

South and West Fife Area Committee

Civic Centre, Inverkeithing / Blended Meeting

Wednesday, 1 November 2023 - 9.30 am



AGENDA

	<u>Page Nos.</u>
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.	
3. MINUTE – Minute of meeting of the South and West Fife Area Committee of 6 September 2023.	3 - 6
4. RADIATION MONITORING AT DALGETY BAY <ul style="list-style-type: none">• Verbal update from Ms. Nina Patton, Scottish Environment Protection Agency (SEPA)• Update report by Mr. Richard Harker, Ministry of Defence (Defence Infrastructure Organisation)	7 - 7
5. OBJECTION TO PROPOSED 20MPH SPEED LIMIT - VARIOUS STREETS, CARNOCK – Report by the Head of Roads and Transportation Services.	8 – 10
6. AREA ROADS PROGRAMME 2023/24 – PROGRESS REPORT – Report by the Head of Roads and Transportation Services.	11 – 19
7. CORE PATH DIVERSION - WILSON WAY, ROSYTH – Report by the Head of Communities and Neighbourhoods Service.	20 – 24
8. PLAY SPACES CATEGORISATION - SOUTH AND WEST FIFE AREA – Report by the Head of Communities and Neighbourhoods Service.	25 – 33
9. AREA HOUSING UPDATE – Report by the Head of Housing Services.	34 – 43
10. ANNUAL REPORT ON OUTCOMES OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS – Report by the Director of Health and Social Care.	44 – 48
11. BEREAVEMENT SERVICES CEMETERY STRATEGY – Report by the Head of Property Services.	49 – 82
12. SUMMER PROVISION ACTIVITIES – Report by the Head of Communities and Neighbourhoods Service.	83 – 91
13. SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN – PLAN4SOUTH AND WEST FIFE – Report by the Head of Communities and Neighbourhoods Service.	92 – 105
14. PROPERTY TRANSACTIONS – Report by the Head of Property Services	106 – 107
15./	

15. SOUTH AND WEST FIFE FORWARD WORK PROGRAMME 2023-24 –
Report by the Executive Director (Finance and Corporate Services).

108 – 112

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services
Fife House
North Street
Glenrothes
Fife, KY7 5LT

25 October, 2023

If telephoning, please ask for:

Michelle McDermott, Committee Officer, Fife House, North Street, Glenrothes
Telephone: 03451 555555, ext. 442238; email: Michelle.McDermott@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

2023 SWFAC 37

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – INVERKEITHING – BLENDED MEETING

6 September, 2023

9.30 am – 11.45 am

PRESENT: Councillors David Barratt (Convener), Patrick Browne, Dave Dempsey, Brian Goodall, Andy Jackson, Sarah Neal, Sam Steele, Andrew Verrecchia and Conner Young.

ATTENDING: Paul Hocking, Co-ordinator - Asset Management & Programme Development and Ian Jones, Lead Consultant, Network Management, Roads and Transportation Services; David Thomson, Customer Experience Lead Officer, Customer and Online Services; Stephen Adamson, Project Manager, Communities and Neighbourhoods Service; and Michelle Hyslop, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

ALSO IN ATTENDANCE: Jeremy Harris, Chief Executive Officer, Fife Coast and Countryside Trust (for para. 86 only).

APOLOGY FOR ABSENCE: Councillor Graeme Downie.

83. DECLARATIONS OF INTEREST

Councillor Goodall declared, as a matter of transparency and with reference to para.86 – Fife Coast and Countryside Trust Overview - that he was a council appointed director of Fife Coast and Countryside Trust. However, as this was not considered a connection under the Councillors' Code of Conduct for the purposes of this report, he remained and participated in the meeting.

84. MINUTE

The committee considered the minute of the meeting of the South and West Fife Area Committee of 21 June 2023.

Decision

The committee agreed to approve the minute.

Arising from the minute:-

- in relation to para.73 - requested an update with regard to the workshop that was to be organised by the Education Service to analyse the attainment figures within secondary schools;
- in relation to para. 73 - requested an update be provided to members in relation to the bus mobility hub on the A985;
- in relation to para. 80 – the playpark session had taken place in the Civic Centre, Inverkeithing and members noted that a report on the Playpark Strategy would be brought back to a future meeting of the committee;

2023 SWFAC 38

- in relation to para. 81 – requested an update on a report being submitted to the next area committee in relation to the pros and cons of various degrees of decentralisation to help determine what (if any) comments and recommendations South and West Fife Area Committee might wish to submit to full Council; and
- in relation to para. 82 – requested an update on the digging up of newly resurfaced pieces of road following the recommendation that the Environment, Transportation and Climate Change Scrutiny Committee investigate this further.

85. APPOINTMENT TO EXTERNAL ORGANISATION - CARNEGIE DUNFERMLINE AND HERO FUND TRUST

The committee considered a report by the Head of Legal and Democratic Services seeking to appoint a replacement member on the Carnegie Dunfermline and Hero Fund Trust following the resignation of Councillor Sam Steele.

Decision

The Committee unanimously agreed to appoint Councillor Conner Young from Ward 1 as the council's representative on the Carnegie Dunfermline Hero Fund Trust.

86. FIFE COAST AND COUNTRYSIDE TRUST - OVERVIEW

The committee considered a report by the Chief Executive of Fife Coast and Countryside Trust providing information on the activities of the Fife Coast and Countryside Trust particularly in the South and West Fife Area.

Decision

The committee noted the terms of the report.

87. AREA ROADS PROGRAMME 2022-23 - FINAL REPORT

The committee considered a report by the Head of Roads and Transportation advising on the delivery of the 2022-23 Area Roads Programme (ARP).

Decision

The committee agreed: -

- (1) to note the contents of the report and Appendices;
- (2) that future reports on the Area Roads Programme would include additional information on road scoring assessment figures; and
- (3) that an Area Roads Programme Progress Report for 2023/24 would be brought back for consideration at the next meeting of the committee and this should include detailed information with regard to the full costings and options for road resurfacing works at Sherbrooke Road, Rosyth.

88. THE CAIRNS, CHARLESTOWN - VERBAL UPDATE ON PROJECT

Ian Jones, Lead Consultant, Roads and Transportation Services provided an update on the parking project at The Cairns, Charleston advising that it was proposed to remove the grassed area to produce sixteen parking spaces. It was noted that works on site had been postponed due to resource implications but that works would commence on 12th February, 2024 and would take approximately three to four weeks to complete, subject to there being no adverse weather conditions.

Decision

The committee welcomed and noted the update.

89. COMPLAINTS UPDATE

The committee considered a report by the Executive Director (Communities) providing an overview of complaints received relating to the South and West Fife Area for the year from 1 April 2022 to 31 March 2023

Decision

The Committee noted the contents of the report.

90. WELFARE SUPPORT AND ANTI-POVERTY ANNUAL REPORT 2022-23

The committee considered a report by the Head of Communities and Neighbourhoods Service updating members on achievements and outcomes of the welfare support and anti-poverty activities taking place in South and West Fife (S&WF) taking cognisance of the wider Local Community Plan and the Tackling Poverty and Preventing Crisis work.

Decision

The committee noted: -

- (1) the contents of the report and the outcomes and achievements of the 2022-23 South and West Fife Welfare Support and Anti-Poverty projects; and
- (2) the preventative measures designed to tackle poverty and inequality in South and West Fife.

91. SOUTH AND WEST FIFE AREA FORWARD WORK PROGRAMME 2023-24

The committee considered a report by the Executive Director (Finance and Corporate Services) relating to the Forward Work Programme for future meetings of the committee.

Decision

The committee:-

- (1) reviewed and noted the South and West Fife Area Committee Forward Work Programme 2023/24;

2023 SWFAC 40

- (2) noted that a report be submitted to the next meeting of the area committee on the advantages and disadvantages of decentralisation; and
- (3) that an Area Roads Programme Progress Report for 2023/24 would be brought back for consideration at the next meeting of the area committee which should include detailed information with regard to the full costings and options for road resurfacing works at Sherbrooke Road, Rosyth.

Dalgety Bay Remediation Project – Programme update

- 1) Practical Completion for the project has been achieved and signed off by the MOD on 10 September
- 2) An event was held by the MOD and SEPA on 15 September to mark the successful completion of the remediation project
- 3) The close-out survey has been completed and the results are awaited from the contractor prior to submission to SEPA
- 4) The draft Health Physics Plan has been received and comments have been provided back to the contractor once the final version has been received it will be issued to SEPA
- 5) Once the close-out survey and the Health Physics Plan have been issued, it is anticipated that SEPA agreement to the discharge of the Licensing Agreement will be issued
- 6) The remaining fencing will be removed once SEPA agree to the discharge of the Licensing Agreement

Dick Harker
Deputy Herad MPP – AIR
Defence Infrastructure Organisation

1 November 2023
Agenda Item No. 5

Objection to Proposed 20mph Speed Limit – Various Streets, Carnock

Report by: John Mitchell – Head of Roads and Transportation Services

Wards Affected: Ward 1 – West Fife & Coastal Villages

Purpose

The purpose of this report is to allow the South and West Fife Area Committee to consider an objection to the proposal to introduce a 20mph speed limit on various streets, Carnock.

Recommendation(s)

It is recommended that committee agrees to set aside the outstanding objection to the Traffic Regulation Order (TRO) proposing the 20mph speed limit in various streets, Carnock, as shown in drawing no. TRO23_23B (Appendix 1), to allow the Order to be made and the speed limit put in place.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works is approximately £6000, which covers Roads and Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors and Police Scotland were advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Council's website. The closing date for objections was 7 September 2023. During the formal consultation period, one objection was received.

1.0 Background

- 1.1 A report was brought to committee on 26 April 2023 proposing the 20mph limit (2023 SWFAC 30 Item 64 refers), in response to a motion raised on 17 November 2022 (2022 SWFAC 18 Item 39 refers), asking officers to explore options to introduce a 20mph on Main Street Carnock, as part of the improvement works planned for the location.

2.0 Issues and Options

- 2.1 During the statutory consultation period, one objection was received to the proposal. The main elements of the objection and Service response to these are outlined below with full redacted correspondence available as a background paper.
 - 2.1.1 *The objector felt that there was no need for more speed limit restrictions other than outside the Primary School where the objector thought this was already 20mph. The objector had not seen the changes to the traffic lights and that the pedestrian crossing had been moved. Although these points had been clarified, the objector still felt that the speed limit changes should only be outside the Primary School and not for the full length of the village.*

Service Response: The objector was informed of the changes to the lights and crossing and of the wishes of the Community. On the point of the primary school area already being covered by 20mph, it was pointed out that the speed limit is currently 30mph.

- 2.2 After the full correspondence, the objector wished to maintain their objection.

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety and traffic management, that the objection should be set aside allowing the 20mph speed limit to proceed.

List of Appendices

1. Drawing No. TRO23_23B

Background Papers

1. Full Correspondence (Redacted) with Objectors

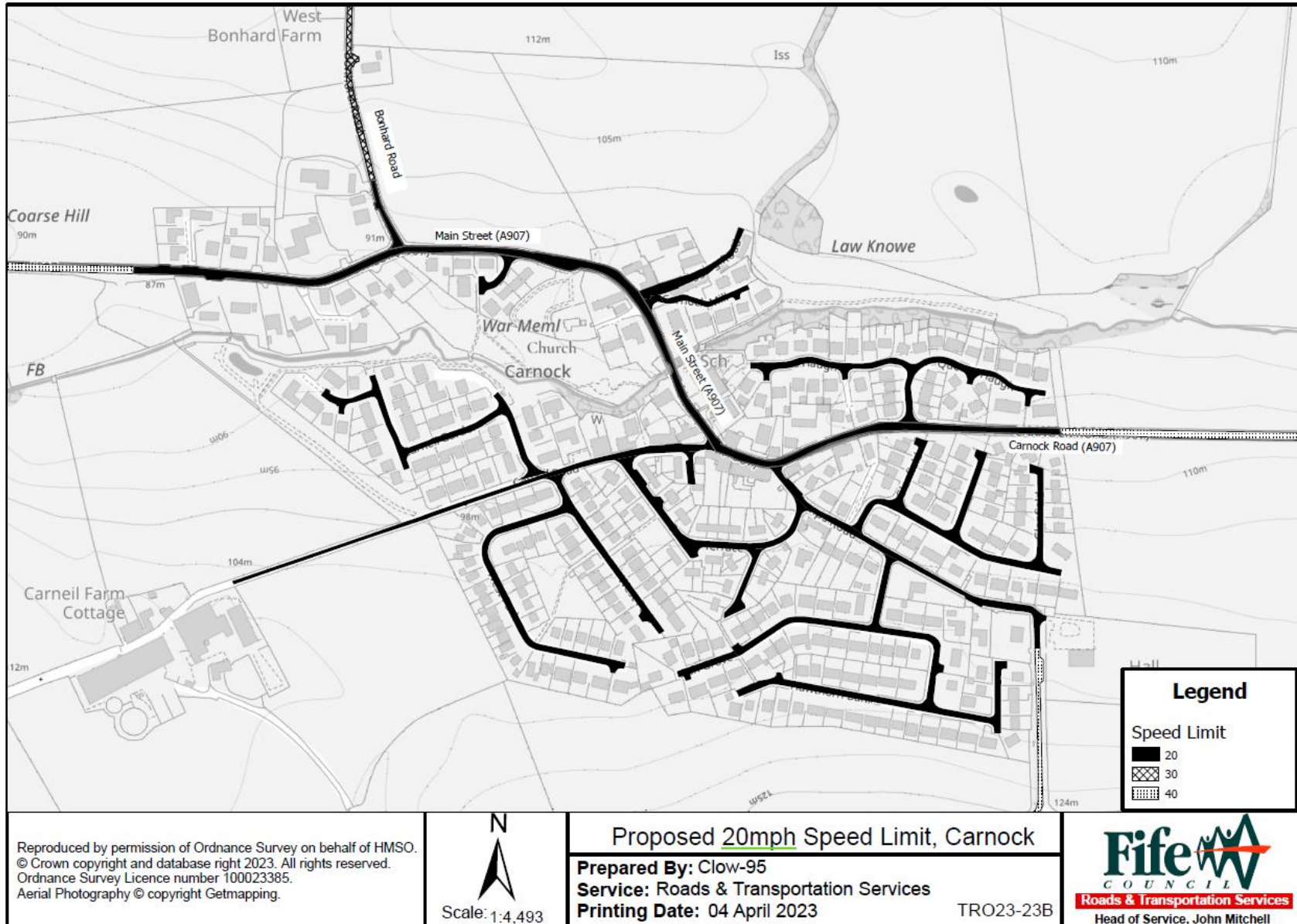
Report Contacts

Lesley Craig
Lead Consultant, Traffic Management
Assets, Transportation and Environment
Roads & Transportation Services
Tel. 03451 555555 Ext. 480082
email: Lesley.Craig@fife.gov.uk

Caroline Low
Technician Engineer, Traffic Management
Roads & Transportation
Tel. 03451 555555 Ext. 444497
email: caroline.low@fife.gov.uk

Sara Wilson
Service Manager, Roads Network Management
Roads & Transportation Services
Tel: 03451 555555 Ext. 453348
Email: Sara.Wilson@fife.gov.uk

Appendix 1



Area Roads Programme 2023/24 – Progress Report

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: 1, 5 & 6

Purpose

The purpose of this report is to advise the committee on the progress of the 2023-24 Area Roads Programme (ARP).

Recommendation(s)

The committee is asked to note the contents of the report and Appendices.

Resource Implications

The 2023-24 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work are adjusted, if required, to ensure expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal or risk implications arising from the report.

Impact Assessment

An equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted on the list of projects forming the 2023-24 ARP.

1.0 Background

1.1 Committee agreed the list of projects forming the 2023-24 ARP on 1 March 2023 (2022.SWFAC.24, Para 49 refers).

2.0 Issues and Options

2.1 Attached are Appendices 1-5 which detail the current progress of individual projects in the programme.

2.2 To improve information on how the programme is progressing throughout the year, an on-line system is in place to advise on the status of each scheme (See <https://www.fife.gov.uk/kb/docs/articles/roads,-travel-and-parking/roads-and-pavements/area-roads-programme/202324/south-and-west-fife>).

2.3 At the SWF Area Committee of 6 September 2023, it was agreed that an assessment of the condition of Sherbrooke Road, Rosyth would be carried out and the outcome included in this report.

2.4 Previous assessment of the condition at this location did not result in it being included in the current 2023/24 Area Roads Programme, presented and approved by committee in March 2023.

2.4.1 An inspection was carried out on 26 September 2023 to determine the present condition. In general, the structure of the road is sound, although there are some areas of localised failure. Patching was also carried out in late July this year which removed the worst areas of failure. It's acknowledged though, that the top surface course is nearing the end of life and so, although it is mainly intact, it is looking tired and worn.

2.4.2 In view of the above we would recommend the following -

- Promote Sherbrooke Road for consideration in our 2024/25 Area Roads Programme, subject to committee approval.
- The recommended treatment would be to carry out a thin surfacing treatment (i.e. micro-asphalt) which would provide a uniform running surface, extend the life of the road and preserve the underlying layers of the road structure.
- Any further deterioration over the winter months would be treated with pre-patching before the new surface is laid. Patching would also be carried out on Linton Place.
- Meantime we would continue to monitor as part of our routine cyclic inspection regime and keep the road in a safe and serviceable condition.

2.4.3 Estimated costs for the above works would be as follows:

- 1) Patching - £20,000
- 2) Thin surfacing (Micro-asphalt) - £80,000

3.0 Conclusions

- 3.1 The attached Appendices show the current progress of the South West Fife Area Programme for 2023-24. Any underspend or overspend is carried through to the following years allocation for the committee area.
- 3.2 Members are asked to consider the proposal to include Sherbrooke Road, Rosyth within the 2024/25 Programme.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes
5. Structures Schemes

Report Contacts

Paul Hocking
Coordinator (Programme Development & Asset Management)
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55 (VOIP Number 442943)
Email: paul.hocking@fife.gov.uk

Alistair Donald
Service Manager (Roads Design & Build)
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55 (VOIP Number 444628)
Email: alistair.donald@fife.gov.uk

**South & West Fife Area Committee
Area Roads Programme 2023-24**

Appendix 1

**Carriageway Schemes Progress
2023/24 Budget = £1,398,384**

Ward	Town	Street	Location/Description	Original Estimate	Projected Final Cost	Progress	Comments
1	Rural	U005 (Craigencat Road)	B914 East of Gask Toll to Fife Boundary	£295,621	£203,141	Complete	
1	Rural	C5 Nr Blair Castle	East Lodge to West Lodge	£83,258	£96,424	Complete	Carry Forward from 22/23
5	Rosyth	St Margarets Way Ph1&2	King Malcolm Drive R/B to St Margarets Way R/B East	£476,516	£483,000	On Site	Carry Forward from 22/23. Due for Completion mid October 2023
6	Dalgety Bay	C89 Moray Way	Sections from Steeple Crescent to Lumsdaine Crescent	£53,450	£53,450	Design	
1	Saline	C19 Oakley Road Saline at Primary School	B913 Main Street south for 190m	£62,615	£90,000	On Site	
1	Rural	C5 Culross to Longannet	Blairburn Cottage to Longannet Junction	£273,329	£403,000	Complete	Additional Works Required
1	Oakley	Sir George Bruce Road	Sligo Street to Station Road (Including Patching on Sligo Street)	£68,725	£60,000	Complete	Carry Forward from 22/23
1	Oakley	James Hog Crescent	Stanley Terrace to Boswell Drive	£39,720	£60,000	Complete	Carry Forward from 22/23

**South & West Fife Area Committee
Area Roads Programme 2023-24**

Ward	Town	Street	Location/Description	Original Estimate	Projected Final Cost	Progress	Comments
6	Dalgety Bay	St Bridgets Brae	Full Length	£53,450	£0	Postponed	Deferred by SWF Committee on 1 st March. Moray Way promoted.
TOTAL				£1,353,234	£1,449,015		

**South & West Fife Area Committee
Area Roads Programme 2023-24**

Appendix 2

**Footway Schemes Progress
2023/24 Budget = £229,609**

Ward	Town	Street	Location/Description	Original Estimate	Projected Final Cost	Progress at 31st March 2023	Comments
5	Rosyth	Hilton Road		£49,170	£49,170	Design	Carry Forward from 22/23 - Engineering Difficulty
6	Dalgety Bay	Lade Braes Phase 1 of 3	West side of Ladebraes South to Carraig Place plus Carraig Place	£105,749	£105,749	On Site	Combined with Lighting Scheme. To be Completed by mid October 2023.
5	Rosyth	Primrose Avenue Ph1	Gil Way to Booth Avenue and substation to Property 112	£38,801	£38,801	Design	Programmed to start November 2023
1	Oakley	Sir George Bruce Road Ph2	Sligo Street to Station Road	£29,546	£29,546	Design	Programmed to start March 2024
1	Carnock	Camps Road	Property No.5 to Property No.15	£19,807	£19,807	Design	Programmed to start December 2023
5	Rosyth	Torridon Lane	Whole Road	£42,811	£42,811	Design	Programmed to start January 2024
TOTAL				£285,994	£285,884		

**South & West Fife Area Committee
Area Roads Programme 2023-24**

Appendix 3

**Road Safety & Traffic Management Schemes Progress
2023/24 Budget = £84,000**

Ward	Town	Street	Location/Description	Original Estimate	Projected Final Cost	Progress	Comments
1	Carnock	A907 Main Street/Bridge	Signal Upgrade	£30,000	£30,000	Complete	Total cost £98,000. Part funded from Traffic Signal Replacement
6	Inverkeithing	Church Street	Bus Boarder	£10,000	£0	Design	Carry Forward 22/23. Further Consultation Required.
6	Rural Road	A921	Replace map type ADS sign(s)	£10,000	£17,000	Tender/Award	Carry Forward 22/23. Programmed 13 th November
1	Rural Road	A907 Gowkhall to Lundin Road	Footway Upgrade	£30,000	£30,000	Design	Still at design stage resourcing issue.
6	Aberdour	Development Site to Aberdour Primary School/Hawcraig Road (via existing railway bridge)	Shared Use Path	£50,000	£50,000	Consultation Ongoing	Contribution toward path being designed and built by developer
TOTAL				£130,000	£127,000		

Lighting Schemes Progress
2023/24 Budget = £229,609

Ward	Town	Street	Location/Description	Original Estimate	Projected Final Cost	Progress at 31st March 2023	Comments
1	Kincardine	Ash Brae, Station Road, Forth St, John St, Bank St, Elphinstone St, Excise Lane, Paradise Lane, Coopers Lane	Phase 4	£105,000	£105,000	Design	
6	Dalgety Bay	Lade Braes Phase 1 of 3	West side of Ladebraes south to Carcraig Place plus Carcraig Place	£24,000	£24,000	On Site	Combined with Footway Scheme. To be Completed mid October 2023.
6	Dalgety Bay	Fordell Bank Area		£60,000	£60,000	Complete	
1	Pattiesmuir	Whole Village		£84,000	£84,000	Complete	
1	Rural	C19 Saline Road & Kinnedar Village		£84,000	£84,000	Complete	
1	Culross	Low Causeway & West End Park		£132,000	£132,000	Design	To be programmed.
TOTAL				£235,994	£196,835		

Structures Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Progress at 31st March 2023	Comments
6	Aberdour	Shore Road	Dour Burn Footbridge	£274,000	Complete	
TOTAL				£274,000		

1 November 2023

Agenda Item No. 7

Core Path Diversion – Wilson Way, Rosyth

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 5

Purpose

The purpose of this report is to request approval for a diversion of core path P637/03 (Wilson Way) to allow for the construction of the New High School.

Recommendation(s)

It is recommended that members approve the proposed diversion of the public right of way and the core path using section 208 Town and Countryside Planning (Scotland) Act 1997; delegating its confirmation to officers if no objections are received and otherwise submission to the Scottish Government for confirmation.

Resource Implications

There are no resource implications as the applicant for the diversion will bear any costs.

Legal & Risk Implications

The diversion of the core path must be advertised and the public given the opportunity to object. There are no other legal obligations.

Impact Assessment

An EqIA is not required as the report is not proposing any changes or revisions to existing policies and practices.

Consultation

In line with guidance approved by Fife Council in November 2012, the following people or organisations have been consulted:

The Landowner - The Landowner is the applicant
Any effective residents - No comment
Fife Access Forum - No comment

The main consultation for this diversion is being done through the planning process, maps showing the diversion have been available at all public events.

1.0 Background

- 1.1 A planning application has been lodge with Fife Council for the building of the new high school at Rosyth (23/00371/PREAPP). To enable the development to go ahead it would be preferable to divert core path 637 section 03.
- 1.2 The developer is requesting this in order to provide a secure, safe and private social space for the school development. There is a requirement for the Core Path to be diverted at the point where it heads west at the top of Wilson Way. A temporary diversion will be put in place at the commencement of the construction works in order to keep members of the public / users of the path safe from operations. The new diverted route for the path will be to a much higher standard than the existing route, accommodate cyclists and delivered early in the programme so that it can be brought into use prior to completion and occupation of the school.
- 1.3 The gains to the applicant are a more secure School site. Gains to the general public are a much higher-grade path with lighting.

2.0 Issues and Options

- 2.1 Fife Council must consider whether the alternative route Core Path 637/03 (Wilson Way) are reasonable and expedient in terms of improving the local path network and enable the development as outlined in the planning application to go ahead.

3.0 Conclusions

- 3.1 The core path will continue to link the same two public places and is only %%%m longer. The surface will be of a much higher quality and the increase in width will improve the path network. The overall sufficiency of the core paths plan for Fife is preserved.
- 3.2 The Access Team recommend that the diversion of core path 637/03 should be approved.

List of Appendices

1. Location map
2. SWF Core path lengths and Gradients
3. Path Design Details

Report Contact

Sarah Johnston
Access Officer
Communities and Neighbourhoods Service
E: sarah.johnston@fife.gov.uk

Fife Coastal Path



Existing Fife Coastal & Core Path Routes



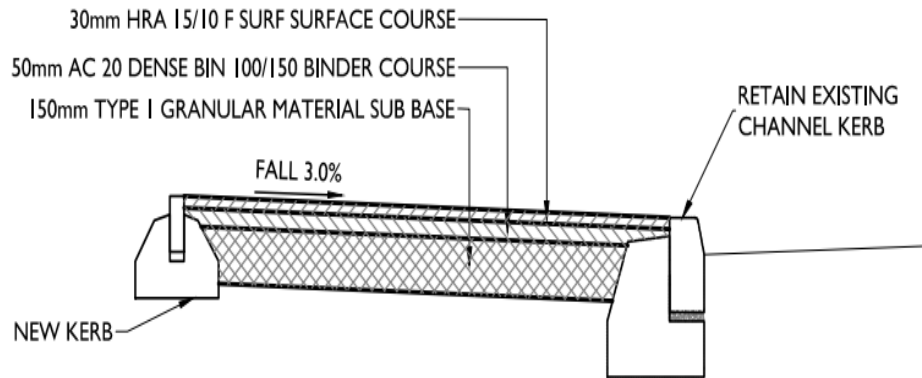
Proposed Re-routed Fife Coastal & Core Path Routes

- Fife Coastal Path
- Core Paths
- Cycle Paths

6 Proposed New High School for South and West Fife Pre-Application Public Consultation



Path Design Details



Play Spaces Categorisation – South and West Fife Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 1,5,6

Purpose

The purpose of this report is to seek approval of the Play Spaces Categorisation for the South and West Fife Area to create better quality and more inclusive play spaces.

Recommendation(s)

The Committee is asked to:-

- (1) approve the play spaces categorisation for the South and West Fife Area; and
- (2) review the implementation plan at a future meeting which will specify how the categorisation and improvement of play spaces will be progressed.

Resource Implications

The play spaces categorisation standardises the provision of play spaces which improves the play value and inclusivity.

Legal & Risk Implications

There are several risks if the vouncil does not have a categorisation of play spaces. These include:

- The absence of a clear basis on which to prioritise capital investment for the refurbishment of play parks.
- Inconsistent approach across Fife, meaning that some neighbourhoods will have limited access to good quality play parks.
- Less opportunity for securing external funding.
- Challenges around timelines for delivery of projects

Impact Assessment

An EQIA is not required as this was carried out for the Fife Play Spaces Strategy. A Fife Environmental Impact Assessment was carried out and is included in Appendix 1.

Consultation

A widely advertised [public consultation](#) was held between September and December 2019. It consisted of an evening meeting in Rosyth and an online survey. Area members checked the proposed categorisation at a meeting. Community councils were notified of the categorisation. Grounds Maintenance Service staff were involved in the process.

1.0 Background

- 1.1 The Community and Housing Services Sub-Committee approved the [Play Spaces Strategy](#) in [August 2021](#). The recommendation was for engagement at local level to implement the strategy to ensure that areas most in need are identified as a priority.

Play Spaces Strategy

- 1.2 Aim of the play spaces strategy:

- Provide play parks with good play value for children of different ages and needs.
- Ensure the public parks and greenspaces continue to provide varied opportunities for outdoor play.
- Ensure the financial sustainability of play park provision in Fife.

Categorisation

- 1.3 Categorisation is one of the main purposes of the strategy. Sites with play equipment have been added over the years to greenspaces, with no standard approach. Many sites have less than three pieces of equipment and can't really be called play parks. Many cater for pre-school children, with no equipment for primary school children or less able-bodied children. The categorisation has three types of play parks (destination, town, local) and one natural play space.

Existing situation

- 1.4 Within the South and West Fife Committee Area, there are 55 Fife Council maintained sites with play equipment. This varies from sites with a set of swings at White's Quay, Dalgety Bay to the range of equipment at Rosyth Public Park Play Park.

Much of the equipment will be at the end of its safe use in the next ten years so there is a need to plan for replacement and refurbishment of sites to secure funds.

In the area there are non-FC sites, which are maintained by private housing factors, that have not been categorised. They have been scored as part of the Play Sufficiency Assessment which is a requirement of the Local Development Plan. All play spaces have mapped as part of the PSA.

Natural Play Spaces

- 1.4 Natural Play Spaces are sites with no manufactured play equipment instead they have natural play features such as logging, wooden stepping stones, mounds, wildflowers, wooden sculptures. Sites that are changed to a natural play space will be within a five minute walking distance of a local play park.

2.0 Play Space Categorisation

Ward	Settlement	Site	Categorisation	Strategy
1 - West Fife & Coastal Villages	Blairhall	Wilson Street	local play park	improve
1 - West Fife & Coastal Villages	Cairneyhill	Glen Moriston Drive	natural play space	natural play space

Ward	Settlement	Site	Categorisation	Strategy
1 - West Fife & Coastal Villages	Cairneyhill	Main Street	Local play park	maintain
1 - West Fife & Coastal Villages	Cairneyhill	Rose Mount Park	local play park	maintain
1 - West Fife & Coastal Villages	Carnock	Burn Brae	local play park	maintain
1 - West Fife & Coastal Villages	Comrie	Comrie	local play park	maintain
1 - West Fife & Coastal Villages	Culross	Village Green	local play park	maintain
1 - West Fife & Coastal Villages	Gowkhall	Clune Road	local play park	improve
1 - West Fife & Coastal Villages	High Valleyfield	Preston Street	local play park	improve
1 - West Fife & Coastal Villages	Kincardine	Burn Brae Park	town play area	improve
1 - West Fife & Coastal Villages	Kincardine	Standalane	local play park	improve
1 - West Fife & Coastal Villages	Kincardine	Sandeman Court	natural play space	natural play space
1 - West Fife & Coastal Villages	Kincardine	Castle Park	local play park	maintain
1 - West Fife & Coastal Villages	Kincardine	Kilbagie Street	Local play park	Maintain
1 - West Fife & Coastal Villages	Kincardine	Village Green	natural play space	natural play space
1 - West Fife & Coastal Villages	Low Valleyfield	Low Valley Field	local play park	improve
1 - West Fife & Coastal Villages	Newmills	Main Street	natural play space	natural play space
1 - West Fife & Coastal Villages	Oakley	Station Road	local play park	improve
1 - West Fife & Coastal Villages	Oakley	Bowl Park	local play park	improve
1 - West Fife & Coastal Villages	Saline	North Road	local play park	improve
1 - West Fife & Coastal Villages	Saline	Oaklea	local play park	improve

Ward	Settlement	Site	Categorisation	Strategy
1 - West Fife & Coastal Villages	Saline	Kinnedar Park	natural play space	natural play space
1 - West Fife & Coastal Villages	Steelend	Steelend	local play park	improve
1 - West Fife & Coastal Villages	Torryburn	The Ness	local play park	maintain
5 - Rosyth	Charlestown	Charlestown	local play park	improve
5 - Rosyth	Crombie	Crombie	local play park	improve
5 - Rosyth	Limekilns	Limekilns Play Park	Town play park	improve
5 - Rosyth	Rosyth	Primrose Avenue	local play park	improve
5 - Rosyth	Rosyth	Burnside Crescent	local play park	maintain
5 - Rosyth	Rosyth	Rosyth Public Park	town play area	maintain
6 - Inverkeithing and Dalgety Bay	Aberdour	Silver Sands	local play park	improve
6 - Inverkeithing and Dalgety Bay	Aberdour	Humbie Terrace	local play park	maintain
6 - Inverkeithing and Dalgety Bay	Aberdour	Shore Road	local play park	maintain
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Eight Acre / Jubilee Pk	town play area	maintain
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Morlich Park	local play park	improve
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Roseberry View	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Harbour Drive	Local Play Park	New
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Chandlers Rise	local play park	improve
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Moubray Road	local play park	improve
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Central Way	Greenspace	greenspace
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Inchmickery Avenue	local play park	improve
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Meadowfield	natural play space	natural play space

Ward	Settlement	Site	Categorisation	Strategy
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Morlich Grove	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Morlich Park	Local play park	Improve
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Seton Place	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	The Bridges	Local play park	New – local play park
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	The Haven	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Dalgety Bay	Whites Quay	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Hillend	Hillend	local play park	Improve
6 - Inverkeithing and Dalgety Bay	Inverkeithing	Ballast Bank	local play area	improve
6 - Inverkeithing and Dalgety Bay	Inverkeithing	Friary Gardens	town play park	improve
6 - Inverkeithing and Dalgety Bay	Inverkeithing	Waggon Road	natural play space	natural play space
6 - Inverkeithing and Dalgety Bay	Inverkeithing	Whinny Hill	local play park	maintain
6 - Inverkeithing and Dalgety Bay	North Queensferry	Brock Street	local play park	improve
6 - Inverkeithing and Dalgety Bay	North Queensferry	Shore Park	local play park	maintain

Implementation

- 2.1 Implementation is a long-term process due to the range and volume of sites and the costs involved to deliver this. Communities and Neighbourhoods have ringfenced play park refurbishments funding included within their capital programme. A recent refurbishment was Jubilee Park, Dalgety Bay with a project group involving the community and council officers.

3.0 Conclusions

- 3.1 Implementation of the play space categorisation will lead to better quality play spaces, that are more inclusive for children of all ages and abilities. It aids investment in refurbishment of play parks.

List of Appendices

1. Fife Environmental Impact Assessment

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Play Spaces Strategy
- Fife Council play parks

Report Contact

Kevin O'Kane
Greenspace Officer
Communities & Neighbourhoods
Email - kevin.okane@fife.gov.uk

Fife Environmental Impact Assessment

Project name:	Play Space Categorisation South & West Fife Area	Committee report title:	Play Space Categorisation South & West Fife Area
Committee name & date:	South & West Fife Committee November 2023	Have the proposals been subject to any other formal environmental assessment?	no
Completed by:	Kevin O'Kane	Completed on:	5 th October 2023

A. Wildlife and biodiversity		Answer	Comments
Fife Council is committed to protecting and enhancing Fife's natural heritage.			
1	What impact will the proposals have on wildlife (including protected sites and species)?	Beneficial impact	The creation of natural Play Spaces, will increase the area of wildflower meadows and the number of trees.
B. Impacts on people		Answer	Comments
Fife Council is committed to protecting and enhancing the wellbeing of our people.			
2	What impact will the proposals have on environmental nuisance? (i.e. visual impacts, traffic, noise, vibration, odour, dust, particulates, smoke)	No impacts / not applicable	No response
3	What impact will the proposals have on human health or wellbeing?	Beneficial impact	Implementation of the play spaces will create better play opportunities for children.

C. Pollution		Soil and geology	Answer	Comments
Fife Council is committed to protecting and improving air, water and soil quality.				
4	What impact will the proposals have on pollution (including pollution to air, water or soil)?	No impacts / not applicable	No response	
D. Climate change			Answer	Comments
Fife Council is committed to cutting carbon emissions and making Fife more resilient.				
5	What impact will the proposals have on greenhouse gas emissions?	A mixed impact (good and bad)	Replacement of play equipment and safety surfacing will produce carbon emissions.	
6	What impact will the proposals have on resilience to the adverse effects of severe weather events, including flooding and landslips?	No impacts / not applicable	No response	
7	What impact will the proposals have on flooding and sites designated as being at risk of flooding or sea level rise?	No impacts / not applicable	No response	
E. Resources and waste			Answer	Comments
Fife Council is committed to using resources efficiently and minimising waste.				Please clarify your response
8	What impact will the proposals have on how much waste is generated or how waste is managed?	A mixed impact (good and bad)	Replacement of equipment, will result in some material going to landfill. Much of the metal should be recycled.	

9	What impact will the proposals have on energy use and the consumption of material resources?	A mixed impact (good and bad)	Energy will be used in the production of new equipment.
F. Cultural heritage		Answer	Comments
Fife Council is committed to protecting Fife's cultural heritage.		Please select an option:	Please clarify your response
10	What impact will the proposals have on cultural heritage (including designated heritage / archaeology sites or listed buildings)?	No impacts / not applicable	No response

Good practice	2
Data gaps or mixed impacts	3
Environmental red flags	0
No impacts identified	5

Area Housing Update

Report by: John Mills, Head of Housing Services

Wards Affected: Ward 1 – West Fife & Coastal Villages; Ward 5 – Rosyth;
Ward 6 – Inverkeithing & Dalgety Bay

Purpose

Members approved the revised South and West Fife Area Housing Plan 2022-24 in March 2022. This report provides an update on the progress of the areas identified in the Local Issues Action Plan (appended to the Area Housing Plan) as well as performance information where figures are available at an area level.

Recommendation(s)

Members are asked to:-

- (i) note the work progress against the Local Issues Action Plan outlined in Appendix 1; and
- (ii) note the performance information outlined in Appendix 2.

Resource Implications

Work is taking place within agreed HRA local and capital budgets.

Legal & Risk Implications

There are no legal / risk implications arising from this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Local residents and Community Groups were involved in the development of the Area Housing Plan through online consultation and areas of priority were discussed with local elected members.

1.0 Background

- 1.1 The Council has a vision to create a fairer Fife where all residents live good lives, make informed choices and have a sense of control so that they can reach their full potential and where all children are safe, happy and healthy. At the heart of the Plan for Fife is the aim to reduce inequalities and to promote fairness in everything that we do. It is recognised that having a fairer Fife will benefit everyone. Housing Services, as the largest landlord in Fife, can improve the lives and opportunities of its tenants through effective neighbourhood management and community led improvement initiatives. We have a key role to work in partnership with others to reduce poverty in Fife and to ensure that we are acting 'one step sooner'.
- 1.2 Members approved the two year Area Housing Plan for South and West Fife (SWF) in March 2022 and this report provides a review of this report. The Area Housing Plan can be viewed via the link below (see background papers). This report includes measures to outline how well we are performing against our local priorities in SWF as identified in the Area Housing Plan. Performance figures are provided where these are available at an area level.
- 1.3 The current SWF Area Housing Plan is the last of the old-style reports and a revised content will be brought forward in Spring 2024, coinciding with the expiry of the 2022-2024 Plan.

2.0 Issues and Options

- 2.1 The positive work in the South and West Fife Area shows that the efforts from our Area Team have led to the following progress on issues identified in the Local Issues Action Plan (Appendix 1);
- 2.2 **Lack of Affordable Housing**
 - 12 properties purchased through the Acquisition Policy
 - Site start expected by the end of October 2023 on 19 new council homes in Crombie
 - 4 larger properties and 4 smaller properties (in areas of high demand) freed up through the Best Use of Stock initiative
- 2.3 **Lack of Parking**
 - Works to demolish the lock-up site in Ramsay Place, Rosyth and replace with parking is expected to commence in Jan 2024
 - 13 driveways installed at council homes in Leighton Street, High Valleyfield
 - 7 driveways installed at council homes in Spittalfield Crescent. Inverkeithing
- 2.4 **Appearance of Estates**
 - 13 estate walkabouts carried out and actions plans being progressed
 - Solar lighting has been installed at main doors in Walter Hay Court, Rosyth and work is expected to commence in October 2023 on improvements to the footpaths
 - Tenants' balconies have been replaced at Forth View & Priory Square flats in Kincardine and consultation on the future of the drying areas and pram sheds is due to be completed by the end of December 2023

2.5 **Community Safety**

- The South West Fife Area Housing Team are now trained in the use of Smart Life in Fife to assist customers in need of adaptations

2.6 We can see that there is work to do over the next year including:-

- Identify funding to improve the bin storage at Glebe Terrace, Inverkeithing
- Consult with tenants of Spittalfield Crescent regarding their large gardens
- Encourage and support tenants to enter into agreements to repay their rent arrears
- Complete a further 7 Estate Walkabouts

2.7 In seeking to engage more local people in the Plan, we have followed a less formal approach with less emphasis on performance indicators. Our focus in the Area Housing Plan is identifying and resolving local issues. However, the end outcome of our work should be improved satisfaction and performance. For this reason, we supplement our updates with performance data as outlined in Appendix 2 and the following areas are highlighted;

2.8 During 2022/23, void properties were turned around and reallocated within 39.7 days which was considerably lower than the Fife average of 58.2 days. Although this is an increase of 5.8 days compared to 2021/22, it is still a good performance compared to the Fife average during the same timescale. We continually strive to improve this performance as we need to minimise rent loss to ensure a more efficient management of our stock to drive savings in the Housing Revenue Account which is reinvested to improve tenant services and build new homes.

2.9 The number of Fife Council properties within South and West Fife rose by 67 between June 2022 and June 2023. This is due to the remainder of the new build properties at Spencer Fields in Inverkeithing and the properties purchased through the Acquisition Policy.

2.10 The number of Fife Housing Register applicants for SWF has reduced from 1638 in June 2022 to 1445 in June 2023.

2.11 The % rent loss in SWF in 2022/23 was 0.95%, substantially lower than the Fife average of 1.32% during the same time period which supports the good performance in the time taken to turn around a void property, as detailed above. This is a large improvement on the 2021/22 figure when the void rent loss in SWF was 1.49%, slightly higher than the Fife average at 1.44%

2.12 The proportion of allocations to the homeless list in SWF during 2022/23 was lower than the Fife average. This was in no small part due to the deliberate attempt to maximise allocations to transfer applicants which is also reflected in the figures. Because of the low turnover in SWF, higher numbers of allocations to transfer applicants result in more allocation chains which generate further housing opportunities to allocate properties to more households in housing need. This contributes to the intentions of Fife's Ending Homeless Together programme to stimulate turnover and ensure that a homelessness or priority need will be met as part of the allocations chain.

2.13 The higher number of overall allocations to transfer applicants in 2021/22 was also partly due to the new build properties in Inverkeithing, which are allocated mainly to transfer applicants.

2.14 The proportion of allocations to the general housing list in SWF during 2022/23 was slightly higher than the Fife average but lower than in 2021/22, reflecting the current focus on other housing priorities.

- 2.15 SWF had a higher number of abandoned tenancies during 2022/23 compared to the previous year. 8 properties were abandoned compared to 2 during 2021/22. Housing Management Officers will continue to work with their tenants to help sustain their tenancies and will continue to make referrals for longer term and specialist housing support through our partner agencies.
- 2.16 Rent collection rates improved within SWF during 2022/23. 99.76% of rents were collected compared to the 98.7% Fife average. This is an improvement from 2021/22 when the SWF figure of 97.93% was slightly below the Fife average of 98.05%.
- 2.17 It has been a priority for Housing staff to work with tenants in debt within their patches and to liaise closely with Revenues Officers. A preventative approach is taken to support new tenants and promote early intervention. At the accompanied viewings, staff discuss affordability with new tenants and seek assistance through the Welfare Fund and other options to source household items. Through the Locality Managed Budget, household items and other practical help are provided to new tenants in need who are struggling to set up their home.
- 2.18 Through the Local Housing Budget, as at 6th October 2023, £130,323 has been committed to a variety of works and projects across South and West Fife during 2023/24 to improve the wider estate and provide help and assistance to tenants where required. Rising costs and the need to support more of our tenants have contributed to the quick spend of this budget and as only £4,660 is remaining, we are having to carry out priority works only until the end of 2023/24.

3.0 Conclusions

- 3.1 Fife Council's aim is to be a top performing social landlord. Through the SWF Area Housing Plan, we have identified local issues and a plan to address these. Through this mechanism, we can ensure member scrutiny of our work to address those concerns and to show improved outcomes. The plans can be updated to reflect where member scrutiny shows a need to quicken the pace of improvement.

List of Appendices

1. Local Issues Action Plan
2. South and West Fife Performance Information

Background Papers

[Area Housing Plan - South and West Fife 2022-24.pdf](#)

Report Contact

Claire Mackinlay

Area Housing Manager – South and West Fife

Telephone: 07432 597 337 - Email: claire.mackinlay@fife.gov.uk

Local Issues Action Plan

Issue	Where	Proposed Action	Original Timescale	Update
Lack of Affordable Housing	SWF	Purchase 5 ex council homes through our property Acquisition Policy	March 2024	12 properties purchased; Inverkeithing - 3 bed house; 2 bed 4 in block flat Rosyth - 3 bed house; 2 bed house; 1 bed 4 in block flat Dalgety Bay – 3 bed house; 2 bed house Kincardine – 3 bed house; 2 bed GF flat Oakley – 3 bed house; 2 bed 4 in block flat Saline – 3 bed house
		Work with the Affordable Housing Team to provide 19 new council homes at Crombie.	March 2024	Site start delayed. Expected by end Dec 2023
		Free up 6 larger council homes through the Best Use of Stock process for families in need of larger accommodation	March 2024	4 larger properties freed up; 2 x 4 bed 4 in a blocks, Inverkeithing 3 bed house, Inverkeithing 3 bed house, Rosyth 4 x smaller properties freed up; 2 bed house, Hillend 2 bed house, Rosyth 2 x 1 bed flats, Rosyth
Lack of Parking	Charlestown	Work with Transportation Services and other partners to provide additional parking at The Cairns, Charlestown	March 2023	Funding from Housing and the Area Capital budget has been agreed for the works to be carried out Delay in project start due to Transportation resources being fully committed. Now expected to start in Feb '24
	High Valleyfield	Install 13 driveways for tenants in Leighton Street, High Valleyfield	March 2023	Work completed
	Inverkeithing	Install 10 driveways for tenants at Spittalfield Crescent, Inverkeithing	March 2023	Work completed- only 7 driveways installed following re-assessment of works possible

Issue	Where	Proposed Action	Original Timescale	Update
	SWF	Demolish 2 lock-up sites which are surplus to requirement and replace with parking spaces	March 2024	Demolition of lock-up site in Ramsay Place expected to start in January 2024
Appearance of Estates	Oakley	Carry out demolition of 24 properties which are in low demand and in poor condition in Sir George Bruce Road, Oakley and replace with landscaping	Dec 2022	Demolition work commenced in October 2023 and is expected to be completed by the end of Dec 2023
	Inverkeithing	Carry out works to improve the bin storage; internal stairwells and cladding at the flats at 5-16 Glebe Terrace, Inverkeithing	August 2023	Works to improve refuse bins/storage agreed and costed. Limited funding in Local Housing Budget for 2023/24 so alternative funding avenue being pursued.
	Rosyth	Look at the possibilities for the improvement of the paths and external lighting across the Walter Hay Court complex in Rosyth	Oct 2022	Solar lighting installed at front doors Funding for pathways agreed through Housing's Opportunity Fund 2023/24. Work is expected to commence late October 2023
	Inverkeithing	Consider options for dealing with the large gardens at Spittalfield Crescent, Inverkeithing	April 2023	Consultation delayed due to staff illness. Consultation expected to be completed by January 2024
	SWF	Complete 20 Estate Action Plans following estate walkabouts to improve areas within SWF	March 2024	13 completed so far – some actions on these still being progressed. The 7 remaining walkabouts are scheduled to be completed by end of 2023/24
	Rosyth	In consultation with the tenants and owners, make improvements to the stairwells at the flats at Elder Place. Rosyth	July 23	Block at 9-29 Elder Place has been painted. New target date for flooring due to financial constraints on Area Budget - April 2024
	Rosyth	In consultation with the tenants and	July 23	Bin areas slabbed - work complete

Issue	Where	Proposed Action	Original Timescale	Update
		owners, make improvements to the bin storage areas and stairwells at the flats at Ramsay Place, Rosyth		Consultation was carried out in relation to communal bin areas but not appropriate to progress due to location of bins being too close to blocks and under windows
	Kincardine	In consultation with tenants and owners, make improvements to the balconies and communal areas at the flats at Forth View and Priory Square, Kincardine	March 2024	Tenants' balconies replaced Consultation on use of drying areas/ pram stores to be completed by December 2023
Tenants Have Increasing Affordability Issues	SWF	Refer 280 tenants for Fuel Poverty Assistance visits to help keep homes as energy efficient as possible	March 2024	Stats not available for this report
	SWF	Increase the % of tenants with managed rent arrears to 50%	March 2024	Figure currently at 6%
Community Safety	Cairneyhill	In consultation with the Community Council, replace fencing on Housing Services owned land along part of the burn to protect members of the community from the water	Nov 2022	Work completed.
	High Valleyfield	In consultation with the Community Council, erect a fence along the pathway at the area of land adjacent to the Community Centre	July 2022	Work completed
Disability Adaptations	SWF	Ensure all members of SWF Area Housing Team are trained in the use of SmartLife in Fife to assist customers in need of adaptations to help them to remain in their own home	March 2023	Work completed
Tenant Consultation	Inverkeithing	Work with tenants and partners to	Nov 2022	Preference from first 2 public meetings for an informal

Issue	Where	Proposed Action	Original Timescale	Update
		establish a Tenants & Residents group in the Spittalfield/ Spencerfield area of Inverkeithing		group with various opportunities for events and to meet. There are plans for future events with partners

SWF Performance

	SWF	Fife	SWF	Fife
	June 2022		June 2023	
Housing stock	1944		2011	
Fife Housing Register Applicants				
Homeless	128		118	
Transfer	457		425	
Waiting	1053		902	
Total	1638		1445	
	2021/22		2022/23	
Allocations Made				
Homeless	44 (32.4%)	972 (48.6%)	47 (40.9%)	1065 (58.5%)
Transfer	71 (52.2%)	654 (32.7%)	52 (45.2%)	522 (28.7%)
Waiting	21 (15.4%)	373 (18.7%)	16 (13.9%)	232 (12.8%)
Total	136 (100%)	1999 (100%)	115 (100%)	1819 (100%)
Average days to turnaround a property	33.9	48.8	39.7	58.2
% of the rent lost due to empty houses	1.49%	1.44%	0.95%	1.32%
rent collection rates	97.93%	98.05%	99.76%	98.70%
% of agreements	6%		23%	
number of abandoned tenancies	2		8	

South and West Fife Locality Budget			
Area	Annual Budget	Budget Committed as at 6.10.23	Budget remaining as at 6.10.23
South and West Fife	£134,983	£130,323	£4,660

1 November 2023

Agenda Item No. 10

Annual Report on Outcomes of Care Inspectorate Inspection and Grading Process (Health & Social Care Partnership)

Report by: Nicky Connor, Director of Health and Social Care

Wards Affected: SW Fife

Purpose

This report informs members of the range of inspections that have been undertaken by the Care Inspectorate and highlights the inspection grades awarded for care services within the South and West Fife area.

The registered organisations included provide a range of care and support services to the Health and Social Care Partnership in Fife and represent a mixture of sectors, e.g., private and voluntary.

Recommendation(s)

Members are asked to note the outcome of the inspection process and grades awarded to care services in Fife.

Resource Implications

No resource implications

Legal & Risk Implications

No legal implications.

Impact Assessment

No impact assessment is required.

Consultation

No consultation has taken place or is required.

1.0 Background

- 1.1 Fife Health and Social Care Partnership either directly provide the care and support services or commission the care and support services, with all required to be registered and therefore subject to inspection by the Care Inspectorate.
- 1.2 All care and support services are committed to continuous improvement and are proactively taking on board comments and suggestions made through the inspection process.
- 1.3 Inspections are used to ensure that service continue to meet the standards and the needs of people using the service. Inspections are also used to assess whether improvements have taken place in services where risks to services where risks to service users have previously been identified or where enforcement action has been taken.

2.0 Issues and Options

- 2.1 Inspections will evaluate (grade) these using the six-point scale set. The grades are as follows:

Grade 6 - Excellent	Outstanding or sector leading
Grade 5 - Very good	Major strengths
Grade 4 - Good	Important strengths, with some areas for improvement
Grade 3 - Adequate	Strengths just outweigh weaknesses
Grade 2 - Weak	Important weaknesses – priority action required
Grade 1 - Unsatisfactory	Major weaknesses – urgent remedial action required

- 2.2 The grading awarded to the inspected services within the South and West Fife area are predominately in the Good, Very Good and Excellent categories - with some achieving consistently high grades across all themes.
- 2.3 In response to the COVID19 pandemic, the Care Inspectorate introduced a specific inspection theme “How good is our Care & Support during Covid 19 pandemic?”. This theme looked at how care services responded to the pandemic, for example, infection control practices. From April 2022, this theme was incorporated into the main inspection areas.
- 2.4 **Appendix One – Care Service Grading** highlights the current position of the Care Inspectorate inspection outcomes for care services being provided within the South and West Fife area, for both care homes and care at home services.
- 2.5 Feedback from service users and carers during the inspection process reflects continued high levels of satisfaction with the services provided.
- 2.6 The Partnership may suspend, or agree with a care service to suspend, new placements into the care service where the outcome from an inspection is a score of two (weak) or less (unsatisfactory) in any themed area which could impact on the quality of care. There are currently no suspensions impacting the SW Fife area.
- 2.7 Where a care service has been evaluated as needing improvement, an action plan outlining improvement is produced and these are regularly monitored to ensure improvements are on track and that any enforcements, requirements or recommendations are dealt with within the timescale. The inspectors follow this up during future visits to ensure that these are progressed.

- 2.8 It should be noted that a few care providers have been inspected by the Care Inspectorate, with the outcome being a Grade 2 (Weak) awarded, which requires providers to make improvement within the service. Whilst improvement action is required, the Partnership will liaise and work closely with the care provider, linking in with the Care Inspectorate, on the actions the care service is or intend to take in order that the necessary improvements are achieved. Although a Grade 2 (Weak) has been awarded, the Partnership can continue to commission services with the care provider.
- 2.9 The Partnership will liaise and work closely with the care provider, linking in with the Care Inspectorate, on the actions the care service is taking or intends to take in order that the necessary improvements are achieved.

3.0 Conclusions

- 3.1 Fife Health and Social Care Partnership's goal is to strive to continuously improve the experience of service users and their carers, and the external inspection process is used as a tool to support the development and improvement processes.
- 3.2 This report highlights the current position of inspection outcomes and grading for registered care services, delivered or commissioned in the South and West Fife locality.

List of Appendices

1. Care Service Grading

Report Contact

Fiona McKay
Head of Strategic Planning, Performance and Commissioning
Fife House
Glenrothes
KY7 5LT
Telephone: 03451 55 55 55 + VOIP Number 445978
Email: Fiona.McKay:fife.gov.uk

Appendix 1 – Care Service Grading

Table 1 – Private / Voluntary Sector Care Homes

Name of Care Service	Inspection Date	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Bandrum Nursing Home, Saline	06/05/2022	4	4	4	5	4
Forth Bay, Kincardine	15/07/2022	4	4	4	4	4
Henderson House, Dalgety Bay	02/08/2022	3	3	3	3	3
Hilton Court Care Home, Rosyth	12/12/2022	5	5	5	5	5
Orchardhead House, Rosyth	08/11/2022	5	5	5	5	5

Table 2 – Fife Health & Social Care Partnership Adult Services

Name of Care Service	Last Inspection Date	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Accommodation with Care and Housing Support	09/12/2021	5	5	Not inspected	5	5
Adult Services, Resources - Housing Support and Care At Home Service	30/10/2019	5	5	Not inspected	5	5
Shared Lives Fife	15/01/2018	6	6	Not inspected	5	5
West Fife Community Support Service	18/03/2016	6	6	6	6	6

Table 3 – Fife Health & Social Care Partnership Care at Home Provision

Name of Care Service	Inspection Date	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
West Fife Care at Home	07/02/2023	4	4		4	4
Short Term Assessment and Review Team (START)	07/02/2023	4	4		4	4

Table 4 - External Care & Support at Home Provision

Name of Service Provider (Private and Voluntary Sector)	Date of last Inspection	Key Quality Evaluation Questions				
		How well do we support people's wellbeing?	How well is our care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
ACS Care at Home (now owned by Eidynd Care Ltd)	16/05/2019	4	4		5	5
Ark Fife West	24/03/2023	3	5		5	4
Assisted Services	16/05/2023	3	4		3	3
Avenue Care Services	22/02/2023	3	4		4	4
Avicenna Care Ltd	17/04/2023	4	4		4	4
Care1 Professional Services Ltd	26/10/2021					3
CERA - Perth & Kinross & Fife	14/11/2019	4	4		4	4
Chrystalkay Health	03/08/2023	2	2		2	2
Connected Care	02/02/2023	4	4		4	4
Constance Care Limited	18/07/2023	5	5		5	5
ENABLE Scotland	06/03/2023	5	5		5	5
Excel Care PVT Ltd		Registered 9/5/21 - not yet inspected				
Integrity Social Care Solutions	24/04/2023	3	3		4	3
Kingdom Support and Care	20/12/2022	4			4	4
Leonard Cheshire Disability – Dunfermline	26/06/2023	5	5		5	5
Love @ Care	24/02/2023	5				4
Oran Homecare Ltd	19/03/2020	5	5		5	5
Prestige Nursing and Care	20/03/2023	4	5		5	5
Real Life Options – Dunfermline Services	18/08/2023	3	5		3	3
Support and Social Care Network Ltd	07/07/2023	3	4		3	4
The Richmond Fellowship – West Fife	12/07/2023	5	4		4	5
Time for You Care	04/08/2022	4	4		4	4

Bereavement Services Cemetery Strategy

Report by: Alan Paul, Head of Property Services

Wards Affected: Wards 1, 5 & 6.

Purpose

Fife Council has a legal responsibility to provide and regulate cemeteries and make appropriate provision for the care and disposal of the dead. The importance of cemeteries is acknowledged in the current Programme for Administration which notes the importance of making "sure our cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation".

This report informs members of the outcome of the consultation which took place and strategy to be implemented moving forward.

Recommendation(s)

South and West Fife Area Committee is asked to:

- (1) note the key points from the consultation exercise; and
- (2) support the actions moving forward in the Cemetery Strategy 2023 – 2028 (Appendix 1).

Resource Implications

Capital funding for cemetery development has been made available over the ten year period from 2023/24. Additionally, funding has been set aside to continue to address the failing infrastructure in many of the older burial grounds in the council's care.

Moving forward, a sustainable funding policy is required to cover the increased revenue cost from additional sites while continuing to enhance and maintain the assets and resources already under council management.

Legal & Risk Implications

Failure to address the reducing capacity available will result in no new burial provision. There is a legal requirement for the council to provide burial.

Impact Assessment

An EqlA will be carried out as part of the development of any future cemetery.

Consultation

An online consultation took place over January / February 2023 where local community groups, members of the wider public and elected members were invited to respond to the various points put forward.

The consultation received 3,147 views which converted to 228 responses (25% of the deep reads).

Almost 90% responded as individuals, showing a keen interest from residents of Fife to be involved in the consultation.

Greatest interest came from the North East Fife area with 30% of respondents representing this area, closely followed by Dunfermline with 20%.

1.0 Background

- 1.1 Bereavement Services has identified which cemeteries are nearing capacity using statistical information. We need to ensure that our cemetery provision continues to evolve and meet the changing social and demographic needs of Fife.
- 1.2 There are currently ten cemeteries identified as immediate priority where capacity available is less than ten years. A further seven cemeteries have less than twenty years' capacity available. These include a range of town and more rural cemeteries of varying sizes.
- 1.3 There is growing interest in relation to 'green' burial which was reinforced by feedback received through the consultation. 'Green' burial is where the interment of the deceased is marked with a tree and/or wildflower planting as opposed to a traditional headstone. In time, the site may become a woodland or meadow, enhancing local ecology.
- 1.4 The consultation provided background information and asked participants to comment on five options:
 - Do nothing
 - Reimagine current provision
 - Extend current provision
 - One site replaces several closed sites
 - One site for whole of Fife
- 1.5 Additionally, participants were asked to give consideration on what a sustainable funding model might look like.
- 1.6 Feedback focused strongly on options 3 and 4, with other suggestions for inclusion in provision being put forward such as more options for dispersal or burial of cremated remains in designated areas not necessarily within a cemetery environment. It was also clear that decision making around provision should be on an area-by-area basis.

2.0 Issues and Options

- 2.1 The key points that emerged from the consultation are:
 - Discontinue the presale of lairs to preserve capacity.
 - Reclaim lairs that have been sold over 50 years ago and never used for interment, providing no successors area available to claim Right of Burial.
 - Strong interest in the development of provision of 'Green' burial.

- Improve the provision of dedicated areas for either burial or dispersal of cremated remains within new cemetery developments. There was also interest raised in areas for dispersal of ashes being provided within communities but outwith existing or new cemeteries. Commemorative options where no burial has taken place was also raised as a consideration.
 - Encourage and support development of community or ‘friend’ group involvement.
 - Enhance biodiversity.
- 2.2 Investment is available to allow discussion on the priority areas which require to be addressed. Through consultation and required investigation, options exist to develop new sites where suitable ground can be identified or, in some instances, to add capacity within existing boundaries. Additionally, sustainable funding requires to be developed to continue ongoing maintenance of grounds and infrastructure.
- 2.3 The council will also continue to support the work of others that complements council provision.
- 2.4 Further collaboration is planned to improve and enhance community involvement and develop better interpretation and connections of the history attached to many of Fife’s burial grounds.

3.0 Conclusions

- 3.1 How these key points will be achieved are detailed in the action plan within the Cemetery Strategy 2023-28. This includes further implementation of good management of lairs such as ceasing presales and reclaiming of lairs sold and not used and area by area consultation with communities and elected members to address capacity issues in their areas.
- 3.2 Bereavement Services will continue to strive to improve the efficiency of how it carries out its working practices while aiming to achieve environmental standard ISO 14001 through reducing carbon emissions, increasing biodiversity and development of green projects.

List of Appendices

1. Cemetery Strategy 2023 – 2028
2. Consultation Summary

Report Contact

Liz Murphy
Bereavement Services Manager
Kirkcaldy Crematorium
Telephone: 03451 55 55 55 + VOIP Number 476681
Email: Liz.Murphy@fife.gov.uk



Cemeteries Strategy



2023 - 2028

Cemeteries Strategy 2023-28

Foreword

I am pleased to introduce Fife Council's cemetery strategy for the period 2023 to 2028. This sets out the principles that will help us make decisions as we continue to invest and reshape our cemetery estate to meet the needs of the people of Fife.

We recognise the importance of our cemeteries to our communities. They provide spaces that support contemplation, remembrance, reflection and mourning in a peaceful and tranquil setting. They are deeply rooted in the local community, linking past and present and providing a tangible sense of **place**.

In recognising these needs, the fundamental principles of our strategy are to improve the **fitness for purpose of our cemeteries** (by addressing suitability, capacity and condition), **improve effectiveness of our activities** (achieving better outcomes); and **improving leverage** through contributing to place, local wellbeing and broader change agendas, to include our contribution towards meeting our Net Zero obligations. Our strategy supports and aligns with the Recovery and Renewal Plan4Fife: all with the aim of ensuring our ***cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation in the years to come.***

Introduction

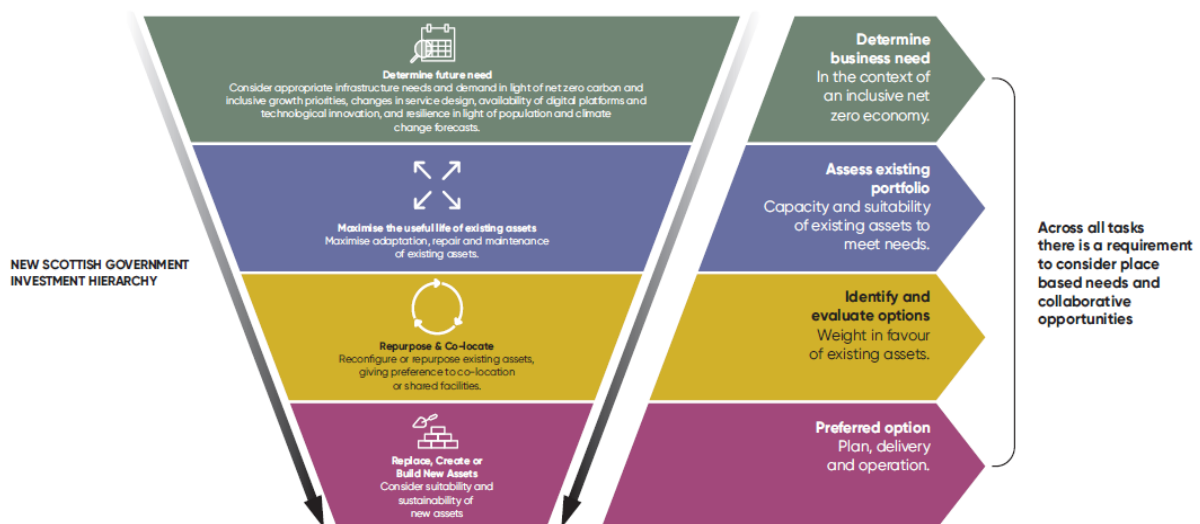
It is important that our cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation in the years to come. The purpose of this strategy is to ensure that remains the case and that we maintain the strong bonds between our communities and their local cemeteries, whilst also making future provision as sustainable as possible. We also need to ensure that our cemetery provision continues to evolve to meet the changing social and demographic needs and expectations of Fife and Fifiers, whilst also contributing to the achievement of broader change agendas, such as the drive to meet our Net Zero obligations. It is also important to recognise that cemeteries contribute to our sense of place, as they connect us to our past and the history of our communities, and have the potential to improve local wellbeing, for example by improving biodiversity.

Our approach

Our strategy includes guiding principles to act as a framework for decision-making which mirrors the four stages of the Scottish Government guidance:

- Determining future need,
- Assessing scope of existing assets to meet the need,
- Evaluating options and
- Delivery of the preferred option.

The hierarchy is illustrated below.



Our strategic approach to investing in our cemeteries builds on our extensive experience. We have invested in improving the condition and suitability of our cemeteries and will continue to do so. However, we still have a large and aging cemetery estate and in some locations we either have limited future capacity or indeed no capacity for new burials. Approximately half of our 115 cemeteries no longer take interments but still require to be maintained.

Whilst the demand for cremation has and continues to increase (and now accounts for around 70% of deaths in Fife), the demand for lairs in our cemeteries has remained broadly constant over recent years and we now need to replenish cemetery capacity in Fife to ensure we can meet future demand, whilst also making our current and any future provision as sustainable as possible.

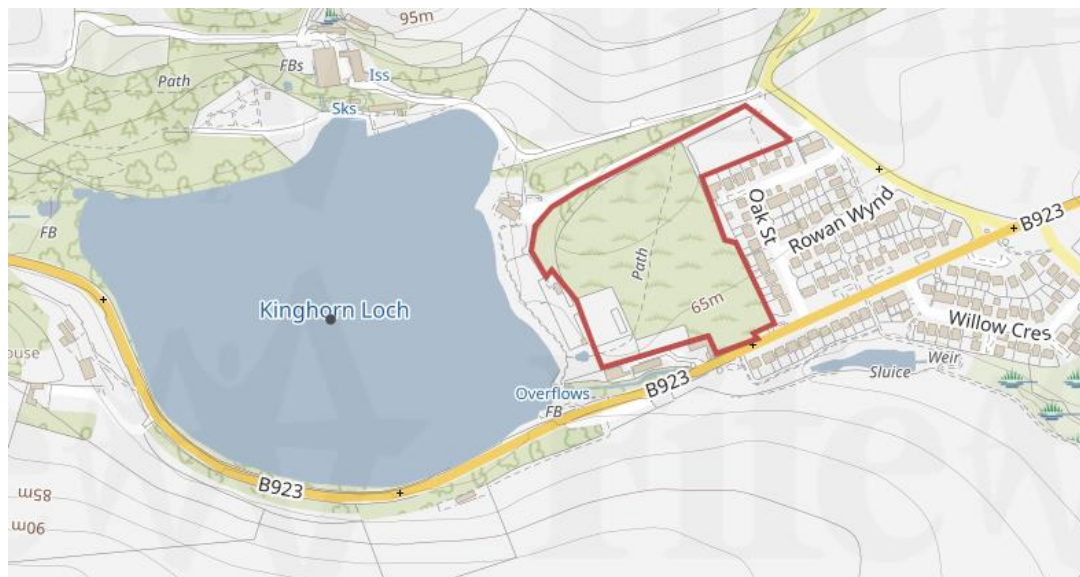
The fundamental principles of our strategy are to improve the **fitness for purpose of our cemeteries** (by addressing suitability, capacity and condition), **improve effectiveness of our activities** (achieving better outcomes); and **improving leverage** through contributing to local wellbeing and broader change agendas.

We will do that through:

- **Improving Stewardship of our Cemeteries**
- **Alignment with the Plan for Fife** to ensure we make best use of resources to meet the needs of our customers and local communities and to link with work being led by local partners.

CASE STUDY

In 2015, the Kinghorn Community Land Association (KCLA) were successful in purchasing 3.5 hectares of land adjacent to Kinghorn Loch with a vision to develop an eco-cemetery, green corridor and growing space. The long-term operation of the eco cemetery is seen as providing a place of rest for people of Kinghorn and beyond who embrace the idea of natural burial and the contribution to biodiversity.



The KCLA propose to operate the eco cemetery with support from Fife Council for record keeping and operational gravedigging assistance. A close working relationship with The Ecology Centre has also been established.

The proposed plan will include areas for green burial, a celebration platform for services and reflection, a traditional long barrow style columbarium for the storage of cremated remains, network of grass paths through the site linking areas of the site and beyond.



Proposed Site Plan

Current Situation

Fife has 115 burial grounds and a plan showing their location is to be found at [Fife Cemeteries Locations](#)

Condition

We have a duty of care to ensure that our cemeteries are safe for our community and for our workforce. To ensure this, we have a cyclical programme of safety inspections. We have also instigated a rolling programme of headstone inspections for which we have dedicated teams. In recent years we have invested approx £3m in repairing cemetery walls and other cemetery infrastructure which has included reconstructing walls such as Abbotshall Kirk, Kirkcaldy.



Cemetery Capacity

There are 61 sites within Fife that are 'active', meaning there are still regular burials. Of these 61, only 51 have lairs available to purchase and 10 have no additional capacity. 'Exclusive Rights for Burial' for lairs (burial plots) are purchased for a specified term. When all Rights of Burial have been purchased in a cemetery, there is no additional capacity left. Burials may continue for many years after that, where a lair is reopened to allow other family members to be buried in the same plot.

Within the next 20 years, 16 cemeteries are nearing capacity, 11 cemeteries have less than 10 years, 7 cemeteries have less than 5 years. Seven cemeteries are nearing capacity within next 30 years and 28 cemeteries have more than 40 years capacity. Most of these serve smaller communities.

These projections relate to individual cemeteries, meaning that as a cemetery reaches capacity, the demand for lairs in nearby cemeteries is likely to increase. As a consequence, the number of lairs available in these cemeteries will reduce.

Inactive Cemeteries

An additional 54 cemeteries are maintained only. These cemeteries are historical or full, and no longer used for burials. These burial grounds are still maintained to the same standard as active cemeteries. Currently, funding for the maintenance of these cemeteries comes from burial fees. However, maintenance costs have risen over recent years and will continue to rise in line with inflation and as additional cemeteries are added to the inactive list.

CASE STUDY

At Kirkton Cemetery, Burntisland we worked with a range of local partners to restore the ruins of this scheduled monument and surrounding churchyard to prevent further deterioration of the monument and to develop and encourage further the use of the site in local heritage trails and for educational use. This is supported with interpretation and informational boards on site along with leaflets and booklets for distribution within local outlets and online.



Before



After

A similar community heritage project is being established for Dunfermline Abbey grounds to focus on community engagement and involvement to enhance interpretation and management of the Abbey grounds.

Consultation

In response to the various challenges around cemetery capacity, place, social and demographic changes, resources, Net Zero obligations and above all, the need to ensure cemetery provision meets the needs of Fife; an online consultation exercise was carried out in early 2023. With an initial focus on community groups, the consultation was widened to the public to allow individuals to respond.

The key points that emerged from the consultation are:

- Discontinue the presale of lairs in cemeteries to preserve capacity,
- Reclaim lairs that have been sold but never used for interment where there are no successors available to claim right of burial,
- The inclusion of dedicated areas for cremated remains within any new cemetery design,
- Research the possibility of the development of ash scattering areas throughout Fife, outwith existing or new cemeteries,
- A strong interest in the development of the provision for green burials,
- To encourage and support development of community or 'friend' group involvement,
- The need to increase awareness of direct cremation provision,
- Decision making to be based on the needs of specific areas, and not across Fife as a whole,
- Enhance biodiversity,
- Consider options for commemoration where burial is not involved.

Where are we going?

Our vision is that:

Our cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation in the years to come.

We will deliver this through:

1. Ensuring our cemetery estate is in good condition, fit for purpose and is sustainable.
2. Investing in additional cemetery capacity to meet future needs and support the work of others that complements council provision – for example the green burial provision that is being developed by KCLA at Kinghorn.
3. Collaborating with partners and local communities to leverage the wider benefits of our cemeteries – to enhance place and improve local wellbeing, to support biodiversity and to improve our understanding and connection to Fife's rich history.
4. Investing in our skilled and dedicated workforce to ensure we make the best of our available resources.

What we will deliver

Key activities are given in the action plan below.

Ref	Description	Action	Timescale	Resources
CP1	Ease pressures on immediate priority cemeteries (less than 10 years capacity)	Cease presale of lairs where no interment is to be scheduled	Immediate	Bereavement Services staff
CP2	Ease pressures on medium term priority cemeteries	Plan for continued provision by identifying new sites or alternative provision	Ongoing work to identify suitable sites	Bereavement Services staff
CP3	Ease pressures on immediate and medium-term priority cemeteries	Reclaim previously sold unused lairs where no successors	Ongoing	Bereavement and Legal Services staff
CP4	Capacity Consultations	Consult local members and communities where capacity is limited	2023 to 2024	Bereavement Services staff
CP5	Improve/enhance existing cemetery provision	What is action	2033	Capital funding allocated
CP6	New Cemetery Provision	Develop new cemeteries at	Develop business case including brief and client requirements, design, development and procurement strategy, options for location. 2023-2027	Capital funding allocated. Bereavement Services Staff, Property Services, Specialist Consultants, Contractors
CP7	Improve effectiveness	Assess maintenance regime and improve working practices	Ongoing	Bereavement Services staff
CP8	Reduce carbon emissions and enhance biodiversity	Develop green burial projects, including specific options. Implementation of ISO 14001:2015	Work toward attainment of ISO 14001:2015 in 2024 and ongoing environmental improvement thereafter.	Bereavement Services staff, Climate Change & Zero Waste Team
CP9	Cremated Remains Remembrance Areas	Research development of ash scattering areas throughout Fife	Ongoing – introduce areas as suitable locations found	Bereavement Services staff
CP10	Community Group Involvement	Foster community and ‘friend’ group involvement	Ongoing	Bereavement Services staff

Future Provision of Cemeteries in Fife Consultation February 2023

Summary

The consultation received 3,147 views, (1,419 glanced, 829 quick reads, 899 deep reads). This converted to 228 responses (25% of the deep reads)

Almost 90% responded as individuals, showing a keen interest from residents of Fife to be involved in the consultation.

Greatest interest came from the Northeast Fife area with 30% of respondents representing this area, closely followed by Dunfermline with 20%.

What decisions need to be made?

92% stated that do nothing was not an option that Fife should consider.

Can we reimagine provision?

51% agreed with stopping the pre-sale of lairs across all Fife cemeteries to safeguard lair capacity for the future, 35% did not agree and 14% didn't know.

71% agree that the exclusive right of burial for unused lairs should be retrieved/renewed on expiry of the lease, (36% Yes for all cemeteries, 35% yes where financially viable), 27% did not agree.

88% agree that there should be more options for dispersal or burial of cremated remains (68% thought that there should be more designated areas and options around Fife where cremated remains can be dispersed, 39.9% would like to see more casket lair options for burial of cremated remains, and 38.6% would like to see more above ground storage options). 12% thought that there are enough options.

70% did not agree the reuse of lairs should be considered.

Some other options put forward were: green cemeteries returning to public use areas; land is left/reclaimed from developers for possible future use; different sized lairs for burial and cremation; after a period of years remains would be moved to a communal burial plot; offer an incentive to buy back lairs; make it easier for people to donate their bodies to medical research and training; increase awareness of direct cremations; education/awareness of options; set aside funding for its own department and to support and encourage Community Groups to participate in meeting the long term needs of the communities

Decision Making

With 79.8% decision making needs to be made area by area, (17.1% thought one site replaces many could work and 3.1% thought one site for the whole Fife area could work).

Sustainable

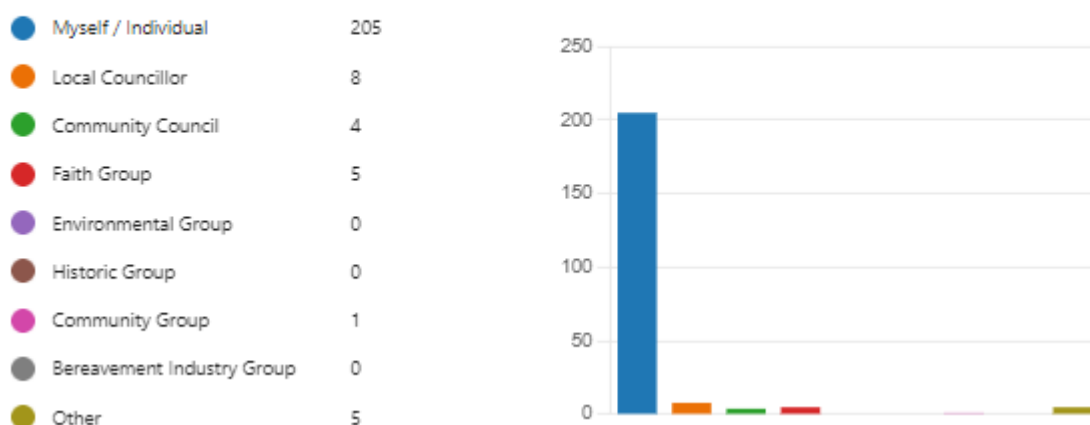
61.8% Welcome network of local constituted community groups to work support the conservation of historic sites.

60.5% Where possible encourage wildflower growth in retired cemeteries and churchyards. More environmentally friendly and less operation costs

Some other options put forward were: communal marker stone; families to maintain lairs; put prices up - a scarce resource has to cost more; shorter term right of burial options, un-constituted groups working with Community Associations; charge extra for anyone who is not a Fife resident; using full lairs for ashes is not making best use of the resources; cemeteries that are inactive can have their maintenance reduced by extending their grass cutting intervals by a few weeks that leaves extra availability for active cemeteries to have their grass maintained more regularly; increase the price for the pre-sale substantially

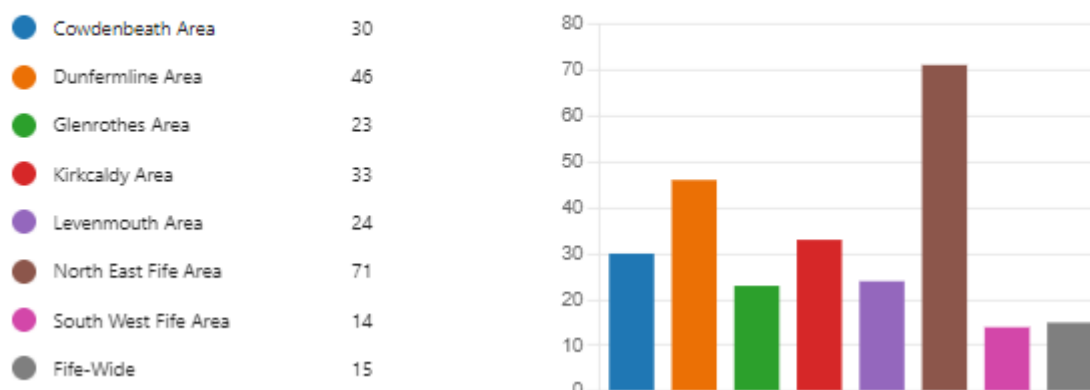
Consultation Results

What group are you representing?



89.9% Individuals. Other = 2 individual, 1 Family and 2 Funeral Director

What area(s) of Fife do you or your group/organisation represent?



Greatest interest in the survey related to North East Fife, followed by, Dunfermline, Kirkcaldy, Cowdenbeath, Levenmouth, Glenrothes, South West Fife

Do Nothing

- If we do nothing, year on year there would be less choice of where to be buried, until there are no lairs left. At that point burial would no longer be a choice.

Is do nothing an option that Fife should consider?



92% No, 8% Yes

Why do you think we should do nothing?

I believe that cremation is the best option.
I have some family buried in Bowhill and I want to be buried with my grandparents
Under no circumstances do I support a family lair being resold outside the family.
I do not agree for both personal and religious reasons that the dead should be disturbed in any way, shape or form. It is highly disrespectful. When there are no lairs left, cremation can be used.
It's worth considering
People should be allowed the right of advanced choice with regards their final resting place.
Things are usually better when Fife Council does nothing.
It's an option. Council has been quite clear in saying that, but also states that there's changes in culture that might affect the planning assumptions made in the pitch. The financial information also hasn't been made available so this 'do nothing' must remain in the table
Apparently, you have 50 years of provision left at Lochgelly? Closer to the time, you can look to open up a new cemetery. More and more people are choosing cremation, so it's unlikely that a significant burial provision will be needed.
Note, two different questions have been asked - the option should be considered but I don't think it should necessarily be chosen without first showing some costs around the different options. The other options involve significant additional costs and may be difficult to deliver. The option of do nothing at least speaks to the growing number of cremations and green burials.
Burial is becoming less popular.
We cannot keep using valuable space for the dead. The living need housing, and green space to enjoy. Burials will have to end at some point, why not make that point now. Religious grounds cannot be used to erode the basic rights on living humans nor override common sense that space given to the dead is lost forever more. It has to end, do the right thing for once FRC.
Our cemetery projection is 50 years capability
Burying is becoming an outdated expensive practice. Cremation or greener options are the future. Government needs to hurry up the legislation of human composting, only takes 4 weeks.
Used graves should not be dug up even after 50 yrs of non use.
Because it wouldn't be sustainable to create cemeteries until the end of time.

It's better for the environment, there are other ways to remember the dead than putting them in an expensive coffin and taking up ground space

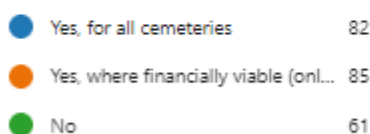
People are turning away from burial, however I think you should continue to look for land that can be made into a woodland as people are going for green burials more. Stop trying to put everything into one space instead of multiply little areas. Your just trying to skip corners and save money. You may plan for what's available just now but things change such as public transport. My mum can no longer go and see her mum because there are no longer public buses going that way. It hurts her that she needs to rely on someone with a car to take her. Try putting your elderly first and do things from their perspective.

I agree with stopping the pre-sale of lairs across all Fife cemeteries to safeguard lair capacity for the future



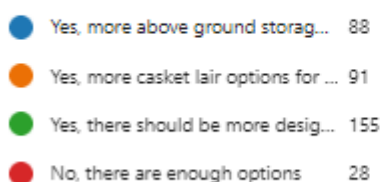
51% Yes, 35% No, 14% Don't Know

I agree that the exclusive right of burial for all unused lairs should be retrieved/renewed on expiry of the lease



36% Yes for all cemeteries, 35% yes where financially viable, 27% No

I agree that there should be more options for dispersal or burial of cremated remains



More than one option could be selected.

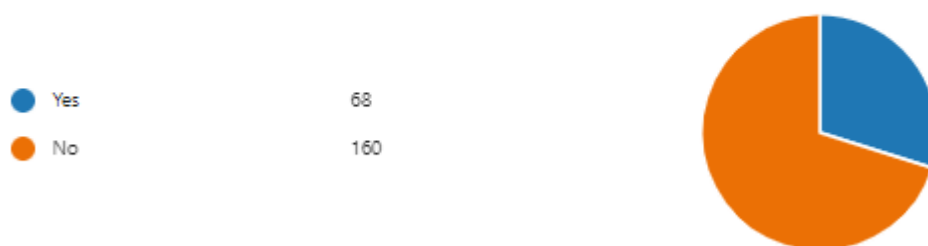
38.6% Yes, more above ground storage options, such as Columbaria

39.9% Yes, more casket lair options for burial of cremated remains

68% Yes, there should be more designated areas and options around Fife where cremated remains can be dispersed

12% No, there are enough options

Should it become lawful in Scotland, I agree reuse of lairs should be considered



30% Yes, 70% No

Do you have any other ideas for reimagining current provision?

More ground should be obtained where possible and provisions made for the foreseeable future so that we are not faced with this dilemma ever again.
Make people aware and provide capacity For Diversity Options For interment to reflect Change of culture mindsets such as promession (freeze dry) possible natural burials without casket, and possibly use tree's as marker's.
Burial in any Fife cemetery should be considered not only local to the deceased.
Cremated caskets burials and above ground storage. No more full burials. We don't have the room for that. It is also wasteful. My Parents are both buried and I often wish they were cremated and put into caskets. Emotionally so much easier to deal with than a full burial. We go to dust eventually anyway.
I like green cemetery option but also think the marking of the site were burial or ashes are scattered should be preserved. It could be done virtually, or by a plate on a tree even small simple stone structures that could be designed to encourage insect or animal life (e.g. holes for bugs or field mice). I even think the use of native species or soft fruit trees for s space that gradually returns to a public space where people can also contemplate loved ones. My opinion moved after cremation of my parents and their decision to scatter the ashes in a defined location. I still find comfort in actually visiting my Grandparents grave once every few years, I think the option to have a location/a spot can be for some people important. If you can provide that in a green cemetery that moves into a wildlife space for public use I think you have a perfect solution.
Make sure land is left/reclaimed from developers for possible future use
Sensitive promotion of the idea of responsible ash scattering in favourite beauty spots?
Please please Green Burial. Revive the earlier proposal for such a site at Douglas Bank
Could you have different sized layers for burial & cremation?
I do think that more resources should be put towards green cemeteries so that communities could understand more about them and the potential benefits.

<p>Extend the cemeteries we already have. In the East Neuk we have plenty of ground that can be bought or used for laying our loved ones to rest. We should not be cost cutting when it comes to where we will spend eternity.</p>
<p>Where possible, make more lairs accessible in each grave, that way families can share graves rather than possibly have to purchase 2 graves.</p>
<p>Creation of family burial plots, ie able to buy a designated area</p>
<p>Other than having the natural burials which people seem to like now my opinion is to just either keep expanding cemeterys or build new ones in new housing developments</p>
<p>I think the idea of an area between two maybe three close villages where the land is available there could be a large burial ground could be to service the local villages.</p>
<p>Use suitable vacant and derelict land for new cemeteries.</p>
<p>Not really but historically I think it needs to be carefully considered as headstones give so much insight into previous generations and town information that to lose this would be a real shame. I am now next in line for my fathers lair and I plan to add his ashes to this so that there is a place for future generations to remain and the history of our family to be captured so I wouldn't like options to be removed however I also feel that if a lair hasn't been used for over 50 years then they can be used as options for others but the system wouldn't chase up families of those who have purchased as there is no paperwork. I called explained and was given the details but my details weren't taken now my father has died so how would / who would know that the lair is now mine?</p>
<p>I like the idea of green burial options</p>
<p>Reuse and resale of lairs should not be considered. A greener approach for Fife would be fabulous with green burials as well as a wider allowed area for scattering cremated remains.</p>
<p>Feel uneasy regs Q.10. I think the only answer that would suit everyone would be to Expand into areas, currently with no provision eg: Glenrothes. Given a choice, folks who've lived within their hometown would prefer to 'remain' local and not somewhere they had no connection too. Perhaps Crematorium with a garden of Remembrance where ashes would be scattered nearby but an tastefully purpose built wall to hold wall plaques?</p>
<p>I do not agree with taking back lairs if they haven't been used in 50 years.</p>
<p>Have an designated area in a cemetery to give people the option to plant a shrub/ flower instead of erecting a headstone which would require less spacing also less maintenance this could be a wild meadow area for those who would prefer this, also easing burden of unkept graves and through time unsafe headstones.</p>
<p>A woodland burial site where you can plant a tree for future generations.</p>
<p>Surely, with the current situation regarding lack of diversity and the loss of so much wildlife, green cemeteries is the obvious solution.</p>
<p>The Kinghorn option with a green cemetery without headstones is an attractive option.</p>
<p>Can they extend a Connie cemetery in leven there is a lot of unused ground surrounding and within. Also need to improve the condition of scoonie and the way it is left after burial. I have recently had a bad fall where the road has been dug up! I have registered a complaint however not heard a reply.</p>
<p>Burial should be ones right in the darkest of moments for any family. New ground being acquired seems the only sensible option</p>
<p>Sorry, I cannot offer any other ideas at this moment in time. I would hate for my option of a burial to be denied to me at any point though.</p>
<p>Allow no presale of lairs unless already has been purchased. Utilise space in cemeteries better. Apart from pathways, every inch of useable land should be used.</p>
<p>I am guided by Co op Funeralcare.</p>

<p>I think you should not be able to buy a plot until you need it. Lots of plots have been bought for whole family's so they are together. When someone dies they can't get a plot in a cemetery because someone bought them up when they were cheap 😞</p>
<p>I have two lairs at St Drosdans where my late husband is buried, my late mum and dad are in the lair next door and I would be devastated at my empty lair being claimed back. I honestly wouldn't mind paying a nominal annual retention fee to keep my lair. However, I honestly think more money could be spent in maintaining these live cemeteries as I've paid a lot of money for both lairs and in funeral costs etc. which does not seem to be reflected in the upkeep of St Drosdans. I also think there should be more options for sustainable burial grounds across Fife in general.</p>
<p>Firstly, nothing which is likely to disrupt current cemeteries for at least 200 years. They are not disposal grounds they are where people have chosen their remains to remain - the clue being in the name. However, if you are concerned about future provision my opinion is firstly that a central giant cemetery is not really a nice option for many reasons not only the size and people wandering around trying to find their deceased relatives - so no to that one. However, it sounds as if the future of remains is going to be different and I would think that you need to analyse what the current requirements are, look at the demographics going forward and make a sensible forecast of the types of burial/lairs required per town and appropriately put land aside to accommodate. For instance, you can extrapolate the population of a town and work out roughly how many, for instance, muslim remains you might expect to receive over a generation and make sure there is enough appropriate space. In the same way if cremations are now more common and people (myself included) would like a lair for my cremated remains then do the figure work and work out what is likely to be required. You have access to the stats so use them to decide per town. People don't want to go from St Andrews to visit a grave/lair/plot in Dunfermline of that I am quite sure. Best Regards :)</p>
<p>I think cemeteries should be locked overnight, possibly have security cameras to avoid the place be used as meeting place for teenagers and drug users, for drinking and other. It is disrespectful. Also some have green lawns and dog walkers "mistaking " cemeteries as dog walking park with freely running dogs. Especially Dysart one. That's very upsetting as many leave the dogs waste between graves or on actual grave. Better security so this won't be happening.</p>
<p>I would support eco burial sites as there does seem to be some demand for this option</p>
<p>A green burial site would be very welcome and a sustainable addition to dated funerary practises. Fully support!</p>
<p>Consider putting any centralised burial grounds outside population centres. People have opinions, positive and negative, about towns and villages. Countryside cemeteries with a good location will avoid some of those concerns.</p>
<p>I do not have comments about the current provision, but I would like the opportunity to comment or discuss the lack of maintenance and care that is given to our remembrance areas.</p>
<p>Babies didn't count in lairs many years ago but now they do. We had a stillbirth in 1998 and purchased a lair. My hubby and I planned on being buried with Lewis but unfortunately we lost our 11 year old son, Kieran in 2006 and he was laid to rest with his brother. We are now in the unfortunate position that their is only one space left.</p>
<p>Additional land could be purchases in some areas. Possibility of compulsory purchase orders?</p>
<p>I agree with green idea. I planted a tree in a family members memory. I would consider the idea of being cremated and a tree being planted instead of a headstone</p>
<p>Stop all burials now</p>

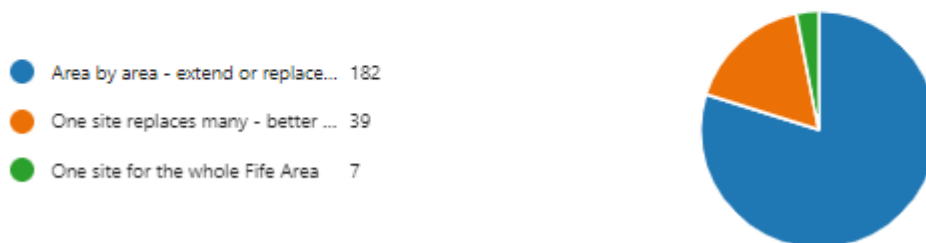
I also like the idea of dispersing cremated remains at a spot near the sea but having a wall plaque area where family can visit & each plaque could hold a small amount of ashes encompassing both green & space saving if your not particularly religious
Building a columbarium
Not really although I very much think we should promote the environmentally friendly options as much as possible
More green burial sites
Revoke planning permission for land already earmarked for housing
I don't understand the term reimagining.
Purchase adjoining land if possible.
There is much land surrounding St Monans Cemetery, has this been fully researched ?
How about Fife Council use land they own to create another cemetery(s) ?
Reuse of lairs and taking back the lairs after a period of time is the better option currently in methmill cemetery there are memorial graves unsafe not maintained and other graves dating back to the 1800s that could be reused/ resold currently methmill also has graves with ashes should there not be memorial plaques on a wall somewhere in this cemetery for cremations this would also save Space this cemetery can also be extended down the hill onto the empty hill adjoining the dam area
Many years ago I did a Survey for York University working in Glasgow regarding the reuse of graves. Very interesting and yes I could see how it would work. After a period of years remains would be moved to a communal burial plot within the cemetery and a named plaque would be placed either on a wall or notice board with the details.
I personally want a Green Burial but there does not appear to me any option for such burials. There is plenty of land which could be reimagined and then become part of the natural environment, People should have choices and more imagination is required rather than concentrating on traditional cemeteries, graveyards etc. Friends and family in England have purchased plots for a Green Burial some in woodland other in an orchard.
Working as a celebrant, I think variety of choice is important for bereaved families. It seems to me that while the council does need to think about its operating margins there is scope for reuse of lairs (especially if the lair is very old). For some people the purchase of a lair in a specific cemetery is an important part of planning for their own death and good living/dying planning should be encouraged. It could be that future storage of ashes could be 'booked' as an alternative to a lair which would encourage this element of planning for one's own death as a normal part of life. The maintenance of closed cemeteries is an issue, and perhaps the use of above ground ashes storage in cemeteries otherwise 'closed' would bring in a small income and allow families the final resting place they desired without a lair being available. It might be possible to hold the funeral service in the closed cemetery after an unattended cremation. If this were the case, since diggers and machinery are not required, undertakers and celebrants could provide this outdoor service without much if any cost to the council. One would assume the fee for storage of ashes might be less than for a lair, but it would still bring in an income and a headstone/carved plaque is usually available in situations like this. I suppose, as with any outdoor memorial, some thought would need to be given to the likelihood or impact of vandalism, but apart from that this is genuinely a lower cost solution that still gives families a provision they can book ahead and the connection to 'their' family cemetery.
Offer an incentive to buy back lairs, engage with community to make sure they understand the options available.
Whatever can be realistically done to respect our loved ones and have us respected by our future families, should be thoughtfully done.
Area used for eco burials.

More areas available for woodland / environmentally friendly burials and sites for ashes to be interred
New sites developed
More green burial options.
Make it easier for people to donate their bodies to medical research and training, also increase awareness of direct cremations
Green burials are the way forward. It is best for environment and community
Were it to become legal I would agree to reuse of lairs within families.
As towns and villages grow, land should be set aside for burials & areas for scatterings. It can't be realistic to have evermore provision for housing the living with nowhere to house the dead. Developers should be encouraged to either provide a portion of land, or contribute to an existing cemetery financially. If a cemetery has adjoining farm land next to it, developers could contribute to buying a portion of this, if suitable for burials, to extend an existing cemetery.
Buy more land if possible.
If the pre sale of lairs should be required, the pre sale to families of columbaria may be acceptable. These should consist of enough spaces for a family going forward. In France, very few people are interred. Most families have a marble compartmented above ground tomb.
The retrieval/renewal I think should give first refusal to the family who purchased the lease.
I think the idea of centralising cemeteries isn't viable.
limit pre-purchase numbers per year per cemetery depending on average years left/average purchase history
Have designated casket lairs in cemeteries or open a cemetery just for ashes - this would get around the SEPA issue. Many families wish to have somewhere to visit and this can be achieved by cremation followed by interment of ashes, therefore taking up less land. Pricing - increase the price of full burial and to purchase ground. Charge extra for anyone who is not a Fife resident. (Common in other areas) This increase in price is required to maintain cemeteries etc. Families believe that burial is more expensive than cremation anyway. Baby funerals/ children - revise the policy where free ground is given to families who decide to inter ashes. Free ground only if it is full burial. Using full lairs for ashes is not making best use of the resources. Glenrothes should have a cemetery.
I would prefer if Fife provided eco friendly burial grounds. My father was a cemetery superintendent and I was born in the lodge, I am greatly saddened when I walk round Fife cemeteries to see the state in which they are now kept.
The consultation document does not contain sufficient information as to enable an in-depth analysis of the questions being posed. In addition, this consultation response document is prompting specific answer feedback to the questions rather than allowing free thought from the member of public/ interested party. Any future consideration of burial grounds procedure/ procurement should take into account the element of personal/ family/ public dignity rather than concentrate on the audit management of the system. In those cemeteries that I know well, additional available space is/ has been utilised within the cemetery boundaries (EG By the closure and use of former pathways between lairs etc to provide additional lairs - however, I assume that this is/ will now standard cemetery practice throughout Fife). In my opinion, the re-use of existing burial lairs is likely to be fraught with difficulty, though the retrieval of unused lairs does seem more viable. It could be however, in this regard, that the burial of cremated remains within a cemetery might present less of a

problem to that being proposed than that of a standard interment.
I would like to see the development of cemeteries with land purchase, where possible, to increase capacity. New land would allow for loved ones and locals to be buried in the same cemetery, but the new land can be better developed to increase grave depth, etc.
Early development of the new Wild Flower Eco Cemetery in Kinghorn
If possible, invest in supporting Kinghorn Community Land Association in the creation of their eco-cemetery at Kinghorn.
In the 1960's provision was for a larger number of casket's of ashes in lairs. Which was decreased, often lairs still have a large volume of space after they reach their coffin quota, increasing the number of ash caskets could increase volume of interments per plot.
Reuse of lairs should never be allowed, the deceased are laid to rest for eternity, not to be later disturbed to gain more space. Those lairs were paid for at the time of purchase. More effort needs to be taken to allow people to be buried locally, in or close to communities where they have lived. Building super cemeteries, although a better option than running out of ground means that the deceased could be interred far from their home and visiting of elderly family members could be nigh on impossible.
If you stop burials and just have cremations less space will be taken up.
Composting of remains and Hydro cremation should be considered and legalised if needed
Eco burial - trees
Empty lairs should be used after a specific time but do not agree with opening up lairs and going further down. Far too upsetting for families I think.
We have our own land and my parents have already put in place what needs to be done for them to be buried here on our land. Perhaps make this a more widely known/available option and make it easier for burials to take place out with a cemetery ?
The composting of human remains. Although not yet legal in the uk it only takes 4 weeks and families can take the compost and use it to plant something in memory of.
Can graves be closer together?
I think only empty lairs should be considered for reuse, I wouldn't want a stranger buried with one of my family. Should only reuse lairs with family permission,
I would like to be able to buy a lair in advance at Dunfermline cemetery so I know I will be in the same cemetery as my family that are buried there.
I think it would be very hard to try and centralise it for a few towns to use a specific area. Money and transport may limit family members being able to visit loved ones.
Burial at sea. I like the Green idea with a tree on top etc.
It is important not to reuse lairs as graves are an important part of social history - I have family buried in Balingry cemetery and would hate for them to be disturbed because they are old. New options including green natiral sites and more areas to scatter asked dshould be developed. Council should slso talk to local history groups over maintenance of sites to see if volunteers are willing to help with maintenance to reduce costs. Donations should also be sought from those with loved ones via a collecting tin or scanner to hrlp offset costs (if signage explains how much it costs to maintain each site).
Yes I do and I believe realistically it begins with education. Death is a very taboo subject and should be openly discussed from an early age including during the education of children i.e. at school. If you read the papers that have been produced it is clear that due to our culture and regard to this subject these reforms will be difficult to impose or discuss freely. I also think a greener future in this regard i.e. human composting and or aquamation should be legalised to ensure our children's future. Happy to discuss further if you think it may be useful, however the education secretary will know all about this. Children are the future and if they don't understand death then it will be very difficult especially after 2yrs behind and covid. This you

<p>may find a little off subject but if you look at the big picture as a forward-looking council. It really is education that plays the biggest part in this . Death is not taboo it is reality .</p>
<p>more crematoriums.</p>
<p>If any family own a layer for burial there should be a minimum of 5 year if no one is using it. The council would find it much easier to set up committee in the local communities with people that would have a hands on say. All graves should be of certain size for the burial of the dead and not crammed in like sardines. just like in bowhill.</p>
<p>The council can find land for schools , houses etc etc but not a cemetery ?? Surely this should be part of the local planning provisions ?? And if it's an issue in fife it's an issue elsewhere? What do other councils propose ? Scotland is rich with land, I don't understand how this is an issue.... Or does it come down to £££</p>
<p>Expand provision of green burials in woodland burial grounds</p>
<p>Personally I think that cremation is better all round, plus the remains can be spread wherever is special to the individual but I do appreciate that some people like to have somewhere to visit their loved ones. I think if burial is preferred that it should be done with the environmentally friendly casket. I love the idea of planting meadows and trees.</p>
<p>Allowing more laird reuse within families.</p>
<p>Stop burials completely and only have cremations. It's 2023 and burial is pointless</p>
<p>Council to consider Green burials outside churchyards .</p>
<p>I appreciate how complex an issue this is, with so many factors to be balanced and considered. However, we must not lose sight of the importance of ceremonial burial as a cornerstone of our society, and it should be prioritised and resourced accordingly. I think there are plenty opportunities to involve local communities in decentralising the upkeep and management of their local cemeteries to mitigate costs, providing it does not also come with an expectation of overly burdensome bureaucracy. A people-scale approach would be welcome in this regard, rather than an organisational-scale approach.</p>
<p>Leave things the way they are and start looking for green land to have green burials, promote green burials instead</p>
<p>What about Mausoleum? Another option for families to choose from that will meet their needs and will help decrease the demands on a stressed system is surely the best.</p>
<p>I love the green burial cemetery.</p>
<p>I support the offering of more eco friendly burial options like water cremation, and natural burials.</p>
<p>The expansion of green cemeteries and encouragement of their use would allow more land to be used in perpetuity for a longer period whilst benefiting the environment</p>
<p>Lairs should be available for reuse for descendants of the family</p>
<p>Woodland burial? I like the idea of my remains feeding a tree.</p>
<p>Personally think Fife need to concentrate on maintaining the cemeteries that we currently have before looking at more provisions.</p>
<p>Option for viking burials</p>
<p>I think some consideration should be given to how many people can be buried in a lair. If it is 3 at present can this be increased. If there are family members that would wish to be buried in a lair but cannot because of the restriction is this fair. If the first person to be buried there was over 50 years ago is this an option.</p>

How do you think decisions should be made?



- 79.8% Area by area - extend or replace sites most at risk
- 17.1% One site replaces many - better economy of scale and wider service to communities
- 3.1 % One site for the whole Fife Area

Which options would you consider helpful to support a future sustainable funding and operational model



More than one option could be selected.

61.8% Welcome network of local constituted community groups to work support the conservation of historic sites

60.5% Where possible encourage wildflower growth in retired cemeteries and churchyards. More environmentally friendly and less operation costs

Other

Community contribution always good, but always fraught with liability!!
We should not be cost cutting when it comes to where we spend eternity.
Also keep main areas presentable
Maintain the cemeteries using people who can work but choose not to or use other 'groups' who could undertake this work and gain social or other skills under trained supervision. ????
We pay enough taxes to keep or loved ones graves tidy
Re-use
Community service to help maintain cemeteries.
Not against local groups being involved but not without appropriate financial support. I think the default position should be present approach with required levels of investment to ensure quality service.

Burn everybody
Have a clause on purchase of a site that includes upkeep for a period of years
If you take up the wildflower growth option, this should ONLY be done after genuine consultation. None of the 'we've consulted and we're going to do what we want anyway because we've issued a consultation' nonsense.
Green burials to enable regeneration of natural areas
I think sympathetic signage informing people of the importance of the cemetery as refuge for wildlife and explaining the wildlife benefit of a less manicured look to families is important.
If options to record names were available e.g. on a communal marker stone or plaque maybe more people would be willing to scatter rather than inter ashes in a casket
Make the spaces multipurpose. Dogs and dog walkers don't mind sharing space with graves
Encourage families to maintain and personalise their family lairs. Provide lower cost options throughout the historic estate in cemeteries.
those serving community service time- option for their working hours to be put into cemetery grounds maintenance
Put prices up - a scarce resource has to cost more
The consultation document does not contain sufficient information as to enable an in-depth analysis of the questions being posed. In addition, this consultation response document is prompting specific answer feedback to the questions rather than allowing free thought from the member of public/ interested party. Any future consideration of burial grounds procedure/ procurement should take into account the element of personal/ family/ public dignity rather than concentrate on the audit management of the system.
There was no consensus about encouraging wildflower growth in retired cemeteries
Setting up local groups and wildflower areas may be an option but this could lead to responsibility being shifted from the council to these groups over time, cemeteries are the responsibility of the council. Experience has shown that wildflower growth areas invariably become areas strewn with weeds such as the unsightly western approach to Glenrothes. This, I do not think, is fitting for a cemetery.
I would like our cemeteries to be treated with the respect that our dear deceased relatives are due and not surrounded by thistles and docking leaves as I have seen in some of your MEADOWS
Fife council keep cemeteries as they do now
unconstituted groups working with Community Associations
Rather than creating more constituted groups, integrate them into existing groups (greenspace forum, 'friends of' type groups.
I think prisoners for example should be used where possible applicable , to encourage them that working will assist them . Very clear boundaries are set and if rules are broken sentence gets increased . Good behaviour gets rewarded . Could do that with litter picking around the place I mean in general . Keeping people locked up is counter productive .
Both of these options are good, providing they are implemented in collaboration with local communities and not simply imposed. It is entirely reasonable that the communities in different towns would prefer different solutions. Empower local community councils to facilitate these discussions and implement recommendations wherever possible. One size rarely fits all.
shorter term right of burial options.
Rethink the eco friendly burial sites. Most are just a field. Look to other councils who have used wooded areas which are more pleasant to visit and would not really need much up keep.

Do you have any further feedback, ideas or concerns you would like to share with us?

<p>I fear for the future of our cemeteries and burial grounds as we have been left with this dilemma. There is nothing more certain in life than death. It will eventually come to us all. Therefore imminent action is require so we do not have to deal with the lack of provision in the future.</p>
<p>Yes, unflexible provision of cemetery times for burial is unacceptable.</p>
<p>Proposal of extension of lochgelly cemetery to allow For meeting of capacity needs For benarty bowhill lochgelly and cardenden.</p>
<p>I think it's an important consultation, and I do think sometimes 'death' becomes invisible and it's an important part of the human condition. Sites from graveyards, to green burials to memorial gardens can do more than comfort the immediate family but support wildlife, create green spaces (even regenerate) and make it clear we are all equal in the end. Historic sites are also interesting as they mark former sties of worship and provide a social history and a space.. like in Dundee city centre... where people can find a moments peace. For me this suits wildlife, green space and regeneration as these sites will not be sports fields etc. OK people may meet there. young people etc, but if there is no damage, it's still an amenity. I would consider the use of wild flowers, native species, insect populations and even foragable material from soft fruit through sweet chestnuts and even brambles bushes alongside species designed for wildlife.</p>
<p>While I support volunteers assisting the overall responsibility needs to remain with Fife Council. Wildflowers are good, but should not be instead of proper maintenance</p>
<p>Why aren't you providing more space in the survey to provide views on green burial?</p>
<p>I think this is a very sensitive issue and think any proposals should be discussed with the local community. Not everyone has computer access or is able to use a computer so communities need to be engaged with in different ways.</p>
<p>I categorically do not agree with disturbing graves and moving remains.</p>
<p>I do not understand why Glenrothes was not allocated ground for a cemetery when the town was being established. Provision of such should be a priority now.</p>
<p>Cemeteries that are unactive can have their maintenance reduced by extending their grass cutting intervals by a few weeks that leaves extra availability for active cemeteries to have their grass maintained more regularly. It is very distressing to visit a grave and the grass is passed your ankles. Also extra bins at cemeteries or more emptying, on regular occasions cemeteries bins are over flowing and rubbish left at the side of them, which isn't nice if either visiting or attended a funeral.</p>
<p>It is a very difficult subject and must be handled with compassion. I have family in MacDuff and Hayfield which are very well kept. I think more thoughts in area for ashes to be dispersed but a back to nature way to mark the area ie a tree/ plant for families would help.</p>
<p>I would like to think cemeteries will remain a pleasant place to visit and not become over grown, allowing hedges to flourish but main burial area kept relatively clean</p>
<p>I am concerned that the thought of re use has been though of in the first place it is very immoral to ruin someone's burial place and actually really disrespectful</p>
<p>I am concerned that in time people won't be able to be buried locally and this could prohibit family and loved ones visiting their loved ones.</p>
<p>My only concern is the current state of Cupar cemetery. I recall throughout summer, the gap between cutting the grass was terrible the cemetery looked awful! I hope whatever decision is made regarding the on going management of cemetery's, the initial additional funds saved is used for the upkeep of cemeterys</p>
<p>The map shows the Tulliallan cemeteries at Toll Road and Woodlea in Kincardine but makes no mention of the cemetery at Overton. This was the original Tulliallan Church/cemetery, families still visit the cemetery and maintain the grounds, which also house the Admiral</p>

<p>Viscount Lord Keith Mausoleum. The local community proved beyond doubt that Fife Council now own the cemetery yet Fife Council employees say there is no trace of it on their "system". This situation should be remedied to ensure that this cemetery is preserved for future generations, it's been there for over 300 years, thanks to the local community.</p>
<p>Leaving the cuttings of grass on the plots causes grass/weeds to grow on the paths which then require remedial work. All grass cuttings should be uplifted and used for compost whilst fallen leaves should be collected and composted seasonally.</p>
<p>Perhaps the option of one or more woodland cemeteries.</p>
<p>Such a sensitive subject! However, With the ever increasing volume of people living longer plus the necessity of covering requirements for other religions from those countries outwith the UK, it's a problem that's going to increase.</p>
<p>Option 1. In Crete, some years ago, I observed that there was a time-limit on burial space. After a set period of years, the space became available for release, the family then had the option to pay for more time or have a plaque erected on a Remembrance Wall of their deceased family member. The elaborateness of the plaque depending on family contribution.</p>
<p>Option 2. Family plots: on the same principal as Option 1. Where the next recently 'deceased' occupies the same space. Leaving space for two family members at a time.</p>
<p>My concerns are less and less maintenance, I know costs rise etc but so do burial fees etc, the condition the grass height/ weeds general upkeep has been quite shocking at times In Cupar cemetery cannot comment on others in NE Fife. Especially for families who spend money to keep their grave tidy and well kept, its very disheartening when weeds and long grass make the whole area look terrible. I put a complaint in last year re bad maintenance/damage to plants by incompetent trainee using a strimmer, in cupar cemetery and am still awaiting a response, which begs the question do you take what families really think on board!</p>
<p>If a plot is purchased and there is room for someone to go in, in my case 1 person & 2 urns it should be left with the headstone till at least no one will visit the grave.</p>
<p>In Bowhill the headstones have been lifted and piled in one place it's terrible headstones not above the place they are meant to be, who gives permission to do that certainly not the family that purchased the plot. I love to visit my families graves why spoil that.</p>
<p>The grave where our son is buried is more than 50 years ago. We would hope to be buried there.</p>
<p>Please try and extend where possible so families can all be together. And please look at the condition of current cemeteries and improve the standards. These are peoples families laid to rest here. Scoonie is terrible at the moment. Very sad.</p>
<p>I think more should be done for eco funerals. I think it is wonderful that you are looking at all these options as it is so important that people are respected in death. I do not like the idea of bodies being removed to make more space or lairs being seen as real estate as is done in America. I think wilding closed cemeteries is a lovely idea as is involving the local community in looking after their local cemetery. I would volunteer for this. Many thanks Lisa</p>
<p>Having visited two local cemeteries recently I was disheartened to see that many grave stones had fallen into disrepair or had simply been left in a collapsed state.</p>
<p>I understand there is risk of running out of space in cemeteries but reusing lairs is never going to be a viable option that people will consider or be happy with.</p>
<p>We could do with explanation of the options in Fife newspapers</p>

<p>People who have lived in a small village all their life's don't want to get buried in the next small village they want buried where they know. So putting 3 or 4 villages into one graveyard is so disrespectful and very upsetting for the elderly who's family are all buried in the village.</p>
<p>I would like to be informed of any other consultation around this area as it is a sensitive subject for me and one that I feel I have a right to be involved in. Burial grounds are full of historic information so would like to see them being publicly conserved and protected as such.</p>
<p>Please do not disrupt the current cemeteries or re-use them (yeuk)</p>
<p>Lock cemeteries over night. Better security, protecting against unwanted people and activities at night and day. No dogs allowed at cemeteries as people let their dogs run freely there as in park. That's very disrespectful.</p>
<p>I live in st,monans and I would like to see new provision. it is important for people in all our communities to have their preferred burial option in existing sites. there is agricultural ground adjacent to the current site which provides the opportunity to extend the site, subject to negotiation. people should be able to walk where possible to their local cemetery. that just feels right for those in their later years who in many cases go to the cemetery daily.</p>
<p>Wildflower growth is a lovely though, but should also be managed to an extent to avoid overgrowth.</p>
<p>I have visited Cowdenbeath cemetery on a weekly basis now for the last 18th months and sadly each time I go I am astonished by the lack of care given to the area. Sinking lairs, overflowing bins, grass not cut to name a few. In fact, I asked a member of staff if they could empty the bins and was told it wasn't their job, apparently they only dig the graves! I am frequently saddened by the state of the cemetery and lack of care given to the site, to the point where during my visits I have collected the rubbish, completed some general tidy up jobs as well as cutting some grass. Fife council have stated in their opening of this forms that fees go towards maintenance, I would be interested to find out where as it doesn't seem to be Cowdenbeath. There is frequently broken benches and wood left in turning circles. In addition, upon a visit to the chapel of remembrance in Dunfermline I was upset by the volume of rotten flowers - again I asked for a bin bag and sorted them. I really do feel Fife Council should be doing better after all the lairs aren't cheap and as you say this cost is for maintenance so let's start to do better!</p>
<p>The state of some of the cemeteries atm is not acceptable. Bowhill cemetery is where my boys are and when the grass is cut, the stones are left in a dreadful state. Also stones being removed to allow burials in other plots and still being left lying about months later. Please feel free to get in touch if you want to see photos and videos. It is so disrespectful and heartbreaking to see.</p>
<p>Historic burial sites are sites of great historical and social interest. They should be protected, and respect and dignity for the dead maintained.</p>
<p>Go green too, lots of eco friendly people want eco burials nowadays</p>
<p>Burial is an outdated religious nonsense. Question 13 is biased by not listing all options.</p>
<p>Monimail cemetery - when will the security fencing be taken down ? That's blocking access to several graves around the mausoleum and the original owners of the mausoleum have long since died out or moved away.</p>
<p>It's very important to remember that many of the small villages have long generations of family interred in these cemeteries and obviously want to be buried or interred with them, including myself. It is something my elderly parents have worried/discussed with me recently as I have two brothers buried in a plot in the local cemetery and my parents obviously want us all together, however, as I personally was unable to secure a plot this could mean I would be in a different cemetery. Therefore, I would be encouraging the extension of our cemetery or the reclaim of old burial sites within the cemetery for future generations. Which is why I like the idea of more cremations rather than burials with a facility for wall plaques or urns that</p>

allows for far more people to remain locally to their family and villages due to the space saving.
Difficult to consider this in the round without financial information
Families want their deceased relatives buried in coffins, or in urns if cremated, as localised as possible. Purchase of adjoining land should be first considered, plenty land adjoining St.Monans cemetery for example.Increase domestic rates if necessary to keep cemeteries in a good state of repair, and ringfenced for that purpose. Encourage cremations and burial of urns inlieu of coffins thereby using less space.
Yes. For those of us who have families buried in St Monans Cemetery going back hundreds of years, it is unthinkable and extremely upsetting that people like myself, the real people of the East Neuk final resting place will not be in the same place as our relatives. Visiting our cemetery tells our story. When I visit, I stop at parents, grandparents, uncles, aunts, friends, neighbours and even relatives I did not get the chance to meet but they are my family plus remembering all the wonderful people in the Village I knew and take some comfort that they are all together. Memories. When I am no longer here and my children take on the role of taking flowers to family graves, visiting on Christmas day and laying the Holly Wreaths and so on for them to visit family graves then have to jump in their car to goodness knows where to my grave, there are no words to tell you how upset this makes me feel. Shame on Fife Council for not caring about this until now. I did raise this several years ago and was told by a Councillor that FC were offered land surrounding St Monans cemetery a decade ago but it was deemed 'unsuitable' but unsuitable was never explained further - but the locals suggest it meant costly, so I would be interested to find out more now that I know there is a severe lack of lairs in St Monans why it was not purchased when offered by the Farmer, perhaps you can reply by return so that I can share the outcome with Willie Rennie and our local Councillors. St Monans, along with Pittenweem, Anstruther we have already lost our identity due to the volume of second homes and holiday homes, gone are the days everyone knew everyone, please do not make us lose the only place in our hearts that is truly St Monans.
I am certainly concerned that my grandfathers grave would be re-used..... this is NOT an option !
I think all cemetary should be protected and locked up at night there is increased vandalism and anti social behaviour in these cemetarys within towns the field at the back of the cemetary at methilmill is unused and would be a great place for a green cemetary
Methilmill cemetary is a haven for dog walkers the dog warden needs to be up there it's disrespectful there needs to be a sign saying no dogs and it also needs to be locked at night there gangs if youngsters drinking in there and vandalising stones lock the gates put no dogs allowed signs up x reuse old graves resale after 50 years is a great idear
Would welcome green burial sites
Many of the old head stones in Carnbee Cemetery, NE Fife are lying broken. This would be an excellent project for unemployed to be taught how to repair these stones and put life back into them. They would be seen to be doing something for their community as well as earning a small fee.
My family has two lairs at Beath Cemetery. One contains one set of great-grandparents and their unmarried children. (My great-grandparents purchased the lair when one of their sons was killed down the pit.) The other was purchased after another great-grandfather perished in the Donibristle Disaster. He's buried there together with his eldest son, his daughter-in-law and some of his grandchildren.
I am utterly horrified at the notion that the council might consider re-using those lairs. Family members still visit both of them.

<p>Enough disrespect was shown when the wall was repaired at Beath. The council has spun the story to say that the headstones were restored. I saw the state of the place after the headstones had been taken down, left lying on the ground and broken in some cases. They have not all been restored.</p>
<p>This lack of care makes me worry about what might happen in the future.</p>
<p>Yes to emphasis green burials for those like me who do not want a cremation</p>
<p>I don't know if glyphosate is currently used in graveyards but there is good research to suggest that glyphosate is harmful to bees and other pollinators. While it might be the easiest way to keep main paths clear, the reduction if not cessation of the use of glyphosate would be another cost reduction (no need to go round with a spraying rota) in personnel costs and chemical costs. Again, for me, sympathetic and carefully worded signage suggesting nature friendly areas and explaining the thinking behind allowing some native plants (weeds!) to flourish would really be worth it to bring people along on that journey.</p>
<p>The public is becoming warmer to use of graveyards for walking and reaction and often close to communities and a schools. We may need to move away from costlier morels where they are maintained for burials and think with community groups how history and heritage of the towns can be better engaged with maybe discrete activities and walks etc.</p>
<p>Thanks for this opportunity.</p>
<p>I'm worried that a lair purchased in my mothers name where my mother and father are interred and I had planned to be my final resting place may be no longer available. It's in Macduff cemetery.</p>
<p>Keeping graveyards and memorial gardens local and accessible is important for those who are grieving. I think local folk would help maintain these sites if encouraged to do so. Maybe more wildflowers and fewer pesticides would expedite this?</p>
<p>I think the greener plans near Kinghorn loch sound lovely and should be considered for other areas in Fife.</p>
<p>Regardless of the longer term solution, with immediate effect outlaw the release of ballon's and Chinese lanterns from all council own ground.</p>
<p>Encourage new options for the future. Research how rights of passage are provided for in other cultures. I don't believe we should make big changes overnight. This must be done gently in consultation with local communities and groups. Meanwhile the high standard of grass cutting and provision of pathways and water for lairs must be retained. I believe that a proportion of lair owners would be wiing to pay a small charge for this service.. Initial costs for lair purchase etc are too high. Alternatives to marble headstones are required. These are very costly at present. Diversity for alternative gender groups and grouping by age should be encouraged. People need far more advice and far more choice within cemeteries. Costs should not be a deterrent to internment of remains or ashes.</p>
<p>There should definitely be an option for those who wish to purchase a "green" alternative</p>
<p>More cemeteries need planned, maybe having two or 3 centralised cemeteries to cover the East Neuk area. But in each cemetery have them split into town sections. Traditions are still strong in this part of fife, and a st.monans family wouldn't want buried next to a cellardyke one and vice versa.</p>
<p>If Fife continue to pre-sell lairs, then increase the price for the pre-sale substantially. This would encourage families to wait until time of need, rather than buying in advance.</p>
<p>Better upkeep of small cemeteries</p>
<p>The consultation document does not contain sufficient information as to enable an in-depth analysis of the questions being posed. In addition, this consultation response document is prompting specific answer feedback to the questions rather than allowing free thought from the member of public/ interested party.</p>

Any future consideration of burial grounds procedure/ procurement should take into account the element of personal/ family/ public dignity rather than concentrate on the audit management of the system.

In my opinion, it would be better to maintain cemetery provision in Fife by existing locality. It seems most regrettable to have someone who has spent all of their life in one Fife town to be buried in a "super - necropolis" somewhere else within the Kingdom of Fife, rather than be buried within/ or close to their home town/ family/ friends. In this respect, locality too, is part of the dignity that should be afforded to the family of the deceased, along with the ability to choose the cemetery/ area in which burial would take place.

It is my view that there are other alternative cemetery site options available, both in rural or urban locations.

I am concerned, however, that a crematorium has been proposed for siting in Glenrothes, particularly as a similar development has already been proposed for the St Andrews area. Although I am aware of an increase in number of cremations, I was of the belief that the existing two Council Crematoria located in Fife were adequate to cope. However, I can understand the reasoning for a crematorium in the St Andrews area.

I realise too that the Glenrothes area does have ample burial lair provision in Kinglassie, St Drostan's (Though there is also another cemetery in Markinch too) & Leslie, but I feel that perhaps there should be some consideration given to the formation of a cemetery for the town of Glenrothes, particularly as Glenrothes is now an established town and has residents who have spent all their lives in the town.

I also consider that it would be wrong for the council to hand over the running of Council/ public cemeteries to a unelected corporate body, be it private or charitable.

To conclude, it may be that the matter of cemeteries and lair provision is something that should be approached and considered on a locality by locality approach rather than a "one size fits all" "consultation" on a Fife wide basis.

I can only answer from the perspective of my own area (Glenrothes).

I believe an additional central cemetery may help ease pressures on the surrounding areas (Markinch, Kinglassie, etc).

Where possible, I would like to see priority made to increasing capacity at current cemeteries - without disturbing graves or revoking/preventing pre-purchasing.

While I am only 25, this issue is incredibly important for me as a Catholic, as I wish to be buried. While I am unable to purchase a plot at present, I would like to purchase plots for both myself and my wife in the not to distant future, so that we have a guaranteed plot together. I would be incredibly dismayed if this option were to be taken away or if I faced losing this after a license period were to expire.

Additionally, I note that from the information page that the vast majority of funerals that take place result in cremation. Given that such a small percentage is used for burial, perhaps a focus on a creation for new localised sites may help ease pressures on cemeteries.

Overall I would agree that steps need to be taken to address this future crisis. However, I would like to see this done in a way that has the least amount of impact on current cemeteries, graves and the process for acquiring plots.

Planning provision from Councils for the development of burial and internment of cremated remains needs to be simplified with reduced fees to ease funding provision requirements and speed community involvement and development.

<p>Clearly the provision of future burial facilities is a problem and one which people tend to avoid talking about. RB of Kinghorn Community Council welcomes this consultation and encourages Fife Council to set aside funding for its own department and to support and encourage Community Groups to participate in meeting the long term needs of the communities in this regard.</p>
<p>The subject matter is emotive. There was recognition that the status quo is not an option and reluctant support for stopping the pre-sale of lairs. However once a lair has been sold it should remain for family use (one elderly local resident commented that she has had a lair for 36 years as her husband died young and she will be buried with him when her time comes) and only be retrieved on expiry of the lease if it is unused.</p>
<p>Most important of all is that one single site for the whole of Fife is a Non- Starter. Having buried my brother (54 years of age) my parents in their mid 80's couldn't travel from Kingsbarns to central or west Fife to visit his grave without me to take them, with him being laid to rest in our small village Kirk yard they can visit him anytime they wish. The com</p>
<p>The article in the courier today gives us only 3 days notice. This has not been made very public has it!!! I suppose its all been decided.beforehand!!!</p>
<p>Please handle this matter with the utmost sensitivity. No one wants to travel the length of the country to visit their deceased loved ones when grieving.</p>
<p>For religious reasons I and my family would choose burial not cremation - please don't take this choice away from us</p>
<p>Although an unpopular opinion I think it's more important to spending funding on the living than the dead.</p>
<p>Cemeteries are interesting and important landmarks. We should definitely spend money to increase capacity. I will definitely want buried hopefully in at least 60 years time (hopefully with a sea view)</p>
<p>If cemeteries were left to grow out of control, that would be disrespectful to the people buried there. The cemeteries are not as nice as they used to be. If someone was to be buried in one of my great grandparents lairs I would take legal action!!</p>
<p>As much should be done as possible to retain or increase burial provisos and the ability to purchase a resting place of choice. Many people know, including myself, will not elect for cremation for many reasons.</p>
<p>Cameras are needed to stop vandalism and teens hanging about</p>
<p>I have split at Dunfermline cemetery my husband was buried there 2 years ago I would like to be buried there, I would worry if changes wouldn't allow that</p>
<p>People have connections to where they want to be buried, family there, area etc. it would be quite soulless to think of one mass burial ground for fife so I hope that is discounted. Is it widely known that ashes can be buried? I certainly didn't know about it when I had to look at options for a family member. A work colleague was buried in the green burial place in East Lothian, I d never heard of such a thing and definitely think Fife should have this as an option as this will suit many people.</p>
<p>Do not make this a postcode lottery</p>
<p>You are supposed to be one of the most innovative councils in Scotland. I would like to see alot more transparency, accountability and the region tidied up although in general the cemeteries are pretty well cared for . So credit to the staff that look.after them , well done</p>
<p>Oh I have a huge list but that is for a proper meeting of the council.</p>
<p>Cemeteries should be easily accessible, bereaved people may not be physically able to tavel or have financial means to travel to cemetery if isnt local , making grieving process more difficult. The prospect of my family members remains being disturbed or moved is abhorrent and distressing .</p>

<p>More sustainable cemetery options should be considered in a time when it is more important than ever to consider our impact on the environment. One way to do this would be to provide a green burial site for Fife. Having a lower maintenance approach would be of greater benefit to wildlife and the Council purse. Working in partnership with Fife communities to deliver options in the future is a sustainable way forward.</p>
<p>I do not agree with wildlife meadows in graveyards - these would encourage the degradation of existing gravestones. Small community groups - not necessarily constituted - should be encouraged to look after historic graveyards where burials are no longer carried out. People often search for gravestones of ancestors so these should be preserved for future generations.</p>
<p>I would like to see Tulliallan Cemetery better maintained.</p>
<p>If people wish to be buried in their local area, and the cemetery is full, additional local burial land has to be purchased. It's not as if this has suddenly happened there has been ample time to plan for this. Denying certain religions this right could be viewed by some as discrimination.</p>
<p>Stricter rules, more respect for other peoples laird and not overtaking others space. This way maintenance can be done quicker and more efficient. Encourage family/plot owners to do more maintenance of their own area and for rubbish to be taken away by said family/owners. Biggest thing for me would be to allow several family members in the one plot with also the option to bury ashes from family cremations.</p>
<p>Good luck. It's a sensitive and emotive subject. I'd personally like to see the waste heat from the crematoriums used but know I'm in the minority</p>
<p>Just cremation as we go forward. Only biodegradable caskets and ashes put under new trees.</p>
<p>My husband passed away 2 years ago. At that time, my family and I agreed to have the plot made to accommodate myself and in time, family ashes. Will this arrangement be honoured?</p>
<p>I think it is great that this feedback is being sought. I am sure it is not an easy problem to solve, and I appreciate the willingness to consult with the public. If a good solution isn't possible because of the practical limitations, please remember to share that with the public and seek additional consultation on how to resolve those challenges, before simply going ahead with the 'least worst' solution. It is important that we (the public) understand the problems and limitations faced, so we can also understand (and accept) the solutions chosen.</p>
<p>No. Thank you for your hard work.</p>
<p>Perhaps more than 3 sets of cremated remains could be accommodated in a full lawn lair if there are already 3 full burials. Could further cremated remains not be interred the full length of the lair?</p>
<p>Many of these questions I don't feel overly strongly about, given the gravity of the situation. However, I'd be upset to hear of reuse of lairs.</p>
<p>I do think that the colombarium plans currently proposed by KCLA are a good idea worthy of support.</p>
<p>As mentioned Fife cemeteries required to be maintained before more provisions are explored. It's quite traumatic visiting some of the cemeteries in fife with broken headstones, pot holes and general lack of maintenance makes it hard for families visiting deceased loved ones. Not to mention the fact that fife say that cemeteries should be safe places however from what I have seen there are clear accidents waiting to happen due to the lack of maintenance. I understand more provision will be required but surely we should focus and invest on what we currently have before expanding.</p>
<p>Re Tulliallan Cemetery. I understood the final lair has been used and there were no more lairs I also understood Fife Council were looking at other sites. I would suggest giving the current financial situation Fife must revert back to an extension of the existing cemetery as suggested in the West Villages Local Plan 2003.</p>

Consider whether the existing fees are adequate. Look at what other Scottish Councils charge. I am concerned that when I die I might not be able to be buried in Fife. For my family that will pose a problem as they will need to locate a burial ground out with Fife. If maintenance is an issue perhaps there should be an annual fee to be paid after a burial to cover this cost. Alternatively if communities are keen to maintain a cemetery in their area then a community group could take this on. Just like the Greens Committee in Kelty maintain areas. Although I live in Kelty, there is no way I would consider being buried in Cowdenbeath. The current cemetery is right next to the school, a busy road with little walking access, new private and social housing. This all causes difficulties. Vandalism, what should be an area of peace and quite is noisy. If you are going to create new cemeteries ensure they can be accessed by public transport.

Feedback from other sources – fife.cemetery@fife.gov.uk, facebook comments

Glenrothes really needs to have its own cemetery. The population of Glenrothes is now huge and that of a small city and growing.

I definitely don't think one huge cemetery is the answer it would be so impersonal to those with loved ones who have been buried and want a more personal place to visit and tend to graves. It would end up the size of the Necropolis in Glasgow or bigger. One large cemetery may end up being more work also for the council to maintain as I think it would attract extensive vandalism, a place for drug users, alcoholics and vagrants to hang out.

This can't really go on, imagine a thousand years from now..... nah, I'm not that important to take up space for ever. Cremation is the way to go.

A natural one (pod under a tree) one would be good. Do Fife Council own any suitable woods?

I'm not comfortable with the idea of Retrieval/renewal of right of burial. Taking back unused lairs after a minimum 50-year period where there have been no interments in the lair must be carefully considered. Some of us have babies in cemeteries and plan to be buried with them 😞

Care for the graves but don't cut too much grass. Cemeteries can be a source of beautiful wildflowers if not too manicured.

Do more at the crematorium gardens

1 November 2023
Agenda Item No. 12

Summer Provision Activities

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 1,5 and 6

Purpose

The purpose of this report is to update members on the holiday provision provided for young people, children and families over the school summer holiday 2023. The provision of activities was developed and delivered by the Community Development Team and partners.

Recommendation

The committee are asked to note the position and pass comment on activities that were delivered throughout the summer school holidays.

Resource Implications

Sufficient funds were allocated through local budgets including Adult Learning, Youth Work and Anti-Poverty funds.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Programmes were planned and co-ordinated amongst local partnership groups including the holiday programming working group, adult learning delivery group, youth strategy group and local learners including adults, families and young people.

1.0 Youth Work

- 1.1. EASYP Employability Programme is targeted towards young people aged between 16 and 18 years. The programme ran three times per week throughout the summer from 10.00 am – 3.00 pm. Criteria for referrals to this programme is provided by partners including Education, Skills Development Scotland and self-referrals are made for young people who have no identified positive destination upon leaving school. There were 16 distinct participants on the programme. Attendance varied throughout the summer due to young people having other commitments.
- 1.2. Activities planned were based around interests from participants and aimed to encourage independent travel, as well as exploring new areas out with their hometowns. This included a day trip to Edinburgh to the National Museum, combined with investigating seasonal work in the capital. Young people also took part in a team building session in Falkirk doing archery and water sports. During the programme, breakfast was provided while participants made up lunches to take out.
- 1.3. The group planned, costed and booked sessions for the summer demonstrating their independent living skills by planning the sessions themselves. They utilised and practiced skills such as telephoning venues, research on the internet and investigating opening times, prices, distances and travel times. These skills will support the young people in everyday life as well as working towards their Youth Achievement Awards.
- 1.4. Next Step Employability Group is a project that runs term time aimed at young adults aged 18 – 24 years. As the school summer break is long, it is important not to lose participants and to keep them engaged before they move on to college or work. The programme had 12 distinct participants over the summer period, and they primarily joined up with the EASYP group. Activities planned and undertaken included a day trip to Glasgow to a museum, as well as a day at Dynamic Earth.
- 1.5. Scottish Youth Parliamentary sitting this year took place in Orkney. In the first week of the school break the Scottish Youth Parliament held its 79th sitting. Two members of Community Development staff accompanied members of the Youth Parliament (MSYPs) from Fife to the sitting. This took place in Kirkwall High School and the MSYPs were treated to a tour of the island by the host MSYPs, as well as a traditional Ceilidh night.
- 1.6. Universal Youth Work Programme ran over the first four weeks of the summer holidays. Based upon evaluation of previous summer programmes, sessions were mostly in the daytime for around five hours per session and included trips out. Trips out were high on the priority list for young people and many of them experienced their first visit to the Safari Park or visited Lochore Meadows for the first time. All sessions included either lunch or dinner in the form of a packed lunch or a BBQ.
- 1.7. High Valleyfield Junior (primary 4&5) and Intermediate (primary 6&7) youth clubs met for three Mondays (week 3, mid-July was a public holiday). A total of 45 young people attended with 97 total attendances across the three weeks. All young people attending these sessions were from top 20% SIMD data zones.
- 1.8. High Valleyfield Senior (S1+) youth club met every Tuesday evening for the first four weeks of the holidays. A total of 16 young people attended with 39 total attendances across the four weeks. All young people attending these sessions were from top 20% SIMD data zones.

“OMG that was amazing, a wee bit scary but so good” JF (activity - go karting)

- 1.9. Camdean Senior (S1+) youth club met every Wednesday. Numbers for this session were lower than expected and therefore the group joined in trips with the EASYP programme to save on transport costs. However, they did their own thing once at the location. Eight individual young people attended with a total of 21 attendances.

“Thanks for the trips, D had an amazing time, he is also really excited to get back to youth club.”

- 1.10 Camdean Juniors (primary 5) and Intermediates (primary 6&7) met every Tuesday over the first four weeks and had a total of 47 individual young people attending with 106 attendances.

“Thanks so much for putting these trips on . My son R had an amazing time.”

- 1.11 Oakley and Blairhall Juniors (primary 4&5) and Intermediates (primary 6&7) met every Wednesday over the first four weeks with a total of 25 young people attending and 70 attendances.

“What time do we need to go home? Can we not stay here longer, I love it here” MS (activity, Lochore Meadows)

- 1.12 Kincardine Juniors (primary 5-7) and Seniors (S1+) partnered up with North Queensferry Seniors (S1+) to attend the same sessions. They met on a Thursday evening for the first four weeks and had a total of 38 young people attending with 102 attendances.

“Aww, thanks H & F had a great time.”

- 1.13 In conjunction with High Valleyfield Gala Committee, youth work staff supported ten young people over three days to make banners, props and decorations to decorate a youth club gala float. The theme was school of rock and the young people loved creating guitars and big musical notes, etc. to decorate the float. Café Inc were provided for the young people. Staff met the young people on the morning of the gala and walked alongside the float in the parade. All the participants were from the top 20% SIMD data zones.

- 1.14 Appendix 1 highlights a snapshot of pictures from the various activities.

2.0 Community Based Adult and Family Learning

- 2.1 Blairhall Family Fun Day was held on 9 August 2023. Community Development Staff, along with partners, including local residents and ‘Checos Inflatables’ delivered a fun day for all residents to enjoy. The use of the community centre has not recovered to normal levels since the pandemic and officers decided to engage with local people to showcase opportunities that individuals and families can take part in within the village and at the centre. Twenty-six families engaged on the day and, as a result, a community forum (Biggin’ Up Blairhall) has been established to develop a Local Neighbourhood Plan.
- 2.2 Inverkeithing Family Fun Days were developed and planned in partnership between Community Development, Community Use Schools and Inverkeithing High School Family Worker. The sessions took place on Wednesday 12th, 19th and 26th July - 12-3pm. Lunch was provided at each session.

- 2.3 Sessions included working with the Sanctuary Garden and delivering family cooking activities. The food was provided by the Sanctuary Garden and included fresh vegetables. Families were given seed plants of the vegetables, with compost mix and instructions to grow their own.
- 2.4 The focus of the cooking session was to make a pot of homemade soup. The turnout of families exceeded our expectations with numbers over 100 attending.
- 2.5 Community Development staff arranged informal sports sessions in the games hall at The Wing. Family parachute games and bat and ball stations were set up for families to take part in a range of sports.
- 2.6 During the summer holidays, Community Use Schools provided opportunities for individuals and families to engage in activities within The Wing at Inverkeithing High School. Each week families had the option to take part in affordable swimming and sports activities. Approximately 370 individuals took part.
- 2.7 Community Use and Community Development staff also ran craft sessions throughout the summer at The Wing. There were over 100 visits by children and their families at the sessions over the six weeks.

“Making new friends and plenty of different things for the kids to do to keep them busy”.

- 2.8 Valleyfield Club Family Learning sessions took place on Thursdays (12 noon-3pm) 13th, 20th and 27th July 2023. Working in partnership with the Valleyfield Community Club and Pantry, three family learning sessions were developed to revolve around fun family activities. This included walks along the Coastal Path, Pilgrims Way, raising awareness of community food provisions at Valleyfield Club and Pantry, The Stables Pantry, Culross and Grow More West Fife, based at the Carlow Home in Culross. Twelve families took part in the sessions.
- 2.9 South and West Fife Community Development staff planned and delivered a ‘7 Habits of Highly Effective People’ and Families Outdoor Residential. This course puts forward a principle centred approach to both personal and interpersonal effectiveness. Rather than focusing on altering the outward personal behaviours and attitude, it aims to adapt individuals inner core character and motives. This was held at Lagganlia Outdoor Education Centre, Aviemore between Monday, 31st July and Thursday, 3rd August. Eleven individuals took part.
- 2.10 Appendix 1 highlights a snapshot of pictures from the various activities.

3.0 Café Inc

- 3.1 Throughout the summer holidays, Café Inc continued to be supported, in the main, by community food providers. A total of six community food venues participated and included That Place in the Bay, Valleyfield Community Club, North Queensferry Complex, Kincardine Community Centre, Inverkeithing Baptist Church, Saline Community Centre and EATs Rosyth.
- 3.2 Activities and wrap around support was offered within the community venues and included children’s art and crafts, sports activities and Family Learning Sessions. Kingdom Credit Union, Social Security Scotland and Fife Law Centre also offered support throughout the sessions.

3.3 Totals for all community food providers are as below.

That place in the Bay	–	2,310
Valleyfield community centre	–	1,325
North Queensferry complex	–	381
Kincardine Community Centre	–	162
Inverkeithing Baptist Church	-	235
Saline Community Centre	–	3,050
Rosyth Eats community hub	–	562
Total	=	8,025

3.4 Café Inc provision was also offered in three primary schools across South and West Fife, with both a hot and cold options. The schools were King Road Primary, Rosyth. Inverkeithing Primary and Inzievar Primary, Oakley.

3.5 Totals for all school venues are as below:

Kings Road Primary	–	2,900
Inverkeithing Primary	–	2,400
Inzievar Primary	–	3,335
Total	=	8,635

4.0 Conclusions

- 4.1 In conclusion, it is clear to see that both Community Development staff and Community Use staff teams went above and beyond to deliver high quality, meaningful and well-planned provision to the communities in South and West Fife.
- 4.2 The Community Development Team has established a holiday programme working group that consists of a variety of partners to develop programmes for all school holidays periods that will offer opportunities to families across the area and will include both activities and food options.
- 4.3 The holiday programme group has developed provision for the October Holidays and are looking at activity packs to offer families and individuals during the Christmas break.

List of Appendices

1. South and West Fife Summer Activities Photos

Report Contact

Mandy MacEwan
Community Development Team Manager South and West Fife
Communities and Neighbourhoods Service
Telephone: 03451 55 55 55 ext. 493943
Email: Mandy.MacEwan@fife.gov.uk



High Valleyfield Juniors / Intermediate



High Valleyfield Seniors



Camdean Seniors



Camdean Juniors / Intermediate



Oakley and Blairhall Universal



Kincardine/NQF Universal



High Valleyfield Gala



Blairhall Family Fun Day



Week 1, Inverkeithing Family Fun



Week 2, Inverkeithing Family Fun



Week 3, Inverkeithing Family Fun



Inverkeithing Craft sessions

1 November 2023
Agenda Item No. 13

South and West Fife Area Local Community Plan – Plan4South and West Fife

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 1,5 and 6

Purpose

To provide an update to members on the implementation and progress of the South and West Fife Local Community Plan (LCP) 2022 – 2025 which was approved at the S&WF Area Committee on 1 March 2023.

Recommendation(s)

Members are asked to:

- (1) note the ongoing collaborative efforts to actively develop projects under the identified Associated Actions in response to locally identified priorities; and
- (2) continue to support the South and West Fife Area Local Community Plan (referred to as LCP or the Plan) as it adapts and changes to focus on Recovery and Reform.

Resource Implications

Local Community Planning activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, the newly allocated Community Recovery Fund and external funding. Partners also contribute to delivery of the LCP by developing targeted projects and initiatives, which the plan itself will help to identify.

There is an expectation that service planning and commissioning will address issues raised through the Local Community Planning process.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment is not required for this report.

Consultation

Extensive consultation in the production of the Plan4South & West Fife. The Plan was shared and discussed via a combined People and Place Leadership workshop on 6 October 2022 which allowed contributions to the five key thematic areas identified in the LCP.

Consultation with elected members took place in the form of another workshop, which took place on 21 November 2022 and, for those unable to attend, electronically. Feedback was gathered and incorporated into the Plan as appropriate.

Public consultation on the Plan took place via the 14 Community Councils in South and West Fife.

1.0 Background

- 1.1 At the South and West Fife Area Committee on 1 March 2023, the refreshed LCP (Appendix 1) was presented and approved. The Plan places an emphasis on the recovery and renewal properties contained within the updated [Plan 4 Fife](#).
- 1.2 The Plan contains five key areas of focus, each with contextual information and actions/outcomes attached to them. The People and Place Leadership Groups will take forward much of the work of the Plan throughout the next three years, with additional collaborative working groups set up to achieve the desired outcomes.
- 1.3 Additionally, the Plan highlights areas for development and gaps in provision which will underpin future commissioning of services in the area.
- 1.4 After the Plan was approved by elected members, Communities and Neighbourhoods Service staff worked alongside colleagues from People and Place Groups and agreed specific targets for each action.

2.0 Progress

- 2.1 The approved plan was presented to People and Place Leadership Groups in late March 2023. Partners and services were consulted on taking forward every action in the plan. In some cases, individual organisations/services were appointed as lead to drive forward the action and in some cases the lead was allocated to a partnership group/short life working group.
- 2.2 There are several working groups which feed directly into People and/or Place Leadership, all of whom are responsible for progressing and reporting on actions in the Plan. These groups include Poverty Action Group, Food Resilience Group, Adult Learning Local Planning and Delivery Group and the Health and Social Care Locality Group.
- 2.3 As well as the above multi-agency groups, individual partners/services can also be tasked with delivering actions/outcomes. Appendix 2 provides an excerpt from each of the five sections of the LCP with information on lead agency/service and comments on progress and targets set. Services and partners have worked together to produce SMART targets for most of the actions. These are relevant and achievable, while also being ambitious enough to affect positive change in our communities.

3.0 Early Achievements

- 3.1 Although the Plan is still in its infancy, there are some areas which have seen significant progress (LCP actions in **bold**):

- 3.1.1 Develop preventative, community wealth building approaches to tackling poverty through the implementation of advice hubs which bring together key support services under one roof so that people get the support they need quickly. Although designed to target the families/individuals in most need, these services are open and available to everyone

The implementation of Community Assistance Hubs proved successful last year and work is underway to ensure these meet local needs again this year. Several partners and services are working collaboratively to provide a S&WF 'no wrong door' approach for individuals looking for advice and support with health, finance, benefits, welfare leisure, recreation and community learning opportunities.

- 3.1.2 Train up energy champions to build a solid knowledge base amongst staff and volunteers in the area with a view to making onward referrals to appropriate agencies/services as required

Over 30 'Energy Champions' have been trained up and are offering basic energy information to the volunteers attached to community food providers in Rosyth, Kincardine and Inverkeithing. This work is ongoing and we hope to increase the number of 'Champions' to 100 over the lifecycle of the Plan.

- 3.1.3 Support and develop post-pandemic community food provision and continue to support community food providers individually and collectively while promoting zero waste approaches, affordable and sustainable food. Explore ideas for collaboration and co-operative models through local partnership groups, e.g. Food Resilience Group

The Food Resilience Group has produced reusable tote bags which have been distributed to all food providers in S&WF. This encourages customers to reuse the same bag for each visit reducing the need for single-use plastic bags. Additionally, members are exploring ways of distributing excess fruit and vegetables grown by S&WF community growing projects, e.g. Grow West Fife. The ability to create a local distribution network with locally sourced produce is a community wealth building approach to reducing food poverty in the area.

- 3.1.4 Provide a platform for people's voices to be heard and shape service delivery through the development of people-led local action plans, Neighbourhood Plans, Local Place Plans and Local Development Plans

The development of new Neighbourhood Plans is underway, starting with Blairhall. A public meeting was called to discuss the creation of a Community Forum for the village. Volunteers came forward to be part of the Forum and an initial group was formed. To date, the group have discussed the Forum's remit timescale for its implementation and also the development of the neighbourhood plan.

The Forum will undertake a full consultation with the community utilising elements of the national Place Standards Framework, as well as drawing on the experiences of other successful exercises in S&WF, e.g. Inverkeithing and North Queensferry. The consultation will gather information about residents' experience of living there, taking account of many factors including: access to services, health and wellbeing, community facilities/activities, local improvements in infrastructure, e.g. transportation, health and community learning. While the process will be supported by Fife Council and partners, the community will be at the heart of the planning process and the development of the resultant neighbourhood plan.

It is hoped that a similar exercise will be implemented and supported by the local communities in Aberdour and Rosyth during the lifecycle of the Local Community Plan.

3.1.5 Promote the benefits of credit union membership and secure a credit union presence in S&WF either in a physical building or a satellite presence in advice hubs and in the community

Since the beginning of the Outreach project with Kingdom Community Bank (KCB) in April 2023, the following progress has been made:

- 130 new members have signed up to the credit union (including 16 existing members who have reactivated their savings accounts).
- Focused work with community food providers (namely pantries) accounts for 90 of these new memberships.
- Funding from the Poverty Action budget has enabled the roll out of a subsidy scheme where anyone accessing a pantry in S&WF can have their payment for food matched with a deposit of equal amount into a newly opened KCB account for up to 12 weeks. This scheme is to ‘kickstart’ savings for people that might not have ordinarily considered putting money aside. After only a few weeks, there are some promising results:

Pantry	Number of members signed up to subsidy scheme	Amount of savings through subsidy scheme	Amount of additional savings (on top of matched donation)
Inverkeithing Food for Thought	29	£740	£786.37
Oakley Tower Pantry	3	£33	£0
Kincardine Food Hub	19	£296	£218.28
Saline and Steelend Fabulous Food Pantry	32	£304	£151.80
Total	83	£1,373	£1,156.45

There’s already significant impact being felt at the participating pantries. As well as the matched deposits, customers have started to build habits around saving after only 3-4 weeks of the scheme being in place. This work will be expanded to include other food providers, parent and toddler groups and other suitable community provision.

As well as savings, four customers across these food providers have accessed affordable credit (a loan) through KCB, potentially diverting them away from risky or illegal money lending. A full report on this work will be provided to Area Committee in early 2024.

3.1.6 **Increase the number of individuals engaging in community-based adult learning (CBAL) programmes who are supported or referred by other agencies from the People Leadership Group. Use community wealth building approaches to improve the pathways from these local learning/training opportunities to employment, further education, both for adults and school leavers**

A total of 176 adults have engaged in Community Based Adult Learning Programmes from April 2023 until October 2023. These have included vocational and non vocational programmes such as Resis Food Hygiene, First Aid, First Aid at Work, Step Up (a partnership programme between Community Development and Fife College), 7 Habits of Highly Effective Families. 5 have gained nationally recognised (SCQF level 4 and 5) qualifications in ICT and Communications.

3.1.7 **Work with identified suitable partner company on a Fife Wheelchair and Specialist Housing looking at current provision and gaps of this type of housing**

The Wheelchair and Accessible Housing Survey was completed in late 2022. The study identified the need for 2689 accessible homes and 612 wheelchair homes across private and social housing tenures in Fife. ****Housing to provide further update on next steps****

3.1.8 Improve the quality of life of adults and older people by engaging with the local community to understand what services are available and identify any gaps in provision for example increasing the number of services available to older people

Funding was secured from the Poverty Action budget in the area to increase resource for The Well in S&WF. A dedicated employee will work with existing Community Assistance Hubs, Wells and other support services to enhance the offering for older people in the area. This will also allow the development of bespoke services for older people and the creation additional Well drop-ins. ****Aleks to add to this****

4.0 Conclusions

4.1 This report provides the first six monthly update to members on the progress of the S&WF LCP. In the coming months and years as we continue to recover from the effects of the pandemic and the cost-of-living crisis, we'll continue to work towards the outcomes in the LCP, enabling our communities to thrive and prosper.

4.2 It's crucial that the LCP continues to be the main commissioning document in the area. Some of the actions and outcomes in the document can't be achieved without additional investment into S&WF, so there are challenges ahead in achieving everything set out in the Plan.

4.3 Elected members will recall the vision statement in the 2019-2022 Plan 4 South and West Fife was:

"We want South West Fife to be a place where residents are proud to say they live there, where tourists are keen to visit, and businesses want to invest in and grow. This means creating an area that people enjoy living in, with good access to services, amenities and opportunities to prosper. We want to make the best use of our assets and facilities, our natural heritage, and the great potential that we have in the community spirit that exists within the area."

The early progress made in this incarnation of the LCP shows that we're continuing to deliver on this vision.

List of Appendices

1. South and West Fife Local Community Plan
2. Table of sample progress to date

Report Author

Stephen Adamson

Project Manager – Anti-poverty and Community Wealth Building

Email: stephen.adamson@fife.gov.uk

South and West Fife Local Community Plan 2022 - 2025

Area Priority	Improvement Focus	Associated Actions
<p>Develop additional local preventative responses to support people through the ongoing cost-of-living crisis, working to move people out of poverty where possible.</p>	<p>Estimates show that 60-70% of households in Scotland will be in fuel poverty by winter 2022/23. For S&WF, this means up to 16,440 households spending more than 10% of their total income on fuel.</p> <p>As the cost-of-living crisis worsens, more residents will require access to financial, food, fuel and clothing interventions.</p> <p>To improve income maximisation in the area for people to effectively plan their expenditure and to have greater control of their financial situation.</p>	<p>Develop preventative, community wealth building approaches to tackling poverty through the implementation of advice hubs, which bring together key support services under one roof, so that people get the support they need quickly. Although designed to target the families/individuals in most need, these services are open and available to everyone.</p> <p>Develop and maintain energy advice sessions and events and by targeting specific data zones/neighbourhoods in S&WF.</p> <p>Train up energy champions to build a solid knowledge base amongst staff and volunteers in the area, with a view to making onward referrals to appropriate agencies/services as required.</p> <p>Support and develop post-pandemic community food provision and continue to support community food providers individually and collectively, while promoting zero waste approaches, affordable and sustainable food. Explore ideas for collaboration and co-operative models through local partnership groups e.g. Food Resilience Group.</p> <p>Promote the benefits of credit union membership and secure a credit union presence in S&WF either in a physical building or a satellite presence in advice hubs and in the community.</p> <p>Increase social media coverage and engage community connectors and champions in local places to raise awareness of responses to poverty-related initiatives.</p>

Area Priority	Improvement Focus	Associated Actions
<p>Increase employment, training, learning and volunteering opportunities to support sustained economic growth in the area</p>	<p>Employment rates in S&WF are almost 10% below the Scottish average and the rate of economic inactivity among working age adults in the area is the highest in Fife (35.2%).</p> <p>The 2022 Place Standard survey identified work and the local economy as a key issue for residents.</p> <p>The Economic Profile for S&WF shows that there are proportionally more people with no or low levels of achieved qualifications than the Fife average.</p>	<p>Work collaboratively with services and local businesses to bring additional employability support to the area. Through this provision, identify labour market priorities, trends and gaps to provide relevant training and support to people, which in turn improves their prospects of securing meaningful and sustained employment.</p> <p>Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth, Kincardine and Dalgety Bay.</p> <p>Increase the number of individuals engaging in community-based adult learning (CBAL) programmes who are supported or referred by other agencies from the People Leadership Group. Use community wealth building approaches to improve the pathways from these local learning/training opportunities to employment, further education, both for adults and school leavers.</p> <p>To promote the newly refreshed CLD plan, which prioritises the most disadvantaged learners living in the most deprived areas for adult learning opportunities. The CLD plan also has flexibility to adapt and change depending on community need.</p> <p>Attract new businesses to the area and support growth in existing business, which will be key to improving job prospects, with the help of government grants to aid new businesses and investing money to help develop enterprise.</p> <p>Continue to encourage and enable ‘Culture of Enterprise’ and ‘Developing Young Workforce’ programmes throughout the locale. Work with communities and involve young people to help shape our places developing healthy streets with community hubs, cafes and gardens, graffiti art and places to connect and enjoy.</p> <p>Support the Green Freeport bid which will bring considerable business, employment and economic opportunities to Rosyth and the surrounding areas. Work with services and partners to prepare the area for this new development and that will link to our CBAL offer.</p>

Area Priority	Improvement Focus	Associated Actions
		<p>Support the infrastructure which will maximise the potential of key tourism assets including world heritage site, the Coastal Path, Pilgrims Way and other local trails and woodland walks.</p> <p>Review the effectiveness of training and employment pathways and identify how these can be improved, including the skills gap in climate actions, such as retrofitting homes and renewables.</p>
<p>Develop and sustain approaches which target the effects of climate change and improve infrastructure around measures that lead to reductions in carbon footprint</p>	<p>The local strategic assessment highlighted the risk of increased flooding due to climate change, and the socio-economic vulnerability of residents to cope and bounce back from these events. Flooding has a disproportionate impact on people living in poverty, both financially and in terms of health and wellbeing.</p> <p>Consider co-benefits for land use for resilience to impacts of climate change, mitigation of emission and improving biodiversity.</p> <p>Local consultation exercises and charrettes show that local residents would like to see public transport options in the area improved.</p> <p>There are currently 24 public electric car charging points in South and West Fife. As demand for electric vehicles grows, further development of the infrastructure to support this is required. Responses to climate change should be equitable i.e. not everyone can afford EVs – active travel/public transport etc should be equally prioritised.</p>	<p>Identify areas where natural planting can mitigate the impacts of high rainfall events.</p> <p>In areas that will become and are prone to flooding, promote solutions which include low maintenance planting, frequent clearing of drains and flood-plane storage to mitigate. Increase resilience of built assets to flooding and ensure residents are aware of Flooding Fife Council and how to prepare and react to flooding.</p> <p>Work with partners to explore improvements to transport options either via existing contractors e.g. Stagecoach or by exploring innovative opportunities e.g. car sharing groups, car clubs etc. and improve the active travel infrastructure, which can include walking routes and cycle paths. With the ageing population in the area, walking routes should be accessible and include shaded and seating areas where appropriate.</p> <p>Work with colleagues in Transportation to increase the number of public charging points available to users of electric vehicles.</p> <p>Work with relevant services and agencies to improve biodiversity in the area e.g. support local sustainable farming, increased ‘grow your own’ food schemes etc.</p>

Area Priority	Improvement Focus	Associated Actions
<p>Tackle the shortfall in affordable housing in the area, help to ensure that people live in good quality housing and provide good housing advice to help prevent homelessness</p>	<p>The area requires additional affordable homes to meet current demand. There is a particular and acute shortage of larger family accommodation, wheelchair properties and accommodation for older people.</p> <p>The Local Housing Strategy attaches targets which help to address the requirement for specialist housing, for example individuals with mobility issues, wheelchair users or any other specific needs.</p> <p>There are issues around the quality and availability of shorter term private rented accommodation.</p> <p>Good quality housing advice on all housing tenures is required for those who are threatened with homelessness and those who live in unsuitable housing.</p>	<p>Work with appropriate services, stakeholders and partners to ensure the future housing provision in S&WF meets the needs of the projected increase in the older adult population.</p> <p>Help to meet the need for specialist housing with 30% of new affordable housing provided as specific needs and at least 5% as wheelchair adapted. Develop specific affordable housing projects and identify land availability to enhance provision. Affordability should not be to the detriment of quality, with new homes built to Housing for Varying Needs & Secured by Design standards and achieving EPC rating A and B.</p> <p>Build on the public availability of information of the location of all Fife Council sheltered and retirement housing by adding further information and visual displays of the complexes.</p> <p>Work with the Disabled Persons Housing Service to create a database of wheelchair and accessible private properties.</p> <p>Work with identified suitable partner company on a Fife Wheelchair and Specialist Housing looking at current provision and gaps of this type of housing.</p> <p>Increase the supply of affordable housing by providing new units and improving conditions in the private rented sector.</p> <p>Work with all stakeholders including private landlords and Fife Private Rental Solutions to improve information, access and ongoing support to those looking for housing in the area and to assist retention of current tenancies and prevention of homelessness.</p>

Area Priority	Improvement Focus	Associated Actions
<p>Work with partners to improve the quality of life and wellbeing of residents</p>	<p>Data shows that the population in S&WF is ageing and by 2030 the number of people aged 65 and over living in the area will increase by 22% (H&SC Needs Assessment)</p> <p>The Physical Activity and Sports Group have identified that the area would benefit from a map of physical activity provision, working with relevant partners to identify gaps in provision, tangible benefits by implementing sport, leisure or recreational activity.</p> <p>Further work with Health and Social Care and third sector partners is required to analyse locality health data, identify areas with greatest health inequalities and target resource accordingly to improve the health and wellbeing of S&WF residents.</p> <p>To ensure that services are community-led; working with local people to establish what priorities are, ensuring that S&WF residents feel empowered, safe and consulted in local processes.</p>	<p>Improve the quality of life of adults and older people by engaging with the local community to understand what services are available and identify any gaps in provision for example increasing the number of services available to older people.</p> <p>Maximise the opportunities of physical and outdoor activities by making use of local open spaces, leisure and recreational facilities and ensure greater community leisure opportunities for people and use of all our facilities and assets, consider co-benefits of carbon sequestration, active travel, energy generation and water management for open spaces.</p> <p>Work collaboratively to promote and action the Health and Social Care Locality Plan, which places a focus on living well and improve population health outcomes and reduce inequalities through targeted interventions.</p> <p>Provide a platform for people’s voices to be heard and shape service delivery through the development of people-led local action plans, Neighbourhood Plans, Local Place Plans and Local Development Plans.</p> <p>Work collaboratively (including with local residents) to ensure the most pressing community safety issues are addressed and resolved.</p>

LCP Associated Action	Lead Group/Partner/Service	Target	Progress to date
Promote the benefits of credit union membership and secure a credit union presence in S&WF either in a physical building or a satellite presence in advice hubs and in the community	Kingdom Community Bank (Supported by Fife Council Communities and Neighbourhoods Service)	Establish a Credit Union Outreach Project in S&WF	Successful application to Community Recovery Fund for two year Outreach Officer to work exclusively in S&WF promoting benefits of credit unions and services available.
Regenerate town centres and neighbourhoods with a focus on Inverkeithing, Rosyth, Kincardine and Dalgety Bay.	Fife Council Economic Development (specifically Town Centre Development)	4 town centre regenerations completed	Inverkeithing plans approved and work on Town House due to complete soon. Public realm work contract is out to tender. . Rosyth application sitting with Sustrans. Kincardine charette report completed – work stalled due to cost.
Identify areas where tree planting can mitigate the impacts of high rainfall events	Parks, Streets and Open Spaces and Climate Change and Zero Waste Services (both Fife Council)	Climate Change and Zero Waste Service to generate SMART target for this action – awaiting response.	Climate Change and Zero Waste team to work with Parks, Streets and Open Spaces to identify specific target areas to highlight where tree planting would have most positive impact.
Work with Disabled Persons Housing Service to create a database of accessible private properties	Disabled Persons Housing Service (DPHS) supported by Fife Council Housing	Work to proceed to on developing space on FORT system for all landlords to access. Undertake consultation with private landlords to commence this work	No progress yet

LCP Associated Action	Lead Group/Partner/Service	Target	Progress to date
<p>Maximise the opportunities for physical and outdoor activities by making use of local open spaces, leisure and recreational facilities and improve community leisure opportunities</p>	<p>Fife Council Community Use, Active Fife</p>	<p>Improve the quality of Community Use presence on social media platforms and use the data available to shape future use. The Community Use Dunfermline and South West Fife Facebook page will have 800 followers by January 2024.</p> <p>Develop 1 x social opportunity in partnership with our communities by January 2024 & promote them accordingly.</p> <p>Develop and sustain 2 x creative outdoor group opportunities in S&WF by end of 2024</p> <p>Develop and sustain 2 x socially and physically active group opportunities in S&WF by end of 2024</p> <p>Work with partners & the local community to progress plans for improved Skate Park & introduction of Youth Activities in Saline by March 2025.</p>	<p>Work is underway to develop and sustain 2 x creative outdoor group opportunities in S&WF by 2024</p> <p>Recruitment of a Health & Wellbeing Co-ordinator to develop and sustain 4 new physical activity opportunities in S&WF by August 2024 (subject to successful bid to CRF).</p>

LCP Associated Action	Lead Group/Partner/Service	Target	Progress to date
		<p>Health & Wellbeing Co-ordinator to develop and sustain 4 new physical activity opportunities in S&WF by August 2024 (subject to successful bid to CRF).</p> <p>Deliver 1 x weekly Multi-Sports Camp with protected places in every Easter, Summer & October holiday period.</p> <p>Offer 1 x facilitated session per week at Green Gym in Rosyth (with Kincardine, Comrie & Carnock to follow).</p>	

1 November 2023

Agenda Item No. 14

Property Transactions

Report by: Alan Paul, Head of Property Services

Wards Affected: 1, 5 and 6

Purpose

The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1 In dealing with the day to day business of the council, there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 26 Spittalfield Crescent, Inverkeithing

Date of Acquisition: 4 July 2023
Price: £80,000
Seller: Richard Geoffrey Taylor and Emma Georgina Taylor

2.2 Leases to the Council – New Leases

2.2.1 50 Craigleath Avenue, Inverkeithing

Term: Month to month
Rent: £5,291.76 per annum
Landlord: Kingdom Housing Association

2.2.2 5 Ferrytoll Place, Rosyth

Term: 3 years
Rent: £5,000 per annum
Landlord: The Secretary of State for Defence

2.2.3 9 Ferrytoll Place, Rosyth

Term: 3 years
Rent: £5,000 per annum
Landlord: The Secretary of State for Defence

2.2.4 18 Ferrytoll Place, Rosyth

Term: 3 years
Rent: £5,000 per annum
Landlord: The Secretary of State for Defence

3.0 Conclusions

- 3.1 These transactions are reported back in accordance with the List of Officers Powers.

Report Contact

Michael I McArdle
Lead Professional
Property Services – Estates
Bankhead Central
Bankhead Park
Glenrothes, KY7 6GH
Telephone: 03451 555555 Ext No 440268
Email: Michael.mcardle@fife.gov.uk

1 November 2023
Agenda Item No. 15

South and West Fife Area Committee Forward Work Programme

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

This report supports the committee's consideration of the work programme for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the work programme and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the Work Programme by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a work programme which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and scrutiny/monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the Work Programme agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current Work Programme is included as Appendix 1 and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. South and West Fife Area Committee Forward Work Programme

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 55555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

13th December, 2023			
Title	Service(s)	Contact(s)	Comments
Fife Sports and Leisure Trust - Overview	FSLT	Emma Walker	As agreed at 26th April, 2023 meeting
Area Lettings Plan	Housing Service	Claire MacKinlay	
OnFife Update Report	Fife Cultural Trust	Michelle Sweeney	Six monthly update (last update 21st June 2023)
Common Good and Settlement Trust Funds Annual Report 2022-2023	Finance and Corporate Services	Eleanor Hodgson	
Community Recovery Fund	Communities and Neighbourhoods	Alastair Mutch / Stephen Adamson	
LCP Budget Requests	Communities and Neighbourhoods	Alastair Mutch / Stephen Adamson	

14th February, 2024			
Title	Service(s)	Contact(s)	Comments
Local Area Economic Profile	Business and Employability	Peter Corbett	Annual update – last update 1st March, 2023
Health and Social Care Partnership Locality Planning – South West Fife	Health and Social Care	Audrey Valente / Jacquie Stringer	Six monthly update – last update 26th April, 2023
Grounds Maintenance Service / Domestic Waste and Street Cleansing Service Annual Review	Environment and Building Services	John Rodigan / Scott Clelland	Annual report – last update 1st March, 2023
Criminal Justice Social Work Service – Community Payback Unpaid Work Scheme	Children and Families	Joan Gallo	Annual report – last update 1st March, 2023

South and West Fife Area Committee

14th February, 2024			
Title	Service(s)	Contact(s)	Comments
Area Capital Update Report 2023/24	Finance and Corporate Services	Eleanor Hodgson	Annual report – last update 1st March, 2023

17th April, 2024			
Title	Service(s)	Contact(s)	Comments
School Attainment and Achievement Report	Education and Children’s Services	Sarah Else	Annual report – last update 26th April, 2023
South and West Fife Area Local Community Plan – Plan4South and West Fife	Communities and Neighbourhoods	Alastair Mutch / Stephen Adamson	

12th June, 2024			
Title	Service(s)	Contact(s)	Comments
Radiation Monitoring at Dalgety Bay	SEPA / MoD	Paul Dale/Nina Patton / Dick Harker	Six monthly update – last update 1st November, 2023
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Michael Collins	Annual report – last update 21st June, 2023
Operational Briefing on Policing Activities within South and West Fife Area	Police Scotland	Chief Inspector / Kathryn Fairfield / Inspector Cheryl Young	Annual report – last update 21st June, 2023
Scottish Fire and Rescue Service Annual Performance Report 2022/23	Scottish Fire and Rescue Service	Station Commander Craig Robertson	Annual report – last update 21st June, 2023
Area Housing Update	Housing Service	Claire MacKinlay	Six monthly update – last update 1st November, 2023

South and West Fife Area Committee

12th June, 2024			
Title	Service(s)	Contact(s)	Comments
Health and Social Care Partnership Locality Planning – South West Fife	Health and Social Care	Audrey Valente / Jacquie Stringer	Six monthly update – last update 1st November, 2023

Unallocated			
Title	Service(s)	Contact(s)	Comments
Housing Service – Allocations Process Update	Housing Services	TBC	To be invited to a meeting of the Committee to provide an update on the allocations process undertaken in relation to new builds as agreed at 1st March, 2023 meeting
Water Environment Fund (WEF) Project Update	SEPA	TBC	As agreed at 23rd November, 2022 Committee (para. 30 of 2022.SWFAC.16 refers)
Trauma Informed Practice		TBC	Report request from Councillor Neale at 10th August, 2022 Committee
Bike Park Strategy	Communities and Neighbourhoods	Kevin O’Kane	Report request from Councillor Goodall at 10th August, 2022 Committee
Additional Nursery Hours Update	Education and Children’s Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Report of the Pupilwise and Parentwise Surveys	Education and Children’s Services	Deborah Davidson	Annual report – Last update 14th August, 2019 (no survey in 2020). Survey to be undertaken end of 2021. Report to come back in 2022
Report laying out pros and cons of various degrees of decentralisation	Roads and Transportation	John Mitchell	As agreed at 21st June, 2023 meeting – Notice of Motion – Parking Attendants
<i>Children’s Services Report</i>	<i>Education and Children’s Services</i>	<i>Deborah Davidson</i>	<i>No report submitted in 2020 – Agile Action Plan for Children’s Services in Fife was emailed to Conveners and Community Managers in September, 2020. Deborah will advise on new date for submission (2021)</i>
<i>Early Learning and Childcare</i>	<i>Education and Children’s Services</i>	<i>Jacqueline Price</i>	<i>Last update 2nd October, 2019. No report submitted in 2020. Jacqueline will advise on new date for submission.</i>
<i>WORKSHOP – Educational Outcomes</i>	<i>Education and Children’s Services</i>	<i>Shelagh McLean</i>	<i>Date to be confirmed</i>
<i>WORKSHOP – Pupil Equity Fund (PEF)</i>	<i>Education and Children’s Services</i>	<i>Zoe Thomson</i>	<i>Date to be confirmed</i>