Convener – Cllr Jane Ann Liston Lead Officer – Carol Connolly Committee Officer – Emma Whyte

## **Environment, Transportation and Climate Change Scrutiny Committee**

## Timetable of Meetings 2024 - 2025 (Jan 24 to Jul 25)

DRAFT REPORTS DEADLINE TO COMMITTEE SERVICES Tuesday by 12 noon (unless otherwise stated)	ISSUE AGENDA PLANNING PAPERS  Thursday (unless otherwise stated)	AGENDA PLANNING MEETING  Remote Meeting at 10 am  Tuesday (unless otherwise stated)	FINAL REPORTS DEADLINE  Friday by 12 noon (unless otherwise stated)	Tuesday (unless otherwise stated)	COMMITTEE  Remote Meeting at 10 am  Tuesday
Friday 22nd December 2023	4th January 2024	9th January 2024	12th January 2024	16th January 2024	23rd January 2024
27th February 2024	29th February 2024	5th March 2024	8th March 2024	12th March 2024	19th March 2024
7th May 2024	9th May 2024	14th May 2024	17th May 2024	21st May 2024	28th May 2024
13th August 2024	15th August 2024	20th August 2024	23rd August 2024	27th August 2024	3rd September 2024
22nd October 2024	24th October 2024	29th October 2024	1st November 2024	5th November 2024	12th November 2024
Friday 20 <sup>th</sup> December 2024	Monday 30 <sup>th</sup> December 2024	7th January 2025	10th January 2025	14th January 2025	21st January 2025
4th March 2025	6th March 2025	11th March 2025	14th March 2025	18th March 2025	25th March 2025

DRAFT REPORTS DEADLINE TO	ISSUE AGENDA PLANNING PAPERS	AGENDA PLANNING MEETING	FINAL REPORTS DEADLINE	AGENDA ISSUED	COMMITTEE
Tuesday by 12 noon (unless otherwise stated)	Thursday (unless otherwise stated)	Remote Meeting at 10 am  Tuesday (unless otherwise stated)	Friday by 12 noon (unless otherwise stated)	Tuesday (unless otherwise stated)	Remote Meeting at 10 am Tuesday
6th May 2025	8th May 2025	13th May 2025	16th May 2025	20th May 2025	27th May 2025

Any Service submitting a report to a Committee meeting should note the deadlines for having those reports to the Committee Officer – any reports not submitted in time will not be included on the agenda for that meeting. Reports should be submitted electronically to Emma.Whyte@fife.gov.uk.