle Gardens blocking access and egress for Kyle Garden residents.
- 1.3 In 2013 a traffic regulation order was introduced on the lower half of Kyle Gardens which prohibited drivers from parking during school start/finish times.
- 1.4 On 22<sup>nd</sup> of February 2022, Committee agreed to the promotion of a TRO to extend the single line on Kyle Gardens.
- 1.5 Formal consultation was carried out with notices being published on the 20<sup>th</sup> of May with a closing date for objections of 10<sup>th</sup> of June.
- 1.6 During the objection period 25 objections were received.

## 2.0 Issues and Options

---

- 2.1 Representations were received that school run vehicles were parking on the top half of Kyle Gardens causing obstruction to residents and damaging public grass verges.
- 2.2 The majority of the objections were from school parents and one objection was from another resident. The overall reasoning the objectors gave are as follows;
  - Not enough parking spaces and Kyle Gardens provides a safe parking area for parents to drop/pick up their children.
  - Parking only occurs for a short period during the week and only during school term time.
  - Not enough pavements within the vicinity of Lawhead Primary School therefore parents feel it's not safe for children to walk far.
  - The parking only affects 3 houses.
  - A resident stated that they have never been blocked in.
  - Some parents do not live within walking distance therefore need to take car.
  - School policy says P1's need an adult to accompany them into school; as a result they have to park their car.
  - Removing parking at Kyle Gardens will only move the problem to another street.
  - 40% of the pupils live outside of catchment area increasing the number of vehicles being driven to school.
- 2.3 Having carried out discussions with affected parties a compromise has been reached whereby residents can install items in the verges to deter over-run, allowing the lines proposal to be discarded.

## 3.0 Conclusions

---

- 3.1 It is considered that the objections are upheld and the proposal withdrawn.

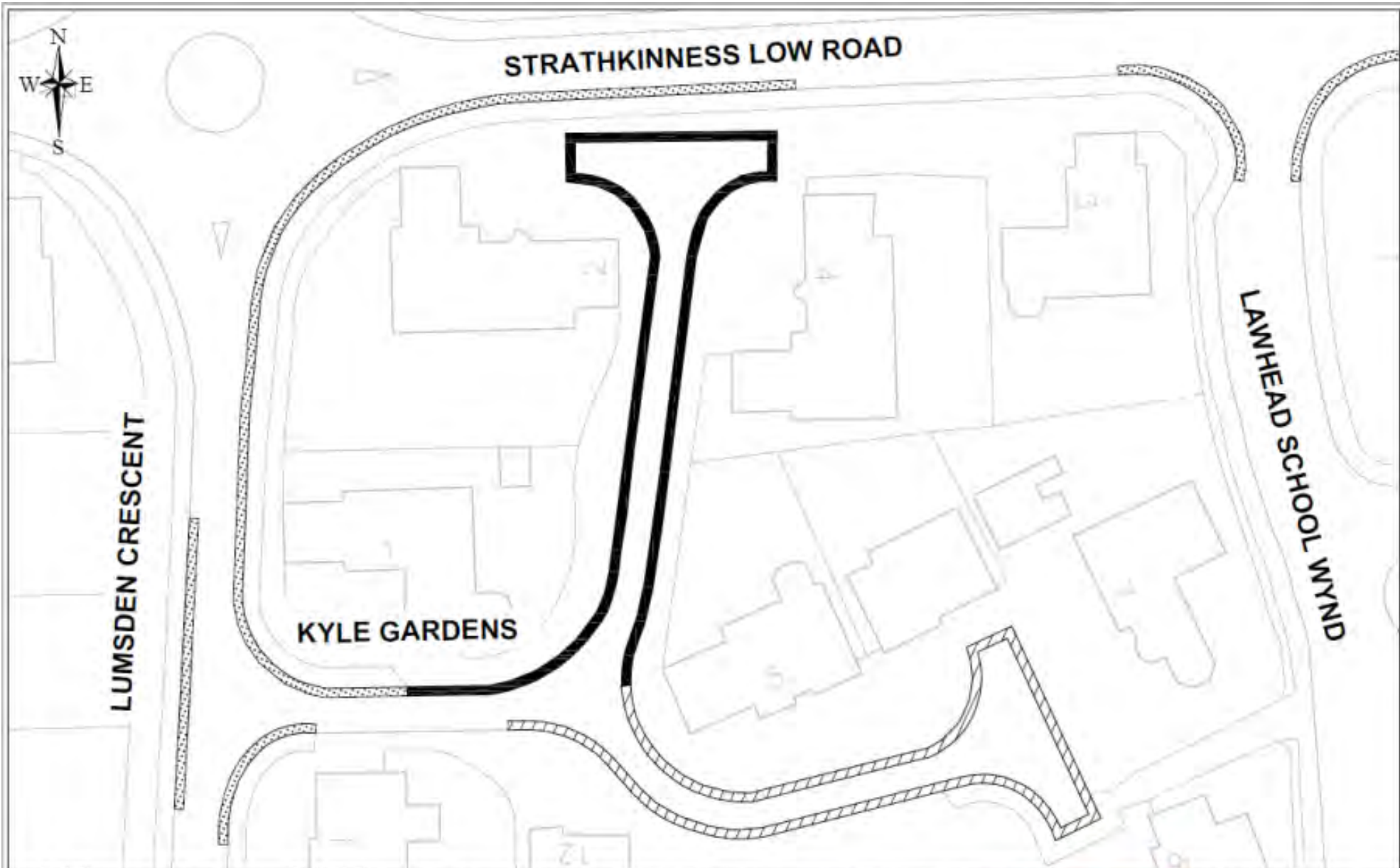
### List of Appendices

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1. Drawing No. TRO/22/06

### Report Contact

Lesley Craig  
Lead Consultant, Traffic Management  
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Bankhead Central  
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[lesley.craig@fife.gov.uk](mailto:lesley.craig@fife.gov.uk)



APPROVED	DS	REV	AMENDMENT'S	BY	APPLY DATE
DESIGN	DS				
CHECKED	LC				
APPROVAL	LC				
DATE					
2022					

HEAD OF SERVICE - JOHN MITCHELL

 <p><b>Proposed no waiting restriction (MON to FRI 8:00 am - 10:00 am &amp; 2:00 pm - 4:00 pm)</b></p>	 <p><b>Existing no waiting restriction (MON to FRI 8:00 am - 10:00 am &amp; 2:00 pm - 4:00 pm)</b></p>	 <p><b>Existing no waiting restriction</b></p>
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 <p><b>Fife COUNCIL</b></p>	<p><b>ROADS AND TRANSPORTATION SERVICES</b></p>
<p>Proposed extension of limited waiting restrictions Kyle Gardens St Andrews</p>	
SCALE	NTS
DRAWING NO.	TRO/22/06

15<sup>th</sup> February 2023  
Agenda Item No. 10

---

## Disabled Parking on Muir Road, Freuchie

---

**Report by:** John Mitchell, Head of Roads & Transportation Service

---

**Wards Affected:** Ward 16 – Howe of Fife and Tay Coast

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### Purpose

---

The purpose of this report is to seek Committee approval to introduce two disabled bays on Muir Road, Freuchie.

### Recommendation(s)

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It is recommended, in the interests of road safety, that Committee approve the promotion of a Traffic Regulation Order (TRO) as shown on drawing number TRO/22/66.

### Resource Implications

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,500 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Police Scotland and Community Council have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available at [www.fife.gov.uk](http://www.fife.gov.uk).

## 1.0 Background

---

- 1.1 Both Freuchie cricket and bowling clubs sit on Muir Road, which is narrow but benefits from a 20mph speed limit.

## 2.0 Issues and Options

---

- 2.1 At present both the cricket and bowling clubs' members use the on-street parking on Muir Road. Parking close to the club entrances is usually taken first.
- 2.2 The bowling club have several elderly members who would benefit from disabled parking close to the entrance. To address this issue the community council has requested the introduction of two enforceable disabled parking bays.
- 2.3 To improve accessibility for members with disabilities, a Traffic Regulation Order is proposed to introduce two disabled bays on Muir Road, Freuchie. The length of affected road is shown on Drawing TRO/22/66.

## 3.0 Conclusions

---

- 3.1 It is recommended, in the interest of ensuring inclusivity and accessibility that the disabled bays are promoted.

### List of Appendices

---

1. Drawing No. TRO/22/66

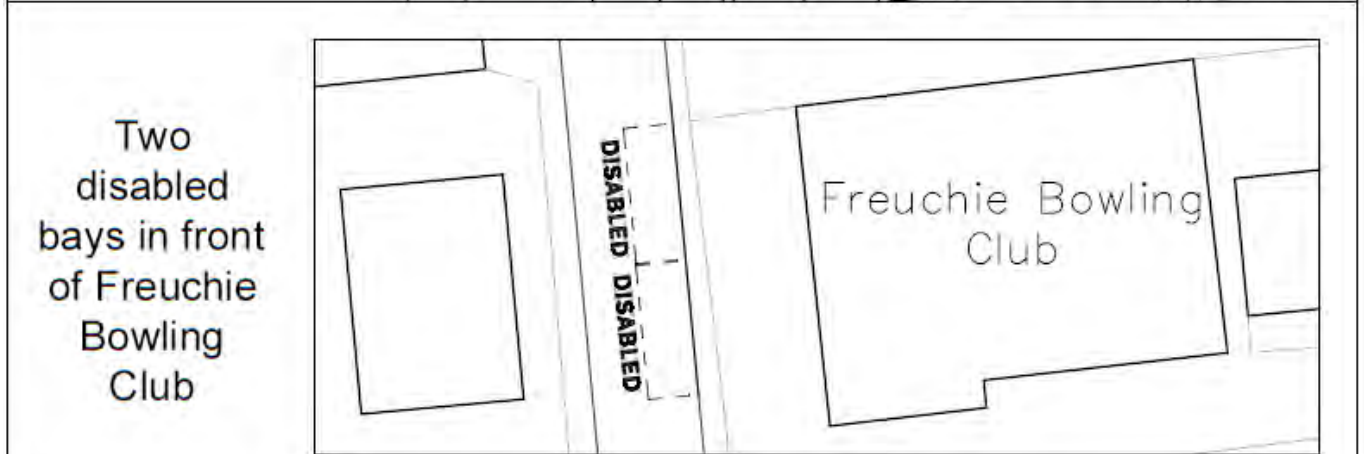
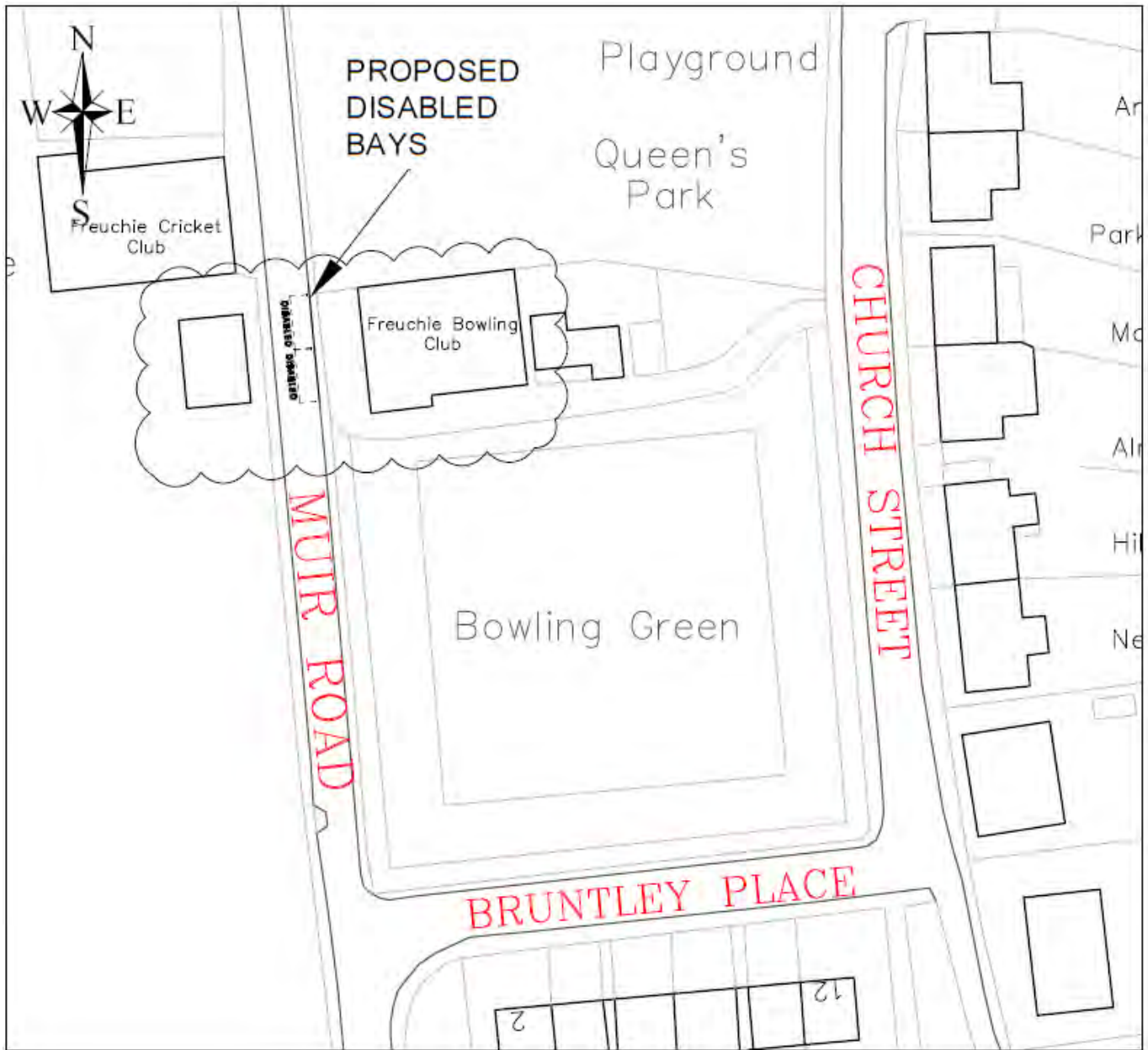
### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. EqIA Summary Report

### Report Contact

Lesley Craig  
Lead Consultant, Traffic Management (North Fife)  
Roads and Transportation Services  
Bankhead Central  
03451 55 55 55 + VOIP Number 480082  
[lesley.craig@fife.gov.uk](mailto:lesley.craig@fife.gov.uk)



REF	AMENDMENTS						BY	APPVD	DATE
DESIGNED	DS	DRAWN	DS	CHECKED	LC	APPROVED	LC	DATE	
								DEC 2022	
HEAD OF SERVICE - JOHN MITCHELL									



ROADS AND  
TRANSPORTATION  
SERVICES

Proposed Disabled Bays  
Muir Road Freuchie

SCALE NTS DRAWING No. TRO/2/66

15<sup>th</sup> February 2023

Agenda Item No. 11

---

## Objection to Speed Limit Alterations in Dairsie

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward 20 – Cupar

---

### Purpose

---

The purpose of this report is to allow the Area Committee to consider an objection to the proposals for the extension of the 30mph speed limit on Station Road and the inclusion of a new residential road within an existing 20mph zone.

### Recommendation(s)

---

It is recommended that Committee agrees to set aside the 1 outstanding objection to the Traffic Regulation Order (TRO) to allow the TRO to be made and proceed with the introduction of the 30mph speed limit and 20mph zone as shown in drawing no. TRO/22/04 (Appendix 1).

### Resource Implications

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,000, which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets. Delivery of the new infrastructure will be done by the developer.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local ward councillors, Police Scotland and Dairsie Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

## 1.0 Background

---

- 1.1 On the 16<sup>th</sup> of March 2022, Committee agreed to the promotion of a TRO to extend a 30mph speed limit on the C45 Station Road and include a new residential development within the existing Dairsie 20mph zone. [Minute 2022.NEFAC.213. Item 422 refers].
- 1.2 Formal consultation was carried out with legal notices being published on the 2<sup>nd</sup> of September with a closing date for objections of the 30<sup>th</sup> of September. During this time 1 formal objection was received. After having received a response from Transportation Services, the objector maintained their objection.

## 2.0 Issues and Options

---

### 2.1 Summary of Grounds for Objection and Responses

- 2.1.1 **Objector** - The plan is a waste of money.

**Response** - The speed limit on the C45 is currently unenforceable. The signs were put in by the developer without a legal order, so when speeding occurs, drivers cannot be fined. This TRO is required make the current speed limit enforceable and legal. To address speeding claims a traffic calming scheme, in the form of speed cushions and speed tables is proposed. Statutory public consultation is taking place.

- 2.1.2 **Objector** - The 20 zone signs will be outside their property.

**Response** - The 20 zone signs must be erected at the change of the speed limit. Signs are erected as sympathetically as possible but must be in line with legislation. The 20 zone is proposed to ensure the residents of the new estate are afforded the same road safety measures as other residential streets in the village.

## 3.0 Conclusions

---

- 3.1 It is considered that the grounds for objection have been fully addressed and that, members should agree to set the objection aside to allow the implementation of the 30mph speed limit extension and 20mph zone as promoted.

### List of Appendices

---

1. Drawing No. TRO/22/04

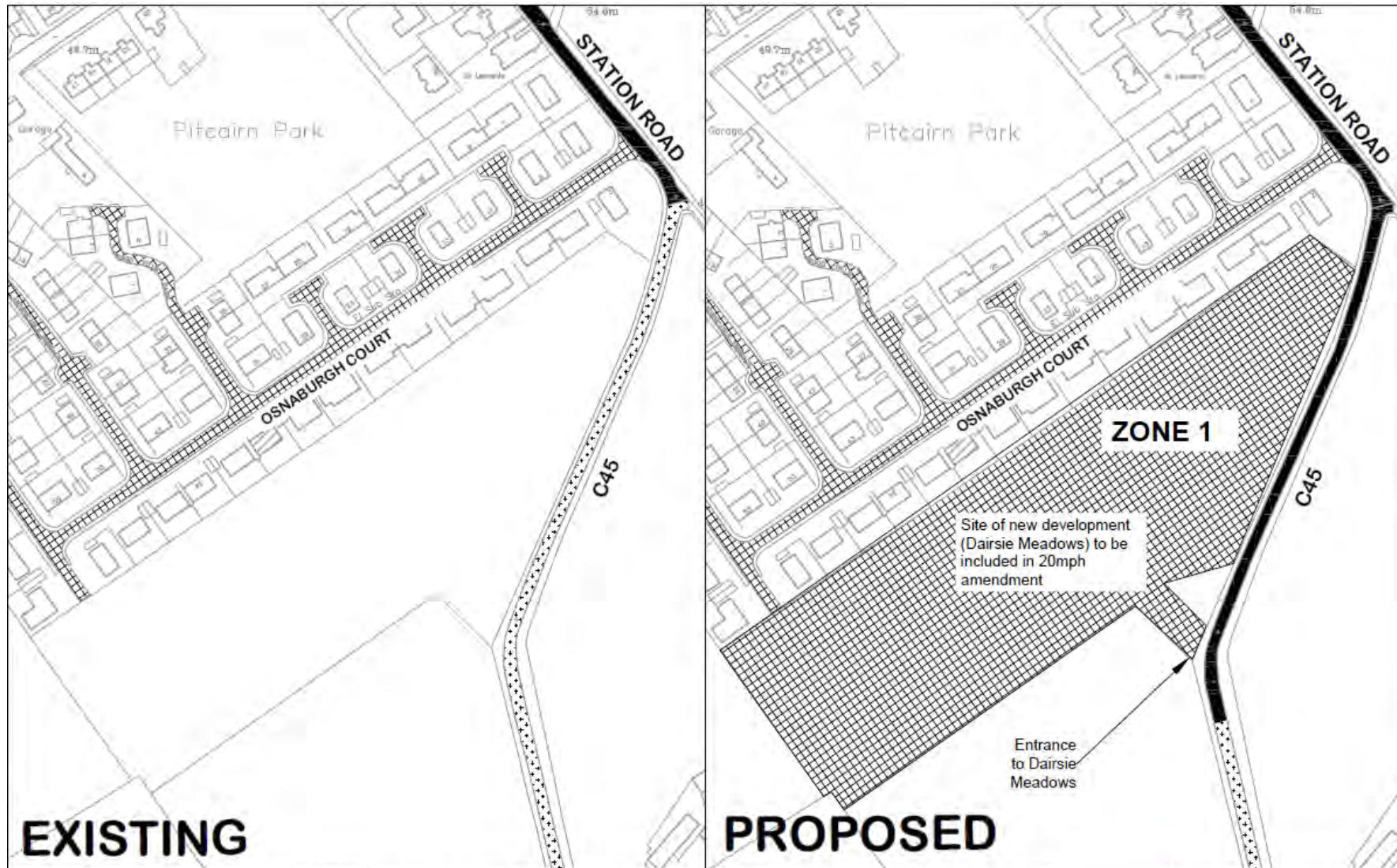
### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. Full objection correspondence redacted

### Report Contact

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**EXISTING**

**PROPOSED**

**ZONE 1**

Site of new development (Dairsie Meadows) to be included in 20mph amendment

Entrance to Dairsie Meadows

DESIGNER	DS	REV	AMENDMENTS	BY	DATE
DRAWN	DS				
CHECKED	LC				
APPROVED	LC				
DATE					

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20mph limit
  60mph limit
  30mph limit

**Fife COUNCIL** ASSETS, TRANSPORTATION and ENVIRONMENT

C45, Dairsie, Speed alterations

SCALE: NTS DRAWING NO: TR0/22/04

HEAD OF SERVICE - KEN GOURLAY



15th February 2023

Agenda Item No. 12

---

## Proposed extension of 30mph limit on A912 and B936, Falkland

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

---

**Wards Affected:** Ward 16 – Howe of Fife and Tay Coast

---

### Purpose

---

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to extend the 30mph speed limit on the A912 and B936, Falkland.

### Recommendation(s)

---

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/68 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £4,000, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Police Scotland and the Royal Burgh of Falkland and Newton of Falkland Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

---

- 1.1 The A912 is a busy A-class road which runs through the historic village of Falkland.
- 1.2 The speed limit on the A912 within the village is 30mph however, there is a part-time 20mph in place past the school.
- 1.3 The B936 joins from the North by the tennis club.
- 1.4 The speed limit at the junction between the A912 and B936 is national speed limit.

## 2.0 Issues and Options

---

- 2.1 Pedestrians cross the road to access the local tennis club at the junction between the A912 and B936. The desired crossing point is on a bend in the national speed limit section.
- 2.2 It is proposed that the existing 30mph limit be extended approximately 100m northwest on the A912 and to meet the 50mph gateway on the B936.

## 3.0 Conclusions

---

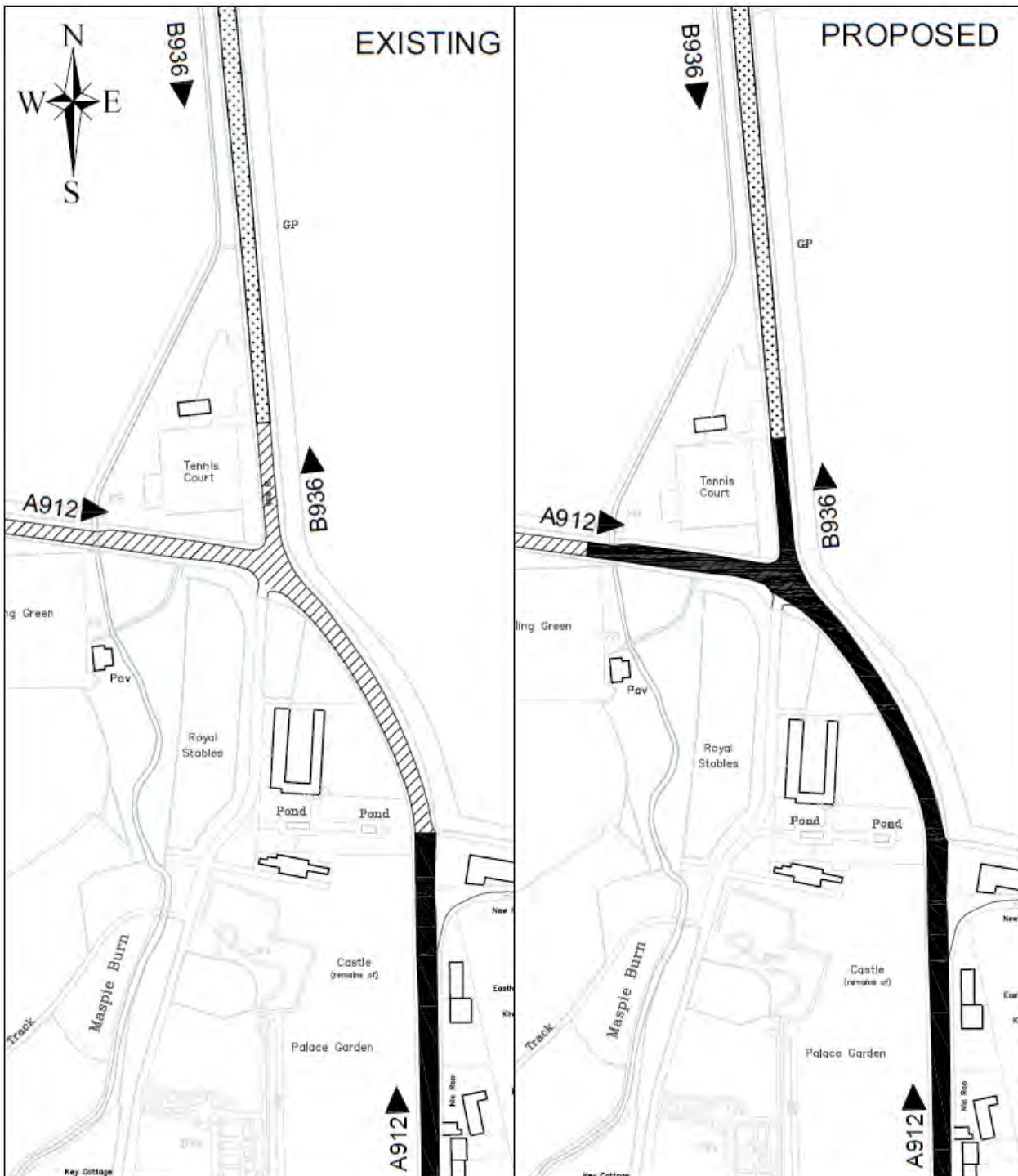
- 3.1 It is considered, in the interests of road safety and rationalise the speed limits for drivers, that this traffic restriction be promoted.

### List of Appendices

1. Drawing No. TRO/22/68

### Report Contact

Lesley Craig  
Lead Consultant, Traffic Management  
Assets, Transportation and Environment  
Roads & Transportation Services  
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Glenrothes  
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- 30mph limit
- National Speed limit
- 50mph limit

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REF	AMENDMENTS	BY	APPRV	DATE



**ROADS AND  
TRANSPORTATION  
SERVICES**

**30 mph extension  
A912 and B936 Falklands**

DESIGNED	DS	DRAWN	DS	CHECKED	LC	APPROVED	LC	DATE
								Jan 2023

HEAD OF SERVICE - JOHN MITCHELL

SCALE: NTS      DRAWING No. TRO2268

15th February 2023

Agenda Item No. 13

---

## Forgan Drive and Pickletillum Avenue, Drumoig – 20mph Speed Limit and Zones

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

---

**Wards Affected:** Ward 17 – Tay Bridgehead

---

### Purpose

---

The purpose of this report is to allow the North East Fife Area Committee to consider proposals for an extension of the 20mph speed limit on Forgan Drive and Pickletillum Avenue and the inclusion of the new development's residential roads.

### Recommendation(s)

---

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/69 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,000, which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. Delivery of the new infrastructure will be met by the developer.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Police Scotland and Newport, Wormit and Forgan Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

---

- 1.1 In September 2019 approval was granted for planning application 18/03731/RCC. This was for a residential development and associated infrastructure on the land north of Forgan Drive and on the land east of Pickletillum Avenue- shown by zones A & B in the attached plan.
- 1.2 The speed limit on Forgan Drive is 30mph reducing to 20mph as you approach the entrance to the golf course.
- 1.3 The speed limit on Pickletillum Avenue is also 30mph, reducing to 20mph as you approach Craigie Hill.

## 2.0 Issues and Options

---

- 2.1 With construction work having already begun, it is proposed that the 20mph limit be extended to cover the entire length of Forgan Drive and Pickletillum Avenue and include the adjoining residential roads of this development.

## 3.0 Conclusions

---

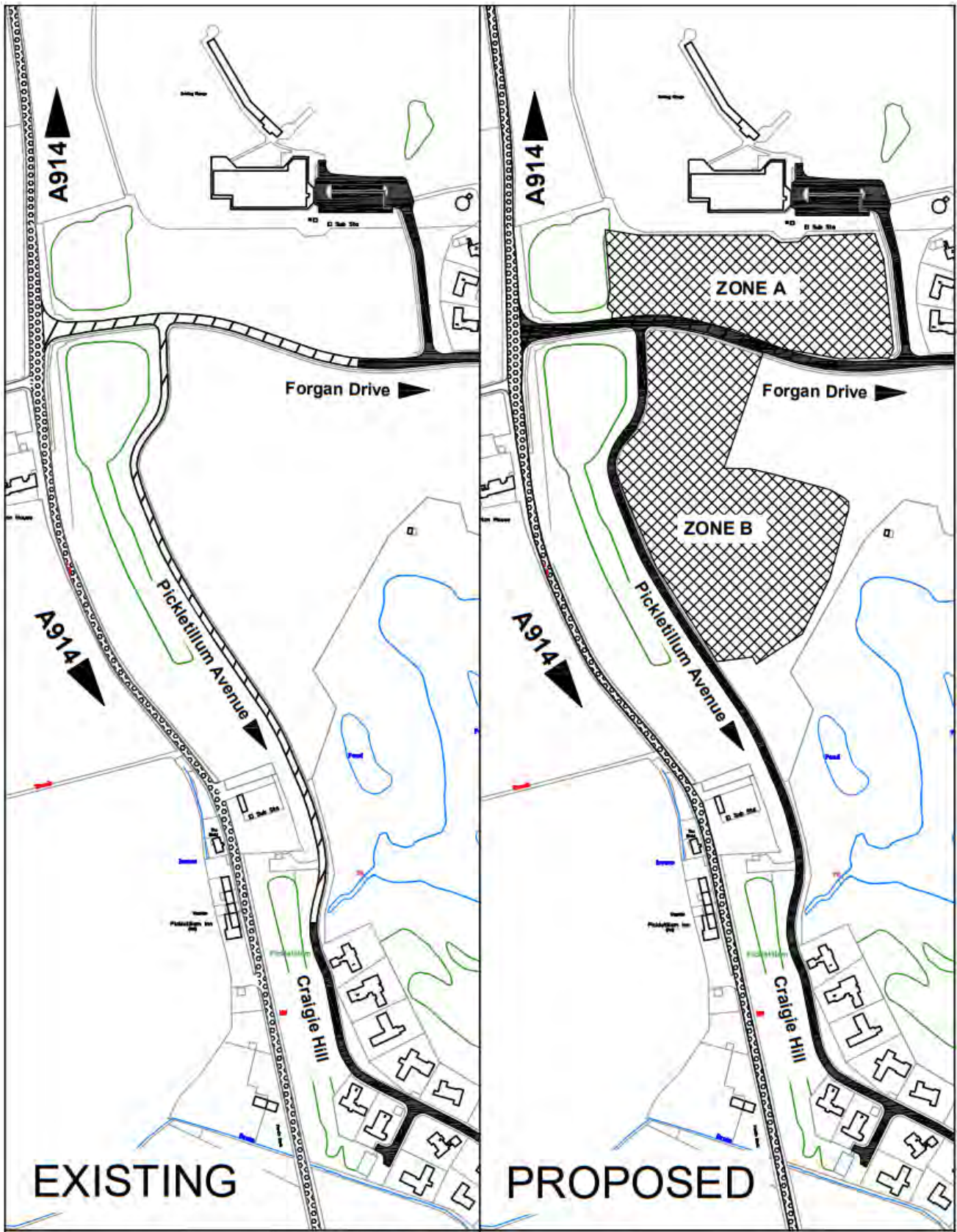
- 3.1 It is considered, in the interests of road safety, that this traffic restriction be promoted.

### List of Appendices


1. Drawing No. TRO/22/69

### Report Contact

Lesley Craig  
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Glenrothes  
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[Lesley.Craig@fife.gov.uk](mailto:Lesley.Craig@fife.gov.uk)



<b>KEY:</b>		20 MPH LIMIT
		30 MPH LIMIT
		40 MPH LIMIT
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HEAD OF ROADS & TRANSPORTATION SERVICES - JOHN MITCHELL		



ROADS &  
TRANSPORTATION  
SERVICES

**20mph extension  
Forgan Drive and Pickletillum Avenue, Drumoig**

SCALE NTS

DRAWING No. TRO/22/69

15th February 2023

Agenda Item No. 14

---

## **Proposed Waiting Prohibition – Orchard Flat, Auchtermuchty**

---

**Report by: John Mitchell, Head of Roads & Transportation Services**

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**Wards Affected: Ward 16 – Howe of Fife and Tay Coast**

---

### **Purpose**

---

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to introduce a “No Waiting at Any Time” prohibition on Orchard Flat, Auchtermuchty.

### **Recommendation(s)**

---

It is recommended, in the interests of accessibility and road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/67 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### **Resource Implications**

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,200, which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

### **Legal & Risk Implications**

---

There are no known legal or risk implications.

### **Impact Assessment**

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### **Consultation**

---

The local Ward Councillors, Parking Management team, Police Scotland and Auchtermuchty and Strathmiglo Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council’s website.

## 1.0 Background

---

- 1.1 Orchard Flat is a narrow road which links the B936 to Cupar Road, past residential properties.
- 1.2 There is a car park off Orchard Flat which can be used by residents and visitors.
- 1.3 Large vehicles such as buses and tractors use this road as it provides them with a better turn when turning west on Cupar Road rather than the B936/Cupar Road junction.

## 2.0 Issues and Options

---

- 2.1 Drivers parking vehicles on the junction between Orchard Flat and the B936, make it difficult for vehicles especially HGVs, etc., to enter and exit through the bridge area.
- 2.2 It is proposed to provide a “No Waiting At Any Time” (NWAAT) prohibition around the junction as shown in drawing no. TRO/22/67 (Appendix 1).
- 2.3 As there are already waiting restrictions in this area, enforcement will be possible as part of the normal patrol beat of the Parking Attendants.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of road safety and to maintain traffic flow, that these traffic restrictions be promoted.

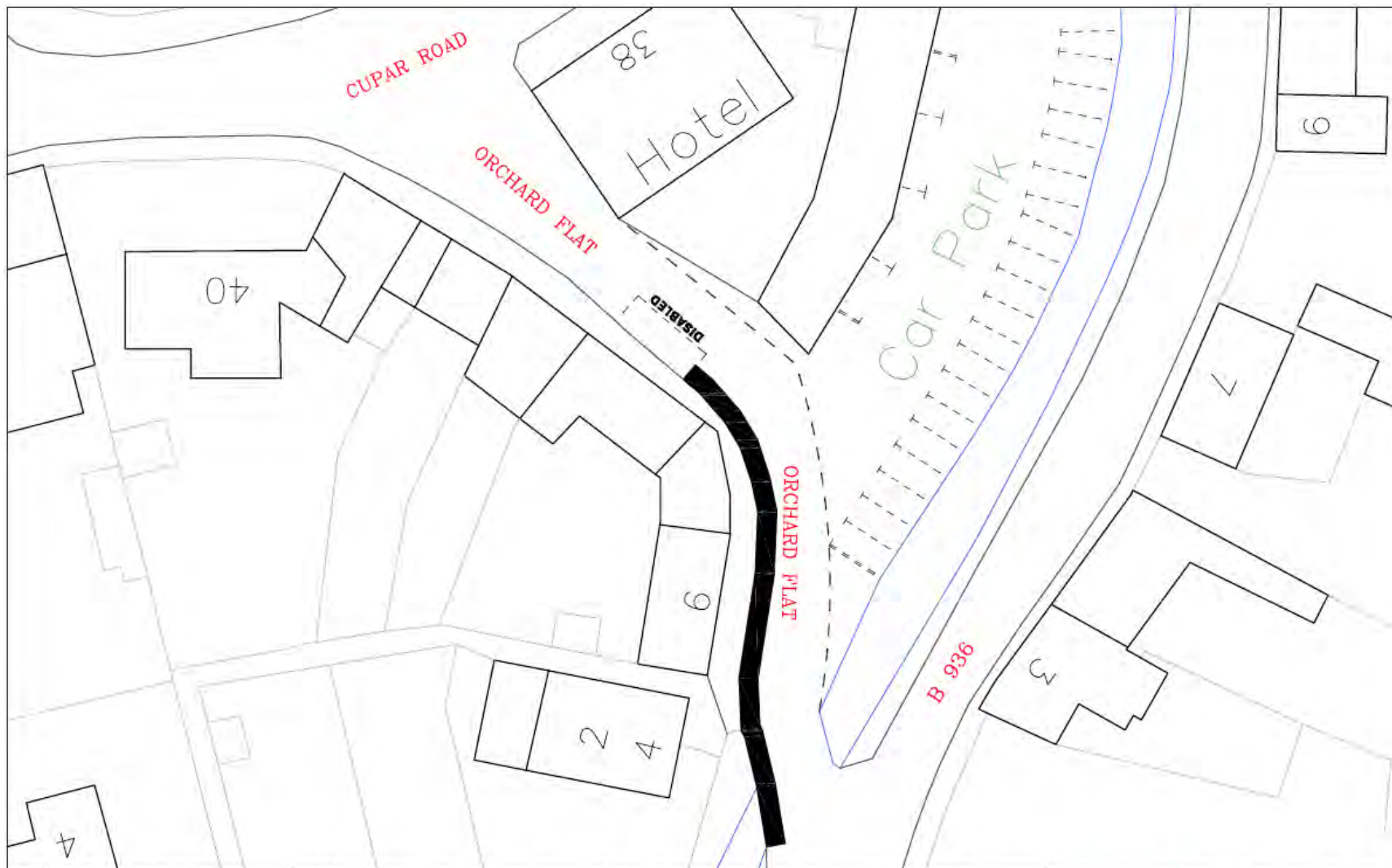
### List of Appendices

1. Drawing No. TRO/22/67

### Report Contact

Lesley Craig  
Lead Consultant, Traffic Management  
Roads & Transportation Services  
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APPROVED				
DATE				
DEC 2022				

HEAD OF SERVICE - JOHN MITCHELL

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 Proposed waiting prohibition

**Fife** COUNCIL

ROADS AND TRANSPORTATION SERVICES

Orchard Flat, Auchtermuchty  
Proposed Waiting Prohibition

SCALE: NTS DRAWING No: TRO/22/67

15<sup>th</sup> February

Agenda Item No. 15

---

## **Bell Brae, St Andrews – Speed Limit Proposal**

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**Report by:** John Mitchell, Head of Roads & Transportation Services

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**Wards Affected:** Ward 18 – St Andrews

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### **Purpose**

---

The purpose of this report is to allow the Area Committee to consider proposals to introduce a 20mph speed limit on Bell Brae, St Andrews.

### **Recommendation(s)**

---

It is recommended that Committee: -

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the 20mph speed limit as detailed in drawing no. TRO23\_03 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### **Resource Implications**

---

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,000, which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. Delivery of the new infrastructure will be met by the developer.

### **Legal & Risk Implications**

---

There are no known legal or risk implications.

### **Impact Assessment**

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### **Consultation**

---

The local ward Councillors, Police Scotland and St Andrews Community Council are aware of the development.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the Traffic Regulation Order (TRO) process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available online Fife Direct.

## 1.0 Background

---

- 1.1 The St Andrews West development has already been approved through Planning. This includes a large mixed residential/commercial/retail development and associated infrastructure to the west of St Andrews as shown on drawing TRO23\_03, Appendix 1.
- 1.2 The main road running through this area has been partially completed and is called Bell Brae. It serves as the main vehicular access road to Madras College secondary school. As the development progresses it shall also form part of a community square area and connect with Strathkinness High Road.
- 1.3 The main civic square area and ancillary roads have been planned, designed and are being constructed within guidelines for a self-enforcing 20mph speed limit. However, for this to be enforceable a Traffic Regulation Order must be legally promoted.

## 2.0 Issues and Options

---

- 2.1 Construction is currently under way on this development and shall require further Traffic Regulation Orders to be promoted for speed limits, waiting restrictions and electric vehicle charging points. These shall be promoted as the development progresses.
- 2.2 It is proposed to promote this initial 20mph TRO to moderate traffic speeds past the school and allow enforcement.

## 3.0 Conclusions

---

- 3.1 It is considered that committee agree to the promotion of this TRO, in the interests of road safety.

### List of Appendices

---

1. Drawing No. TRO23\_03

### Report Contacts

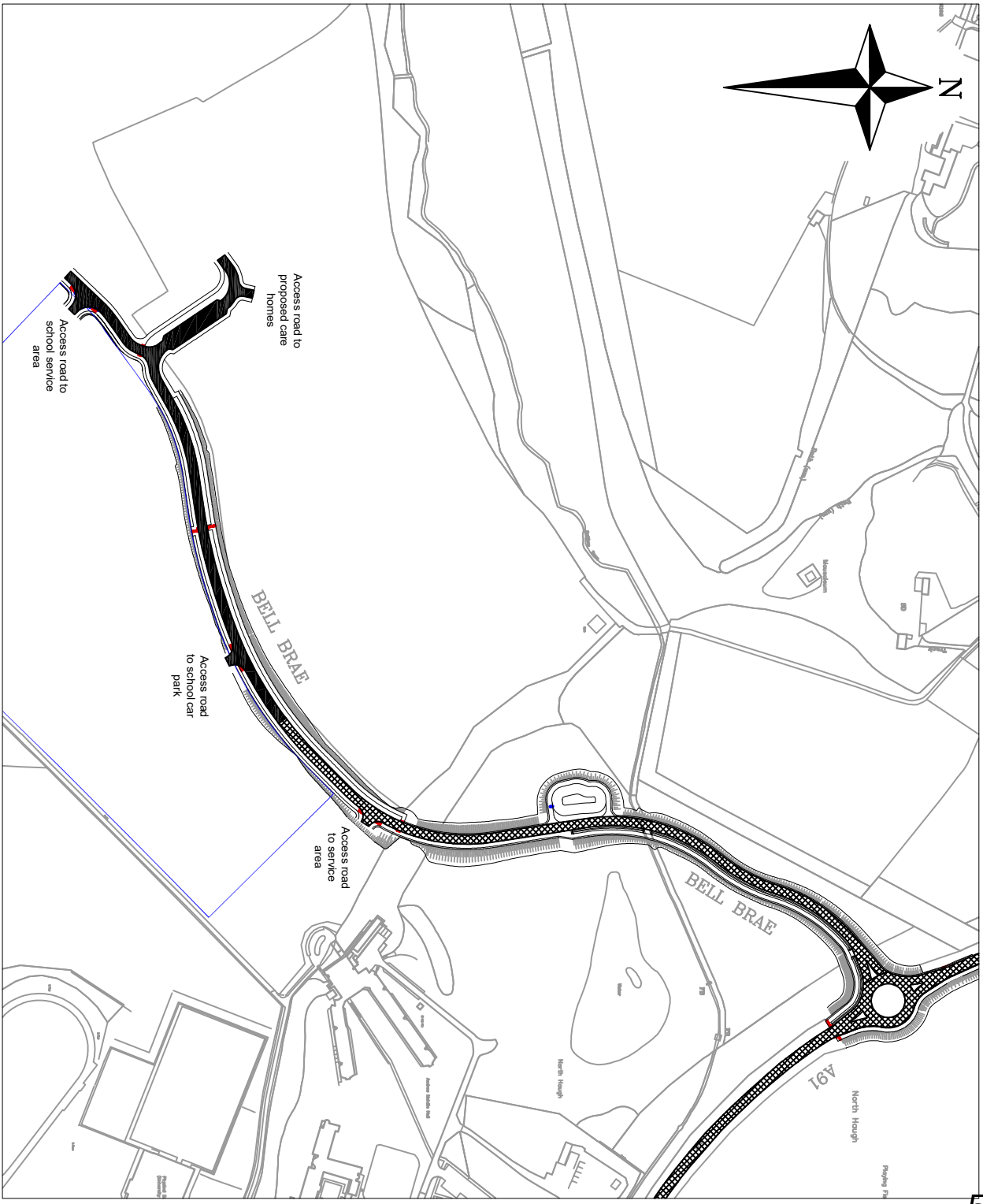
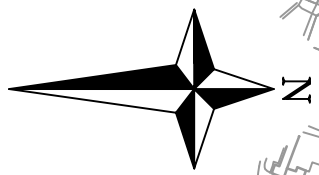
Lesley Craig  
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# Legend

Proposed 20mph

Existing 30mph



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DESIGNED	REV	AMENDMENTS	BY	DATE
MAC				
SG				
CHECKED	MAC			
APPROVED	MAC			
DATE				February 2023

HEAD OF ROADS & TRANSPORTATION SERVICES - JOHN MITCHELL



**Fife**  
COUNCIL

**ROADS &  
TRANSPORTATION  
SERVICES**

Bell Brae, St Andrews  
Proposed 20mph speed limit

SCALE NTS

DRAWING NO. TRO23\_03

15 February 2023

Agenda Item No. 16

---

## Proposed raised table – Freuchiemill

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

---

**Wards Affected:** Ward 16 - Howe of Fife and Tay Coast

---

### Purpose

---

The purpose of this report is to allow the Area Committee to consider a proposal to introduce a road hump in the form of a raised table.

### Recommendation(s)

---

It is recommended that Committee:

- (1) agrees to the promotion of a Road Hump Order (RHO) to introduce a raised table as detailed in drawing no. TRO22\_65 (Appendix 1); and
- (2) authorises officers to confirm the Road Hump Order and for the raised table to be constructed within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this RHO will be approximately £2,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets. Delivery of the new infrastructure will be carried out by the Structural Services under agreed flood mitigation budgets.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors have been advised.

Formal consultation required by the Roads (Scotland) Act 1984 for the RHO will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed RHO will be made available on [www.fife.gov.uk](http://www.fife.gov.uk).

## 1.0 Background

---

- 1.1 SEPA identified the need for a Freuchiemill Flood Study in their Flood Risk Management Strategy for the Forth Estuary. As part of this study, flood modelling of the area was carried out to identify the existing level of risk. Options to mitigate flooding impacts include: Infrastructure Upgrades, Direct Defences, Upstream Attenuation and Property Level Protection.

## 2.0 Issues and Options

---

- 2.1 Currently surface water flows down the carriageway of Freuchiemill Road into Freuchiemill.
- 2.2 The proposed road hump would help to redirect surface water flow away from Freuchiemill to the road gullies that discharge to the Burn.
- 2.3 The proposed road hump would be 100mm high and extend from kerb to kerb across the full width of the carriageway to maximise the effect of redirecting water.
- 2.4 The proposed hump would be a flat top, table to minimise disruption to emergency service vehicles.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of reducing flood risk to properties, that this Road Hump Order be promoted.

### List of Appendices

1. Drawing no. TRO22\_65 Freuchiemill

### Background Papers

### Report Contacts

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Denise Richmond  
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Bankhead Central  
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Appendix 1 – Drawing No. TRO22\_65 Freuchiemill




DESIGNED	DR	REV	AMENDMENTS	BY	APPRO DATE
DRAWN	DR				
CHECKED	RH				
APPROVED	RH				
DATE					

HEAD OF SERVICE, ROADS AND TRANSPORTATION SERVICES - JOHN MITCHELL

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DRAWING TO BE READ IN CONJUNCTION WITH SCHEDULE OF WORKS: SMALL WORKS 2023  
 PROPOSED ROAD HUM AT ENTRANCE TO FREUCHIEMILL FROM B936 FREUCHIE MILL ROAD  
 ROAD HUM TO BE 100MM HIGH TABLE WITH 3M WIDE TOP AND 1.5M RAMPS IN HRA TO DETAIL PROVIDED.



**Fife**  
COUNCIL

ROADS AND  
TRANSPORTATION  
SERVICES

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SMALL WORKS 2023  
 163 PITTILOCK BURN FREUCHIE, ROAD HUM  
 LOCATION PLAN

SCALE: NTS DRAWING NO: 230101/DR/SW/163/01

15th February, 2023.  
Agenda Item No. 17

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## North East Fife Local Community Plan 2023-26

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Report by: Paul Vaughan, Head of Communities & Neighbourhoods

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Wards Affected: 16,17,18,19 & 20

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### **Purpose**

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To present for approval the revised Local Community Plan for North East Fife 2023-26.

### **Recommendations**

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The Committee is asked to approve the NEF Local Community Plan 2023 – 2026.

### **Resource Implications**

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Local Community Planning (LCP) activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, and external funding. Partners also contribute to delivery of the LCP by developing targeted projects and initiatives. Spending from the Community Renewal Fund will be aligned to support the Local Community Plan priorities. Staff will be expected to change their normal ways of working to resource the required changes to make the Plan a success.

### **Legal & Risk Implications**

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There are no legal or risk implications arising from this report.

### **Impact Assessment**

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An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 1).

### **Consultation**

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Throughout 2022, there have been a series of officer meetings to review the existing plan and establish key priorities.

Regular People and Place Leadership Group meetings have been facilitated throughout the year to support the review of the Plan.

Elected members, council officers and partners attended the Rural Poverty Conference in October 2022 that included briefings from key partners involved in the management and delivery of services aimed at tackling poverty related issues, such as welfare support and food and fuel crisis intervention.

Informal consultation with community groups and individuals throughout 2022 has helped shape and gather support for the Plan.

Ongoing partner and community consultation and engagement will be facilitated throughout the lifespan of the Plan, to support the development of activity and actions.



## 1.0 Background

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- 1.1 Local Community Plans (LCP) have been in place across Fife for the past ten years and are generally updated every three years in line with Plan for Fife. The revised plan for 2023 to 2026 is in line with the Council's recovery and renewal priorities, with a much stronger focus on identifying the improvements and shifts in approach that are needed in the area.
- 1.2 The work to shape the three-year refresh of the Plan for Fife has highlighted the interdependencies that exist between action needed to tackle poverty, to build and maintain wealth in Fife and to address the climate emergency. The improvements and shifts in approach that are identified should reflect this interconnectedness to achieve maximum benefit for Fife's communities.

## 2.0 Current Arrangements

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- 2.1 Seven local community plans were agreed in 2018 and these are now due for revision in line with the revised Plan for Fife recovery and renewal priorities. The plans were intended to be key local delivery vehicles for the Plan and are aligned to Plan's overall vision for Fife and ten-year ambitions.
- 2.2 The plans also set out a vision for their local area, which was endorsed and owned by the relevant area committee. To help deliver these aspirations, the aim was that other delivery plans and services in the area would align with the plans. Local partners and services would be accountable to the relevant area committee for their ongoing contribution to delivering the Plan's vision.
- 2.3 In practice, local community plans have tended toward a mixture of replicating existing strategic plan priorities and highlighting very specific local actions and projects. Going forward it is proposed that the current round of LCPs articulate a clearer view of what is needed for the area.

## 3.0 Revised Plan 2023-2026

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### Purpose

- 3.1 The revised LCP aims to identify the improvements that are needed in the area, irrespective of whether these are currently planned for. It is likely that there will be a gap between what the area needs and what is already underway or planned for. This will provide a basis for dialogue with services and with elected members over the next three years to ensure that improvements are delivered in line with the desired outcomes.
- 3.2 As highlighted in the Christie report and the Plan for Fife, an emphasis on prevention rather than crisis support is needed through joined up working across all sectors. As not all the improvements needed will have been planned for, the LCP should act as a commissioning document – identifying any new activity that will be needed to deliver better outcomes. LCPs should not simply mirror what is already in other plans and strategies.
- 3.3 The revised local community plans will therefore:
  - a) Identify the key challenges and opportunities based on evidence, e.g., the local strategic assessment.
  - b) Set out a short list of three-year improvement plan for the area.

### **Key challenges and opportunities**

- 3.4 Using the local strategic assessment <https://know.fife.scot/> as an evidence base, the plan sets out the key challenges and opportunities for the area over the next three years. These identified priorities will provide the basis for joint improvement activity. Where new activity is needed, the LCP will provide a continuing basis for dialogue with services about what is needed and how this should be resourced.
- 3.5 The local People and Place leadership groups have been responsible for drawing up the plans under the leadership of the Community Manager for the area. The People and Place groups will also provide a focus for driving forward the improvements.
- 3.6 Local communities, elected members and partners will continue to be consulted on the proposed improvement areas. The revised plan should be approved by the area committee.
- 3.7 An initial version of the LCP is provided at Appendix 2. This shows how challenges and opportunities identified through the local strategic assessment and other local insights will be addressed through a number of improvement areas.

## **4.0 Conclusion**

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- 4.1 Once the LCP is approved, the next step will be for all partners who are involved in supporting delivery, to review their existing plans and, where necessary, refine these to reflect any new priorities.
- 4.2 Service managers from Fife Council and local community planning partners will be responsible for working with the Community Manager to review existing work and updating current delivery plans, where necessary, to reflect any new areas of focus.
- 4.3 The Area Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan should grow, develop and evolve. The support of the area committee will be vital to ensuring partners actively contribute to the LCP.

### **List of Appendices**

1. Equality Impact Assessment
2. NEF Local Community Plan 2023-26

### **Background Papers**

No background papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973.

### **Report Contact**

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**Equality Impact Assessment Summary Report**

<b>Which Committee report does this IA relate to (specify meeting date)?</b> North East Fife Area 15 <sup>th</sup> February 2023
<b>What are the main impacts on equality?</b> No identified impacts
<b>What are the main recommendations to enhance or mitigate the impacts identified?</b> The report outlines work that aims to address social inequality
<b>If there are no equality impacts on any of the protected characteristics, please explain.</b>
<b>Further information is available from: Name / position / contact details:</b> Donald Grant, Community Manager, donald.grant@fife.gov.uk

<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>	<b>Potential Funding source</b>
Anti-poverty	<p>A study to explore the impact of COVID-19 for residents, including vulnerable and disadvantaged people, found that food and fuel poverty were issues for the Area. Poverty was seen as a strong issue and linked to many of the problems the individuals faced. Focusing on key aspects such as food poverty, isolation and mental health seemed to be key.</p> <p>Rising living costs are adding to the pressures felt by individual households. It is unclear when this situation will stabilise, and how this will impact on widening inequalities within Fife's communities</p>	Slowdown in the rate and severity of people impacted by the effects of the Cost-of-Living Crisis through a co-ordinated collaborative approach of key partners	<p>Development of new 3-year rural action plan- areas of focus food insecurity, family support, cost of living/crisis support, access to services, income maximisation, climate crisis, social isolation &amp; mental health and lived experience</p> <p>Support and develop the community food network (pantries/fridges/larders) and expand to incorporate local food growers for longer term sustainable food supply</p> <p>Support and develop the local Big Hoose hub with local partners for distributing to families most in need</p> <p>Making communities aware of the anti-poverty support available in local areas</p> <p>Focus on targeting welfare support to young people aged 16 – 25 years</p> <p>Increasing access and availability for financial inclusion initiatives for those most isolated in rural communities</p>	<p>Core Anti-Poverty</p> <p>Community Recovery Fund</p>

<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>	<b>Potential Funding source</b>
Mental health/social isolation	Social isolation and impact on mental health was highlighted. Strong social connections are seen as a cornerstone of mental health & wellbeing and community resilience	<p>Improve access to mental health services.</p> <p>Increase opportunities for social interaction in communities</p>	<p>Expand mental health networks and address the gaps in services</p> <p>Increase service access for young people requiring support</p> <p>Increase the models of social prescribing in NEF in areas with poorest health outcomes</p> <p>Development of agencies co-ordinating support around the local Wells in NEF providing more local access to support services</p> <p>Increase in support services targeting isolated older adults</p> <p>Work with local voluntary groups to provide inclusive, safe environments for social connections</p> <p>Increase in befriending opportunities for all age groups</p> <p>Support increased Leisure Centre opening times, to provide greater accessibility to residents.</p>	<p>Core Anti-Poverty</p> <p>Community Recovery Fund</p> <p>Health</p>

<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>	<b>Potential Funding source</b>
Digital inclusion	Technology has become a necessity for keeping connected, working remotely and accessing vital information. Personal use of the internet in the Area is higher than Fife. While levels of internet use continue to grow, people can still be digitally excluded because they lack the skills to confidently and safely navigate the digital world.	That all communities can access wifi and internet with high-speed connections	<p>Clear pathway to support and increase levels of Digital skills for all ages</p> <p>Continue to support those most excluded to receive digital devices</p> <p>Expand the public Wi-Fi spaces across NEF</p> <p>Support local groups to access the best available options to increase internet access for buildings without current infrastructure</p>	Community Recovery Fund
Affordable housing	<p>Access to suitable housing is seen as a main issue for North East Fife Area.</p> <p>North East Fife's population is projected to increase by around 730 people (1%) by 2030, however, not all Wards are predicted to see an increase. The two growth areas in North East Fife are St Andrews Ward, and East Neuk and Landward Ward</p>	<p>Reduced homeless waiting list.</p> <p>Increase accessible social and affordable housing</p>	<p>Work in partnership to increase positive tenancy support across all ward areas</p> <p>Engaging local communities in any new local housing developments - Linking to LDP and LPPs</p>	HRA
Climate change	There is a need to anticipate and plan for the more pressing implications of climate change and how it will affect peoples' lives	<p>Reduce the impact of climate change of local communities in NEF.</p> <p>All ages are educated and aware of how to contribute to reducing carbon footprint and emissions</p>	<p>Improving local green space/grassland and making best use of this for local areas</p> <p>Support tree planting in identified areas ensuring sustainable woodlands</p>	Community Recovery Fund

Area Recovery Priority Theme	Strategic Assessment 2022	Desired Outcome	Specific Actions 2023-25	Potential Funding source
		<p>Local people can access local greener, affordable options in purchasing consumables</p> <p>Reducing the need for travel journeys through improved transport infrastructure</p>	<p>Engaging communities in local solutions to reducing waste and increase climate friendly approaches</p> <p>Reducing carbon footprint by increasing access to services locally in rural communities</p> <p>Increasing awareness of Flooding &amp; coastal defence</p> <p>Encourage new local developments to include Solar heating as standard</p>	
Transport & access to services	In North East Fife Area, natural space and feeling safe continue to be identified positively, getting around remains an area needing improvement	<p>People living in NEF have a fair and accessible options to travel by public transport</p> <p>Reduce the need for car dependency for those living in rural communities</p> <p>People living in NEF have safe cycle and walking routes</p>	<p>Mapping current travel links and identify gaps for those most excluded/isolated in rural communities</p> <p>Increase the use of the local flexi bus journeys across communities with no or reduced bus services</p> <p>Promote to young people under the age of 22 in NEF the NEC free bus travel entitlement</p> <p>Evaluate the impact of the local concessionary travel scheme with key agencies participating</p>	<p>Community Recovery Fund</p> <p>Core Anti-Poverty</p>

Area Recovery Priority Theme	Strategic Assessment 2022	Desired Outcome	Specific Actions 2023-25	Potential Funding source
			<p>Develop and promote an affordable and connected travel plan for bus and cycle routes</p> <p>Involving the community in producing local connected travel plans</p> <p>Mapping the current charging network across NEF for electronic vehicles including across our Council run venues and centres</p> <p>Support the St Andrews Rail Scheme</p>	
Economy & Employability	While much of the coronavirus pandemic has heavily influenced people's health, and their broader wellbeing, it has also had a major impact on people's jobs, and businesses and industries, with many facing a much less certain future than even a few years ago.	People living in NEF have access to local employment that pays the fair working wage	<p>Coordinated approach to identifying skills audit and gaps specifically targeted at NEF jobs market</p> <p>Increase employability opportunities through partnership approaches for Community Job Club participants and targeted unemployed groups.</p> <p>Increase more locally based training opportunities for young people leave school</p> <p>Tay City deal Development of targeted Pocket of Need parental employment</p>	Community Recovery Fund  Core Anti-Poverty



<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>	<b>Potential Funding source</b>
Community participation	<p>Most local people in North East Fife Area would like more involvement in decisions that the Council makes that affect their local area</p> <p>55% report that they provide some kind of unpaid (voluntary) help to a group or organisation.</p>	<p>Community Councils and Community Development Trusts are addressing identified local needs.</p> <p>Local communities have had a say in how local services and developments are planned where they live</p>	<p>Develop new ways of recruiting and supporting volunteers from a variety of backgrounds and age groups in local communities</p> <p>Development of local place plans, and provide support across the 5 ward areas to access funding to support local community engagement</p> <p>Increase the voices of those with lived experience and most excluded in our local communities to be involved in decision making</p> <p>Encourage communities to revisit and review existing plans to ensure are in line with community needs now because of recovery and renewal approaches</p>	<p>LCPB</p> <p>Community Recovery Fund</p>

15<sup>th</sup> February 2023

Agenda Item No. 18

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## Local Area Budgets 2022-24

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Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

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Wards Affected: 16,17,18,19 & 20

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### Purpose

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To provide members with the necessary information to allocate funding for various projects from Local Area Budgets.

### Recommendations

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Members are asked to approve the initial list of projects in Appendix 1.

### Resource Implications

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Sufficient funds are available to support the submitted proposals.

### Legal & Risk Implications

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There are no legal or risk implications based on this report

### Impact Assessment

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

## 1.0 Background

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- 1.1 At its meeting on 25<sup>th</sup> August, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22<sup>nd</sup> September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. North East Fife's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
  - Projects should link to Local Community Plan priorities
  - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
  - Projects should provide assessment of benefit to ensure no unintended consequences
- 1.3 The Community Recovery Fund is available over a two-year period, therefore, it does not need to be fully committed immediately. Many of the proposals identified to date, see Appendix 1, continue to be developed and these will be submitted to Area Committee in due course seeking approval for funding.
- 1.4 There are currently uncommitted balances within the 2022-23 NEF Local Community Planning Budget (£177K) and the 2021-23 Area Capital allocation (£25K). Where appropriate, these will also be used to fund the proposals covered in this report. This will ensure maximum spend of the current year's budget and the most efficient use of the Community Recovery Fund in 2023/24.

## 2.0 Proposal Development

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- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for Local Community Plans are currently being developed for the period 2023 – 26 with a view to being finalised in February and March 2023. As work is already underway to identify priorities and agree actions for Local Community Plans, the timing is good to develop proposals for the Community Recovery Fund that contribute to meeting these local priorities.
- 2.2 Proposals have been developed based on previous discussions at ward meetings, People and Place Leadership groups, Welfare Reform Anti-Poverty group, and with other partners and the community. Appendix 1 details the proposals and projects identified to date. Some require further development prior to allocating an agreed amount of financial support. Various Services will contribute to this process which will provide Councillors with the necessary detail to award Community Recovery funding
- 2.3 The initial list in Appendix 1 will be progressed as a first tranche. Work will then continue to work up further projects for approval by the Area Committee early in the next financial year.

## 3.0 Reporting and Evaluation

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- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. An initial progress report will be presented in May 2023, summarising the approved proposals, and noting progress up to end of March 2023. A final report will then be presented in May 2024, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

## 4.0 Conclusion

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- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and 'NEF Local Community Plan' themes.
- 4.2 Approving these proposals will leave an allocation of around £250K in the Community Recovery Fund to support other projects.
- 4.3 Appendix 1 notes the proposals identified to date. In some instances, funding has been allocated from other sources, i.e., Local Community Planning and Area Capital. Further discussion is required to develop these proposals, identify project leads and finalise financial support.

### List of Appendices

1. Community Recovery Fund Proposals

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

### Report Contact

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## **Anti-poverty**

### **North East Fife Community Hub Expansion - £225,000**

- Batch cook for larders / community groups so that they can serve hot food whilst sessions are on or chilled wholesome food in their community fridges.
- Reduce food waste by creating food from end of day stock / seasonal donations.
- Bulk purchase core items that cannot be provided by end of day stock for local groups / fridges
- Safe transportation of food products.
- Provide cookery classes / experience to assist employability for individuals or enabling them to be able to provide for their families on a low income.
- Growing of some of own food in the grounds around the hub – this will provide learning opportunities as well as improvement to the mental wellbeing of individuals and client groups that use the facility.
- Increase collaboration and efficiency between groups in the area to ensure the best service possible for clients in need, enabling any gaps in service to be highlighted and potentially addressed.

### **Growing Food Initiatives - £50,000**

- Establish a small grant fund.

### **NE Fife Big Hoose Satellite Hub - £19,000 (jointly funded with Glenrothes Area)**

- To oversee and coordinate the day-to-day activities of the dispatch hubs in NE Fife and Glenrothes, working closely with the statutory and voluntary sector to provide free essential household items to families in North East Fife and Glenrothes via an online referral system.

### **NEF Community Food Coordinator - £67,000**

- Further develop the support to local community food provision groups across the NEF area, this is through supporting the local community-based organisation to appoint a worker who will support local community fridges, larders and groups who provide community meals with a focus on helping group to sustain food produce and stock, looking further to develop community growing initiatives and links with local farming businesses. The groups have evolved during Covid, and the post will help to support creative solutions to reduce food insecurity, waste and build capacity in local communities.

## **Mental health/social isolation**

### **Home Start East Fife - £35,000**

- Home-Start East Fife will employ a Family Support Worker to offer support for referred families to assist in reducing waiting times.

### **Families First – Community Youth Work Services - £78,000**

- Due to the increased demand on services as a result of complex family need, Covid, Cost of Living Crisis and volunteer availability FF would like to increase team numbers so that the Befriending and Youth Group services have a junior position in each.

### **LINK – East Fife Mental Health Adolescent Befriending Project - £10,000**

- Provide 16 new volunteers, over 2 years, to befriend vulnerable young people in East Fife, (12 – 18-year-olds) who have become isolated, lonely, and disengaged due to a mental health issue. Most of the young people have complex needs.

### **Replacement Heating in Centres – £200,000**

- Establish a grant fund

### **Pittenweem Community Library - £60,000**

- The library is constantly developing its services in response to user demand, increasing social opportunities, like the provision of warm spaces, and establishing connections for the lonely or isolated. It is considered essential to provide modern, attractive facilities conforming with current standards. The kitchen & toilet upgrading proposals would provide accessible toilet facilities, and a small kitchen, for the use of the public as well as library users.

### **St Andrews Botanic Garden Recovery and Renewal - £65,000**

- Urgently needs to provide warm, dry shelter to visitors and groups, as no such facilities exist at present. In this project, we propose to create a small extension at the visitor centre to create dry, sheltered seating for visitors, and retrofit a derelict Boiler House so that it can be used by community groups and education. These facilities will significantly reduce barriers to access, enabling the Garden to operate during adverse weather, open in the evenings, and harness sustainable energy use systems at the heart of these facilities.

### **Forgan Arts - £90,000**

- Forgan Arts Centre needs support for overheads and core costs in its first three years, 2023-2026. An injection of resource at this crucial time for a fledgling organisation would allow the centre team to grow a consistent source of revenue through the provision of classes, studios, hires, and events. This revenue growth would not only support centre salaries and overheads but would be re-invested in the community through the community support, care, and engagement programmes.

## **Digital inclusion**

### **Cupar Public Wi-Fi Expansion - £25,000**

- Throughout 2020 - the lockdowns, restrictions and now into Covid-recovery - we have been aware of the serious lack of connectivity available in key community premises across Cupar. Not only does this restrict the appeal and potential use of the premises concerned, but it also reduces the engagement and experience of those using them.
- The properties identified at this stage include:
  1. Corn Exchange
  2. Castlehill Community Centre
  3. The Food Bank
  4. Haugh Park (by the open-air gymnasium and bandstand)
  5. Cupar Museum & Heritage Centre
- This opportunity means all could be connected to one managed network – run by CuparNow, the town's Digital Improvement District – to ensure sustained, professional service delivery with managed data capture and engagement ongoing.

## **Climate change**

**Ceres Burn Flooding** - £20,000 phase 1 (complete) & £55,000 phase 2 (on site)

- Urgent remedial works to walls of Ceres Burn as it flows through site of historic Ceres Highland Games.

## **Transport and access to services**

**Development Worker – Transport NEF** - £35,000

- Continue a development worker post to work with services and partners to address transport and accessibility difficulties for those living in rural communities in NEF

## **Community participation**

**Community Projects** - £140,000

- £20k - Whyte-Melville Fountain – feasibility study
- £15k - Guardbridge gym (Designed & group seeking funding)
- £15k - Arncroach play area (Designed & group seeking funding)
- £20k - Dunshalt play area (Designed & group seeking funding)
- £20k - St Andrews Road play area, Crail (Designed & group seeking funding)
- £20k - Woodside Crescent play area, Elie (Designed & group seeking funding)
- £20k - High road play area, Strathkinness PH2 (Designed & group seeking funding)
- £10K - Pitcairn Park, Dairsie. (Funding shortfall)

**Mobile CCTV** - £40,000

- Joint ASB project with Police Scotland & Safer Communities

15th February, 2023.

Agenda Item No. 19

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## Common Good Policy Statement

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** Fife Wide

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### Purpose

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The purpose of this report is to present a draft Common Good Policy Statement which will form the basis of a public consultation exercise.

### Recommendation(s)

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The Committee is asked to:

- (1) comment on the draft Common Good Policy Statement; and
- (2) comment on the community consultation process.

### Resource Implications

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The draft Common Good Policy Statement highlights the resource impact on the use of Common Good funds and how these will be used in the future subject to the outcome of the consultation exercise.

### Legal & Risk Implications

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The Community Empowerment (Scotland) Act 2015 (the "Act") and subsequent guidance highlights the need to consult on changes in the way Common Good assets, including funds, are used.

### Impact Assessment

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An equality impact assessment has been undertaken that shows no detriment to any protected characteristic.

### Consultation

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The Common Good Working Group has been involved in drafting this report and development of the draft Policy Statement, including representatives from Legal, Finance and Property Services.



## 1.0 Background

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- 1.1 In April 2022, the Policy and Co-ordination Committee considered a report on Common Good Policy and Procedures.
- 1.2 Common Good funds are made up of the heritable property (land and buildings) and moveable assets (paintings, furniture, etc.) that belonged to the former burghs of Scotland. On local government reorganisation in 1975, the burghs were abolished and Common Good assets and funds passed to the district and regional councils. The Community Empowerment Act 2015 includes a legal obligation to maintain, and publish, a register of Common Good property (both heritable and moveable).
- 1.3 As at 1st April, 2022, there were 282 assets with Common Good elements, 105 of these assets had buildings. The total area of land covered by Common Good titles was 662 hectares. The Common Good has investments totalling £3.829m as at 31st March, 2022, which are invested and generate income then used to support the Common Good and local community initiatives.
- 1.4 Further to presentation of the April 2022 report, there was agreement to bring all information on Common Good into one draft Policy Statement which would then follow a consultation process beginning with presentation of the document at all Area Committees across Fife prior to public consultation.

## 2.0 Draft Common Good Policy Statement

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- 2.1 Appendix 1 contains the draft Common Good Policy Statement.
- 2.2 The draft Policy Statement contents cover:
  - a) What is Common Good?
  - b) Investment of Common Good funds
  - c) The use of Common Good funds for the maintenance of Common Good assets
  - d) Common Good Grants
  - e) Other uses of Common Good Funds
  - f) Common Good Assets and the Common Good Register
  - g) The role of Committees
  - h) Key principles for Common Good

## 3.0 Next Steps/Proposals

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- 3.1 The draft Common Good Policy Statement contains clarifications and changes to the way the Council manages the Common Good. Under the Community Empowerment (Scotland) Act 2015, such changes will require public consultation. Following agreement of the Common Good Policy Statement by Area Committees, a public consultation will be undertaken that will conform to the needs of the Act and guidance around the use of the Common Good. It is intended that the public consultation will start in March and run for at least 8 weeks. The engagement process will include both an online consultation and options for online and in-person workshops. Key stakeholders such as Community Councils will also be specifically invited to take part in the consultation.
- 3.2 Once the consultation process is complete, the revised Policy Statement will be presented at a meeting of the Cabinet Committee in early 2023 for final approval.

## 4.0 Conclusions

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- 4.1 The draft Common Good Policy Statement responds to feedback from community groups, the council and external audit and helps to provide improved clarity as to the role and management of Common Good in Fife.

### List of Appendices

1. Common Good Policy Statement (draft)

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Common Good Policy and Procedures – Policy and Coordination Committee 14th April 2022

### Report Contact:

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## Common Good Policy Statement

### 1.0 Purpose of Policy Statement

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1.1 To explain what Common Good is, what the Council can do with it and how.

### 2.0 What is Common Good?

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- 2.1 Common Good is made up of the heritable land, buildings and structures, along with moveable items (paintings, furniture, etc.) that belonged to the former burghs of Scotland. Through Local Government reorganisation the Common Good has been passed down to the local authorities. Almost all former burghs have Common Good.
- 2.2 The Local Government (Scotland) Act 1973 abolished the Burghs and Common Good was transferred to the district councils by way of The Local Authorities (Property etc) (Scotland) Order 1975. The 1973 Act and the Community Empowerment (Scotland) Act 2015 provide a statutory framework for the appropriation and disposal of Common Good and also provide requirements for consultation. The main legal restrictions on Common Good assets and funds are set out below:
- \* Some Common Good land and buildings can only be appropriated or disposed of with the consent of either the Sheriff Court or the Court of Session. These are known as “inalienable” Common Good assets.
  - \* If the Council is considering whether to sell, lease or change the use of any Common Good asset, it requires to follow a statutory consultation process including consulting with the Community Council and other interested bodies and advertising the proposals in line with Section 104 of the 2015 Act.
  - \* There is a general obligation to maintain Common Good property and not let it fall into disrepair. The first call on the Common Good Fund is to maintain the property.
  - \* When spending money out of the Fund, regard is to be had to the interests of the inhabitants of the former burgh. This is generally taken to mean that the spend is to be for the public benefit of the former burgh.
  - \* There is now a legal obligation, in terms of Section 102 of the 2015 Act, to maintain and publish a register of Common Good land, buildings and moveable assets. The Common Good Asset Register, Common Good land map and list of disposals can be accessed at <http://www.fife.gov.uk/kb/docs/articles/council-and-democracy/land-and-property/common-good>
- 2.3 It is worth noting that, due to the time which has passed since property was first acquired by a burgh, it can be difficult to establish whether property is Common Good.
- 2.4 As well as property and other assets, there are a number of towns in Fife that have a Common Good Fund which is administered by Fife Council:
- Levenmouth Area – Buckhaven & Methil, Leven
  - Glenrothes Area – Leslie and Markinch
  - Kirkcaldy Area – Kirkcaldy including Dysart, Burntisland and Kinghorn
  - North East Fife Area – Auchtermuchty; Crail; Cupar; Elie & Earlsferry; Falkland; Anstruther; Newburgh; Newport; Pittenweem; St Andrews; St Monans; and Tayport
  - South and West Area – Consolidated Fund covering Dunfermline, Culross, Inverkeithing, Cowdenbeath
  - Lochgelly

- 2.5 The level of funds available varies significantly between the different Common Good Funds.
- 2.6 These Common Good funds, although held by the Council, are legally distinct from the Council's other funds and any money held within these funds, including the income from any assets which make up these funds, are to be used solely for the public benefit of the former burgh.
- 2.7 Common Good funds generate income annually from rental agreements, interest on investments held and interest on revenue balances. This income is used to support local projects and any surplus income is held to invest to ensure the Funds future ability to support the local area. Revenue balances should be accumulated over a 3-year period. The Council is obliged to maintain Common Good assets along with the rest of the Council's assets therefore the first call on the relevant Common Good Fund is to maintain the asset. Thereafter, the balances accumulated within the Common Good Funds should be used 50% to purchase additional investments, 25% retained to finance the maintenance of the heritable property associated with the Fund and 25% remaining as revenue balances to fund any additional projects the area would like to support. Where the Common Good Fund has no heritable property, 70% of the accumulated funds should be invested and 30% remains as revenue balances.

### **3.0 Use of Common Good Funds for Maintenance**

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- 3.1 As noted above, the Council is obliged to maintain Common Good assets. The Council cannot be expected to maintain the properties to a higher standard, but will be mindful the significance in historical, archaeological, architectural or landscape terms.
- 3.2 In relation to the above, key principles about maintenance of Common Good assets were agreed by the Executive Committee in March 2014:
- \* Where properties are leased to external organisations with no Council Service being involved in the management of the property, that income should be credited to the Common Good account if it has not been already.
  - \* If a Common Good asset is occupied and actively managed by a Council Service then that Service is required to fund any repairs or maintenance from their own budgets.

### **4.0 Common Good Grants**

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- 4.1 These are currently administered by Communities and Neighbourhood Area Teams. Applications can be submitted from external bodies, individuals and from internal Council Services. Submitted applications go through an initial assessment by the Area Team to check that the proposal is eligible. If applications meet the basic criteria of providing public benefit in the former burgh, consultation is carried out with the relevant Community Council(s) and the Ward elected members. Thereafter, applications under £5,000 are determined by Officers. Above that level, they are reported to and considered by the appropriate Area Committee.
- 4.2 The Common Good Application Form can be found under the relevant section at <https://www.fife.gov.uk/kb/docs/articles/council-and-democracy/community-group-support-and-funding/fife-grants>

## **5.0 Other Uses of Common Good Funds**

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- 5.1 Common Good funds could be put to other uses, e.g. temporary employment of staff, however, any decision would have to be in the best interest of the inhabitants of the former burgh(s).
- 5.2 It is permitted by the legislation for the local authority to borrow funds to advance to the Common Good and the Common Good to repay this to the loans fund. The repayment would include principal and interest. Please note that the Common Good can only do this through the Council – they cannot borrow directly from an external lender. This can only be done for Common Good assets that are not on the Council balance sheet and the borrowing can only be for capital expenditure. A Common Good Fund could only seek to borrow in this way if it has enough funds to repay principal and interest.

## **6.0 How do we know if something is a Common Good Asset?**

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- 6.1 Fife Council is required to establish and maintain a Register of Property which is held by the local authority as part of the Common Good. The aim of this is to provide transparency about the existence of Common Good assets and to ensure that there is community involvement in the decisions taken about their identification, use and disposal.
- 6.2 The register is a living document and any additional assets which are identified as Common Good will be added to the register and any assets, which are deemed after investigation not to form part of the Common Good, will be removed.
- 6.3 Fife Council has published the register so that it is publicly accessible and will undertake to carry out a full review of the register at least every 5 years. Amendments to the register can be requested and investigated at any time. If there are amendments, new iterations of the register will be published on an annual basis.
- 6.4 If you think the register needs to be updated in any way, please send details and supporting evidence to [commongoodenquiries@fife.gov.uk](mailto:commongoodenquiries@fife.gov.uk). Such evidence might include charters/minutes/other documents pertaining to the burgh. A small group of Council officers will consider all requests. This small group will include representation from Legal Services, Estates and Communities & Neighbourhoods Policy Support. Ultimate decision will rest with the Head of Communities & Neighbourhoods.

## **7.0 Where do Committees come into this?**

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- 7.1 Head of Communities and Neighbourhoods has responsibility for overall budgetary control and scrutiny of the Council's Common Good funds, including decisions relating to repair and maintenance.

### Cabinet Committee

- 7.2 To discharge all of the Council's functions except those reserved to the Council and those matters specifically delegated to other committees or sub-committees, in particular the following matters:
- \* Overseeing the management and use of all Council (including Common Good) assets and resources, and the development and implementation of the plans therefor including:-
    - finance;
    - physical assets (including land, buildings and other property) including a Corporate Asset Management Plan.

## Area Committees:

- 7.3 Take decisions on matters within their local area insofar as these have been remitted by Council or other Committees including:-
- Considering all matters relating to expenditure from Common Good funds insofar as not delegated to officers
  - To consider an annual report on the management of the Common Good
  - To provide a view on proposed changes of use and disposal of Common Good assets within the boundary of the Area Committee and not covered by other policy

## **8.0 Key Principles for Common Good**

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- 8.1 Land forming part of the Common Good of a former burgh is owned by Fife Council. Fife Council is obliged to administer it in accordance with the normal principles of best value associated with local authority land holdings; it is also obliged to administer assets having regard to the best interests of the inhabitants of the former burgh.
- 8.2 It is important to recognise at the outset that Common Good assets are owned by Fife Council. In administering the Common Good, the Council will have regard to the interests of the inhabitants of the burgh and one of the means by which these interests can be established is consultation with the community, including the Community Council. Any decision making (after taking representation into account) ultimately rests with Fife Council.

### **8.3 Common Good property should be treated consistently across Fife**

This principle is largely self-explanatory. Due to historical differences between the district councils who administered Common Good property after 1975, and indeed previous practices of the burghs, Common Good property was not always administered consistently throughout the County. Fife Council will strive to achieve consistency wherever possible, having regard to local differences where these are material.

### **8.4 Common Good property should be managed and disposed of as efficiently and effectively as the Council's remaining landholdings.**

Many Common Good assets - whether land or buildings - have a clear community purpose. Common Good assets can be disposed of or appropriated for another use. Where there is greater benefit to the community in disposing of the asset rather than holding onto it, then the authority is entitled to do so. The disposal income will be credited to the relevant Common Good Fund and it can then be used to benefit the community in other ways. In managing all of its assets, the Council is seeking to ensure that they are used to best value, whether that is by holding, leasing or using the asset itself or disposing of it where it is surplus to the requirements of the Council and the community as a whole.

### **8.5 If the Council is considering a disposal of Common Good asset permanently to a community organisation where there is clear benefit in doing so, this should be done by following the Community Asset Transfer process at:**

<https://www.fife.gov.uk/kb/docs/articles/have-your-say2/community-planning/community-asset-transfer>

This will allow the Council to evaluate the community body's business case and assess whether the asset can be transferred at less than market value. In all cases of such disposal/change of use, the Council will still require to follow the community consultation procedures set down in Section 104 of the Community Empowerment (Scotland) Act 2015 and, if the property is inalienable, apply to the Sheriff or Court of Session for consent to the disposal/change of use.

- 8.6 Any "rentals" charged to a Council Service budget from the Common Good Fund should truly reflect the value of the property and the cost of its maintenance. It should also reflect any income derived from the property by the Council.**

This arrangement between a Council Service occupying a Common Good property and the Common Good Fund is designed to protect the interests of the inhabitants of the former burgh and the Common Good Fund itself. However, the true cost of maintenance is a factor which applies to the valuation of all commercial leases. Where an outside body has occupation of a Common Good asset, then similar provisions apply.

- 8.7 Where a Common Good property is unoccupied, the Council will seek to find a use for it, either within or outwith the Council. Disposal should be considered as an option to minimise costs to the Common Good. Maintenance of unoccupied Common Good properties will fall on the Common Good Fund, as will the cost of demolition. In all such instances the views of the wider community, including the Community Council, will be sought if the property is to be sold.**

If the property is unoccupied, the costs of its maintenance and holding costs, etc. should come from the Common Good Fund. However, the Council is under an obligation to ensure as rapidly as possible, that properties held on the Common Good are put to beneficial use of some sort. If there is no possible beneficial use, then demolition might have to be considered. Disposal of the cleared site should be considered as an option. This may recoup any losses from the Common Good Fund.

- 8.8 Where a common good asset is declared surplus and it is proposed that the property is to be disposed and Court approval is required, the expenses of proceeding to Court and, if successful, the costs of sale, should be taken from the sale proceeds. If the proposed disposal is initiated by a third party then the third party would bear these costs. The net sale proceeds would be put back into the Common Good Fund for the benefit of the inhabitants.**

15<sup>th</sup> February 2023

Agenda Item No. 20

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## Common Good and Settlement Trust Funds Annual Report 2021-2022

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Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

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Wards Affected: 16,17,18,19 and 20

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### Purpose

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The purpose of this report is to advise members of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2021-2022.

### Recommendations

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Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds and Settlement Trust Funds; and
- (2) offer comments as appropriate on the information provided.

### Resource Implications

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The additional work to produce these reports has been resourced from within Finance & Corporate Services Directorate.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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An EqlA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

### Consultation

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Consultation has taken place with Assets, Transportation and Environment Services and Fife Cultural Trust.



## 1.0 Background

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- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good & Settlement Trust Funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the Common Good Fund has comprised both capital and revenue balances. The capital balance consists of fixed assets which are heritable property and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.

## 2.0 Common Good and Settlement Trust Fund - Key Elements

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### 2.1 Revenue Account

#### 2.1.1 Income

The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the funds investments at the year end.

#### 2.1.2 Expenditure

In line with the Council's agreed policy, the first call on the Common Good & Settlement trust Funds is maintenance of heritable property. Disbursements/donations and other expenses are also funded from the Funds.

The amount spent on property costs and disbursements/donations are detailed within the notes to the accounts for the individual Common Good Funds.

The net effect of the income and expenditure on a Common Good and Settlement Trusts accounts result in a surplus or deficit for the particular year. This amount is then transferred to balances.

## 3.0 Balance Sheet

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### 3.1 Fixed Assets

#### 3.1.1 Heritable Property

Heritable Property comprises land and buildings held on Common Good and Settlement Trust accounts, in the main this is municipal buildings and recreational land of various kinds.

The attached accounts reflect the assets held on the Common Good Balance sheet and the Settlement Trust Funds as at 31st March 2022. A complete list of all Common Good assets relative to this Area is also attached at Appendix 1(b).

#### 3.1.2 Investments

In addition to heritable property, each Common Good and Settlement Trust Funds also has investments. These investments form part of the funds capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.

The heritable property and investments represent the capital balances.

### 3.2 Current Assets

The Advance to Loans Fund comprises monies held in the Council's bank account which receive internal interest from Fife Council.

The advance to loans fund, plus debtors and less creditors, represents the revenue balances.

The revenue account and balance sheet form the financial accounts for the Common Good Fund and this is attached as Appendix 1 to this report.

## 4.0 Moveable Property

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- 4.1 Moveable property held as part of the Common Good comprises everything that is not land or buildings, e.g. Council Chains of Office, furniture, ceremonial robes and so on. The Local Services Network and Museums and Libraries can provide a list of this moveable property if required.

## 5.0 Conclusions

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- 5.1 This report and its appendices are intended to give Members greater information on the relevant Common Good and Settlement Trust Funds.

### List of Appendices

1. North East Fife Area Common Good fund Annual Reports 2021-22 (incorporating as Appendix 1(a) A-K the financial statements 2021-22
  - A – Anstruther
  - B – Auchtermuchty
  - C – Crail
  - D – Cupar
  - E – Elie & Earlsferry
  - F – Falkland
  - G – Newburgh
  - H – Newport-on-Tay
  - I – Pittenweem
  - J – St Andrews
  - K – St Monans
  - L – Tayport
1. Appendix 2 - the schedule of heritable property
2. Appendix 3 (a-p) - Settlement Trust Reports
3. Appendix 4(a) – Financial Statement – Settlement Trusts – 2021/22
4. Appendix 4(b) – Settlement Trust Acceptable Uses

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Annual Accounts 2021-22

### Report Contacts

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Email – [Donald.Grant@fife.gov.uk](mailto:Donald.Grant@fife.gov.uk)

**ANSTRUTHER COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £1,007,031. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £27,008. The total balances of Anstruther Common Good are £1,034,038 as shown in Appendix 1(a)-A.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £5,791 (2020-21 £4,588).

**2.2 Expenditure**

Total expenditure for 2021-22 is £29,704 (2020-21 £22,300).

**3. Management of Assets**

3.1 There are currently three leased sites in Anstruther as detailed in Note 1 to the Accounts in Appendix 1(a)-A.

3.2 Included in this is the Milton Garage, site is operated by Housing and Neighbourhood Services and the surplus is passed to the Anstruther Common Good fund after expenses have been deducted from the rents. In 2021-22 this amount was £752.

**4. Value of Fund**

4.1 The total value of the fund has decreased in 2021-22 by £34,953 as shown in Appendix 1-A.

**COMMON GOOD FUNDS - ANSTRUTHER COMMON GOOD**

**Appendix 1(a)-A**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
2,010.86	Rents	2,719.25
13.57	Interest on Revenue Balances	36.49
2,563.63	External Interest	3,034.81
0.00	Other Income	0.00
<u>4,588.06</u>	Total Income	<u>5,790.55</u>
	<b>Expenditure:</b>	
0.00	Property Costs	1,869.00
0.00	Donations	5,000.00
0.00	Other Expenditure	0.00
<u>22,300.28</u>	Depreciation & Impairment	<u>22,835.48</u>
<u>22,300.28</u>	Total Expenditure	<u>29,704.48</u>
-17,712.22	<b>Surplus / (Deficit) for Year</b>	-23,913.93
<u>22,300.28</u>	Add Funding from Reval Reserve	<u>22,835.48</u>
<u>4,588.06</u>	<b>Amended Surplus (Deficit) for year</b>	<u>-1,078.45</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
966,420.00	Heritable Property	932,481.00
74,485.66	Investments	74,549.93
	<b>Current Assets:</b>	
27,428.46	Advance to Loans Fund	26,337.63
657.50	Sundry Debtors	669.88
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
28,085.96	<b>Net Current Assets</b>	27,007.51
<u>1,068,991.62</u>	<b>Net Assets</b>	<u>1,034,038.44</u>
	<b>Financed By:-</b>	
-102,571.62	Useable Reserves	-101,557.44
-966,420.00	Unusable Reserves	-932,481.00
<u>-</u>		<u>-</u>
<u>1,068,991.62</u>		<u>-1,034,038.44</u>

## ANSTRUTHER COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

Anstruther Golf Course	1,718
Milton Garages	752
Garage St Andrews Road	250
	<u>2,719</u>

#### 2. Analysis of Donations:

NEF060	Anstruther Harbour Festival	5,000
		<u>5,000</u>

#### 3. Depreciation:

Cellardyke Town Hall Anstruther	22,835
	<u>22,835</u>

### Notes to Balance Sheet to 31st March 2022

#### 4. Analysis of Heritable Property:

Cellardyke Town Hall Anstruther	894,480
Site;Part Of Anstruther Golf Course	37,000
Access, St Andrews Rd., Anstruther	1
Site-The Loan-Anstruther	1,000
	<u>943,585</u>

#### 5. Analysis of Investments:

Hendersons	74,550
	<u>74,550</u>

#### 6. Analysis of Debtors:

Hendersons Quarter 4 Interest	670
	<u>670</u>

#### 8. Outstanding commitments for applications agreed in current or prior years:

NEF012	324	Anstruther & District CC	17,000
		Anstruther Tennis Club	390
NEF062		Anstruther Philharmonic Society - Spring Concert	1,500
			<u>18,890</u>

**AUCHTERMUCHTY COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises revenue balances only. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £354. The total balances of Auchtermuchty Common Good are £354 as shown in Appendix 1(a)-B.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £72 (2020-21 £42).

**2.2 Expenditure**

There is no expenditure for 2021-22 or in 2020-21.

**3. Management of Assets**

3.1 There is currently one leased site in Auchtermuchty as detailed in Note 1 to the Accounts in Appendix 1(a)-A.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £72 as shown in Appendix 1-B.

**COMMON GOOD FUNDS -  
AUCHTERMUCHTY COMMON GOOD**

**Appendix 1-B**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
40.00	Rents	40.00
2.08	Interest on Revenue Balances	31.91
0.00	External Interest	0.00
0.00	Other Income	0.00
<u>42.08</u>	Total Income	<u>71.91</u>
	<b>Expenditure:</b>	
0.00	Property Costs	0.00
0.00	Donations	0.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>0.00</u>	Total Expenditure	<u>0.00</u>
42.08	<b>Surplus / (Deficit) for Year</b>	71.91
<u>0.00</u>	Add Funding from Reval Reserve	<u>0.00</u>
<u>42.08</u>	<b>Amended Surplus (Deficit) for year</b>	<u>71.91</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
0.00	Heritable Property	0.00
0.00	Investments	0.00
	<b>Current Assets:</b>	
282.53	Advance to Loans Fund	354.44
0.00	Sundry Debtors	0.00
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
282.53	<b>Net Current Assets</b>	354.44
<u>282.53</u>	<b>Net Assets</b>	<u>354.44</u>
	<b>Financed By:-</b>	
-282.53	Useable Reserves	-354.44
0.00	Unusable Reserves	0.00
<u>-282.53</u>		<u>-354.44</u>

**AUCHTERMUCHTY COMMON GOOD**

**Notes to Revenue Account Year to 31st March 2022**

**1. Analysis of Rental Income:**

Land Drum Auchtermuchty	<u>40</u>
	<u><b>40</b></u>

**CRAIL COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £1,117,923. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £393,075. The total balances of Crail Common Good are £1,570,998 as shown in Appendix 1(a)-C.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £57,223 (2020-21 £58,635).

**2.2 Expenditure**

Total expenditure for 2021-22 is £48,833 (2020-21 £5,100). This increase from the previous year is mainly due to an increase in donations.

**3. Management of Assets**

3.1 There are currently four leased sites in Crail as detailed in Note 1 to the Accounts in Appendix 1(a)-C.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £186,756 as shown in Appendix 1-C.



**COMMON GOOD FUNDS - CRAIL COMMON  
GOOD**

**Appendix 1-C**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
43,857.40	Rents	39,440.00
191.36	Interest on Revenue Balances	515.96
14,586.38	External Interest	17,267.30
0.00	Other Income	0.00
<u>58,635.14</u>	Total Income	<u>57,223.26</u>
	<b>Expenditure:</b>	
0.00	Property Costs	1,511.31
4,700.00	Donations	43,669.95
0.00	Other Expenditure	3,252.02
400.00	Depreciation & Impairment	400.00
<u>5,100.00</u>	Total Expenditure	<u>48,833.28</u>
53,535.14	<b>Surplus / (Deficit) for Year</b>	8,389.98
400.00	Add Funding from Reval Reserve	400.00
<u>53,935.14</u>	<b>Amended Surplus (Deficit) for year</b>	<u>8,789.98</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
576,153.00	Heritable Property	753,753.00
423,804.29	Investments	424,170.00
	<b>Current Assets:</b>	
380,543.98	Advance to Loans Fund	389,263.52
3,740.99	Sundry Debtors	3,811.43
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
384,284.97	<b>Net Current Assets</b>	393,074.95
<u>1,384,242.26</u>	<b>Net Assets</b>	<u>1,570,997.95</u>
	<b>Financed By:-</b>	
-808,089.26	Useable Reserves	-817,244.95
-576,153.00	Unusable Reserves	-753,753.00
<u>-1,384,242.26</u>		<u>-1,570,997.95</u>

## CRAIL COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

David Webster & Son (West Quarry Braes)	150
Crail Golfing Society	3,215
Sauchope Caravan Park	35,100
James Adam	975
	<u>39,440</u>

#### 2. Analysis of Property Costs:

CORPORATE BUILDING REPAIRS	1,511
	<u>1,511</u>

#### 3. Analysis of Donations:

NEF028	Repaint MUGA pitch	2,400
NEF041	Mercat Cross Restoration	6,082
NEF044	Crail Museum & Heritage Centre - Replace Guttering	2,000
NEF046	Crail Community Partnership - Kitchen Refurbishment	20,000
NEF050	Crail Community Partnership - Victoria Gardens 2021 Planting	2,409
NEF051	Crail Bowling Club - Replace Clubhouse Windows	2,940
NEF056	Crail Town Hall - Upgrading Walls/Ceilings	5,000
NEF061	Crail Festival Putting Green Storage Unit	2,839
		<u>43,670</u>

#### 4. Depreciation:

Office & Store (Crail Harbour)	400
	<u>400</u>

### Notes to Balance Sheet to 31st March 2022

#### 5. Analysis of Heritable Property:

Land, West Quarry Braes, Crail	50
Amenity Land, Rude Well, Marketgate, Crail	1
Marketgate North, Marketgate, Crail	1
Marketgate South, Marketgate, Crail	1
Crail Caravan Site , Sauchope Links, Crail	678,000
Office & Store, The Harbour, Crail	13,600
Land, Balcomie Road, Crail	35,000
Land, East Quarry Braes, Crail	600
Peatfield, St Andrews Road, Crail	26,500
	<u>753,753</u>

#### 6. Analysis of Investments:

Hendersons	424,170
	<u>424,170</u>

#### 7. Analysis of Debtors:

Hendersons Quarter 4 Interest	3,811
	<u>3,811</u>

#### 8. Outstanding commitments for applications agreed in current or prior years:

NEF023	Crail Parish Church Restoration	20,000
NEF031	Crail Public Improvement Works - Phase 2	8,573
NEF035	Refurbish Harbourmasters Office at Crail Harbour	20,000

NEF041	Mercat Cross Restoration	3,918
NEF050	Crail Community Partnership - Victoria Gardens 2021 Planting	591
NEF067	Crail Festival - Tree Pollarding	2,384
NEF068	Crail Museum & Heritage - assist in cost of interpretation board	1,290
		<hr/>
		<b>56,756</b>

**CUPAR COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £327,265. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £19,090. The total balances of Cupar Common Good are £346,355 as shown in Appendix 1(a)-D.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £11,212 (2020-21 £9,202).

**2.2 Expenditure**

Total expenditure for 2021-22 is £25,405 (2020-21 £27,184).

**3. Management of Assets**

3.1 There are currently two leased sites in Cupar as detailed in Note 1 to the Accounts in Appendix 1(a)-D.

**4. Value of Fund**

4.1 The total value of the fund has decreased in 2021-22 by £14,043 as shown in Appendix 1-D.

## COMMON GOOD FUNDS - CUPAR COMMON GOOD

Appendix 1-D

## Revenue Account Year Ended 31st March 2022

2020/21		2021/22
	<b>Income:</b>	
3,205.05	Rents	4,105.05
14.79	Interest on Revenue Balances	25.10
5,982.28	External Interest	7,081.81
0.00	Other Income	0.00
<u>9,202.12</u>	Total Income	<u>11,211.96</u>
	<b>Expenditure:</b>	
605.42	Property Costs	856.56
7,762.50	Donations	19,833.50
20.00	Other Expenditure	15.36
18,796.02	Depreciation & Impairment	4,700.00
<u>27,183.94</u>	Total Expenditure	<u>25,405.42</u>
-17,981.82	<b>Surplus / (Deficit) for Year</b>	-14,193.46
18,796.02	Add Funding from Reval Reserve	4,700.00
<u>814.20</u>	<b>Amended Surplus (Deficit) for year</b>	<u>-9,493.46</u>

## Balance Sheet as at 31st March 2022

	<b>Fixed Assets:</b>	
158,001.00	Heritable Property	153,301.00
173,813.99	Investments	173,963.97
	<b>Current Assets:</b>	
27,049.01	Advance to Loans Fund	17,526.66
1,534.28	Sundry Debtors	1,563.17
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
28,583.29	<b>Net Current Assets</b>	19,089.83
<u>360,398.28</u>	<b>Net Assets</b>	<u>346,354.80</u>
	<b>Financed By:-</b>	
-202,397.28	Useable Reserves	-193,053.80
-158,001.00	Unusable Reserves	-153,301.00
<u>-360,398.28</u>		<u>-346,354.80</u>

## CUPAR COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

Fishers Services Ltd (Little Common)	3,205
Duffus Park Tennis Club	900
	<u>4,105</u>

#### 2. Analysis of Property Costs:

FLUTHERS CAR PARK, BURNSIDE	432
Fire Insurance -St Catherine Street	425
	<u>857</u>

#### 3. Analysis of Donations:

NEF024	Building improvement to Castlehill Community Association	6,000
NEF054	Cupar Community Council - War Memorial Lighting	504
NEF059	The Sunshine Kitchen	1,990
NEF065	Childrens Day in Old Scots	2,000
NEF069	Howe of Fife Rugby RFC - Access road upgrade	2,840
	Duffus Tennis Club - New Courts	5,000
NEF057		1,500
NEF070	Bowling Green Edging Repairs	1,500
		<u>19,834</u>

#### 4. Depreciation/Asset Revaluation:

Cupar Burgh Chambers, 5 St Catherine Street, Cupar	4,700
	<u>4,700</u>

### Notes to Balance Sheet to 31st March 2022

#### 5. Analysis of Heritable Property:

Cupar Burgh Chambers, 5 St Catherine Street, Cupar	95,300
Amenity Ground (hard standing), Burnside, Cupar	1
Site for Laundry Extension , Little Common, Riggs Place, Cupar	58,000
	<u>153,301</u>

#### 6. Analysis of Investments:

Hendersons	173,964
	<u>173,964</u>

#### 7. Analysis of Debtors:

Hendersons Quarter 4 Interest	1,563
	<u>1,563</u>

#### 8. Outstanding commitments for applications agreed in current or prior years:

NEF004	Tarvit Woodland Park	2,000
NEF025	Cupar Community Council - Defibrillators (Foodieash/Cuparmuir)	340
NEF066	Fife Show - The First 200 Years	5,000
NEF072	World Scout Jamboree Korea 2023	1,240
		<u>8,580</u>

**ELIE & EARLSFERRY COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £75,333. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £46,093. The total balances of Elie & Earlsferry Common Good are £121,426 as shown in Appendix 1(a)-E.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £3,130 (2020-21 £2,601).

**2.2 Expenditure**

Total expenditure for 2021-22 is £9,102 (2020-21 NIL). This increase from the previous year is due to an increase in donations.

**3. Management of Assets**

3.1 There are no leased sites in Elie & Earlsferry.

**4. Value of Fund**

4.1 The total value of the fund has decreased in 2021-22 by £6,067 as shown in Appendix 1-E.

**COMMON GOOD FUNDS - ELIE & EARLSFERRY COMMON GOOD**

**Appendix 1-E**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
0.00	Rents	0.00
10.05	Interest on Revenue Balances	63.40
2,590.52	External Interest	3,066.66
0.00	Other Income	0.00
<u>2,600.57</u>	<b>Total Income</b>	<u>3,130.06</u>
	<b>Expenditure:</b>	
0.00	Property Costs	0.00
0.00	Donations	9,102.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>0.00</u>	<b>Total Expenditure</b>	<u>9,102.00</u>
2,600.57	<b>Surplus / (Deficit) for Year</b>	-5,971.94
0.00	Add Funding from Reval Reserve	0.00
<u>2,600.57</u>	<b>Amended Surplus (Deficit) for year</b>	<u>-5,971.94</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
1.00	Heritable Property	1.00
75,267.25	Investments	75,332.20
	<b>Current Assets:</b>	
51,560.30	Advance to Loans Fund	45,415.85
664.40	Sundry Debtors	676.91
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
52,224.70	<b>Net Current Assets</b>	46,092.76
<u>127,492.95</u>	<b>Net Assets</b>	<u>121,425.96</u>
	<b>Financed By:-</b>	
-		
127,491.95	Useable Reserves	-121,424.96
-1.00	Unusable Reserves	-1.00
<u>-</u>		
<u>127,492.95</u>		<u>-121,425.96</u>



## ELIE & EARLSFERRY COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Donations:

NEF055	Earlsferry Town Hall	1,050
	Town Hall Survey - Money returned	
NEF018	09/11/21 as not used	(1,200)
NEF064	Wheelchair Access	1,524
NEF058	Earlsferry Town Hall - Urgent Repairs	7,728
		<u>9,102</u>

### Notes to Balance Sheet to 31st March 2022

#### 2. Analysis of Heritable Property:

Earlsferry Links Golf Course (Rights)	1
	<u>1</u>

#### 3. Analysis of Investments:

Hendersons	75,332
	<u>75,332</u>

#### 4. Analysis of Debtors:

Hendersons Quarter 4 Interest	677
	<u>677</u>

#### 5. Outstanding commitments for applications agreed in current or prior years:

NEF055	Earlsferry Town Hall	3,500
NEF058	Earlsferry Town Hall - Urgent Repairs	4,772
		<u>8,272</u>

**FALKLAND COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £23,124. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £6,291. The total balances of Falkland Common Good are £29,414 as shown in Appendix 1(a)-F.

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £2,071 (2020-21 £1,159).

2.2 Expenditure

Total expenditure for 2021-22 is -£639 (2020-21 £3,773).

**3. Management of Assets**

3.1 There are currently three leased sites in Falkland as detailed in Note 1 to the Accounts in Appendix 1(a)-F.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £2,720 as shown in Appendix 1-F.

**COMMON GOOD FUNDS – FALKLAND COMMON GOOD**

**Appendix 1-F**

**Revenue Account Year Ended 31<sup>st</sup> March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
784.03	Rents	1,624.03
2.33	Interest on Revenue Balances	6.02
372.65	External Interest	441.16
0.00	Other Income	0.00
1,159.01	Total Income	2,071.21
	<b>Expenditure:</b>	
1,741.80	Property Costs	-1,266.29
0.00	Donations	0.00
1,404.31	Other Expenditure	0.00
627.00	Depreciation & Impairment	627.00
3,773.11	Total Expenditure	-639.29
	<b>Surplus / (Deficit) for Year</b>	2,710.50
-2,614.10	Add Funding from Reval Reserve	627.00
627.00	<b>Amended Surplus (Deficit) for year</b>	3,337.50
-1,987.10		

**Balance Sheet as at 31<sup>st</sup> March 2022**

	<b>Fixed Assets:</b>	
12,914.00	Heritable Property	12,287.00
10,827.44	Investments	10,836.78
	<b>Current Assets:</b>	
2,857.58	Advance to Loans Fund	6,193.28
95.58	Sundry Debtors	97.38
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
2,953.16	<b>Net Current Assets</b>	6,290.66
26,694.60	<b>Net Assets</b>	29,414.44
	<b>Financed By:-</b>	
-13,780.60	Useable Reserves	-17,127.44
-12,914.00	Unusable Reserves	-12,287.00
-26,694.60		-29,414.44

## FALKLAND COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

Falkland Golf Club	684
Lomond Football AFC	840
Mr & Mrs M Tudor	100
	<u>1,624</u>

#### 2. Analysis of Property Costs:

Bruce Fountain Water Services	74
Accrual	(1,340)
	<u>(1,266)</u>

#### 3. Depreciation

Falkland Golf Club, The Myre, Falkland	<u>627</u>
	<u>627</u>

### Notes to Balance Sheet to 31st March 2021

#### 4. Analysis of Heritable Property:

Falkland Golf Club, The Myre, Falkland Land, The Loan, Falkland	11,287
	<u>1,000</u>
	<u>12,287</u>

#### 4. Analysis of Investments:

Hendersons	<u>10,837</u>
	<u>10,837</u>

#### 5. Analysis of Debtors:

Hendersons Quarter 4 Interest	<u>97</u>
	<u>97</u>

**NEWBURGH COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises revenue balances only. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling -£24,985. The total balances of Newburgh Common Good are £-24,985 as shown in Appendix 1(a)-G.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £47 (2020-21 £62).

**2.2 Expenditure**

Total expenditure for 2021-22 is £1,702 (2020-21 £0).

**3. Management of Assets**

3.1 There is currently one leased site in Newburgh as detailed in Note 1 to the Accounts in Appendix 1(a)-G.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £8,357 as shown in Appendix 1-G.

**COMMON GOOD FUNDS – NEWBURGH COMMON GOOD**

**Appendix 1-G**

**Revenue Account Year Ended 31<sup>st</sup> March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
80.00	Rents	80.00
-18.47	Interest on Revenue Balances	-33.30
0.00	External Interest	0.00
0.00	Other Income	0.00
61.53	<b>Total Income</b>	<b>46.70</b>
	<b>Expenditure:</b>	
0.00	Property Costs	1,661.60
0.00	Donations	0.00
0.00	Other Expenditure	40.00
0.00	Depreciation & Impairment	0.00
0.00	<b>Total Expenditure</b>	<b>1,701.60</b>
61.53	<b>Surplus / (Deficit) for Year</b>	-1,654.90
0.00	Add Funding from Reval Reserve	0.00
61.53	<b>Amended Surplus (Deficit) for year</b>	<b>-1,654.90</b>

**Balance Sheet as at 31<sup>st</sup> March 2022**

	<b>Fixed Assets:</b>	
0.00	Heritable Property	0.00
0.00	Investments	0.00
	<b>Current Assets:</b>	
-		
33,342.37	Advance to Loans Fund	-24,985.27
0.00	Sundry Debtors	0.00
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
-		
33,342.37	<b>Net Current Assets</b>	-24,985.27
33,342.37	<b>Net Assets</b>	<b>-24,985.27</b>
	<b>Financed By:-</b>	
33,342.37	Useable Reserves	24,985.27
0.00	Unusable Reserves	0.00
33,342.37		<b>24,985.27</b>

**NEWBURGH COMMON GOOD**

**Notes to Revenue Account Year to 31st March 2022**

**1. Analysis of Rental Income:**

Mrs E Fraser	80
	<u>80</u>

**2. Analysis of Property Costs:**

Fire Insurance - 67 High Street	1,070
Corporate Building Repairs - Clock Tower	592
	<u>1,662</u>

**NEWPORT-ON-TAY COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital balances only. The capital balances comprise heritable property totalling £1 as shown in Appendix 1-H.



**COMMON GOOD FUNDS - NEWPORT ON TAY  
COMMON GOOD**

**Appendix 1-  
H**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
0.00	Rents	0.00
0.00	Interest on Revenue	
0.00	Balances	0.00
0.00	External Interest	0.00
<u>0.00</u>	Other Income	<u>0.00</u>
<u>0.00</u>	<b>Total Income</b>	<u>0.00</u>
	<b>Expenditure:</b>	
0.00	Property Costs	0.00
0.00	Donations	0.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>0.00</u>	<b>Total Expenditure</b>	<u>0.00</u>
0.00	<b>Surplus / (Deficit) for Year</b>	0.00
0.00	Add Funding from Reval Reserve	0.00
<u>0.00</u>	<b>Amended Surplus (Deficit) for year</b>	<u>0.00</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
1.00	Heritable Property	1.00
0.00	Investments	0.00
	<b>Current Assets:</b>	
0.00	Advance to Loans Fund	0.00
0.00	Sundry Debtors	0.00
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
0.00	<b>Net Current Assets</b>	0.00
<u>1.00</u>	<b>Net Assets</b>	<u>1.00</u>
	<b>Financed By:-</b>	
0.00	Useable Reserves	0.00
-1.00	Unusable Reserves	-1.00
<u>-1.00</u>		<u>-1.00</u>

**NEWPORT ON TAY COMMON GOOD**

**Notes to Revenue Account Year to 31st March 2022**

**1. Analysis of Heritable Property:**

Newport War Memorial,  
Newport on Tay

1
<u>1</u>

**PITTENWEEM COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**2. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £531,343. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling (£64,134). The total balances of Pittenweem Common Good are £467,209 as shown in Appendix 1(a)-I.

**3. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £8,898 (2020-21 £8,043).

**3.2 Expenditure**

Total expenditure for 2021-22 is £940 (2020-21 £63,151).

**4. Management of Assets**

3.1 There are currently five leased sites in Pittenweem as detailed in Note 1 to the Accounts in Appendix 1(a)-I.

**5. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £300,120 as shown in Appendix 1-I.

**COMMON GOOD FUNDS - PITTENWEEM COMMON  
GOOD**

**Appendix 1-I**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
1,597.55	Rents	1,597.55
-4.46	Interest on Revenue Balances	-334.72
6,450.08	External Interest	7,635.57
0.00	Other Income	0.00
8,043.17	Total Income	8,898.40
	<b>Expenditure:</b>	
30,555.00	Property Costs	0.00
21,026.00	Donations	940.00
70.00	Other Expenditure	0.00
11,500.00	Depreciation & Impairment	0.00
63,151.00	Total Expenditure	940.00
-55,107.83	<b>Surplus / (Deficit) for Year</b>	7,958.40
11,500.00	Add Funding from Reval Reserve	0.00
-43,607.83	<b>Amended Surplus (Deficit) for year</b>	7,958.40

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
17,502.00	Heritable Property	343,775.36
187,405.55	Investments	187,567.26
	<b>Current Assets:</b>	
-39,473.22	Advance to Loans Fund	-65,819.33
1,654.26	Sundry Debtors	1,685.41
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
-37,818.96	<b>Net Current Assets</b>	-64,133.92
167,088.59	<b>Net Assets</b>	467,208.70
	<b>Financed By:-</b>	
-149,586.59	Useable Reserves	-123,433.34
-17,502.00	Unusable Reserves	-343,775.36
-167,088.59		-467,208.70

## PITTENWEEM COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

Andrew Millar (Relief Stipend due for crop)	41
Allan Robert Whiteford (East & West park)	745
Allan Robert Whiteford (Mid Myre/Mid Muir Inch Farm (AV5299))	11
Community Library & Info Centre	300
The West Braes Project	500
	<u>1,597</u>

#### 2. Analysis of Property Costs:

Pendrich Height Services LTD CIS (Tolbooth)	173,187
Fire Insurance -Market Cross	74
CORPORATE BUILDING REPAIRS - TOLBOOTH HS	153,012
Acc Adjustment - Transfer to 621615	(326,273)
	<u>0</u>

#### 3.

##### Depreciation:

	<u>0</u>
	<u>0</u>

### Notes to Balance Sheet to 31st March 2021

#### 4. Analysis of Heritable Property:

Grazing Paddock, Milton Road, Pittenweem	2,500
Land at East & West Park, Milton Road, Pittenweem	2,500
Agricultural Land, West Braes, Pittenweem	2,500
Pittenweem Tolbooth , Market Cross, High Street, Pittenweem	336,273
Amenity Land (South of Town Hall), Cove Wynd, Pittenweem	1
Coastal Slopes and Outdoor Swimming Pool, West Braes, Pittenweem	1
	<u>343,775</u>

#### 7. Analysis of Investments:

Hendersons	<u>187,567</u>
	<u>187,567</u>

#### 8. Analysis of Debtors:

Hendersons Quarter 4 Interest	<u>1,685</u>
	<u>1,685</u>

#### 9. Outstanding commitments for applications agreed in current or prior years:

NEF009	Pittenweem Old Town Hall	940
		<u>940</u>

**ST ANDREWS COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £1,622,461. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £279,355. The total balances of St Andrews Common Good are £1,901,816 as shown in Appendix 1(a)-J.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £83,011 (2020-21 £79,420).

**2.2 Expenditure**

Total expenditure for 2021-22 is £51,285 (2020-21 £93,150).

**3. Management of Assets**

3.1 There are currently seven leased sites in St Andrews as detailed in Note 1 to the Accounts in Appendix 1(a)-J.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £162,209 as shown in Appendix 1-J.

**COMMON GOOD FUNDS - ST ANDREWS COMMON  
GOOD**

**Appendix 1-J**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
59,949.00	Rents	59,949.00
138.18	Interest on Revenue Balances	255.86
19,265.06	External Interest	22,805.85
67.54	Other Income	0.00
<u>79,419.78</u>	<b>Total Income</b>	<u>83,010.71</u>
	<b>Expenditure:</b>	
175.00	Property Costs	447.68
80,257.53	Donations	38,742.47
660.86	Other Expenditure	37.85
12,056.78	Depreciation & Impairment	12,056.77
<u>93,150.17</u>	<b>Total Expenditure</b>	<u>51,284.77</u>
-13,730.39	<b>Surplus / (Deficit) for Year</b>	31,725.94
12,056.78	Add Funding from Reval Reserve	12,056.77
<u>-1,673.61</u>	<b>Amended Surplus (Deficit) for year</b>	<u>43,782.71</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
944,294.22	Heritable Property	1,062,237.45
559,740.77	Investments	560,223.76
	<b>Current Assets:</b>	
225,631.10	Advance to Loans Fund	274,320.75
9,940.92	Sundry Debtors	5,033.98
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
235,572.02	<b>Net Current Assets</b>	279,354.73
<u>1,739,607.01</u>	<b>Net Assets</b>	<u>1,901,815.94</u>
	<b>Financed By:-</b>	
-795,312.79	Useable Reserves	-839,578.49
-944,294.22	Unusable Reserves	-1,062,237.45
<u>-1,739,607.01</u>		<u>-1,901,815.94</u>

## ST ANDREWS COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

Contribution from the Lammas Market	0
78 South Street	24,000
Site for Golf Club	10,000
Car Park Bruce Embankment	16,000
Sea Life Museum	4,600
Former Pavilion Tea Rooms	1,250
Fishermans Stores Store 1-9	4,099
	<u>59,949</u>

#### 2. Analysis of Property Costs:

NDR Former Look Out Hut. Shorehead	108
Fishermens Store (No 1-9), St Andrews	340
	<u>448</u>

#### 3. Analysis of Donations:

236 St Andrews Harbour Trust	5,000
NEF036 St Andrews Environment Network - Clean & Green	13,742
NEF038 St Andrews Tennis Club	20,000
	<u>38,742</u>

#### 4. Depreciation:

Fishermens Stores No 1-9 Shoremill	1,325
Amenity Ground, East Bents	1,351
Car Park, Bruce Embankment	1,381
Shop, 78 South Street	8,000
	<u>12,057</u>

### Notes to Balance Sheet to 31st March 2022

#### 5. Analysis of Heritable Property:

Shop, 78 South Street, St Andrews	245,000
Site for Golf Museum , Golf Place, St Andrews	198,000
Aquarium , Bow Butts / The Scores, St Andrews	92,000
Car Park, Bruce Embankment, St Andrews	437,238

Fishermens Stores, Nos 1-9 Shoremill, The Harbour, St Andrews	38,675
Amenity Ground, Mavis Bank, St Andrews	1
Amenity Ground, Lade Braes, St Andrews	1
Dismantled Railway (Jacobs Ladder), Links Crescent, St Andrews	1
Dismantled Railway, Old Station Road, St Andrews	1
St Andrews Mussel Beds, Eden Estuary, Strathtyrum, St Andrews	1
Amenity Land adjacent Car Park, North Haugh, St Andrews	0
Amenity Ground East Bents, Woodburn Place, St Andrews	51,320
	<b><u>1,062,237</u></b>

#### 6. Analysis of Investments:

Hendersons	560,224
	<b><u>560,224</u></b>

#### 7. Analysis of Debtors:

Hendersons Quarter 4 Interest	5,034
	<b><u>5,034</u></b>

#### Other Notes to 31st March 2022

#### 8. Outstanding commitments for applications agreed in current or prior years:

236	St Andrews Harbour Trust	(5,000)
330	Lade Braes Footpath Improvement Works	50,000
522	Petherum Bridge Carpet Bed/Signage	1,999
NEF001	St Andrews Town Hall Wi-Fi	4,190
NEF002	Victory Hall Wi-Fi	4,880
NEF003	Victory Hall DDA Access	7,722
		<b><u>63,791</u></b>



**ST MONANS COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £728,160. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £215,912. The total balances of St Monans Common Good are £944,072 as shown in Appendix 1(a)-K.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £35,707 (2020-21 £33,594).

**2.2 Expenditure**

Total expenditure for 2021-22 is £8,984 (2020-21 £16,619).

**3. Management of Assets**

3.1 There are currently three leased sites in St Monans as detailed in Note 1 to the Accounts in Appendix 1(a)-K.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £74,985 as shown in Appendix 1-K.

**COMMON GOOD FUNDS - ST MONANS COMMON  
GOOD**

**Appendix 1-K**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
23,000.00	Rents	23,000.00
100.62	Interest on Revenue Balances	284.15
10,493.85	External Interest	12,422.60
0.00	Other Income	0.00
<u>33,594.47</u>	Total Income	<u>35,706.75</u>
	<b>Expenditure:</b>	
2,399.02	Property Costs	2,984.45
14,220.00	Donations	6,000.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>16,619.02</u>	Total Expenditure	<u>8,984.45</u>
16,975.45	<b>Surplus / (Deficit) for Year</b>	26,722.30
0.00	Add Funding from Reval Reserve	0.00
<u>16,975.45</u>	<b>Amended Surplus (Deficit) for year</b>	<u>26,722.30</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
375,000.00	Heritable Property	423,000.00
304,896.84	Investments	305,159.93
	<b>Current Assets:</b>	
186,498.78	Advance to Loans Fund	213,170.40
2,691.37	Sundry Debtors	2,742.05
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
189,190.15	<b>Net Current Assets</b>	215,912.45
<u>869,086.99</u>	<b>Net Assets</b>	<u>944,072.38</u>
	<b>Financed By:-</b>	
-494,086.99	Useable Reserves	-521,072.38
-375,000.00	Unusable Reserves	-423,000.00
<u>-869,086.99</u>		<u>-944,072.38</u>

## ST MONANS COMMON GOOD

### Notes to Revenue Account Year to 31st March 2022

#### 1. Analysis of Rental Income:

St Monans Caravan Site, The Common, St Monans	22,500
Bowling Green & Pavillion (St Monans Bowling Club)	300
Changing Pavillion, Hope Place (St Monans Swallow AFC)	200
	<u>22,500</u>

#### 2. Analysis of Property Costs:

Electricity	684
Property Lease (5 West Shore)	2,300
	<u>2,984</u>

#### 3. Analysis of Donations:

NEF043	Beautiful St Monans	6,000
		<u>6,000</u>

### Notes to Balance Sheet to 31st March 2022

#### 4. Analysis of Heritable Property:

St Monans Caravan Site, The Common, St Monans	423,000
	<u>423,000</u>

#### 5. Analysis of Investments:

Hendersons	305,160
	<u>305,160</u>

#### 6. Analysis of Debtors:

Hendersons Quarter 4 Interest	2,742
	<u>2,742</u>

#### 7. Outstanding commitments for applications agreed in current or prior years:

	St Monans & Abercrombie Community	
521	Action Plan	146
NEF053	St Monans Playpark	109,000
		<u>109,146</u>

**TAYPORT COMMON GOOD FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises revenue balances only. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £886. The total balances of Tayport Common Good are £886 as shown in Appendix 1(a)-L.

**2. Key Issues in Financial Year 2021-22****2.1 Income**

Total income for 2021-22 is £1 (2020-21 £1).

**2.2 Expenditure**

Total expenditure for 2021-22 is £NIL (2020-21 NIL).

**3. Management of Assets**

3.1 There are no leased sites in Tayport.

**4. Value of Fund**

4.1 The total value of the fund has increased in 2021-22 by £1 as shown in Appendix 1-L.

**COMMON GOOD FUNDS - TAYPORT COMMON  
GOOD**

**Appendix 1-L**

**Revenue Account Year Ended 31st March 2022**

<b>2020/21</b>		<b>2021/22</b>
	<b>Income:</b>	
0.00	Rents	0.00
0.49	Interest on Revenue Balances	1.22
0.00	External Interest	0.00
0.00	Other Income	0.00
<u>0.49</u>	<b>Total Income</b>	<u>1.22</u>
	 <b>Expenditure:</b>	
0.00	Property Costs	0.00
0.00	Donations	0.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>0.00</u>	<b>Total Expenditure</b>	<u>0.00</u>
0.49	<b>Surplus / (Deficit) for Year</b>	1.22
0.00	Add Funding from Reval Reserve	0.00
<u>0.49</u>	<b>Amended Surplus (Deficit) for year</b>	<u>1.22</u>

**Balance Sheet as at 31st March 2022**

	<b>Fixed Assets:</b>	
0.00	Heritable Property	0.00
0.00	Investments	0.00
	<b>Current Assets:</b>	
885.19	Advance to Loans Fund	886.41
0.00	Sundry Debtors	0.00
	<b>Less Current Liabilities:</b>	
0.00	Creditors	0.00
885.19	<b>Net Current Assets</b>	886.41
<u>885.19</u>	<b>Net Assets</b>	<u>886.41</u>
	<b>Financed By:-</b>	
-885.19	Useable Reserves	-886.41
0.00	Unusable Reserves	0.00
<u>-885.19</u>		<u>-886.41</u>

**Anstruther & Cellardyke Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000400	Easter Town Hall	Cunzie Street	Anstruther	Whole asset
000406	Cellardyke Town Hall	Tollbooth Wynd	Anstruther	Most of asset
005082	Cellardyke Harbour	Shore Street	Anstruther	Whole asset
005974	St Andrews Road Car Park	Station Road	Anstruther	Part of asset
006603	Land at Anstruther Golf Course	The Golf Course	Anstruther	Part of asset
100065	Cellardyke Park	East End	Anstruther	Whole asset
100128	Garage Site	St Andrews Road	Anstruther	Whole asset
100975	Car Park	George Street	Anstruther	Whole asset
101085	Access Road	St Andrews Road	Anstruther	Whole asset

**Auchtermuchty Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000401	Victoria Hall	19 Burnside	Auchtermuchty	Whole asset
000402	Auchtermuchty Town Hall/Library	High Street	Auchtermuchty	Whole asset
004170	Low Road Park	Stratheden Place	Auchtermuchty	Whole asset
005975	Station Road Car Park	Station Road	Auchtermuchty	Whole asset
100976	Station Road Park	Station Road	Auchtermuchty	Whole asset
101079	Amenity Land	Newburgh Road	Auchtermuchty	Whole asset
101097	Auchtermuchty War Memorial	High Street	Auchtermuchty	Whole asset

**Craik Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000404	Craik Town Hall/Library	Municipal Bldgs Marketgate South	Craik	Whole asset
000706	Ashburn Park	St Andrews Road	Craik	Most of asset
000707	Victoria Park	St Andrews Road	Craik	Whole asset
000709	Beechwalk Park	St Andrews Road	Craik	Most of asset
000825	Craik Caravan Site	Sauchope Links	Craik	Whole asset
005977	Marketgate South Car Park	Marketgate	Craik	Whole asset
006608	Office & Store	The Harbour	Craik	Whole asset
100080	Land	Balcomie Road	Craik	Whole asset
100093	Land	West Quarry Braes	Craik	Whole asset
100094	Land	East Quarry Braes	Craik	Whole asset
100130	Peatfield	St Andrews Road	Craik	Whole asset
100295	Amenity Ground	Castle Walk	Craik	Whole asset
101013	Tolbooth Housing	Nos. 28-30 Tolbooth Wynd	Craik	Whole asset
101014	Auldwell Gardens Housing	Auldwell Gardens	Craik	Whole asset
101021	Marketgate North	Marketgate	Craik	Whole asset
101022	Marketgate South	Marketgate	Craik	Whole asset
101048	Victoria Playground	St Andrews Road	Craik	Whole asset
101049	Rude Well	Marketgate	Craik	Whole asset

**Cupar Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000403	Cupar Corn Exchange	St Catherine Street	Cupar	Whole asset
000601	Cupar Leisure Centre	Carslogie Road	Cupar	Part of asset
000700	Duffus Park	Carslogie Road	Cupar	Whole asset
000717	Cart Haugh/Hood/Nicholson Park	East Bridge	Cupar	Whole asset
005804	Fluthers Car Park	Burnside	Cupar	Whole asset
006534	Burgh Chambers	5 St Catherine Street	Cupar	Whole asset
006612	Site For Laundry Extension	Little Common Riggs Place	Cupar	Whole asset
101019	Moathill Walk	Moathill Road	Cupar	Whole asset
101020	Little Common Play Park	Riggs Place	Cupar	Whole asset
101061	Amenity Ground	Burnside	Cupar	Whole asset
101062	Amenity Ground	Coal Road	Cupar	Whole asset

**Elie & Earlsferry Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
101080	Earlsferry Links Golf Course (Rights)	Links Road	Earlsferry	Whole asset

**Falkland Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
100133	Land	The Loan	Falkland	Whole asset
100134	Falkland Golf Club	The Myre New Road	Falkland	Most of asset
100860	Bruce Fountain	High Street	Falkland	Whole asset
101060	Amenity Ground	Victoria Place	Falkland	Whole asset
101167	Old Town House Clock Tower	Back Wynd	Falkland	Whole asset

**Newburgh Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000409	Newburgh Clock Tower	67 High Street	Newburgh	Whole asset
000718	Tayside / Mugdrum Park	Abernethy Road	Newburgh	Whole asset
005987	Cupar Road Car Park	Cupar Road	Newburgh	Whole asset
010118	3 Garage Site	Scotland Terrace	Newburgh	Whole asset
010119	5 Garage Site	The Sweerie Woodruffe Road	Newburgh	Whole asset
010120	Garage Site	Clinton Street	Newburgh	Whole asset
100963	Orchard	Cupar Road	Newburgh	Part of asset
101107	Scotland Terrace/Lyall Place Housing	Lyall Place / Scotland Terrace	Newburgh	Whole asset

**Newport on Tay Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
100806	Newport War Memorial	Tay Street	Newport on Tay	Whole asset
101007	Community Garden	64 West Road	Newport on Tay	Whole asset

**Pittenweem Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000114	Pittenweem Old Town Hall And Community Library	Cove Wynd	Pittenweem	Whole asset
000704	New Grange Park Playing Field	David Street	Pittenweem	Most of asset
000705	West Braes Park	West Braes	Pittenweem	Whole asset
005988	West Braes Car Park	West Braes	Pittenweem	Whole asset
006604	Grazing Paddock	Milton Road	Pittenweem	Whole asset
006605	Land at East & West Park	Milton Road	Pittenweem	Whole asset
006606	Agricultural Land	West Braes	Pittenweem	Whole asset
006610	Pittenweem Tolbooth	Kirkgate	Pittenweem	Whole asset
100953	West Braes Playing Field	West Braes	Pittenweem	Whole asset
101051	Coastal Slopes and Outdoor Swimming Pool	West Braes	Pittenweem	Whole asset
101081	Amenity Land (South of Town Hall)	Cove Wynd	Pittenweem	Whole asset

**St Andrews Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000115	Shop	78 South Street	St Andrews	Whole asset
000413	St Andrews Town Hall	Queens Gardens	St Andrews	Whole asset
000423	Victory Memorial Hall	St Marys Place, Market Street	St Andrews	Whole asset
000723	Site For Golf Museum	Golf Place	St Andrews	Whole asset
000724	Sea Life Centre	Bow Butts / The Scores	St Andrews	Whole asset
004148	St Andrews Public Convenience	Bruce Embankment	St Andrews	Whole asset
005969	Bruce Embankment Car Park	Bruce Embankment	St Andrews	Whole asset
005990	Petheram Bridge (B) Car Park	Doubledykes Road	St Andrews	Corner of asset
006527	Fishermens Stores	Nos 1-9 Shoremill The Shore	St Andrews	Whole asset
100337	Cockshaugh Public Park	Lades Braes	St Andrews	Whole asset
100454	Bow Butts	The Scores	St Andrews	Whole asset
101008	St Andrews Mussels Beds	Eden Estuary	St Andrews	Whole asset
101052	Carron Bridge Recreational Area	Lade Braes	St Andrews	Whole asset
101053	Amenity Land	The Shore	St Andrews	Whole asset
101063	Amenity Ground	Mavis Haugh	St Andrews	Whole asset
101064	Amenity Ground	Ladebraes Walk	St Andrews	Whole asset
101065	Amenity Land	Hallow Hill	St Andrews	Whole asset
101066	Dismantled Railway	Links Crescent	St Andrews	Whole asset
101067	Amenity Land	Jacobs Ladder	St Andrews	Whole asset
101086	Dismantled Railway	Old Station Road	St Andrews	Whole asset
101102	Amenity Land adjacent Car Park	North Haugh	St Andrews	Whole asset
0001212	Madras College Palying Fields		St Andrews	Corner of asset
	Pathway	Bruce emabnkment to Kinkell B	St Andrews	
101257	Whyte-Melville Memorial Fountain	Market Street	St Andrews	Whole asset

**St Monans Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000111	St Monans Library	Hope Place	St Monans	Whole asset
000414	St Monans Town Hall	Hope Place	St Monans	Whole asset
000829	St Monans Caravan Site	The Common	St Monans	Whole asset
001157	St Monans Primary School	Hope Place	St Monans	Nursery part only
004130	St Monans Public Convenience	Hope Place	St Monans	Whole asset
005806	The Common Car Park	Hope Place	St Monans	Whole asset
005996	Hope Place Car Park	Hope Place	St Monans	Whole asset
006611	St Monans Common	Hope Place	St Monans	Whole asset
010137	Garage Site (11 Garages)	Miller Terrace	St Monans	Whole asset
100017	St Monans Heritage Collection	5 West Shore	St Monans	Whole asset
100144	Coastal Slopes	Rose Street	St Monans	Whole asset
101054	Car Park and Amenity Land	Forth Street	St Monans	Whole asset
101087	Garage Site	Hope Place	St Monans	Whole asset
101104	Amenity Land	Rose Street	St Monans	Whole asset

**Tayport Common Good Asset List as 31/03/22**

SRN	Site Name	Address	Town/City	C G Extent
000415	Gregory Hall	8 Queen Street	Tayport	Whole asset
000824	Tennis Court & Pavilion	Queen Street	Tayport	Most of asset
006067	Tayport Library	17 Queen Street	Tayport	Whole asset
100145	East Common (South)	Shanwell Road South	Tayport	Whole asset
100252	Tayport Amateur Football Club	Shanwell Road	Tayport	Most of asset
101009	West Common	Commonty Road	Tayport	Whole asset
101108	Shanwell Road South Housing	Shanwell Road South	Tayport	Whole asset
000828	Holiday Park	East Common DD6 9ES	Tayport	Whole asset
004143	Public Park or Garden	Mill Lane	Tayport	Most of asset



**ANSTRUTHER & CELLARDYKE SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £130,141. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £66,184. The total balances of Anstruther and Cellardyke Settlement Trust are £196,325 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £5,382 (2020-21 £4,509)

2.2 Expenditure

Total expenditure for 2021-22 is £4,750 (2020-21 £5,957)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £745.

**AUCHTERMUCHTY SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £6,754. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £6,880. The total balances of Auchtermuchty Settlement Trust are £13,634 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £287 (2020-21 £238)

2.2 Expenditure

Total expenditure for 2021-22 is £100 (2020-21 £0)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £192,

**CRAIL SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £53,576. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £53,218. The total balances of Crail Settlement Trust are £106,794 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £2,252 (2020-21 £1,871)

2.2 Expenditure

Total expenditure for 2021-22 is £1,000 (2020-21 £1,250)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £1,298.

**CUPAR SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £40,396. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £27,452. The total balances of Crail Settlement Trust are £67,847 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £1,681 (2020-21 £1,404)

2.2 Expenditure

Total expenditure for 2021-22 is £1,325 (2020-21 £1,905)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £391.

**ELIE SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £8,089. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £9,067. The total balances of Elie Settlement Trust are £17,156 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £341 (2020-21 £283)

2.2 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £0)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £348.

**FALKLAND SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £1,787. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £1,622. The total balances of Falkland Settlement Trust are £3,409 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £75 (2020-21 £62)

2.2 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £0)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £.

**NEWBURGH SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £57,210. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £28,982. The total balances of Newburgh Settlement Trust are £86,192 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £2,367 (2020-21 £1,982)

2.2 Expenditure

Total expenditure for 2021-22 is £577 (2020-21 £2,160)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £1,839.

**PITTENWEEM SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £9,807. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £12,035. The total balances of Pittenweem Settlement Trust are £21,842 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £416 (2020-21 £344)

2.2 Expenditure

Total expenditure for 2021-22 is £350 (2020-21 £0)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £1,839.



**ST ANDREWS SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £107,530. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £30,085. The total balances of St Andrews Settlement Trust are £137,615 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £4,704 (2020-21 £2,617)

2.2 Expenditure

Total expenditure for 2021-22 is £1,654 (2020-21 £2,539)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £3,143.

**ST MONANS SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £31,466. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £23,748. The total balances of St Monans Settlement Trust are £55,215 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £1,313 (2020-21 £1,095)

2.2 Expenditure

Total expenditure for 2021-22 is £919 (2020-21 £1,219)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £331.

**TAYPORT SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £4,901. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £7,762. The total balances of Tayport Settlement Trust are £12,663 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £210 (2020-21 £173)

2.2 Expenditure

Total expenditure for 2021-22 is £100 (2020-21 £259)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £114.

**COLLESSIE SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £1,196. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £1,422. The total balances of Collessie Settlement Trust are £2,618 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £51 (2020-21 £42)

2.3 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £0)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £52.

**LADYBANK SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**1. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £4,837. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £4,370. The total balances of Ladybank Settlement Trust are £9,207 as shown in Appendix 2(b).

**2. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £203 (2020-21 £169)

2.4 Expenditure

Total expenditure for 2021-22 is £190 (2020-21 £178)

**3. Management of Assets**

3.1 There are no leased sites

**4. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £17.

**FREUCHUE AND AREA SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**5. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £2,773. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £4,332. The total balances of Freuchie and Area Settlement Trust are £7,106 as shown in Appendix 2(b).

**6. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £119 (2020-21 £98)

2.5 Expenditure

Total expenditure for 2021-22 is £99 (2020-21 £114)

**7. Management of Assets**

3.1 There are no leased sites

**8. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £22.

**KINGSKETTLE SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**9. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £1,097. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £1,206. The total balances of Kingskettle Settlement Trust are £2,303 as shown in Appendix 2(b).

**10. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £46 (2020-21 £38)

2.6 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £43)

**11. Management of Assets**

3.1 There are no leased sites

**12. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £47.

**KILCONQUHAR SETTLEMENT TRUST FUND  
ANNUAL REPORT 2021-22**

**13. Overall Position**

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £3,457. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £3,271. The total balances of Kilconquhar Settlement Trust are £6,728 as shown in Appendix 2(b).

**14. Key Issues in Financial Year 2021-22**

2.1 Income

Total income for 2021-22 is £145 (2020-21 £121)

2.7 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £167)

**15. Management of Assets**

3.1 There are no leased sites

**16. Value of Fund**

4.1 The total value of the fund in 2021-22 has increased by £148.



## Appendix 4 (a)

	Expenditure		Income			Surplus/ Deficit				
	Grants	<u>Total</u>	<u>Interest</u>	<u>Investm</u>	Total Income	<u>Income</u>	Investm ents	<u>Advances</u>		
		<u>Expendit</u>	<u>Revenue</u>	<u>ent</u>		<u>Less</u>		<u>to Loans</u>		
		ure	Balances	Interest		Expendit		Debtors	Fund	Total
A75000-DUNFERMLINE	500	500	67	1,615	1,681	1,181	39,665	356	49,334	89,355
A75001-BALLINGRY	0	0	8	232	240	240	5,688	51	5,910	11,650
A75002-LOCHGELLY	0	0	16	361	377	377	8,858	80	12,069	21,007
A75004-LESLIE	0	0	1	78	78	78	1,907	17	565	2,490
A75005-AUCHTERTOOL	0	0	1	39	41	41	969	9	934	1,911
A75006-BURNTISLAND	0	0	26	214	240	240	5,258	47	19,095	24,401
A75007-KINGHORN	0	0	21	569	590	590	13,976	126	15,681	29,783
A75008-KIRKCALDY	2,690	2,690	138	4,528	4,667	1,976	111,240	1,000	103,967	216,207
A75009-BUCKHAVEN AND METHIL	100	100	5	23	27	73	561	5	255	821
A75010-KENNOWAY	0	0	1	23	24	24	562	5	728	1,295
A75011-LEVEN	250	250	8	206	214	36	5,061	45	5,704	10,810
A75012-ANSTRUTHER & CELLARDYKE	4,750	4,750	84	5,298	5,382	632	130,141	1,169	65,015	196,325
A75013-AUCHTERMUCHTY	100	100	12	275	287	187	6,754	61	6,819	13,634
A75014-COLLESSIE	0	0	2	49	51	51	1,196	11	1,412	2,618
A75015-CRAIL	1,000	1,000	71	2,181	2,252	1,252	53,576	481	52,737	106,794
A75016-CUPAR	1,325	1,325	36	1,644	1,681	356	40,396	363	27,089	67,847
A75017-ELIE	0	0	12	329	341	341	8,089	73	8,994	17,156
A75018-FALKLAND	0	0	2	73	75	75	1,787	16	1,606	3,409
A75019-FREUCHIE AND AREA	99	99	6	113	119	20	2,773	25	4,308	7,106
A75020-KILCONQUHAR	0	0	4	141	145	145	3,457	31	3,240	6,728
A75021-KINGSKETTLE	0	0	2	45	46	46	1,097	10	1,196	2,303
A75022-LADYBANK	190	190	6	197	203	13	4,837	43	4,327	9,207
A75023-NEWBURGH	577	577	38	2,329	2,367	1,790	57,210	514	28,468	86,192
A75024-PITTENWEEM	350	350	16	399	416	66	9,807	88	11,947	21,842
A75025-ST ANDREWS	1,654	1,654	38	4,666	4,704	3,051	107,530	966	29,119	137,615
A75026-ST MONANS	919	919	32	1,281	1,313	394	31,466	283	23,466	55,215
A75027-TAYPORT	100	100	11	200	210	110	4,901	44	7,718	12,663
A75029-CULROSS	0	0	1	148	149	149	3,633	33	909	4,575
A75030-KINCARDINE	0	0	21	646	667	667	15,873	143	15,275	31,290
A75031-LIMEKILNS	200	200	1	172	173	27	4,225	38	689	4,952
<b>Settlement Trusts Total</b>	<b>14,804</b>	<b>14,804</b>	<b>686</b>	<b>28,072</b>	<b>28,759</b>	<b>13,955</b>	<b>682,492</b>	<b>6,133</b>	<b>508,575</b>	<b>1,197,200</b>

## Appendix 4(b)

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

15 February 2023

Agenda Item No. 21

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## Local Area Economic Profiles (December 2022)

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Report by: Gordon Mole, Head of Business and Employability

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Wards Affected: Ward Nos. 16, 17, 18, 19 & 20

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### Purpose

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The purpose of this report is to provide members with an annual overview of the performance of the local economy and labour market in North East Fife. The information presented is intended to provide background and context to council activity within the area and to help inform area committee discussion and decision-making.

### Recommendation(s)

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It is recommended that members:-

1. consider and comment on the issues raised from the analysis of the latest available data; and
2. recognise the ongoing economic challenges and uncertainty.

### Resource Implications

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There are no resource implications associated with this report.

### Legal & Risk Implications

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There are no specific legal and risk implications associated with this report.

### Impact Assessment

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An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in this report and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

### Consultation

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Key officers from within Business & Employability, Legal and Finance have been consulted in the preparation of this overview report.

## 1.0 Background

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- 1.1 Appendix 1 provides updated local economic profiles for each of the Council's seven committee areas using the latest available data as of December 2022.
- 1.2 The profiles are based on analyses of a range of labour market and economic data published by external sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of most of the data means that whilst these figures provide an opportunity to assess the initial recovery of Fife's economy from the impact of the Covid-19 pandemic and the UK's exit from the European Union, they do not cover the period affected by the current cost-of-living and cost-of-doing business crises.
- 1.4 These profiles and other Fife-wide economic analyses are used to inform a range of strategic planning activities including: the Strategic Assessments; Local Outcome Improvement Plan (Plan4Fife); local community planning; and development of the new Fife Economy Strategy 2023-2028. The data also provide members with context and background on policy development and impact.

## 2.0 Wider Economic Perspective

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- 2.1 Throughout 2021 and 2022, an unprecedented coming together of global events (the ongoing pandemic, the UK's exit from the EU, war in Ukraine, energy and cost-of-living and cost-of-doing business crises and the climate emergency) continued to impact the economy.
- 2.2 Inflation, driven by high food, fuel and energy costs, reached a 40 year high. Although it fell for the first time in November 2022 (from a peak of more than 11% in October to 10.7%), its impact is already being seen on reduced household spending. The ONS reported that 66% of adults in Great Britain spent less on non-essentials between 22<sup>nd</sup> November and 2<sup>nd</sup> December 2022. The Scottish Fiscal Commission (SFC) forecasts that Scottish households can expect to see the biggest real-terms (inflation adjusted) fall in disposable income since Scottish records began in 1998. Reduced household spending along with the increased cost of doing business, supply chain disruptions and labour shortages are creating a significant risk of further business failures. In the 2-year period between March 2020 and March 2022, the number of registered businesses in Fife fell by 745 (-7.5%).
- 2.3 The Office of Budget Responsibility (OBR) now considers the UK to be in the first quarter of a recession which is likely to last at least a year. The Bank of England believes that the recession could last for up to 2 years, with unemployment likely to double to around 6.5% by 2025.
- 2.4 According to the SFC, the Scottish economy will not return to pre-pandemic levels until well into 2025 as a result of the recession followed by slow growth. Growth is expected to move more slowly in Scotland than the UK average.
- 2.5 Although unemployment has been at a record low, the UK has experienced a large increase in economic inactivity, much larger and more persistent than that seen in other OECD\* countries. According to the ONS, earlier retirement among the 50-64 year old age group is the biggest contributor to economic inactivity, along with rising sickness rates among working-age adults, changes in the structure of migration post-Brexit, and an ageing UK population. (\*Note: OECD = Organisation for Economic Co-operation and Development)

- 2.6 Economic inactivity in Fife (ie the proportion of Fife’s working aged population neither in work nor actively seeking work) for the 12 months to June 2022 was 26.9% (60,900 people). This is the highest rate ever recorded in Fife and is above the Scottish rate (22.9%) and higher than the pre-pandemic rate in Fife (23.9%). Around 30% (18,200 people) of those economically inactive in Fife cited long-term ill-health as the reason.
- 2.7 The latest labour market data for Scotland showed a slight fall in economic inactivity in the three-month period August-October 2022. Whilst the number in employment also rose, unemployment (people actively seeking work) also increased. This is a departure from the recent trend of low unemployment and whilst it could mean that people are moving from economic inactivity to actively seeking work, there are fears that the recession will make labour market conditions more difficult.

### 3.0 Local, Regional & National Developments

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- 3.1 Delivery of Council’s Leading Economic Recovery Action Plan, developed as a short-term response to the Covid-19 pandemic, continued throughout 2022 and a final progress report was taken to Cabinet Committee in August 2022.
- 3.2 The UK Government White Paper on [Levelling Up](#) was published in February 2022. The two key funding streams underpinning this policy agenda are the UK Shared Prosperity Fund (UK SPF) and the UK Levelling Up Fund (UK LUF).
- 3.3 The UK SPF is primarily a revenue funding allocation to all areas of UK based on a funding formula rather than via competition. Fife was awarded a total of £13,427,815 for the period 2022-23 to 2024-25 (the fourth highest local authority allocation in Scotland) subject to the submission of a SPF Investment Plan, which was subsequently approved by the UK government in December 2022.
- 3.4 The UK LUF provides capital funding on the basis of competitive bids. Fife submitted five LUF Round 2 funding bids in August 2022 - four place-based bids (one for each of our UK parliamentary constituencies) plus one Fife-wide transportation-related bid. In January 2023, it was announced that the Glenrothes UK Parliamentary Constituency bid had been successful and would receive £19.4m for the Levenmouth active travel network and improvements at Glenrothes Riverside Park.
- 3.5 In January 2023, the UK and Scottish Governments announced the designation of the Firth of Forth as one of two Scottish Green Freeports. The successful bid encompasses three key ports on the Forth (Grangemouth, Leith and Rosyth); industrial facilities and logistics centres along the north and south shores of the Firth of Forth; and Edinburgh Airport. Led by Forth Ports, the bid consortium includes: Babcock International, Edinburgh Airport, Falkirk Council, Fife Council, INEOS, Scarborough Muir Group, and City of Edinburgh Council. It is expected that the Forth Green Freeport designation will not only bring investment and jobs to the proposed sites at Rosyth and Burntisland but also have significant economic and community benefits for the whole of Fife.
- 3.6 Following publication of the Scottish Government’s new [National Strategy for Economic Transformation](#) in March 2022, the Fife Partnership Leading Economic Recovery (LER) Board has undertaken a wide-ranging review of the Fife Economic Strategy.

3.7 The draft Fife Economic Strategy 2023-28, which is being taken to Cabinet Committee and the Fife Partnership in March 2023, identifies six key economic priorities:

- **Supporting & Encouraging Enterprise**
- **Supporting Sustainable Business Growth & New Opportunities**
- **Promoting Place-Based Investment in Infrastructure**
- **Supporting Skills Development & Progression**
- **Promoting Fair & Inclusive Access to Work**
- **Ensuring Effective Collaboration & Delivery**

3.8 Within the context of these six priorities, the Fife Economic Strategy is also committed to:

- **Addressing the Climate Emergency** by embedding appropriate actions within economic development activity. This includes sustainable investment in our economic property portfolio, consideration of future employment land requirements and links to local development planning and transportation; business support for the just transition to net zero; and workforce development in relation to green, blue and circular economy needs and opportunities.
- **Tackling Poverty & Preventing Crisis** through support to help those most disadvantaged and furthest from the labour market to secure and sustain meaningful employment; and,
- Promoting the key principles of **Community Wealth Building**, particularly in relation to progressive procurement practices, local supply chain development, support for alternative business models, repurposing and revitalising our key town centres, and returning vacant & derelict land and buildings within our communities to productive use.

3.9 Work is also ongoing in relation to the forthcoming regional economic partnership arrangements. A review of the Tay Cities Region Economic Strategy is expected in 2023 and work is currently being undertaken on developing a new iteration of the Edinburgh & South-East Scotland Regional Prosperity Framework with a focus on key regional areas of collaboration, skills, infrastructure and the green economy.

3.10 The University of St Andrews' Eden Campus is in the final year of its Tay Cities Region Deal Funding. Two new buildings – Building 1 and the Dry Lab – will be opening in early 2023. The design team for the Enterprise Hub, a joint University/Council venture, is in place.

## **4.0 Headline Issues & Opportunities: North East Fife\***

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4.1 The latest employment rate in the North East Fife committee area was 69.6%, slightly higher than the Fife employment rate (68.7%) but lower than the Scottish rate (74.4%). The male employment rate in the area (72.6%) was much higher than the female (66.9%).

4.2 Economic inactivity in North East Fife increased slightly between 2019 and 2021/22 from 27.7% to 28.6%.

4.3 The proportion of the working-age population claiming out-of-work benefits in North East Fife (1.7%) is the lowest in the region.

- 4.4 An estimated 58.3% of North East Fife's working age population is qualified to NVQ 4 or above – the highest proportion in Fife and higher than both the Fife and Scottish rates (48.5% and 48.1% respectively). In addition, only 3.4% of residents aged 16-64 have no qualifications compared to 6.7% in Fife as a whole.
- 4.5 North East Fife has the highest proportion of people employed in highly skilled occupations in Fife (44.1% compared to 31.1% in Fife overall).
- 4.6 The percentage of 16-19-year-olds participating in education, training or employment in the NE Fife Scottish Parliamentary Constituency Area fell in 2021 and 2022 but is still the joint highest rate in Fife (93.0%).
- 4.7 The North East Fife UK Parliamentary Constituency Area has the lowest average weekly workplace earnings in Fife (£512.20). The area also has the largest gap (£98.40) between the earnings of people who work in North East Fife (£512.20) and those who live in the area (£610.60)
- 4.8 In the 2-year period between March 2020 and March 2022, there was no change in the number of registered businesses in the NE Fife Scottish Parliamentary Constituency Area. In Fife overall, the number of enterprises fell by -7.5%.
- 4.9 The estimated number of jobs in North East Fife increased by 4.3% in the 2-year period between September 2019 and September 2021 (from 23,000 to 24,000 jobs). The area has the largest share of Fife's jobs in Education, Accommodation & Food Services and Arts, Entertainment & Recreation (43%, 35% and 36% of Fife's jobs in these sectors respectively).
- 4.10 St Andrews and Cupar have some of the lowest town centre vacancy rates in Fife. Anstruther and St Andrews town centres both saw an increase in the proportion of unoccupied retail and service units between 2019 and 2022, while Cupar saw its vacancy rates fall from 18.2% to 8.6% over the same 3-year period.
- 4.11 CuparNow, the UK and Scotland's only digital improvement district (DID), is now entering its fourth year of operation and provides management of integrated digital channels to support local businesses and share content from the town with the local community - with more than 35% of the town's population following the Facebook page alone.
- 4.12 In July, the University of St Andrews unveiled its new one-megawatt solar photovoltaic farm at the Eden Campus development in Guardbridge. Development of the solar array was backed by a Scottish Funding Council loan and supported by Vacant & Derelict Land Funding from the Scottish Government and Fife Council.
- 4.13 The Vacant & Derelict Land Fund has also supported two other projects in the area: demolitions, ground investigations and preparations in advance of a mixed-use affordable housing and commercial development at the Bonnygate/Inner Court in Cupar being developed in partnership with Kingdom Housing Association; and ground de-contamination and preparation work in Tayport prior to the construction of the Larick Centre.
- 4.14 The number of people visiting St Andrews and the rest of North East Fife during 2021 increased by 44.4% and 48.2% respectively compared with the previous year. However, visitor numbers were still well below pre-pandemic levels. Initial Fife-wide figures for the first six months of 2022 suggest that visitor numbers had further recovered and were over 90% of those received in 2019.

- 4.15 The 150<sup>th</sup> Open Golf Championship in July 2022 attracted a record audience of 290,000 visitors and showcased St Andrews and the surrounding area to a global audience. BID St Andrews, CuparNow, University of St Andrews, Fife College and BRAG Enterprises helped with community and business liaison prior to the event and Fife Voluntary Action led on the organisation of volunteer help during the tournament. The joint Welcome to Fife and VisitScotland stand was visited by around 1,000 people each day. Data on the economic impact of the event to the area are expected later this year.

[\* Note: Figures are given for the North East Fife Committee Area unless otherwise stated. Where data are not available at this level, figures are given for the North East Fife Scottish Parliamentary Constituency Area (SPCA). Tourism data are given for St Andrews which constitutes the area covered by the St Andrews Local Tourist Association (LTA), and North East Fife which constitutes the Cupar & North Fife LTA and East Neuk LTA.]

## List of Appendices

1. Fife Local Area Economic Profiles 2021-2022 (December 2022)

## Background Papers

- [Fife's Economic Strategy 2017-2027 \(March 2017\)](#)
- Leading Economic Recovery Action Plan Report (4<sup>th</sup> March 2021)
- [Mid-Fife Economic Investment Prospectus \(April 2021\)](#)
- [Recovery & Renewal: Plan for Fife 2021-2024 Update \(17<sup>th</sup> Aug 2021\)](#)
- [Leading Economic Recovery Action Plan: Progress Update Report](#) (25 Aug 2022)
- FC Briefing Note: UK Government Autumn Budget Statement (17<sup>th</sup> Nov 2022)
- FC Briefing Note: Scottish Government 2023-24 Budget Statement (15<sup>th</sup> Dec 2022)

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## Introduction

This profile provides an overview of the characteristics and performance of Fife’s labour market and business base. It also provides a summary of the business support activity carried out by Fife Council in 2021/22. The profiles are based on a range of publicly available socio-economic data. Whilst many of the data have a time lag, the figures presented are the most up-to-date available at the time of writing.

Unless otherwise stated, the data are broken down to the areas covered by each of Fife Council’s seven [Local Area Committees](#).

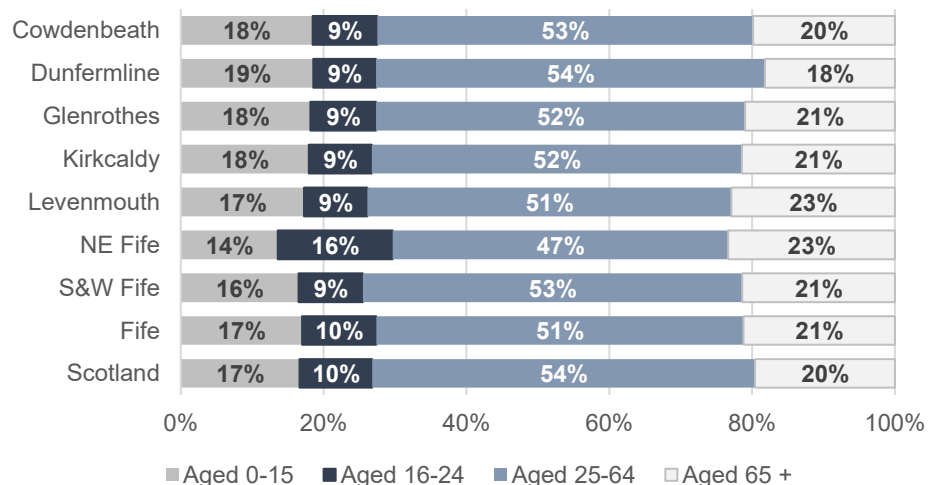
## Fife’s Labour Market

### Population

**Figure 1: Mid-2021 Population Estimates - Fife & Local Area Committee Geographies**

Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
41,768	60,597	49,805	60,462	37,902	74,690	49,506	<b>374,730</b>

**Figure 2: Population Structure - Fife & Local Committee Areas**



Around 374,730 people live in Fife, 6.8% of Scotland’s population (Figure 1).

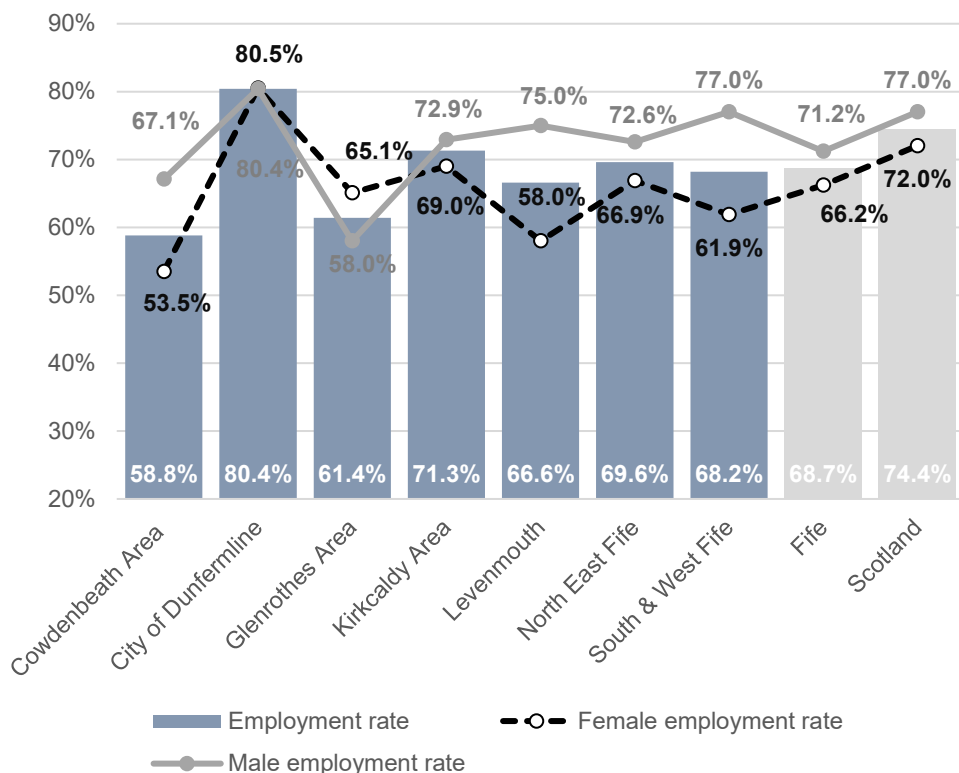
Looking at the population structure of Fife and its committee areas (Figure 2):

- Fife has a smaller proportion of its population of working age (aged 16-64 years) than Scotland as a whole – 61% of its population are of working age compared with 64% of Scotland’s population.
- Levenmouth has the smallest proportion of people of working age (60%).
- North East Fife and Levenmouth have the highest proportions of people aged over 65 (23%) whilst Dunfermline has the lowest (18%).
- North East Fife has the largest proportions of people who are of working age (63%) and the lowest proportion of children (14%).
- North East Fife also has the largest proportion of people aged 16-24 years (16%) and the lowest proportion aged 25-64 years (47%).

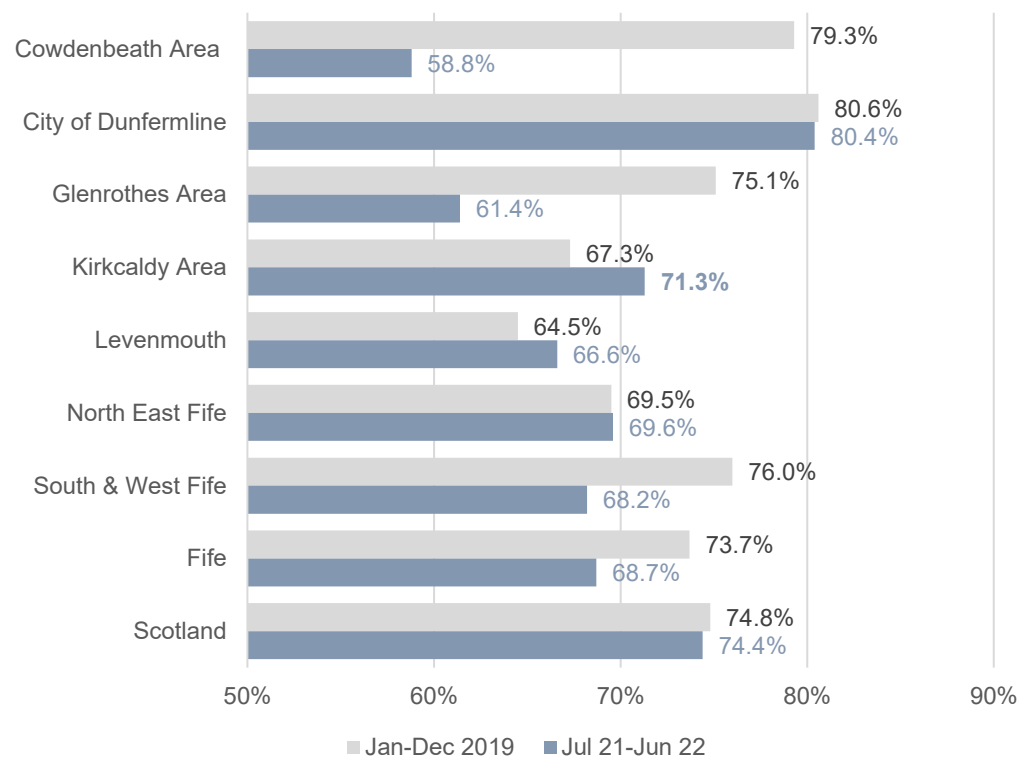
Source: Mid-2021 Electoral Ward Population Estimates. National Records of Scotland.

# Employment

**Figure 3: Employment Rates, 12 months to June 2022**



**Figure 4: Employment Rate Change 2019-2022**



## Latest Employment Rates\*:

Dunfermline’s latest employment rate (80.4%) is the highest in Fife and above the rate for Scotland as a whole (74.4%) (Figure 3).

The employment rates in the Cowdenbeath and Glenrothes Areas and Levenmouth are considerably lower than the Fife and Scottish rates.

The Cowdenbeath Area’s employment rate is the lowest of all the committee areas in Fife (58.8%).

Dunfermline and the Glenrothes Area are the only parts of Fife where the female employment rate is higher than the male (Figure 3).

Note: \*employment rate = the percentage of the working age populations (aged 16-64) who are in employment. As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level.

Source: ONS Annual Population Survey, Jan-Dec 2019 and Jul 2021-June 2022.

### Employment Rate Change:

The latest figures suggest that employment rates in most parts of Fife have not yet returned to their pre-pandemic levels (Figure 4). Fife's employment rate fell from 73.7% in 2019 to 68.7% in 2022 meaning that more than three in ten of the region's working age population were either unemployed or economically inactive (see sections below).

The highest falls in employment rates were seen in the Cowdenbeath and Glenrothes Areas and South & West Fife.

In Dunfermline and North East Fife, employment rates have returned to their 2019 levels; the Kirkcaldy Area and Levenmouth were the only areas to see their employment rates increase to above the 2019 pre-pandemic level.

Note: As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level.

Source: ONS Annual Population Survey, Jan-Dec 2019 and Jul 2021-June 2022.

## Unemployment

Figure 5: Unemployment in Fife, Scotland and Great Britain

	2019/20	2020/21	2021/22
<b>Fife (number of people)</b>	7,100	8,700	6,600
<b>Fife (%)</b>	4.1%	5.1%	3.9%
<b>Scotland (%)</b>	3.4%	4.7%	3.4%
<b>Great Britain (%)</b>	3.9%	5.0%	3.8%

The latest unemployment figures for Fife are for the 12 months to June 2022.

Between 2019/20 and 2020/21, Fife's unemployment rate increased from 4.1% to 5.1% as an estimated additional 1,600 people became unemployed during the pandemic.

Between 2020/21 and 2021/22, Fife's unemployment rate fell below its pre-pandemic level to a record low as the estimated number of people who were unemployed fell by 2,100 to 6,600.

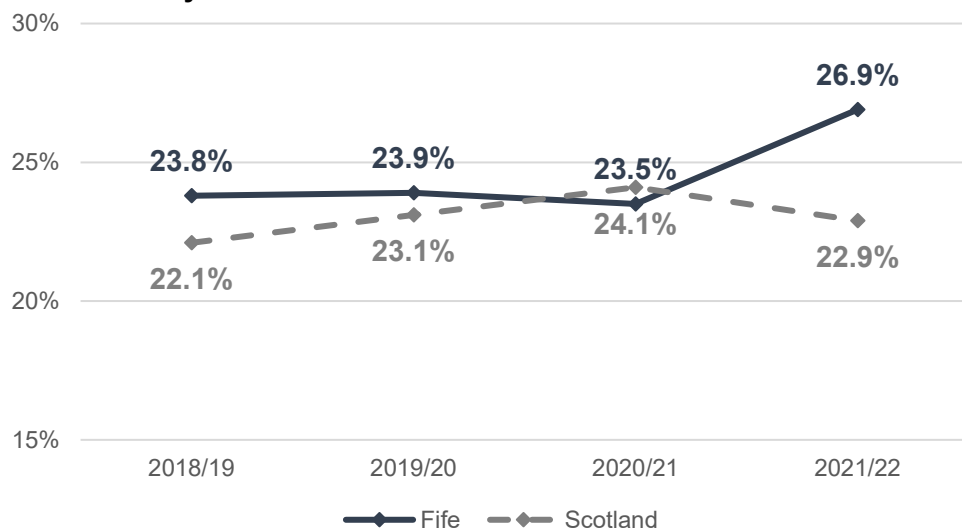
Although Fife's latest unemployment rate is higher than the Scottish rate, the gap is narrower than before the pandemic.

Source: ONS Annual Population Survey, 12 months to Jun 2020, 2021 and 2022.

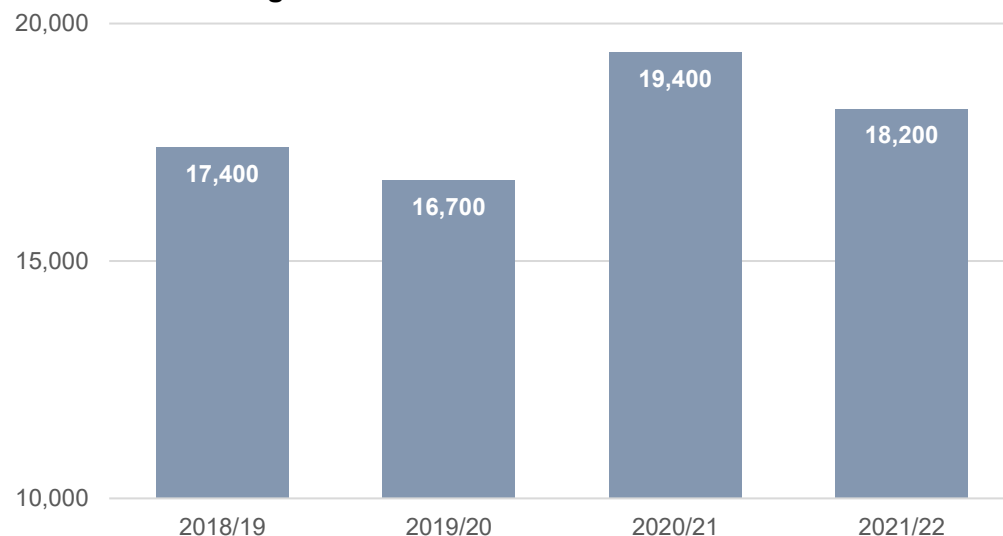
Note: Numbers and % are for those aged 16 and over. % is a proportion of economically active. Unemployment figures are not shown below the Fife level as sample sizes are too small for reliable estimates.

## Economic Inactivity

**Figure 6: Percentage of the working age population who are economically inactive - Fife & Scotland**



**Figure 7: Estimated number of people in Fife who are economically inactive due to long term ill-health**



### Economic Inactivity in Fife:

Over a quarter (26.9%) of Fife's working aged population (people aged 16-64) was economically inactive - that is they were neither in employment nor actively seeking a job – in the 12 months to June 2022. This represents an estimated 61,000 people.

Fife's inactivity rate is higher than the Scottish rate (22.9%) and also higher than the rate in Fife before the Covid-19 pandemic (23.9%) (Figure 6).

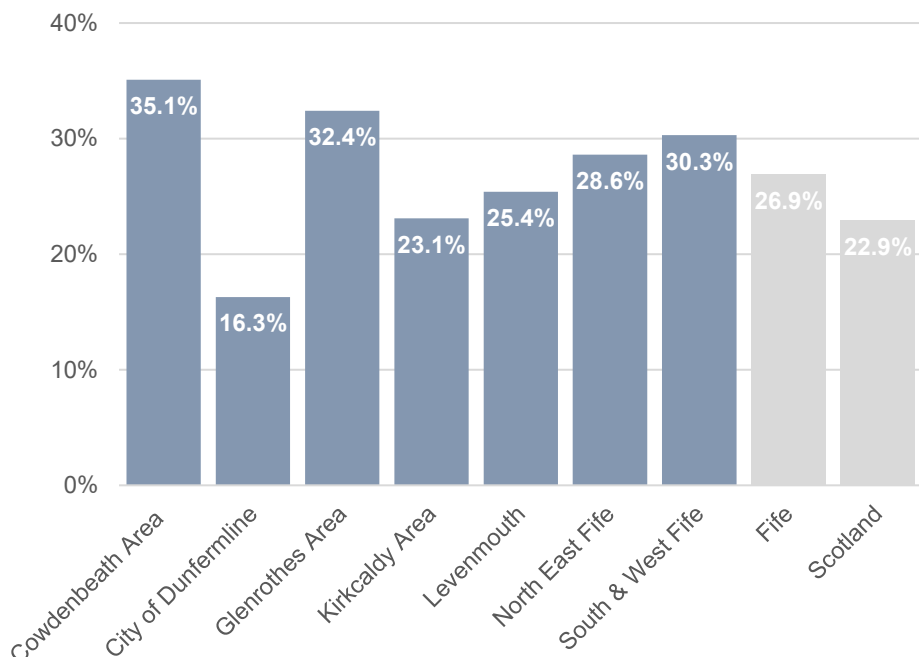
Long term ill-health is the reason 30% of those who are economically inactive in Fife gave for not being in employment or seeking a job. Other reasons included being a student (25.6%), looking after the family/home (19.3%) and being retired (12%).

The estimated number of people in Fife who were economically inactive due to ill-health rose from 17,400 in 2018/19 to 18,200 in the 12 months to June 2022.

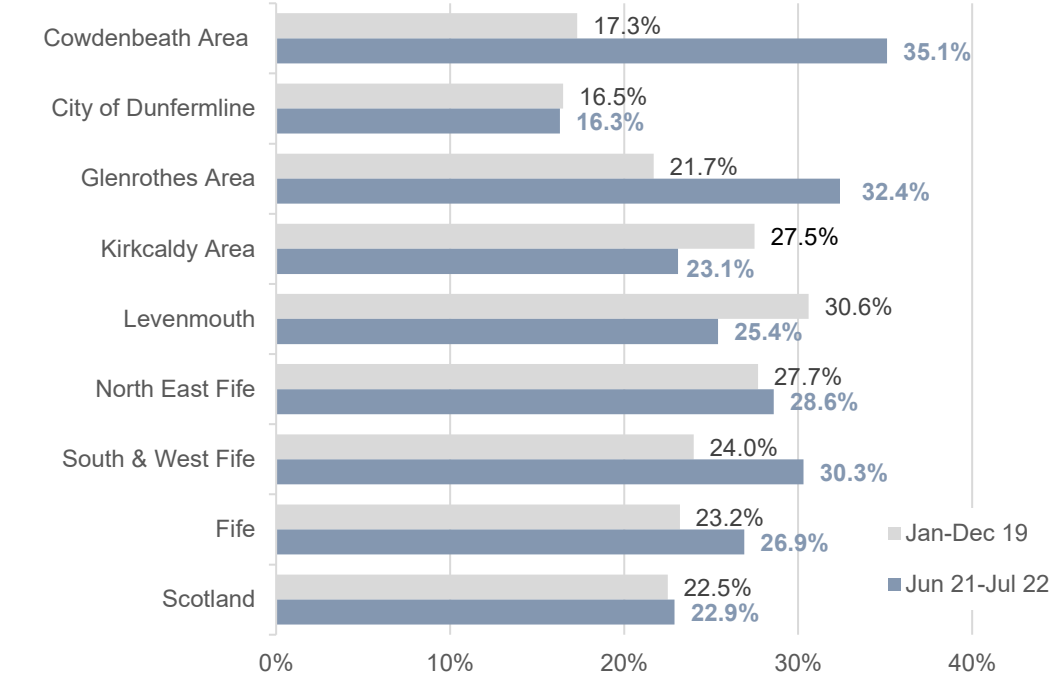
Source: ONS Annual Populations Survey, July – June 2018/19, 2019/20, 2020/21 and 2021.22.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

**Figure 8: Proportion of the working age population who were economically inactive, June 2021-July 2022**



**Figure 9: Change in the proportion of the working age population who are economically inactive between 2019 and 2021/22**



**Economic Inactivity by Committee Area:**

Between 2019 and 2021/22, the Cowdenbeath and Glenrothes Areas and South & West Fife saw significant increases in the proportion of their populations who were economically inactive. In Kirkcaldy Area and Levenmouth inactivity rates fell (Figure 8).

Dunfermline is the only area whose economic inactivity rate is lower than both the Fife and Scottish rates (Figure 9).

The Cowdenbeath Area has the highest economic inactivity rate followed by the Glenrothes Area and South & West Fife.

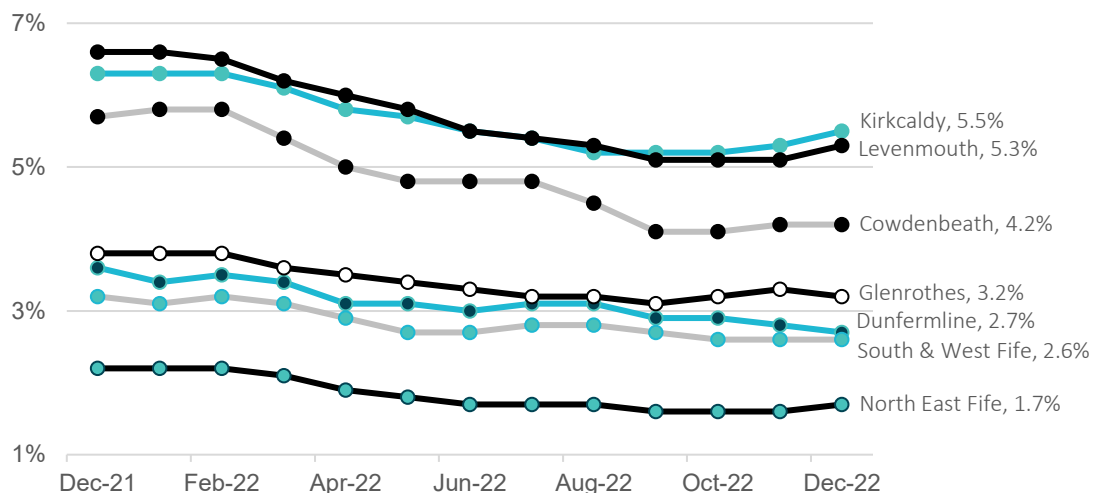
Due to small sample sizes at committee area levels, all these figures should be viewed with caution.

Source: ONS Annual Populations Survey, Jan-Dec 2019 and July 2021-June 2022.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

## People Claiming Out-of-work Benefits

**Figure 10: Claimant rates – Fife Area Committees, Dec 2021- Dec 2022**



North East Fife has the lowest rate of people claiming out-of-work benefits of all the area committees (Figure 10).

The Kirkcaldy Area and Levenmouth have the highest claimant rates and numbers; this has been the case for some time.

All claimant rates in Fife increased significantly in 2020 following the onset of the Covid-19 pandemic and remained considerably higher than pre-pandemic levels until they started to fall in April 2021. Since September 2022, rates have stabilised or even increased slightly.

In all parts of Fife the latest rates (December 2022) are the same or lower than in 2019. The Kirkcaldy Area and North East Fife are the only areas where more people are claiming out-of-work benefits than before the pandemic (Figure 11).

Source: ONS Claimant Count.

Note: The claimant rate is the percentage of working age (16-64yrs) residents claiming out-of-work benefits.

**Figure 11: Claimant count and rate change 2019 to December 2022**

Area Committee	2019 Average		December 2022		Difference	
	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count
Cowdenbeath	5.1%	1,328	4.2%	1,095	-0.9%	-233
Dunfermline	3.3%	1,213	2.7%	1,015	-0.6%	-198
Glenrothes	3.6%	1,108	3.2%	970	-0.4%	-138
Kirkcaldy	5.5%	2,002	5.5%	2,015	0.0%	+13
Levenmouth	6.4%	1,450	5.3%	1,210	-1.1%	-240
North East Fife	1.7%	762	1.7%	805	0.0%	+43
South & West Fife	2.7%	836	2.6%	820	-0.1%	-16
<b>All Fife</b>	<b>3.8%</b>	<b>8,753</b>	<b>3.4%</b>	<b>7,980</b>	<b>-0.4%</b>	<b>-773</b>

## Occupational Skills

Dunfermline has the highest proportion of people employed in elementary occupations (16.6%) and Levenmouth the lowest (8.0%).

The Cowdenbeath Area has a higher-than-average proportion of people employed in lower-middle skilled jobs with over 40% of jobs in these occupations. This is the highest rate of employment in these occupations of Fife's committee areas.

The Cowdenbeath Area and Levenmouth have a significantly lower proportion of people employed in high skilled jobs such as managers, directors and professionals than Fife and Scotland as a whole, and the lowest proportions of all of Fife's committee areas (19.6% and 21.7% respectively).

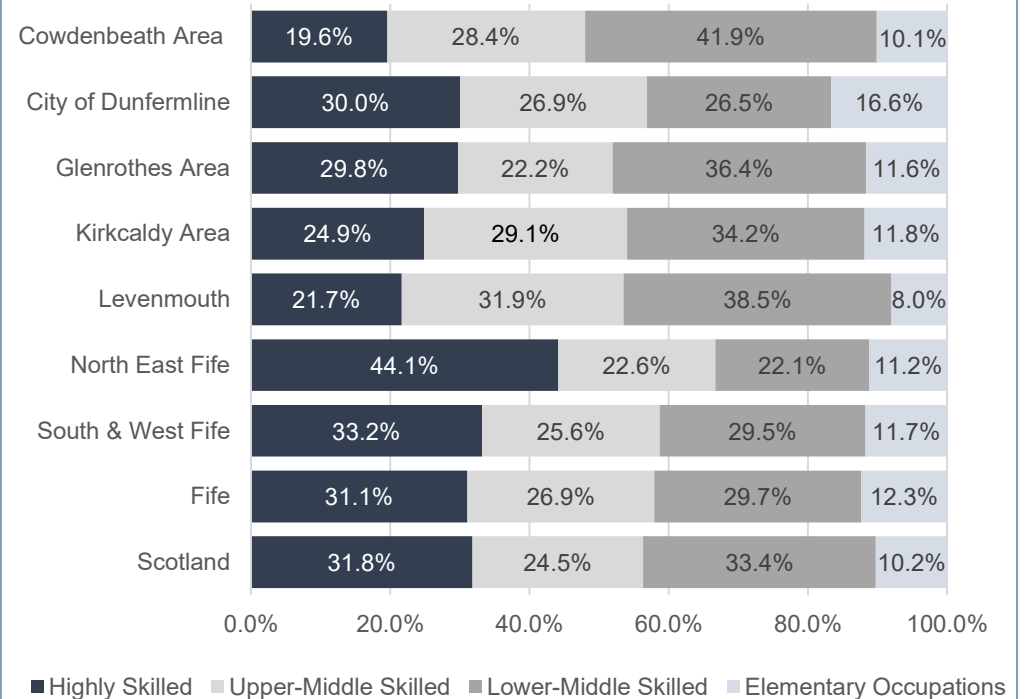
North East Fife has the highest rate of employment of the Fife area committee areas in high skilled jobs (44.1%).

Source: ONS Annual Population Survey, Jan-Dec 2019, 20 & 21.

Note: High Skills: managers, directors, senior officials & professional occupations; Medium-High Skills: associate professional & technical & skilled trade occupations; Medium-Low Skills: admin, secretarial, caring, leisure, sales & customer service occupations & process, plant & machine operatives; Elementary: elementary trades, admin & service occupations.

These estimates should be viewed with caution due to small sample sizes at the area committee level; three-year averages (2019-21) are therefore given for qualifications by committee area.

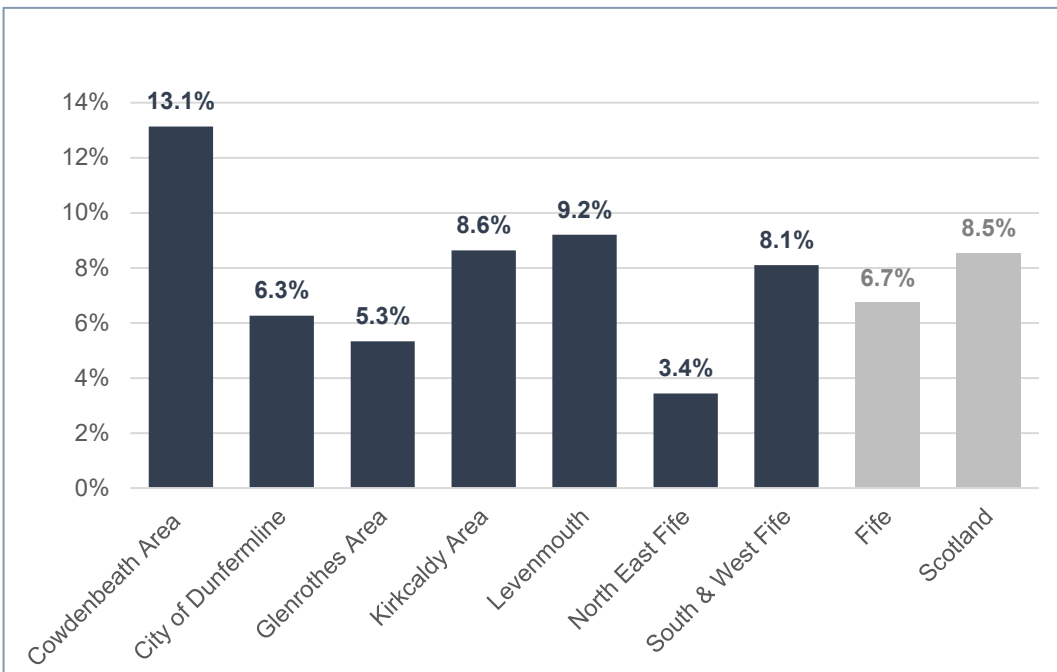
**Figure 12: Employment by Occupation, 2019-21**



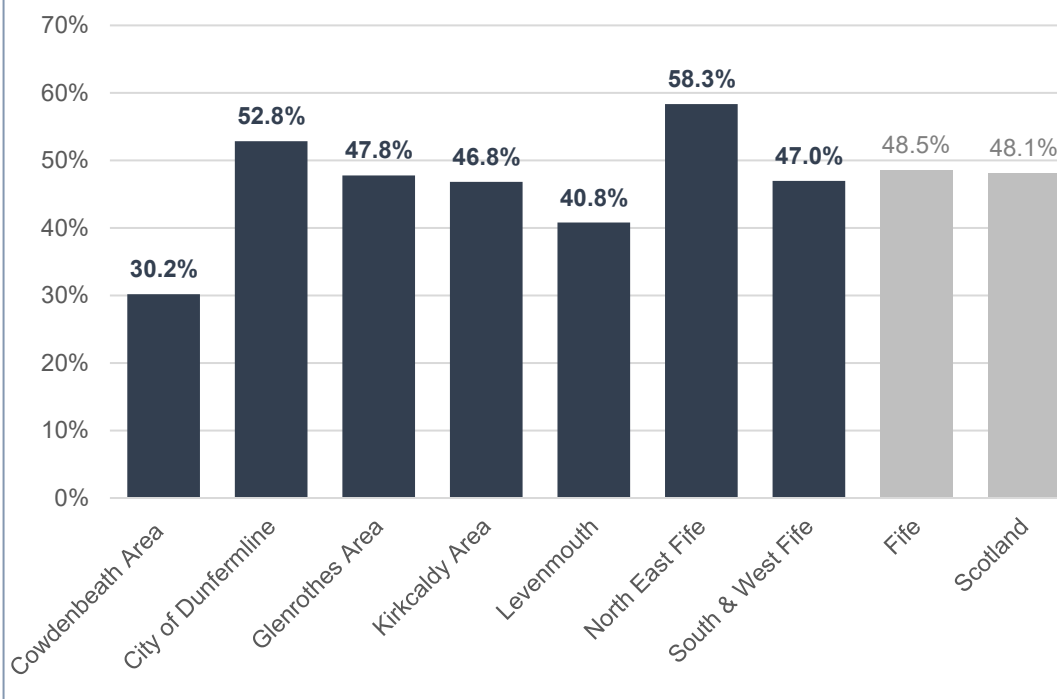
## Qualifications & Skills of Population

**Figure 13: Qualifications: Fife 2018-2021**

	2018	2019	2020	2021
% of working age population with NVQ 4+ (HND, degree or higher degree)	44.0%	43.3%	51.3%	51.0%
% of working age population with no formal qualifications	8.2%	7.3%	5.9%	7.0%



**Figure 15: Proportion of 16-64-yr-olds qualified to NVQ 4 or above, 2019-21**



### 2018-2021 Trend in Qualifications:

The qualifications of Fife's working age population showed steady improvement between 2018 and 2020, when the proportion of those aged 16-64 with a NVQ 4 or higher qualification increased from 44% to over 50% and the proportion with no qualifications fell from 8.2% to 5.9% (Figure 13). Between 2020 and 2021 however, the proportions with NVQ 4+ fell and with no qualifications increased.

### Qualifications by Committee Area:

The Cowdenbeath Area has a significantly higher proportion of its working age population with no qualifications (13.1%) than Scotland and Fife as a whole (8.5% and 6.7% respectively), and the highest proportion of all Fife's committee areas. The area also has the lowest proportion of people who are qualified to NVQ 4 or above (30.2%) (Figures 14 & 15).

Levenmouth and the Kirkcaldy Area also have higher proportions of their populations with no qualifications than Fife and Scotland overall and lower rates qualified to NVQ 4 or above.

North East Fife has the lowest percentage (3.4%) of its working age population with no qualifications out of all the committee areas in Fife.

North East Fife also has the highest proportion (58.3%) of people qualified to NVQ 4 or above.

Source: ONS Annual Population Survey

Notes: These estimates should be viewed with caution due to small sample sizes at the area committee level; three-year averages (2019-21) are therefore given for qualifications by committee area. NVQ 4 and above qualifications = HND, degree and higher degree level qualifications or equivalent. No qualifications = no formal qualifications held.



## School Leaver Destinations and Attainment

**Figure 16: School Leaver Destinations and Attainment 2020/21**

	Fife	Scotland
Percentage of school leavers achieving a positive <b>initial</b> destination*	93.9%	95.5%
Percentage of school leavers achieving a positive <b>follow-up</b> destination*	89.8%	93.2%
Percentage of school leavers achieving 1+ SCQF Level 5 or better	81.3%	87.7%
Percentage of school leavers achieving 1+ SCQF Level 6 (Higher) or better	58.7%	66.0%

93.9% of Fife's 2020/21 school leavers achieved a positive initial destination\*.

Whilst this was higher than the year before, when 91.9% of leavers achieved a positive initial destination, it was lower than the proportion of 2018/19 school leavers who gained a positive initial destination (94.4%).

In addition, the proportion of leavers in a positive destination 9 months after the end of the school year in April 2022 fell to 89.8%, the lowest proportion since 2012/13.

The gaps between the Fife and Scottish initial and follow-up rates have continued to widen.

The percentages of 2020/21 school leavers achieving at least one SCQF Level 5 or 6 are below the figures for Scotland as a whole but are higher than the percentages achieving both qualifications in 2019/20.

Source: Scottish Government, Summary Statistics for Attainment and Initial and Follow-up Leaver Destinations No 4, 2022 Editions.

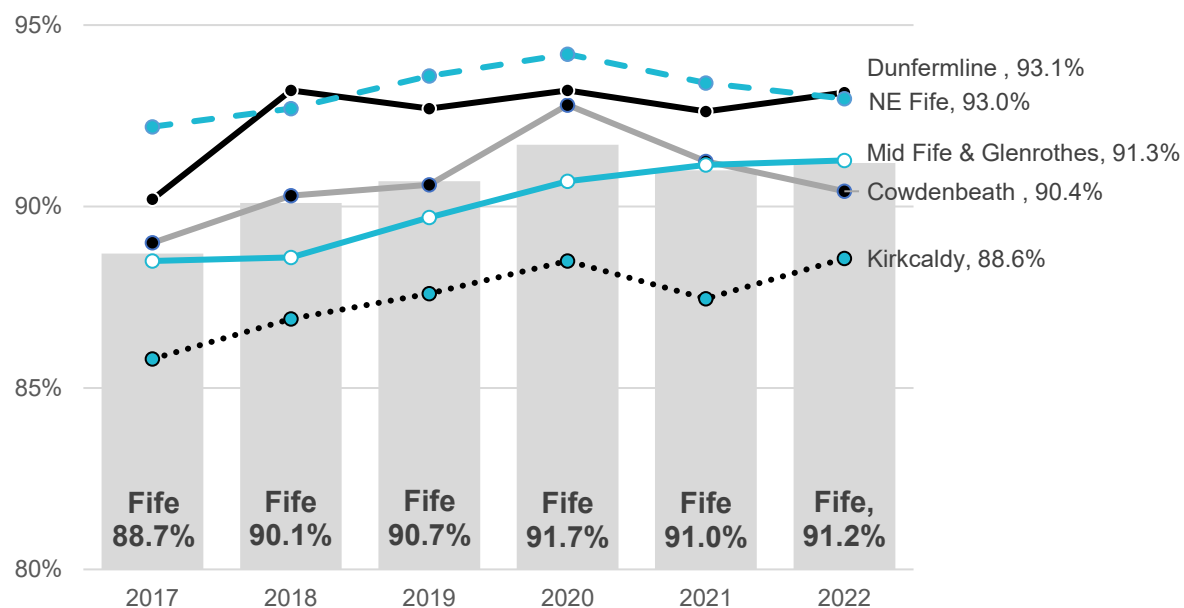
Note: \* A young person is deemed to be in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work (work includes volunteering).

## Annual Participation Measure for 16-19 Year Olds

Figure 17: Percentage of 16–19 year olds participating in education, training or employment 2016-2021: Fife and Scotland

Year	Fife					Scotland				
	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds
2017	88.7%	98.9%	91.7%	86.8%	78.3%	91.1%	98.8%	90.4%	88.9%	83.4%
2018	90.1%	98.7%	93.5%	86.8%	82.3%	91.8%	98.9%	94.6%	89.9%	84.5%
2019	90.7%	99.1%	93.6%	88.2%	82.2%	91.6%	99.0%	94.8%	89.1%	83.9%
2020	91.7%	98.6%	94.5%	89.6%	84.1%	92.1%	99.0%	95.0%	90.4%	84.1%
2021	91.0%	99.0%	92.6%	87.1%	85.0%	92.2%	99.1%	94.3%	89.4%	85.4%
2022	91.2%	99.0%	94.4%	88.7%	82.1%	92.4%	99.3%	95.7%	89.8%	84.2%

Figure 18: Percentage of 16-19 year olds participating in education, training or employment 2017-2022 by Scottish Parliamentary Constituency Areas (SPCAs)



In 2022, Fife saw a slight recovery in the proportion of its 16-19 year olds participating in education, training or employment after the rate fell in 2021. Prior to the pandemic, the rate had been increasing steadily (Figure 17).

Fife's largest increase in participation between 2017 and 2022 was in the 19 year old age group (Figure 17).

The gap between Fife's and Scotland's latest overall participation rate is narrower than in 2017 but wider than in 2020.

All parts of Fife had seen participation increase between 2017 and 2020, and all saw participation fall between 2020 and 2021, apart from Mid Fife & Glenrothes (Figure 18). In 2022, participation increased in the Dunfermline, Kirkcaldy and Mid-Fife & Glenrothes SPCAs, but continued to fall in NE Fife and Cowdenbeath.

Source: Skills Development Scotland, Annual Participation Measure of 16-19 year olds in Scotland, 2022.

## Fife Council's Culture of Enterprise Programme

**Figure 19: Participation in Fife Council's Culture of Enterprise (CoE) Programme, 2021/22**

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
Number of different CoE activities in which schools participated	8	10	9	10	9	11	8	<b>19</b>
Instances of pupil engagement with CoE activities 2021/22*	11,293	30,680	13,679	6,835	12,452	8,990	28,123	<b>112,052</b>
<i>Instances of pupil engagement with CoE activities 2020/21*</i>	<i>3,507</i>	<i>11,360</i>	<i>1,130</i>	<i>873</i>	<i>778</i>	<i>3,309</i>	<i>1,191</i>	<b>22,148</b>

Dunfermline had more instances of pupil engagement with the council's Culture of Enterprise activities than any other committee area followed by South & West Fife.

In all parts of Fife there was a significant increase in the number of pupils participating in 2021/22 compared with 2020/21 due to a continued increase in the delivery of virtual activities and more schools having the capacity to be involved following the lifting of restrictions.

A soft launch of the new Culture of Enterprise (CoE) 'Race to Zero' interactive simulation game based on economy, energy and social management was held with a P7 transition group of pupils at St Columbus RC High School, Dunfermline in June 2022 before being showcased to all Fife high schools the following term.

45 senior phase pupils participated in a CoE Windfarm Project that included 3 days on site to construct a working windfarm. The project was funded by Developing the Young Workforce (DYW) Fife and InterregRICHT as a pilot project.

Source: Fife Council – Economic Development.

Notes: \* Instances of pupil engagement = the number of pupils participating multiplied by the number of weeks they were involved in the programme (discounting school holidays).

## Earnings

Resident earnings represent the earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live there.

The Kirkcaldy & Cowdenbeath parliamentary constituency has the highest workplace earnings and Dunfermline & West Fife the highest resident earnings.

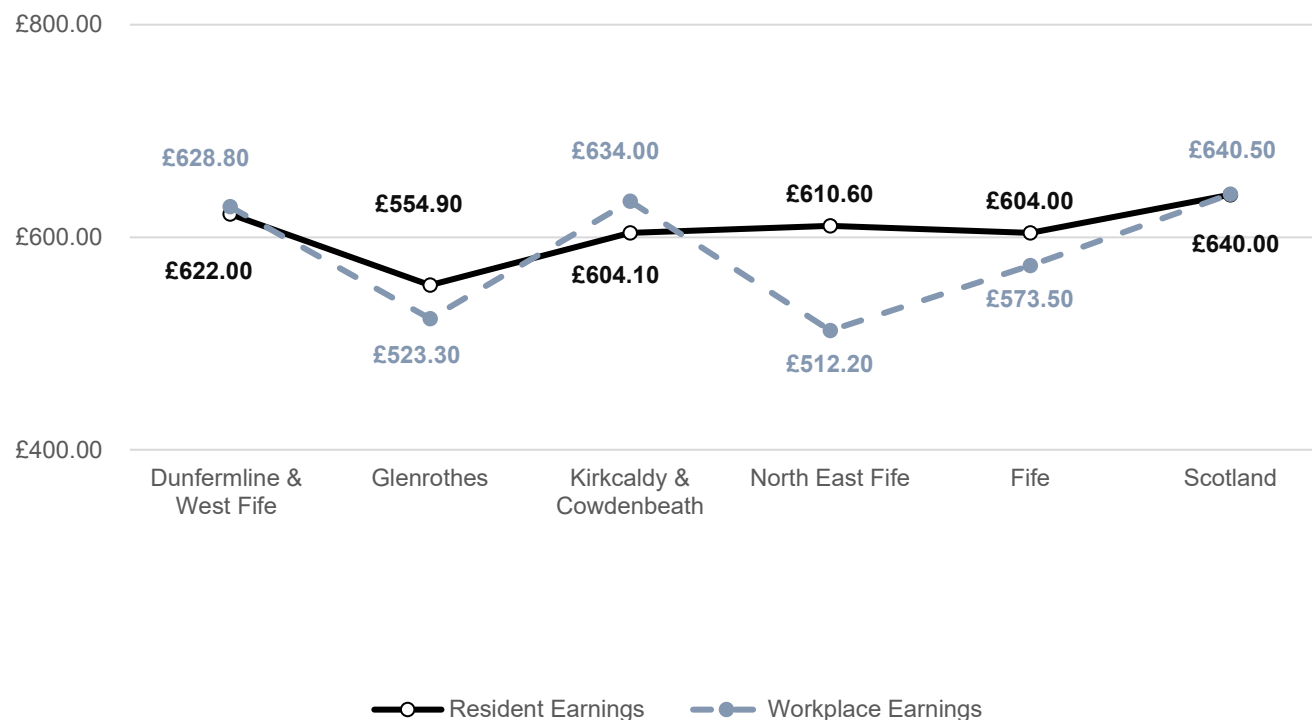
The Glenrothes constituency has the lowest resident earnings in Fife, and North East Fife the lowest workplace earnings. North East Fife's workplace earnings are £98.40 lower than its resident earnings.

The proportion of employee jobs with hourly pay below the real living wage fell between 2021 and 2022 to its lowest level – 12.3% - although this rate is still higher than the Scottish rate (9.0%) (Figure 21).

Source: ONS Annual Survey of Hours and Earnings. Areas: UK Parliamentary Constituencies.

Note: Estimates below the Fife level should be viewed with caution due to small sample sizes. Estimates for 2020 and 2021 include furloughed employees and are based on actual payments made to the employee from company payrolls, and the hours on which this pay was calculated, which in the case of furloughed employees are their usual hours. Both the 2020 and 2021 ASHE surveys saw lower response rates than usual. As the data is based on PAYE it does not include the self-employed.

**Figure 20: Median Weekly Earnings, April 2022 - UK Parliamentary Constituency Areas, Fife & Scotland**



**Figure 21: Percentage of employee jobs with hourly pay below Living Wage Foundation Rates**

Area/Parliamentary Constituency	Apr-18	Apr-19	Apr-20	Apr-21	Apr-22
Dunfermline & West Fife	21.4%	21.6%	12.1%	19.9%	10.3%
Glenrothes	19.4%	15.9%	14.2%	15.2%	13.3%
Kirkcaldy & Cowdenbeath	19.6%	18.6%	14.5%	13.2%	N/A
North East Fife	22.5%	20.1%	21.4%	18.9%	N/A
Fife	20.6%	18.9%	14.9%	16.8%	12.3%
Scotland	19.4%	16.8%	15.1%	14.5%	9.0%

## Fife's Business Base & Key Sectors

### Number and Size of Businesses

**Figure 22: Number of Enterprises 2022: Scottish Parliamentary Constituency Areas (SPCAs), Fife, Scotland**

	Cowdenbeath SPCA	Dunfermline SPCA	Kirkcaldy SPCA	Mid Fife & Glenrothes SPCA	North East Fife SPCA	Fife	Scotland
Number of Enterprises March 2022	1,530	1,905	1,665	1,640	2,410	9,155	173,655
Percentage of Fife Total	16.7%	20.8%	18.2%	17.9%	26.3%	-	-
Change 2020-2022	-400	-115	-240	+10	0	-745	-4,040
Percentage Change 2020-2022	-20.7%	-5.7%	-12.6%	+0.6%	0.0%	-7.5%	-2.3%

#### Change in Number of Businesses 2020-2022:

Between March 2020 and March 2022, the number of businesses in Fife fell by 745 or -7.5%. This followed a period of sustained growth between 2015 and 2020. The number of businesses fell in all parts of Fife between 2020 and 2021; between 2021 and 2022, Mid Fife & Glenrothes and NE Fife both saw business numbers increase while the other SPCAs saw numbers continue to fall.

Cowdenbeath SPCA saw the largest fall between 2020 and 2022 (400 businesses or -20.7%); Mid-Fife and Glenrothes saw business numbers increase overall (10 more businesses or +0.6%).

The highest decrease in numbers (-740 businesses) was within the micro (0-9 employees) size band. Cowdenbeath and North East Fife both saw a fall in the number of medium-sized businesses (Figure 23).

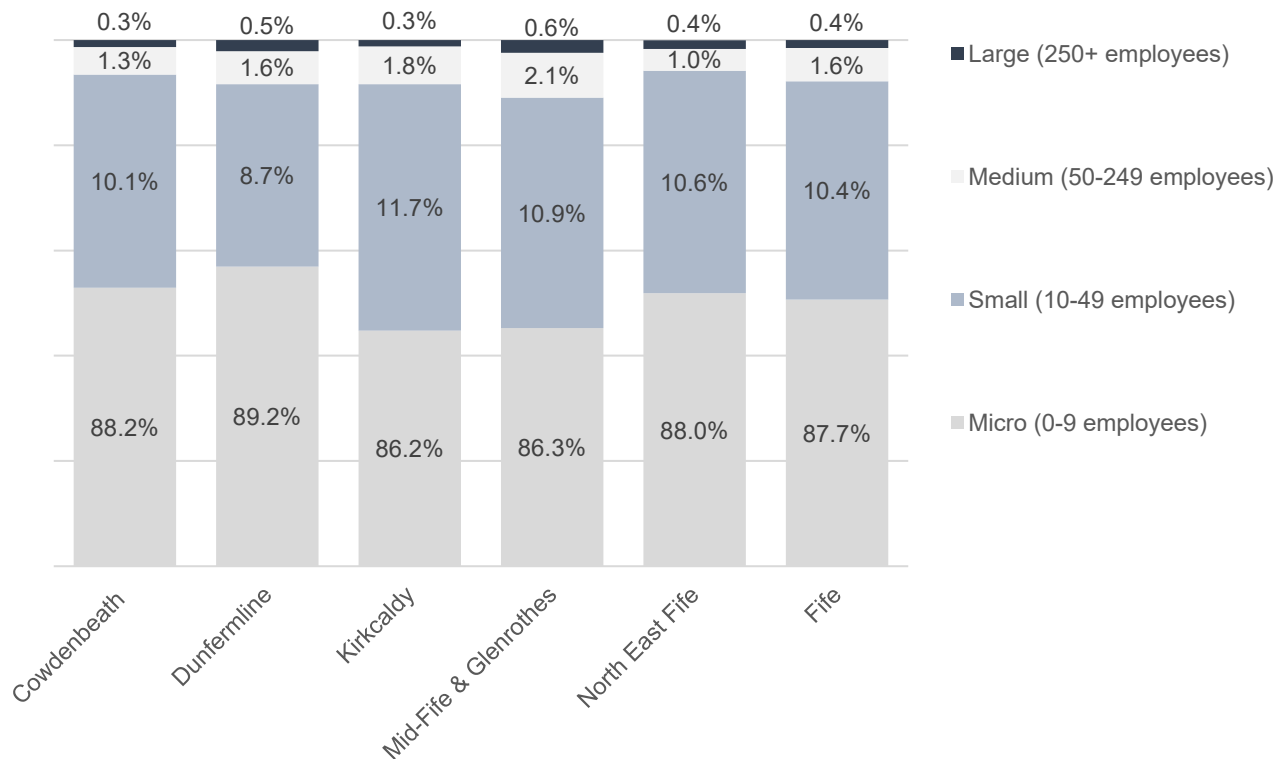
Source: ONS UK Business Counts, 2022.

Note: The number of enterprises registered for VAT and/or PAYE that were live on 12 March 2021. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

**Figure 23: Change in the number of enterprises by Scottish Parliamentary Constituency Area (SPCA) and Size 2020-2022**

	Cowdenbeath SPCA		Dunfermline SPCA		Kirkcaldy SPCA		Mid Fife & Glenrothes SPCA		North East Fife SPCA		Fife	
	2022	Change 2020-22	2022	Change 2020-22	2022	Change 2020-21	2022	Change 2020-22	2022	Change 2020-22	2022	Change 2020-22
Micro (0 to 9 employees)	1,350	-410	1,700	-125	1,435	-225	1,420	+20	2,120	0	8,030	-740
Small (10 to 49 employees)	155	+15	165	+5	195	-15	180	-5	255	+5	950	0
Medium (50 to 249 employees)	20	-5	30	0	30	0	35	0	25	-5	145	-5
Large (250+ employees)	5	0	10	+5	5	0	10	0	10	0	35	0

**Figure 24: Proportion of businesses by size, Fife, 2022**



**Businesses by Size:**

Kirkcaldy and the Mid-Fife and Glenrothes Scottish Parliamentary Constituency Areas have the highest proportions of small, medium, and large businesses (Figure 24).

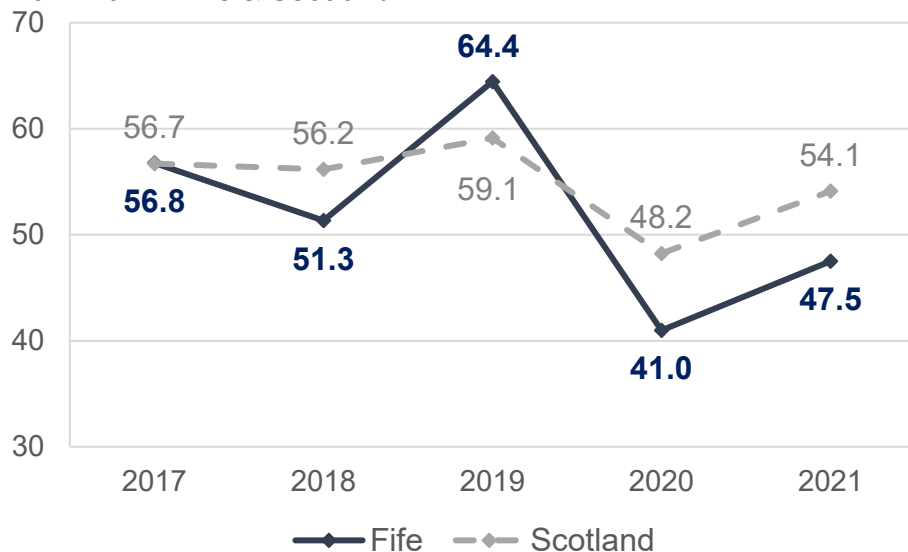
Dunfermline SPCA has the highest proportion of micro businesses (89.2%) followed by Cowdenbeath (88.2%) and North East Fife (88.0%).

Source: UK Business Counts, 2022.

Note: The number of VAT and/or PAYE registered enterprises that were live on 12 March 2022. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

## Business Births

**Figure 25: Business start-ups per 10,000 working age adults 2017-2021 - Fife & Scotland**



In 2021, both the number of new business start-ups and the business start-up rate in Fife increased after falling the previous year.

A total of 1,100 new businesses started up in 2021, 150 or 15.8% more than in 2020 when 950 business start-ups were recorded – the lowest number since 2012.

In Scotland as a whole, the number of business births increased by 12.2%.

Fife's start-up rate in 2021 was lower than the rate for Scotland as a whole (Figure 23).

Source: ONS Business Demography, UK (2021).

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered). They should be viewed with caution as they include registered holding companies and duplicate bank accounts.

## Business Survival Rates

**Figure 26: Survival of New Start Businesses 2021**

	Percentage of businesses surviving 1 year (born 2020)	Percentage of businesses surviving 2 years (born 2019)	Percentage of businesses surviving 3 years (born 2018)
Fife	93.2%	73.9%	55.5%
Scotland	94.2%	75.9%	59.0%

For each of the first three years after starting up, Fife's business survival rates were below the Scottish rates. In previous years, Fife's business survival rates have been higher than the national rates.

In 2021, the 3-year survival rate of businesses in Fife (55.5%) was lower than in 2019 (60.3%) and 2020 (58.7%).

Source: ONS Business Demography, UK (2021). Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

## Distribution of Employment

**Figure 27: Number of Jobs in Fife; 2019, 2020 and 2021**

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife*
September 2019	8,000	29,000	25,000	22,000	10,000	23,000	17,000	<b>138,000</b>
September 2020	8,000	27,000	25,000	23,000	9,000	22,000	16,000	<b>133,000</b>
September 2021	9,000	31,000	24,000	24,000	10,000	24,000	16,000	<b>143,000</b>
% change 2019-2021	+12.5%	+6.9%	-4.0%	+9.1%	0.0%	+4.3%	-5.9%	<b>+3.6%</b>

### Change in Number of Jobs:

The number of jobs in Fife increased in 2021 after falling between 2019 and 2020. Employment in Fife in September 2021 was higher than before the pandemic.

Within Fife, employment increased in all areas between 2020 and 2021 apart from the Glenrothes Area and South & West Fife. The Cowdenbeath Area saw the largest proportionate increase in the number of jobs between 2019 and 2021 followed by the Kirkcaldy Area (Figure 27).

### Employment by Sector:

North East Fife has the largest share of Fife's jobs in Education, Accommodation & Food Services and Arts, Entertainment & Recreation (43%, 35% and 36% of Fife's jobs in these sectors respectively) (Figure 28).

64% of all employment in Public Administration & Defence Activities in Fife is located in the Glenrothes Area along with 31% of Fife's Manufacturing jobs.

70% of Fife's jobs in Agriculture, Forestry & Fishing\* are located in Levenmouth.

88% of all employment in Financial & Insurance activities in Fife is located in Dunfermline, along with 64% of Fife's jobs in the Information & Communication sector.

Nearly a third (30%) of people in Fife working in the Human Health & Social Work Activities sector are employed in the Kirkcaldy Area.

Source: ONS Business Register & Employment Survey.

Note: \* The Fife totals include farm agriculture while the committee area figures exclude farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.



**Figure 28: Employment by Sector, Fife 2021**

Sector	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
A : Agriculture, forestry and fishing*	15	10	40	25	600	100	75	<b>865</b>
B : Mining and quarrying	0	0	10	20	0	75	20	<b>125</b>
C : Manufacturing	1,000	1,000	4,000	1,500	1,750	1,250	3,000	<b>13,000</b>
D : Electricity, gas, steam and air conditioning	100	0	150	0	0	35	150	<b>400</b>
E : Water supply; sewerage, waste mgmt	50	400	175	100	35	50	175	<b>1,000</b>
F : Construction	900	1,250	1,000	1,750	450	1,250	1,250	<b>8,000</b>
G : Wholesale and retail trade; vehicle repair	1,500	4,500	3,000	5,000	1,500	4,500	2,500	<b>23,000</b>
H : Transportation and storage	600	4,000	500	800	700	500	700	<b>8,000</b>
I : Accommodation and food service activities	400	1,750	1,250	1,500	500	3,500	800	<b>10,000</b>
J : Information and communication	50	2,250	100	450	20	175	700	<b>3,500</b>
K : Financial and insurance activities	30	3,500	100	175	30	75	300	<b>4,000</b>
L : Real estate activities	100	250	350	200	100	300	100	<b>1,500</b>
M : Professional, scientific and technical acts	200	1,750	500	1,000	400	900	1,250	<b>6,000</b>
N : Administrative and support service acts	200	1,750	600	1,250	400	1,000	1,000	<b>6,000</b>
O : Public admin, defence, social security	600	900	7,000	1,000	175	500	1,000	<b>11,000</b>
P : Education	1,250	2,250	1,500	1,750	900	6,000	1,000	<b>14,000</b>
Q : Human health and social work activities	1,250	4,000	3,000	6,000	2,000	2,500	900	<b>20,000</b>
R : Arts, entertainment and recreation	300	500	350	500	225	1,250	350	<b>3,500</b>
S : Other service activities	200	600	600	450	200	800	350	<b>3,000</b>
<b>Total Employment*</b>	<b>9,000</b>	<b>31,000</b>	<b>24,000</b>	<b>24,000</b>	<b>10,000</b>	<b>24,000</b>	<b>16,000</b>	<b>137,000</b>

Source: ONS Business Register & Employment Survey

Note: \* excludes farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

## Support to Businesses in Fife

**Figure 29: Financial Support Given to Businesses in Fife, 2021/22**

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
Number of businesses supported	9	19	13	20	7	15	8	<b>91</b>
Value of financial support*	£9,140	£32,449	£31,747	£34,505	£4,276	£36,963	£4,806	<b>£153,886</b>
Jobs created as a result of financial support	7	19.5	16	22	2	42	4	<b>112.5</b>

Source: Fife Council Economic Development.

Note: \* In addition to this support, Fife Council and Business Gateway Fife paid out over £34 million in grants to Fife's businesses from the Scottish Government's Coronavirus Business Support Funds.

**Figure 30: Number of Business Start-Ups supported by Business Gateway Fife, 2021/22**

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
No. of businesses receiving Expert Help	10	16	19	15	5	15	17	<b>97</b>
No. of businesses accessing business growth services	96	170	162	178	76	274	145	<b>1,101*</b>
No. of Business Gateway-supported start-ups	80	102	80	125	51	93	72	<b>603</b>
No. of jobs created from Business Gateway	101	122	100	159	71	133	91	<b>777</b>
Turnover generated	£2,180,500	£2,935,000	£2,484,500	£3,693,300	£1,440,200	£2,522,900	£2,105,000	<b>£17,361,400</b>

Source: Business Gateway Fife.

Note: \* total excludes 83 businesses with an invalid or non-Fife postcode

## Support to Businesses:

**£153,886 of financial support was given to 91 Fife businesses by Fife Council in 2021/22**, support which helped create 112.5 jobs (Figure 29). These figures include repayable grants provided through the Fife Council funded Fife Investment Fund as well as non-repayable trade development and workforce upskilling grants funded through the EU funded SME Competitiveness Fund (current funding for the SME Competitiveness Fund ends in March 2023). Fife Council and Business Gateway Fife also **approved over 3,000 applications to, and paid out over £34 million in grants from**, the Scottish Government's Coronavirus Business Support Funds during 2021/22.

Business Gateway Fife (BGF) supported **603 new business start-ups in 2021/22**, 85 more than in the previous year and the highest number across all Scottish local authority areas. This support is expected to help create 777 jobs, 102 more than in 2020/21 (Figure 30). In addition, BGF supported 1,219 existing businesses to grow. BGF has returned to full pre-Covid delivery of front-facing services; workshops and webinars continue to be delivered online.

A new **£1.2m Net Zero Transition Fund** is providing grants of up to £3k to SMEs to support measures which will help them progress towards net carbon emission with funding from the Scottish Government Local Authority COVID Economic Recovery (LACER) fund.

The **Trade Development Programme** supported 36 businesses to attend and exhibit at 7 trade shows. **33 businesses were supported at 9 International Trade Pathway Webinars**. The events were part of a programme of workshops and training designed to support Fife businesses to access new markets being delivered by Fife Council in partnership with Business Gateway Fife, Fife Chamber of Commerce and Scottish Development International.

The **Supplier Development Programme** helped 663 Fife businesses improve their tendering skills. 1,007 Fife companies are now registered with the programme (84 more than the previous year) which offers expert training, support and information to help businesses win public sector contracts. In April, 39 Fife businesses attended a Meet-the-Contractor event to learn about supply chain opportunities arising from the **Halbeath Learning Campus and Westfield Energy Plant** and 126 businesses attended a **Meet-the-Buyer event in November**. Over 30 events took place during the 13<sup>th</sup> **Fife Business Week** in November 2022 attracting 700 registrations from businesses.

Phase 2 of improvements to the **InvestFife website** are complete and work is underway on Phase 3 development to improve the customer journey.

Fife Council provides **383 business units in 45 locations throughout Fife**. Occupancy is currently at 92%; an occupancy of over 90% was maintained throughout and post Covid. New units are being developed in Levenmouth, Fife Interchange North, Kirkcaldy and Cowdenbeath and investment is also scheduled for the Council's existing portfolio of business units throughout Fife.

The Council's use of **employment land and business premises** to support business growth included:

- The disposal of around 2 acres to Donaldson Timber Engineering Ltd at Levenmouth Business Park, Buckhaven to allow for future expansion;
- Disposal of circa 11 acres to Inchdairnie Distillery Ltd and 8 acres to Wemyss Vintage Malts Ltd at Osprey Road, Glenrothes for maturation warehousing;
- Disposal of around 0.6 acres of land at Cartmore Industrial Estate in Lochgelly to Purvis Group Ltd;
- The lease of circa 4,200 sq.ft of office accommodation at Iona House, John Smith Business Park, Kirkcaldy to Copart Limited; and,
- Commencement of construction of 7 new-build industrial units extending to 741 sq.m of space at Levenmouth Business Park in Buckhaven, supported by a funding contribution from the Levenmouth Reconnected Programme to maximise economic benefits from the proposed rail link.

## Remediation of Vacant & Derelict Land

**Figure 31: Extent of Vacant & Derelict Land in Fife 2021**

Area Committee	Total Amount of Vacant & Derelict Land (ha)	Proportion of Fife's total Vacant & Derelict Land
Cowdenbeath	48.6	6.8%
Dunfermline	12.6	1.8%
Glenrothes	126.1	17.5%
Kirkcaldy	41.7	5.8%
Levenmouth	68.3	9.5%
North East Fife	68.8	9.6%
South and West Fife	352.7	49.1%
<b>Total Fife</b>	<b>718.8</b>	<b>100.0%</b>

Source: Fife Council Vacant & Derelict Land Audit 2021 (published June 2022)

In 2021, there were 212 vacant & derelict land sites across Fife amounting to 719 hectares (Figure 13). Since 2020, 10 sites representing 11.48 hectares of land have been brought back into use. Derelict land has a broader impact both in terms of total area (596.9 ha) and in the number of individual sites (155).

South & West Fife contains the largest proportion of vacant & derelict land (49% of Fife's total) and the Dunfermline Area the lowest. Six sites each covering more than 20 hectares are located in South & West Fife.

Since 2015/16, Fife Council has been one of five local authorities to receive funding from the Scottish Government's Vacant & Derelict Land Fund; in 2021/22, Fife was awarded £1.451 million from the fund.

Figure 32 below details a selection of current, proposed and completed projects supported by the Vacant & Derelict Land Fund.

**Figure 32: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF)**

Area Committee	Project
Cowdenbeath	<ul style="list-style-type: none"> <li>• Ground stabilisation in support of Industrial estate regeneration at The Avenue, Lochgelly to support and unlock Fife i3 investment*.</li> <li>• Demolitions, ground remediation and stabilisation in advance of proposed mixed-use affordable housing and commercial developments in town centre sites in Cowdenbeath and Lochgelly (in partnership with Kingdom Housing and Ore Valley Housing Associations) to support and unlock Fife i3 investment*.</li> </ul>
Glenrothes	<ul style="list-style-type: none"> <li>• Industrial estate regeneration on a site at Queensway Industrial Estate, Glenrothes which is now complete with all new units let. VDLF investment complemented by Fife i3 investment*.</li> </ul>
Kirkcaldy	<ul style="list-style-type: none"> <li>• The proposed acquisition and remediation of a former Waste Transfer Site in Kirkcaldy.</li> </ul>
Levenmouth	<ul style="list-style-type: none"> <li>• Making the former Flax Mill at Silverburn Country Park, Levenmouth, wind and watertight in advance of redevelopment works.</li> <li>• Site remediation and preparation works for the oil and gas decommissioning facility at Energy Park Fife now being operated by Cesscon Decom Ltd.</li> <li>• Industrial estate regeneration at Muiredge and Mountfleurie.</li> <li>• Ground investigations and remediation projects in support of the SEPA-led 'Leven Programme' one of which won a national (UK-wide) Brownfield Award for Best Preparatory Work in October 2022.</li> </ul>
North East Fife	<ul style="list-style-type: none"> <li>• Ground remediation/preparation works to the east of the Eden Campus in Guardbridge for the installation of a solar photovoltaic array which was officially opened in May 2022.</li> <li>• Demolitions, ground investigations and preparation in advance of a mixed-use affordable housing and commercial development at the Bonnygate/Inner Court in Cupar in partnership with Kingdom Housing Association.</li> <li>• Ground de-contamination and preparation work at the site of the former Abertay Steelworks in Tayport. Ownership of the site was taken over by the local Community Trust and now hosts a new-build Community Hub, called the Larick Centre.</li> </ul>
South and West Fife	<ul style="list-style-type: none"> <li>• Industrial estate regeneration at Hillend in Dalgety Bay to complement Fife i3 investment*.</li> </ul>
All Fife	<ul style="list-style-type: none"> <li>• Support for the implementation of the Climate Fife Plan and its associated Sustainable Energy Action Plan (SECAP) including part-funding an ongoing Community Renewables Feasibility Study led by the Fife Community Climate Action Network focussed on a range of vacant and derelict sites which could host solar photovoltaic arrays on sites across Fife.</li> </ul>

Source: Fife Council

Note: \* Investment from the Fife Industrial Innovation Investment (i3) Programme funded by the Edinburgh & South-East Scotland City Region Deal – see Figure 33 and section below.

## Strategic Investment

**Figure 33: Fife Industrial Innovation Investment (i3) Programme Investment Status**

Area Committee	Sites	Status at November 2022	Tranche 2 (2022-25) Sites <sup>1</sup>	Expected Completion
Cowdenbeath	The Avenue, Lochgelly	Site Servicing completed	Enterprise Hub, Cowdenbeath	2024/25
Dunfermline	Fife Interchange, Dunfermline (Site Servicing)	Statutory Consents obtained. Site Servicing completed during 2021/22.	Fife Interchange, Dunfermline (new units)	2024/25
Glenrothes	Queensway Industrial Estate, Glenrothes	All new business units fully let.	Queensway Industrial Estate (refurbishment)	2024/25
Kirkcaldy	Dunnikier Business Park, Kirkcaldy	Completion of 7 new business units; 6 of the 7 units completed in September are let.	John Smith Business Park (new units) <sup>2</sup>	2025/26
Levenmouth	Levenmouth Business Park	Utility work being carried out.	Levenmouth Business Park (new units) <sup>2</sup>	2026/27
South & West Fife	Hillend and Donibristle Industrial Estates, Dalgety Bay	Site Acquisition completed. (Site R). 8 new business units handed over to FC in November 2022. Fully Let.	Site W New Build Site B: Site Acquisition & Servicing Site R: Site Servicing	2022/23 2024/25 2024/25
North East Fife (Tay Cities Region Deal)	Eden Campus, Guardbridge, University of St Andrews	Statutory consents process underway for first buildings. Dry Lab opening in January 2023.	Enterprise Hub	2024/25

Notes:

1. There is a third tranche of activity for this investment programme from 2025/2028; these projects are not included as they are subject to approval for the Full Business Case in 2024/25.
2. These projects are conditional on the approval of the Business Case for Tranche 3 of the Programme.

## Strategic Investment:

The **Fife Industrial Innovation Investment Programme (Fi3P)** is a £50 million ten-year programme delivered by Fife Council with funding support from the Edinburgh and South-East Scotland City Region Deal. The programme is delivering new industrial, office and business space and serviced employment sites within existing business clusters in Mid and South Fife adjacent to growth corridors (M90 and A92) (Figure 33). The Fi3P started in April 2019; Tranche 1 (Years 1-3) was completed in March 2022 and Tranche 2 started in April 2022.

The **University of St Andrews' Eden Campus** in Guardbridge is being developed as part of the Tay Cities Region Deal.

In January 2023, the UK and Scottish Governments announced that the **Firth of Forth would host one of Scotland's first Green Freeports**. The successful bid by a public-private consortium led by the Forth Ports Group and including Fife, Falkirk and Edinburgh City Councils includes the creation of an internationally-renowned port and shipbuilding, manufacturing and logistics cluster at Rosyth.

The **Arrol Gibb Innovation Campus** was officially launched in April 2022. A collaboration between Babcock International, the Universities of Edinburgh and Strathclyde, Fife College, Fife Council, Scottish Enterprise and Skills Development Scotland, the Campus at Babcock International's Rosyth facility will see the development of leading expertise in five core capabilities on one site. The first facility to open for business in the Campus was the new £4.6m Fastblade testing facility for tidal turbine blades developed by Babcock International and the University of Edinburgh as part of the Edinburgh and SE Scotland City Region Deal which was officially opened in May 2022.

**The Levenmouth Reconnected Programme** has approved funding for Levenmouth Business Park (£714k), Silverburn Park Flax Mill (£500k), the Community Trade Hub's Positive Futures Project (£200k) and the CLEAR Buckhaven and Methil's Buckhaven Green Network Enhancement Initiative (£180k).

Fife Council has an allocation of £13.4m from the **UK Shared Prosperity Fund** for expenditure in 2022/23, 2023/24 and 2024/25. The Investment Plan for spending Fife's allocation for 2022/23 (circa £2m) has been approved by the UK Government and the Council has entered into a Memorandum of Understanding for the 3 years to March 2025. Grants for years 2 and 3 will be determined based on the delivery of the Investment Plan and its outputs.

In January 2023 it was announced that one of the five bids submitted to the **UK Levelling Up Capital Fund** had been successful. The Glenrothes UK Parliamentary Constituency bid was awarded £19.4m for the regeneration of Riverside Park in Glenrothes (£4.98m) and support for the Levenmouth active travel network including delivery of Phase 1 of the River Leven riverside path network (£14.43m).

## Town Centres

Figure 34: Percentage of vacant town centre units 2019-2022

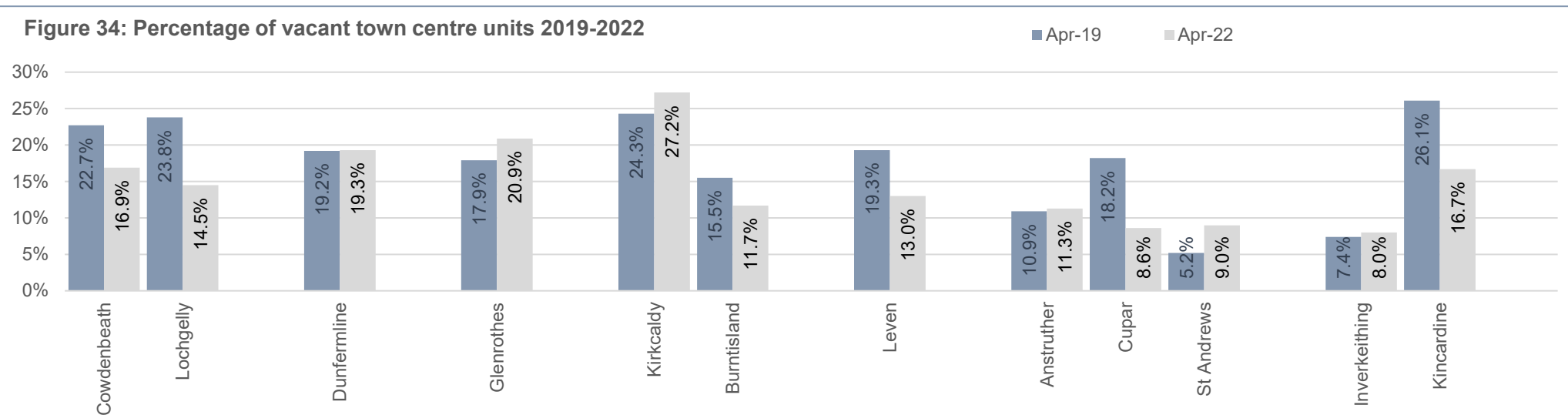


Figure 35: Town Centre Vacancy rates, April 2022 (provisional)

Area Committee	Town Centre	% of Vacant Units	% of Vacant Floor Space
Cowdenbeath Area	Cowdenbeath	16.9%	15.0%
	Lochgelly	14.5%	17.7%
Dunfermline Area	Dunfermline	19.3%	28.8%
Glenrothes Area	Glenrothes	20.9%	24.5%
Kirkcaldy Area	Kirkcaldy	27.2%	31.1%
	Burntisland	11.7%	12.6%
Levenmouth	Leven	13.0%	13.5%
North East Fife	Anstruther	11.3%	13.6%
	Cupar	8.6%	9.8%
	St Andrews	9.0%	8.0%
South & West Fife Area	Inverkeithing	8.0%	7.6%
	Kincardine	16.7%	36.4%

St Andrews, Cupar and Inverkeithing have the lowest vacancy rates of Fife's main town centres (Figure 35).

The highest vacancy rates are found in Kirkcaldy and Kincardine.

Whilst Dunfermline, Glenrothes, Kirkcaldy, Anstruther, St Andrews and Inverkeithing saw the proportion of vacant units rise between 2019 and 2022 (Figure 34), Cowdenbeath, Lochgelly, Burntisland, Leven and Cupar all saw vacancy rates fall.

Source: Experian GOAD Data (Fife Council).



### Town Centre Activity:

- Current delivery of the **Town Centre Capital Programme** funded by the Scottish Government's Place-Based Investment Programme includes work at Glenrothes Bus Station and the Kirkcaldy Waterfront.
- Fife's £2.75m allocation for 2022/23 from **Place-Based Investment Programme** will support eight projects:
  - St Margaret's House in Dunfermline (Phase 1)
  - a Leven place-making project between the new railway station and existing bus station
  - phase 2 of the refurbishment of 9 Esplanade by the Kings Theatre Trust
  - major public realm and streetscaping works in Kincardine
  - Dunfermline Athletic Football Club Rosyth Community Facilities
  - Energy Efficient Enterprise Estate at Lochgelly Business Park
  - a Fife-wide Building Improvement Grant Scheme offering grants for shopfront improvements, building repairs and upper floor conversions.

Difficulties continue to be experienced in the delivery of projects at present, however, due to global issues around availability of materials and rapidly increasing costs.

- The Town Centre Development Unit is leading a pilot **cross-service approach to increase the provision of housing in Fife's town centres housing** during 2022/23 and 2023/24.
- A new **Town Centre Business Energy Efficiency and Digital Grant Fund** has been launched. Financed by the Local Authority COVID Economic Recovery (LACER) Fund the fund provides grants of up to £5,000 to SMEs. This initiative is delivered in partnership with Climate Action Fife Partnership, who help to market the grants to small town centre businesses and facilitate independent energy efficiency audits where needed.
- A funding package has been agreed to facilitate the demolition and clearance of the former **Postings Shopping Centre** in Kirkcaldy.
- The **Scotland Loves Local Gift Card (Fife)** is continuing for a further year.
- The second phase of public realm improvements on **Kirkcaldy waterfront** started on site in July 2022, including a project to reinvigorate the community greenspace at Volunteers Green.
- Work on the **Kirkcaldy gap site assisted living housing development and adaptations hub** continues to progress.
- A Phase 1 of works are underway at **St Margaret's House Dunfermline** to start the process of securing the long-term future of the building
- Work is ongoing on the **Inverkeithing built heritage programme** with the contract to restore and refurbish the Grade A listed Town House now on site.

# Tourism

Figure 37: Volume and Value of Tourism, Jan-Dec 2021

STEAM* Indicators	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
<b>Visitor numbers</b>	<b>377,340</b>	<b>528,260</b>	<b>467,480</b>	<b>373,900</b>	<b>1.75m</b>
% change in visitor numbers 2020-2021	+44.4%	+75.1%	+45.6%	+48.2%	<b>+53.5%</b>
% change in visitor numbers 2019-2021	-44.6%	-35.3%	-36.4%	-33.7%	<b>-37.5%</b>
<b>Economic impact (direct, indirect &amp; induced)</b>	<b>£78.52m</b>	<b>£67.36m</b>	<b>£66.71m</b>	<b>£65.24m</b>	<b>£227.83m</b>
% change in economic impact 2020-2021	+95.1%	+111.6%	+91.6%	+74.0%	<b>+92.4%</b>
% change in economic impact 2019-2021	-44.6%	-35.3%	-36.4%	-33.7%	<b>-37.5%</b>
<b>Number of Full Time Equivalent (FTE) jobs supported by tourist expenditure</b>	<b>1,042</b>	<b>1,017</b>	<b>992</b>	<b>1,292</b>	<b>4,343</b>
% change in number of FTE jobs 2020-2021	+45.1%	+58.7%	+52.4%	+20.6%	<b>+41.0%</b>
% change in number of FTE jobs 2019-2021	-23.4%	-27.5%	-25.6%	-7.1%	<b>-20.8%</b>

Source: Fife STEAM Reports for 2010-2021 - FINAL, Global Tourism Solutions (UK) Ltd.

\*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most Tourism Destination areas in the UK.

Notes: The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife and East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA.

Figures are not available at a lower level than these four areas. Economic impact figures are indexed to 2021 prices.

**Figure 38: Volume and Value of Tourism, Jan-Jun 2022**

<b>STEAM* Indicators</b>	<b>Fife</b>
<b>Visitor numbers</b>	<b>1.139m</b>
% change in visitor numbers 2021-2022	<b>+137.6%</b>
% change in visitor numbers 2019-2022	<b>-9.8%</b>
<b>Economic impact (direct, indirect &amp; induced)</b>	<b>£167.39m</b>
% change in economic impact 2021-2022	<b>+170.2%</b>
% change in economic impact 2019-2022	<b>+23.4%</b>
<b>Number of jobs supported by tourist expenditure (FTEs)</b>	<b>4,663</b>
% change in number of FTE jobs 2021-2022	<b>+73.1%</b>
% change in number of FTE jobs 2019-2022	<b>+3.1%</b>

Source: Fife Interim Draft STEAM Report for Jan-June 2022, Global Tourism Solutions (UK) Ltd.

\*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most Tourism Destination areas in the UK.

Notes: Figures are not available below the Fife level. Economic impact figures are in historic prices. These figures are subject to change in the final 12-month trend reports. The 2022 data cannot be directly compared with previous years due to the inclusion of Airbnb occupancy data. Work is also ongoing to improve the accuracy of day visitor figures. FTE=Full Time Equivalent

### Volume and Value of Tourism:

- In 2021, there was significant improvement in the volume and value of tourism to Fife compared to 2020, though figures were still well below the pre-pandemic levels:
  - 1,747 million people visited Fife in 2021, 53.7% more than in 2020, but still 37.5% fewer than in 2019.
  - The economic impact of tourism in 2021 was up by 95.1% on 2020, but still 22.2% less than in 2019.
  - The estimated FTE jobs supported by tourism in Fife in 2021 was up by 41.0% on 2020, but still 20.9% lower than in 2019.
- The Dunfermline Area saw the greatest rate of recovery in 2021.
- Initial figures for the first 6 months of 2022 suggest that for Fife as a whole: visitor numbers were only 10% below 2019, pre-pandemic numbers; the industry supported a higher number of FTE jobs; and the economic impact of visitor spend had increased compared with the same period in 2019.

### Fife Tourism Activity:

- The [Fife Tourism Partnership website](#) has been relaunched, providing information and support for tourism businesses.
- The **150<sup>th</sup> Open Golf Championship** at the Old Course, St Andrews in July 2022 attracted a record audience of 290,000 visitors and showcased Fife to a global audience.
- Over 90 people attended the in-person **Fife Tourism Conference** in March 2022. Held at the Dean Park Hotel, the event's themes were digital skills, inclusive, sustainable tourism and retaining talent.
- The new **Welcome to Fife QR code** was launched in June 2022. Giving visitors quick access to tourism information via their mobile phones, the QR code is on display at bus stations, public toilets, parks and other public space and a toolkit has been developed to encourage businesses to promote the code.
- In 2022 many major tourism events took place for the first time since 2019. Fife Council's support for events through the **Strategic Events Fund** has returned to focus on in-person events with an emphasis on sustainability and attracting visitors from outwith Fife. In 2022, £41,570 was awarded through the fund to support 7 events.
- A new fund to support local event organisers was launched. Funded by the UK Government's Shared Prosperity Fund, the **Fife Events Development Fund** provides grants of between £200 and £10,000 to new and existing events taking place between November 2022 and March 2023. Events taking place within town centres were prioritised and in 2022 £49,986 was awarded to local event organisers to support 40 separate events.
- A **sustainable tourism action plan** has been developed and a working group to take it forward will be formed in early 2023.

### Fife Tourism Activity (continued):

- **Consumer marketing campaigns** included partnership working with the Herald, Scotsman and Times and an autumn campaign carried out with VisitScotland targeting the retiree and family markets.
- An insights project is underway looking at the **profiling of Fife's potential visitor market**.
- Work is being carried out with VisitScotland to identify and work with businesses who could benefit from the **travel trade market**.
- £35k funding was secured from VisitScotland's Rural Tourism Infrastructure Fund (RTIF) to produce a **Strategic Tourism Infrastructure Development Plan** for Fife. The Plan will be used to inform future applications to the RTIF to continue the **Fife Outdoor Tourism Infrastructure Programme** a partnership project between Fife Council and the Fife Coast and Countryside Trust to provide a network of parking, toilets, interpretation and EV/EB charging points in key visitor 'hotspots' to improve the management of visitors and encourage sustainable tourism practices.
- The **Fife Coast and Countryside Trust** has introduced trial parking charges for overnight motorhomes at Kingsbarns and Elie Ruby Bay beaches. The money raised will be ringfenced to facilitate safe parking, extend the opening hours of public toilets and create a network of chemical toilet disposal points. A new motorhome leaflet has also been produced by FCCT to give guidance to those visiting Fife with a motorhome.
- **World Host Training courses** are being delivered to businesses in partnership with Fife College.
- A multi-agency **hospitality and careers day** is taking place in January 2023, with six schools taking part.
- In April 2022, Fife Council agreed to implement a **licensing scheme for short-term lets** through Housing Services supported by Protective and Legal Services. The deadline by which hosts need to get a licence has now been delayed by six months from 31<sup>st</sup> March to the 30<sup>th</sup> September 2023.

<b>Profile prepared by:</b>	<b>Economy, Tourism &amp; Town Centres Team</b>	<b>Fife Council Business &amp; Employability Service</b>
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Fife Council believes that the information contained within this publication was accurate as at 13 December 2022. The Council is acting as a distributor (not publisher) of content supplied by third parties and does not guarantee the reliability of the data and is not liable for any party's reliance on the information contained.

15th February, 2023.

Agenda Item No. 22

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## Property Transactions

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**Report by:** Alan Paul, Head of Property Services

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**Wards Affected:** 16, 17, 18, 19 and 20

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### Purpose

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The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

## 1.0 Background

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- 1.1 In dealing with the day-to-day business of the Council, there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

## 2.0 Transactions

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### 2.1 Disposals

#### 2.1.1 Gas servitude at land adjacent to Pilmour Cottage, West Sands, St Andrews serving Eden Clubhouse and new HQ

Date of Sale: 4 September 2020  
Price: £1  
Purchaser: Scotland Gas Networks plc

#### 2.1.2 76sqm of additional ground at 46 Crawley Crescent, Springfield

Date of Sale: 13 June 2022  
Price: £5,000  
Purchaser: David Mulholland

#### 2.1.3 Water servitude to the south of 9 Hallowhill, St Andrews

Date of Sale: 2 December 2022  
Price: £3,800  
Purchaser: Hallowhill Ltd

#### 2.1.4 5.5 sqm lying on or towards the east of The Kirkhill Workshop, Gregory Place, St Andrews

Date of Sale: 16 September 2022  
Price: £5,000  
Purchaser: Margo Simpson Sproson

#### 2.1.5 47 sqm of additional ground at 19 Main Street, Leuchars

Date of Sale: 28 October 2022  
Price: £8,800  
Purchaser: Rebecca Smith

### 2.2 Acquisitions

#### 2.2.1 3 Pitmedden Wynd, Auchtermuchty

Date of Acquisition: 5 August 2022  
Price: £130,000  
Seller: David Michael Goodwin Jones and Christine Jones

#### 2.2.2 1 Pitmedden Wynd, Auchtermuchty

Date of Acquisition: 5 August 2022  
Price: £145,000  
Seller: David Michael Goodwin Jones and Christine Jones

## **2.3 Leases by the Council – New Leases**

### **2.3.1 Football Pitch & Pavilion, Canniepart, Tayport**

Term: 20 years  
Rent: £750  
Tenant: Tayport Football Club

### **2.3.2 Bowling Green & Pavilion, Tayport**

Term: 20 years  
Rent: £1,250  
Tenant: Trustees & Office Bearers of Scotsraig Bowling Club

### **2.3.3 Two Car Parks Bow Butts, St Andrews**

Term: 25 years  
Rent: £5,500  
Tenant: St Andrews Aquarium Limited

### **2.3.4 Storage Unit, Cowgate, Tayport**

Term: 10 years  
Rent: £450  
Tenant: Shaun Atkinson

### **2.3.5 59m2 Ground St Andrews Road, Anstruther**

Term: 10 years  
Rent: £485  
Tenant: Gary Gilbert

### **2.3.6 51 m2 Building, St Andrews Road, Anstruther**

Term: 10 years  
Rent: £190  
Tenant: James Morrison

### **2.3.7 Headmasters & Theatre Block, Castlehill, Cupar**

Term: 25 years  
Rent: £350  
Tenant: Castlehill Community Association (SCIO)

### **2.3.8 Tennis Courts & Pavillion, Duffus Park, Cupar**

Term: 19 years and 5 months  
Rent: £300  
Tenant: Duffus Park Tennis Club

### **2.3.9 Bowling Green & Pavilions, Muir Road, Freuchie**

Term: 20 years  
Rent: £300  
Tenant: Freuchie Bowling Club

### **2.3.10 Memorial Hall, Main Street, Kingskettle**

Term: 25 years  
Rent: £570  
Tenant: Kettle Memorial Hall Committee



#### 2.3.11 Pitch & Pavilion, Duffus Park, Cupar

Term: 20 years  
Rent: £500  
Tenant: Cupar Hearts AFC

#### 2.3.12 Bowling Green & Pavilion, Hope Place, St Monans

Term: 25 years  
Rent: £1,250  
Tenant: Trustees of St Monans Bowling Club

#### 2.3.13 Bowling Green, Pavilion and Out Buildings, Duffus Park, Cupar

Term: 20 years  
Rent: £1,250  
Tenant: Duffus Park Bowling Club

#### 2.3.14 16 ha including buildings, Craigtoun Park, Craigtoun

Term: 25 years  
Rent: £350  
Tenant: Friends of Craigtoun

## 3.0 Conclusions

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3.1 These transactions are reported back in accordance with the List of Officers Powers.

### List of Appendices

1. N/A

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

### Report Contact

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**Agenda Item No. 23****North East Fife Area Committee****Forward Work Programme as of 08/02/2023 1/2**

<b>North East Fife Area Committee of 26 April 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Health & Social Care Locality Report	Health and Social Care	Jacquie Stringer	
Cemeteries	Assets, Transportation and Environment	Avril Guild	Public consultation commenced 23/1/23.
Tay Cities Deal Annual Report	Business and Employability	Morag Millar	Last reported 16/3/22.
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Criminal Justice Social Work Service – Community Payback Unpaid Worker Scheme	Education and Children's Services	Joan Gallo	Last reported 16/3/22.
South Street, St Andrews - Street Layout	Assets, Transportation and Environment	Allan Maclean	

<b>North East Fife Area Committee of 21 June 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Minute			
North East Fife Area Committee Forward Work Programme			
Common Good Funds Annual Report	Finance and Corporate Services	Eleanor Hodgson	

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Service Provision for North East Fife Holiday Villages and St Andrews	Communities and Neighbourhoods Service, Assets, Transportation and Environment	Paul Vaughan, Gordon Mole	

**Agenda Item No. 23**

**North East Fife Area Committee**

**Forward Work Programme as of 08/02/2023 2/2**

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Pupilwise and Parentwise Surveys	Education and Children's Services	Deborah Davidson	3-yearly report - last reported 12/9/18. Delayed due to Covid pandemic when no comparative data collected.
Director of Public Health Annual Report	NHS Fife		Last reported 19/6/19. 2020/21 report delayed due to Covid, issued to members by email 19/10/22.
Early Learning & Childcare	Education and Children's Services	Clark Graham	
St Andrews BID Annual Report	Communities and Neighbourhoods Service	Donald Grant	.
Review of Position following implementation of 50 mph speed limit at Strathkinnes Crossroads	Assets, Transportation and Environment	John Mitchell	Agreed at meeting 24/11/21 - Para. 387 (3) - review one year after implementation of speed limit.
Parking Congestion Measures in North East Fife	Assets, Transportation and Environment	John Mitchell	Motion agreed at meeting 24/11/21.
Area Roads Programme 2022/2023 - Final Update	Assets, Transportation and Environment	Vicki Connor	Last reported 7/9/22.
School Attainment & Achievement Annual Report	Education and Children's Services	Maria Lloyd	Last reported 16/3/22.
University of St Andrews Annual Report	University	Derek Watson	
Pupil Equity Fund	Education and Children's Services	Sarah Else, Zoe Thomson	Last reported 26/1/22.