



ASBESTOS

SIGNING-IN LOG

FIFE COUNCIL EMPLOYEES AND CONTRACTORS

IN SIGNING THIS LOG BOOK YOU ARE ACKNOWLEDGING THAT YOU HAVE READ AND UNDERSTOOD THE INFORMATION HELD WITHIN THE ASBESTOS RISK REGISTER.

Important Notes for those responsible for maintaining this log:

1. Where more than one individual from the same contracting organisation is present on-site to conduct a specific task, only the supervisor or person in charge need sign the log.
2. Where Building Services or other contractors are on-site operating to several different works orders, a separate record is to be made for each Works Order.
3. Where the contractor's work extends over a few days, only one entry (on the first day of work) is required.

Procedure No.	Issue	Issue Date	Issued By	Approved By	Page No
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Appendix 2 of Property Service Procedure PS/DW/02

Name of Property: -

ASBESTOS REGISTER LOG

Date	Job No. And Description of Work	Name of Contractor	Print Name	Signature

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