



# Role Profile

## Research Assistant (Educational Psychology)

Reference No:	A4531		
Service:	Educational Psychology Service		
Job Family:	Education Specialist Support	Grade:	FC6

### Purpose

To work as a valued member of the Educational Psychology Service (EPS) supporting research related activities including the design, implementation and evaluation research projects, literature reviews of current research, and development work all linked to Service Improvement Priorities. The Research Assistant will provide support to the EPS around service delivery functions and self-evaluation processes, ensuring effective and efficient outcomes to set timescales.

To continually review, improve, develop and consistently implement improvements to the service's research output and assist with the delivery of research-based psychological interventions which support outcomes for stakeholders.

<p><b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:</p>
<p>Participating in research activities, data gathering and analysis, and providing research summaries in line with Service priorities at the direction of the Principal Educational Psychologist.</p>

<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	E	D
Educated to SCQF level 10, which includes an Honours Degree or equivalent in Psychology of at least 2:1	✓	
Experience in research and evaluation	✓	
Team working skills	✓	

E = Essential Criteria    D = Desirable Criteria

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	IT skills and familiarity with statistical analysis software	✓	
Planning, organising, data gathering and analysis of key pieces of research.	Well-developed interpersonal skills Time management skills	✓	
Investigating existing practice within the Education Service and promoting positive outcomes for children and young people in Fife.	Data handling and interpretation skills Team working skills	✓	
Supporting the delivery of research-based interventions, under the direction of the Psychologists, including the delivery and evaluation of training, group work and other interventions which support children and young people's wellbeing and learning.	Ability to deliver training		✓
Collecting information directly from children, young people, families and staff to support the Service's continuous cycle of self-evaluation and planning for improvement.	Experience of working with young people in an educational setting  Organisational skills	✓	✓
Developing existing range of research skills and organising the methodological design of work undertaken.			
Participating in Educational Psychology Service, Education Service and Partnership meetings and activities as directed by the Principal EP.	Knowledge of national educational legislation, strategies and initiatives  Initiative-taking skills	✓	✓
Supporting the Service's improvement activities through contributing to the work of its Self-evaluation and Quality Improvement processes.	Experience of responding positively in an environment of change	✓	
Supporting the analysis of service user data and arranging for the organisation and reporting of this data to support improved Service efficiency and outcomes.			
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

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Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:					
<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:		<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<table border="1"> <tr> <td data-bbox="2011 220 2085 359">E</td> <td data-bbox="2085 220 2150 359">D</td> </tr> </table>	E	D
E	D				

## Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

**Before confirming appointment:** You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> <li>Skills Framework (if applicable)</li> <li><b>How</b> we work matters</li> </ul>	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>