

Name of Community Council
Income and Expenditure Account
Year Ended 31st March XXXX

	31/03/XXXX		31/03/XXXX	
	£	£	£	£
1 Annual Grant Income				
Annual Administrative Grant	1000		1000	
		1000		1000
2 Other Income				
Other Grants	150		130	
Other Funding Streams	45		40	
Bank Interest	10		10	
Fundraising	50		50	
Donations	90		100	
		345		330
3 Total Income		1345		1330
4 Annual Administrative Grant Expenditure				
Auditor's fees	50		50	
ICO Fee	35		35	
Stationery	10		10	
Postage	10		10	
Travel Costs	20		20	
Accommodation lets for meetings	30		30	
Bank charges	5		5	
Advertising	10		10	
General publicity and promotional materials	10		10	
Consultation with the community	10		10	
		190		190
5 Other Expenditure				
Grants and Donations	325		300	
Floral Decoration	60		60	
Hospitality	15		20	
Community Events	150		150	
		550		530
6 Total Expenditure		740		720
7 Income Over Expenditure		605		610
8 Statement of Funds				
	31/03/XXXX		31/03/XXXX	
	£		£	
Accumulated Fund	680		70	
Income Over Expenditure	605		610	
Fund as at 31/03/XXXX	1285		680	
9 Represented By				
"Bank Name" Current Account	1285		680	

10 Treasurer Declaration

I certify that I have prepared the accounts on behalf of the community council and that they have been presented and approved at the Annual General Meeting.

Signature _____ (Original Signature Treasurer)
Date _____

10 Independant Examier Declaration

I certify that I have examined the accounts of "Anywhere Community Council". To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the Accounts have been properly prepared from the records of the Community Council and I am in agreement with these records.

Signature _____ (Original Signature Independent Examiner)
Date _____
IE Name _____
IE Address _____
IE Contact Number _____

1. Annual Grant Income - this is the full amount of the Annual Administrative grant that the community council can apply for each year in April when it opens.

2. Other Income - other forms of income should be listed here.

3. Total Income - this is the total Annual Grant income and other income added together.

4. Annual Administrative Grant Expenditure- detail here the amounts spent as per the approved usage as set out in section 13.12 of the Scheme.

5. Other Expenditure - any other expenditure not covered by the authorised use of the Annual Grant.

6. Total Expenditure - this is the total of the Annual Administrative Grant Expenditure and Other Expenditure added together.

7. Income Over Expenditure - This is the total income minus the total expenditure.

8. Statement of funds - this is the total of the balance brought forward from the previous financial year plus the total income over expenditure.

9. Represented by - this is a breakdown of the total funds held by the community council. A list of all bank accounts open in the community councils name and their totals as well as the amount of any cash in hand held.

10.Declarations - Please ensure that the declaration is completed and signed by both the Treasurer and the Independent Examiner. Please note that declarations must be signed using either a wet signature or an original electronic signature. Unfortunately, typed signatures are not acceptable and cannot be accepted.