



Role Profile

Employment Support Worker

Reference No.	FF933	Type	Individual
Service	Supported Employment Service		
Job Family	Para-Professional 1	Grade	FC3

Purpose

Assist the Disability Employment Coordinator to engage and support people with disabilities and health condition to achieve their goals and move towards paid work

Assist the Disability Employment Coordinator to deliver personal development and employability programmes

Provide a range of practical supports directly to people to encourage a positive destination.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Encourage and facilitate progression for people into a range of employment opportunities. The post may also require on the job support and job coaching.

Provide one to one support to clients in a variety of settings including travel support, support to take part in specific programmes, on the job support and coaching to ensure the client can undertake work experience or employment as arranged by the responsible disability employment co-ordinator.

Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility

E **D**

Experience of supporting people with multiple barriers to work

Y

Ability to work with minimal supervision

Y

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Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Conduct reviews and evaluation reports about the support offered and the progression of the young person	Developing and implementing travel training programmes		Y
Be aware of basic health and safety issues, identify and record work place issues and liaise with the appropriate staff including the allocated disability employment co-ordinator or the work place colleagues or supervisor to endeavour to overcome these.	Job coaching/shadowing		D
.	Experience in a supported employment environment		D
	Previous experience of working with people with health conditions and disabilities		D
	Training related to Social Care, youth work, employability or community education e.g., SVQ or work related experience		D
	Work within a training environment		D
	Ability to work alongside people in the workplace or training environment	E	
	Good written and verbal skills	E	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

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Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:				
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Job Title (Specialists Tasks)				

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.	
Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>