



Role Profile

JOB TITLE			
Reference No.	A4531	Type	Individual
Service	Educational Psychology Service		
Job Family	Para professional 4	Grade	FC6

Purpose
<p>To work as a member of the Educational Psychology Service (EPS) primarily designing, implementing and evaluating research projects in line with Education and Children’s Service priorities. They will provide support to the EPS around service delivery functions, ensuring effective and efficient outcomes to set timescales.</p> <p>To continually review, improve, develop and consistently implement improvements to the service’s research output and assist with the delivery of research-based psychological interventions which support outcomes for stakeholders.</p>

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Participating in research activities and data gathering in line with Service priorities at the direction of the Principal Educational Psychologist.	<p>Educated to SCQF level 10, which includes an Honours Degree or equivalent in Psychology of at least 2:1</p> <p>Experience in research and evaluation</p> <p>Team working skills (Work Together – see ‘How We Work Matters’ framework)</p>	<p>✓</p> <p>✓</p> <p>✓</p>	

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	IT skills and familiarity with statistical analysis software (Embrace Technology and Information) Ability to provide a regular and effective service Well-developed interpersonal skills	✓ ✓ ✓	
Planning, organising, data gathering and analysis of key pieces of research.	Time management skills Data handling and interpretation skills	✓ ✓	
Investigating existing practice within the Education and Children's Service and promoting positive outcomes for children and young people in Fife.			
Supporting the delivery of research-based interventions, under the direction of the Psychologists, including the delivery and evaluation of training, group work and other interventions which support children and young people's wellbeing and learning.	Ability to deliver training		✓
Collecting information directly from children, young people, families and staff to support the Service's continuous cycle of self-evaluation and planning for improvement.	Experience of working with young people in an educational setting Organisational skills (Focus on customers)	✓ ✓	
Developing existing range of research skills and organising the methodological design of work undertaken.			

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Participating in education service meetings, Educational Psychology Service meetings and activities as directed by the Principal EP.	Knowledge of national educational legislation, strategies and initiatives Initiative-taking skills (Taking Ownership)	 ✓	 ✓
Supporting the Service's improvement activities through contributing to the work of its Quality Improvement processes.	Experience of responding positively in an environment of change (Deliver Results)	✓	
Supporting the analysis of service user data and arranging for the organisation and reporting of this data to support improved Service efficiency and outcomes.			
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

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Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:				
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Job Title (Specialists Tasks)				

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.	
Additional Information – the following information is available:	Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	<ul style="list-style-type: none"> • Take Ownership • Focus on Customers • Work Together • Embrace Technology & Information • Deliver Results