



# Role Profile

## Technician Engineer (Transportation Development Management)

Reference No:	A5084		
Service:	Planning Services		
Job Family:	Planning, Property and Assessors	Grade:	FC7

### Purpose

Analyse and provide Transportation consultation responses to planning applications and assist the Lead Officer TDM in their duties in delivering the functions of the Transportation Development Management unit. The role will include analysis and evaluation of specialist advice of a technical nature relating to interpretation and clarification of approach to relevant policy. Liaising with planning case officers, applicants, agents, and others involved in the planning application process. The post holder may also be required to carry out site inspections relating to Roads Construction Consent works to support the role of the Clerk of Works (TDM) as required. To support all associated enforcement activity and partnership working as directed by Service Manager/Lead Officer.

### Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Assisting in and be part of the Planning Services Transportation Development Management team. Assisting the Lead Officer in discharging the responsibilities of that team.

### Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility

	E	D
Educated to SCQF level 8, which includes HND or equivalent	✓	
Significant post qualification experience	✓	

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	Incorporated Engineer or equivalent professional status  Ability to provide a regular and effective service		✓
Providing technical advice and guidance relating to the implementation of roads standards and related legislative requirements, both planning and roads focussed.	Sound knowledge of The Roads (Scotland) Act 1984 and associated legislation	✓	
Providing support to; liaising with; and assisting the Lead Officer on analysing merits of planning and other proposals against legislative requirements to evaluate and provide appropriate decision/response (including negotiation and professional advice required to take an application to determination stage). Ability to work to deliver decisions in tight timescales under pressure.	Good interpersonal skills  Ability to provide guidance	✓  ✓	
Working with Clerk of Works' to ensure compliance with RCC technical/ engineering specifications.	Attention to detail skills.  Experience working in a roads engineering field and knowledge and experience of related legislation	✓  ✓	
Liaising with other members of staff within the Council, developer, agents, members of the public and other relevant parties in dealing with planning application consultations.	Organisational skills	✓	
Maintaining records, drawings, specifications etc. both manual and computerised and ensure they are stored correctly.	Communication skills  IT skills	✓  ✓	
Attending relevant Planning and other committees of the council as required to provide analysis and interpretation of Transportation inputs to planning process and all other related fields.	Substantial experience of the relevant Roads/ Transport legislation and Fife Council policy	✓	
Dealing with enquiries (telephone/email/face to face) from all categories of enquirers relating to all aspects of the various application/ consultation processes, e.g. explaining an application, details from an application, technical or professional advice, etc.	Dealing with commercially sensitive matters on a private and confidential basis	✓	

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Resolving conflict with and between stakeholders e.g. agents, architects, applicants, etc. Negotiate with agents, Architects applicants, etc. on matters such as appropriateness of design, within clear limits of responsibility and in line with legislation and Service procedures. Maintain an understanding of the wider issues that affect the consideration of planning applications.	Ability to work as part of a team or individually	✓	
Resolving problems through critical analysis/thinking, planning, and organising work, reviewing, and evaluating options/progress and assessing/managing risk.	Experience of dealing with customers face to face and by phone/e-mail/letter	✓	
	Rational/methodical approach to problem solving	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

<b>Additional tasks or responsibilities</b> – this is a generic role, however this particular job may also require you to undertake the following:			
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## Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

**Before confirming appointment:** You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

### Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

### Expected Behaviours

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.

*Version: 1.4*

*Issue date: October 2023*