



# Role Profile

## ARBOREAL OPERATIVE

Reference No.	A4635	Type	Individual
Service	Grounds Maintenance Service		
Job Family	Technical 4	Grade	FC4

### Purpose

Reporting to the Arboreal Chargehand, responsible for assisting the area delivery of the Grounds Maintenance Arboreal function and related operations, ensuring the development and delivery of sustainable service provision at local area level. Responsible for undertaking a wide range of tree work relating to the maintenance and management of trees in public parks, landscaped areas, streets and open spaces. The post holder is expected to work as part of an Arboreal Team with minimal supervision in all weather conditions.

**Task or Responsibility** - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Undertaking all aspects of planning and executing arboriculture work including tree assessment, pruning, felling, crown-lifting, etc. using full safety and climbing equipment.

**Person Specification: Skills, Knowledge, Qualifications or Experience** - Criteria can apply to more than one task or responsibility

<b>E</b>	<b>D</b>
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Experience of working within an Arboreal Team or other relevant field

Arboriculture qualifications CS30 and CS31 or working towards these

Arial rescue NPTC206 and 306 (Previously CS38)

SVQ Level 3 or equivalent in Trees & Timber or relevant subject

Basic tree survey and inspection qualification

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√	
	√
	√
	√

E = Essential Criteria    D = Desirable Criteria

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Scheduling work and instructing team members on day to day tasks and workload (i.e. prioritise workload, achieve targets).			
Ensuring compliance with policy, procedures and processes relating to tasks undertaken.	Leadership skills		√
Undertake regular daily inspections of quality standards to ensure work is carried out to specification and in accordance with BS3998 legislation.	Experience and knowledge of working within a health and safety conscious environment	√	
Utilise all mechanical equipment, machinery and hand tools in accordance with relevant arboricultural operations, including chainsaws, polesaws, chippers, leaf blower, etc.	Experience in operating relevant arboricultural plant and hand-held equipment	√	
Maintain all mechanical equipment and machinery used in connection with the work in a clean condition. Set up machinery prior to use to ensure effective operation.			
Carry out weekly inspections of ropes and climbing equipment to comply with LOLER regulations.	Knowledge of LOLER regulations	√	
Ensure that work is carried out effectively to achieve quality and financial objectives, ensuring the safety of all members of staff and the public at all times.	Ability to plan and deliver outcomes	√	
Carry out minor maintenance to surrounding ground following works to ensure sites are left in a good state of repair.	Customer care skills (Focus on customer - See 'How We Work Matters' Framework)	√	

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Ensure site risk assessments are undertaken as per industry guidelines.	Experience and knowledge of site safety	√	
Put out and collect all road signs in accordance with the Code of practice on safety at street works and road verges.	Ability to understand and quantify risk	√	
Maintaining a computer database of the Council's trees, woodlands and maintenance responsibilities recording where the assets are and how they are maintained.	Basic IT skills (Embrace technology and information)	√	
Providing regular 'hands-on' coaching to team members in methods of service delivery to encourage and maintain good practices.	Supervisory skills		√
Assisting in the review of practices and procedures to bring about improved service delivery, customer satisfaction and more effective use of resources.	Working knowledge of plant and equipment and current best practice in arboriculture or a similar environment.	√	
Developing good working relations with partner organisations and our communities to promote, assist and deliver local priorities within resources available.	Good communication skills	√	
Promoting a productive and adaptable team work ethic.	Team working skills (Work together)	√	
Complying with all Service health and safety rules and procedures and ensuring accurate completion of any relevant documentation.	Awareness and compliance with Health & Safety and risk assessments (Take ownership)	√	
Ensure the use of suitable equipment and materials to carry out all aspects of arboricultural functions and make recommendations on	Ability to effectively plan resource requirements	√	

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machinery required to undertake tree operations, e.g. MEWP or tracked chipper hire.			
Drive appropriate vehicles to effectively carry out tasks including service vehicles and trailers.	Driving licence Appropriate Industry certification Driver CPC Digital Tachygraphy Driver Card Licence	√	√ √ √
Assist with the co-ordination and deployment of Winter Maintenance resources. Taking responsibility for the delivery of priority work within an area.	Good organisational skills	√	
Using chemicals and applying herbicides, recording and controlling as to Service procedures.	PA 1, PA6 and PA6 PP certificate		√
Inspecting and carrying out daily maintenance checks on vehicles and specialist equipment as per operational guidance, reporting any defects to line manager.	Working knowledge of legislation relative to Service requirements	√	
Undertake wildlife assessments which may impact on working operations.	Knowledge of Wildlife & Countryside Act 1981		√
Ensure weekly inspections of climbing and rigging equipment is undertaken, reporting any defects to the Arboreal Officer.	Knowledge of LOLER regulations	√	
Assisting the Arboreal Supervisor at meetings with Councillors, external and internal clients.	Good communication skills	√	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

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<b>Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required</b>				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children	PVG Protected Adults	PVG Both	None ✓

<b>Additional Information</b> – the following information is available:
<ul style="list-style-type: none"> <li>• Skills Framework (if applicable)</li> <li>• <b>How</b> we work matters</li> </ul>

<b>Expected Behaviours</b> – It is essential that you display the following behaviours as they are expected of all our employees:
<ul style="list-style-type: none"> <li>• Take Ownership</li> <li>• Focus on Customers</li> <li>• Work Together</li> <li>• Embrace Technology &amp; Information</li> <li>• Deliver Results</li> </ul>